



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, May 29, 2017

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Kafka, Acting Fire Chief B. Otterbein, Director of Finance P. Kelly, Curator/Director of Castle Kilbride T. Loch, Manager of Planning/EDO A. Martin, Engineering Technician A. Duncan, Recreation Programmer L. Smith

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
 - 4.1 BYLAWS – Item 11.2 By-law No. 2017-24 – Zone Change Application 04/17, Heidi Faul, Part of Lots 143 – 145 and Part of James St. (closed), Plan 532A, Part 1, Plan 58R-12297, 320 Waterloo Street, New Hamburg**

Resolution No. 2017-101

Moved By: A. Junker

Seconded By: M. Murray

THAT Item 11.2 be added to the agenda under BYLAWS – By-law No. 2017-24 – Zone Change Application 04/17, Heidi Faul, Part of Lots 143 – 145 and Part of James St. (closed), Plan 532A, Part 1, Plan 58R-12297, 320 Waterloo Street, New Hamburg.

CARRIED.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes May 8, 2017.

Resolution No. 2017-102

Moved by: B. Fisher

Seconded by: P. Roe

THAT the minutes of the following meetings be adopted as presented:

Council Meeting May 8, 2017.

CARRIED.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

8.1 Youth Action Council Update

Lacey Smith, Recreation Programmer introduced the Youth Action Council (YAC) who provided Council with an update of their activities. The members of YAC summarized for Council how they have grown, what their mission is and their ultimate goal of the community a better place. Members of YAC highlighted the organizations objectives, their plan in meeting those objectives and how they have met their previously stated goals. They gave an overview of the events organized for the past year with an emphasis on Youth Week. YAC spoke about their volunteering efforts and the progress of Volunity as a community program. They concluded their presentation by advising Council on their plans for the coming year.

The Members of YAC taking part in the presentation include: Emily Loch, Kassidee Fleiszig, Tyler Pereira, Evan Denney, Josh Desjardins, Sarah Rath and Jessica Pereira.

Rachel Schieckoff was also part of the presentation who co-facilitates the group with Miss Smith.

Councillor J. Gerber commented how he enjoys the YAC presentations and that he is looking forward to working with YAC in the future.

Councillor A. Junker thanked YAC for their work and assistance at the Living Well Festival. He commended the Recreation Programmer for her efforts.

Mayor L. Armstrong thanked YAC for their presentation and noted his appreciation at seeing Wilmot's youth stepping up as volunteers in their community.

9. REPORTS

9.1 CAO – no reports

9.2 CLERK'S SERVICES – no reports

9.3 FINANCE – no reports

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2017-09

Weiss Municipal Drain Construction

Resolution No. 2017-103

Moved by: J. Gerber

Seconded by: B. Fisher

THAT the tender submitted by Van Gestel Excavating Services for the construction of the Weiss Municipal Drain in the amount of \$34,496.00, plus HST, be accepted.

CARRIED.

The Engineering Technician highlighted the report.

9.4.2 REPORT NO. PW-2017-10

Bridge Appraisal Program

Resolution No. 2017-104

Moved by: M. Murray**Seconded by: A. Junker**

THAT the quotation submitted by K. Smart Associates Limited to complete the 2017 Bridge Appraisal Program in the amount of \$17,670.00, plus HST, be accepted.

CARRIED.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2017-09

Zone Change Application 04/17

Heidi Faul

Part of Lots 143 – 145 and Part of James St. (closed), Plan 532A

Part 1, Plan 58R-12297

320 Waterloo Street, New Hamburg

Resolution No. 2017-105

Moved by: J. Gerber**Seconded by: B. Fisher**

THAT Council approve Zone Change Application 04/17 made by Heidi Faul, affecting Part of Lots 143 – 145 and Part of James St. (closed), Plan 532A being Part 1, Plan 58R-12297, to:

1. permit a residential building containing six dwelling units
2. reduce the minimum front yard setback from 7.6m to 6.1m, and
3. to reduce the flankage yard setback from 6.0m to 5.0m.

