



## **Ad hoc Budget Minutes**

February 14, 2022, 5:00 P.M.

Virtual Location

Members Present: Mayor L. Armstrong  
Councillor A. Hallman  
Councillor C. Gordijk  
Councillor B. Fisher  
Councillor J. Gerber  
Councillor J. Pfenning

Staff Present: Chief Administrative Officer S. Chambers  
Director of Information and Legislative Services / Municipal Clerk D. Mittelholtz  
Director of Corporate Services / Treasurer P. Kelly  
Director of Development Services H. O'Krafka  
Director of Parks, Facilities and Recreation Services S. Jackson  
Director of Public Works and Engineering J. Molenhuis  
Director / Curator Castle Kilbride T. Loch  
Fire Chief R. Leeson  
Manager of Information and Legislative Services / Deputy Clerk T. Murray  
Manager of Finance / Deputy Treasurer A. Romany  
Manager of Engineering B. Bishop  
Manager of Parks and Facilities G. Dubrick  
Aquatic Manager A. Bylsma  
Manager of Community Services M. O'Krafka  
Supervisor of Water/Wastewater Operations C. Thorne  
Supervisor of Road Operations D. Kleine

1. **MOTION TO CONVENE INTO CLOSED MEETING**
2. **MOTION TO RECONVENE IN OPEN MEETING**
3. **MOMENT OF SILENCE**
4. **TERRITORIAL ACKNOWLEDGEMENT**

4.1 Councillor J. Gerber read the Territorial Acknowledgement.

5. **ADDITIONS TO THE AGENDA**
6. **ADOPTION OF THE AGENDA**

**Resolution No. AHB 2022-14**

**Moved by: Councillor A. Hallman      Seconded by: Councillor C. Gordijk**

THAT the Agenda for the ad hoc Budget Advisory Committee meeting, as presented, for February 14, 2022, be adopted.

CARRIED.

7. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

7.1 **None Disclosed.**

8. **MINUTES OF PREVIOUS MEETINGS**

**Resolution No. AHB 2022-15**

**Moved by: Councillor J. Pfenning      Seconded by: Councillor A. Hallman**

That the minutes of the following meetings be adopted as presented:

Ad hoc Budget Advisory Committee Meeting February 7, 2022.

CARRIED.

9. **PRESENTATIONS**
10. **REPORTS**
  - 10.1 **CORPORATE SERVICES**

**10.1.1           REPORT NO. COR 2022-007**  
**2022 Proposed Operating Budget**

**Resolution No. AHB 2022-16**

**Moved by: Councillor J. Gerber**

**Seconded by: Councillor C. Gordijk**

That the 2022 Operating Budget, as prepared by the Director of Corporate Services / Treasurer and Manager of Finance / Deputy Treasurer, be endorsed in principle.

CARRIED.

The Director of Corporate Services / Treasurer outlined the report.

The Director of Public Works and Engineering advised that with respect to the I&I program (Inflow and Infiltration), it is possible to isolate certain areas for monitoring; however, noted that with more investigation work, more neighbourhood details levels can be explored. It was noted that without dedicated resources, it is more of a high-level monitoring, and they are building towards a greater monitoring program.

The Director of Corporate Services / Treasurer advised that the investment income noted is a conservative estimate of what can be expected and as capital spending on projects increases the general account balance will come down. He further noted it is hard to anticipate the dividend income from Kitchener Wilmot Hydro.

The Director / Curator of Castle Kilbride confirmed that staff are planning 6 concerts for the summer months this year.

The Director of Corporate Services / Treasurer advised that a summary report for training and development for staff can be produced and included as part of the 2022 Work Program, noting that a lot of the programs provided to staff come at no charge.

The Director of Information and Legislative Services / Municipal Clerk advised that when sidewalk complaints are received staff respond accordingly from an enforcement perspective. The Director of Public Works and Engineering noted that in terms of consistency across the Township, that if staff are directed to investigate potential sidewalk maintenance, it could include additional fleet and staffing levels.

**Resolution No. AHB 2022-17****Moved by: Councillor J. Pfenning****Seconded by: Councillor C. Gordijk**

THAT staff be directed to research sidewalk clearing program options and report back to Council before the 2023 Municipal Budget.

CARRIED.

**10.1.2          REPORT NO. COR 2022-008**  
**2022 Municipal Budget Package**

**Resolution No. AHB 2022-18****Moved by: Councillor J. Gerber****Seconded by: Councillor A. Hallman**

That the 2022 Municipal Budget, as prepared by the Director of Corporate Services / Treasurer, be endorsed and recommended to Council on February 28, 2022.

CARRIED.

The Director of Corporate Services / Treasurer outlined the report.

**11.    ADJOURNMENT****Resolution No. AHB 2022-19****Moved by: Councillor B. Fisher****Seconded by: Councillor C. Gordijk**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.