



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, September 11, 2017

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Director of Finance P. Kelly

1. **MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
2. **MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
3. **MOMENT OF SILENCE**
4. **ADDITIONS TO THE AGENDA**

- 4.1 **REPORTS – CLERK'S SERVICES – REPORT NO. CL2017-21 – Appointment of Engineer, Petition for Municipal Drainage Works, From AGCOM / Stewart Snyder, For Lot 18, Concession North of Bleams Road, Township of Wilmot, Regional Municipality of Waterloo**

Resolution No. 2017-144

Moved by: A. Junker

Seconded by: M. Murray

THAT Item 9.2.3 be added to the agenda under REPORTS – CLERK'S SERVICES – REPORT NO. CL2017-21 – Appointment of Engineer, Petition for Municipal Drainage

Works, From AGCOM / Stewart Snyder, For Lot 18, Concession North of Bleams Road, Township of Wilmot, Regional Municipality of Waterloo.

CARRIED.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes August 28, 2017.

Resolution No. 2017-145

Moved by: P. Roe

Seconded by: J. Gerber

THAT the minutes of the following meetings be adopted as presented:

Council Meeting August 28, 2017; and,

Special Council Meeting August 28, 2017.

CARRIED.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERK'S SERVICES

9.2.1 ADDENDUM TO REPORT NO. CL2017-10

Summary of Public Feedback

Final Recommendations

**Draft By-law to Include Dog Designations, Establishment of
Appeal Committee and Appeal Process**

Resolution No. 2017-146**Moved by: M. Murray****Seconded by: A. Junker**

THAT Report No. CL2017-10, dated June 26, 2017, and Addendum dated September 11, 2017 prepared by the Director of Clerk's Services and the Senior MLEO, outlining the proposed inclusion of Dog Designations and the establishment of an Appeal Committee/Process be endorsed;

AND FURTHER that By-law No. 2017-14, Being a By-law to Regulate Dogs and License Dog Kennels, be adopted.

CARRIED.

The Director of Clerk's Services highlighted the report.

In response to Councillor A. Junker, the Director of Clerk's Services confirmed that the definition used for Guide Dog or Service Dog is consistent with Accessibility for Ontarians with Disabilities Legislation. The Deputy Clerk added that the definition used within this By-law is for dog licensing purposes only and has no weight with other government agencies or private businesses.

9.2.2 REPORT NO. CL2017- 20**Proposed Council Meeting Schedule – 2018****Resolution No. 2017-147****Moved by: J. Gerber****Seconded by: P. Roe**

THAT the following schedule for Regular Council Meetings be adopted:

January 15, 2018

February 12, 2018

February 26, 2018

March 5, 2018

April 9, 2018

March 26, 2018

April 23, 2018

May 7, 2018

June 4, 2018

May 28, 2018

June 25, 2018

July 23, 2018

August 27, 2018

September 10, 2018

October 1, 2018

September 24, 2018

November 5, 2018

November 19, 2018

December 3, 2018 (Inaugural).

CARRIED.

9.2.3 REPORT NO. CL2017-21

Appointment of Engineer

Petition for Municipal Drainage Works

From AGCOM / Stewart Snyder

For Lot 18, Concession North of Bleams Road

Township of Wilmot, Regional Municipality of Waterloo

Resolution No. 2017-148

Moved by: P. Roe

Seconded by: M. Murray

THAT K. Smart & Associates Inc. of 85 McIntyre Drive, Kitchener be appointed as the Engineer relative to the Petition for Drainage Works from AGCOM / Stewart Snyder, for Lot 18, Concession North of Bleams Road, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.

CARRIED.

The Director of Clerk's Services confirmed for Councillor A. Junker that staff will continue to work with the Drainage Engineer to ensure that reasonable timelines are followed and legal requirements are met with regards to the Drainage Act.

9.3 FINANCE

9.3.1 REPORT NO. FIN-2017-32

Clean Water and Wastewater Fund – Transfer Payment Agreement

Resolution No. 2017-149**Moved by: M. Murray****Seconded by: J. Gerber**

That the Township of Wilmot enter into a Transfer Payment Agreement (TPA) with the Minister of Infrastructure under the Clean Water and Wastewater Fund (CWWF); and further,

That the Mayor and Clerk be authorized to execute said Transfer Payment Agreement, for a funding allocation of up to \$820,035, towards community infrastructure projects.

CARRIED.

The Director of Finance highlighted the report.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW-2017- 17****Reforestation Program – Quotation Award****Resolution No. 2017-150****Moved by: A. Junker****Seconded by: M. Murray**

That RFQ 2017-21 Reforestation Program quotation be awarded to Mar-John's Nursery Ltd. to complete the 2017 Reforestation Program at an estimated cost of \$43,159.00 plus HST.

CARRIED.

The Director of Public Works highlighted the report.

The Director of Public Works advised Councillor B. Fisher that tree survival rates are generally the same for fall and spring plantings and that road salt does not appear to impact tree health.

9.5 DEVELOPMENT SERVICES – no reports**9.6 FACILITIES AND RECREATION SERVICES – no reports**

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

11. BY-LAWS

11.1 By-law No. 2017-14, Being a By-law of The Corporation of The Township of Wilmot to Regulate Dogs and License Dog Kennels and to Repeal By-law No. 2008-01

11.2 By-law No. 2017-43, Being a By-law to Authorize the Execution of the Clean Water and Wastewater Fund – Transfer Payment Agreement

Resolution No. 2017-151

Moved by: P. Roe

Seconded by: A. Junker

THAT By-law No.'s 2017-14 and 2017-43 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor J. Gerber reminded Council of his absence on September 25, 2017 as he will be hosting student leader delegates at the Canadian Student Leadership Conference.

13.2 Council Meeting Schedule Amendment

Resolution No. 2017-152

Moved by: J. Gerber

Seconded by: B. Fisher

THAT the December 4, 2017 Council Meeting be changed to December 11, 2017.

CARRIED.

13.3 Members of Council highlighted several of the events occurring around Wilmot in the coming weeks:

- Wilmot Agricultural Society Fall Fair, September 14 to 17, 2017.
- Doors Open Waterloo Region, September 16, 2017 including several locations in Wilmot.
- Wilmot Terry Fox Run, September 17, 2017 with several events occurring leading up to the run itself.
- New Dundee Board of Trade Fish Fry, September 20, 2017.
- Food Fest in the Burg, September 23, 2017.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2017-44

Resolution No. 2017-153

Moved by: J. Gerber

Seconded by: M. Murray

THAT By-law No. 2017-44 to Confirm the Proceedings of Council at its Meeting held on September 11, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:25 P.M.)

Resolution No. 2017-154

Moved by: P. Roe

Seconded by: M. Murray

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk