



Ad hoc Budget Minutes

January 24, 2022, 5:00 P.M.

Virtual Location

Members Present: Mayor L. Armstrong
Councillor A. Hallman
Councillor C. Gordijk
Councillor B. Fisher
Councillor J. Gerber
Councillor J. Pfenning

Staff Present: Chief Administrative Officer S. Chambers
Director of Information and Legislative Services / Municipal Clerk D. Mittelholtz
Director of Corporate Services / Treasurer P. Kelly
Director of Development Services H. O'Krafka
Director of Parks, Facilities and Recreation Services S. Jackson
Director of Public Works and Engineering J. Molenhuis
Director / Curator Castle Kilbride T. Loch
Fire Chief R. Leeson
Manager of Information and Legislative Services / Deputy Clerk T. Murray
Manager of Finance / Deputy Treasurer A. Romany

- 1. MOTION TO CONVENE INTO CLOSED MEETING**
- 2. MOTION TO RECONVENE IN OPEN MEETING**
- 3. MOMENT OF SILENCE**
- 4. TERRITORIAL ACKNOWLEDGEMENT**

4.1 Councillor C. Gordijk read the Territorial Acknowledgement.

5. ADDITIONS TO THE AGENDA

6. ADOPTION OF THE AGENDA

RESOLUTION NO. AHB 2022-01

Moved By: Councillor C. Gordijk

Seconded By: Councillor B. Fisher

THAT the Agenda for the ad hoc Budget Advisory Committee meeting, as presented, for January 24, 2022, be adopted.

CARRIED.

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

8. MINUTES OF PREVIOUS MEETINGS

RESOLUTION NO. AHB 2022-02

Moved by: Councillor J. Pfenning

Seconded by: Councillor J. Gerber

THAT the minutes of the following meeting be adopted as presented:

Ad hoc Budget Advisory Committee Meeting December 13, 2021.

CARRIED.

9. PRESENTATIONS

10. REPORTS

10.1 CORPORATE SERVICES

10.1.1 REPORT NO. COR 2022-001

2021 Operating Summary

RESOLUTION NO. AHB 2022-03

Moved By: Councillor J. Gerber

Seconded By: Councillor J. Pfenning

THAT Report COR 2022-001, prepared by the Manager of Finance / Deputy Treasurer, regarding the 2021 Operating Budget vs. Actual, for the year ended December 31, 2021 (un-audited), be endorsed.

CARRIED.

The Manager of Finance / Deputy Treasurer highlighted the report.

10.1.2 REPORT NO. COR 2022-002
Final Review of 2021 Capital Program

RESOLUTION NO. AHB 2022-04

Moved By: Councillor J. Pfenning Seconded By: Councillor B. Fisher

THAT Report COR 2022-002, prepared by the Manager of Finance / Deputy Treasurer, regarding the 2021 Capital Program, for the period ending December 31, 2021, be endorsed.

CARRIED.

The Manager of Finance / Deputy Treasurer highlighted the report.

The Director of Parks, Facilities and Recreation Services advised that staff are looking to include advertisements at the ball diamonds in addition to the arenas.

10.1.3 REPORT NO. COR 2022-003
Reserve and Reserve Funds (un-audited)

RESOLUTION NO. AHB 2022-05

Moved BY: Councillor C. Gordijk Seconded By: Councillor A. Hallman

THAT Report COR 2022-003, prepared by the Manager of Finance / Deputy Treasurer, regarding Reserve and Reserve Funds, for the year ended December 31, 2021, be received for information purposes.

CARRIED.

The Manager of Finance / Deputy Treasurer highlighted the report.

The Director of Corporate Services/Treasurer advised that the Township focuses on having sufficient funds within the Reserve Fund to support long-term capital needs. There is a project coming forward in 2022 designed to align strategies for allocation of funding for replacement of existing capital infrastructure, and new capital projects in collaboration with senior government agencies. It was noted that growth related

infrastructure funding within the Development Charges Reserve Fund is currently low; however, there is growth expected that will adjust that.

10.1.4 REPORT NO. COR 2022-004

O. Reg 284/09 – Excluded Expense Estimate

RESOLUTION NO. AHB 2022-06

Moved By: Councillor A. Hallman

Seconded By: Councillor C. Gordijk

THAT pursuant to Ontario Regulation 284/09, Report COR 2022-004 serve as a method for communicating the exclusion of estimated amortization expenses from the 2022 Municipal Budget.

CARRIED.

The Director of Corporate Services/Treasurer highlighted the report.

11. ADJOURNMENT (5:22 P.M.)

RESOLUTION NO. AHB 2022-005

Moved By: Councillor B. Fisher

Seconded By: Councillor J. Pfenning

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.