CARRIED.

The Manager of Planning highlighted the report.

The Manager of Planning confirmed for Councillor B. Fisher that the units in the building would be for rent as the applicant has not filed a condominium application.

In response to Councillor B. Fisher, the Manager of Planning clarified that the site plan indicated two snow storage areas for the property will allow for continued use of ten parking spaces during winter months.

Councillor J. Gerber noted that the applicant appears to have addressed many of the concerns raised during this process. He indicated that the development is consistent with an adjacent building and the Official Plan designation for Waterloo Street which includes mixed types of residential buildings.

The Manager of Planning confirmed for Councillor P. Roe that the large tree noted by one of the neighbours is on the abutting plaza property.

The Manager of Planning further clarified for Councillor A. Junker that the proximity of the development, and its construction, should not impact the tree but that staff cannot comment on what may happen in the future.

Mayor L. Armstrong asked if anyone wished to address Council on this matter.

Mr. L. Fleiszig inquired if this Zone Change Amendment would be applicable to all of Williams Street. The Manager of Planning confirmed that the Amendment would be site specific, for the subject property only. He further clarified that the application is the trigger for the Amendment to the By-law and that Council Meetings are the venue for considering such changes.

The Manager of Planning reiterated for Mr. Fleiszig that the details of application, including drawings have been made available on the Township's website and in-person at the Township Offices.

Ms. J. Holita expressed to Council her concerns for the type of fence being constructed and its inability to keep exhaust fumes from entering the abutting property. The Manager of Planning clarified that the intent of the fence was not to deal with exhaust fumes and that it would not be part of the site plan control process. He advised that concerns related to exhaust fumes would be more appropriately direct to another agency such as the Ministry of the Environment.

The Manager of Planning reviewed with Ms. Holita the sketch included with the report including the location of trees and shrubbery that are proposed to be planted.

Mayor L. Armstrong clarified for Ms. Holita and Mr. Fleiszig that the lines on the building on the site plan sketch indicate the roof lines.

9.6 FACILITIES AND RECREATION SERVICES**9.6.1 REPORT NO. PRD 2017-04****Award of Tender – Replacement of Parks Maintenance
Tractor****Resolution No. 2017-106****Moved by: M. Murray****Seconded by: A. Junker**

THAT Ayr Turf and Trac be awarded Tender 2017-15 to supply a new four wheel drive compact utility tractor/loader with snow blower attachment to the Facilities & Recreation Services Department – Parks Division, for the bid price of \$63,625.00 plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services confirmed for Councillor P. Roe that the brand of tractor being purchased is Kubota.

In response to Councillor B. Fisher, the Director of Facilities and Recreation Services advised that the tractor will be used for parks operations including the moving of aggregate, sand and top soil and the blowing and pushing back of snow.

9.6.2 REPORT NO. PRD-2017-05**RFP 2017-08****Scott Park Playground Replacement****Resolution No. 2017-107****Moved by: P. Roe****Seconded by: A. Junker**

THAT Openspace Solutions Inc. be awarded the contract for the Scott Park Playground Replacement project as per their proposal dated April 27, 2017 for the bid price of \$76,921.50 plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services noted a typo in the report. Under Financial Considerations, the funds were approved under the 2017 Budget, not the 2016 Budget.

9.6.3 REPORT NO. PRD-2017-06

RFP 2017-11

**Engineered Design, Supply and Installation of a Permanent
Back-up Power Supply for the New Dundee Community
Centre and the St. Agatha Community Centre**

Resolution No. 2017-108

Moved by: A. Junker

Seconded by: P. Roe

THAT Wagler Electric be awarded the contract to Design, Supply and Install a Permanent Back-up Power Supply for the New Dundee Community Centre and the St. Agatha Community Centre in accordance with their proposal dated May 17, 2017 for the bid price of \$118,025.00 plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services noted that Wagler Electric has worked on similar projects in Wilmot Township in the past with satisfactory results.

