



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, August 27, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting Minutes July 23, 2018

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting July 23, 2018.

7. PUBLIC MEETINGS

7.1 REPORT NO. DS 2018-17

Zone Change Application 07/18

Allyson Straus

Part of Lot 4, Concession North of Bleams Road

Part 1, Plan 58R-4385

1330 Bleams Road

Recommendation

THAT Zone Change Application 07/18 made by Allyson Straus, affecting Part of Lot 4, Concession North of Bleams Road being Part 1, Plan 58R-4385, to pass a temporary use by-law to permit three dwellings for a period of twelve months be approved, subject to the following:

- 1) That the implementing by-law specifically limit occupancy to only two dwellings at any time.

7.2 REPORT NO. DS 2018-18

Zone Change Application 08/18

David and Sharon Eenkooren

Part of Lot 2, Concession North of Bleams Road

Part 1, Plan 58R-9923

2428 Bleams Road

Recommendation

THAT Zone Change Application 08/18 made by David and Sharon Eenkooren, affecting Part of Lot 2, Concession North of Bleams Road being Part 1, Plan 58R-9923, to allow, as a temporary use, a mobile home used for retirement purposes for a period of 10 years, be approved subject to the following:

- 1) That, prior to the issuance of a building permit for the mobile home, the applicant shall enter into an agreement with the Township to state the following:
 - a. The occupant(s) of the garden suite;
 - b. That the period of occupancy of the garden suite shall be a maximum of ten years or until such time as the specified occupant no longer lives in the garden suite; and,
 - c. That if a subsequent extension is required, the applicant shall be responsible for applying for such an extension prior to expiry of the temporary use by-law
- 2) That the applicant shall be responsible for all costs related to the preparation and registration of the agreement.

8. PRESENTATIONS/DELEGATIONS

8.1 Discover Your Wilmot – Cheque Presentation

8.2 Nigel and Cheryl Gordijk, Co-Chairs

Wilmot Terry Fox Run

8.3 Mark Cameron, Secretary and Event Chair for the Soap Box Derby Optimist Club of New Dundee

**Soap Box Derby in Cooperation with the Wilmot Fire Department,
Station 2, New Dundee**

9. REPORTS

9.1 CAO

9.1.1 REPORT NO. CAO 2018-03

Updated 2018 Municipal Work Program

Recommendation

THAT the updated 2018 Municipal Work Program, as per the report dated August 27, 2018, prepared by the Chief Administrative Officer, be endorsed.

9.2 CLERKS

9.2.1 REPORT NO. CL2018-16

Lottery Licence Request

Optimist Club of New Hamburg

Moparfest Car Raffle

Recommendation

THAT the application from the Optimist Club of New Hamburg be authorized for a raffle lottery licence for an automobile to be awarded at the annual Moparfest event on August 18, 2019 in addition to two early bird prizes with a total value of \$47,609.08;

AND FURTHER THAT the authorization to grant this raffle licence be conditional that the lottery be conducted in accordance with the Ministry of Consumer and Commercial Relations, the Lottery Licensing Policy Manual Guidelines on lotteries and raffles and Township of Wilmot Lottery Licensing Policies.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-27

Wilmot Township Water and Sanitary Financial Plan

Recommendation

THAT Report FIN 2018-27 regarding the Wilmot Township Water and Sanitary Financial Plan, prepared by the Manager of Accounting be approved.

9.3.2 REPORT NO. FIN 2018-28

Server Upgrades

Recommendation

THAT RFT 2018-27 be awarded to Acrodex Inc DBA PCM Canada for the supply of two (2) core servers, one (1) SAN ad requisite client access licensing in the amount of \$43,044.00, plus applicable taxes.

9.3.3 REPORT NO. FIN 2018-29

Ontario Community Infrastructure Fund (OCIF) Application Based Component – 2018 Intake

Recommendation

THAT Finance Report FIN 2018-29, prepared by the Director of Finance, regarding the Ontario Community Infrastructure Fund (OCIF) Application-Based Component be received for information purposes;

AND further, that the Director of Finance / Treasurer be delegated authority to submit an application for the funding towards the Hannah and Lewis Street Reconstruction project.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2018-14

Public Works 2nd Quarter Activity Report April – June 2018

Recommendation

THAT the Public Works-Operations 2nd Quarter Activity Report for the months of April, May and June 2018 be received for information.

9.4.2 REPORT NO. PW 2018-15

Bridge Street Structure (34/B-T9) – Award of Contract

Recommendation

THAT the RFT 2018-23 be awarded to Theo Vandenberg Construction Inc., in the amount of \$173,390.00, plus HST, for the structural repairs and rehabilitation of the Bridge Street Structure (34/B-T9)

9.4.3 REPORT NO. PW 2018-16

Traffic & Parking By-Law Amendments

Stuckey Avenue / Isaac Shantz Drive / Jacob Cressman Drive, Baden

Recommendation

THAT staff be directed to make the amendments to the Traffic and Parking By-Law as outlined within this report for Stuckey Avenue, Isaac Shantz Drive and Jacob Cressman Drive.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT DS 2018-19

Draft Plan of Condominium Application 30CDM-18602

320 Waterloo Street, New Hamburg

Dixie Developments Inc.

Recommendation

THAT Draft Plan of Condominium Application 30CDM-18602 (Dixie Developments Inc.) be recommended to the Regional Municipality of Waterloo for draft approval subject to the following conditions:

1. That this approval applies to Draft Plan of Condominium 30CDM-18602 prepared by Guenther Rueb Surveying Limited and with a Surveyor's Certificate of May 31, 2018;
2. That prior to or concurrent with the registration of the plan, the owner shall grant any additional easements or rights of access required for utility or municipal services purposes to the satisfaction of the Director of Public Works;
3. That, prior to or concurrent with the registration of the plan, the owner shall pay to the Township of Wilmot a parkland dedication fee of \$9375.

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD 2018-04

Facilities and Recreation Services Quarterly Activity Reports

Recommendation

THAT the Facilities & Recreation Services Activity Reports for the second quarter of 2018 be received for information.

9.7 FIRE

9.7.1 REPORT NO. FD-2018-05

Award of Tender 2018-05 Auto Extraction Equipment

Recommendation

THAT Tender 2018-05 be awarded to Code 4 Fire and Rescue (Hurst Jaws of Life) in the amount of \$167,085 (plus HST) for the supply and delivery of a Battery/Electro Operated Auto Extrication Equipment complete with required training.

9.8 CASTLE KILBRIDE

9.8.1 REPORT CK 2018-03

Quarterly Activity Report – April, May & June 2018

Recommendation

THAT the Castle Kilbride Activity Report for the months of April, May and June 2018 be received for information purposes.

10. CORRESPONDENCE

10.1 Grand River Conservation Authority - Grand Actions – July 2018

10.2 Grand River Conservation Authority - 2017 Report on Actions, Grand River Water Management Plan

10.3 Grand River Conservation Authority – GRCA Current August 2018

Recommendation

THAT Correspondence Items 10.1, 10.2 and 10.3 be received for information.

10.4 Howick Township – Resolution Concerning the Use of Care and Maintenance Trust Fund for Township Cemeteries

Recommendation

WHEREAS Ontario Regulation 30/11 states the Capital portion of the Care and Maintenance Trust Fund cannot be accessed, the only exception is to purchase land adjacent to the cemetery to increase the capacity of the cemetery;

AND WHEREAS some municipalities within Ontario may not have a need to purchase land to increase cemetery capacity at this time or in the near future;

AND WHEREAS only the interest generated from the Care and Maintenance Trust Fund can be used for the care and maintenance of the lots, markers and grounds of the cemetery;

AND WHEREAS the ability use the Care and Maintenance Trust Fund to fund capital projects for cemeteries would ensure ongoing, necessary capital improvements for municipally owned cemeteries in Ontario can be completed when the cemetery reserve funds are depleted;

THEREFORE BE IT RESOLVED THAT Council petition the Bereavement Authority of Ontario to amend Ontario Regulation 30/11 to allow borrowing of funds from the Care and Maintenance Trust Fund for capital improvements and purchases.

11. BY-LAWS

11.1 By-Law No. 2018-37 - Zone Change Application 07/18, Allyson Straus, Part of Lot 4, Concession North of Bleams Road, Part 1, Plan 58R-4385, 1330 Bleams Road

11.2 By-Law No. 2018-38 - Zone Change Application 08/18, David and Sharon Eenkooren, Part of Lot 2, Concession North of Bleams Road, Part 1, Plan 5R-9923, 2428 Bleams Road

11.3 By-Law No. 2018-39 Traffic & Parking By-Law Amendments

Recommendation

THAT By-Law Nos. 2018-37, 38 and 39 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-40

Recommendation

THAT By-law No. 2018-40 to Confirm the Proceedings of Council at its Meeting held on August 27, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.