



# TOWNSHIP OF WILMOT

## **Council Meeting Minutes**

**Monday, April 24, 2017**

**ad hoc Budget Advisory Committee Meeting**

**Wilmot Community Room**

**6:30 P.M.**

**Regular Council Meeting**

**Council Chambers**

**7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Acting Fire Chief B. Otterbein, Director of Finance P. Kelly, Planner/EDO A. Martin

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS**

**6.1 Council Meeting Minutes April 10, 2017.**

**Resolution No. 2017-78**

**Moved by: P. Roe**

**Seconded by: A. Junker**

THAT the minutes of the following meetings be adopted as presented:

Council Meeting April 10, 2017.

CARRIED.

**7. PUBLIC MEETINGS**

**7.1 REPORT NO. DS 2017-08**

**Zone Change Application 05/17**

**Vince and Dianne Romano**

**Part of Lot 9, Concession South of Snyder's Road**

**Part 1, Plan 58R-3252**

**1325 Snyder's Road East**

**Resolution No. 2017-79**

**Moved by: M. Murray**

**Seconded by: A. Junker**

That Zone Change Application 05/17 made by Vince and Dianne Romano, affecting Part of Lot 9, Concession South of Snyder's Road, being Part 1, Plan 58R-3252, to permit a residential building – two units be approved.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor L. Armstrong asked if the applicant wished to address Council on this matter. The applicant did not address Council.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments declared the public meeting to be closed.

## **8. PRESENTATIONS/DELEGATIONS**

### **8.1 Peter Graham, CPA, CA**

**Michael Arndt,**

**Graham Mathew Professional Corporation LLP**

**2016 Audited Financial Statements**

#### **8.1.1 REPORT NO. FIN 2017-23**

**2016 Audited Financial Statements**

### **Resolution No. 2017-80**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

THAT Report FIN 2017-23 regarding the 2016 Annual Financial Report be received for information purposes.

**CARRIED.**

Mr. Arnett presented to Council the audited financial statements for the Township of Wilmot. He noted that the audit went well. He expressed that the Township audit shows

Wilmot to be a leader amongst municipalities in terms of their financial statements and the filing of the Financial Information Return with the province. He thanked Township staff for their assistance during the audit. As financial highlights, he noted Wilmot's very strong financial position with excellent financial health now and in the foreseeable future due to a strong operating surplus, continued annual increases in working capital and investments with Kitchener Power Corp. He advised that the decline in taxes receivable due to collections is an important indicator of good financial management, as is the increase in tangible assets. He confirmed that the Asset Management Plan has been completed which is an important tool when seeking funding from senior levels of government and to monitor municipal assets.

Councillor J. Gerber thanked Mr. Arnett for his presentation. He expressed his appreciation to staff for working with Council to achieve the short and long term goals of the Township.

## **9. REPORTS**

### **9.1 CAO – no reports**

### **9.2 CLERK'S SERVICES**

#### **9.2.1 REPORT NO. CL 2017-14**

##### **By-law Enforcement**

##### **Quarterly Activity Report**

##### **January to March, 2017**

### **Resolution No. 2017-81**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

THAT the Enforcement Activity Report for January 1<sup>st</sup> to March 31<sup>st</sup>, 2017 be received for information purposes.

**CARRIED.**

The Senior Municipal Law Enforcement Officer highlighted the report.

The Senior MLEO clarified for Councillor J. Gerber that the dumping investigations have been from various sources including yard waste, dog excrement and household items.

He further clarified that the increase in dumping calls occurred prior to the implementation of the new Regional Waste Collection program.

Mayor L. Armstrong added that the new Waste Collection program has been fairly well received overall including an overwhelming increase in the compost collection which is exceeding original projections in terms of volume.

In response to Councillor P. Roe, the Senior MLEO confirmed that the decrease in complaints for Property Standards, Clean Yards and Noise By-law can be contributed to increased education amongst residents and a trend towards property owners and businesses contacting the municipality about what is allowed under the by-laws.

Mayor L. Armstrong concurred with the Senior MLEO stating that residents are advised to contact staff with any questions.

### **9.3 FINANCE – no additional reports**

### **9.4 PUBLIC WORKS**

#### **9.4.1 REPORT NO. PW-2017-07**

#### **King Street Reconstruction**

### **Resolution No. 2017-82**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

THAT the tender submitted by Sierra Infrastructure Inc. for the reconstruction of King Street in New Hamburg in the amount of \$483,701.95, plus HST, be accepted.

CARRIED.

The Director of Public Works highlighted the report.

The Director of Public Works confirmed for Councillor P. Roe that the lowest bid amount is higher than budgeted, most likely due to market fluctuations on certain items but that the bid also contains contingency items that would not be incurred without permission from the Township.

**9.4.2 REPORT NO. PW-2017-08****Public Works Activity Report****January - March****Resolution No. 2017-83****Moved by: M. Murray****Seconded by: A. Junker**

THAT the Public Works Department Activity Reports for the months of January, February and March 2017 be received for information.

CARRIED.

The Director of Public Works confirmed for Mayor L. Armstrong that no roadside dumping was reported in the first quarter but that there is often an increase in the spring.

**9.5 DEVELOPMENT SERVICES – no additional reports****9.6 FACILITIES AND RECREATION SERVICES – no reports****9.7 FIRE****9.7.1 REPORT NO. FD 2017-04****Diesel Exhaust Removal System Station 3 – New Hamburg****Resolution No. 2017-84****Moved by: P. Roe****Seconded by: J. Gerber**

THAT Air Technology Solutions Canada Inc. be awarded the contract to design, supply and install a permanent Diesel Exhaust Removal System at Wilmot Fire Station 3 – New Hamburg in the amount of \$33,067.00, plus applicable taxes.

CARRIED.

The Acting Fire Chief highlighted the report.

**9.7.2 REPORT NO. FD 2017-05**

**Quarterly Activity Report**

**Resolution No. 2017-85**

**Moved by: M. Murray**

**Seconded by: A. Junker**

THAT the Fire Department Activity Report for the first quarter of 2017 be received for information purposes.

CARRIED.

Councillor J. Gerber noted the consistency in the number of calls over the years adding that he is pleased an increase in population does not appear to be a factor in call volume.

**9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

**10.1 Grand River Conservation Authority – GRCA Current, April 2017**

**Resolution No. 2017-86**

**Moved by: B. Fisher**

**Seconded by: P. Roe**

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

**11. BY-LAWS**

**11.1 By-law No. 2017-19 – Zone Change Application 05/17, Vince and Dianne Romano, Part of Lot 9, Concession South of Snyder's Road, Part 1, Plan 58R-3252, 1325 Snyder's Road East**

**Resolution No. 2017-87****Moved by: M. Murray****Seconded by: B. Fisher**

THAT By-law No. 2017-19 be read a first, second and third time and finally passed in Open Council.

CARRIED.

**11.2 By-law No. 2017-07 – Provisional By-law for the Weiss Municipal Drain 2016****Resolution No. 2017-88****Moved by: J. Gerber****Seconded by: A. Junker**

THAT By-law No. 2017-07 be read a third time and finally passed in Open Council.

CARRIED.

**12. NOTICE OF MOTIONS****13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor J. Gerber commented on the Council for a Day program which took place earlier today. He said it was enjoyable for Council and the students and that he looks forward to the program continuing in future years.

13.2 Councillor J. Gerber reminded Council of the Living Well Festival taking place April 28 and 29, 2017. He noted the free lunch being served by Council and the Interfaith Silent Auction fundraiser.

Mayor L. Armstrong mentioned some additional parts of the weekend's program, including the coffee house program, roller skating and entertainment.

13.3 Councillor A. Junker expressed some concern over the Regional Waste Collection schedule in New Dundee on Monday, May 22, which is the date of the Victoria Day celebrations. He advised that the Region has been contacted and that they are not concerned about collection during the event. Councillor A. Junker is requesting that the Region be encouraged to postpone collection until after 3:00 pm.



Mayor L. Armstrong clarified that the Region has been instructed to contact Township staff to obtain contact information for the Victoria Day Committee. He concurred that early collections will interfere with the garage sales and that collections should be postponed to mid-afternoon.

13.4 Councillor B. Fisher noted that the annual Baden clean-up occurred yesterday and that it was a successful event with a large amount of litter collected.

13.5 Councillor P. Roe noted the ninety-first birthday of Her Majesty Queen Elizabeth the Second on April 21, 2017.

13.6 Councillor A. Junker advised that the New Dundee Board of Trade conducted their annual roadside clean-up including a scrap metal collection bin from Dundee Recycling.

Mayor L. Armstrong commented that he was glad to see the community come together for this but that it is unfortunate that litter clean-up days are needed.

13.7 Mayor L. Armstrong advised Council of the Rotary Wilmot BrewHaHa event taking place on May 6, 2017 at the Wilmot Recreation Complex.

13.8 Councillor J. Gerber encouraged Council to visit the Youth Action Council Facebook page for details on Youth Week activities taking place May 2 to 8, 2017.

#### **14. BUSINESS ARISING FROM CLOSED SESSION**

#### **15. CONFIRMATORY BY-LAW**

##### **15.1 By-law No. 2017-20**

##### **Resolution No. 2017-89**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

THAT By-law No. 2017-20 to Confirm the Proceedings of Council at its Meeting held on April 24, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

**16. ADJOURNMENT**

**Resolution No. 2017-90**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

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Mayor

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Clerk