



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, September 25, 2017

Regular Council Meeting

Council Chambers

7:00 P.M.

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting Minutes September 11, 2017.

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting September 11, 2017.

- 7. PUBLIC MEETINGS**
- 8. PRESENTATIONS/DELEGATIONS**

8.1 Jon Linton, CMC, Director, TCI Management Consultants
Greg Young, CMC, Director, TCI Management Consultants
Township of Wilmot Arts and Culture Master Plan

9. REPORTS**9.1 CAO – no reports****9.2 CLERK'S SERVICES****9.2.1 REPORT NO. CL 2017-22**

**Waterloo Area Municipal Ombuds Office
2016-17 Annual Report
Township of Wilmot**

Recommendation

THAT the Waterloo Area Municipal Ombuds Office Annual Report for 2016-2017, be received for information purposes.

9.3 FINANCE – no reports**9.4 PUBLIC WORKS****9.4.1 REPORT NO. PW-2017-18**

**Holland Mills Road Bridge – Structure No. 17B/B-T13
Schedule “B” Class Environmental Assessment
and Preliminary Design – Project File Report**

Recommendation

THAT the Township of Wilmot take the following actions with respect to the Class Environmental Assessment for the Holland Mills Road Bridge – Structure No. 17B/B-T13:

- i) Approve the preliminary design for construction of the preferred alternative – Concrete Box Girder as described in Report PW-2017-18, dated September 25, 2017;
- ii) Direct staff to file the Notice of Study Completion for this Class Environmental Assessment Schedule “B” Study by means of advertisements in the local newspapers, Township website and direct mailings, and place the Project File Report on the public record for a period of 45 days;

AND THAT, following the 45-day waiting period, that K. Smart & Associates be instructed to complete the detailed design and contract document preparation for the replacement structure.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2017-18

Agreement with respect to time of payment of Development Charges

300 Snyder's Road East, Baden

Westcap Development Inc.

Recommendation

THAT the Township enter into an agreement between the Township of Wilmot and Westcap Development Inc. pursuant to Section 3.14 of the Township Development Charge By-law 2014-34 to extend the time for which a redevelopment allowance is calculated as follows:

1. Prior to October 26, 2019 a redevelopment allowance shall be available calculated based on the development charge rates in place at the time of issuance of a building permit, and in consideration of the demolition of 16,374sq.ft of commercial floor area and 3 single detached dwellings.
2. Between October 27, 2019 and June 24, 2020 a redevelopment allowance shall be available if any allowance from Clause 1 remains, but not exceeding 1 single detached dwelling and calculated based on the development charge rates in place at the time of issuance of a building permit.
3. No extensions to the time frames set out in this agreement will be available.

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD-2017-11

RFP 2017-23

Consultant Services for the Engineered Design of the Kirkpatrick Park Parking Lot and Wilmot Street Parking Enhancements, New Hamburg

Recommendation

THAT GM Blueplan Engineering Limited be hired to complete an Engineered Design of the Kirkpatrick Park Parking Lot and Wilmot Street Parking Enhancements, as per their proposal received on August 31, 2017 for the bid price of \$42,590.00 plus applicable taxes.

9.7 FIRE – no reports**9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE****10.1 Wilmot Agricultural Society – Acknowledgement and Thank You Letter for Donation****Recommendation**

THAT Correspondence Item 10.1 be received for information.

11. BY-LAWS**11.1 By-law No. 2017-45 – By-law to Appoint the Chief Building Official and Inspectors****Recommendation**

THAT By-law No.'s 2017-45 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS****14. BUSINESS ARISING FROM CLOSED SESSION****15. CONFIRMATORY BY-LAW****15.1 By-law No. 2017-46**

Recommendation

THAT By-law No. 2017-46 to Confirm the Proceedings of Council at its Meeting held on September 25, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.