



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, November 5, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Deputy Clerk T. Murray, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Director / Curator Castle Kilbride Tracy Loch, Senior Municipal Law Enforcement Officer E Merritt, Manager of Planning / EDO A. Martin,

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2018-178

Moved by: P. Roe Seconded by: A. Junker

THAT a Closed Meeting of Council be held on Monday, November 5, 2018 at 6:30 p.m. in accordance with Section 239 (2) (c) of the Municipal Act, 2001, for the purposes of considering the following matters:

(c) proposed or pending acquisition disposition of land by the municipality.

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2018-179

Moved by: B. Fisher Seconded by: M. Murray

THAT Council convene into Open Session of Council at 7:00 pm.

CARRIED.

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

**5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes October 1, 2018

Resolution No. 2018-180

Moved by: A. Junker Seconded by: M. Murray

THAT the minutes of the following meeting be adopted as presented:

Council Meeting October 1, 2018.

CARRIED.

Councillor B. Fisher advised that his request for clarification regarding the Statement of Operations should be revised to include the removal of residents from the Voter's List who have also moved away.

7. PUBLIC MEETINGS – none scheduled

8. PRESENTATIONS/DELEGATIONS

8.1 Arts & Culture Master Plan

TCI Management Consultant

Jon Linton

The Director / Curator of Castle Kilbride introduced the consultants. Mr. Linton thanked the Mayor and members of Council for the opportunity to present.

Mr. Linton provided an overview of the Arts & Culture Master Plan process, including the phases of plan development and comparisons from other communities of similar size. He reviewed the timelines and the recommendations.

Council Junker advised this plan has been highly anticipated and he had been involved with several arts and culture outlets within the Township. He advised that he is pleased to see this come forward before his term of Council ended.

Councillor Fisher thanked staff and the consultant for the extensive report and noted that volunteerism was identified as an area for improvement and asked what other communities are doing to address this issue. Mr. Linton advised that other communities develop recruitment and reward programs that are specific to supporting volunteers. Some communities are focusing on engaging youth, there are volunteer fairs and other avenues for use to draw larger numbers of volunteers.

Councillor Roe asked what the review plans are at the end of the five year Master Plan and Mr. Linton advised that the report suggests a review process begin in year four of the plan.

Mayor Armstrong advised that it is important to look at what has been done and what can be done to support the plan.

8.1.1 REPORT NO. CK 2018-04**Approval of the Arts & Culture Master Plan****Resolution No. 2018-181**

Moved by: A. Junker Seconded by: P. Roe

THAT as per the recommendation of the Master Plan Steering Committee, the Arts and Culture Master Plan dated November 5, 2018 prepared by TCI Management, be endorsed.

CARRIED.

The Director / Curator of Castle Kilbride outlined the report.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-19

By-Law Quarterly Activity Report

July 1st to September 30th, 2018

Resolution No. 2018-182

Moved by: M. Murray Seconded by: B. Fisher

THAT the Enforcement Activity Report for July 1, 2018 to September 30, 2018 be received for information purposes.

CARRIED.

The Senior Municipal Law Enforcement Officer outlined the report.

Councillor Fisher noted that the first six items listed are all up significantly.

Councillor Fisher asked for an update on the Parking and Traffic By-law regarding trailers and asked that construction trailers be included in the review. The Senior Municipal Law Enforcement Officer advised that staff are looking at all trailers and potential time frames for allowable parking.

Councillor Junker echoed Councillor Fisher's concern for trailers and on street parking.

Mayor Armstrong advised that the concern is not just for parking for extended time periods, there is also a safety factor to consider.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-33

St. Agatha Drain 2015 – Actual Cost By-Law

Resolution No. 2018-183**Moved by: P. Roe Seconded by: M. Murray**

THAT Report FIN 2018-33, prepared by the Director of Finance, relative to the St. Agatha Drain 2015, be received for information purposes.

CARRIED.

The Director of Finance outlined the report.

9.3.2 REPORT NO. FIN 2018-34**Consultant Selection for the Development Charges Study****Resolution No. 2018-184****Moved by: M. Murray Seconded by: A. Junker**

THAT the consulting services for the completion of the 2019 Development Charges Background Study be awarded to Watson & Associates Economists Ltd. For the upset limit of \$28,170, plus HST.

CARRIED.

The Director of Finance outlined the report.

9.3.3 REPORT NO. FIN 2018-35**Drain Maintenance Levy 2017/2018****Resolution No. 2018-185****Moved by: A. Junker Seconded by: P. Roe**

THAT Report FIN 2018-35, prepared by the Director of Finance, regarding the levy of maintenance costs for various drains, be received for information purposes.

CARRIED.

The Director of Finance outlined the report.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW 2018-19

Public Works 3rd Quarter Operations Activity Report July – September 2018

Resolution No. 2018-186

Moved by: M. Murray Seconded by: B. Fisher

THAT the Public Works – Operations 3rd Quarter Activity Reports for the months of July, August and September 2018 be received for information.

CARRIED.

The Director of Public Works outlined the report.

Councillor Junker asked if the second speed sign is now operable and the Director of Public Works advised that staff are waiting for hardware repairs and repairs are anticipated to be completed over the winter.

Councillor Fisher asked if there are plans within the 2019 Budget to add additional speed signs and the Director of Public Works advised that although nothing has been submitted to date; staff anticipate that will come forward through the budget process.

Councillor Fisher asked if all of the radio water meters have been installed and the Director of Public Works advised he will check with staff and respond back to Council.

Mayor Armstrong echoed the importance of speed signs and that the Township should consider this investment to add a number of them while encouraging the Region to support the initiative.

Councillor Fisher advised that there are speed signs that are more mobile and asked if staff have considered that option. The Director of Public Works acknowledged that is an option; however, the administrative component attached to those signs could be time-consuming.

Councillor Junker advised that another option that staff should consider are solar powdered units.

Councillor Roe suggested that investigating the use of 4-way stops at the larger intersections may be helpful with traffic calming measures.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2018-26

3rd Quarterly Building Statistics

Resolution No. 2018-187

Moved by: A. Junker Seconded by: M. Murray

THAT Report DS 2018-26 be received for information.

CARRIED.

The Director of Development Services outlined the Report.

9.5.4 REPORT NO. DS 2018-27

John and Barbara Cochrane

152 Foxboro Drive, Foxboro Green

Resolution No. 2018-188

Moved by: A. Junker Seconded by: M. Murray

THAT the amending agreement by Robson Carpenter LLP for John and Barbara Cochrane affecting Unit 34, Level 1 of Waterloo Standard Condominium Plan No. 365, to reduce the rear yard setback from 3.5m to 1.97m be approved and that the Mayor and Clerk be authorized to execute said agreement, subject to the following:

1. That any legal fees incurred by the Township through review and registration of the agreement be borne by the applicant.

CARRIED.

The Manager of Planning / EDO outlined the report.

9.6 FACILITIES AND RECREATION SERVICES**9.6.1 REPORT NO. 2018-06****Award of Tender – Replace Tennis Court Lighting****Sir Adam Beck Community Park****Resolution No. 2018-189****Moved by: P. Roe Seconded by: A. Junker**

THAT Clarke Multi-Trade Contractors Inc., be awarded the tender for the supply, delivery and installation of new tennis court lighting fixtures and poles at Sir Adam Beck Community Park in Baden, for the bid price of \$40,169.39 plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services outlined the report.

Councillor Roe asked how much of a deduction in power usage would be recognized through the new lighting and the Director of Facilities and Recreation Services advised that calculations have not been done at this point; however, the old style lighting consumed approximately 1000 watts but they have not been operational for about a year.

9.6.2 REPORT NO. 2018-07**RFP 2018-15****Constitution Park Playground Equipment****Resolution No. 2018-190****Moved by: B. Fisher Seconded by: A. Junker**

THAT Blue Imp Recreational Products Canada be awarded the contract for the removal and replacement of playground elements and safety surface materials at Constitution Park, New Hamburg as per their proposal received on October 19, 2018 for the bid price of \$53,988.00, plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services outlined the report.

9.6.3 REPORT NO. 2018-08

Facilities & Recreation Services Quarterly Activity Report

Resolution No. 2018-191

Moved by: B. Fisher

Seconded by: A. Junker

THAT the Facilities & Recreation Services Activity Report for the third quarter of 2018 be received for information.

CARRIED.

The Director of Facilities & Recreation Services outlined the report

Councillor B. Fisher asked if there are any plans to remove the graffiti at Beck Park and staff advised there has been several graffiti issues this year at the park and staff remove it as quick as staff time allows.

9.7 FIRE

9.7.1 REPORT NO. FD 2018-06

Quarterly Activity Report

Resolution No. 2018-192

Moved by: A. Junker

Seconded by: P. Roe

THAT the Fire Department Activity Report for the third quarter of 2018 be received for information purposes.

CARRIED.

The Fire Chief outlined the report.

9.8 CASTLE KILBRIDE

9.8.1 REPORT NO. CK 2018-05

Quarterly Activity Report – July, August & September 2018

Resolution No. 2018-193**Moved by: P. Roe Seconded by: A. Junker**

THAT the Castle Kilbride Activity Report for the months of July, August and September 2018 be received for information purposes.

CARRIED.

The Director / Curator of Castle Kilbride outlined the report.

Councillor Fisher congratulated staff on the video, advising the work is very impressive.

Councillor Junker also congratulated staff on the work they do.

Councillor Roe echoed Councillor Junker's remarks and added the work Castle Kilbride staff do extends to Heritage Wilmot as well.

10. CORRESPONDENCE

10.1 AMO – The Federal Gas Tax Fund 2017 Annual Report Part One

10.2 Grand River Conservation Authority – GRCA Current, October 2018

Resolution No. 2018-194**Moved by: B. Fisher Seconded by: P. Roe**

THAT Correspondence 10.1 & 10.2 be received for information purposes.

CARRIED.

11. BY-LAWS

11.1 By-law No. 2018-48 – St. Agatha Drain 2015
Being a By-Law to Amend By-Law No. 2015-54

**11.2 By-law No. 2018-49 – To Provide for the Levy of Drain
Maintenance Costs on Various Drainage
Works in the Township of Wilmot in the
Regional Municipality of Waterloo**

Resolution No. 2018-195

Moved by: M. Murray Seconded by: B. Fisher

THAT By-Law Nos. 2018-48 and 2018-49, be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor B. Fisher advised he is unable to attend the Remembrance Day Services.

13.2 Councillor A. Junker advised of the Remembrance Day services on November 10, 2018 in New Dundee. He advised that those interested are to meet at the school for 10:30 am. Following the services, an informal gathering will be hosted at the Church.

13.3 Mayor L. Armstrong advised on the New Hamburg Remembrance Day ceremony on Sunday November 11, 2018, which will leave the funeral home at 10:00 am and the service will be held at 11:00 am at the New Hamburg Arena.

14. BUSINESS ARISING FROM CLOSED SESSION

14.1 Confidential Report No. DS 2018-25

Employment Lands Woodlots Donation

Resolution No. 2018-194

Moved by: A. Junker Seconded by: M. Murray

THAT Council accept the generous donation of lands from Badenvue Developments Inc. and new Hamburglrs Inc. for the Baden – New Hamburg Trailway, with the costs

associated with preparing and registering the reference plans and preparing and registering the deeds being borne by the proponents.

CARRIED.

Councillor A. Junker commented that this is good news for several reasons, one in particular being acquiring the woodlot to complete the trail corridor from Baden to New Hamburg.

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-50

Resolution No. 2018-197

Moved by: M. Murray Seconded by: B. Fisher

THAT By-law No. 2018-50 to Confirm the Proceedings of Council at its Meeting held on November 5, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (8:25 P.M.)

Resolution No. 2018-198

Moved by: M. Murray Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk