

Council Meeting Minutes

Council Meeting

Date: October 27, 2025, 7:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, Jeff Willmer
Acting Director of Corporate Services, H. O'Krafka
Director of Community Services, C. Catania
Acting Director of Infrastructure Services, K. VanderWal
Acting Director of Development Services, A. Martin
Fire Chief, R. Leeson
Supervisor of Legislative Services / Deputy Clerk, M. Dykstra
Records and Information Management Coordinator, S. Thorpe

1. CALL TO ORDER

Moved by: Councillor S. Cressman

Seconded by: Councillor L. Dunstall

THAT the Regular Council Meeting held on October 27, 2025 be called to order at 7:00 p.m.

Motion Carried Unanimously

2. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor K. Wilkinson read the Territorial Land Acknowledgment.

3. ADDITIONS TO THE AGENDA

The following items were added, and revised since the agenda was issued:

- Specific Interest Delegation by Barry Wolfe for Item 11.1 CAO-2025-13 - Strategic Action Plan Quarterly Update
- The resolution for Item 10.3 Wilmot-Kitchener Boundary Road Maintenance Agreement was amended to replace By-law 2025-65 with By-law 2025-66.

4. ADOPTION OF THE AGENDA

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Martin

THAT the Agenda for October 27, 2025 be adopted, as amended.

Motion Carried Unanimously

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no disclosures of pecuniary interest.

6. MINUTES OF PREVIOUS MEETINGS

Moved by: Councillor H. Sidhu

Seconded by: Councillor L. Dunstall

THAT the Minutes of the September 29, 2025 Regular Council Meeting, October 6, 2025 Committee of the Whole and October 6, 2025 Special Council Meeting be adopted as presented.

Motion Carried Unanimously

7. PRESENTATIONS

7.1 Reep Green Solutions Regarding 25th Anniversary Impact Report

Patrick Gilbride, Executive Director of Reep Green Solutions presented to Council.

Council asked and received a response regarding the following:

- Clarification regarding the expenses related to stormwater management presented within the report; and,
- How the organization supports rural communities in addition to urban communities.

7.2 Waterloo Region Immigration Partnership

Dr. Ernest Osei, Chair, and Tara Bedard Executive Director of the Waterloo Region Immigration Partnership and Ian MacLean, CEO of Greater KW Chamber of Commerce presented to Council.

8. **DELEGATIONS**

8.1 General Interest Delegation

8.2 Specific Interest Delegation

8.2.1 Item 11.1 CAO-2025-13 - Strategic Action Plan Quarterly Update

8.2.1.1 Barry Wolfe (In-Person)

9. **CORRESPONDENCE**

9.1 Correspondence from Rory Farnan Regarding Strategic Planning for Fire Service Delivery and Fleet Management in Wilmot

10. **CONSENT AGENDA**

Councillor S. Cressman raised Item 10.1 IS-2025-38- Grand River Conservation Authority Monitoring Well Access Agreement.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor H. Sidhu

THAT Consent Agenda Items 10.1, 10.2, and 10.3 be approved.

Motion Carried Unanimously

10.1 IS-2025-38 - Grand River Conservation Authority Monitoring Well Access Agreement

Council asked and received a response regarding the following:

- The contact for maintenance requests for groundwater monitoring wells.

THAT Council approves the agreement in principle as per Report IS-2025-38; and,

THAT Council delegates authority to the Director of Infrastructure Services to execute the Access Agreement between the Township of Wilmot and the Grand River Conservation Authority (GRCA) for access to maintain groundwater monitoring wells located within the Township's right-of-way, subject to review and approval by the Township's legal counsel.

10.2 IS-2025-40 - Commemorative or Decorative Crosswalk Policy & Delegated Authority Request

THAT Council approve the Commemorative or Decorative Crosswalk Policy, as attached; and,

THAT Council provide delegated authority to the CAO and/or Director of Infrastructure Services to enter into agreements with the Region of Waterloo and the Canadian Legion Branch 532 for the proposed Veterans Commemorative Crosswalk.

10.3 Wilmot-Kitchener Boundary Road Maintenance Agreement

THAT Report be received for information; and,

THAT Council renew the agreement with The City of Kitchener for the maintenance and repair services for two segments of road: a portion of Trussler Road and the entirety of Waldau Crescent,

THAT Council considers By-law 2025-66, being a by-law to authorize the Mayor and the Clerk to enter into an agreement with the City of Kitchener for boundary road maintenance and repair services.

11. **REPORTS**

11.1 CAO-2025-13 - Strategic Action Plan Quarterly Update

Chief Administrative Officer, J. Willmer introduced the report.

Council asked and received a response regarding the following:

- How the financial evaluation being performed by KPMG will inform the asset management plan, specifically the comprehensive evaluation of individual assets;
- Whether the budget will include forecasting for studies and assessments required to complete asset management evaluations; and,

- Clarification on how assets are prioritized within the asset management framework, particularly in relation to their criticality and their impact on the delivery of municipal services.

Councillor S. Martin departed the meeting at 7:42 p.m.

Councillor S. Martin rejoined the meeting at 7:45 p.m.

Delegate B. Wolfe addressed Council.

Council asked and received a response regarding the following:

- The status of the Community Improvement Plan (CIP) project and the financial impact within the 2026 Budget;
- The status of the Service Delivery Review;
- Details regarding the proposed Economic Development Officer position including the rationale and anticipated value of the role; and,
- Clarification on the Communications Strategy Refresh project.

Moved by: Councillor S. Cressman

Seconded by: Councillor H. Sidhu

THAT Report CAO-2025-13 - Strategic Action Plan Quarterly Update be received for information.

Motion Carried Unanimously

12. BY-LAWS

Moved by: Councillor S. Cressman

Seconded by: Councillor L. Dunstall

THAT By-Law 2025-66 as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

12.1 By-law 2025-66 Authorize an Agreement with the City of Kitchener for Boundary Road Maintenance for Trussler Road and Waldau Court

13. NOTICES OF MOTION

There were no notices of motion.

14. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- October 31, 2025 at 10 a.m. is the raising of the Poppy Flag at the Administrative Complex;
- October 30, 2025 from 6:30 p.m. to 8:00 p.m. is Halloween ghost stories at Castle Kilbride;
- Engage Rural have now launched a website at:
<https://www.woolwichcommunityservices.org/engage-rural>
- KPMG has been engaged by the Township of Wilmot to prepare the 2026 Budget, and a long-term financial plan;
- The Township will be issuing a revised timeline regarding the budget, a public delegation night will be hosted at the Administrative Complex on November 10, 2025 at 7:00 p.m..

15. CONFIRMATORY BY-LAW

Moved by: Councillor H. Sidhu

Seconded by: Councillor L. Dunstall

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

16. ADJOURNMENT

Moved by: Councillor S. Cressman

Seconded by: Councillor H. Sidhu

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried Unanimously