



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, April 23, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Senior MLEO D. Wallace, MLEO E. Merritt, Manager of Accounting A. Romany

1. **MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
2. **MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
3. **MOMENT OF SILENCE**
4. **ADDITIONS TO THE AGENDA**
5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes April 9, 2018

Resolution No. 2018-071

Moved by: P. Roe

Seconded by: A. Junker

THAT the minutes of the following meeting be adopted as presented:

Council Meeting April 9, 2018.

CARRIED.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

8.1 Jerry Van Ooteghem, President and CEO

Jim Phillips, Chair

Kitchener-Wilmot Hydro Inc.

Annual Report

Resolution No. 2018-072

Moved by: B. Fisher

Seconded by: M. Murray

THAT the audited financial statements of the corporation for the year ended December 31, 2017 as audited by KPMG LLP, as presented, are hereby received;

THAT James Phillips, Dave Schnarr and during their tenure, Berry Vrbanovic, Les Armstrong, Dave Schnider, Sarah Marsh and Jerry Van Ooteghem be and are hereby elected Directors of Kitchener Power Corp. for the ensuing year; and,

THAT KPMG, LLP be hereby appointed Auditors of Kitchener Power Corp. for the ensuing fiscal year and the Directors are authorized to set their remuneration.

CARRIED.

Mr. J. Phillips introduced himself and Mr. J. Van Ooteghem and brought greetings from the Board of Directors. He advised Council that Kitchener-Wilmot Hydro has had another successful year and expressed his pride in the work done by staff.

Mr. Van Ooteghem presented to Council the Annual Report for Kitchener-Wilmot Hydro. The following were highlights from the presentation:

- The number of customers increased but both consumption and peak demand were down as a result of weather conditions;
- The Fair Hydro Plan impacted total revenue and net income, both figures were lower than 2016;
- Work for the LRT continues to represent a significant portion of Capital Investments;
- Kitchener-Wilmot Hydro has the second lowest Controllable Costs Per Customer of all the hydro corporations in Ontario;
- Kitchener-Wilmot Hydro has the fourth lowest average Monthly Residential bill of all the hydro corporations in Ontario;
- The Service Reliability Performance indices for Kitchener-Wilmot Hydro have improved since 2016 and continue to be better than the provincial average;
- Service Quality Performance metrics have also improved since 2016;
- Conservation programs and renewable energy programs are continuing; and
- Kitchener-Wilmot Hydro continues to work with and in the community including participation in Doors Open Waterloo Region.

Mr. J. Van Ooteghem thanked Council for the opportunity to present their Annual Report. He noted the great performance of staff during the recent ice storm and their ability to restore power quickly under difficult weather conditions.

Mayor L. Armstrong thanked Mr. J. Van Ooteghem, Mr. J. Phillips and all Kitchener-Wilmot Hydro staff for their efforts.

Mr. J. Phillips presented the Township with a reforestation grant for \$45,000 and a dividend cheque for \$315,487.00.

Councillor A. Junker noted the improvements made by Kitchener-Wilmot Hydro in their communication efforts during storms and other power outages and in their ability to restore power quickly during such times.

Councillor P. Roe echoed the comments made by Councillor A. Junker and advised that he sent an email to Kitchener-Wilmot Hydro staff praising their work during the recent ice storm.

8.2 Mike Arndt, CPA, CA

Graham Mathew Professional Corporation LLP

8.2.1 REPORT NO. FIN 2018-19

2017 Audited Financial Statements

Resolution No. 2018-073

Moved by: M. Murray

Seconded by: P. Roe

THAT Report FIN 2018-19 regarding the 2017 Annual Financial Report be received for information purposes.

CARRIED.

Mr. M. Arndt presented to Council the audited financial statements for the Township. He advised that the audit process went well and that the Township continues to complete the audit and Financial Information Return submission process quickly and efficiently. He stated that such efforts on the part of Township staff speaks well of the Corporation. He noted that the Township had a strong financial year and are operating with a surplus of \$7.4M which positions the Township well to accommodate future growth. He stated that the continued decrease in tax arrears due to collections is a positive trend that has been occurring over the past few years. He stressed the importance of the Township's continued investment in infrastructure and capital assets through sound asset management planning. Overall, he stated, the Township had another strong fiscal year.

Councillor J. Gerber thanked Mr. M. Arndt for his presentation and for their efforts with the audit. He stated that he always appreciates their report and the positive reinforcement of the Township's long-term planning efforts. He thanked staff for their efforts and continued efficiencies.

Mayor L. Armstrong also thanked Mr. M. Arndt for his work and comments towards Township staff. He stated that the residents of the Township have much to be proud of.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-09

**Use of Municipal Resources During a Municipal Election
Policy**

Resolution No. 2018-074

Moved by: A. Junker

Seconded by: M. Murray

THAT the Use of Municipal Resources During a Municipal Election Policy be endorsed.

CARRIED.

The Director of Clerk's Services highlighted the report.

9.2.2 REPORT NO. CL 2018-10

**By-law Enforcement Quarterly Activity Report,
January 1st to March 31st, 2018**

Resolution No. 2018-075

Moved by: P. Roe

Seconded by: A. Junker

THAT the Enforcement Activity Report for January 1, 2018 to March 31, 2018 be received for information purposes.

CARRIED.

The Municipal Law Enforcement Officer highlighted the report.

In response to Councillor A. Junker, the Municipal Law Enforcement Officer advised that both complaints concerning dumping did not result in charges or warnings.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-18

2018 Final Tax Levy By-Law

Resolution No. 2018-076

Moved by: M. Murray

Seconded by: B. Fisher

THAT report FIN 2018-18 prepared by the Manager of Accounting, regarding the 2018 Final Tax Levy By-law be received.

CARRIED.

The Manager of Accounting highlighted the report.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2018-09

**Wilmot & Church Street Reconstruction, New Hamburg
Consulting Engineering Services – Award of Contract**

Resolution No. 2018-077

Moved by: B. Fisher

Seconded by: M. Murray

THAT RFP 2018-12 be awarded to MTE Consultants to provide consulting engineering services for the reconstruction of Wilmot and Church Street in New Hamburg as per their proposal dated March 29, 2018 for the fee of \$89,972.50, plus HST.

CARRIED.

The Director of Public Works highlighted the report.

9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD 2018-03

Award of Tender

A) Stake Truck with Aluminum Box

B) Maintenance Cargo Van

Resolution No. 2018-078

Moved by: J. Gerber

Seconded by: M. Murray

THAT Oxford Dodge Chrysler (1992) Ltd. be awarded the tender for the supply and delivery of a new four wheel drive crew cab and chassis c/w aluminum dump box, for the bid price of \$57,648.00 plus applicable taxes, and further

THAT 709226 Ontario Ltd. be awarded the tender for the supply and delivery of a new commercial maintenance cargo van, for the bid price of \$30,000.00 plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services highlighted the report.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Grand River Conservation Authority – GRCA Current, April, 2018

Resolution No. 2018-079

Moved by: A. Junker

Seconded by: B. Fisher

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

11. BY-LAWS**11.1 By-Law No. 2018-18 – 2018 Final Tax Levy****Resolution No. 2018-080****Moved by: P. Roe****Seconded by: A. Junker**

THAT By-Law No. 2018-18 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor A. Junker reminded Council of the many activities that are a part of the Living Well Festival, which is a three day event starting Thursday, April 26. The activities include the Coffee House performances, roller skating, community workshops, food preparation demonstrations and lunch served by Council. Interfaith will be holding their annual silent auction and the Petersburg Optimists will be serving breakfast.

13.2 Councillor P. Roe announced the ban on plastic straws by the United Kingdom. He noted that Canada has stated their support but is not promoting a similar ban since municipalities are responsible for waste management. He inquired if the Township could promote a decrease in straw use.

Mayor L. Armstrong reminded Council that the Region of Waterloo is responsible for waste management locally. He added that plastic straws may not be the largest issue in terms of waste management.

Councillor J. Gerber noted that the Township has no ability to ban the production of plastic straws

Mayor L. Armstrong suggested that a local municipality could lobby the Federal government to ban production of plastic straws.

Councillor P. Roe suggested the Township could promote less usage within the municipality.

Mayor L. Armstrong stated that the Provincial and Federal governments need to improve recycling for such products so they can be diverted from the landfills.

- 13.3 Councillor P. Roe noted the birth of the Duke and Duchess of Cambridge's third child. Council directed staff send a note of congratulations.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-19

Resolution No. 2018-081

Moved by: M Murray

Seconded by: B. Fisher

THAT By-law No. 2018-19 to Confirm the Proceedings of Council at its Meeting held on April 23, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:49 P.M.)

Resolution No. 2018-082

Moved by: M. Murray

Seconded by: A. Junker

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk