



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, November 5, 2018

Closed Council Meeting

Wilmot Community Room

6:30 P.M.

Regular Council Meeting

Council Chambers

7:00 P.M.

1. MOTION TO CONVENE INTO CLOSED SESSION

Recommendation

THAT a Closed Meeting of Council be held on Monday, November 5, 2018 at 6:00 p.m. in accordance with Section 239 (2) (c) of the Municipal Act, 2001, for the purposes of considering the following matters:

(c) proposed or pending acquisition disposition of land by the municipality.

2. MOTION TO RECONVENE IN OPEN SESSION

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes October 1, 2018

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting October 1, 2018.

7. PUBLIC MEETINGS – none scheduled

8. PRESENTATIONS/DELEGATIONS

8.1 Arts & Culture Master Plan

TCI Management Consultant

Jon Linton

8.1.1 REPORT NO. CK 2018-04

Approval of the Arts & Culture Master Plan

Recommendation

THAT as per the recommendation of the Master Plan Steering Committee, the Arts and Culture Master Plan dated November 5, 2018 prepared by TCI Management, be endorsed.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-19

By-Law Quarterly Activity Report

July 1st to September 30th, 2018

Recommendation

THAT the Enforcement Activity Report for July 1, 2018 to September 30, 2018 be received for information purposes.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-33

St. Agatha Drain 2015 – Actual Cost By-Law

Recommendation

THAT Report FIN 2018-33, prepared by the Director of Finance, relative to the St. Agatha Drain 2015, be received for information purposes.

9.3.2 REPORT NO. FIN 2018-34

Consultant Selection for the Development Charges Study

Recommendation

THAT the consulting services for the completion of the 2019 Development Charges Background Study be awarded to Watson & Associates Economists Ltd. for the upset limit of \$28,170, plus HST.

9.3.3 REPORT NO. FIN 2018-35

Drain Maintenance Levy 2017/2018

Recommendation

THAT Report FIN 2018-35, prepared by the Director of Finance, regarding the levy of maintenance costs for various drains, be received for information purposes.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW 2018-19

**Public Works 3rd Quarter Operations Activity Report
July – September 2018**

Recommendation

THAT the Public Works – Operations 3rd Quarter Activity Reports for the months of July, August and September 2018 be received for information.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2018-26

3rd Quarterly Building Statistics

Recommendation

THAT Report DS 2018-26 be received for information.

9.5.2 REPORT NO. 2018-27

John and Barbara Cochrane

152 Foxboro Drive, Foxboro Green

Recommendation

THAT the amending agreement by Robson Carpenter LLP for John and Barbara Cochrane affecting Unit 34, Level 1 of Waterloo Standard Condominium Plan No. 365, to reduce the rear yard setback from 3.5m to 1.97m be approved and that the Mayor and Clerk be authorized to execute said agreement, subject to the following:

1. That any legal fees incurred by the Township through review and registration of the agreement be borne by the applicant.

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD 2018-06

Award of Tender – Replace Tennis Court Lighting

Sir Adam Beck Community Park

Recommendation

THAT Clarke Multi-Trade Contractors Inc. be awarded the tender for the supply, delivery and installation of new tennis court lighting fixtures and poles at Sir Adam Beck Community Park in Baden, for the bid price of \$40,169.39 plus applicable taxes.

9.6.2 REPORT NO. PRD 2018-07

RFP 2018-15

Constitution Park Playground Equipment

Recommendation

THAT Blue Imp Recreational Products Canada be awarded the contract for the removal and replacement of playground elements and safety surface materials at Constitution

Park, New Hamburg as per their proposal received on October 19, 2018 for the bid price of \$53,988.00, plus applicable taxes.

9.6.3 REPORT NO. 2018-08

Facilities & Recreation Services Quarterly Activity Reports

Recommendation

THAT the Facilities & Recreation Services Activity Report for the third quarter of 2018 be received for information.

9.7 FIRE

9.7.1 REPORT NO. FD 2018-06

Quarterly Activity Report

Recommendation

THAT the Fire Department Activity Report for the third quarter of 2018 be received for information purposes.

9.8 CASTLE KILBRIDE

9.8.1 REPORT NO. CK2018-05

Quarterly Activity Report – July, August & September 2018

Recommendation

THAT the Castle Kilbride Activity Report for the months of July, August and September 2018 be received for information purposes.

10. CORRESPONDENCE

**10.1 AMO – The Federal Gas Tax Fund 2017 Annual Report
Part One**

**10.2 Grand River Conservation Authority - GRCA Current, October
2018**

Recommendation

THAT Correspondence 10.1 and 10.2 be received for information.

11. BY-LAWS

**11.1 By-Law No. 2018-48 - St. Agatha Drain 2015
Being an Actual Cost By-Law to Amend By-Law No. 2015-54**

**11.2 By-Law No. 2018-49 - To Provide for the Levy of Drain Maintenance
Costs on Various Drainage Works in the
Township of Wilmot in the Regional
Municipality of Waterloo**

Recommendation

THAT By-Law Nos. 2018-48 and 2018-49 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-50

Recommendation

THAT By-law No. 2018-50 to Confirm the Proceedings of Council at its Meeting held on November 5, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.