



## **Council Meeting Minutes**

**Monday, July 12, 2021**

### **Council Meeting**

### **Electronic Online Participation**

**7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Acting Chief Administrative Officer / Director of Parks, Facilities and Recreation S. Jackson, Director of Information and Legislative Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Development Services H. O'Krafka, Director of Corporate Services / Treasurer P. Kelly, Fire Chief R. Leeson, Director / Curator Castle Kilbride T. Loch, Manager of Information and Legislative Services / Deputy Clerk T. Murray

**1. MOTION TO CONVENE INTO CLOSED MEETING (IF NECESSARY)**

**2. MOTION TO RECONVENE IN OPEN MEETING (IF NECESSARY)**

**3. MOMENT OF SILENCE**

**4. LAND ACKNOWLEDGEMENT**

**5.1 Councillor B. Fisher read the Land Acknowledgement.**

**5. ADDITIONS TO THE AGENDA**

**5.1 Consent Agenda – Item 11.4 Report PW 2021-015 Guide Rail Program – Award of Contract**

**Resolution No. 2021-144**

**Moved by: Councillor J. Pfenning**

**Seconded by: Councillor C. Gordijk**

THAT Item 11.4 be added to the agenda under CONSENT as Report PW 2021-015 Guide Rail Program – Award of Contract.

\*\*\*This information is available in accessible formats upon request\*\*\*

CARRIED.

**6. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

**7. MINUTES OF PREVIOUS MEETINGS**

**7.1 Council Meetings Minutes Monday June 28, 2021, and July 5, 2021**

**Resolution No. 2021-145**

**Moved by: Councillor A. Hallman      Seconded by: Councillor C. Gordijk**

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting June 28, 2021, and Special Council Meeting July 5, 2021.

CARRIED. AS AMENDED.

Mayor L. Armstrong advised that staff received Councillor A. Hallman's written statement from the July 5, 2021, Special Council Meeting after the Council Agenda Package was released and that the minutes will be amended to include that statement.

**8. PUBLIC MEETINGS**

**9. PRESENTATIONS**

**9.1 Mike Schout Wetlands**

**Phil Holst**

**9.1.1 REPORT DS 2021-24**

**Mike Schout Wetland Preserve**

**Approvals Update**

**Resolution No. 2021-146**

**Moved by: Councillor C. Gordijk      Seconded by: Councillor A. Hallman**

THAT Report DS 2021-24 be received for information.

CARRIED.

The Director of Development Services outlined the report and introduced Phil Holst.

Mr. Holst provided an update on the Wetland Preserve, advising that on or about August 9<sup>th</sup> a permit from the Grand River Conservation Authority (GRCA) is expected to continue works. Currently, site preparation is being done for seeding in October, at which time approximately 30 acres of the 50 acres should be seeded with pollinator plants, with the lower section being wet meadow plantings. This past spring 4200 seedlings were planted by GRCA.

Mr. Holst advised that they will be inviting some of the local volunteer groups to assist with tree planting and educational tours.

It was also advised that installs of nesting platforms for blue herons, turtle nesting mounds, snake hibernaculum, and various birdhouses will be completed to promote an increase in the amount of wildlife.

Mr. Holst advised Council that it is not often that a project of this size and scale in a subdivision is proposed. He stated this project is very unique and has the potential to serve as inspiration for other communities.

Mr. Holst explained that deep water is considered to be 2 meters in depth, as this allows for the needs of wildlife for hibernation.

The Acting CAO advised that staff can investigate potential pollination planting on Township properties.

## **10. DELEGATIONS**

## **11. CONSENT AGENDA**

### **11.1 REPORT NO. ILS 2021-28**

**Noise By-law Exemptions**

**The Community Players (TCP)**

### **11.2 REPORT NO. ILS 2021-27**

**Appointment of Drainage Engineer**

**1184 Gerber Road, N ½ Lot 10, Concession 3B**

**Township of Wilmot**

**11.3 REPORT NO. ILS 2021-29**

**Acceptance of Petition Drain and Appointment of Engineer**

**Derek Bruyn**

**2043 Bean Road, N ½ 30, Concession 3A**

**Township of Wilmot**

**11.4 REPORT NO. PW 2021.015**

**Guide Rail Program – Award of Contract**

**Resolution No. 2021-147**

**Moved by: Councillor J. Gerber**

**Seconded by: Councillor B. Fisher**

THAT Report Nos. ILS 2021-28, ILS 2021-27, ILS 2021-29 and PW 2021-.015 be approved.

CARRIED.

**12. REPORTS**

**12.1 INFORMATION AND LEGISLATIVE SERVICES**

**12.1.1 REPORT NO. ILS 2021-30**

**Proposed Procedural By-law**

**Resolution No. 2021-148**

**Moved by: Councillor J. Pfenning**

**Seconded by: Councillor C. Gordijk**

THAT Report No. ILS 2021-30 be endorsed.

CARRIED. AS AMENDED.

The Director of Information and Legislative Services outlined the report.

The Director of Information and Legislative Services confirmed that Item 8.12, subsection A, can be changed to read the Chair shall determine by order of hand raised and administer the speaking order of Council.

The Director of Information and Legislative Services advised that staff have been having conversations on how to make these changes easily accessed and understood on the website and that the Land Acknowledgement will be posted in a more accessible location on the website.

The Acting CAO advised that one of the directions that came from the Special Council Meeting of July 5<sup>th</sup> was the community engagement improvements and noted that staff will be looking at when a public information centre may be a more appropriate in terms of hearing feedback from the public.

The Director of Information and Legislative Services advised that delegations do not propose recommendations to Council, rather they go through a member of Council to bring that forward or at the discretion of the Chair. It was also noted that staff work with delegations to assist them in navigating the rules of the By-law.

The Acting CAO confirmed that the solicitor did a thorough review of the By-law.

#### **12.1.2 REPORT NO. ILS 2021-12**

##### **Records Retention**

#### **Resolution No. 2021-149**

**Moved by: Councillor J. Gerber**

**Seconded by: Councillor A. Hallman**

THAT Council By-law 2021-37, a By-law to provide a schedule of retention periods for the records of the Township of Wilmot be approved and to repeal By-law No. 92-54.

CARRIED.

The Manager of Information and Legislative Services outlined the report.

The Acting CAO advised that the information being tracked through the 80x50 program will include additional tracking from the Sustainability Committee and the Director of Corporate Services advised that there is a third party tool that also tracks all data and records.

## **12.2 CORPORATE SERVICES**

### **12.2.1 REPORT NO. COR 2021-026**

#### **Development Charges Update Study**

**Resolution No. 2021-150****Moved by: Councillor C. Gordijk****Seconded by: Councillor B. Fisher**

THAT the Development Charges Background Study, prepared by Watson & Associates Economists Ltd., as amended, be approved; and further,

THAT Council deems that no further public meeting is required; and

THAT the 2021 Development Charges by-law be approved, with an effective date of August 31, 2021.

CARRIED.

The Director of Corporate Services outlined the report.

The Acting CAO advised that the Region is currently going through a planning exercise of Library services and that an update is expected in early Fall.

**12.3 PUBLIC WORKS AND ENGINEERING****12.3.1 REPORT NO. PW 2021-014****Wilmot-Waterloo Boundary Road Maintenance Agreement****Resolution No. 2021-151****Moved by: Councillor J. Pfenning****Seconded by: Councillor B. Fisher**

THAT Council approve and enter into an agreement with the City of Waterloo for the maintenance, repair and capital services for Wilmot Line; and further,

THAT the Mayor and Clerk be authorized to execute the attached Boundary Road Agreement between the City of Waterloo and the Township of Wilmot.

CARRIED.

The Director of Public Works and Engineering outlined the report.

The Director of Public Works and Engineering noted that there is an obligation to consult with various Indigenous Communities and other community partners.

The Director of Public Works and Engineering explained that an environmental assessment consists of a study and a report that looks at options for upgrades to consider for any given project.

## **12.4 DEVELOPMENT SERVICES**

### **12.4.1 REPORT NO. DS 2021-023**

#### **Aggregate Zoning Status Review**

#### **Resolution No. 2021-152**

**Moved by: Councillor J. Pfenning      Seconded by: Councillor J. Gerber**

**That is be deferred.**

THAT Report DS 2021-023 be received for information.

DEFERRED.

Mayor L. Armstrong asked that Council consider deferring the report to allow for staff to complete a fuller public consultation process.

## **13. CORRESPONDENCE**

### **13.1 Grand River Conservation Authority - Environmental Registry Posting 019-2986: Regulatory proposal (phase1) under the Conservation Authorities Act**

### **13.2 Township of Wilmot – Annual Ombuds Report**

#### **Resolution No. 2021-153**

**Moved by: Councillor B. Fisher      Seconded by: Councillor C. Gordijk**

THAT Correspondence Item No. 13.1 and 13.2 be received for information.

CARRIED.

## **14. BY-LAWS**

### **14.1 By-law No. 2021-36      Procedural By-law**

**14.2 By-law No. 2021-37****Schedule of Records Retention****14.3 By-law No. 2021-38****Development Charges Amending By-law****Resolution No. 2021-154****Moved by: Councillor C. Gordijk****Seconded by: Councillor J. Pfenning**

THAT By-law Nos. 2021-36, 2021-37 and 2021-38 be read a first, second and third time and finally passed in Open Council.

CARRIED. AS AMENDED.

**15. NOTICE OF MOTIONS****16. ANNOUNCEMENTS**

**16.1** Councillor J. Pfenning noted that July 18 to 24, 2021 is National Drowning Prevention Week and noted that everyone needs to be water smart all year round and that both the Life Saving Society and Township staff have information that can help.

**16.2** Councillor A. Hallman asked that everyone continue to support local small business.

**16.3** Councillor C. Gordijk noted that Thursday July 15, 2021, is the Annual Fundraiser held by Warren Bechtold.

**16.4** Councillor C. Gordijk noted that The Community Players are presenting 5 shows in New Hamburg and are looking for volunteers and to contact them at [operations@thecommunityplayers.com](mailto:operations@thecommunityplayers.com)

**17. BUSINESS ARISING FROM CLOSED SESSION****18. CONFIRMATORY BY-LAW****18.1 By-law No. 2021-39****Resolution No. 2021-155****Moved by: Councillor J. Pfenning****Seconded by: Councillor A. Hallman**



THAT By-law No. 2021-39 to Confirm the Proceedings of Council at its Meeting held on July 12, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

**19. ADJOURNMENT (8:19 PM)**

**Resolution No. 2021-156**

**Moved by: Councillor J. Gerber**

**Seconded by: Councillor B. Fisher**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.