



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, May 7, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Manager of Accounting A. Romany, Manager of Planning/EDO A. Martin

1. **MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
2. **MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
3. **MOMENT OF SILENCE**
4. **ADDITIONS TO THE AGENDA**
5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

Councillor B. Fisher declared a conflict of interest with regards to Item 9.5.1 as a seasonal tenant of the subject campground.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes April 23, 2018

Resolution No. 2018-083**Moved by: A. Junker****Seconded by: B. Fisher**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting April 23, 2018.

CARRIED.

7. PUBLIC MEETINGS**7.1 REPORT NO. DS 2018-11****Zone Change Application 04/18****Frances Johnston / James Johnston****Part of Lot 9, Block A, Concession 4****Being Part 1, Plan 58R-19062****967371 Oxford-Waterloo Road****Resolution No. 2018-084****Moved by: P. Roe****Seconded by: M. Murray**

THAT Zone Change Application 04/18 made by Frances Johnston / James Johnston, affecting Part of Lot 9, Block A, Concession 4, being Part 1, Plan 58R-19062, to permit a residential building – two units be approved.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Manager of Planning/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked twice if anyone wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-11

Award of Tender 2018-19

Municipal Law Enforcement Vehicle

Resolution No. 2018-085

Moved by: M. Murray

Seconded by: A. Junker

THAT Council award Tender 2018-19 to Wendell Motor Sales Ltd. in the amount of \$26,680 (plus HST) for the supply and delivery of a new passenger minivan complete with accessories.

CARRIED.

The Director of Clerk's Services highlighted the report.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-20

**Drain Maintenance Levy – Koch-Leis and Moser Municipal
Drains**

Resolution No. 2018-086**Moved by: M. Murray****Seconded by: A. Junker**

THAT Report FIN 2018-20, prepared by the Director of Finance, regarding the levy of maintenance costs for the Koch-Leis and Moser Municipal Drains, be received for information purposes.

CARRIED.

The Director of Financial Services highlighted the report.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW-2018-10****Traffic & Parking By-Law Amendments
Stuckey Avenue, Baden****Resolution No. 2018-087****Moved by: B. Fisher****Seconded by: P. Roe**

THAT the following amendments be made to the Traffic and Parking By-Law

1. That the existing Schedule “1”, Part V – Section 3 – No Parking to By-Law No. 2016-52 be amended to remove as follows:
 - Baden, Stuckey Avenue, Both Sides, From Jacob Cressman Drive to Isaac Shantz Drive, 7.5 metres on either side of the pedestrian pathway, 7:30 AM – 3:30 PM, Monday – Friday
2. That the existing Schedule “4”, Part V – Section 8 – No Stopping to By-Law No. 2016-52 be amended to be revised as follows:
 - Baden, Stuckey Avenue, Both Sides, From Jacob Cressman Drive to Isaac Shantz Drive, 35 metres on either side of the pedestrian pathway, Anytime
3. That the existing Schedule “10”, Part VIII – Pedestrian Crossovers to By-Law No. 2016-52 be amended to include the following:
 - Baden, Stuckey Avenue, at the pedestrian pathway

CARRIED.

The Manager of Public Works highlighted the report.

Councillor B. Fisher noted the effort undertaken by staff on this project and the desire from the residents to have it occur. He also noted that he hopes Council approves the By-law Amendments.

The Director of Public Works clarified for Councillor J. Gerber that the presence of a crossing guard is not required to make this a Pedestrian Crossover under the Highway Traffic Act. He also stated that staff have been in communication with the school and parent groups about the Pedestrian Crossover and they have provided their assistance in ensuring that residents and students are aware of the Crossover.

Mayor L. Armstrong noted, after the Predstrian Crossover is installed, that it will be monitored and may include a crossing guard in the future, if warranted.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2018-10

Zone Change Application 07/17

Nith River Campground Ltd.

Part of Lot 22 and 23, Concession North of Snyder's Road

4417 Wilmot-Easthope Road

Resolution No. 2018-088

Moved by: M. Murray

Seconded by: A. Junker

That Zone Change Application 07/17 made by Nith River Campground Ltd., affecting Part of Lot 22 and 23, Concession North of Snyder's Road be approved as follows:

1. to allow the existing dwelling on the property to be used solely for the campground office and a store for campers within the campground;
2. to allow the existing dwelling to be occupied while a new residence is constructed on the property prior to the existing dwelling's conversion to an office an store; and,

3. to allow an existing temporary mobile home on the property to be retained permanently on the property for the purpose of housing individuals assisting in the campground operations.

CARRIED.

The Manager of Planning/EDO highlighted the report.

Councillor B. Fisher, having declared a Pecuniary Conflict of Interest, did not take part in this discussion or subsequent voting thereof.

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Grand River Conservation Authority – Grand Actions, April, 2018

Resolution No. 2018-089

Moved by: P. Roe

Seconded by: B. Fisher

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

11. BY-LAWS

11.1 By-law No. 2018-20 – Traffic and Parking By-law Amendments

11.2 By-law No. 2018-21 – Drain Maintenance Levy – Koch-Leis and Moser Municipal Drains

11.3 By-law No. 2018-22 – Zone Change Application 07/17, Nith River Campground Ltd., Part of Lot 22 and 23, Concession North of Snyder's Road, 4417 Wilmot-Easthope Road, Temporary Use By-law

11.4 By-law No. 2018-23 – Zone Change Application 07/17, Nith River Campground Ltd., Part of Lot 22 and 23, Concession North of Snyder's Road, 4417 Wilmot-Easthope Road

11.5 By-law No. 2018-24 – Zone Change Application 04/18, Frances Johnston / James Johnston, Part of Lot 9, Block A, Concession 4, Being Part 1, Plan 58R-19062, 967371 Oxford-Waterloo Road

Resolution No. 2018-090

Moved by: M. Murray

Seconded by: A. Junker

THAT By-Law Nos. 2018-20, 2018-21 and 2018-24 be read a first, second and third time and finally passed in Open Council.

CARRIED.

Resolution No. 2018-091

Moved by: P. Roe

Seconded by: M. Murray

THAT By-Law Nos. 2018-22 and 2018-23 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor A. Junker stated that the Living Well Festival was well attended and an overall successful event. He noted the positive feedback received on the changes for the Coffee House date and location. He stated that the response to the roller skating and Council BBQ was also positive. He thanked John Wiebe for organizing and acting as MC and accompanist for the Coffee House performers.

13.2 Councillor A. Junker reminded Council of the annual New Dundee Victoria Day celebration including the parade, garage sales and many other festivities. He suggested that there may be a change in the Fireworks but that the announcement had not been made yet.

- 13.3 Mayor L. Armstrong noted the other successful events that occurred this past weekend with the annual Wilmot Rotary BrewHaHa event and the Wilmot Wild winning their home opening game.
- 13.4 Councillor B. Fisher announced that the Baden Community Clean-up had another successful year with fifty residents coming out and filling fifty bags with garbage despite the cold weather on Saturday, May 5, 2018.
- 13.5 Councillor P. Roe commended Kitchener-Wilmot Hydro for their efficiency in restoring the hydro following the large wind storm on May 4, 2018. He was interested in knowing if any Township facilities were damaged.

The Director of Public Works advised that there was some damage at the Works Yard but that most Public Works staff have been working at clean-up and addressing immediate concerns since Saturday.

Councillor P. Roe also commended Public Works staff for their quick clean-up of downed trees and branches.

Mayor L. Armstrong noted that Kitchener-Wilmot Hydro reported more outages from this wind storm than from the ice storm earlier this year.

Councillor J. Gerber noted that he received many favourable comments from residents on the efficiency of Township and Hydro staff following the wind storm.

- 13.6 Councillor J. Gerber thanked Facilities and Recreation Services staff for preparing the outdoor sports fields and parks by May 1. He noted that it was a difficult task given the conditions this year.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-25

Resolution No. 2018-092

Moved by: A. Junker

Seconded by: B. Fisher

THAT By-law No. 2018-25 to Confirm the Proceedings of Council at its Meeting held on May 7, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:27 P.M.)

Resolution No. 2018-093

Moved by: P. Roe

Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk