



# TOWNSHIP OF WILMOT

**Televised  
Council Meeting Minutes  
Monday, March 6, 2017  
Regular Council Meeting  
Council Chambers  
7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher and J. Gerber

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse, Curator/Director of Castle Kilbride T. Loch, Planner/EDO A. Martin, Manager of Accounting P. Kelly, Supervisor of Revenue A. Romany

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS**

**6.1 Council Meeting Minutes February 13, 2017.**

**Resolution No. 2017-38**

**Moved by: A. Junker**

**Seconded by: B. Fisher**

THAT the minutes of the following meetings be adopted as presented:

Council Meeting February 13, 2017.

CARRIED.

Mayor L. Armstrong introduced Tim Ryall, Municipal Advisor, from the Ministry of Municipal Affairs and Housing to give a special presentation.

Mr. Ryall provided greetings from the Ministry and presented a service award to Mrs. Rosita Tse, Director of Finance, in recognition of her years of service and dedication to her profession. He spoke of Mrs. Tse positive attitude and willingness to contribute to the municipal finance field.

Mayor L. Armstrong echoed the sentiments of Mr. Ryall and thanked Mrs. Tse for her years of service to the Township of Wilmot. A round of applause followed.

**7. PUBLIC MEETINGS**

**7.1 REPORT NO. DS 2017-04**

**Zone Change Application 02/17**

**Nietsch Holdings Inc. / Kay Law**

**Part of Lot 13, Concession North of Snyder's Road**

**Parts 1 and 2, Plan 58R-2581**

**430 Snyder's Road East, Baden**

**Resolution No. 2017-39**

**Moved by: J. Gerber**

**Seconded by: P. Roe**

THAT Council approve Zone Change Application 02/17 made by Nietsch Holdings Inc. / Kay Law, affecting Part of Lot 13, Concession North of Snyder's Road, being Parts 1 and 2, Plan 58R-2581, to add "Assembly of Wood Products" as an additional permitted use on the property, defined as follows:

"a use that excludes wood restoration or finishing (including activities such as wood stripping or cleaning, painting, staining, lacquering or varnishing) and the laminating or application of wood veneer (the use of large amounts of glue and the solvents to clean them)".

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor L. Armstrong asked if the applicant wished to address Council on this matter. The applicant did not address Council.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments declared the public meeting to be closed.

**7.2 Court of Revision for Weiss Municipal Drain 2016**

**7.2.1 Motion to Convene Into Court Of Revision for the Weiss Municipal Drain 2016**

**Resolution No. 2017-40**

**Moved by: J. Gerber**

**Seconded by: A. Junker**

That a Court of Revision now be called for the purposes of the Weiss Municipal Drain 2016.

CARRIED

**Resolution No. COR 2017-01**

**Moved by: P. Roe**

**Seconded by: J. Gerber**

THAT Mayor L. Armstrong be appointed as Chair for the Weiss Municipal Drain 2016 Court of Revision.

CARRIED.

Mayor L. Armstrong asked twice if there were any verbal appeals to the Court of Revision. There were none.

The Director of Clerk's Services confirmed that no written appeals had been received for the Court of Revision.

**Resolution No. COR 2017-02**

**Moved by: P. Roe**

**Seconded by: J. Gerber**

THAT the Court of Revision for the Weiss Municipal Drain 2016 be adjourned.

CARRIED.

### **7.1.2 Motion to Reconvene Into Open Session of Council**

#### **Resolution No. 2017-41**

**Moved by: J. Gerber**

**Seconded by: P. Roe**

THAT we now reconvene into Open Session of Council.

CARRIED.

## **8. PRESENTATIONS/DELEGATIONS**

### **8.1 Grants to Groups Funding Presentations**

Mayor L. Armstrong and the Director of Finance presented funding cheques to the following community organizations:

Discover Your Wilmot - Canada 150

- New Hamburg Canada Day Celebration
- Community Care Concepts
- Wilmot Horticultural Society
- Victoria Day Committee
- Waterloo Oxford District Secondary School

Discover Your Wilmot – A Community of Caring Communities

- Interfaith Community Counselling
- Wilmot Family Resource / Community Care Concepts
- Wilmot Archery Club
- Forest Glen School
- Baden Community Association

Municipal Grant Program

- Wilmot Horticultural Society
- Wilmot Agricultural Society
- New Hamburg Concert Band
- Interfaith Community Counselling
- Wilmot Family Resource Centre

- Waterloo Oxford District Secondary School
- Community Care Concepts
- School Safety Patrollers
- Wilmot Seniors Woodworking
- New Hamburg Firebirds

## **8.2 Ruth Jones and Pauline Weiland Women's Day Committee**

Ms. Jones thanked Council for inviting the Women's Day Committee to present to them at this meeting. She provided Council with a summary of the 120 year history of Women's Institutes around the world and International Women's Day. She confirmed for Council that the Waterloo District Women's Institute will be hosting a local Women's Day event on April 13<sup>th</sup>, 2017 starting at 9:30 am. She noted that the morning speakers will be educating attendees on Type I and Type II Diabetes and in the afternoon there will be a celebration of Canada's 150<sup>th</sup>, a presentation on some of Canada's notable and fascinating women followed by Joyful Sounds Chorus from St. Andrew's Hespeler Presbyterian Church.

Mayor L. Armstrong thanked Mrs. Jones for her presentation and thanked the Women's Institute for the work that they do.

## **8.3 Lisa Akey and Lee Fitzpatrick Living Well Festival**

Mrs. Akey thanked Council for this opportunity to present on the Interfaith Silent Auction and the Living Well Festival. She advised Council on some recent successes they have had at Interfaith to secure funding to provide wallet cards to local youth about how they or a friend can contact various community resources if they are in need of assistance. She advised Council on the mentoring program they began to increase mental wellness in the community. She concluded her portion of the presentation by highlighting the Annual Silent Auction, a community favourite fundraiser that helps to subsidize their counselling programs.

Mr. Fitzpatrick provided Council with a brief history on the beginnings of the Wilmot Healthy Coalition which began in 1994. He provided Council with a list of the various activities taking place during the Living Well Festival at the Wilmot Recreation Complex on April 28 and 29, 2017. Some of the highlights for the event include the Friday night roller skating and coffee house performances by local artists. He noted that more performers would be welcomed for this event. The Saturday schedule includes a free

bar-be-que served by Wilmot Township Council, Wilmot Fire Department vehicles, fire safety education and information from local paramedics, community trade show and the Interfaith Silent Auction.

#### **8.4 Carol Massel and Kathy Lantz**

##### **Lioness Club Fashion Show and Club Update**

Ms. Massel thanked Council for this opportunity to talk about New Hamburg Lioness and their fundraising efforts. She advised Council that the Club began in 1980 to help and support the New Hamburg Lions Club but they are now an independent organization. She advised Council on the two monthly meetings the Club conducts in additions to various annual fundraisers such as their longest standing event, the Tree of Light. She noted that all funds raised are donated back to the community.

Ms. Lantz expanded on the annual events including social activities with the Alderview Community, blood donor clinics, bake sale at the Interfaith Silent Auction, the International Peace Poster contest and a spring fashion show that alternates with a Welcome Home Tour. She advised that the fashion show will be taking place on April 19, 2017 and that tickets are available with reserved seating.

Ms. Massel expressed to Council their appreciation for the support their activities have from the community. She noted that their motto is “We Serve” but that they also have fun while helping those in need.

Mayor L. Armstrong thanked Ms. Massel and Ms. Lantz for their presentation and thanked the New Hamburg Lioness for the work they do in the community.

#### **8.5 Brenda Jamieson, AECOM**

##### **Charles Organ, Ministry of Transportation**

##### **Recommended Transportation Corridor Plan Hwy 7&8**

Mr. Organ announced that the Plan is in its final stages. He noted that this has been a large project with many pauses. It has involved six municipalities, several public consultation sessions and numerous stakeholders with contrasting interests.

Ms. Jamieson provided Council with an overview of the previous stages and what the recommendations are for the Highway 7&8 Corridor. Within Wilmot, it is recommended that the intersections at Wilmot-Easthope Road, Peel Street and Hamilton Road remain signalized, that stop sign control remain at Walker Road, that a cul-de-sac be added at

Victoria Street and an interchange be added at Nafziger Road. She noted that the report is being released for public consultation but that, upon approval, implementation may be completed in stages due to various factors including available funding.

Mr. Organ confirmed for Councillor B. Fisher that there are a number of highway expansion projects being announced and that the Highway 6 project is a current focus for this region. He advised that the Highway 7&8 corridor is not a priority at this time but will likely increase in priority as other projects are completed.

Mr. Organ confirmed for Councillor A. Junker that Ministry staff can evaluate the need for an advance green signal for drivers turning left (eastbound) on to the highway from Peel Street.

Mr. Organ confirmed for Councillor P. Roe that the Highway 6 expansion is proceeding as funding has been allocated for the project and engineering is currently underway.

Mayor L. Armstrong concurred that it is difficult to predict when projects such as these can be completed.

## **9. REPORTS**

### **9.1 CAO**

#### **9.1.1 REPORT NO. CAO 2017-01**

#### **2017 Municipal Work Program**

#### **Resolution No. 2017-42**

**Moved by: A. Junker**

**Seconded by: P. Roe**

THAT the 2017 Municipal Work Program, as per the report dated March 6, 2017, prepared by the Chief Administrative Officer, be endorsed.

**CARRIED.**

The CAO highlighted the report.

Councillor J. Gerber noted his appreciation for staff's capacity to meet the accomplishments included in the Work Programs and thanked all staff for their efforts. He commented on the important linkages being undertaken as part of the trail projects

and the impressive coverage the Township has received due to the Prime Ministers Statue project. He noted that the Council For The Day program was omitted as a new initiative. The Director of Clerk's Services confirmed the oversight and added that interest in the program has been expressed.

The Manager of Accounting confirmed for Councillor B. Fisher that the Township is currently discussing a potential continuation of the Discover Your Wilmot program with the Kitchener Waterloo Community Foundation.

The Director of Facilities and Recreation Services advised Councillor A. Junker that any concerns from the construction of the Schmidt Woods Trail will be remedied during the warranty period.

Councillor A. Junker noted his appreciation for the pavement markings in Haysville and in other areas throughout the Township as added safety measures. He echoed the earlier statements from Councillor J. Gerber regarding the number of projects and programs that staff is undertaking and added that the Township should be proud of these accomplishments.

Councillor P. Roe concurred with Councillors J. Gerber and A. Junker emphasizing that these accomplishments are achieved without incurring any debt. He expressed his appreciation for the inclusion of the Arts and Culture Master Plan and that the Curator/Director of Castle Kilbride will be leading the project. He noted that there are potholes and other winter related wear along the paved portion of the Wilmot Line. He requested that cautionary signage be erected.

## **9.2 CLERK'S SERVICES**

### **9.2.1 REPORT NO. CL 2017-09**

**Appointment of Engineer**

**Petition for Drain Improvement**

**From James Otto / Century Oak Holdings Inc.**

**Block A, Concession 2, Part of Lot 25, 1628 Walker Road**

**Township of Wilmot, Regional Municipality of Waterloo**

**Resolution No. 2017-43**

**Moved by: J. Gerber**

**Seconded by: A. Junker**

THAT Dietrich Engineering of 155 Frobisher Drive, Waterloo be appointed as the Engineer relative to the Petition for Drain Improvement, From James Otto / Century Oak Holdings Inc., Block A, Concession 2, Part of Lot 25, 1628 Walker Road, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 78 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.

CARRIED.

The Deputy Clerk highlighted the report.

**9.3 FINANCE**

**9.3.1 REPORT NO. FIN 2017-15**

**Ontario Community Infrastructure Fund (OCIF) Application-  
Based Component Agreement**

**Resolution No. 2017-44**

**Moved by: J. Gerber**

**Seconded by: B. Fisher**

THAT Finance Report FIN 2017-15, prepared by the Director of Finance, regarding the Ontario Community Infrastructure Fund (OCIF) Application-Based Component Agreement be received for information purposes;

AND FURTHER, THAT the Mayor and Director of Clerk's Services be authorized to execute the contribution agreement with the Ministry of Agriculture, Food and Rural Affairs.

CARRIED.

The Director of Finance highlighted the report.

Councillor J. Gerber noted that this was good news to receive. The CAO confirmed for Councillor J. Gerber that the report with option for repair or replacement of the structure is anticipated for this summer.

Councillor A. Junker noted that he is pleased that the funding has been secured regardless of the preferred option.

Councillor P. Roe reiterated from an earlier meeting that if the structure is to be replaced that its design may allow it to be dismantled and rebuilt as a pedestrian bridge elsewhere.

Councillor B. Fisher echoed the earlier statements from Council that this is good news to receive.

**9.4 PUBLIC WORKS – no reports**

**9.5 DEVELOPMENT SERVICES – no additional reports**

**9.6 FACILITIES AND RECREATION SERVICES – no reports**

**9.7 FIRE – no reports**

**9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

**10.1 Grand River Conservation Authority – Grand Actions, January/February 2017**

**10.2 Township of Wilmot – Letter of Congratulations to Her Majesty, Queen Elizabeth II, in Recognition of her Sapphire Jubilee**

**Resolution No. 2017-45**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

THAT Correspondence Items 10.1 and 10.2 be received for information.

CARRIED.

**11. BY-LAWS**

**11.1 By-law No. 2017-10 – Appointment of a Treasurer for the Corporation of the Township of Wilmot**

**11.2 By-law No. 2017-11 – Authorization By-law to Execute an Agreement – Ontario Community Infrastructure Fund (OCIF) Application-Based Component Agreement**

**11.3 By-law No. 2017-12 – Zone Change Application 02/17, Nietsch Holdings Inc. / Kay Law, Part of Lot 13, Concession North of Snyder’s Road, Parts 1 and 2, Plan 58R-2581, 430 Snyder’s Road East, Baden**

**Resolution No. 2017-46**

**Moved by: J. Gerber**

**Seconded by: A. Junker**

THAT By-law Nos. 2017-10, 2017-11 and 2017-12 be read a first, second and third time and finally passed in Open Council.

CARRIED.

Prior to the appointment of a new Director of Finance, Mrs. R. Tse expressed her gratitude to the Mayor, Council and staff for the opportunity to work with them at the Township of Wilmot.

Councillor A. Junker noted how smoothly the budget process flows under the guidance of Mrs. Tse.

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor A. Junker announced to Council that the New Dundee Board of Trade annual pancake breakfast is being held on Saturday, March 11, 2017. He advised that the tickets are \$10 for adults and \$5 for children with all proceeds going towards community improvements.

13.2 Councillor A. Junker announced the passing of a former member of Council, Alvin Sararas. Mr. Sararas has long been an active member of the community and he will be greatly missed.

13.3 Mayor L. Armstrong announced that he had received “Flat Stanley” which is a project undertaken by a young lady from Alberta as part of the Canada 150 celebration. Throughout 2017, “Stanley” will travel across the country, having his photo taken in various communities.

**14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

**15.1 By-law No. 2017-13**

**Resolution No. 2017-47**

**Moved by: P. Roe**

**Seconded by: A. Junker**

THAT By-law No. 2017-13 to Confirm the Proceedings of Council at its Meeting held on March 6, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

**16. ADJOURNMENT (8:31 P.M.)**

**Resolution No. 2017-48**

**Moved by: B. Fisher**

**Seconded by: J. Gerber**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

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Mayor

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Clerk