



# TOWNSHIP OF WILMOT

## **Council Meeting Minutes Monday, November 16, 2020 Council Meeting Electronic Online Participation 7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Chief Administrative Officer G. Whittington, Director of Information and Legislative Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Parks, Facilities and Recreation S. Jackson, Director of Development Services H. O’Krafka, Director of Corporate Services / Treasurer P. Kelly, Fire Chief R. Leeson, Director / Curator Castle Kilbride T. Loch, Manager of Information and Legislative Services / Deputy Clerk T. Murray, Manager of Planning / EDO A. Martin

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. LAND ACKNOWLEDGEMENT**
  - 4.1 Councillor J. Pfenning read the Land Acknowledgement**
- 5. ADDITIONS TO THE AGENDA**
- 6. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

**None Disclosed.**

**7. MINUTES OF PREVIOUS MEETINGS**

**7.1 Council Meeting Minutes November 2, 2020**

**Resolution No. 2020-191**

**Moved by: Councillor J. Pfenning      Seconded by: Councillor C. Gordijk**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting November 2, 2020.

CARRIED.

**8. PUBLIC MEETINGS**

**9. PRESENTATIONS/DELEGATIONS**

**9.1 REPORT NO. CAO 2020-01**

**Township of Wilmot Updated Strategic Plan and 2020 Work Program**

**Resolution No. 2020-192**

**Moved by: Councillor C. Gordijk      Seconded by: Councillor J. Gerber**

THAT as per the recommendation from the Strategic Plan Steering Committee, the updated Township of Wilmot Strategic Plan, dated November 16, 2020, be endorsed; and,

THAT the 2020 Work Program be affirmed.

CARRIED.

Staff provided an overview presentation of the process involved leading to the recommendation of the Updated Strategic Plan. The presentation is attached as Appendix A.

Council expressed their pleasure with the amount of community engagement and collective efforts undertaken during this process. Council was impressed with the level of work staff committed especially during a pandemic.

Clarification was provided on the acronym used in the Work Program of JASOND is July, August, September, October, November and December.

The Director of Information and Legislative Services clarified that the reference to the complete project of the Procedural By-law was in relation to the inclusion of the Electronic Meeting legislation and noted that the Procedural By-law that was under review in early 2020, was delayed due to COVID-19 and will be brought back to Council for consideration.

There were inquires from Council regarding the delay of the Code of Conduct to the next term of Council, with a request for an opinion from the Integrity Commissioner. The Director of Information and Legislative Services advised that having the Code of Conduct moved to completion during 2021 would require adjustments to other projects within the Information and Legislative Services Department due to limited resources. The CAO advised that further discussions will occur and come back to Council.

The Director of Corporate Services clarified that the current recreation grant program is available to youth based on income brackets for subsidies and through consultation processes and other communications, the senior community was recognized as a demographic that could benefit from financial assistance.

The Director of Public Works and Engineering advised the results of the bridge reports were as expected and any new works are included in the 10-year capital.

The Fire Chief confirmed the delay to the women's washrooms renovations in Baden was due to COVID-19 and the difficulty finding a contractor and architect; however, advised that those are now in place.

The Director of Facilities, Parks and Recreation noted a tour of the Haysville Community Room can be accommodated with physical distancing.

The Director of Information and Legislative Services advised that the RFP for the consultant on the PM Path was circulated; however, there was no uptake on that RFP and the Committee is meeting to discuss next steps.

The Director / Curator of Castle Kilbride clarified that the Public Art Policy would provide guidelines on how to chose particular forms of art and installations for the Township.

## **10. CONSENT AGENDA**

**10.1 REPORT NO. ILS 2020-33**

**Consideration of Drainage Engineer's Report  
For the Glen Shantz Drain 2020  
South Part of Lot 28 and 29  
Concession 2, Block A  
Township of Wilmot**

**10.2 REPORT NO. ILS 2020-34**

**Appointment of Drainage Engineer  
Karen Wagler  
Delton-Reibling Drain, Part Lot 32, Concession 3, Block B  
Township of Wilmot**

**10.3 REPORT NO. ILS 2020-35**

**Appointment of Drainage Engineer  
Karen Wagler  
Nicklas Drain, Part Lot 32, Concession 3, Block B  
Township of Wilmot**

**10.4 REPORT NO. ILS 2020-36**

**Appointment of Drainage Engineer  
Waterloo Common Element Condo Plan #355, Summers Field  
Lane, 1662 Erbs Road, St. Agatha  
Township of Wilmot**

**Resolution No. 2020-193**

**Moved by: Councillor B. Fisher**

**Seconded by: Councillor A. Hallman**

THAT Report Nos. ILS 2020-33, ILS 2020-34, ILS 2020-35, and ILS 2020-36 be approved.

CARRIED.

**11. REPORTS****11.1 DEVELOPMENT SERVICES****11.1.1 REPORT NO. 2020-025****Zone Change Application 08/20****Damian Jaworski****Block 99, Plan 58M-414 and Lot 12, Plan 1366****Corner of Astor Cres. and Forrest Ave. E., New Hamburg****Resolution No. 2020-194****Moved by: Councillor A. Hallman      Seconded by: Councillor J. Pfenning**

THAT Council approve Zone Change Application 08/20 made by Damian Jaworski affecting Block 99, Plan 58M-414 and Lot 12, Plan 1366 to change the zoning of the subject property from Zone 4a (Residential) to Zone 4 (Residential).

CARRIED.

The Manager of Planning / EDO outlined the report.

The Manager of Planning / EDO confirmed that lot grading, drainage, and storm water management are approved at the site plan stage in conjunction with Public Works and Engineering. It was also confirmed that the height restriction does not refer to stories of a building, rather the overall height of the building.

**11.2 FIRE SERVICES****11.2.1 REPORT NO. FR 2020-06****Triple Combination Pumper Purchase****Resolution No. 2020-195****Moved by: Councillor B. Fisher      Seconded by: Councillor J. Pfenning**

THAT RFP 2020-25 be awarded to Fort Garry Fire Trucks to supply and deliver one (1) 2021 Spartan Triple Combination Pumper Apparatus as per their proposal dated October 23, 2020, in the amount of \$773,539 plus HST, and further

THAT additional funding of \$62,200 be incorporated within the 2021 Capital Budget and Ten-Year Capital Forecast.

CARRIED.

The Fire Chief outlined the report.

**12. CORRESPONDENCE**

**13. BY-LAWS**

**13.1 By-law No. 2020-43                      Zone Change Application 08/20**

**Resolution No. 2020-196**

**Moved by: Councillor A. Hallman                      Seconded by: Councillor J. Pfenning**

THAT By-law No. 2020-43 be introduced, read a first, second and third time and finally passed in Open Council.

CARRIED.

**14. NOTICE OF MOTIONS**

**15. ANNOUNCEMENTS**

**15.1** Councillor C. Gordijk noted that Interfaith Counselling Services in partnership with Suicide Awareness Wellesley have developed a video entitled Overwhelmed and it will be shared on their website.

**15.2** Councillor J. Gerber noted that it is Movember and asked for support to the Director of Corporate Services in raising funds for men's health.

**15.3** Councillor A. Hallman noted that she is looking for other Movember residents to support, in addition to the donations she has already made.

**15.4** Councillor A. Hallman expressed a Happy Diwali to residents celebrating this week.

**15.5** Councillor A. Hallman noted it is Transgender Awareness Week and that she has received community feedback expressing thanks for the flying of the Pride Flag and the Pride stickers on Township facilities. The CAO noted

that in respect to staff training, email communication has been sent out to Council in that regard.

**15.6** Mayor L. Armstrong acknowledged the support at the cenotaph on Remembrance Day.

**15.7** Councillor J. Pfenning thanked the community for doing their part to keep the community safe during COVID-19, as well as acknowledged the difficulties families have had during this time reminding the community to reach out if they need help.

**16. BUSINESS ARISING FROM CLOSED SESSION**

**17. CONFIRMATORY BY-LAW**

**17.1 By-law No. 2020-44**

**Resolution No. 2020-197**

**Moved by: Councillor C. Gordijk**

**Seconded by: Councillor J. Gerber**

THAT By-law No. 2020-44 to Confirm the Proceedings of Council at its Meeting held on November 16, 2020 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

**18. ADJOURNMENT (8:05 PM)**

**Resolution No. 2020-198**

**Moved by: Councillor J. Pfenning**

**Seconded by: Councillor B. Fisher**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.