Councillor A. Junker expressed his appreciation for this project moving forward to ensure residents have a place to go to in a storm or emergency that is in, or close to, their community.

Mayor L. Armstrong noted the short time period for the project to be completed.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE

9.8.1 REPORT NO. CK 2017-04

**RFP 2017-14 Consulting Services to prepare an Arts and
Culture Master Plan**

Resolution No. 2017-109**Moved by: P. Roe****Seconded by: A. Junker**

THAT TCI Management Consultants be awarded the RFP for Consulting Services to prepare an Arts and Culture Master Plan, as per their proposal dated May 5, 2017 in the amount of \$23,964.48, net of HST rebate.

CARRIED.

The Curator/Director of Castle Kilbride highlighted the report.

Councillor A. Junker concurred with the comments of the Curator/Director of Castle Kilbride with regards to the consultant and their willingness to engage with as many residents as possible. He stated that this Plan will be of great benefit to the Township when completed.

Councillor P. Roe echoed the statements of Councillor A. Junker and expressed his hope that the Township resources will be utilized to promote resident engagement.

10. CORRESPONDENCE**11. BY-LAWS**

11.1 By-law No. 2017-23 – By-law to Appoint A Municipal Law Enforcement Officer, Keaton Foster

11.2 By-law No. 2017-24 – Zone Change Application 04/17, Heidi Faul, Part of Lots 143 – 145 and Part of James St. (closed), Plan 532A, Part 1, Plan 58R-12297, 320 Waterloo Street, New Hamburg

Resolution No. 2017-110**Moved by: B. Fisher****Seconded by: M. Murray**

THAT By-law Nos. 2017-23 and 2017-24 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Mayor L. Armstrong confirmed for Councillor J. Gerber that staff can be directed to investigate the dog waste receptacle program that the City of Waterloo is involved in.
- 13.2 Mayor L. Armstrong confirmed that, in the absence of a Director of Public Works that the Division Managers are working with the CAO with regards to departmental operations.
- 13.3 Mayor L. Armstrong clarified for Councillor J. Gerber that the members of public who addressed Council with regards to the Zone Change Application did not require a motion since the item they wished to comment on was on the Agenda and he had asked if anyone wished to address Council on that matter.
- 13.4 Mayor L. Armstrong noted the recent success of two events in the Township, the Mennonite Relief Sale and the first Petersburg Optimist's Breakfast in the Park for the summer.
- 13.5 Councillor J. Gerber announced that the annual Firefighters Father's Day Breakfast will take place at the New Hamburg Fire Station on June 11, 2017
- 13.6 Councillor A. Junker noted the recent success of the New Dundee Victoria Day Celebrations. He requested that Mayor L. Armstrong convey his thanks to Regional staff for their efforts in arranging an earlier waste pick-up on that day.

Mayor L. Armstrong noted that there had been some communication issues between the Region and the contractor that delayed confirmation of the waste pick-up strategy for that day, but that it was ultimately a success.

The Fire Chief confirmed for Council that the Fire Department can have some difficulty in navigating streets during such events which is why they use strategic planning and alternate vehicles for that day.

Councillor A. Junker commended the efforts of the Fire Department for their display in the park which was well received by the children and provides good public education.

- 13.7 Councillor A. Fisher announced that 600 trout had been added to the Mill Pond in Baden for the annual Fishing Derby taking place on Saturday, June 3, 2017.
- 13.8 Mayor L. Armstrong invited all members of Council and staff to attend the Prime Ministers Path statue unveiling taking place on June 29, 2017. He advised that two statues will be unveiled and that the first Castle Summer Concert will take place following the unveiling.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2017-24

Resolution No. 2017-111

Moved by: M. Murray

Seconded by: A. Junker

THAT By-law No. 2017-24 to Confirm the Proceedings of Council at its Meeting held on May 29, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (8:01 P.M.)

Resolution No. 2017-112

Moved by: M. Murray

Seconded by: P. Roe

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk