



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, February 12, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting Minutes January 15, 2018

Recommendation

THAT the minutes of the following meetings be adopted as presented:

Council Meeting January 15, 2018.

- 7. PUBLIC MEETINGS**
- 8. PRESENTATIONS/DELEGATIONS**
- 9. REPORTS**
 - 9.1 CAO – no reports**

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-04

Proposed Policy for Recounts in a Municipal Election

Recommendation

THAT the Recount Policy for Municipal Elections attached as Schedule A to By-law 2018-07 be endorsed.

9.2.2 REPORT CL 2018-05

Proposed Amending By-law to Traffic and Parking By-law 2016-52, Schedule A - Set Fines

Recommendation

THAT Schedule A to By-law 2016-52, Being a By-law to Regulate Traffic and Parking on Highways in the Township of Wilmot, be adopted as presented.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-11

2018 Municipal Budget

Recommendation

THAT the 2018 Municipal Budget dated February 5, 2018, as recommended by the Ad Hoc Budget Advisory Committee, be approved; and further

THAT the Director of Finance be authorized to prepare the necessary levying by-law to raise \$7,709,930 for Township purposes from general taxation.

9.3.2 REPORT NO. FIN 2018-12

Weiss Municipal Drain – Actual Cost By-Law

Recommendation

THAT Report FIN 2018-12 prepared by the Director of Finance, relative to the Weiss Municipal Drain, be received for information purposes.

9.4 PUBLIC WORKS – no reports

9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD 2018-01

Facilities & Recreation Services Quarterly Activity Reports

Recommendation

THAT the Facilities & Recreation Services Activity Reports for the fourth quarter of 2017 be received for information.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Heritage Wilmot Advisory Committee - Meeting Minutes, January 10, 2018

10.2 Grand River Conservation Authority – GRCA Current, January, 2018

Recommendation

THAT Correspondence Items 10.1 and 10.2 be received for information.

10.3 Association of Municipalities of Ontario – Resolution of Support for Fire-Medic Protection for Municipal Governments

Recommendation

WHEREAS Bill 160, the Strengthening Quality and Accountability for Patients Act amended the Ambulance Act to permit the Ministry of Health and Long Term Care to enable two pilot projects hosted by willing municipal governments to allow fire fighters, certified as paramedics, to treat patients while on duty with a fire department; and

WHEREAS the Government of Ontario is committed to proceeding with the pilots and enabling the fire-medical model despite the absence of objective evidence to show that it would improve patient outcomes or response times; and

WHEREAS the current interest arbitration model, particularly in the fire services sector, allows arbitrators to impose awards on unwilling employers that directly impact the employer's ability to determine how it will deploy its workforce, as evidenced by the experience of many municipalities in regards to the 24-hour shift; and

WHEREAS in the absence of legislative protection, unwilling municipalities may be forced to enter into a pilot or adopt a fire-medical model as a result of interest arbitration; and

WHEREAS the Association of Municipalities of Ontario and its municipal members have called on the Government of Ontario to introduce legislative amendments to the Fire Protection and Prevention Act, 1997 and the Ambulance Services Collective Bargaining Act to preclude arbitrators from expanding the scope of work for fire fighters and paramedics respectively through interest arbitration awards; and

WHEREAS there is precedent for a restriction on the scope of jurisdiction of arbitrators in section 126 of the Police Services Act which precludes arbitrators from amending the core duties of police officers; and

WHEREAS the Government of Ontario has committed that no unwilling municipal government will have a fire-medical pilot or program imposed upon them.

NOW THEREFORE be it resolved that:

1. The Township of Wilmot calls on the Government of Ontario to act immediately so that legislative amendments, that will protect unwilling municipalities from being forced by arbitrators to have a fire-medical pilot or program, are placed within the upcoming Budget Bill before the Ontario Legislature rises for the provincial election.
2. A copy of this resolution be forwarded to Premier Kathleen Wynne, Office of the Premier; Hon. Dr. Eric Hoskins, Minister of Health and Long Term Care; Hon. Marie-France Lalonde, Minister of Community Safety and Correctional Services; Hon. Kevin Flynn, Minister of Labour, Hon. Bill Mauro, Minister of Municipal Affairs; Michael Harris, Member of Provincial Parliament; and the Association of Municipalities of Ontario.

11. BY-LAWS

11.1 By-law No. 2018-06 – Actual Cost Levy for the Weiss Municipal Drain

11.2 By-law No. 2018-07 – Recount Policy for Municipal Elections

11.3 By-law No. 2018-08 – Water and Sanitary Fees and Charges By-law

11.4 By-law No. 2018-09 – By-law to Amend the Traffic and Parking By-law

Recommendation

THAT By-law Nos. 2018-06, 2018-07, 2018-08 and 2018-09 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-10

Recommendation

THAT By-law No. 2018-10 to Confirm the Proceedings of Council at its Meeting held on February 12, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.



TOWNSHIP OF WILMOT

Council Meeting Minutes

Televised

Monday, January 15, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Director/Curator of Castle Kilbride T. Loch, Senior MLEO D. Wallace, MLEO E. Merritt

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes December 11, 2017

Resolution No. 2018-01

Moved by: A. Junker

Seconded by: M. Murray

THAT the minutes of the following meetings be adopted as presented:

Council Meeting December 11, 2017.

CARRIED.

7. PUBLIC MEETINGS

7.1 REPORT NO. DS 2018-02

Zone Change Application 01/18

Derek Martin / Graham Johnston

Part of Lot 13 and 14, Concession 4, Block A

967119 Oxford-Waterloo Road

Resolution No. 2018-02

Moved by: M. Murray

Seconded by: P. Roe

That Zone Change Application 01/18 made by Derek Martin / Graham Johnston, affecting Part of Lot 13 and 14, Concession 4, Block A, to pass a temporary use by-law to permit a second dwelling for a period of twelve months be approved, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Director of Development Services highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked if anyone wished to address Council on this matter.

Graham Johnston, 1356 Hallman Rd, ND

Mr. Johnston advised Council that his family owns the subject property and the purpose of the request is relative to maintaining the necessary water pressure in the water tanks while the new dwelling is being constructed.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

7.2 REPORT NO. DS 2018-03

Zone Change Application 02/18

Dixie Developments Inc.

Lot 1, Plan 637

164 Waterloo Street, New Hamburg

Resolution No. 2018-03

Moved by: M. Murray

Seconded by: A. Junker

That Report DS 2018-03 be received for information.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal

if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Director of Development Services highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong if anyone wished to address Council on this matter.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-01

By-law Enforcement

Quarterly Activity Report

October 1st to December 31, 2017

Resolution No. 2018-04

Moved by: A. Junker

Seconded by: P. Roe

THAT the Enforcement Activity Report for October 1, 2017 to December 31, 2017 be received for information purposes.

CARRIED.

The MLEO highlighted the report.

The MLEO confirmed for Councillor B. Fisher that during the fourth quarter of 2017, no complaints were received regarding winter sidewalk maintenance but that there have been several received since the start of the first quarter in 2018.

The MLEO advised Councillor A. Junker of the details for the two illegal dumping complaints. The first was on a vacant rural property and was remedied by the owner. The second was on a road allowance near Petersburg and was quickly disposed of by the Public Works Department.

9.2.2 REPORT CL 2018 - 02

Appointment of Members

Grand River Accessibility Advisory Committee

Resolution No. 2018-05

Moved by: B. Fisher

Seconded by: M. Murray

THAT the following applicants be appointed to the Grand River Accessibility Advisory Committee (GRAAC) for a 4-year term ending December 31, 2021, pending ratification by the partnering municipalities of the City of Waterloo, City of Kitchener, Region of Waterloo, Township of North Dumfries, Township of Wellesley and Township of Woolwich:

Sharon Giles, City of Kitchener, reappointed member;

Dawn Celland, City of Kitchener, reappointed member;

Ben Benninger, Township of North Dumfries, new member;

Rhonda-Marie Parke, City of Kitchener, new member;

Independent Living Centre of Waterloo Region, new agency member;

AND FURTHER, THAT Andrew Tutty, Mike Shipley and Brenda Robinson be reappointed for an additional year ending December 31, 2018.

CARRIED.

The Deputy Clerk highlighted the report.

In response to Councillor J. Gerber, the Deputy Clerk clarified that the members extending their terms to December 31, 2018 are from the City of Kitchener (Mr. Tutty and Ms. Robinson) and the Township of Woolwich (Mr. Shipley).

Councillor J. Gerber further inquired about any mandates for geographical representation on GRAAC. The Deputy Clerk clarified that there is no mandate for representation across the municipalities but that the members must be from Waterloo Region. She confirmed that Wilmot has two representatives but that overall, the townships have lower representation while the City of Kitchener has higher representation. She explained that agency appointments are for agencies that represent residents of Waterloo Region but the staff members attending GRAAC meetings are not necessarily residents of the Region.

9.2.3 REPORT NO CL 2018 – 03

Township of Wilmot

2018 Municipal Elections Accessibility Plan

Resolution No. 2018-06

Moved by: P. Roe

Seconded by: A. Junker

THAT Report No. CL2018-03, prepared by the Director of Clerk's Services and the Deputy Clerk regarding the 2018 Municipal Elections Accessibility Plan, be received for information purposes.

CARRIED.

The Director of Clerk's Services highlighted the report.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-05

Ontario Municipal Commuter Cycling (OMCC) Program Transfer Payment Agreement

Resolution No. 2018-07

Moved by: M. Murray

Seconded by: A. Junker

THAT the Township of Wilmot enter into a Transfer Payment Agreement (TPA) with the Ministry of Transportation under the Ontario Municipal Commuter Cycling (OMCC) Program; and further

THAT the Mayor and Clerk be authorized to execute said Transfer Payment Agreement, for a funding allocation of up to \$107,337.55 towards commuter cycling infrastructure projects.

CARRIED.

The Director of Finance highlighted the report.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2018-01

Public Works 4th Quarter Operations Activity Report October – December 2017

Resolution No. 2018-08

Moved by: J. Gerber

Seconded by: M. Murray double check

THAT the Public Works Operations 4th Quarter Activity Reports for the months of October, November and December 2017 be received for information.

CARRIED.

The Director of Public Works confirmed for Councillor A. Junker that the Bridge Street bridge had been closed for a weekend following damage from an oversized vehicle. The bridge was assessed and the damage was repaired for continued operation. He further confirmed that the repairs were completed in 2017.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2018-01

2017 Fourth Quarter Building Statistics Summary

Resolution No. 2018-09

Moved by: M. Murray

Seconded by: A. Junker

THAT the 4th Quarter 2017 Building Statistics Summary be received for information.

CARRIED.

The Director of Development Services highlighted the report.

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE

9.7.1 REPORT NO. FD 2018-01

Quarterly Activity Report

Resolution No. 2018-010

Moved by: M. Murray

Seconded by: P. Roe

That the Fire Department Activity Report for the fourth quarter of 2017 be received for information purposes.

CARRIED.

The Fire Chief highlighted the report.

9.8 CASTLE KILBRIDE

9.8.1 REPORT NO. CK2018-01

**Quarterly Activity Report – October, November & December
2017**

Resolution No. 2018-011

Moved by: A. Junker

Seconded by: M. Murray

THAT the Castle Kilbride Activity Report for the months of October, November & December of 2017 be received for information purposes.

CARRIED.

The Curator/Director of Castle Kilbride highlighted the report.

Mayor L. Armstrong noted that Castle Kilbride had a very successful Christmas season.

10. CORRESPONDENCE

10.1 Heritage Wilmot Advisory Committee – Meeting Minutes, December 6, 2017

10.2 Letter of Appreciation Regarding Schmidt Woods Trail – Jamie and Jan Hember

Resolution No. 2018-012

Moved by: M. Murray

Seconded by: B. Fisher

THAT Correspondence Items 10.1 and 10.2 be received for information.

CARRIED.

Councillor A. Junker expressed his appreciation for the work done on the Schmidt Woods Trails which is further enforced by the letter received from Mr. and Mrs. Hember. He added that the Healthy Community Coalition will be hosting guided walks in Schmidt Woods in the spring and again later in the year. He invited everyone to experience this trail as one of the best projects completed by the Township.

Mayor L. Armstrong concurred with the comments from Councillor A. Junker and added that the trails in Schmidt Woods are very well used by the public.

11. BY-LAWS

11.1 By-law No. 2018-01 – Interim Tax Levy By-law

11.2 By-law No. 2018-02 – Fees and Charges By-law Amendment

11.3 By-law No. 2018-03 – Zone Change Application - 01/18, Derek Martin / Graham Johnston, 967119 Oxford-Waterloo Road

11.4 By-law No. 2018-04 – By-law to Execute an Agreement for the Ontario Municipal Commuter Cycling (OMCC) Program Transfer Payment Agreement

Resolution No. 2018-013**Moved by: J. Gerber****Seconded by: B. Fisher**

THAT By-law Nos. 2018-01, 2018-02, 2018-03 and 2018-04 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor A. Junker announced the 2018 Heritage Day as February 24, 2018. The event will be held at the New Dundee Community Centre and will celebrate Wilmot's agricultural past. On behalf of the Heritage Wilmot Advisory Committee, he invited individuals, businesses and groups to submit displays. Anyone interested in being an exhibitor or looking for more information on the event can visit www.heritagewilmot.ca.

13.2 Councillor A. Junker inquired if the recently completed GRCA berm in New Hamburg could be incorporated into the trail network.

Mayor L. Armstrong requested that staff investigate the possibility but noted that much of the property in that area is privately owned.

13.3 Councillor A. Junker expressed his best wishes to Mayor L. Armstrong in the coming weeks as he recovers from a medical procedure.

Councillor P. Roe echoed the comments from Councillor A. Junker.

14. BUSINESS ARISING FROM CLOSED SESSION**15. CONFIRMATORY BY-LAW****15.1 By-law No. 2018-05****Resolution No. 2018-014****Moved by: M. Murray****Seconded by: B. Fisher**

THAT By-law No. 2018-05 to Confirm the Proceedings of Council at its Meeting held on January 15, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:33 p.m.)

Resolution No. 2018-015

Moved by: M. Murray

Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk



Township of Wilmot ***REPORT***

REPORT NO. CL2018-04

TO: Council

PREPARED BY: Dawn Mittelholtz. Deputy Clerk

DATE: February 12, 2018

SUBJECT: Proposed Policy for Recounts in a Municipal Election

Recommendation:

THAT the Recount Policy for Municipal Elections attached as Schedule A to By-law 2018-07 be endorsed.

Background:

The introduction of the Municipal Elections Modernization Act, 2016 (Bill 181) brought many changes to the Municipal Elections Act. Many are mandatory changes such as the new dates for the nomination period and the registration of Third Party Advertisers. Other amendments are discretionary such as the option to adopt a Recount Policy by by-law.

Under the previous legislation, there were only three circumstances where a recount could take place:

- a tie vote;
- a resolution by Council, local board or the Minister of Municipal Affairs ordering a recount; or,
- an elector's request for a recount that had been granted by the Superior Court of Justice.

Many municipalities throughout Ontario have undergone recounts in tightly contested races. Such recounts often garnered attention from the media.

Discussion:

In the consideration of a Recount Policy for the Township of Wilmot, certain sections of the Municipal Elections Act need to be highlighted and considered.

Recount, tied vote

56 (1) The clerk shall hold a recount,

(a) of the votes for two or more candidates who receive the same number of votes

and cannot both or all be declared elected to the office;

(b) of the votes on a by-law, if the votes for the affirmative and negative are equal;

(c) of the votes for two or more answers to a question, if the votes are equal.

Recount in accordance with policies

56 (1.1) The clerk shall hold a recount in accordance with any policy passed by the municipality or local board under subsection (3) or (4).

Municipality, policy

56 (3) A municipality may, by by-law, adopt a policy with respect to the circumstances in which the municipality requires the clerk to hold a recount of the votes cast in an election.

If Council does not pass a by-law adopting a Recount Policy, recounts will only occur in accordance with the Act.

Recount for municipality, local board or Minister

57 (1) Within 30 days after the clerk's declaration of the results,

(a) the council of a municipality may pass a resolution requiring a recount of the votes cast,

(i) for all or specified candidates for an office on the council,

(ii) for all or specified answers to a question submitted by the council,

(iii) for and against a by-law submitted by the council;

(b) a local board may pass a resolution requiring a recount of the votes cast,

(i) for all or specified candidates for an office on the local board, or

(ii) for all or specified answers to a question submitted by the local board;

(c) the Minister may make an order requiring a recount of the votes cast for all or specified answers to a question submitted by him or her.

Council will have the option of ordering a recount by resolution.

Application for order for recount

58 (1) A person who is entitled to vote in an election and has reasonable grounds for believing the election results to be in doubt may apply to the Superior Court of Justice for an order that the clerk hold a recount.

Time for application

58 (2) The application shall be commenced within 30 days after the clerk's declaration of the results of the election.

Residents of Wilmot retain the right to ask the Superior Court of Justice to order the municipality to conduct a recount.

A policy outlining the circumstances and method for conducting a recount offer the municipality certain benefits. Instances where the incumbents ran for re-election, there are fewer opportunities for perceived conflict or appearance of personal gain in voting for or against a motion to order a recount. The Clerk will apply the Recount Policy in an unbiased fashion and as approved by Council. The adoption of the policy will have occurred in advance of the start of the Nomination Period, May 1, 2018, when the list of candidates is unknown. The adoption of the Recount Policy by Council provides an arms-length direction to the Returning Officers for conducting a recount in an unbiased manner.

The policy contains a threshold for determining when a recount would be required. For determining the threshold, the Returning Officers propose a percentage, rather than a fixed number of votes, to account for the varying rates of participation. The proposed one quarter of one percent (0.25%) rounded up to the nearest vote, represents a value where members of the public and candidates may have reasonable concerns for the accuracy of the count. The following calculations represents the two offices from the 2014 election with lowest and highest returns.

	Office with the lowest number of votes cast	Office with the highest number of votes cast
Total Votes Cast:	947	6,031
Threshold (rounded up):	3	16

Electors in the municipality will have the opportunity to read and understand the Recount Policy in advance of the election. They will know the exact threshold for conducting a recount and the method used. This promotes the Township's commitment to accountability and transparency.

If the Superior Court of Justice receives an application to order a recount when a recount has already taken place, the existence of a policy, and the demonstrated application of it, may satisfy the courts that a recount has taken place and the outcome reflects the intent of the voters. Section 58 (1) of the Act requires the applicant to have reasonable grounds for believing the election results to be in doubt. A recount will reinforce the accuracy of the results.

Staff recommends that Council adopt a Recount Policy (attached as Schedule A). The following principles of the Municipal Elections Act were taken into consideration when writing the policy:

- fair and consistent treatment of electors and candidates
- certainty that election results truly reflect electorate vote
- secrecy, confidentiality and privacy of voters is paramount
- the intention of voter in marking the ballot should be the primary consideration in any counting decision
- voter accessibility, convenience, integrity and scrutiny of the election process should take priority over administrative convenience and efficiency

Strategic Plan Conformity:

The inclusion of the Recount Policy in the Election Policies and Procedures Manual (available online) communicates municipal matters.

Financial Considerations:

The fees associated with the municipal election are funded from a dedicated reserve fund that is established via levy transfers on an annual basis, for 4 years leading up to the election. No expenses are anticipated during a recount as full-time staff would be utilized as election officials and the lease of the tabulators includes the recount period. However, any non-recoverable costs associated with an election recount would be funded by the Election Reserve Fund.

Conclusion:

The Returning Officers for the Election feel the Recount Policy being presented enforces the Township's commitment to a fair and transparent election. The accuracy of the vote counting equipment is not in question, but a guaranteed recount when the results are within a close margin may offer assurance to voters and candidates that the intent of the voters has been accurately calculated.

Dawn Mittelholtz
Deputy Clerk

Barbara McLeod
Director of Clerk's Services

Grant Whittington
Reviewed by CAO

Recount Policy for Municipal Elections in the Township of Wilmot

Principles of the Municipal Elections Act

The Municipal Elections Act, 1996 ("the Act") applies to and governs all elections in the Township of Wilmot. The Act is based on the following principles:

- fair and consistent treatment of electors and candidates
- certainty that election results truly reflect electorate vote
- secrecy, confidentiality and privacy of voters is paramount
- the intention of the voter in marking the ballot should be the primary consideration in any counting decision
- voter accessibility, convenience, integrity and scrutiny of the election process should take priority over administrative convenience and efficiency

Legislative Authority

The Act as amended under the Municipal Elections Modernization Act, 2016 (Bill 181) provides the following optional authority to municipalities:

Recount in accordance with policies

56 (1.1) The clerk shall hold a recount in accordance with any policy passed by the municipality or local board under subsection (3) or (4).

Municipality, policy

56 (3) A municipality may, by by-law, adopt a policy with respect to the circumstances in which the municipality requires the clerk to hold a recount of the votes cast in an election.

The Recount Procedure

When a Recount Shall Occur

Notwithstanding sections 56(1), 57(1) or 58(1) where a recount is conducted by regulation under the Municipal Elections Act, 1996, whether in a regular municipal election or a by-election, a recount shall occur if:

The difference between a successful candidate(s) and an unsuccessful candidate(s) is within one quarter of one percent (0.25%) of the votes cast, rounded up to the nearest vote, for that office.

Date of the Recount

Where the difference between a successful candidate(s) and an unsuccessful candidate(s) is within one quarter of one percent (0.25%) of the votes cast, rounded up to the nearest vote, for that office, the Clerk shall recount the votes in the manner prescribed below within fifteen days following Voting Day. Recounts occurring under sections 56(1), 57(1) or 58(1) shall be conducted on a day prescribed by the Act.

Who May Attend the Recount

Only the following may be present during the recount:

- The Clerk, Deputy Clerk and any other election officials appointed for the recount by the Clerk;
- Every certified candidate for the office;
- The applicant, if the recount is being conducted under Section 58;
- A lawyer for each certified candidate and applicant; and
- One scrutineer for each recount station established by the Clerk for each certified candidate or applicant.

All persons present will be barred from using mobile devices during the recount, including smartphones, cell phone, laptops and tablets or any other devices connected to the internet or cellular network. The Clerk or Deputy Clerk may use a telephone solely for the purpose of obtaining technical support or in the event of an emergency.

Manner of Recount

The Clerk shall recount the votes in the same manner as the votes were counted on Voting Day unless otherwise ordered by the Superior Court of Justice under Section 60 (3). The recount shall be conducted in the Wilmot Community Room located at 60 Snyder's Road West, Baden, Ontario. The doors shall be locked and those present are expect to remain in the room until the results are announced. Washroom facilities in the adjacent hallway may be used provided they have turned in their mobile devices.

The memory cards shall be inserted into the vote tabulators using the same machine as was used on the Advance and Voting Day. An original results tape will be run to show a zero balance. Scrutineers, candidates, lawyers or the applicant may initial the original results tapes. The election officials will break the seals on the ballot boxes needed for the recount and process the ballots through the vote tabulators. Scrutineers, candidates, lawyers or the applicant may examine each ballot as the votes are being counted and dispute the validity of the ballot but may not touch the ballots. When all ballots have been processed, the election officials will run a final results tape.

Should a vote tabulator reject a ballot for either of the following reasons, the election official shall press the vote tabulator "accept" button so the ballot is input into the vote tabulator because the elector who cast their ballot is no longer present and all ballots in the box were accepted by the vote tabulator on Advance or Voting Day:

1. Where there are no marks in any of the designated voting spaces;
2. Where more designated voting spaces are marked for the office than the elector is entitled to vote.

Where there are marks in the designated voting space, but the vote tabulator is unable to count the votes on a ballot because the ballot was damaged after being accepted by the vote tabulator, the election official shall deliver to the Clerk, who shall:

1. Assign the original ballot a specified serial number which shall be recorded on both the original and duplicate ballot. In the presence of the scrutineers, the duplicate ballot shall be marked as an exact representation of the original cast ballot.
2. The election official shall wait and not feed any additional ballots into the vote tabulator until the replacement ballot is received and fed into the vote tabulator.

The final results tape will be folded in such a manner as to only reveal the results for the Office(s) the recount is being conducted for. Any scrutineers, candidates, lawyers or the applicant in attendance may review the Final results tapes and apply their initials.

All final results tapes will be added to a tabulation spreadsheet. When all final results tapes have been entered, the Clerk will announce the results of the recount. The Clerk shall prepare a final recount report and provide each certified candidate and applicant with a copy.



Township of Wilmot **REPORT**

REPORT NO.	CL2018-05
TO:	Council
PREPARED BY:	Barbara McLeod Director of Clerk's Services
DATE:	February 12, 2018
SUBJECT:	Proposed Amending By-law to Traffic & Parking By-law 2016-52 Schedule A - Set Fines

Recommendation:

THAT Schedule A to By-law 2016-52, Being a By-law to Regulate Traffic and Parking on Highways in the Township of Wilmot, be adopted as presented.

Background:

Report No CL2016-20 was endorsed by Council on November 21, 2016. The report outlined the proposed updates to the Township of Wilmot By-law which regulates traffic and parking within the Township of Wilmot. All updates had been prepared based on a collaborative review done by the Working Group, which consisted of Area/Regional municipal staff, along with Waterloo Regional Police Services.

The previous report did not include updates to the existing Schedule of Set Fines that form part of the said By-law, because the Working Group did not have them available at that time.

Discussion:

Schedule A – Set Fines

The Schedule of Set Fines has now been completed by the Working Group and similar to the wording of the By-law, the fines have been prepared with the objective of consistency among the Area Municipalities and the Region wherever feasible. The majority of the fines are incremental increases. Where offences are associated with Regionally operated services or where a potential risk for personal safety or property damage is related to the offence, the fines are set as higher amounts.

Strategic Plan Conformity:

Upon approval by Council and the Office of the Attorney General, the Traffic and Parking By-law set fines will be subsequently posted on the Township website alongside the By-law, thereby communicating current municipal matters and further facilitating future communications for residents and other interested parties.

The Traffic & Parking By-law also conforms to the Strategic Plan by ensuring people's safety, enhancing mobility and providing recreational opportunities for everyone.

Financial Considerations:

Parking fines are estimated to account for \$10,700 in revenue to the Township, under the 2018 Municipal Budget. The set fine schedules associated with the By-law will be forwarded to the Office of the Attorney General and will be enforceable upon approval.

Conclusion:

Staff recommends that the Report outlining the proposed amendments to the Township's Traffic and Parking By-law be endorsed and further that the associated amending by-law be brought forward for approval.

Barbara McLeod
Director of Clerk's Services

Grant Whittington
Reviewed by CAO

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2016-52

SCHEDULE “25”

TITLE: TRAFFIC AND PARKING BY-LAW

COLUMN 1		COLUMN 2	CLOUMN 3
DESCRIPTION OF OFFENCE		PROVISION CREATING OR DEFINING OFFENCE	SET FINE
1	Parking bicycle on roadway or shoulder	Part IV 2(d)(i)	\$25.00
2	Parking bicycle not in upright position	Part IV 2(d)(ii)	\$25.00
3	Obstructing/impeding a pedestrian on a sidewalk or multi-use trail	Part IV 2(e)	\$25.00
4	Parking animal drawn vehicle on highway	Part IV 3(c)	\$25.00
5	Placing/storing objects or material, including snow and ice, on roadway or shoulder	Part IV 4	\$25.00
6	Parked/stopped facing wrong direction	Part V 1(a)	\$25.00
7	Parked not within 0.15 meters from curb line on the roadway	Part V 1(a)	\$25.00
8	Failed to park parallel to curb on the roadway	Part V 1(a)	\$25.00
9	Parked wrong way on one way street	Part V 1(b)	\$25.00
10	Parked more than 0.15 meters from curb line on one way street	Part V 1(b)	\$25.00
11	Failed to park parallel to curb on one way street	Part V 1(b)	\$25.00
12	Parked at wrong angle	Part V 1(c)	\$25.00
13	Parked backed in at angle	Part V 1(c)	\$25.00
14	Parked on roadway	Part V 1(d)(i)	\$25.00
15	Parked in more than one parking space	Part V 1(e)	\$25.00
16	Parked on/over curb line	Part V 2(a)(i)	\$25.00
17	Parked on/over sidewalk or multi-use trail	Part V 2(a)(ii)	\$25.00
18	Parked on boulevard	Part V 2(a)(ii)	\$25.00
19	Parked on/over railway track or light rail transit track/designated area	Part V 2(a)(iii)	\$80.00
20	Parked in intersection	Part V 2(a)(iv)	\$25.00
21	Parked within 3 meters of fire hydrant	Part V 2(a)(v)	\$40.00
22	Parked within 15 meters of a level railway crossing	Part V 2(a)(vi)	\$25.00
23	Parked within 9 meters of an intersection	Part V 2(a)(vii)	\$25.00
24	Parked within 15 meters of an intersection controlled by traffic signals or roundabout	Part V 2(a)(viii)	\$25.00
25	Parked within 1.5 meters of driveway	Part V 2(a)(ix)	\$25.00
26	Parked obstructing an entrance, private road, or lane to the highway	Part V 2(a)(x)	\$25.00
27	Parked obstructing a crosswalk	Part V 2(a)(xi)	\$25.00

COLUMN 1		COLUMN 2	CLOUMN 3
DESCRIPTION OF OFFENCE		PROVISION CREATING OR DEFINING OFFENCE	SET FINE
28	Parked obstructing traffic	Part V 2(a)(xii)	\$25.00
29	Parked in a position that prevents the removal of any vehicle already parked on the highway	Part V 2(a)(xiii)	\$25.00
30	Parked on highway during prohibited time	Part V 2(a)(xiv)	\$25.00
31	Parked on highway to repair/wash/maintain vehicle	Part V 2(a)(xv)	\$25.00
32	Parked for soliciting/vending/buying/selling goods/services	Part V 2(a)(xvi)	\$25.00
33	Parked in front of or adjacent to a bus stop/light rail transit station or stop	Part V 2(a)(xvii)	\$40.00
34	Parked obstruction a bus stop/light rail transit station or stop	Part V 2(a)(xvii)	\$40.00
35	Parked in reserved lane while in effect	Part V 2(a)(xviii)	\$40.00
36	Parked transit bus, except at a bus stop or a location where transit bus is waiting for people	Part V 2(a)(xix)	\$40.00
37	Parked school bus except within a school bus loading zone	Part V 2(a)(xx)	\$40.00
38	Parked a heavy truck on highway	Part V 2(a)(xxi)	\$40.00
39	Parked with trailer more than 10 meters in length	Part V 2(a)(xxii)	\$40.00
40	Parked unlicensed vehicle	Part V 2(a)(xxiii)	\$25.00
41	Parked vehicle leaking gasoline, engine oil or any other vehicular fluids	Part V 2(a)(xxiv)	\$25.00
42	Parked on highway during an emergency	Part V 2(b)	\$25.00
43	Parked in prohibited area (in specified places where signs are on display)	Part V 3(a)	\$25.00
44	Parked within 15 meters on approach or departure of a bus stop	Part V 3(b)(vi)	\$40.00
45	Parked over time	Part V 4(a)	\$25.00
46	Stopped in school bus loading zone	Part V 6(a)	\$40.00
47	Stopped on median	Part V 6(b)	\$40.00
48	Stopped within 30 meters of bridge/elevated structure/tunnel/underpass	Part V 6(c)	\$40.00
49	Stopped in a roundabout	Part V 6(d)	\$80.00
50	Stopped on/over a railway track or light rail transit track/designated area	Part V 6(e)	\$80.00
51	Stopped obstructing traffic or movement of a light rail transit vehicle	Part V 6(f)	\$80.00
52	Stopped in a no stopping zone	Part V 7(b)(i)	\$50.00
53	Stopped on or within 30 meters of crosswalk	Part V 7(b)(ii)	\$50.00
54	Stopped abutting school property	Part V 7(b)(iii)	\$50.00
55	Stopped across from school between 8:00 a.m. and 4:30 p.m.	Part V 7(b)(iv)	\$50.00
56	Stopped abutting fire department property	Part V 7(b)(v)	\$50.00
57	Stopped across from fire department property	Part V 7(b)(vi)	\$50.00

COLUMN 1		COLUMN 2	CLOUMN 3
DESCRIPTION OF OFFENCE		PROVISION CREATING OR DEFINING OFFENCE	SET FINE
58	Stopped within 15 meters on approach or departure of a bus stop	Part V 7 (b) (vii)	\$50.00
59	Stopped within 15 meters of pedestrian crossover	Part V 7(b)(viii)	\$50.00
60	Stopped in loading zone	Part V 8	\$50.00
61	Stopped in a taxi stand	Part V 9	\$50.00
62	Parked vehicle in accessible parking space not displaying valid accessible parking permit	Part V 10	\$300.00
63	Stopped vehicle in accessible parking space not displaying valid accessible parking permit	Part V 10	\$300.00

NOTE: The penalty for the offences indicated above is PART XXII of By-Law No. 2016-52, a certified copy of which has been filed



Township of Wilmot **REPORT**

REPORT NO.	FIN 2018-11
TO:	Council
PREPARED BY:	Patrick Kelly, Director of Finance Ashton Romany, Manager of Accounting
DATE:	February 12, 2018
SUBJECT:	2018 Municipal Budget

Recommendation:

That the 2018 Municipal Budget dated February 5, 2018, as recommended by the Ad Hoc Budget Advisory Committee, be approved; and further

That the Director of Finance be authorized to prepare the necessary levying by-law to raise \$7,709,930 for Township purposes from general taxation.

Background:

The Ad Hoc Budget Advisory Committee held meetings on December 11, 2017, January 15, January 29, and February 5, 2018 to consider the following aspects of the proposed 2018 Municipal Budget:

- Taxation Policy, User Fees and Service Level Requests
- Municipal Grant Program for 2018
- Capital Program & Infrastructure Reserve Funds Allocations
- 10-Year Capital Forecast
- Departmental Operating Budgets
- User-Pay Operating Budgets
- Water and Wastewater Operating Budget and Rates Analysis

Discussion:

The Committee directed staff that the 2018 Budget be prepared to reflect an inflationary levy increase of 1.70%, plus an additional 0.25% increase to offset the impact of Bill 148. Based on the review and analysis of departmental budget proposals, and the input of Committee Members

and staff during these meetings, the Committee has achieved the target levy increase, and have recommended approval of the proposed 2018 Municipal Budget.

Budget Highlights:

- Tax Levy Increase of 1.95% (2017 – 1.70%)
- General Tax Levy set at \$7,709,930 (2017 - \$7,505,415)
- Operating Expenditures of \$9,920,980 (2017 - \$9,824,550)
- Capital Program valued at \$5,874,248 (2017 - \$8,949,690)
- Capital Expenditures funded from taxation of \$1,744,061 (2017 - \$1,714,200)
- Minor Capital Initiatives of \$231,930 (2017- \$206,845)
- Staff resource allocation review and implementation
- Infrastructure Reserve Funds Allocations, including OMPF of \$490,529 (2017 - \$578,895)
- New Water and Sanitary Rates effective March 1, 2018, with an average increase of 5.19% (based on 31m³ consumption)

Strategic Plan Conformity:

This report is aligned with the strategic plan in *providing quality of life* through offering recreational opportunities for everyone (WRC Programming, Trails and Playground Enhancement); *engaging community* through communicating municipal matters (Community Events Ground Sign); *building a prosperous economy* by reviewing long term capital planning to ensure adequate funding exists to maintain our infrastructure (Roads/Bridges Capital Works); and protecting our natural environment through using resources responsibly (LED Lighting / HVAC Upgrades).

Financial Considerations:

The tax rate calculations will be completed based upon the levy requirement and will be incorporated into the final property tax bills to be distributed in early June/July. The impact of 1.95% levy increase will be \$23.89, based on an average assessment of \$386,000.

Conclusion:

Upon Council's approval, a press release will be distributed to various outlets, and the final 2018 Budget Package posted to the Township's website.

Patrick Kelly CPA, CMA

Director of Finance

Ashton Romany CPA

Manager of Accounting

Grant Whittington

Reviewed by Chief Administrative Officer

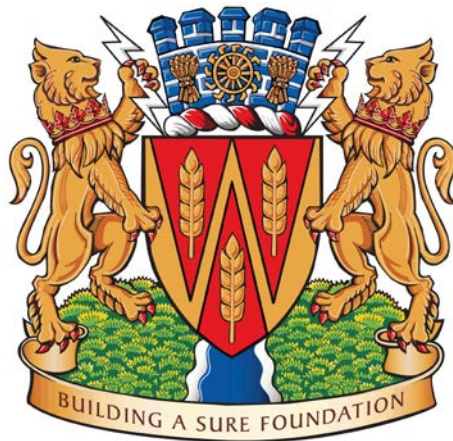
TOWNSHIP OF WILMOT



2018 MUNICIPAL BUDGET

The Corporation of the Township of Wilmot

Council



Mayor Les Armstrong

Councillors

Ward 1	Al Junker
Ward 2	Peter Roe
Ward 3	Barry Fisher
Ward 4	Jeff Gerber
Ward 4	Mark Murray

The Corporation of the Township of Wilmot

Township Officials



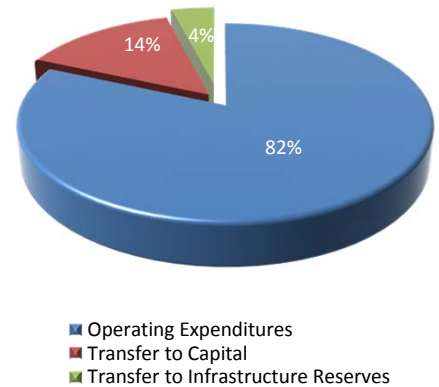
Chief Administrative Officer	Grant Whittington
Director of Finance	Patrick Kelly
Director of Public Works	Jeff Molenhuis
Curator/Director of Castle Kilbride	Tracy Loch
Director of Clerk's Services	Barb McLeod
Director of Facilities and Recreation Services	Scott Nancekivell
Director of Development Services	Harold O'Krafka
Fire Chief	Rod Leeson

Township of Wilmot

2018 Municipal Budget

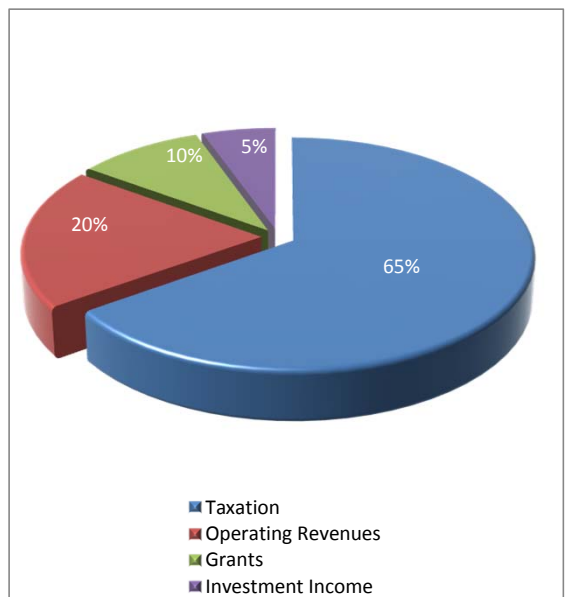
Total Expenditures (excluding user-pay)

Operating Expenditures	\$ 9,920,980
Capital Expenditures Funded from General Levy	1,744,061
Transfer to Infrastructure Reserve Funds	490,529
Total Expenditures	<u>\$ 12,155,570</u>



Total Revenues (excluding user-pay)

Taxation	
2017 General Levy	\$ 7,505,415
Assessment Growth (0.76%)	57,045
Tax Increase (1.70%)	147,470
2018 General Levy	<u>\$ 7,709,930</u>
Payment in Lieu of Taxes	185,220
Supplementary Taxes (net of write-offs)	<u>30,500</u>
Total Taxation	\$ 7,925,650
Operating Revenues	2,397,620
Ontario Municipal Partnership Fund	1,159,700
Investment Income	672,600
Total Revenues	<u>\$ 12,155,570</u>

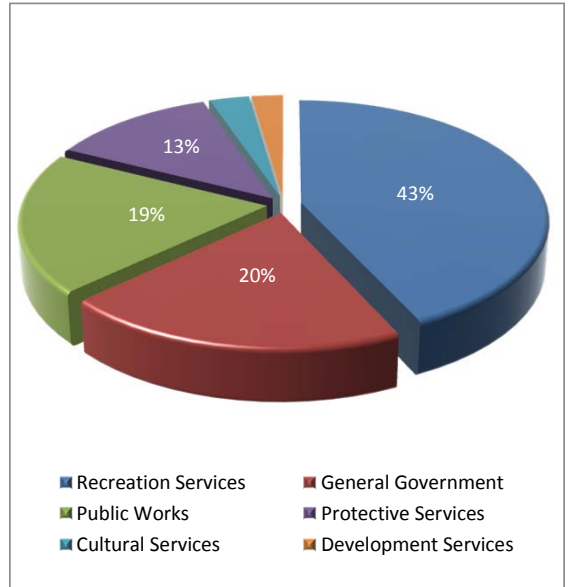


Township of Wilmot

2018 Municipal Budget

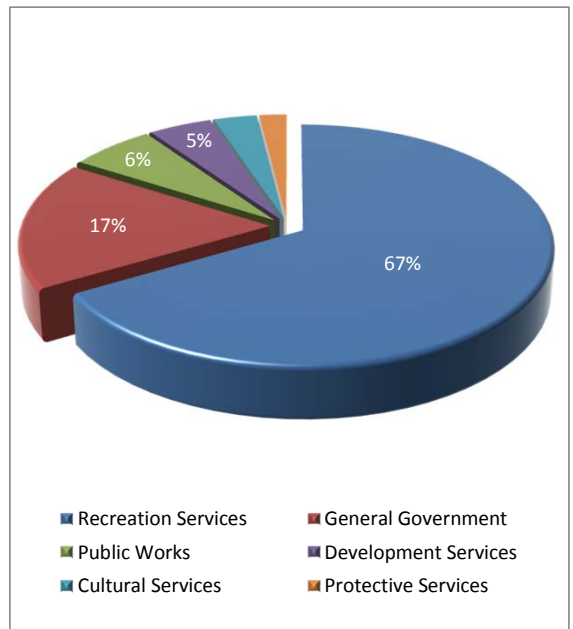
Operating Expenditures

General Levy Operations	
General Government	\$ 1,988,360
Protection to Persons and Property	1,222,350
Transportation Services	1,916,280
Recreation Services	4,271,580
Cultural Services	292,610
Planning and Development Services	229,800
	<u>\$ 9,920,980</u>
User-pay Operations	
Cemetery	\$ 68,430
Water and Sanitary	5,431,270
Building	526,700
	<u>\$ 6,026,400</u>
Total Operating Expenditures	<u>\$ 15,947,380</u>



Operating Revenues

General Levy Operations	
General Government	\$ 416,200
Protection to Persons and Property	47,260
Transportation Services	150,100
Recreation Services	1,597,230
Cultural Services	75,930
Planning and Development Services	110,900
	<u>\$ 2,397,620</u>
User-pay Operations	
Cemetery	\$ 68,430
Water and Sanitary	5,431,270
Building	526,700
	<u>\$ 6,026,400</u>
Total Operating Revenues	<u>\$ 8,424,020</u>
Net Operating Expenditures	<u>\$ 7,523,360</u>



Township of Wilmot

2018 Operating Budget

GENERAL GOVERNMENT

Revenues

Administration Fees/Sale of Surplus Assets	\$	53,000
Grant Funding - General Government		2,940
Licenses and Fines		85,260
Penalties & Interest Revenue		275,000
	\$	<u>416,200</u>

Expenses

Council	\$	133,030
CAO, Clerk's		593,560
Insurance		309,600
Municipal Law Enforcement/Animal Control		209,670
Municipal Election		15,780
Financial Services		499,300
Information Technology Services		227,420
	\$	<u>1,988,360</u>

PROTECTIVE SERVICES

Revenues

Fire Services	\$	<u>47,260</u>
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Expenses

Fire Department Administration	\$	903,350
Fire Department Operating Expenses		319,000
	\$	<u>1,222,350</u>

Township of Wilmot

2018 Operating Budget

TRANSPORTATION SERVICES

Revenues

Roads/Engineering Service Charges	\$	24,100
Aggregate Resource Fees		97,300
Grant Funding - Public Works		28,700
	\$	<u>150,100</u>

Expenses

Engineering Administration	\$	170,150
Roads Administration		601,740
Roads Operating Expenses		520,030
Winter Control Operating Expenses		407,390
Municipal Drainage Operating Expenses		18,000
Street Lighting Operating Expenses		145,000
Crossing Guards Operating Expenses		53,970
	\$	<u>1,916,280</u>

RECREATION SERVICES

Revenues

Wilmot Recreation Complex Revenues	\$	1,441,330
Park, Facility and Community Centre Rental Income		149,880
Grant Funding - Recreation Services		6,020
	\$	<u>1,597,230</u>

Expenses

Recreation Administration	\$	740,060
Wilmot Recreation Complex Administration		1,594,560
Wilmot Recreation Complex Operating Expenses		918,420
Parks and Facilities Administration		524,550
Parks and Community Centre Operating Expenses		346,610
Municipal Facilities Operating Expenses		144,380
Abandoned Cemetery Operating Expenses		3,000
	\$	<u>4,271,580</u>

Township of Wilmot

2018 Operating Budget

CULTURAL SERVICES

Revenues

Castle Kilbride Admissions & Events	\$	47,330
Castle Kilbride/Heritage Wilmot Grant Funding		28,600
	\$	<u>75,930</u>

Expenses

Castle Kilbride Administration	\$	223,980
Castle Kilbride Operating Expenses		56,380
Archives Operating Expenses		1,550
Heritage Wilmot Operating Expenses		10,700
	\$	<u>292,610</u>

PLANNING AND DEVELOPMENT SERVICES

Revenues

Planning Application Fees	\$	106,900
Business Licensing		4,000
	\$	<u>110,900</u>

Expenses

Planning	\$	174,800
Economic Development		55,000
	\$	<u>229,800</u>

Township of Wilmot

2018 User-Pay Budget

CEMETERY OPERATIONS

Revenues		
Cemetery User Fees	\$	64,430
Cemetery Investment Income		4,000
	\$	<u>68,430</u>
Expenses		
Cemetery Administration	\$	20,650
Cemetery Operating Expenses		36,350
Transfer to Reserve Fund		11,430
	\$	<u>68,430</u>

WATER AND SANITARY OPERATIONS

Revenues		
User Fees	\$	5,367,270
Utilities Sales, Service Charges		64,000
	\$	<u>5,431,270</u>
Expenses		
Water/Sanitary Administration	\$	603,610
Water/Sanitary Operating Expenses		788,960
Regional Water Charges		1,472,000
Regional Sanitary Charges		1,718,610
Transfer to Reserve Funds		848,090
	\$	<u>5,431,270</u>

BUILDING SERVICES

Revenues		
Building Permit Fees	\$	503,000
Transfer from Reserve Fund		23,700
	\$	<u>526,700</u>
Expenses		
Building Administration	\$	306,250
Building Operating Expenses		197,950
Transfer to Reserve Fund		22,500
	\$	<u>526,700</u>

Township of Wilmot

2018 Capital Budget

CAPITAL FUNDING

Capital Grants	
Kitchener Wilmot Hydro Grant	\$ 56,100
Federal Gas Tax	612,270
Ontario Community Infrastructure Fund	1,584,427
Ontario Municipal Commuter Cycling (OMCC) Fund	102,400
Federation of Canadian Municipalities (FCM) MAMP Fund	43,200
	<hr/>
	\$ 2,398,397
Capital Transfers	
	<hr/>
Development Charges	\$ 347,300
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Infrastructure Reserve Fund - Facilities	\$ 89,400
Infrastructure Reserve Fund - Equipment	260,000
Infrastructure Reserve Fund - Transportation	373,170
Infrastructure Reserve Fund - Water	275,720
Infrastructure Reserve Fund - Sanitary	363,200
	<hr/>
	\$ 1,361,490
	<hr/>
Sale of Surplus, Redundant Assets	\$ 23,000
	<hr/>
2018 Capital Financing Provided	\$ 4,130,187
	<hr/>
Capital Expenditures Financed from General Levy	\$ 1,744,061
	<hr/>
TOTAL CAPITAL FUNDING	\$ 5,874,248

Township of Wilmot

2018 Capital Program

GENERAL GOVERNMENT

Clerk's Services	
Municipal/Community Events Ground Sign (Mannheim)	\$ 22,000
Municipal Law Enforcement	
Replace 2008 By-Law Enforcement Vehicle (BL01)	\$ 35,000
Financial Services	
Asset Management Roadmap (Phase I to III)	\$ 54,000
Information Technology	
IT Hardware and Software Upgrades	\$ 27,000
Network Infrastructure Updates and Replacements	60,000
	\$ 87,000
Total General Government	\$ 198,000

PROTECTION TO PERSONS AND PROPERTY

Facilities	
Station 1 Center Roof Replacement	\$ 32,000
Station 3 Station Renovation - Engineering	20,000
	\$ 52,000
Other Equipment	
Personal Protective Equipment	\$ 19,445
Fire Station Wear and Dress Uniforms	\$ 21,600
Air Bottle Cascade Filling Solution	\$ 65,000
Automated External Defibrillators	\$ 20,000
Replacement of Auto-Extrication Tools (3-stations)	146,000
	\$ 272,045
Total Protection to Persons and Property	\$ 324,045

Township of Wilmot

2018 Capital Program

TRANSPORTATION SERVICES

Roads - Vehicles & Equipment	
Replace 2003 Articulated Loader (L3)	\$ 300,000
Roads - Engineering/Studies/Reconstruction	
Road Condition Survey and Needs Study	\$ 80,000
Milton Street (Huron Street - Shade Street)	429,200
Byron Street (Waterloo Street - Milton Street)	207,200
Wilmot Street (Church Street - Bleams Road)	32,560
Church Street (Wilmot Street - Peel Street)	27,750
	\$ 776,710
Roads - Hot Mix Paving Program	
Puddicombe Road (Huron Road - Bethel Road)	\$ 133,500
Puddicombe Road (Bethel Road - Bridge Street)	\$ 127,000
Puddicombe Road (Bridge Street - Oxford-Waterloo Road)	76,500
	\$ 337,000
Roads - Surface Treatment Program	
Diamond Road (Oxford Road 5 - Bean Road)	86,000
Diamond Road (Bean Road - Bridge Street)	173,000
Bethel Road (Pinehill Road - Puddicombe Road)	260,000
	\$ 519,000
Roads - Storm Sewers and Drainage	
Snyder's Road Storm Drainage (Gingerich Road - Christian Street)	\$ 15,000
Milton Street (Huron Street - Shade Street)	176,900
Byron Street (Waterloo Street - Milton Street)	78,400
Wilmot Street (Church Street - Bleams Road)	13,420
Church Street (Wilmot Street - Peel Street)	11,438
	\$ 295,158
Roads - Active Transportation	
Sidewalk Repairs and Replacement Program	\$ 85,000
Employment Lands Boulevard - Multi Use Trail	\$ 320,000
	\$ 405,000
Roads - Retaining Walls	
Benjamin Street - Mass Concrete	\$ 15,000
Roads - Gravel Pit	
Gravel Crushing Program	\$ 50,000
Roads - Bridges	
Holland Mills Road #17/B-T13	\$ 1,260,000
Bridge Street #34/B-T9	100,000
Bridge Improvements - Engineering	15,000
	\$ 1,375,000
Total Transportation Services	\$ 4,072,868

Township of Wilmot

2018 Capital Program

ENVIRONMENTAL SERVICES

Facilities

Replace Lift Pumps - PS #2 (Milton Street)	\$ 23,000
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Vehicles and Equipment

Portable Diesel Air Compressor	\$ 22,000
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Sanitary Sewer Engineering/Studies/Reconstruction

Snyder's Road (Gingerich Road - Christian Street)	\$ 150,000
Milton Street (Huron Street - Shade Street)	121,800
Byron Street (Waterloo Street - Milton Street)	58,500
	<u>\$ 330,300</u>

Watermain Engineering/Studies/Reconstruction

Milton Street (Huron Street - Shade Street)	\$ 162,400
Byron Street (Waterloo Street - Milton Street)	78,400
Wilmot Street (Church Street - Bleams Road)	12,320
Church Street (Wilmot Street - Peel Street)	10,500
	<u>\$ 263,620</u>

Total Environmental Services

<u>\$ 638,920</u>

Township of Wilmot

2018 Capital Program

RECREATION AND CULTURAL SERVICES

Reforestation	\$ 45,000
Township Facilities	
Castle Kilbride Exterior Painting	\$ 15,000
121 Huron Street Boiler Replacement	22,500
	\$ 37,500
Vehicles and Equipment	
Replace 2008 4x4 Pick Up Truck (RF05)	\$ 56,000
Replace 2008 Sprinter Maintenance Van (RF06)	45,000
Replace Floor Scrubber at NH Arena/CC	13,000
	\$ 114,000
New Hamburg Arena & Community Centre	
Fire Alarm, Sprinkler Upgrades & Pull Stations	\$ 29,400
Wilmot Recreation Complex	
Relamp T8 Fixtures w LED's (Lobbies, Meeting Rooms, Change Rooms)	\$ 14,000
TPO Roof Repairs Phase I (Front Canopy, North Fire Exit)	32,000
Aquatic Centre Maintenance Program	30,000
	\$ 76,000
New Hamburg Parks and Facilities	
Norm Hill Park - Replace D3 Backstop	\$ 25,000
Constitution Park - Playground Component Replacement	55,000
Scott Park - Fieldhouse Washroom Renovations	21,000
	\$ 101,000
Baden Parks and Facilities	
Tennis Court Lighting Replacement	\$ 60,000
Mannheim Parks and Facilities	
Community Centre - Replace Exterior Cladding	\$ 15,000
Trail Development	
Construct Country Creek / Schneller Drive Linkage	\$ 97,515
Total Recreation Services	\$ 575,415

Township of Wilmot

2018 Capital Program

PLANNING AND DEVELOPMENT SERVICES

Planning Services	
Zoning By-Law Consolidation	<u>\$ 65,000</u>
Total Planning and Development Services	<u>\$ 65,000</u>
TOTAL CAPITAL EXPENDITURES	<u>\$ 5,874,248</u>



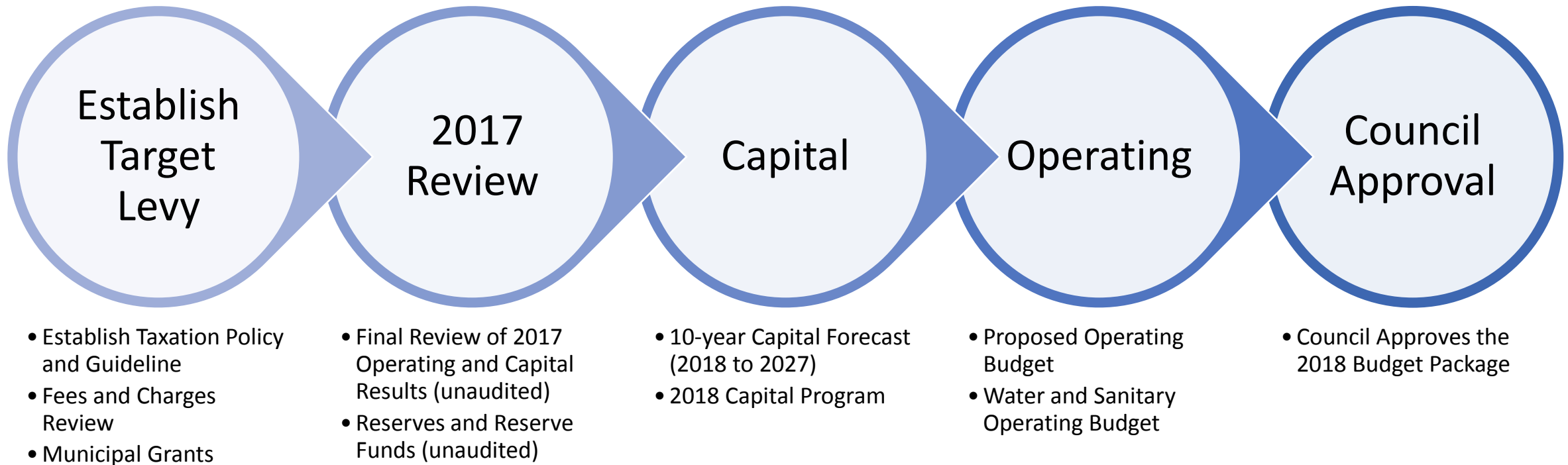
TOWNSHIP
OF WILMOT

2018 Municipal Budget

Township of Wilmot

Wilmot is a cohesive, vibrant and welcoming countryside community.

Budget Process - 2018



Wilmot is a cohesive, vibrant and welcoming countryside community.

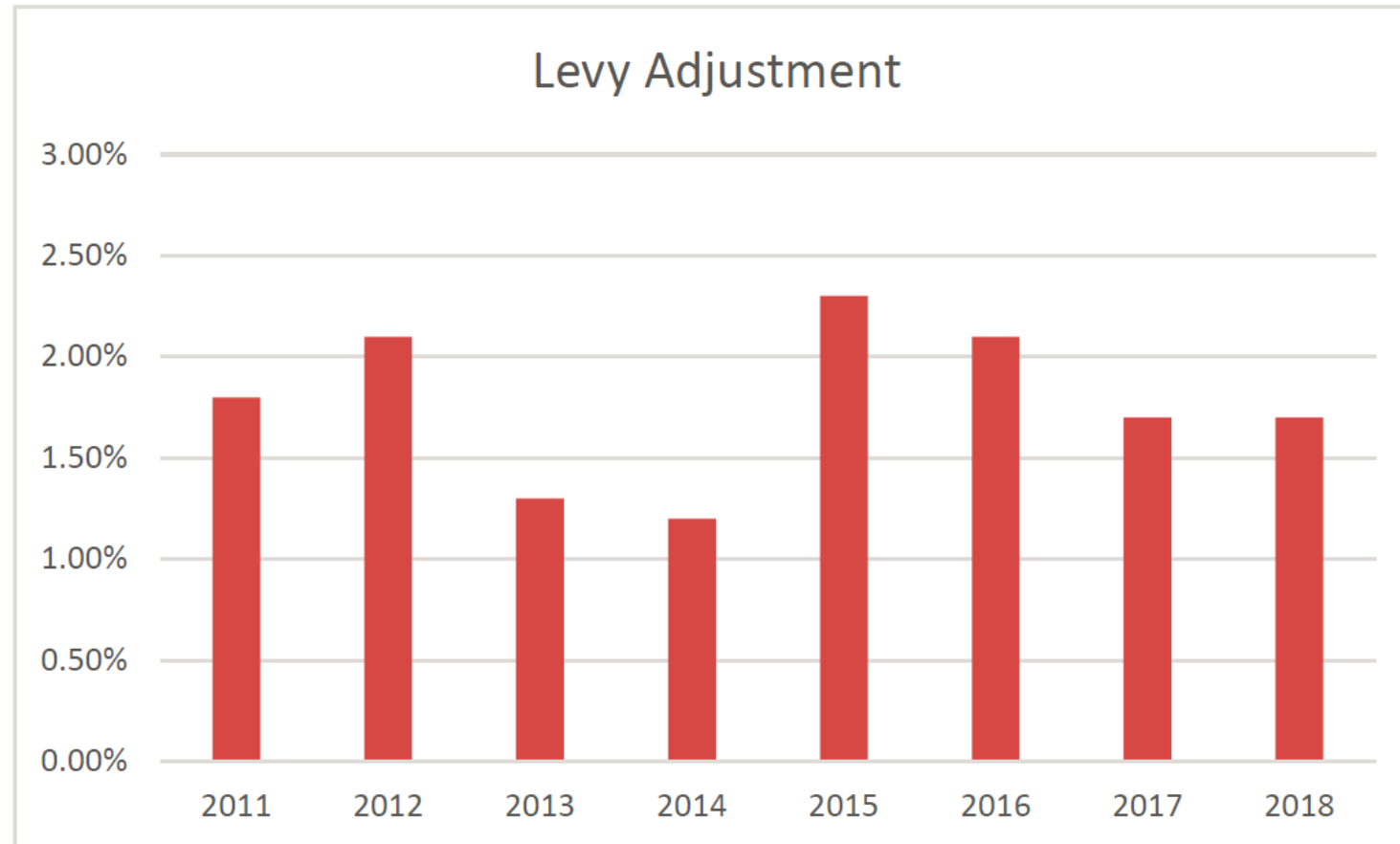
Taxation Policy & Guidelines

- Target Levy Adjustment based on Core CPI – Median (1.70%)
- Bill 148 – Fair Workplaces and Better Jobs Act
 - Additional “special levy” of 0.25%
- Ontario Municipal Partnership Fund (OMPF)
- Combined levy increase set at 1.95%
- Assessment Growth of 0.76%
- Net additional levy of \$204,500

Wilmot is a cohesive, vibrant and welcoming countryside community.



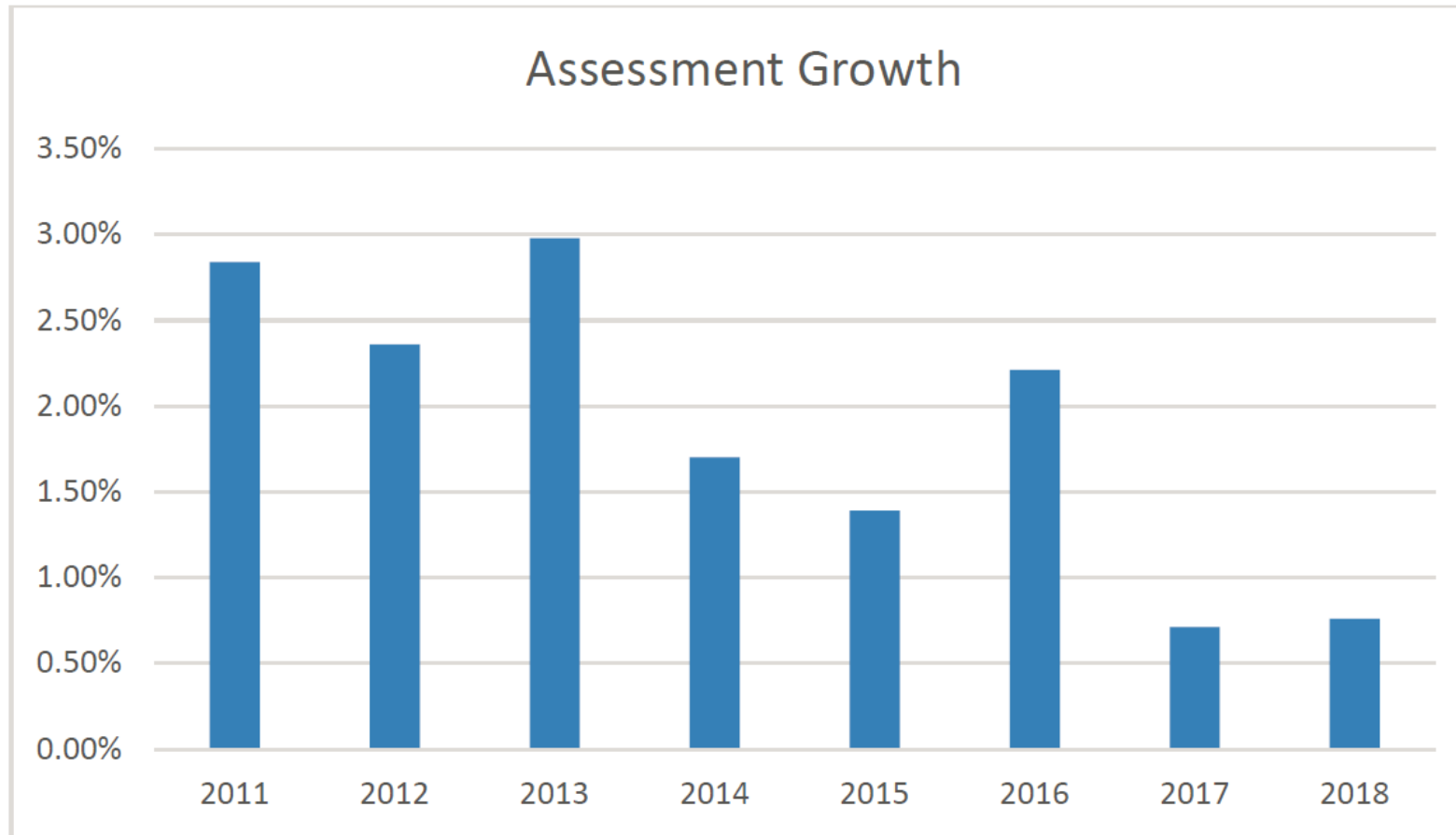
Historical Levy Adjustment (%)



Wilmot is a cohesive, vibrant and welcoming countryside community.



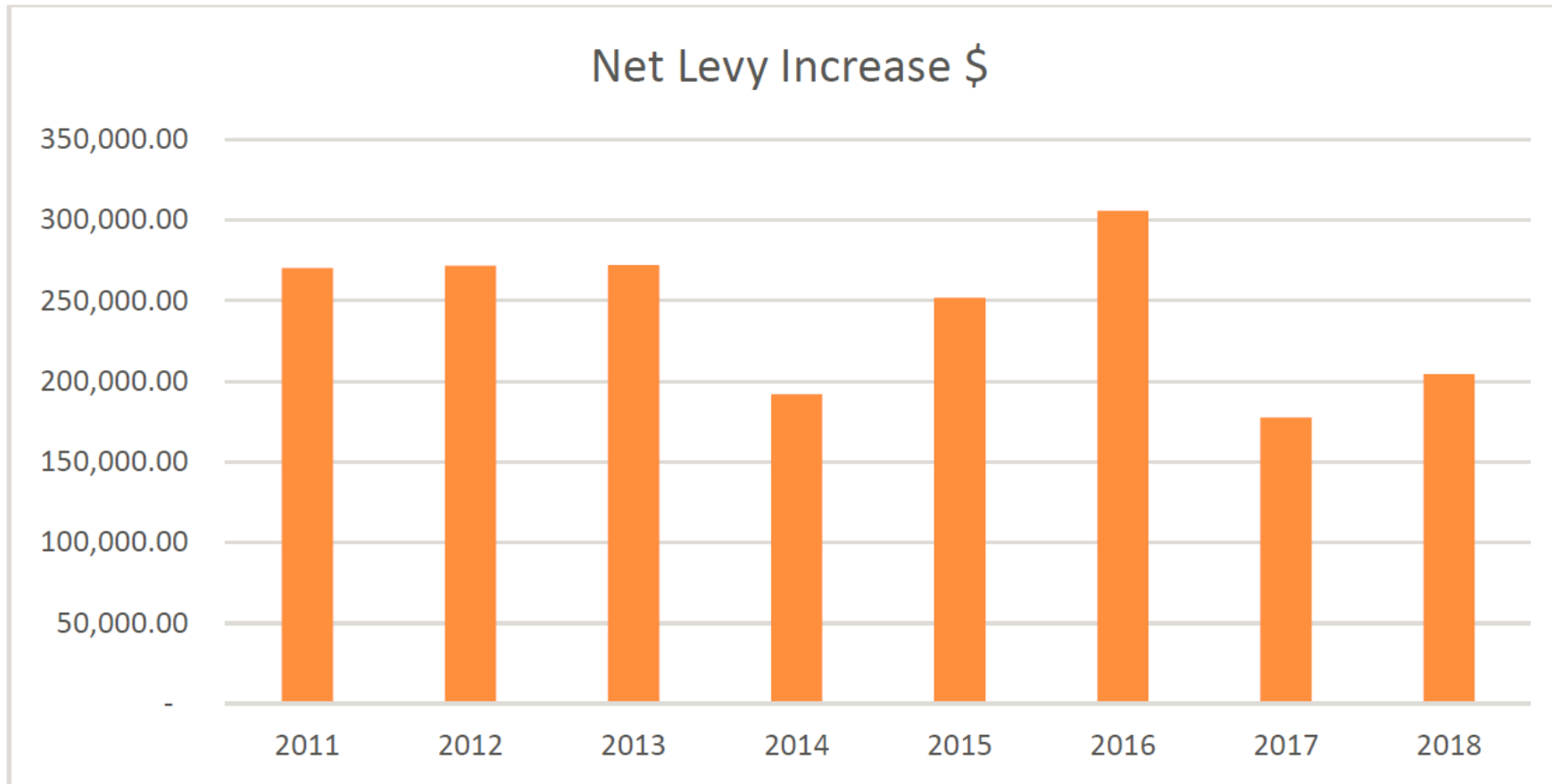
Historical Assessment Growth (%)



Wilmot is a cohesive, vibrant and welcoming countryside community.



Historical Net Levy Increase (\$)



Wilmot is a cohesive, vibrant and welcoming countryside community.



Fees and Charges Highlights - 2018

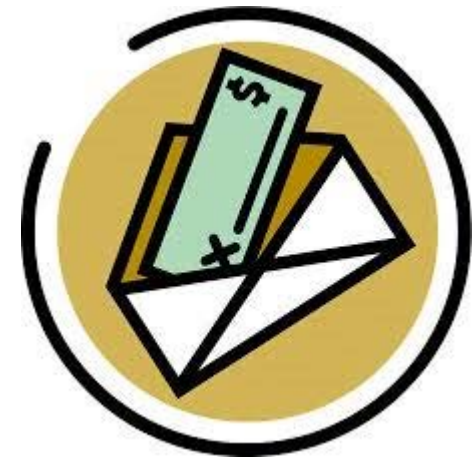
- 1.70% COLA Adjustment to Township Fees (where applicable)
- Revised Fees (outside of COLA):
 - Admissions (Castle Kilbride)
 - Gravel Pit Cost per tonne (Public Works)
- New Fees:
 - Applications (Site Plan, Subdivision etc. – Public Works)
 - Permits (Right of Ways - Public Works)
 - Inspections (Propane, Day Care etc. - Fire)
- Full Scope Township Fee Review to occur in 2018

Wilmot is a cohesive, vibrant and welcoming countryside community.



Municipal Grants Program

- Total funding under the 2018 Municipal Grants Program - \$44,247
- Key Projects
 - Wilmot Family Resource Centre
 - Interfaith Community Counselling
 - Community Care Concepts
 - Recreation/Culture Financial Assistance Program
 - Wilmot Terry Fox Run
- Cheque presentation: February 26, 2018 Council Meeting



Wilmot is a cohesive, vibrant and welcoming countryside community.

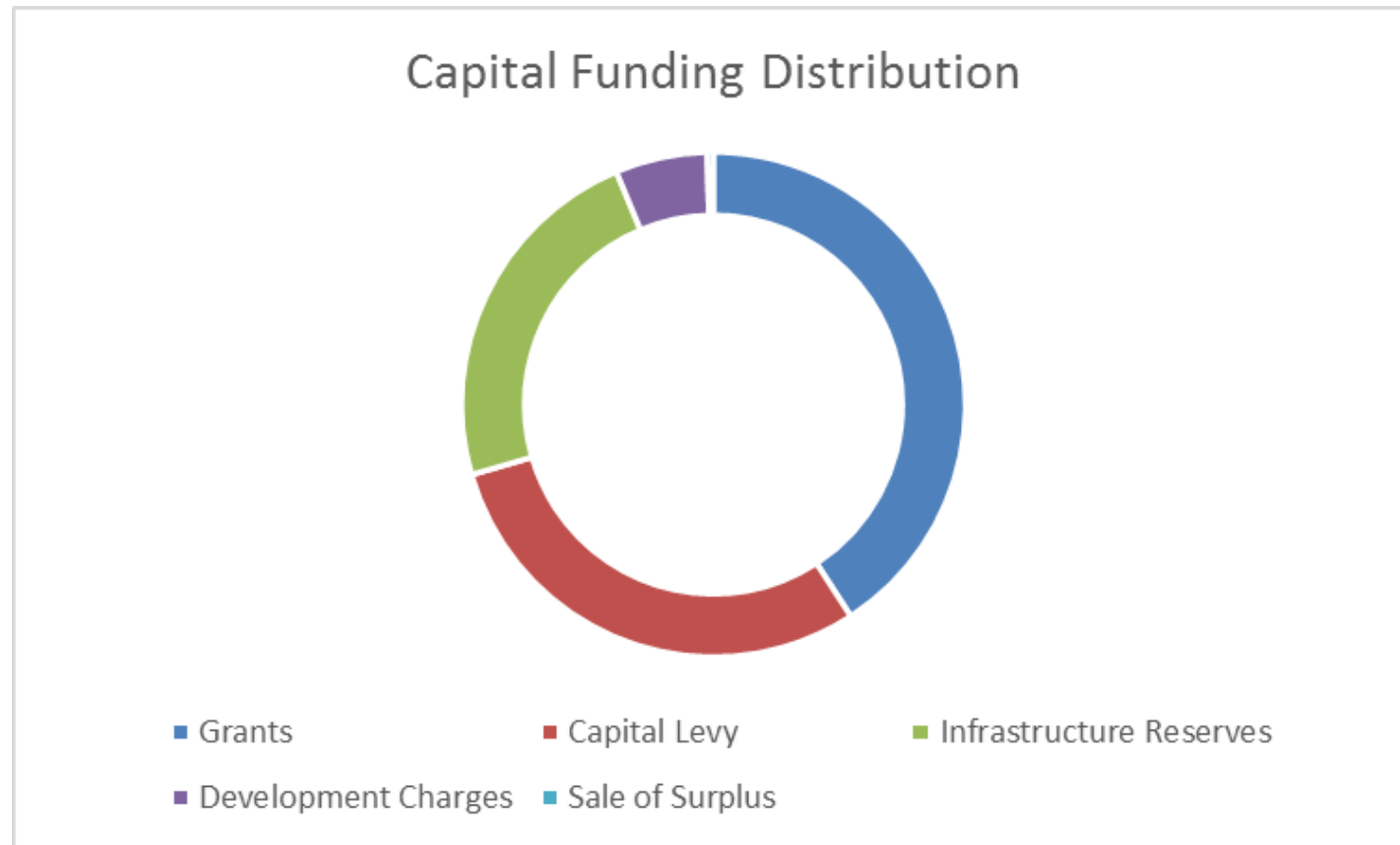
2018 Capital Program

- Total Program Value - \$5.87M
- Key Projects
 - Asset Management Roadmap
 - Fire Services Air Bottle Filling Station
 - Auto-Extrication Equipment
 - Road Needs Study / Traffic Counts
 - Milton / Byron Reconstruction
 - Hot Mix and Surface Treatment
 - Employment Lands Multi-Use Trail
 - Holland Mills Bridge Replacement
 - Beck Park Tennis Court Lighting
 - Zoning By-Law Consolidation



Wilmot is a cohesive, vibrant and welcoming countryside community.

Capital Program Funding



Wilmot is a cohesive, vibrant and welcoming countryside community.

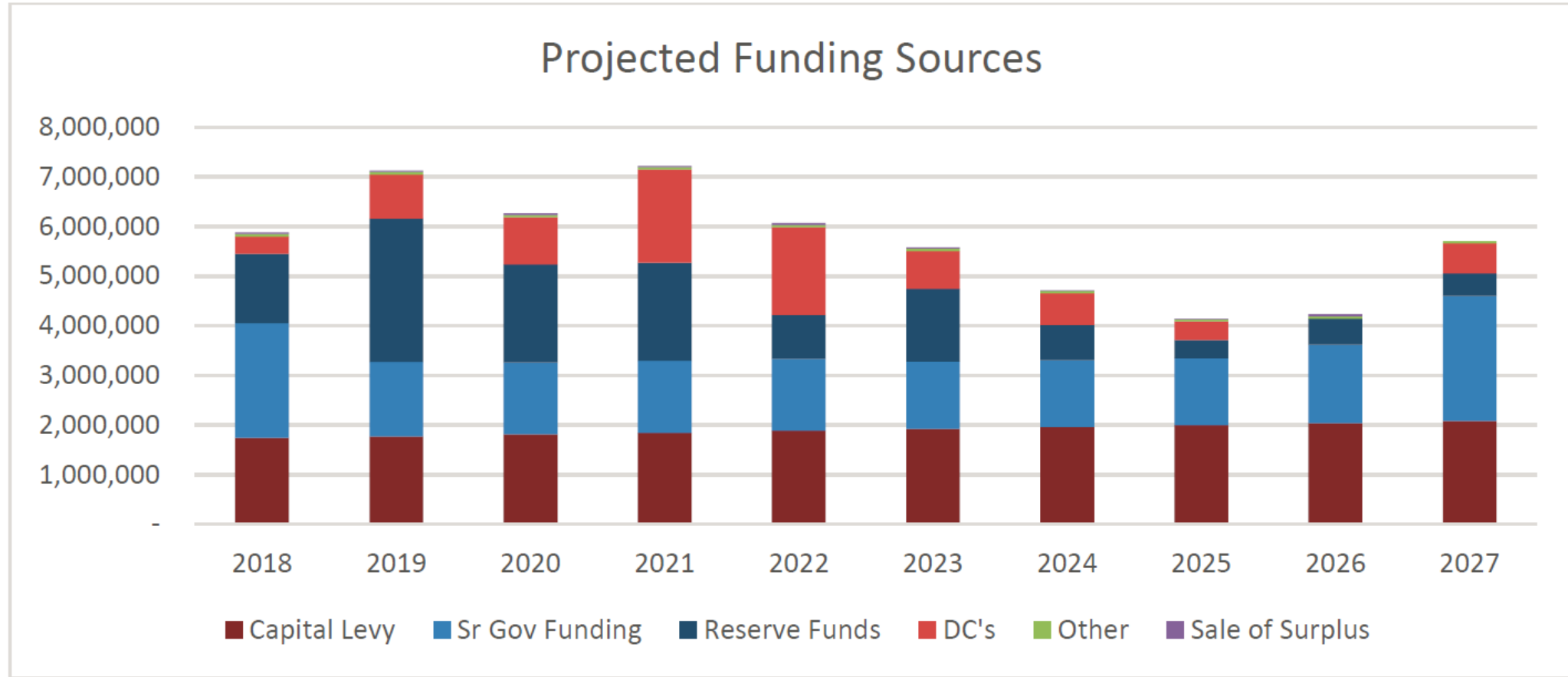
10-Year Capital Forecast

- Long-term Infrastructure Planning and Asset Management Practice
- Key Inputs
 - Fire Master Plan
 - Trails Master Plan
 - Parks, Facilities and Recreation Services Master Plan
 - Asset Management Plan
 - Strategic Plan
- Total Projected Cost - \$56.9M
- Living document – updated annually

Wilmot is a cohesive, vibrant and welcoming countryside community.



10-Year Capital Funding Projections



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Operating Budget

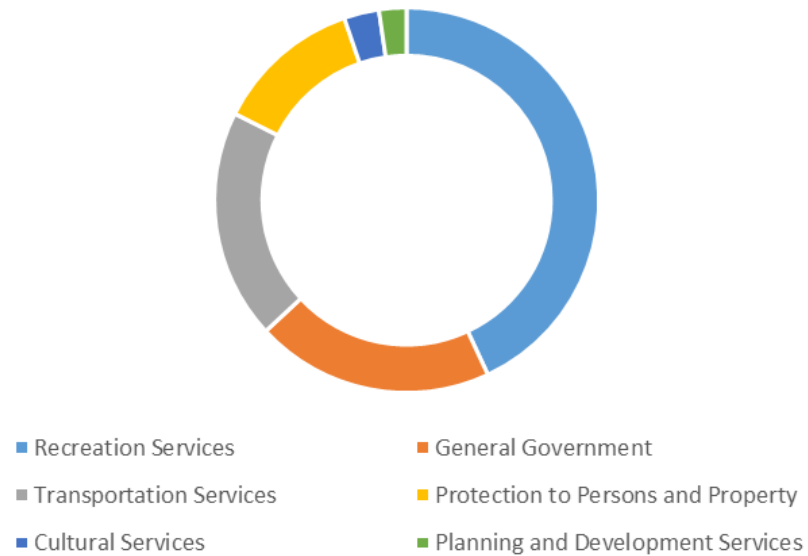
- OMPF
- Levels of Service
- Election 2018
- Legislative Requirements
- Commodity Pricing Contracts
- Green Initiatives
- Minor Capital Initiatives (\$231,930)

Wilmot is a cohesive, vibrant and welcoming countryside community.

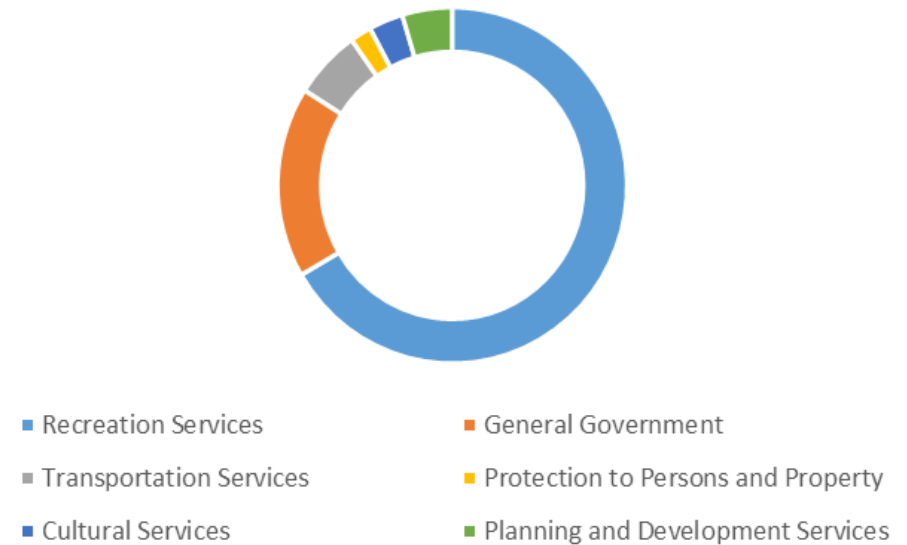


Operating Expenses and Revenues

Operating Expense Distribution



Operating Revenue Distribution



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User Pay Divisions – Building and Cemetery

- Cemetery

- Gross Revenue: \$64,430
- Gross Expenditures: \$57,000
- Transfer to Reserves: \$11,430
- Reserve transfer will improve current reserve status

- Building

- Building Permit Fees: \$503,000
- Gross Expenses: \$526,700
- Transfer from Reserves: \$23,700
- Years of higher building activity levels will assist in building reserve state



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User Pay Divisions – Water and Sanitary

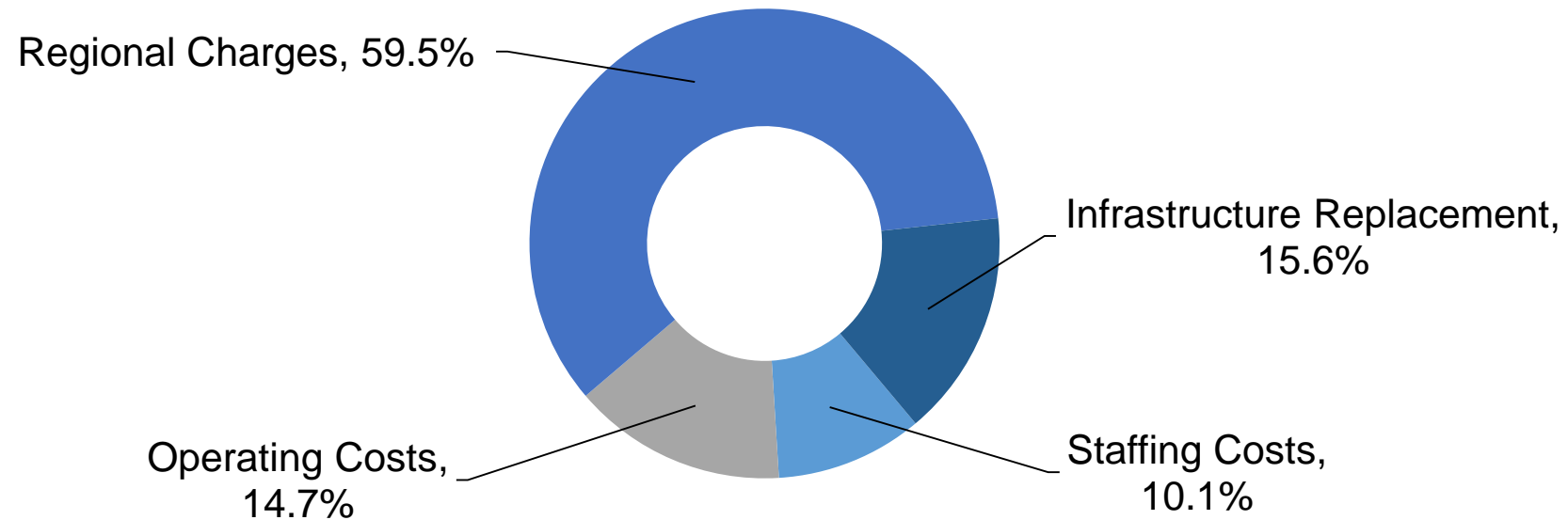
- Budgeted 2018 Gross Revenue: \$5.4M (\$5.1M – 2017 Actual)
- Budgeted 2018 Gross Expenses: \$4.6M (\$4.2M – 2017 Actual)
- Budgeted Transfer to Reserves: \$850K (\$875K – 2017 Actual)
- Rate Increases:
 - 4.9% Water - \$1.9005m³ to \$1.9936m³
 - 7.9% Sanitary - \$2.1728m³ to \$2.3445m³
- Average Residential Water Bill: \$158.27 to \$166.48 or \$8.21 (5.19%)

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User Pay Divisions – Water and Sanitary

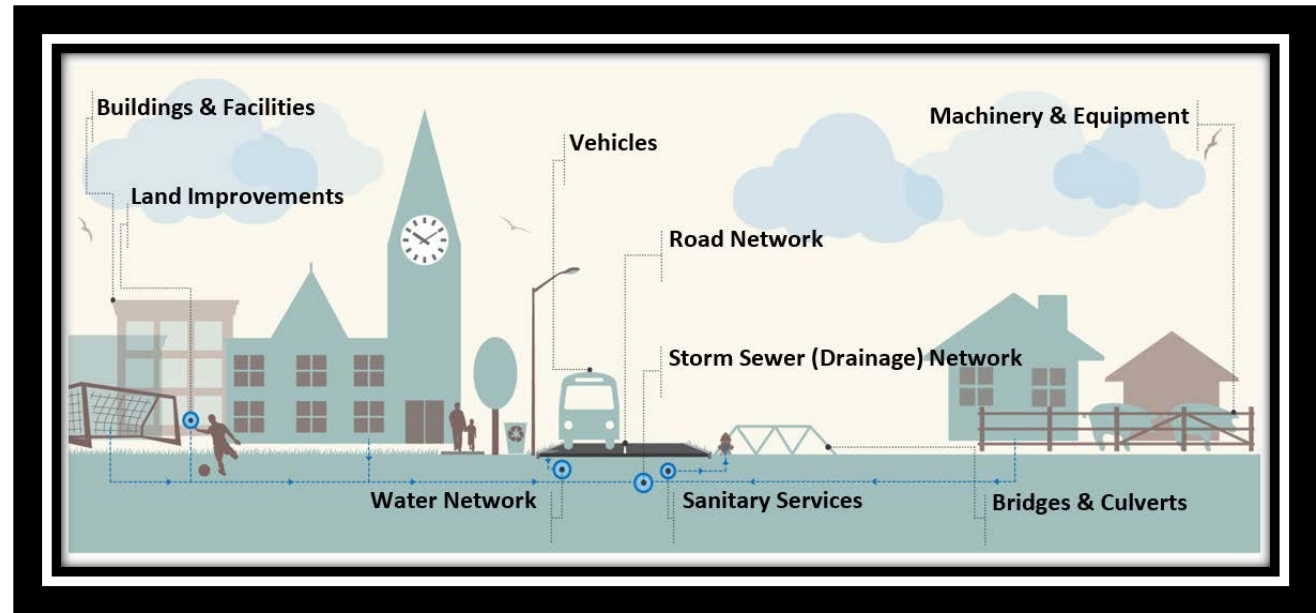
2018 Operating Budget Breakdown



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Planning for the future...

- Budgeted Transfer to Infrastructure Reserve Funds
 - Levy Funded Reserve Funds
 - Roads - \$163,510
 - Equipment - \$163,510
 - Facilities - \$163,510
 - Street Lighting - \$32,000
 - User Pay Reserve Funds
 - Water - \$514,032
 - Sanitary - \$334,070
 - Building - \$22,500
 - Cemetery - \$11,428



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Township of Wilmot **REPORT**

REPORT NO. **FIN 2018-12**

TO: **Council**

PREPARED BY: **Patrick Kelly CPA, CMA**
 Director of Finance

DATE: **February 12, 2018**

SUBJECT: **Weiss Municipal Drain – Actual Cost By-Law**

Recommendation:

That Report FIN 2018-12 prepared by the Director of Finance, relative to the Weiss Municipal Drain, be received for information purposes.

Background:

By-Law 2017-07, authorized the completion of drainage works known as the Weiss Municipal Drain 2016, as per the Engineer's Report dated October 2016/Revised December 2016, prepared by R.J Burnside & Associates Limited.

The Township issued a tender for the construction, which was awarded to Van Gestel Excavating Services, as per Council Report PW 2017-09.

Discussion:

The engineering and construction works for the Weiss Municipal Drain 2016 have now been completed. R.J. Burnside & Associates Limited has provided all necessary documentation on final costs and the assessment schedule for the final cost levy on the drain.

As per the Drainage Act, Council is required to pass an actual cost by-law to levy the final costs for drain construction. This draft by-law (2018-06) has been included in this agenda package, and must be submitted to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA), in order to levy costs on landowners and receive any eligible grant funding.

Strategic Plan Conformity:

This report is aligned with the strategy having a prosperous economy through thriving agriculture and agri-business.

Financial Considerations:

Under the Drainage Engineer's Report dated, October 2016/Revised December 2016, the cost for construction and engineering was estimated at \$99,415.00, including allowances. The actual cost including allowances totaled \$108,312.68. The Township has not been levied any costs associated with this drain construction.

All assessments to benefitting landowners, the Region of Waterloo and the OMAFRA grant application will be issued upon passage of the by-laws.

Conclusion:

Upon Council's approval of by-law 2018-06, staff will prepare and issue billing to the benefitting property owners.

Patrick Kelly CPA, CMA
Director of Finance

Jeff Molenhuis
Director of Public Works

Grant Whittington
Reviewed by Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO. PRD 2018-01

TO: Council

PREPARED BY: Scott Nancekivell

DATE: February 12, 2018

SUBJECT: Facilities & Recreation Services Quarterly Activity Reports

Recommendation:

That the Facilities & Recreation Services Activity Reports for the fourth quarter of 2017 be received for information.

Background:

N/A

Discussion:

The Managers from the three activity areas within the department (Aquatics, Parks/Facilities, Recreation/Community Services), have prepared activity reports for the fourth quarter of 2017. The attached summaries highlight the more notable undertakings by the Managers and their staff, and do not necessarily include all day-to-day operational or administrative activities.

Strategic Plan Conformity:

Communicating municipal matters.

Financial Considerations:

N/A

Conclusion:

That the report be received for information.

Scott Nancekivell, B.Sc.
Director of Facilities & Recreation Services

Grant Whittington
Reviewed by CAO

FACILITIES & RECREATION SERVICES

Parks and Facilities Division

Quarterly Activity Report (October – December 2017)

- Parks & Facilities staff attended a Trails Workshop in October. It was a 2 day course focusing on trail maintenance that included “hands on” training. The course was very informative and will aid staff with future trail construction/maintenance activities in Wilmot.
- Perry Gingerich Excavating, along with Parks and Facilities staff, installed water lines to both ball diamonds at Beck Park in Baden, to assist with diamond maintenance activities.
- Wagler Electric and T&T Generators installed back-up generators at NDCC and SACC. Staff were trained on operations/maintenance procedures once the units were commissioned.
- The WRC Splash Pad was winterized for the season.
- Eco-Blue was hired to build Phase 2 of the WRC trail system. It took approx. 3 weeks to remove soil, install culverts and build the stone dust trail. This new trail system is located south of the Gingerich Rd. driveway and along the eastern edge of the soccer fields to the trailhead adjacent to WRC’s north parking lot.
- AAA Steam Cleaning was hired to clean the “common area” carpets at the Baden Admin Complex on Nov 11th.
- Received several calls from Laschinger Blvd. properties in regards to dead Ash trees backing onto their lands. Complete Tree Service was dispatched to remove the trees that staff deemed to be hazardous behind 3 properties.
- Police were called to NH Arena site to investigate 2 incidents: The 1st incident involved the B&E of the maintenance shed where approx. 50’ of stove wire was stolen. The 2nd incident involved the theft of approx. 10 aluminum bleacher seats from bleacher units being stored behind the NH Arena.
- Parks throughout the Township have been shut down for the season. Leaves on some trees were very late coming down, so fall maintenance occurred later this year. Some parks didn’t receive a final clean-up until late November.
- RDK Curb cutting was hired to cut curbs at the Phase 2 trail/roadway crossing locations at the WRC.
- Attended an Emergency Training Seminar at the Region of Waterloo with all levels of emergency response teams throughout the Region. There were approx. 100 people involved in a mock emergency that measured communication effectiveness between all groups involved. It appeared the mock training session was a success with valuable feedback provided for future emergency events.
- Perry Gingerich Excavating was hired to resurface the parking lot at Petersburg Park. The Region paved the entrance to the park part of the way down the slope, and we were given approx. 15 loads of reclaimed asphalt from the resurfacing project on Notre Dame. The project went very well and improved the parking area significantly. The contractor and Parks staff proceeded to Scott Park to resurface the roadway in the park. Tri-City Aggregates delivered loads of fine reclaimed asphalt, and again this project resulted in substantial improvements to the Scott Park roadway.

- Performance reviews were completed with full time employees.
- Contractors with outstanding invoices were contacted to have them submitted no later than Dec 31st.
- Wilmot Family Recourse Centre used the NH Arena floor again this year to stage the Christmas Hamper delivery program for Township residents.

Submitted by:

Geoff Dubrick
Parks and Facilities Manager

FACILITIES & RECREATION SERVICES

Aquatics Division

Quarterly Activity Report (October - December 2017)

- We currently have 4 full time staff members and 40 active part-time staff members. We also have 7 staff members at university who are on our substitution list. We had 3 part-time staff members resign this quarter due to other commitments, and we hired 5 new part-time staff for the winter session; 1 new Instructor/ Guard; Gracelyn Shantz and 4 new Assistant Instructors; Amelia Byrd, Hannah Moore, Meghan Pucan and Hannah Shantz.
- Our Fall 2017 session had a total of 971 Learn-to-Swim participants and 35 Leadership participants and 382 private lessons. Compared to the Fall 2016 session had a total of 788 Learn-to-Swim participants and 66 Leadership participants and 311 private lessons
- In **2017** we had instructed a total of 4224 swimming lesson and leadership participants. Of those, 3362 were Township of Wilmot residents and 862 were non-residents. In **2016** we had instructed a total of 4650 swimming lesson and leadership participants. Of those, 3568 of those were Township of Wilmot residents and 1082 were non-residents.
- There were 9341 admissions for our recreational swim programs during the fourth quarter in 2017. These programs include length swims, open/family swims and Aquafit classes. In 2016 we had 9037 admissions for our recreational swims during the same period.
- In **2017** we had 39,527 swimmers attend our recreational swims. In **2016** we had 34,433 recreational swim participants. In 2016 our numbers lower, mostly due to the temporary pool closure as a result of issues with the lap pool filter.
- There were 8207 pool rental participants during this fourth quarter. These programs include ACES, Board of Education and private rentals. In 2016 we had 8202 participants during the same period.
- In **2017** we had a total of 19,886 rental participants. In **2016** we had 18,079 rental participants.
- Full-time aquatic staff led two seasonal staff training sessions for the part-time aquatic staff members. This included refreshers on discussing/documenting any health and safety items and updates to current programs as well as aquatic skills refreshers.
- Staff completed programming for the Spring and Summer 2018 schedule, and it was inputted into the new recreational program software.
- Three regular rental groups receive a discounted rental rate for use of Wilmot Aquatic Centre. In 2017 these groups received a subsidy in the amount of \$36,613.90. Please note that this does not take into account free or subsidized use of meeting rooms. The breakdown of the amounts are;

- The Wilmot ACES swim team received \$31,801.86 in pool time subsidies. They utilized 889.5 hours of pool time. Swim meets utilized 83 hours and their swim practices utilized 806.5 hrs.
- Waterloo District School Board received \$3,046.11. They utilized 43.25 hours of pool time. This included “Swim 2 Survive” lessons, Swim Team Meets and practices, swim lessons, and recreational swims.
- Waterloo District Catholic School Board received \$1,765.93. They utilized 26.25 hours of pool time.

Submitted by:

Angela Bylsma Anderson
Aquatics Manager, Wilmot Aquatic Centre

FACILITIES & RECREATION SERVICES

Recreation and Community Services Division

Quarterly Activity Report (October - December 2017)

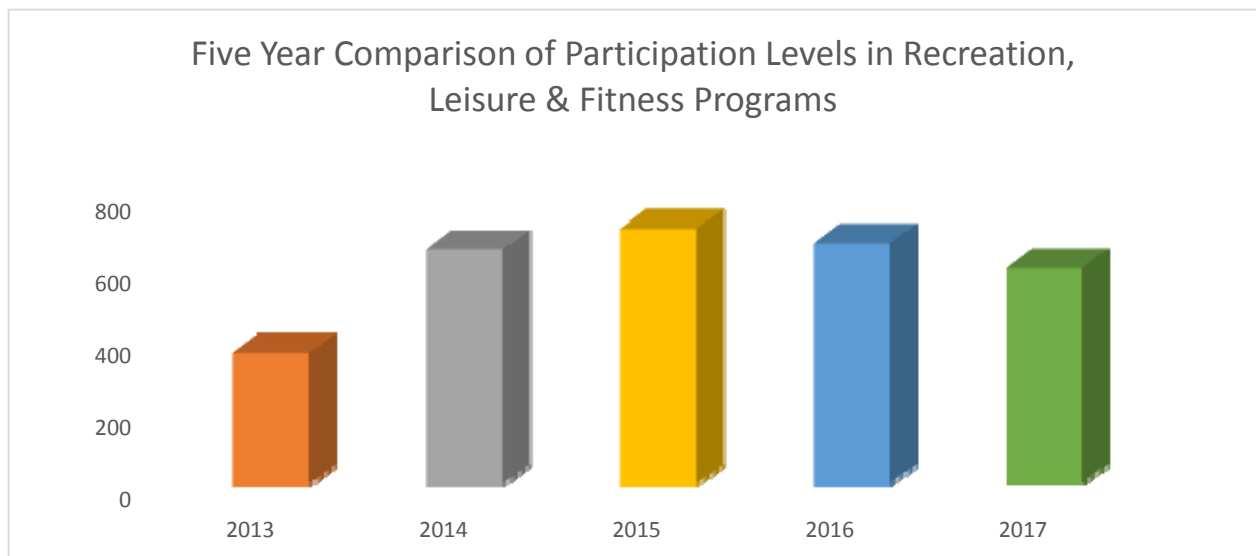
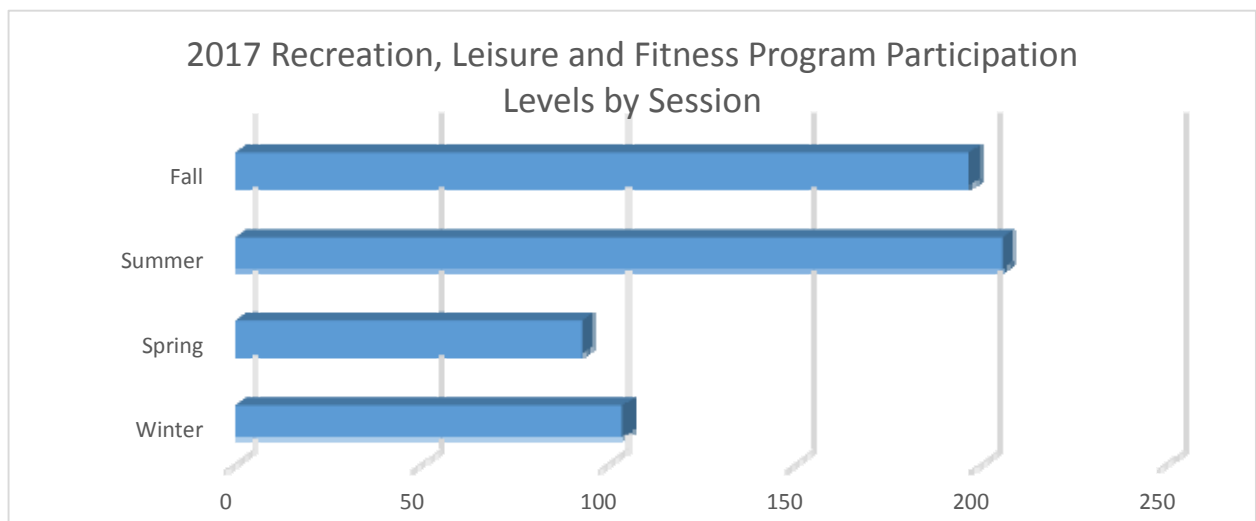
- Staff started working with a new Youth Action Council again in September.
- Staff began working on the Spring/Summer Community Recreation Guide. It will be distributed to residents the third week in February.
- Staff continued planning the recreation and fitness programs for the 2018 Spring/Summer sessions.
- Worked with Community Care Concepts on a Provincial funding application to enhance programming at the Active Living Centre.
- Online program registration for the aquatics, recreation and fitness programs for the Winter programs began on December 5th. In-person and Non-resident registration began on December 12th.
- Continued to meet with Wilmot Family Resource Centre and Community Care Concepts regarding programming partnership at the Wilmot Recreation Complex.
- Continued to work with the Region and other municipal staff in the Region on the Healthy Kids Community Challenge. Theme 3 is scheduled to end in March. The fourth year and final theme of the Challenge will be “Power Off and Play.” It’s about reducing screen time and increasing physical activity.
- Coordinated staffs’ involvement in the setup of the outdoor rink in Sararas Park in St. Agatha. A local family volunteered, once again, to undertake the maintenance of the rink which is enjoyed by numerous residents each season. The Optimist Club in New Dundee is also providing an outdoor rink in New Dundee Park.
- Assisted with the preparation of the 2018 operating budget.
- As reported previously, the new software program was implemented in two stages: Program Registration, POS and the Memberships modules were launched on September 7th; Facility Bookings was launched on October 2nd. Staff continued to work on the implementation of the system in the Fall; troubleshooting and making adjustments to customize the system to meet the Township’s specific needs and optimize usage.

Submitted by:

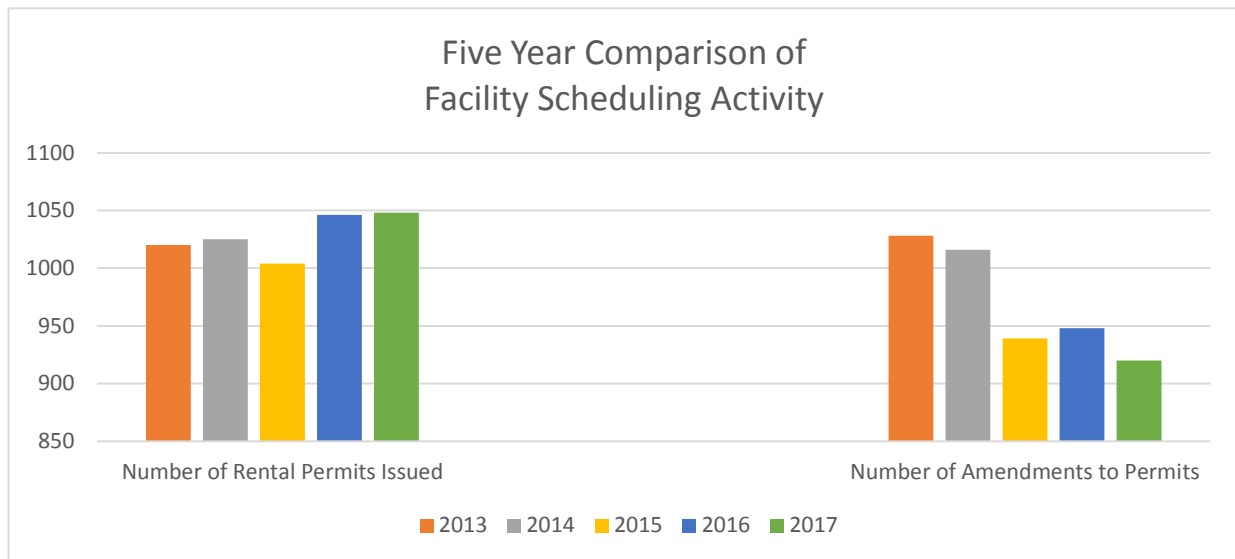
Vicky Luttenberger
Manager of Recreation and Community Services

RECREATION AND COMMUNITY SERVICES DIVISION 2017 ACTIVITY LEVELS

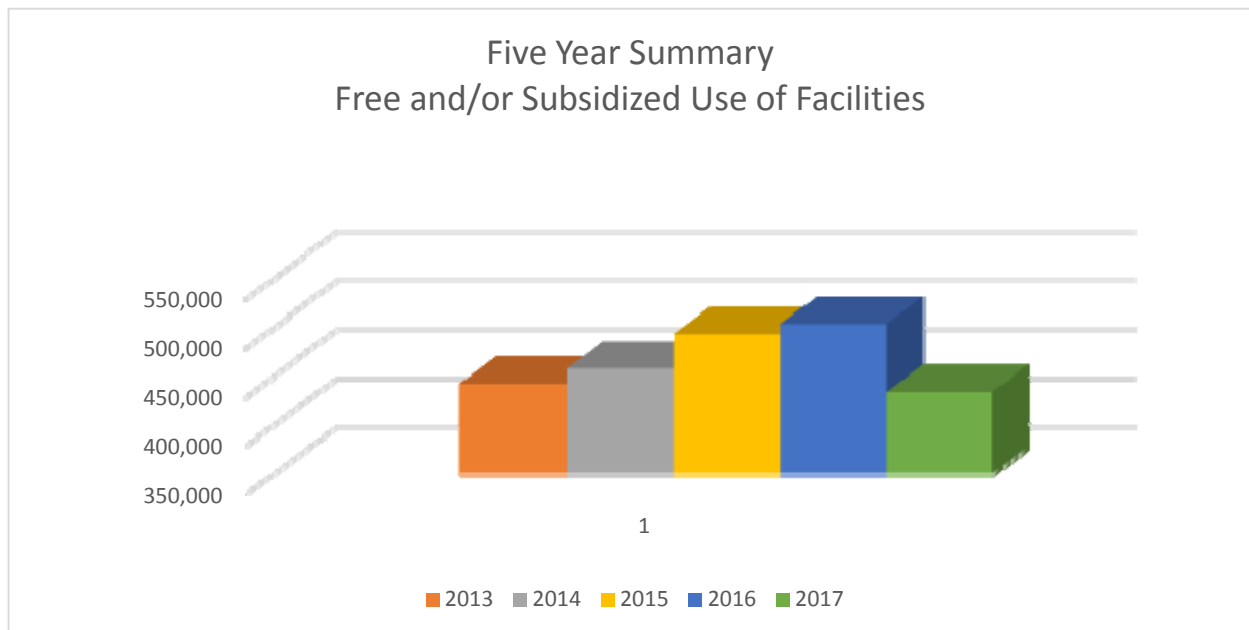
- **Programming** - Overall, there were 600 participants in the Recreation, Leisure & Fitness programs offered by the Township in 2017. This compares to 671 participants in 2016. The participation variance from 2016 to 2017 was caused by the departure of another contracted instructor who taught multiple fitness programs. Unfortunately, we have not been able to find a replacement(s) to instruct all of their programs. Staff are still engaged in finding suitable replacements. As shown in the first chart, the summer session had the highest level of participation. This is attributed to the Township running a summer day camp program in addition to regular programming.



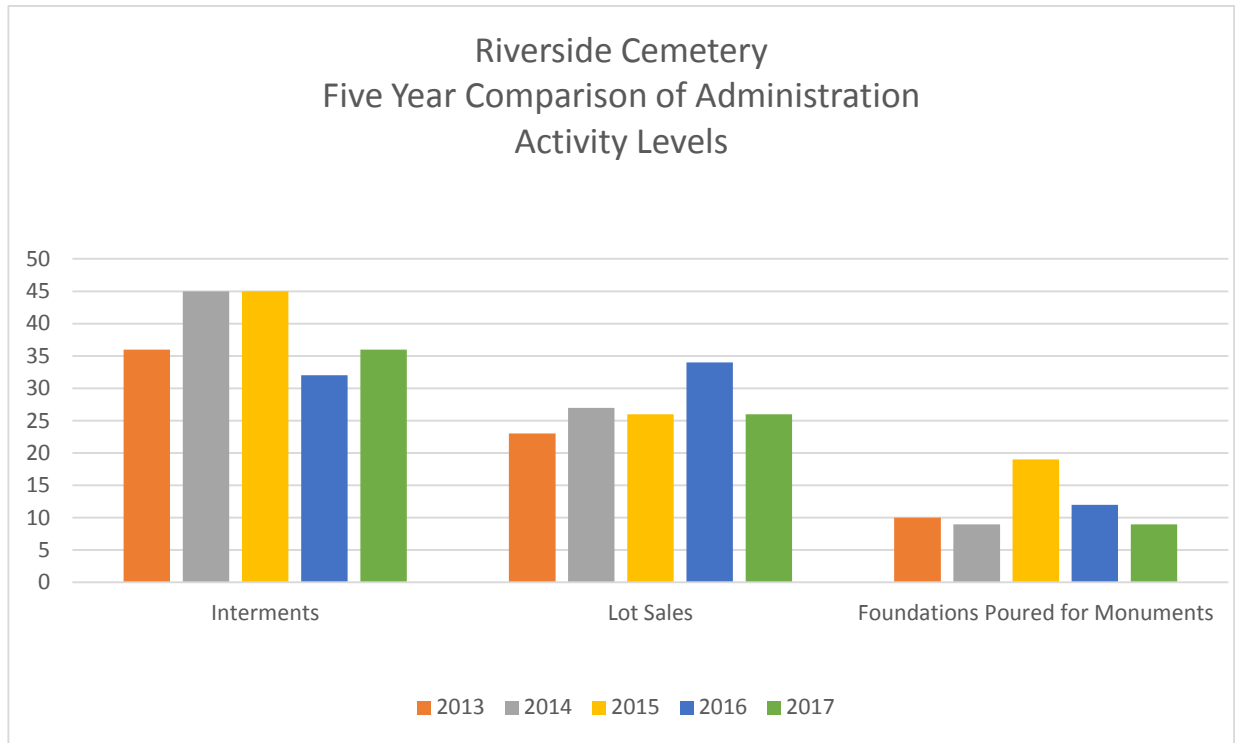
- **Facility Scheduling** – In 2017, staff issued 1048 rental permits and made an additional 920 amendments to those rental permits for facility usage. In comparison, staff issued 1046 rental permits and made 948 amendments to rental permits in 2016.



- **Subsidized Facility Use** – The chart below provides a five-year comparison of subsidized use of facilities provided to Wilmot community groups, service clubs, minor sports and non-profit organizations. As indicated below, there was a decrease (approximately 13.8%) in the amount of subsidized facility use from 2016 to 2017. In 2017, the amount of free and/or subsidized facility use provided to the community was equivalent to \$433,845 in rental fees.



- **Cemetery Services** – The chart below depicts the level of activity for Riverside Cemetery over the past five years. In 2017, there were 36 interments/burials, 26 lots/niches sold and 9 foundations poured. In comparison to 2016, where there were 32 interments (burials), 34 lots/niches were sold and 12 foundations were poured.





HERITAGE WILMOT

Township of Wilmot
Heritage Wilmot Advisory Committee

Minutes of January 10th, 2018

Present: Nick Bogaert, Elisia Scagnetti, Marg Rowell, Rene Eby, Yvonne Zyma, Patty Clarke, Al Junker (Councillor), Peter Roe (Councillor), Tracy Loch (Curator), Grant Whittington (CAO)

Guest: Bridget Coady, Cultural Heritage Principal Planner, Region of Waterloo

Meeting was held in the Swartzentruber Room, Township of Wilmot. Meeting started at 7:15 p.m.

Welcome

Chairperson Nick Bogaert welcomed the committee members to the Heritage Wilmot Advisory Committee meeting.

Review of Minutes from December 6th, 2017

MOVED by Rene

SECONDED by Patty

ALL in favour

New Business

Region of Waterloo Cultural Heritage Implementation Guidelines

Bridget Coady from the Region of Waterloo was welcomed to the meeting. She presented to the Committee the Region's draft new Implementation Guidelines for Conserving Regionally Significant Cultural Heritage Resources and Cultural Heritage Landscape Conservation. She noted that she was presenting at all municipal heritage advisory committees to ensure members were aware of the guidelines and that guidance was available if needed. The Region has prepared the guidelines as a way to assist the municipalities with conserving both the Cultural Heritage Resources as well as the Cultural Heritage Landscapes. The guidelines will also help to create a list of the built heritage and cultural landscapes of particular significance to the Region as a whole. For Wilmot Township, Castle Kilbride was the only heritage resource identified by the Region at this time to be included on regional list.

After the presentation, the Committee discussed the guidelines further with Bridget and enquired how different this would be compared to the current practices of Heritage Wilmot when it comes to conserving our cultural heritage landscape/resources. Many questions continued to arise from the presentation, and the Committee determined that it would be appropriate to submit some comments to Regional staff regarding the draft documents.

ACTION: Nick to email Bridget Coady / Kate Hagerman to advise that Heritage Wilmot will require more time to compile and submit their comments about the draft guidelines.

Business

Heritage Day Update

Marg, Yvonne and Elisia met earlier in the day to finalize the list of possible exhibitors for Heritage Day. Tracy will also be providing them with the contact information for the heritage groups that are normally contacted for the events. Once the letter has been updated and the contacts collected, the invitation should be ready to send out next week. Tracy also has a poster being created that will need to be approved once it is completed, and she will circulate to the Committee for review. The Committee also discussed possible nominations for the Heritage Awards and two suggestions were accepted by the committee. Members were asked to come prepared with possibilities for the next meeting.

Adjournment – 9:00 pm

MOVED by Peter

SECONDED by Rene

Next meeting – February 7th, 2018

GRCA General Membership

Chair Helen Jowett

Vice-Chair Chris White

Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Pat Salter

Township of Centre Wellington

Kelly Linton

Town of Erin, Townships of Guelph/Eramosa and Puslinch

Chris White

City of Guelph

Bob Bell, Mike Salisbury

Region of Waterloo

Les Armstrong, Elizabeth Clarke,
Sue Foxton, Helen Jowett,
Geoff Lorentz, Jane Mitchell,
Joe Nowak, Wayne Roth,
Sandy Shantz, Warren Stauch

Municipality of North Perth and Township of Perth East

George Wicke

Halton Region

Cindy Lunau

City of Hamilton

George Stojanovic

Oxford County

Bruce Banbury

County of Brant

Brian Coleman, Shirley Simons

City of Brantford

Dave Neumann, Vic Prendergast

Haldimand and Norfolk Counties

Bernie Corbett, Fred Morison

New Conservation Authorities Act passed

On December 12, Bill 139 — Building Better Communities and Conserving Watersheds Act 2017 — received Royal Assent in the Ontario Legislature.

The new legislation includes changes to the Conservation Authorities Act. Many years in the making, this modernized legislation recognizes watershed management as a key component in dealing with issues like climate change and population growth.

New regulations will be developed and enacted as a result of the changes in the Act. This piece of legislation will help set the direction for the GRCA for many years into the future.

slated to be converted to forest has now been planted with trees.

The GRCA will now focus on converting existing plantation forests to more natural forests, which means thinning the forests. Forest thinning is carried out by the GRCA to provide the growing trees more space and sunlight, so that they stay healthy. It also brings more diversity to these forests by providing room for other tree species to establish.

Nearly 60 per cent of the land owned by the GRCA is made up of forests. Converting plantation forests into more natural forests has always been part of the GRCA's long-term forest plan.

GRCA strategic plan

With the passage of Bill 139, the GRCA is in a position to review and update its strategic plan this year.

The current strategic plan was approved in 2012 and has five objectives, each with several associated strategic priorities. A great deal has been accomplished over the past five years.

During the review process, the GRCA is taking the opportunity to review existing GRCA programs and will be incorporating changes that result from the new provincial legislation. A facilitated working session with the GRCA board will take place as part of the review process.

Winter at our Parks

After an unseasonably mild winter last year prevented most Grand River Parks from offering traditional winter activities, six parks opened on January 6.

Shade's Mills, Pinehurst Lake, Rockwood and Belwood Lake offer year-round access, providing limited winter maintenance for activities such as hiking, snowshoeing and cross-country skiing, where available. Guelph Lake also provides a small parking area for limited winter activities, such as hiking.

Laurel Creek Park in Waterloo will open on weekends only, beginning January 6, from 8 a.m. to 5:30 p.m.

Cross-country skiing and snowshoe equipment rentals are available on weekends at Shade's Mills, Laurel Creek and Pinehurst Lake, when conditions allow. To find out current trail conditions and rental availability, call the parks directly. For more information on winter programs visit www.grandriver.ca/winterprograms.

Forest management plan

The GRCA's forest management plan for 2018 to 2027 sets out a plan to manage the 115 square kilometres of forests owned by the GRCA.

Over the last 10 years, nearly 500 hectares of GRCA land has been planted with nearly 775,000 trees. The plan for the coming decade will result in a shift away from tree planting to a focus on managing the existing forests. This is because most of the GRCA-owned farmland that had been

New conservation area fees

The cost of a Grand River Parks Membership card remains \$130 in 2018, the same as it was last year, but some other park fees have increased



for 2018.

The adult admission increases from \$6.50 to \$7, while the senior rate (\$5.50) and child rate (\$3) remain the same. Admission continues to be free for children five and younger.

In 2018, all parks have the same adult entry fee, with the exception of Elora Quarry, where the rate will increase to \$10 for adults, \$7.50 for seniors and \$5 for children. Visitor attendance at Elora Quarry has increased significantly during the past few years. In 2017, a daily capacity limit of 1,300 visitors was implemented. While the capacity limit resulted in a reduced number of visitors in 2017, the number still remains high. The increased visitation has required additional staffing in order to increase public safety and enhance the visitor experience, resulting in increased operating costs at Elora Quarry. Coupled with the increase in Ontario's minimum wage, the increase in operating costs has resulted in the new fee.

The vehicle rate (with a maximum of six people) at the Shade's Mills Park's automatic gate in Cambridge increased by \$2, to \$14. This is the amount paid when the driver doesn't have a membership pass and the attendant is not on duty.

The parks are run on a break-even basis, as no taxes are used for park operations. Surpluses are put into reserves to be used to address aging infrastructure and fund new capital projects, as well as to provide a stabilization fund for years when revenue is lower.

Nightly camping fees at Grand River Parks are increasing by two per cent, and seasonal camping fees are increasing by three per cent. These increases are necessary to ensure that revenues are enough to meet the projected expenses. The new fees are posted online at www.grandriver.ca/parks.

Elora Gorge sanitary service tender

The GRCA will complete the first phase of the upgrade to sanitary servicing at Elora Gorge Park by May 1 and has hired A. Van Egmond Construction Ltd. for \$617,000 plus HST to do this.

The existing underground force main on the north side of the park will be extended and connected to the Pines Campground and the septic system will be removed. Wastewater from the campground will be



Home School Wild Wednesdays and Wild Wee Ones programs start January 17 at Shade's Mills Nature Centre in Cambridge. In addition, several nature centres are offering PD day activities this winter. Details and registration is online at www.grandriver.eventbrite.ca.

brought to the municipal water pollution control plant in Elora. The 35 trailers in the upper portion of this campground will be connected to the system. The GRCA board approved this upgrade at the June 2017 meeting as the first phase of this project.

A second phase is slated for completion in 2019. It will see the creation of new fully-serviced campsites in the upper section of the campground.

2017 was a wet year

Climate stations across the Grand River watershed indicate that precipitation was above normal in 2017.

Luther received the most precipitation, at nearly 1,290 mm, or 30 per cent more than normal, and it was the third wettest year at Luther since 1961.

It was also warmer than the long-term average, although the year ended with extremely cold temperatures.

Water levels in Lake Erie continue to be above the long-term average and the GRCA issued an advisory due to strong winds on Christmas day. However, this did not result in flooding.

Heavy rains and healthy soils workshop

The GRCA is hosting a free workshop about ways that farmers can protect their soils from heavy rains.

The workshop is January 16, 1 p.m. to 4 p.m. at the St. Jacobs Lions Hall. To register, email ruralwater@grandriver.ca or call Anne Loeffler at 1-866-900-4722 x2242.

This workshop provides insight and practical information about building soil resilience and keeping soil in place. Topics include a recap of significant local rainfall events and their impacts, water quality trends in the Grand River and Lake Erie, improving soil resilience through best management practices, and resources available to help farmers manage heavy rainfalls.

This issue of *GRCA Current* was published in January, 2018.

It is a summary of the December 2017 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:

January 26 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other publications:

www.grandriver.ca/subscribe

View meeting agendas:

<https://calendar.grandriver.ca/directors>

View coming events:

www.grandriver.ca/events

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2018-06**

**WEISS MUNICIPAL DRAIN 2016
BEING AN ACTUAL COST BY-LAW
TO AMEND BY-LAW NO. 2017-07**

WHEREAS By-law No. 2017-07 of the Corporation of the Township of Wilmot provided for executing and completing the drainage works known as the Weiss Municipal Drain 2016 at an estimated cost of \$99,415.00 and for levying the requisite sum of \$99,415.00 or such reduced sum after taking into account allowance and applicable grants;

AND WHEREAS the actual cost of the executing and completing the said drainage works is \$108,312.68;

AND WHEREAS it is expedient that By-Law No. 2017-07 be amended to provide for the raising by assessment the final amount of \$108,312.68;

NOW THEREFORE the Council of the Corporation of the Township of Wilmot amends By-Law 2017-07 as follows:

1. The final amount of \$108,312.68 shall be applied prorata to the assessments in "Schedule of Assessments" within the Weiss Municipal report dated February 13, 2017 which formed part of by-law No. 2017-07. The prorata assessments are outlined in Schedule A" attached and forming part of this by-law.
2. The amount assessed to lands used for agricultural shall be reduced by the one-third grant available in accordance with Section 85 (a) (1) and 87 (1) (a) of the Drainage Act, R.S.O. 1990, Chapter D.17.
3. The amount assessed to lands which were granted an allowance under Sections 29 to 33 of the Drainage Act shall be reduced by the amount of the allowance as applicable in accordance with Section 62(3) of the Drainage Act.
4. This by-law shall come into force upon final passage thereof and may be cited as the Weiss Municipal Drain 2016 Amending By-Law No. 2018-06.

READ a first and second time in this 12th day of February, 2018.

READ a third time and finally passed in Open Council this 12th day of February, 2018.

Mayor

Clerk

SCHEDULE A to Bylaw No. 2018-06
Weiss Municipal Drain 2016

Con		Lot	Roll No.	Current owner	Assessment from Report	Actual Assessment	Less: 1/3 Grant	Less: Allowances	Net Assessment
SBR		Pt. 6	4-012-50	Meadow Acres Garden Centre Inc.	3,614.00	4,136.35		2,550.00	1,586.35
SBR	*	Pt. 7&8	5-001-00	1210918 Ontario Inc.	37,224.00	42,604.22	14,201.41	400.00	28,002.81
SBR		Pt. 7	5-001-01	Ray of Hope Inc.	1,073.00	1,228.09			1,228.09
SBR	*	Pt. 8	5-025-00	C. Angus	4,231.00	4,842.53	1,614.18		3,228.36
Total Assessment on Lands					46,142.00	52,811.19	15,815.00	2,950.00	34,045.61
		Bleams Road		Region of Waterloo	8,666.00	9,918.55			9,918.55
		Queen Street		Region of Waterloo	44,607.00	45,582.94			45,582.94
Total Assessment on Roads					53,273.00	55,501.49	-	-	55,501.49
Total Assessment Weiss Drain:					99,415.00	108,312.68	15,815.58	2,950.00	89,547.10

1. Lands are classified as agricultural based on OMAFRA policy and qualify for the 1/3 grant except for those noted with an asterisk (*)
2. Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected. The affected parcels of land have been identified using the roll number from the last revised assessment roll for the Township. For convenience only the owner's names as shown by the last revised assessment roll have also been included.

THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2018-07

BY-LAW TO ADOPT A
RECOUNT POLICY FOR MUNICIPAL ELECTIONS

WHEREAS the *Municipal Election Act, 1996, S.O. 1996, Chapter 32*, as amended, permits a municipality to adopt a policy with respect to the circumstances in which the municipality requires the Clerk to hold a recount of the votes cast in an election;

AND WHEREAS Council deems it desirable to adopt a Recount Policy for Municipal Elections;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT HEREBY ENACTS AS FOLLOWS:

- 1. That the Recount Policy for Municipal Elections in the Township of Wilmot as set out in Schedule "A" attached hereto, be hereby approved.

READ as first, second time this 12th day of February, 2018.

READ a third time and finally passed in Open Council this 12th day of February, 2018.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2018-08

BEING A BY-LAW TO ESTABLISH WATER AND SANITARY
FEES AND CHARGES TO USERS OF THE TOWNSHIP OF
WILMOT'S WATER DISTRIBUTION SYSTEMS AND SANITARY
COLLECTION SYSTEM

WHEREAS Section 11(3) and (4) of the *Municipal Act, 2001*, S.O. 2001 c. 25, as amended (the "Act"), allows municipalities to pass by-laws respecting public utilities;

AND WHEREAS the term "public utility" includes systems that are used to provide water and sewage services for the public;

AND WHEREAS section 391(1)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it;

NOW THEREFORE the Council of The Corporation of the Township of Wilmot enacts as follows:

Definitions

1. In this by-law:

- (a) "Appurtenance" includes a valve, valve chamber, hydrant, hydrant lead, flow meter, curb stop, maintenance access point, maintenance hole, manhole, grate, catch basin, catch basin lead, ditch inlet chamber or other minor accessory part of the Water Distribution System;
- (b) "AWWA" means American Water Works Association;
- (c) "Consumer" means an Owner, occupant, lessee or tenant of a property or any other person purchasing Services from the Township;
- (d) "Control valve" means a valve for controlling the flow of water within the distribution system;
- (e) "Council" means the municipal council of The Corporation of the Township of Wilmot;
- (f) "Curb stop" means an apparatus installed by the Township outside of a building, normally on the Property Line, used for controlling the flow of water supplied to a property;
- (g) "Highway" means a common and public highway and includes any bridge, trestle, viaduct or other structure forming part of the highway and, except as otherwise provided, includes a portion of a highway;
- (h) "Meter" means an apparatus for measuring the quantity of water used;
- (i) "Owner" means the registered owner of a property, or their agent/designate;
- (j) "Person" means an individual, sole proprietorship, partnership or corporation;
- (k) "Property Line" means the line or demarcation between properties;
- (l) "Region" means The Regional Municipality of Waterloo;
- (m) "Reservoir" means a place where water is stored or accumulated;
- (n) "Service Pipe" means the conduit for transporting water from the Watermain to a property;

- (o) "Services" means all water services supplied by the Township via the Water Distribution System and all Sanitary services provided by the Sanitary Collection System;
- (p) "Sewage" means Sanitary.
- (q) "Township" means The Corporation of the Township of Wilmot;
- (r) "Sanitary Collection System" includes all collection mains, lift/pump stations, and all appurtenances thereto;
- (s) "Water Distribution System" includes all Reservoirs, Service Pipes, Watermains and all appurtenances thereto; and,
- (t) "Watermain" means any system of pipes and appurtenances used for the transmission or distribution of potable water, but does not include plumbing to which the *Building Code Act, 1992* applies or a pumping facility.

Township Property

- 2. All appurtenances and other equipment between the Watermain and the Property Line, and all Meters, are, and shall remain, the property of the Township.
- 3. Township property that is used for, or in connection with, the supply of the Services is exempt from seizure:
 - (a) against the Owner or occupant of the property under the *Execution Act*, R.S.O. 1990, c. E.24; and,
 - (b) against a person with a leasehold interest in property for overdue rent.

Meters

- 4. All Meters shall be located in a safe and convenient place, so as to facilitate access by the Township.
- 5. All Meters shall be located as close as possible to the entrance of the Service Pipe into a building.
- 6. No Meter shall be enclosed or sufficiently inaccessible so as to prohibit it from being read, examined or removed by the Township.
- 7. The Township may, at reasonable times, enter on land to which it supplies Services in order to:
 - (a) inspect, repair, alter or disconnect the Services, machinery, equipment and other works used to supply the Services; or,
 - (b) inspect, install, repair, replace or alter a Meter.
- 8. The Township may charge a fee to the Owner, pursuant to the attached **Schedule "A"**, for denying or otherwise prohibiting access to a Meter, which would represent the reasonable costs incurred by the Township. The Township may add this fee to the tax roll for the relevant property and collect the fee in the same manner as municipal taxes.
- 9. An Owner shall be liable for any damage to a Meter, other than normal wear and tear, as determined by the Township, and should a Meter be damaged, the Township may charge the Owner the cost of repairing or replacing the Meter pursuant to the attached **Schedule "A"**.
- 10. No person, other than an employee or agent of the Township, shall be permitted to remove, inspect or tamper with a Meter or other equipment of the Township.
- 11. No person shall alter any Meter, either inside or outside of any building or other place, so as to lessen or alter the amount of water registered on the Meter.

12. Any Consumer having doubt as to the accuracy of a Meter may request that the Meter be removed and tested by notifying the Township and submitting a deposit to the Township in accordance with the attached **Schedule "A"**. If the Meter is found to meet the applicable AWWA standards for accuracy, the deposit shall be forfeited to the Township. However, if the Meter is found to not conform to the applicable AWWA standards, the deposit shall be returned to the Consumer and appropriate adjustments shall be made to the subject account.

Water Supply

13. As the Region is the sole supplier of water to the Township, the Township cannot guarantee the supply, quality or pressure of water to Consumers and failure to supply water shall not be construed as negligence on the part of the Township.

Fees and Charges

14. Fees or charges imposed upon Consumers for their use of the Services, including the consumption of water, as measured by the Meters, and any sanitary fees or charges, are all outlined in the attached **Schedules "A", "B" and "C"**.
15. Payments for all fees or charges imposed by the Township on a Consumer are due and payable by a Consumer on the date noted on the bill and there shall be a one-time ten percent (10%) charge for late payment.

Non-Payment of Fees and Charges

16. If, after fourteen (14) days past the due date, fees or charges are still not paid, the Township may advise the Consumer that unless the fees or charges are paid within seven (7) days, the Township may discontinue the Services to the property upon which the fees or charges are due, and in the event the Services are turned off, they shall not be turned on again until such time as all arrears are paid together with the fees/charges and costs incurred on behalf of the Township for turning any of the Services off and on. The aforesaid fees/charges and costs for turning any of the Services off and on shall be at the rates outlined in the attached **Schedule "A"**.
17. If fees or charges are not paid to the Township by the Consumer in accordance with the provisions of this by-law, the Township may add the outstanding fees or charges to the tax roll for the relevant property and collect the fees or charges in the same manner as municipal taxes.

Billing Errors

18. Where billing errors have resulted in over-billing, the Consumer shall be credited with the amount erroneously billed for the relevant period, but not exceeding six (6) years.
19. Where billing errors have resulted in under-billing, the consumer shall be charged the amount erroneously not billed for a period not exceeding:
 - (a) two (2) years, in the case of a residential Consumer who was not responsible for the error; and,
 - (b) six (6) years in all other cases.

Exemption

20. Four properties shall be exempt from this by-law as their Services are provided by The Corporation of the City of Kitchener. The four properties include:
 - 57 Trussler Road
 - 109 Trussler Road
 - 121 Trussler Road
 - 131 Trussler Road

Severability

21. If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having

persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

Repeal

22. By-law 2017-04 is hereby repealed.

Coming Into Force

23. This by-law shall come into force and effect on March 1, 2018.

READ a first and second time in Open Council this 12th day of February, 2018.

READ a third time and finally passed in Open Council this 12th day of February, 2018.

Mayor

Clerk

Schedule “A”
Utility Service Fees

Water Meters	Cost	Criteria
½" & ¾" Meters (Standard Residential) – plus HST	\$145.00	per Meter
Other Size Meters – plus HST	Actual Cost	
MXU Device (includes installation) – plus HST	\$155.00	per MXU
Security Tag Replacement (Meter Sealing) – plus HST	\$50.00	per Meter
Tail Pieces – plus HST	\$15.00	per Meter
Remote/Mounting Bracket Assembly – plus HST	\$30.00	per Meter
Meter Accuracy Deposit	Actual Cost	
Meter Installation Fee	Actual Cost	
Water Meter Repairs	Actual Cost	
Remote Re-Wiring	Actual Cost	
Water/Sanitary Services	Cost	Criteria
Service Inspections	Actual Cost	
Water Service Line Repairs	Actual Cost	
Sanitary Service Line Repairs	Actual Cost	
Water Main Line Repairs	Actual Cost	
Sanitary Main Line Repairs	Actual Cost	
Water Sampling/Testing	Actual Cost	
Water/Sanitary Services Administration – plus HST	10%	
Materials – plus HST	Actual Cost	
Labour Charges	Cost	Criteria
Regular Working Hours – plus HST	\$40.00	per Hour
After Working Hours (Monday – Saturday) – plus HST	\$60.00	per Hour
After Working Hours (Sunday & Holidays) – plus HST	\$80.00	per Hour
Vehicle Rates	Cost	Criteria
Flusher/Vacuum Truck – plus HST	\$190.00	per Hour
Stake Truck – plus HST	\$40.00	per Hour
Service Truck – plus HST	\$40.00	per Hour
Pickup Truck – plus HST	\$35.00	per Hour
Miscellaneous Services	Cost	Criteria
Water Disconnect/Reconnect	\$75.00	Each
Camera Inspection – plus HST	\$155.00	per Hour
Hydrant Use Permit	\$75.00	per Day
Tapping Machine (minimum \$100) – plus HST	\$35.00	per Hour
Sidewalk Clearing	\$120.00	per Hour
Non-Radio Reading Charge	\$75.00	per Bill

Schedule “B”
Water Rates and Charges

Consumption Rates	Cost per m ³ (1,000 L)
Water Rate	\$1.9936
Water Rate – Foxboro Green	\$1.0446
Service Charges	Annual Charge
½” & ¾” Meters (<i>Standard Residential</i>)	\$96.00
1” Meter	\$100.07
1½” Meter	\$159.52
2” Meter	\$210.58
3” Meter	\$358.65
4” Meter	\$525.95
6” Meter	\$1,165.05
Other Annual Charges (<i>if applicable</i>)	Annual Charge
Flat Rate Water Charge (<i>non-metered properties</i>)	\$1,120.98
Foxboro Green Administration Charge	\$773.28
Additional Meter Fee – ½” & ¾” Meters	\$11.00
Additional Meter Fee – 1” Meter	\$18.00
Additional Meter Fee – 1½” Meter	\$35.00
Additional Meter Fee – 2” Meter	\$43.00
Additional Meter Fee – 3” Meter	\$122.00
Additional Meter Fee – 4” Meter	\$208.00
Additional Meter Fee – 6” Meter	\$725.00
Other One-Time Fees (<i>if applicable</i>)	Fee
Account Setup Fee	\$30.00
Additional Water Meter Reading	\$30.00

Water Rates and Charges Descriptions:

Water Rates and Charges are only applicable if a property is connected to one of the Township’s Waste Distribution Systems.

- *Consumption Rates* are applied based on a consumer’s consumption of water as measured by the installed meter.
- *Service Charges* are applied based on the size of the meter measuring the water service at each property.
- *Other Charges and Fees* are applied to a consumer only as necessary. Annual Fees are prorated based on the number of days within a billing period.
 - The *Flat Rate Water Charge* is applied to any consumer whose property is connected to a Township Water Distribution Systems and whose consumption is not measured by a meter.
 - An *Additional Meter Fee* is applied only if there is an additional Township owned meter located at a property.
 - The *Account Setup Fee* is applied to the first bill of all “newly created” Wilmot Water Accounts.
 - An *Additional Water Meter Reading Fee* is applied to an account for all readings not associated with the regularly scheduled bi-monthly reading.

Schedule “C”
Sanitary Rates and Charges

Discharge Rates	Cost per m ³ (1,000 L)
Sanitary Rate	\$2.3445
Sanitary Rate – Morningside	\$1.7598
Sanitary Rate – Foxboro Green	\$1.1750
Service Charges	Annual Charge
½” & ¾” Meters <i>(Standard Residential)</i>	\$96.00
1” Meter	\$100.07
1½” Meter	\$159.52
2” Meter	\$210.58
3” Meter	\$358.65
4” Meter	\$525.95
6” Meter	\$1,165.05
Other Annual Charges <i>(if applicable)</i>	Annual Charge
Foxboro Green Administration Charge	\$773.28

Sanitary Rates and Charges Descriptions:

Sanitary Rates and Charges are only applicable if a property is connected to the Township's Sanitary Collection System.

- *Discharge Rates* are applied based on a consumer’s consumption of water as measured by the installed meter.
- *Service Charges* are applied based on the size of the meter measuring the water service at each property.
- *Other Annual Charges* are applied to a consumer only as necessary and are prorated based on the number of days within a billing period.

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2018-09

A BY-LAW TO AMEND BY-LAW NO. 2016-52
BEING A BY-LAW TO REGULATE
TRAFFIC AND PARKING ON TOWNSHIP HIGHWAYS

WHEREAS the Municipal Act, 2001, S.O. 2001, c. 25, and the Highway Traffic Act, R.S.O. 1990, c. H.8., as amended, give The Township of Wilmot the power to pass by-laws respecting its highways, including parking and traffic on highways;

NOW THEREFORE, the Council of The Township of Wilmot enacts as follows:

1. THAT Schedule “25” attached hereto, be hereby approved and form part of By-law No. 2016-52, the Township of Wilmot Traffic and Parking By-law.
2. THAT this By-Law shall come into force and effect upon final approval of By-law Number 2016-52 by the Ministry of the Attorney General.
3. THAT By-law Number 2006-44 of the Municipality, and its amendments, shall continue to apply to proceedings in respect of offences that occurred before its repeal.

READ a first and second time this 12th day of February, 2018

READ a third time and finally passed this 12th day of February, 2018.

Mayor

Clerk