



# **TOWNSHIP OF WILMOT**

## **Council Meeting Agenda**

**Monday, April 9, 2018**

**Regular Council Meeting**

**Council Chambers**

**7:00 P.M.**

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**

### **6.1 Council Meeting Minutes March 26, 2018**

#### **Recommendation**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting March 26, 2018.

### **7. PUBLIC MEETINGS**

#### **7.1 REPORT NO. DS 2018-08**

**Zone Change Application 03/18**

**Keith Hallman / Craig and Brenda Swartzentruber**

**Part of Lot 20, Concession South of Snyder's Road**

**Parts 3 & 4, 58R-3758  
1140B Waterloo Street**

**Recommendation**

THAT Report DS 2018-08 be received for information.

**8. PRESENTATIONS/DELEGATIONS**

**9. REPORTS**

**9.1 CAO – no reports**

**9.2 CLERKS**

**9.2.1 REPORT NO. CL 2018-07**

**Notice of Request for Drain Improvement**

**Leonard Haid**

**Part Lot 6, Concession South of Erb's Road**

**Township of Wilmot**

**Recommendation**

THAT the Township of Wilmot accept the Notice of Request for Drain Improvement received from Leonard Haid for Part of Lot 6, Concession South of Erb's Road, Township of Wilmot; and,

THAT the Clerk be authorized to proceed accordingly under The Drainage Act.

**9.2.2 REPORT NO. CL 2018-08**

**Temporary Road Designation Request**

**William Scott Festival**

**Recommendation**

THAT Council designate Hunter Street (from Huron Street to William Scott Park) as closed on June 23, 2018 from 12:00 noon until 6:00 p.m. for the purposes of a soap box derby in connection with the William Scott Festival.

**9.3 FINANCE****9.3.1 REPORT NO. FIN 2018-16****Statement of Operations as of March 31, 2018 (un-audited)****Recommendation**

THAT the Statement of Operations as of March 31, 2018, as prepared by the Manager of Accounting, be received for information purposes.

**9.3.2 REPORT NO. FIN 2018-17****Ontario's Main Streets Revitalization Initiative****Recommendation**

THAT the Township of Wilmot enter into a Municipal Funding Agreement (MFA) with the Ministry of Agriculture, Food and Rural Affairs, under the Main Streets Revitalization Initiative; and further

THAT the Mayor and Clerk be authorized to execute said Municipal Funding Agreement, for a funding allocation of up to \$55,820.73, towards revitalization activities that support main streets.

**9.4 PUBLIC WORKS****9.4.1 REPORT NO. PW-2018-06****Public Works 1st Quarter Operations Activity Report****January – March 2018****ATTACHMENT 1 – Operations Activity Report (UT)****ATTACHMENT 2 – Operations Activity Report (RDS)****Recommendation**

THAT the Public Works Operations 1st Quarter Activity Reports for the months of January, February and March 2018 be received for information.

**9.4.2 REPORT NO. PW-2018-07****Surface Treatment Program – Award of Contract**

**Recommendation**

THAT Council award Tender 2018-05 to Cornell Construction Limited, in the amount of \$487,198.00 (plus HST), for surface treatment of Township roads.

**9.4.3 REPORT NO. PW-2018-08****Hot Mix Asphalt Paving Program – Award of Contract****Recommendation**

THAT Council award Tender 2018-06 to Brantco Construction, in the amount of \$296,206.00 (plus HST), inclusive of provisional items, for the paving of Township roads with hot mix asphalt.

**9.5 DEVELOPMENT SERVICES****9.5.1 REPORT NO. DS 2018-09****2018 First Quarter Building Statistics Summary****Recommendation**

THAT the 1st Quarter 2018 Building Statistics Summary be received for information.

**9.6 FACILITIES AND RECREATION SERVICES****9.6.1 REPORT NO. PRD 2018-02****Facilities & Recreation Services Quarterly Activity Reports****Recommendation**

THAT the Facilities & Recreation Services Activity Reports for the first quarter of 2018 be received for information.

**9.7 FIRE****9.7.1 REPORT NO. FD 2018-02****Quarterly Activity Report**

**Recommendation**

THAT the Fire Department Activity Report for the first quarter of 2018 be received for information purposes.

**9.8 CASTLE KILBRIDE****9.8.1 REPORT NO. CK 2018-02****Quarterly Activity Report – January, February & March 2018****Recommendation**

THAT the Castle Kilbride Activity Report for the months of January, February and March be received for information purposes.

**10. CORRESPONDENCE****10.1 Region of Waterloo – Smart Cities Challenge – Phase One Application****Recommendation**

THAT the Township of Wilmot endorse the collaborative Smart Cities Application for Waterloo Region addressing the theme of Healthy Children and Youth as outlined in Report PDL-ECD-18-02 as prepared by the Region of Waterloo.

**11. BY-LAWS****11.1 By-Law No. 2018-16 – By-law to Authorize the Execution of a Municipal Funding Agreement Under Ontario's Main Streets Revitalization Initiative****Recommendation**

THAT By-Law No. 2018-16 be read a first, second and third time and finally passed in Open Council.

**12. NOTICE OF MOTIONS****13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS****14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

**15.1 By-law No. 2018-17**

**Recommendation**

THAT By-law No. 2018-17 to Confirm the Proceedings of Council at its Meeting held on April 9, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

**16. ADJOURNMENT**

**Recommendation**

THAT we do now adjourn to meet again at the call of the Mayor.