



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, November 20, 2017

Closed Council Meeting

Wilmot Community Room

6:15 P.M.

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Director/Curator of Castle Kilbride T. Loch, Senior MLEO D. Wallace, MLEO E. Merritt

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2017-190

Moved by: A. Junker

Seconded by: M. Murray

THAT a Closed Meeting of Council be held on Monday, November 20, 2017 at 6:15 p.m. in accordance with Section 239 (3.1) of the Municipal Act, 2001, for the purposes of considering the following matters:

- 3.1 Educational or training session.
Relative to Bill 68.

CARRIED,

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2017-191

Moved by: J. Gerber

Seconded by: M. Murray

THAT Council reconvene in open session.

CARRIED.

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

**5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes November 6, 2017

Resolution No. 2017-192

Moved by: B. Fisher

Seconded by: A. Junker

THAT the minutes of the following meeting be adopted as presented:

Council Meeting November 6, 2017.

CARRIED.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

8.1 Marg Rowell, Member, Heritage Wilmot Advisory Committee

**Heritage Wilmot Update of The Register of Non-Designated
Properties**

8.1.1 REPORT NO. CK 2017-07

**Updated Heritage Register of Non-Designated Properties
within the Township of Wilmot**

Resolution No. 2017-193**Moved by: P. Roe****Seconded by: A. Junker**

THAT the updated Register of Non-Designated Properties for The Township of Wilmot dated November 20, 2017 as submitted on behalf of the Heritage Wilmot Advisory Committee, be adopted.

CARRIED.

Ms. Rowell gave Council a synopsis of the purpose of the Register and the benefits to the municipality for having one. She summarized the four properties being recommended for inclusion on the Register and the ongoing steps being taken by the Heritage Wilmot Advisory Committee.

Councillor P. Roe thanked Ms. Rowell for her presentation and noted the tremendous amount of work undertaken by Ms. Rowell for the Committee.

Ms. Rowell added that Ms. Yvonne Zyma and the rest of the Committee also contribute to the completion of the Register. As well, she commented on the contribution of the Director/Curator in providing advice and preparing the presentation material.

The Curator/Director of Castle Kilbride highlighted the staff report.

Councillor A. Junker thanked the Director/Curator and Ms. Rowell for their presentation and report. He expressed his appreciation for the high level of detail in the Register and the importance of those details for educating the public and future purchasers of properties on the Register.

**8.2 Blair Allen, Supervisor, Transit Development, Region of Waterloo
Route 77 Wilmot Transit Service Update**

The Region of Waterloo proposes the following recommendation:

Resolution No. 2017-194**Moved by: J. Gerber****Seconded by: B. Fisher**

THAT The Township of Wilmot support the additional trips on the GRT transit service to New Hamburg (Route 77) on a permanent basis commencing April 2018 at an estimated annual cost of \$37,000 which will be part of the Regional tax levy to the Township.

CARRIED.

Mr. Allen introduced himself and Ms. Chantelle Thompson, Principal Planner Transit, from Grand River Transit. He provided Council with a summary of how Route 77 was a pilot project using Provincial funding and that additional provincial funding in its second year of operation allowed the schedule to be expanded to include additional trips. He summarized the services being offered and how the Voyageur Bus Plus is designed for increased accessibility and more ridership opportunities. He highlighted the ridership statistics including flex route options. He stated that the GRT is looking at why the flex route ridership has decreased and how it can be improved. He noted that the feedback from riders is positive and that requests to improve the service have been received as well. He concluded his presentation by advising of the next steps which include reporting to the Ministry as part of the funding requirements, Regional budget approval and continued promotion of the service.

Mr. Allen confirmed for Mayor L. Armstrong that they have received requests for additional stops along Snyder's Road including the Sikh Temple. He further noted that the road conditions are a factor when determining stops on a bus route.

Councillor J. Gerber thanked Mr. Allen for his presentation and noted that he found it encouraging seeing that ridership increased and that the schedule had been expanded.

Councillor P. Roe reiterated his request to have the route include St. Agatha, even if only as a flex route option. He noted the benefits for residents and the minor change in route length. Mr. Allen confirmed that the goals of the GRT are to look at the overall service and how the most number of users/potential users would be impacted. He also noted the timelines that bus schedules must adhere to and the affect that a stop earlier on the route may have on later stops and connections to other routes.

Mr. Allen clarified for Councillor B. Fisher that ridership for transit services can be seasonal and will fluctuate with school semesters.

Ms. Thompson confirmed for Councillor A. Junker that a stop at the Sobeys Plaza in New Hamburg was evaluated previously. Mr. Allen noted that it was not included as a stop due to timelines and accessibility. He further stated that, in terms of transit routes, two or three minutes is a significant amount of time.

Mayor L. Armstrong suggested that the comments from Councillors P. Roe and A. Junker be considered when reviewing the route in the future.

9. REPORTS

9.1 CAO – no reports

9.2 CLERK'S SERVICES

9.2.1 REPORT NO. CL2017-24

By-law Enforcement

Quarterly Activity Report

July 1st, 2017 to September 30th, 2017

Resolution No. 2017-195

Moved by: P. Roe

Seconded by: A. Junker

THAT the Enforcement Activity Report for July 1st, 2017 to September 30th, 2017 be received for information purposes.

CARRIED.

The Senior Municipal Law Enforcement Officer highlighted the report and introduced Erin Merritt, the Township of Wilmot's Municipal Law Enforcement Officer.

Mayor L. Armstrong noted that the statistics in the report are a positive reflection on compliance to the Township's by-laws.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2017-38

Cressman and Don Myers Municipal Drain – Actual Cost By-Laws

Resolution No. 2017-196

Moved by: M. Murray

Seconded by: B. Fisher

THAT Report FIN 2017-38 prepared by the Director of Finance, relative to the Cressman and Don Myers Municipal Drains, be received for information purposes.

CARRIED.

The Director of Finance highlighted the report.

9.4 PUBLIC WORKS – no reports

9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

**10.1 Grand River Conservation Authority – GRCA Current, November 2017
Resolution No. 2017-197**

Moved by: A. Junker

Seconded by:

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

11. BY-LAWS

**11.1 By-law No. 2017-51 – Cressman and Don Myers Drains 2017 Being An
Actual Cost By-Law To Amend By-Law No. 2017-17**

**11.2 By-law No. 2017-52 – A By-Law to Provide for the Levy of Drain
Maintenance Costs on the Don Myers Municipal Drain**

Resolution No. 2017-198

Moved by: P. Roe

Seconded by: M. Murray

THAT By-law Nos. 2017-51 and 2017-52 be read a first, second and third time and finally passed in open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

- 13.1 Councillor J. Gerber announced that a Community Coffee House is being held tomorrow, November 21, 2017, at Waterloo-Oxford and has been organized jointly by Waterloo-Oxford and the Healthy Communities Coalition.

Council further noted the following seasonal events taking place in the Township of Wilmot:

- New Hamburg Tree of Light Ceremony, December 1, 2017
- Baden Santa Claus Parade, December 2, 2017
- New Hamburg Santa Claus Parade, December 3, 2017
- St. Agatha Santa Claus Parade, December 9, 2017
- New Dundee Santa Claus Parade, December 17, 2017

- 13.2 Councillor A. Junker noted his concern with the timeliness of the last yard waste pick-up in the Region. He stated that an extension should be considered given that most properties still have trees with leaves that have not fallen. He further inquired if a yard waste drop-off within the Township could be considered.

Mayor L. Armstrong stated that he would inquire with Regional staff on the matter.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2017-53

Resolution No. 2017-199

Moved by: P. Roe

Seconded by: M. Murray

THAT By-law No. 2017-53 to Confirm the Proceedings of Council at its Meeting held on November 20, 2017 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:55 P.M.)

Resolution No. 2017-200

Moved by: B. Fisher

Seconded by: A. Junker

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk