



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, March 26, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Manager of Accounting A. Romany

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**

Resolution No. 2018-042

Moved by: P. Roe

Seconded by: M. Murray

- 4.1 CORRESPONDENCE – Item 10.3 Oxford County – High Speed Rail Environmental Assessment Terms of Reference Notice of Commencement**

Recommendation

THAT Item 10.3 be added to the agenda under CORRESPONDENCE – Oxford County – High Speed Rail Environmental Assessment Terms of Reference Notice of Commencement.

CARRIED.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes March 5, 2018

Resolution No. 2018-043

Moved by: A. Junker

Seconded by: M. Murray

THAT the minutes of the following meeting be adopted as presented:

Council Meeting March 5, 2018.

CARRIED, AS AMENDED.

Councillor A. Junker clarified that he inquired whether staff had contacted the Nith Valley EcoBoosters about anti-idling efforts, not Councillor P. Roe.

Councillor P. Roe clarified that his comments regarding traffic counts also included acknowledgment that traffic counts are conducted on the Wilmot Line on a regular basis, including the counts completed in 2009.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS – no reports

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-13

**Honorariums and Expenditures of Council Members and
Council Appointees for the Year Ended December 31, 2017**

Resolution No. 2018-044

Moved by: B. Fisher

Seconded by: A. Junker

THAT Report FIN 2018-13, prepared by the Manager of Accounting, outlining honorariums and expenditures of Council and Council appointees for the 2017 fiscal year, be adopted.

CARRIED.

The Manager of Accounting highlighted the report.

9.3.2 REPORT NO. FIN 2018-14

**Treasurer's Statement – Development Charges Reserve
Funds**

Resolution No. 2018-045

Moved by: P. Roe

Seconded by: M. Murray

THAT the Development Charges Statement for the year ended December 31, 2017, prepared by the Manager of Accounting, be received for information purposes.

CARRIED.

The Manager of Accounting highlighted the report.

9.3.3 REPORT NO. FIN 2018-15

**Treasurer's Statement – Cash-in-Lieu of Parkland Reserve
Fund**

Resolution No. 2018-046

Moved by: M. Murray**Seconded by: A. Junker**

THAT the Cash-in-Lieu of Parkland Statement for the year ended December 31, 2017, be received for information purposes, to comply to the Smart Growth for Our Communities Act (Bill 73).

CARRIED.

The Manager of Accounting highlighted the report.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2018-03

Milton Street and Byron Street Reconstruction – Award of Contract

Resolution No. 2018-047

Moved by: M. Murray**Seconded by: A. Junker**

THAT Council award Tender 2018-01 to 410754 Ontario Limited o/a Sousa Concrete, in the amount of \$1,111,245.45, plus HST, for the reconstruction of Milton and Byron Street in New Hamburg.

CARRIED.

The Director of Public Works highlighted the report.

9.4.2 REPORT NO. PW-2018-04

Holland Mills Road Bridge Replacement – Award of Contract

Resolution No. 2018-048

Moved by: B. Fisher**Seconded by: M. Murray**

THAT Council award Tender 2018-02 to Premier Concrete Inc., in the amount of \$1,350,561.39, plus HST, for the replacement of Holland Mills Road Bridge.

CARRIED.

The Director of Public Works highlighted the report.

9.4.3 REPORT NO. PW-2018-05

Gravel Extraction, Crushing and Stockpiling – Award of Contract

Resolution No. 2018-049

Moved by: P. Roe

Seconded by: B. Fisher

THAT Council award Tender 2018-03 to Tri City Materials & Ready Mix Ltd., in the amount of \$48,000, plus HST, for gravel extraction, crushing and stockpiling at the Township pit.

CARRIED.

The Director of Public Works highlighted the report.

9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Federation of Canadian Municipalities – Municipalities Across Canada to Receive Support for 67 New Infrastructure Initiatives ([Online Informational Video on Investing in Asset Management Available](#))

10.2 Grand River Conservation Authority – GRCA Current, March, 2018

10.3 Oxford County – High Speed Rail Environmental Assessment Terms of Reference Notice of Commencement

Resolution No. 2018-050

Moved by: A. Junker

Seconded by: P. Roe

THAT Correspondence Items No. 10.1 to 10.3 be received for information.

CARRIED

Mayor L. Armstrong stated that staff will be following-up with Oxford County by providing them with a copy of the staff report relative to High Speed Rail.

Councillor P. Roe added that Oxford County should also receive a copy of the resolution endorsed by Council that been brought forward by Councillor J. Gerber.

11. BY-LAWS

11.1 By-Law No. 2018-14 – Appointment By-law – Director of Clerk's Services

Resolution No. 2018-051

Moved by: J. Gerber

Seconded by: P. Roe

THAT By-Law No. 2018-14 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor A. Junker advised that the movie night hosted by the Nith Valley EcoBoosters at the Wilmot Recreation Complex was very well attended. He conveyed to Council the EcoBoosters appreciation to the Township for grant funding and the space to provide the event. He expressed his hopes that the Township will be able to work with the group again.

13.2 Mayor L. Armstrong advised that he is working with the CAO, the Director of Development Services and the Director of Public Works to arrange a meeting time with the Provincial Minister of Transportation to further discuss High Speed Rail, its potential impact on Wilmot and other available options.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-15

Resolution No. 2018-052

Moved by: M. Murray

Seconded by: B. Fisher

THAT By-law No. 2018-15 to Confirm the Proceedings of Council at its Meeting held on March 26, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:19 P.M.)

Resolution No. 2018-053

Moved by: P. Roe

Seconded by: J. Gerber

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk