

Council Meeting Revised Agenda

Council Meeting

Monday, May 6, 2024

7:00 p.m.

Council Chambers - Hybrid

60 Snyder's Road West

Baden, Ontario

N3A 1A1

This meeting will be held in-person and electronically in accordance with Section 238 (3.3) of the Municipal Act, 2001. Please subscribe to the Township of Wilmot You Tube Channel to watch the live stream or view after the meeting.

Delegations must register with the Legislative Services Department. The only matters being discussed at this meeting will be those on the Agenda.

An asterisks * denotes an item that has been revised since the publication of the Agenda.

Pages

1. CALL TO ORDER

RECOMMENDATION

THAT the Regular Council Meeting held on May 6, 2024 be called to order at 6:00 p.m.

***2. CLOSED SESSION**

RECOMMENDATION

THAT a Closed Meeting of Council be held on May 6, 2024, at 6:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (h) of the Municipal Act, 2001, to consider the following:

- Confidential Information Supplied in Confidence from the Province of Ontario - Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item.

***3. RECONVENE INTO OPEN SESSION**

Council will reconvene in Open Session at approximately 7:00 p.m. and continue with the Agenda as presented.

RECOMMENDATION

THAT Council reconvenes in Open Session at X:XX p.m.

4. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor K. Wilkinson

5. ADDITIONS TO THE AGENDA

Item 2 - CLOSED SESSION

Item 3 - RECONVENE INTO OPEN SESSION

Item 13.2 - BY-LAW 2024-25

Item 15 - BUSINESS ARISING FROM CLOSED SESSION

6. ADOPTION OF THE AGENDA

RECOMMENDATION

THAT the Agenda as presented for May 6, 2024 be adopted.

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

Members of Council and members of the Township's local boards are required to file a written statement when they have a conflict of interest. If a conflict is declared, please review the Policies and Rules for Council and complete the Disclosure of Pecuniary Interest Form.

8. MINUTES OF PREVIOUS MEETINGS

5

RECOMMENDATION

THAT the Minutes of the April 22, 2024 Regular Council Meeting and April 25, 2024 Special Council Meeting be adopted as presented.

9. DELEGATIONS

Pursuant to Council's Procedural By-law, delegations are permitted to address the Committee for a maximum of seven (7) minutes. Delegations are only permitted to discuss matters listed on the Council agenda as staff reports; informal and formal public meetings; notice of motions; and by-laws. All Delegations where possible are encouraged to register prior to the start of the meeting. For Delegates who are attending in-person, registration is permitted up to the start of the meeting. Delegates who are interested in attending virtually must register by 12:00 p.m on May 6, 2024, in order to participate electronically.

9.1 Agenda Item 11.1 Report CS-2024-08 - Baden Firefighters Association Request for Event to be Deemed Municipally Significant

9.1.1 Kevin Shantz

10. CORRESPONDENCE

10.1 Correspondence from Barry Wolfe Regarding Staff Report CAO-2024-04 Prime Ministers Path Options for Next steps

18

10.2 Correspondence from Grand River Conservation Authority Regarding Watershed-based Resource Management Strategy - Consultation Period

58

11. CONSENT AGENDA

RECOMMENDATION

THAT Consent Agenda Item 11.1 be approved.

11.1 CS-2024-08 - Baden Firefighters Association Request for Event to be Deemed Municipally Significant

59

RECOMMENDATION

THAT Report CS-2024-08 be received for information.

THAT Council designate the Baden Firefighters Association Hose Monkey Ball Tournament and Concert held at Sir Adam Beck Park on June 21 and 22, 2024 a Municipally Significant Event.

12. REPORTS

12.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants

64

This item was deferred from the April 22, 2024 Council Meeting.

The main motion, as amended was moved by Councillor S. Cressman and seconded by Councillor H. Sidhu at the April 22, 2024 Council Meeting.

RECOMMENDATION

THAT Report COR-2024-21 be received, and

THAT the proposed 2024 Community Grants Program grants listed in Appendix A be approved for payment, save and except for Group 2 Wilmot Agricultural Society, Group 5 WODSS Bursaries and Group 10 New Hamburg Firebirds;

AND THAT Group 20 Wilmot Girls Hockey Association funding request in the amount of \$2500.00 be approved.

RECOMMENDATION

THAT the proposed 2024 Community Grants Program grant funding for Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries listed in Appendix A be approved for payment.

RECOMMENDATION

THAT the proposed 2024 Community Grants Program grant funding for Group 10 New Hamburg Firebirds listed in Appendix A be approved for payment.

12.2 COR-2024-24 - Special Fire Services Fees

252

RECOMMENDATION

THAT Report COR 2024-24 be received for information; and

THAT the practice of billing the property owners in the Wellesley Fire Services response area of Wilmot a surcharge on their tax bill be discontinued effective for 2024.

12.3 COR-2024-23 - 2024 Tax Rates and Due Dates

255

RECOMMENDATION

THAT Report COR-2024-23 be received, and

That draft bylaw 2024-24 included in tonight's agenda be adopted to set the tax rates and due dates for the final billing of property taxes for 2024; and

That staff be authorized to commence a communications effort to notify residents of planned changes to tax due dates for 2025, and to encourage increased participation in the Township's preauthorized payment program for taxes.

12.4 CS-2024-09 - Award of RFT 2024-04 Parks and Facilities Stake Truck 260

RECOMMENDATION

THAT Report CS-2024-09, Award of RFT 2024-04 Parks and Facilities Stake Truck be received for information, and further

THAT Council approve award to Oxford Dodge Chrysler (1992) LTD in the amount of \$100,791.00 excluding taxes for the supply and delivery of a Parks and Facilities Stake Truck based on the results of RFT 2024-04, and further

THAT Council approve an additional \$791.00 excluding taxes through the Ontario Community Infrastructure Fund.

13. BY-LAWS**RECOMMENDATION**

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

13.1 By-Law 2024-24 Being a By-Law to Establish the 2024 Final Tax Levy Rates and to Provide for the Payment of Taxes by Instalments 263

***13.2 By-Law 2024-25 Being a By-law to Appoint J. Strand as a Municipal Law Enforcement Officer for the Township of Wilmot 267**

14. ANNOUNCEMENTS***15. BUSINESS ARISING FROM CLOSED SESSION**

16. CONFIRMATORY BY-LAW 268

RECOMMENDATION

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

17. ADJOURNMENT**RECOMMENDATION**

THAT we do now adjourn to meet again at the call of the Mayor.

Council Meeting Minutes

Council Meeting

Date: April 22, 2024, 5:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Infrastructure Services, J. Molenhuis
Director of Development Services, H. O'Krafka
Director of Community Services, C. Catania
Director of Corporate Services/CFO, G. Clark
Fire Chief, R. Leeson
Manager of Legislative Services / Municipal Clerk, J. Bunn
Supervisor of IT, K. Jeffreys
Manager of Communications and Strategic Initiatives, D. Kell
Supervisor of Legislative Services / Deputy Clerk, K. Bos

1. CALL TO ORDER

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT the Regular Council Meeting held on April 22, 2024 be called to order at 5:00 p.m.

Motion Carried Unanimously

2. CLOSED SESSION

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT a Closed Meeting of Council be held on April 22, 2024, at 5:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (h) of the Municipal Act, 2001, to consider the following:

- Confidential Information Supplied in Confidence from the Province of Ontario - Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item.

Motion Carried Unanimously

3. RECONVENE INTO OPEN SESSION

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT Council reconvenes in Open Session at 7:01 p.m.

Motion Carried Unanimously

Mayor N. Salonen provided welcome to the Township's new Director of Corporate Services/CFO, Greg Clark.

Mayor N. Salonen reflected on the following:

- Earth Day- April 22nd
- Red Dress Day- May 5th

4. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor S. Martin read the Territorial Land Acknowledgment.

5. ADDITIONS TO THE AGENDA

Item 10.1 - Delegation regarding Item 14.1

- Dorothy Wilson

Item 11.1 - Correspondence from Rory Farnan Regarding the Creation of an Agricultural Advisory Committee

Item 11.2 - Correspondence from Waterloo Farmers Association in Regards to Waterloo and Ontario Federations of Agriculture call for pause of assembly of prime farmland in Wilmot Township by Region of Waterloo

Item 11.3 - Correspondence from Kevin Thomason Regarding Bill 165, OEB and Enbridge Motion

6. ADOPTION OF THE AGENDA

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT the Agenda as presented for April 22, 2024 be adopted, as amended.

Motion Carried Unanimously

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

Mayor N. Salonen declared a conflict of interest with Item 13.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants in relation to Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries.

Councillor S. Martin declared a conflict of interest with Item 13.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants in relation to Group 10 New Hamburg Firebirds.

8. MINUTES OF PREVIOUS MEETING(S)

Moved by: Councillor L. Dunstall

Seconded by: Councillor K. Wilkinson

THAT the Minutes of the April 8, 2024 Council Meeting be adopted as presented.

Motion Carried Unanimously

9. PRESENTATIONS

There were no presentations.

10. DELEGATIONS

10.1 Agenda Item 14.1 Councillor S. Martin Regarding Ontario Energy Board New Home Subsidies

10.1.1 Dorothy Wilson

11. CORRESPONDENCE

- 11.1 Correspondence from Rory Farnan Regarding the Creation of an Agricultural Advisory Committee
- 11.2 Correspondence from Waterloo Farmers Association in Regards to Waterloo and Ontario Federations of Agriculture call for pause on assembly of prime farmland in Wilmot Township by Region of Waterloo
- 11.3 Correspondence from Kevin Thomason Regarding Bill 165, OEB and Enbridge Motion

12. CONSENT AGENDA

Councillor S. Cressman pulled Item 12.4. FS-2024-07 - Voice Radio Service Level Agreement (P25).

Moved by: Councillor L. Dunstall

Seconded by: Councillor K. Wilkinson

THAT Consent Agenda Items 12.1, 12.2, 12.3, and 12.4 be approved.

Motion Carried Unanimously

12.1 IS-2024-12 - Co-operative Purchase – 2024 Annual Surface Treatment Program

THAT Council approve the participation in two (2) co-operative tenders with Oxford County and the Township of Perth East for the application of surface treatment by Walker Construction Limited for the 2024 Annual Surface Treatment Program, as per their bid submissions dated April 2, 2024, in the amount of \$174,422.40 plus HST and dated September 29, 2023, in the amount of \$318,012.50 plus HST, respectively.

12.2 IS-2024-13 - Geotechnical Consulting Services – Proposed Sanitary Trunk CN Railway Crossing

THAT Council receive Report IS-2024-13 for information.

12.3 COR-2024-22 - Repeal Policy CA-30 Lottery Licensing Policies

THAT Report COR-2023-035 be received; and further,

THAT Governance Policy CA-30 Lottery Licensing Policies be repealed.

12.4 FS-2024-07 - Voice Radio Service Level Agreement (P25)

A motion was brought forward by Councillor L. Dunstall, seconded by Councillor K. Wilkinson THAT Report FS-2024-07 be received and Council approves entering a joint P25 Voice Radio Service Level Agreement with the Regional Municipality of Waterloo Police Services Board, the Region of Waterloo, and the Cities of Kitchener, Cambridge, Waterloo, and the Townships of North Dumfries, Wellesley, and Woolwich, subject to any minor revisions as required by the Chief Administrative Officer and/or Township Solicitor.

AND THAT the Mayor and Clerk be authorized to execute the joint P25 Voice Radio Service Level Agreement on behalf of the Township of Wilmot and the Waterloo Region Police Services Board, the Regional Municipality of Waterloo, the Cities of Kitchener, Cambridge and Waterloo, and the Townships of North Dumfries, Wellesley, and Woolwich.

Council asked and received answers from staff regarding the following:

- The year over year increase

A motion was brought forward by Councillor S. Cressman, seconded by Councillor L. Dunstall THAT Council amends the motion to insert AND FURTHER THAT in subsequent joint P25 Voice Radio Service Level Agreement negotiations an effort is made to keep the year over year increase in line with inflation. The motion carried unanimously.

Council now voted on the main motion as amended.

Moved by: Councillor L. Dunstall

Seconded by: Councillor K. Wilkinson

THAT Report FS-2024-07 be received and Council approves entering a joint P25 Voice Radio Service Level Agreement with the Regional Municipality of Waterloo Police Services Board, the Region of Waterloo, and the Cities of Kitchener, Cambridge, Waterloo, and the Townships of North Dumfries, Wellesley, and Woolwich, subject to any minor revisions as required by the Chief Administrative Officer and/or Township Solicitor.

AND THAT the Mayor and Clerk be authorized to execute the joint P25 Voice Radio Service Level Agreement on behalf of the Township of Wilmot and the Waterloo Region Police Services Board, the Regional Municipality of Waterloo, the Cities of Kitchener, Cambridge and Waterloo, and the Townships of North Dumfries, Wellesley, and Woolwich.

AND FURTHER THAT in subsequent joint P25 Voice Radio Service Level Agreement negotiations an effort is made to keep the year over year increase in line with inflation.

Motion Carried Unanimously

13. REPORTS

13.1 COR-2024-21 - Community Grants Program – Approval of 2024 Grants

Mayor N. Salonen declared a conflict of interest on this item, and requested a separate vote on the approval of funding for Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries.

Councillor S. Martin declared a conflict of interest on this item, and requested a separate vote on the approval of funding for Group 10 New Hamburg Firebirds.

A motion was brought forward by Councillor S. Cressman, seconded by Councillor H. Sidhu THAT Report COR-2024-21 be received, and THAT the proposed 2024 Community Grants Program grants listed in Appendix A be approved for payment, save and except for Group 2 Wilmot Agricultural Society, Group 5 WODSS Bursaries and Group 10 New Hamburg Firebirds.

Director of Community Services, C. Catania presented the report.

Council asked and received answers from staff regarding the following:

- Wilmot Family Resource Centre reference to COVID-19 Recovery.
- The exclusion of the \$2500.00 for the Wilmot Girls Hockey Association.

A motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Martin THAT Council amends the motion to insert AND THAT Group 20 Wilmot Girls Hockey Association funding request in the amount of \$2500.00 be approved. The motion carried unanimously.

A motion was brought forward by Councillor K. Wilkinson, seconded by Councillor H. Sidhu THAT Council defers the consideration of Report COR-2024-21 - Community Grants Program - Approval of 2024 Grants, save and except for Group 2 Wilmot Agricultural Society, Group 5 WODSS Bursaries and Group 10 New Hamburg Firebirds to the May 6, 2024

Council Meeting pending more information from staff. The motion carried unanimously.

Councillor S. Martin declared a conflict of interest on this item, and recused from voting.

A motion was brought forward by Councillor S. Cressman, Councillor K. Wilkinson THAT Council defers the consideration of Report COR-2024-21 - Community Grants Program - Approval of 2024 Grants Group 10 New Hamburg Firebirds to the May 6, 2024 Council Meeting pending more information from staff. The motion carried.

Councillor L. Dunstall, assumed the position of Chair.

Mayor N. Salonen declared a conflict of interest on this item, and recused from voting.

A motion was brought forward by Councillor H. Sidhu and seconded by Councillor S. Cressman THAT Council defers the consideration of Report COR-2024-21 - Community Grants Program - Approval of 2024 Grants Group 2 Wilmot Agricultural Society and Group 5 WODSS Bursaries to the May 6, 2024 Council Meeting pending more information from staff. The motion carried.

Mayor N. Salonen resumed as Chair.

13.2 IS-2024-10 - Award of Tender - Snyder's Road West and Foundry Street Reconstruction

Director of Infrastructure, J. Molenhuis presented the report.

Council asked and received answers from staff regarding the following:

- How incidental costs will be funded
- Timelines of construction, and the communication with residents
- Public engagement on the project
- The selection of successful bidder

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Cressman

THAT Council award RFT2024-01, Snyder's Road West and Foundry Street Reconstruction to Steed and Evans Limited of St. Jacobs, Ontario as per their tender submission on April 10, 2024, as the lowest compliant bidder in the amount of \$7,541,729.55 plus HST; and,

THAT Council approve an increase in the budget of \$ 3,949,260, to be funded from recoveries from the Region of Waterloo (\$3,926,330) and \$22,930 from Reserve Funds; and,

THAT Council authorize the expenditure of up to \$130,120.96 plus HST, to offset remaining invoicing to be received from the Region of Waterloo for the completion of design services, additional geotechnical investigations and environmental works as required to secure CNR Work Permit and MECP – Permit to Take Water.

Motion Carried Unanimously

14. NOTICES OF MOTION

14.1 Councillor S. Martin Regarding Ontario Energy Board New Home Subsidies

Councillor S. Martin introduced the motion for consideration.

Delegate D. Wilson spoke in support of Councillor S. Martin's Notice of Motion Regarding Ontario Energy Board New Home Subsidies.

Council asked and received response from the delegate regarding the following:

- Nith Valley EcoBoosters- STOVE TALK: Introduction to Induction event
- Federal government subsidy for heat pumps

Council asked and received response from staff regarding the following:

- Alternative heat sources

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

WHEREAS the Township of Wilmot is part of Waterloo Region and Province of Ontario's movement to developing cleaner energy; and,

WHEREAS the Ontario Energy Board has decided to end the subsidy for new homes to hook up to a natural gas system; and,

WHEREAS the Government of Ontario has indicated a desire to overturn this decision by the Ontario Energy Board; and, further,

WHEREAS some Ontario municipalities are asking the Provincial Government to drop its plan to protect Enbridge Gas subsidies.

BE IT THEREFORE RESOLVED THAT that staff be directed to report back to Council within two months with information relating to the impact of the end of the subsidy on the Township of Wilmot.

Motion Carried Unanimously

15. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- STOVE TALK: Introduction to Induction- April 30th
- National Youth Week - May 1st to 7th
- Community Services Master Plan Update - Online Survey open until May 5th
- Special Olympics Swimming Coming to Wilmot - May 24th and 25th

Councillor K. Wilkinson provided announcements on:

- Administrative Professionals Day - April 24th

Councillor S. Cressman provided announcements on:

- Spring Road Safety with Agricultural Equipment

Councillor S. Martin provided announcements on:

- New Hamburg Firebirds South Conference Champions

16. BUSINESS ARISING FROM CLOSED SESSION

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT the Chief Administrative Officer be directed to proceed as directed with respect to matters relating to Confidential Information Supplied in Confidence from the Province of Ontario.

Motion Carried Unanimously

17. CONFIRMATORY BY-LAW

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

18. ADJOURNMENT

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried Unanimously

Special Council Meeting Minutes

Joint Council And Committees of Council Joint Code of Conduct and Municipal Conflict of Interest Act Training

Special Council Meeting

Date: April 25, 2024, 7:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Manager of Legislative Services / Municipal Clerk, J. Bunn
Supervisor of Legislative Services / Deputy Clerk, K. Bos
Desktop Support Technician, R. Ubhi

Others Present: N. Bogaert
T. Bowman
J. Henhoeffler
C. Koehler
S. Miller
R. Pfieffle
W. Roth
B. Safri
A. Stevenson
R. Unrau

1. CALL TO ORDER

Moved by: Councillor S. Martin

Seconded by: Councillor S. Cressman

THAT the Special Council Meeting on April 25, 2024 be called to order at 7:00 p.m. to conduct training for Council and Committees of Council with the Integrity Commissioner for the Township of Wilmot Ben Drory of ADR Chambers Inc.

Motion Carried Unanimously

2. TERRITORIAL LAND ACKNOWLEDGEMENT

Councillor S. Cressman read the Territorial Land Acknowledgment.

3. ADOPTION OF THE AGENDA

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT the Agenda as presented for April 25, 2024 be adopted.

Motion Carried Unanimously

4. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no disclosures of pecuniary interest.

5. PRESENTATIONS

5.1 Code of Conduct and the Municipal Conflict of Interest Act Training

Ben Drory of ADR Chambers Inc. presented a training on the Code of Conduct and the Municipal Conflict of Interest Act.

Members asked a received a response from the Integrity Commissioner on the following:

- The current trend of complaints
- Interest in common with electors generally

6. ANNOUNCEMENTS

Mayor N. Salonen provided announcements on:

- New Dundee Women's Institute 'Women Walk the World'- April 27th

7. CONFIRMATORY BY-LAW

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried Unanimously

8. ADJOURNMENT

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried Unanimously

April 22, 2024

To: CAO Chambers, Clerk Bunn (copies to Councillors)

Following the Council meeting of March 25, 2024, when the Council decided, "That Council receive Report CAO-202404 Prime Ministers Path: Options for Next steps; and further,

That Council directs staff to proceed with Option 1, as presented in Report CAO-2024-03.",

I reviewed what was discussed and the implications of the presentation to the Council.

Last week I met with several Councillors and distributed a version of the *attached* to each. I indicated to them that I would, as a professional courtesy, also send it to you and the Clerk. See the *attachment* below.

Timing

REPORT NO: CAO-2024-03 consists of 16 pages as printed. On page 7, in the '*background/context*' section, option 1 is stated as "1) Maintain current direction and create a Working Group of Individuals and Communities in Wilmot following completion of the Strategic Plan development."

Starting on page 8, the full descriptions of each option were presented, which would be the **actual options that the Council voted on**.

The wording, **that the Council voted on** was stated as, "**Maintain Current Direction and Create a Working Group Comprised of a Balanced Representation of the Individuals and Communities within Wilmot Township.**"

You will note, that the Council voted to proceed, **without the need to act only** "...following completion of the Strategic Plan Development." The option #1 that the Council voted for **did not necessitate waiting** until a strategic plan was completed.

In the attachment below, I review the original rationale for, at the initiative of Councillor Wilkinson, the Council revisiting the entire process of how the previous Council made decisions about the Prime Ministers Path project.

It is commonly understood, I would suggest, among the citizens of Wilmot, and the Council, that the Prime Ministers Path project decision-making process used by the previous Council did not reflect the wishes of the citizenry. The evidence is in the significant majority mass of communications subsequently received from citizens about the process and the evidence that all three previous Councillors who presented themselves as candidates to return to office were defeated. A clean slate of Councillors was elected. The present Councillors have on frequent occasions in public indicated that the PMP project process was a significant issue and a priority that needs to be addressed with a “**restart**” of the entire decision-making process.

As described in my attachment, the strategic planning process and the PMP project process are different and **separate issues**. The one does not necessarily preclude the other. A strategic planning process is an,

“...internal” process designed to prevent a corporation, ‘team’ or other organization from “...wasting time, money, and effort on projects that are not going to take your business to where it wants to go.

The clarity that comes from a strategic plan sets you up for successful resource allocation...”

Miro 2023

[\[https://miro.com/blog/how-to-write-a-strategic-plan/?utm_source=google&utm_medium=cpc&utm_campaign=PM%7CGO%7CNB%7CCA%7CALL-EN%7CPmax&utm_adgroup=&adgroupid=&utm_custom=20494043745&utm_content=&utm_term=&matchtype=&device=cgad_source=1&gclid=EAlaQobChMI0uaXnNrThQMVfjytBh164Q-MEAAAYASAAEgJSz_D_BwE&loc=1002171\]](https://miro.com/blog/how-to-write-a-strategic-plan/?utm_source=google&utm_medium=cpc&utm_campaign=PM%7CGO%7CNB%7CCA%7CALL-EN%7CPmax&utm_adgroup=&adgroupid=&utm_custom=20494043745&utm_content=&utm_term=&matchtype=&device=cgad_source=1&gclid=EAlaQobChMI0uaXnNrThQMVfjytBh164Q-MEAAAYASAAEgJSz_D_BwE&loc=1002171)

The Corporation of Wilmot **has an existing strategic plan**, which is frequently referred to as the rationale to confirm decision-making alignment. Wilmot Township’s strategic plan already has a “vision” statement, a “mission” statement (both are posted on the reception area wall at great purchase expense), etc.

As a citizen interested in efficiency, I would suggest that any revision of a strategic plan at the wish of a “new” Council, which was elected in 2022, should/would have been completed by mid-2023 at the latest. I would suggest that to inject a strategic planning process, to occupy Wilmot personnel at this late date in the Council’s term would be counter-indicative

of the purposes of a strategic plan. It would be a waste of time, money, and effort, an inefficient allocation of resources, and a distraction from the priority issue to the citizens of Wilmot. As I bluntly state my opinion in the attachment, ***“The issue is the restart of the decision-making process of the PMP. It is NOT some administrative “busy-being-busy” strategic plan.”***

I have opined that Wilmot citizens do not care 2¢, at this time, about vision statements, mission statements, or strategic plans that direct the work plans of staff. Staff can use its present strategic plan to get on with managing existing affairs as approved by the Council – stop signs, gravel, easements, minor variances, dump trucks, etc.

[As an aside opinion, I would suggest that the 770 acres issue will also work itself out without undue Council concern as it is becoming more common knowledge that Wilmot Council does not control or have much influence on this development but rather it is ultimately provincially driven, and after the land owners negotiate their acceptable price, it will die down as the gravel pits have. Thus, the PMP project holds priority concern.]

I believe citizens are ‘top-of-mind’ concerned about how and when they get their say on their priority issue – the PMP project. They want their say on the fundamental question at hand, ***“Why and how does Wilmot dispose of the statues, or why and how does Wilmot display the statues with an educational component?”*** The question is not only why and how to dispose of the project as the First Peoples Group might appear to prefer.

Therefore, I have suggested to the Councillors that the implementation of **option #1 as passed** by the Council **does not require a strategic planning process first**. I suggest that the strategic planning process is a distraction from the priority issue at hand and an untimely use of everyone’s time.

It is common practice, in community consultation processes, that there be a focused, short-time period of sharing values, beliefs, and foundational principles of social compatibility **during** a consultation meeting. Whatever the topic at hand, this often occurs as part of the process. Short and sweet. This is successful as it is focused, directed by a facilitator, compiled quickly and efficiently by the participants, recorded by the facilitators, and **the meeting moves on**. This values portion, if used, takes 10-15 minutes to reach a consensus among the participants, It does not require, for our purposes, the process described by you as CAO at the March 25th meeting.

In the attachment, it is my conclusion that a strategic planning process first, is a **red-herring**, a distraction from the priority question among citizens, and potentially a deflection from the question in red above, dispose or display.

Change in Direction?

In your verbal presentation on March 25th, you made a point to focus on “...*if Council chooses to move in a different direction, then...*”. The implication was, that the Council has to follow exactly what the previous Council has directed and comply with all the contents of the First Peoples Group report.

I remind the CAO that most of the Council have already indicated that it has questions and doubts about the validity of the consultation process used by the First Peoples Group, and the decision-making process used by the previous Council, and the conclusions and recommendations by the First Peoples Group (“...*to temporarily store the statues and discontinue any future expansion or investment in the Prime Ministers Path as it exists today.*”).

I suggest that the present Council has already decided that it **may** go in a different direction if that is the recommendation of the citizens after a due process consultation process using a working group. The fact that it is revisiting the entire process of decision-making is evidence of that. I would suggest that the Council’s choice of option #1, was a process decision.

The process to be used would require a working group to recommend to the Council how a change in decision-making may occur, and how a new community consultation process (led by a working group and facilitators with advice from a consultant firm) might occur. That working group report would return to the Council for approval and future direction, before consultations actually occur.

There was mention by some Councillors, with head nods by others (view the Youtube video) that this process **must not become a top-down process**. This **must be a down-up process** of input from citizens directing the Council of why, what, where and how to go. Properly conducted, the consultation meetings will provide specific strategies of why and how to **dispose** of, or why and how to **display** with an educational component the statues and PMP project. Then Council will pass that along to direct staff on how to manage it.

I suggest that the previous Council lost track of the fact that the Municipal decision-making process, from the staff at the bottom on up, is structured in the Ontario Municipal Act, with everyone accountable to the voters. The Council, led by the Corporation's CEO, *directs, monitors and supervises* its hired staff. The CAO then *manages/administers* the implementation of that direction.

My attachment recommends to the Council that it should:

- 1) Direct staff to postpone any strategic planning process until after the completion of the community consultation process about the PMP project. (Maybe even wait until after the 2026 Council is elected and thus avoid distractions and inefficient use of staff time.)
- 2) Request a list of all consultants and 'experts' that staff have consulted in the process so far of writing an RFP to hire a consultant to advise on the PMP project process.
- 3) Take an active part (2 do a preliminary review of the staff's proposed RFP, and then consult with the rest of the Council) in the writing of the RFP for the PMP project. All the Council will get any blame or credit, not its staff.
- 4) Create and widely distribute a comprehensive list of potential consultants, not restricted to a few who have already been consulted by staff and have had a role in making recommendations on how to write this RFP and its contents.
- 5) Ssume a full role in the evaluation process after a designated Councillor has preliminarily reviewed the returned proposals. [This is one of those rare, emotional, highly charged issues that will determine the legacy of this Council and its staff. History needs to be constantly reviewed so as not to repeat the errors of the past. (Irony intended.)]

This attachment is intended to provide a step back in distance or perspective. It is intended to provide the context of the issue being before the Council. It is to remind the Council and its hired staff that **the process of discovering an answer to the citizens' question – dispose or display, why and how – is the focus**. It's not about some make-work strategic plan, visioning happens without an expensive, complex, Linton Consulting-led, project.

It's about participatory democracy, in Wilmot, by Wilmot voters, for Wilmot citizens, and maybe as an example to others in Ontario.

Conclusions:

- 1) Postpone the Linton strategic planning process. Let them get on to some other project as they await their turn to get back here in Wilmot.
- 2) Get on with the PMP project. This is also grant-driven.
- 3) No top-down (including by a CAO or consultant) specified direction. The staff makes suggestions and manages implementation only.
- 4) The council must drive the direction.
- 5) It needs to be a bottom-up process, with lots of opportunities for all eligible Wilmot citizens to participate and see their input as part of the statistical record.

Respectfully submitted,
Barry Wolfe
Baden

See attachment

Municipal Act, 2001, S.O. 2001, c. 25

PART VI PRACTICES AND PROCEDURES

Municipal Organization and Administration

Role of council

224 It is the role of council,

- (a) to represent the public and to consider the well-being and interests of the municipality;
- (b) to develop and evaluate the policies and programs of the municipality;
- (c) to determine which services the municipality provides;
- (d) **to ensure that administrative policies, practices and procedures and controllership policies, practices and procedures are in place to implement the decisions of council;**
- (d.1) **to ensure the accountability and transparency of the operations of the municipality, including the activities of the senior management of the municipality;**
- (e) to maintain the financial integrity of the municipality; and
- (f) to carry out the duties of council under this or any other Act. 2001, c. 25, s. 224; 2006, c. 32, Sched. A, s. 99.

Section Amendments with date in force (d/m/y)

Role of head of council

225 It is the role of the head of council,

- (a) **to act as chief executive officer of the municipality;**
- (b) to preside over council meetings so that its business can be carried out efficiently and effectively;
- (c) to **provide leadership to the council;**
- (c.1) without limiting clause (c), to provide information and recommendations to the council with respect to the role of council described in clauses 224 (d) and (d.1);
- (d) to represent the municipality at official functions; and
- (e) to carry out the duties of the head of council under this or any other Act. 2001, c. 25, s. 225; 2006, c. 32, Sched. A, s. 100.

Section Amendments with date in force (d/m/y)

Substitution

Municipal Act, 2001, S.O. 2001, c. 25

226 A municipality may, with the consent of the head of council, appoint a member of council to act in the place of the head of council on any body, other than on the council of another municipality, of which the head of council is a member by virtue of being head of council. 2001, c. 25, s. 226.

Head of council as chief executive officer

226.1 As chief executive officer of a municipality, the head of council shall,

- (a) uphold and promote the purposes of the municipality;
- (b) promote public involvement in the municipality's activities;
- (c) act as the representative of the municipality both within and outside the municipality, and promote the municipality locally, nationally and internationally; and
- (d) participate in and foster activities that enhance the economic, social and environmental well-being of the municipality and its residents. 2006, c. 32, Sched. A, s. 101.

Section Amendments with date in force (d/m/y)

Municipal administration

227 It is the role of the officers and employees of the municipality,

- (a) **to implement council's decisions and establish administrative practices and procedures to carry out council's decisions;**
- (b) to undertake research and provide advice to council on the policies and programs of the municipality; and
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality. 2001, c. 25, s. 227.

Clerk

228 (1) A municipality shall appoint a clerk whose duty it is,

- (a) to record, without note or comment, all resolutions, decisions and other proceedings of the council;
- (b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- (c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- (d) to perform the other duties required under this Act or under any other Act; and

Municipal Act, 2001, S.O. 2001, c. 25

(e) to perform such other duties as are assigned by the municipality. 2001, c. 25, s. 228 (1).

Deputy clerks

(2) A municipality may appoint deputy clerks who have all the powers and duties of the clerk under this and any other Act. 2001, c. 25, s. 228 (2).

Not required to be an employee

(3) A clerk or deputy clerk is not required to be an employee of the municipality. 2001, c. 25, s. 228 (3).

Delegation

(4) The clerk may delegate in writing to any person, other than a member of council, any of the clerk's powers and duties under this and any other Act. 2001, c. 25, s. 228 (4).

Clerk retains powers and duties

(5) The clerk may continue to exercise the delegated powers and duties, despite the delegation. 2001, c. 25, s. 228 (5).

Chief administrative officer

229 A municipality may appoint a chief administrative officer who shall be responsible for,

- (a) **exercising general control and management of the affairs of the municipality for the purpose of ensuring the efficient and effective operation of the municipality; and**
- (b) **performing such other duties as are assigned by the municipality.** 2001, c. 25, s. 229.

Therefore:

- + The CAO exists at the will of the Council. [Due process > termination]
- + The CAO acts at the will of the Council.
- + The CAO does what the Council tells them to do. [229 (b)]
- + The CAO manages staff to execute what the Council told the CAO to do. [224 (d)]
- + The Council is responsible for ensuring that the CAO & staff do as it directs. [224 (d.1)]
- + A CAO provides advice. A CAO may provide recommended actions. A CAO does not provide direction! The Council accepts, revises, or does not accept any advice from a CAO. The council sets its direction and then dictates directives to a CAO.

Municipal Act, 2001, S.O. 2001, c. 25

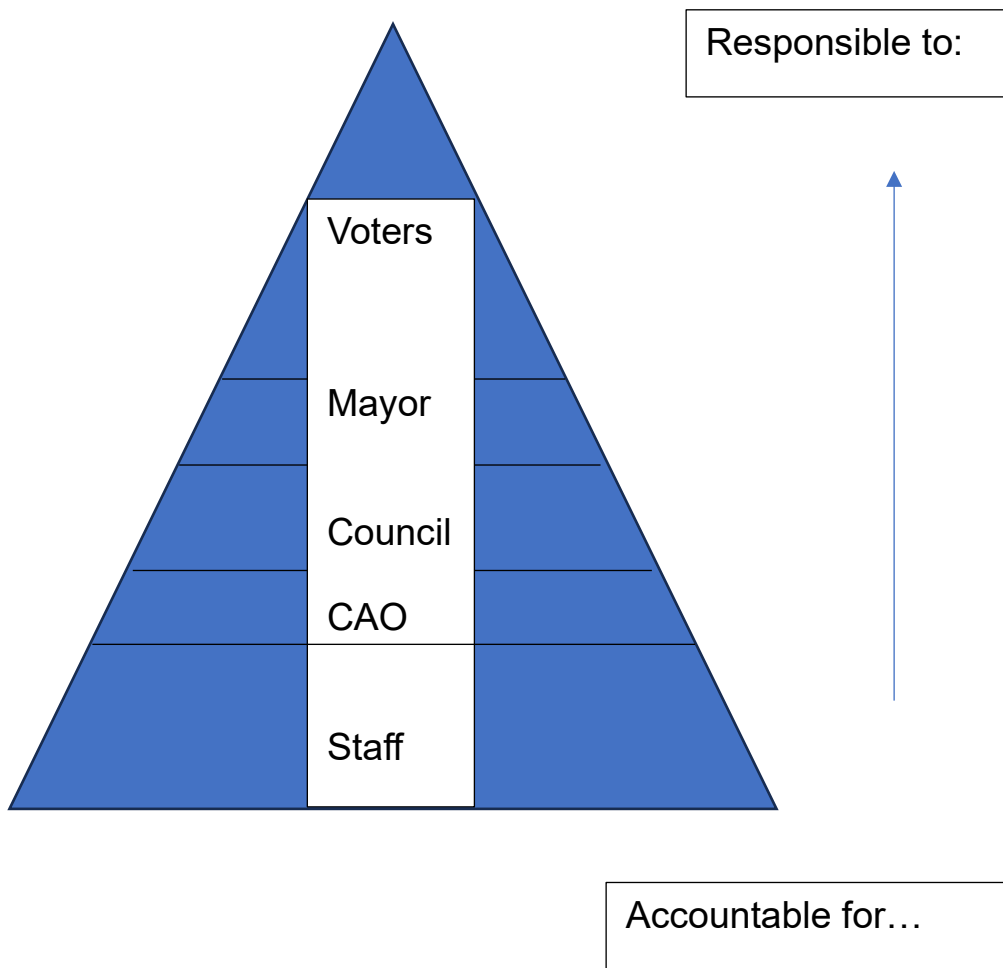
+ The mayor does not ask permission from the CAO to be active (with Councillors) in any activities that it has directed the CAO and staff to implement. [Ex. R.F.P. / press release contents / etc.]

The legislation is clear. The CAO in a Municipality is accountable to the Council.

Practice, in any specific situation, is less clear.

Over time, due to the 'force of personality' and factors such as past practice or customs, any CAO position may evolve to become one where any CAO may act 'beyond their authority'. That is, a CAO may make decisions and take actions that are not compliant with the intent and direction of the Council. These decisions may include NOT doing something. An example may be a CAO not "implementing an educational component" in a project.

The Council is responsible to the voters for ensuring that its policies, practices and procedures are executed as per its will.



Municipal Act, 2001, S.O. 2001, c. 25

Excerpts from the March 25, 2024, Council Meeting: - a transcript as accurate as I could relate it. Confirm for yourself by viewing the Youtube video record starting at about the 3-hour point.

ITEM 13.2 CAO Report:

3:02:10 “Option 1 was to maintain the current direction and create a working group comprised of a balanced representation of individuals and communities in Wilmot and that was the recommendation that was contained within the First Peoples Group Report. This option discussed how federal funding could be used to hire a consultant to develop terms of reference for the working group as well as advise on best practices for selecting such working groups and to provide advice to the working group in their work.

“Option #2 was to engage further on the Prime Ministers Path Project to assess community support for establishing the working group or to explore alternative approaches for citizen engagement and decision-making and this also involved hiring a consultant to do some additional engagement with the community, um, either to determine whether there's support for continuing with the working group or to explore some alternative approaches for citizen engagement.”

3rd option ...referendum

“So, staff recommended within that report that option 1 to establish the working group be maintained because this was the recommendation that was actually arrived at through community consultation. Um, the report included **a suggested timelining and a recommended staging of that engagement following the Township's strategic planning process**. And the rationale for that timing was really to allow Council to work with the community to engage the community and to develop a vision for the community and the values that would help them to inform future decisions but also understand what's important to the community **without considering this project**. Um and then once they know what that vision is then they can really have some good information to understand decision-making as we move forward as it relates to the Prime Ministers Path and how that aligns with those community vision and values.

“It also helps to **stage** the work appropriately as we are a small Municipality. We're a small team so undertaking that strategic planning work allows us to focus on that and **then once that is complete, then** we can take on the additional work of engaging on the Prime Ministers Path project.

Municipal Act, 2001, S.O. 2001, c. 25

"If Council chooses to go in *a different direction (?)* then we do recommend that there be additional community consultation, um, to confirm the direction so that you're receiving that feedback from the community about the approach.

"So following the discussion at Council, Council directed staff to report back on March 25th with some additional detail on what option 2 would entail before, uh, making a decision on which option you wanted to consider. Um, and so the report before you this evening, uh, provides you with an update of activities that staff have undertaken since February 26th when that report was presented and also discusses the issue and several requests for proposals to hire a consultant that would develop an engagement plan for the community which would ultimately assist you in making a decision on the Prime Ministers Path.

"If Council decides not to establish a working group as recommended by the First Peoples Group it's recommended that the Casmari? Funding, so that the federal funding that we had been awarded, be used to hire a firm specializing in inclusive engagement to develop a community engagement plan that will lay out the methods by which the community will be engaged and over what timeline. In terms of the timeline for issuing that RFP, we do believe that this work should start immediately because we want to take advantage of that funding which does expire in June. Um, you know we will see if that can be extended to ensure that we are able to complete the work in time, but as of now, um, that does expire in June.

WHO?

"So, since that report was tabled **we have started to meet with some experts in the field of community engagement** as well as talking to other communities who are dealing with similar issues related to statues and that includes the City of Kitchener and through their learning they confirm that our recommendation to start with community visioning was a best practice approach. **Additional meetings have been scheduled later this week. Miss Kell and I will be meeting with a couple of more consultants and experts** as we continue to learn and gather information about best practices for inclusive community conversations. This research will really assist us in developing a request for proposals to hire a consultant to assist with these next steps and that doesn't matter whether it's through option 1 of creating a working or it's option 2 considering an alternative approach.

"The learning that we are doing right now is very valuable in developing some knowledge and best practices on how to engage the community on these issues.

"Um, in terms of additional actions, **we have hired our strategic planning consultant**, so Linton Consulting has been awarded that work and they've started meeting with staff and Council and **will be holding some**

Municipal Act, 2001, S.O. 2001, c. 25

community town halls and focus group sessions starting in April. And just as a reminder if Council does choose *not to proceed with the working group* this would be a reconsideration of the previous decision of Council and would require a 2/3rds vote of Council to overturn.

3:08:42 “So, with that, that summarizes the report and I would be happy to take any questions.”

Cressman Option 2 = working group and hire the consultant > set parameters = distance from 1st PG > Council can step back.

CAO “Just to affirm. The working group would be option 1. So that would create the working group and we could hire a consultant to help us to develop the terms of reference for that working group and they could um, work with the working group to help the working group to develop engagement plans.

“Option 2, *if you decide not to proceed with the working group* then that puts Council in the seat in determining with the consultant what engagement plan that you want to develop.

Martin No concern about 1st PG, process how we will make a decision?

Wilkinson Option 1 = working group, Council unable to determine future engagement process?

CAO The consultant could actually work with the working group and Council to develop a mandate for what it is that Council is really tasking that working group to do. There would be reporting back on the findings as the engagement occurs, so that Council is aware of what the working group is doing but *it does create that separation that you are essentially tasking the working group with developing an engagement plan and deciding and making recommendations as to how we move forward* in terms of any activities related to this project. So they could be looking at things like learning opportunities for the community and that sort of thing and really developing a plan that would assist Council in making the decision at the end of the day. So that is what I believe the First Peoples Group envisioned but it was really, um, it was the recommendation to create the working group without a lot of detail or content or context of what that working group does. So I would suggest that we need some expertise to assist us in developing out the framework and the working plan for that working group so that, you know, Council's giving some clear direction to them about what you're asking them to do. That's what we'd looking to engaging a consultant to do.

3:14:31 “If you decide not to move forward with a working group then I would suggest that you're just engaging a consultant who has expertise in developing engagement plans. I'm having some really good conversations with experts

Municipal Act, 2001, S.O. 2001, c. 25

in this field who have really good ideas about how to foster community conversations around these types of issues. Um, but you'd be the decision-maker, as Council, around those engagement plans. I think the difference is you're tasking the working group to do that work in option #1, and in option #2 you're taking it on yourself and working with a consultant to do that, um, directly.

Wilkinson We could overturn Council's previous > hybrid

CAO I don't think so. Working group or not. Hire a consultant to direct.

Delegations

Council

Wilkinson Separate issue this from the Strategic Plan. It's own path moving forward. New decision-making framework.
Avoid top down > community discussion and consensus.
Funding 1st PG or others as well

CAO It (funding) relates to diversity, equity and inclusion, So it allows us to hire a inclusive consultant as long as we're doing an inclusive engagement. I believe that would fit within the funding stream.

I would also, through you mayor if you don't mind, just want to provide some clarification for Council about exactly what the direction was from the Council of the day so that you can understand whether what you heard tonight from the delegates fit within that box and requires a change in direction because that said, because *if you're doing anything other than what was approved by the previous Council then that requires a reconsideration*. So I'm just going to read that motion for you.

4:03:19 Read the motion starting at "THAT staff be directed...

"So that is the current direction of Council. So I would suggest that that is option 1. That is on the table, which is continuing with the current direction of Council. You've heard some suggestions this evening of what could be incorporated into the work of the working group as well as what could form part of an RFP. Um, that would deliver on that. So, I would suggest to you that a lot of what you heard tonight fits within that framework and doesn't require a change in direction.

Cressman "Balanced representation"?

CAO "I think that's where we really want to look to the expertise of the consultant who has led these types of engagements and set forward the terms of

Municipal Act, 2001, S.O. 2001, c. 25

reference, and even bring forward best practices in how we select representation for these types of working groups. That's certainly not something that we've done before so in my initial recommendation we did set out that that would be part of the work of the consultant to assist us through that process in developing how we actually go ahead and create this working group.

- Mayor "I suppose I have a question about the wording that currently stands for creating a working group. I am asking this not because this is the process I would want but I want the flexibility should somebody like a consultant come forward and suggest this. It says residents of Wilmot. I still very much believe it is a conversation of the residents of Wilmot, but when Mr Kipp was doing his presentation that this obviously is about a larger conversation > experts?
- CAO Up to the working group & Council. Consultant gave us advice = best practice.
- Dunstall It goes out to everybody = entire Township
- CAO "Yes and as we heard from many of the delegations tonight that part of that focus of the working group really should be how we develop those working plans with the community and the consultant we engage through this, um, it's very important we get the right consultant that has a lot of knowledge in how to lead those conversations in the community. Certainly, I have heard from members of Council since I have here about, um, the wanting to have those, you know, smaller focus group type conversations with the community where people can feel safe in sharing diverse opinions, and, um, I very pleased to say that Mis Kell and I in some of the conversations in the past couple of weeks with consultants who have experience in this space. There are some really great ideas there that, um, that we can implement in terms of having that really meaningful community conversation where all perspectives are heard.
- Martin Process. Need a motion?

The CAO is telling the Council that the CAO's office's intention is to hire a consultant to lead a **STRATEGIC PLANNING** process, that may or may not include the PMP project, when Linton has already been hired to do that. **NOTE: The original reason for the July 5, 2021 motion, and Option #1 is to address DECISION-MAKING THAT LED TO THE PMP FIASCO.**

Linton Consulting has been hired by the CAO to address strategic planning.

Municipal Act, 2001, S.O. 2001, c. 25

At 3:06:25 the CAO said that she's now looking for a consultant to provide direction regarding a strategic planning process (vision/values) "without considering this project" .

It is impossible to be writing and distributing an RFP for a project (strategic planning maybe leading to PMP later) that already has a contractor hired.

4:14:52 Mayor: "My question would be on the consulting. I know RFPs normally sit within your jurisdiction and awarding. I'm curious. I know I certainly would be interested in – because this is a politicized topic – so Council having at least input on who would be the top candidates and who it would be awarded to. Perhaps some of the wording in the RFP to ensure it encapsulates what we're envisioning. Curious to see what that would look like without stepping on staff's toes."

CAO: "Yes. I agree with you completely in this respect that Council will want input into this process and I will be happy to **bring back the provisions of the RFP for Council to look at** and I would also suggest that a member of Council be on the evaluation team as we're awarding this to ensure that it's aligned with Council's vision on this."

Municipal Act, 2001, S.O. 2001, c. 25

Observations, Conclusions:

Directions The CAO mentions a couple of times, **changing direction**.
*““Option 1 was to **maintain the current direction** and create a working group”*

*“If Council chooses to **go in a different direction (?)** then we do recommend that there be additional community consultation, um, to confirm the direction so that you’re receiving that feedback from the community about the approach.*

*“So **that is the current direction of Council**. So I would suggest that that is option 1. That is on the table, which is continuing with the current direction of Council. You’ve heard some suggestions this evening of what could be incorporated into the work of the working group as well as what could form part of an RFP. Um, that would deliver on that. So, I would suggest to you that a lot of what you heard tonight fits within that framework and doesn’t require a change in direction.”*

The CAO Report 2024-03 included the CAOs definition of what she believed Option #1 consisted of. She described 4 “aspects” that would be delegated to a consulting firm. Her description places a huge amount of power on the consultant to describe and define all the actions of the working group of representatives from Wilmot. (CAO 2024-03, page 4 of 8) It is possible to foresee that the working group could potentially become “go-fors” complying with, *“**This firm would take the lead in shaping the work and providing guidance on the following aspects.**”*

With this stipulation, it is hard to believe that this would not be another top-down process. The clause in the July 5th motion states that the role of the working group is, *“...to **discuss, develop and suggest plans for the implementation of next steps...**”* This means, to this English speaker, that it is the working group members, not the consultant nor CAO, that creates the plan for action to recommend to the Council for later implementation.

*I would suggest that the **Council will want to ensure that the RFP distributed for consultant applicants ensures that it is clear that this review of the decision-making process of the PMP project is driven by the working group, NOT by the CAOs office nor the consultant. To do otherwise would be another top-down imposition of the process onto citizens hidden behind a veneer of “citizen-driven” participation.***

Timing On page 7 of the CAO Report 2024-03, it describes Option #1.

Municipal Act, 2001, S.O. 2001, c. 25

“Maintain current direction and create a Working Group of Individuals and Communities in Wilmot following completion of the Strategic Plan development.”

Motion: HOWEVER: The motion that was passed by the Council on March 25, 2024, defined Option #1 DIFFERENTLY!!! It was passed with this wording:
“Maintain Current Direction and Create a Working Group Comprised of a Balanced Representation of the Individuals and Communities within Wilmot Township.”

NOTE: The motion passed makes no mention of, nor requires that the working group’s creation, nor that its activities be delayed until after the strategic plan.

The CAOs report to the Council on March 25th appears to assume that the strategic planning would go first. That is not what the Council directed.

THE CAOs ‘STAGING’ OF A STRATEGIC PLANNING PROCESS BEFORE THE RESTART OF THE DECISION-MAKING PROCESS OF THE PMP PROJECT IS IN REVERSE ORDER, I BELIEVE.

Background Council tasked the CAO to bring a report to Council on March 25th, to address a potential option #2. This report was to address an option **for a restart of the decision-making process regarding the PMP project**. The 3 options had nothing to do with a strategic planning process.

However, this report ranged off-topic to include a strategic planning process. **I believe that this comingling of different issues confused Councillors and viewers.**

A strategic planning process is usually an “internal” administrative process. A consultant may work internally, with the officers and staff of a corporation, not its customers. The CAO appears to have usurped the ‘public consultation’ process by inserting into it a strategic planning process (**which should have been completed in mid-2023**) ahead of addressing the fundamental issue which is the decision-making around the PMP project. **As a result, it appears that the CAO and her assistant were and still are researching consultants and experts. The first research would have occurred before the hiring of Linton Consulting to conduct the strategic planning public consultation. Linton has already been hired and is supposedly at work. Secondly, on March 25th the CAO said, “The learning that we are doing right now is very valuable in developing some knowledge and best practices on how to engage the community on these issues.” which indicates that she and her assistant are still learning about how to conduct public consultations, and this learning appears to be necessary to direct in her writing an RFP and hiring a consultant/expert for the PMP project. On**

Municipal Act, 2001, S.O. 2001, c. 25

the surface, this does not appear to be logically consistent. 1) Learning must have been essential in writing an RFP and choosing a consultant to perform the strategic planning consultations > Linton Consulting was contracted. 2) Why is new learning needed in preparation for writing an RFP to perform the same public consultation process, but for a separate PMP project?

Strategic planning, and the creation of a working group to address the PMP project through public consultation (Option #1) are entirely separate tasks.

The CAO had already started the process of strategic planning by hiring a consulting firm, Linton Consulting, to provide advice and direction of how to start a community consultation process. **The process of community consultation on strategic planning has already begun.**

She has attached this “*community engagement process*” to what I believe is her priority - which is strategic planning. Her ‘down-the-road’ concern is the actual decision-making process and a restart of the process regarding the PMP project. Her rationale for “staging” these processes is an assumption that visioning and valuing must be established first, as a base upon which to build a PMP consultation process. I believe this is a premature assumption. **People have a multitude of values and visions, depending on the issue at hand – different issue > different goal or ‘vision’ based on separate values they hold. To assume that one described vision, in a strategic planning report, applies in all situations is false. As part of the consultant/working group community engagement/consultation process, there will probably be a ‘perfunctory’ discussion at the beginning of the consultations around values, in the context of the PMP project. A strategic planning process is NOT a requirement preceding the PMP project consultations. I believe it is an unnecessary delay and this a waste of time, probably causing an increase in citizens’ frustrations around the process of addressing this issue.**

The CAO wants to finish up this strategic planning process and NOT include the PMP in this part of the consultation.

There is NOT a working group as part of the strategic planning process.

After the strategic planning is all completed, then she wants to start the working group process of consultation to address the PMP issue.

From an administrator's/management point of view, this may appear to make sense. Do one thing using the resources of in-house personnel available to you. Then, move on to another thing. OK But I believe this sequence does not align with the priority interest of the citizens. Do the strategic planning in-house **last. Do the community engagement consultation to restart the decision-making process of the PMP project **FIRST**.**

Municipal Act, 2001, S.O. 2001, c. 25

NOTE: The federal grant terminates in June (subject to an expeditious application to extend it).

HOW DOES WILMOT COMPLETE A STRATEGIC PLANNING CONSULTATION AT THE SAME TIME AS HIRING A PMP CONSULTANT AND PRIOR TO FORMING A WORKING GROUP AND DOING A CONSULTATION RE. PMP?

ANSWER? USE THE SAME CONSULTANT (LINTON) TO DO BOTH?

OPINION: The CAO appears to want to be in control of the community engagement process, not a “working group” of citizens as was directed in the July 5th 2021 motion.

This strategy of already hiring her preferred consultant and initiating community consultations on a “red-herring” task has usurped the PMP task of the working group, i.e., to prepare a report on how to consult and engage the public.

The Mayor (Council) needs to direct the CAOs office to:

- 1) Put the visioning, mission statement, strategic planning process on “hold”. The time for creating a strategic plan was by July 2023. Its time has passed. Do nothing more regarding strategic planning community consultations until AFTER the PMP process has been completed. Wilmot citizens I believe do not care much about visioning, mission statements and strategic plans to direct the Council’s work plans. It cares about the decision-making process of the PMP project. **The issue is the restart of the decision-making process of the PMP.** It is NOT some administrative “busy-being-busy” strategic plan.
- 2) Submit to Council a list of all “consultants/experts” it has consulted (names, topic consulted on, potential tasks to be performed for the Township – for two issues: the strategic plan considerations, AND the PMP investigations so far).
- 3) Provide the Council with the RFP distributed that resulted in the contract awarded to Linton Consultants describing the tasks it is to perform for the Township with timelines.
- 4) Solicit additional consultants and provide a comprehensive list of potential consultants to Council for review and input re. the PMP project.
- 5) Provide a DRAFT version of an RFP for the PMP working group, consultation process and ensure that all potential tasks a consultant would have to be capable of performing are described in the RFP, and direct applicants to describe how they would execute the tasks. A consultant must have the capacity (size of work force) and skills and technology to be able to create statistically valid questionnaires and surveys and be able to tabulate statistically valid results, compile oral and written submissions from Wilmot citizens, execute the logistics of public meetings in 6 community centres including security, etc.

Municipal Act, 2001, S.O. 2001, c. 25

It is my opinion that the Mayor and Council have made a strategic leadership error in not controlling the CAO's ability to unilaterally award a contract to a consultant firm (Linton) that will now probably be in control (along with the CAO) of all future actions concerning: strategic plans, goal setting, information sharing, consultation methods, and probably of the outcomes of any issue and decisions dumped into Council's lap.

Because the CAO hired the "strategic planning" consultant, and the consultant wants to be hired for the next steps in "Wilmot's Walk Through History" project it will do whatever the CAO nudges it toward to get the next contract. **[Linton's web site: "*We build long-lasting business relationships.*"**

It will be the CAO calling the leadership shots, not the Council. The CAO has "responsibility deniability" and the Council gets the accountability consequences = BLAME.

A Council must be constantly vigilant that it is constantly aware, and constantly informed before – not after a decision. It is the Council's legal duty to perform its supervisory duties – ALWAYS.

OPINIONS 1) The CAO and staff act at the will and direction of the Council and the CEO – the Mayor.

The Mayor as CEO, and Council, do not ask permission to be actively involved in tasks assigned to its staff.

When the Mayor wants to be involved, they will **tell** the CAO how and when they want to be involved. The CAO does not take any actions, in these intense situations, until given authorization by the Council.

2) The Mayor should ensure a "common purpose" with their Councillors through their own "visioning process". As the CEO, the Mayor needs, at the beginning of the term of office, or at the first opportunity now, to hold a retreat with Councillors to identify key items of each Council member:

+ reasons for running for office

+ goals to achieve for their ward and Township residents (short and long-term)

+ personal goals

+ how long do they plan to stay on the Council

+ if one term, then the Council had better start a ward succession plan

3) The Mayor needs to decide whether Council will be a managers, busy-being-busy, or leaders. Filling potholes, stop signs, easements, minor variances are for management – CAO's office direction. Developing strategies to move the Township toward long-term goals is the OMA responsibility of the leadership team – Mayor as CEO & Council as Board of Directors. Councillors must decide how they fulfill their role – manage or lead.

Municipal Act, 2001, S.O. 2001, c. 25

4) If the Mayor chooses to act as a long-term leader with defined goals and timelines, then there needs to be a consensus that they (Mayor and Councillors) need to act in cohesion:

- + Council is the Board of Directors providing direction.
- + The CAO and staff provide counsel and professional advice ONLY.
- + The CAO and staff do not act without authorization. The Council will, as is the case of the “decision-making process” tell the CAO clearly what to do.
- + Some issues are not controversial and “all-hands-on-deck” watching over shoulders is not required. It is the responsibility of the Mayor to determine key issues, coordinate with Councillors, and make staff clearly aware of their authorized limits to act.

Municipal Act, 2001, S.O. 2001, c. 25

SUMMARY

The following observations, conclusions and opinions are based on what the CAO has said at Council – see script above.

- 1) The CAO wants to implement a “strategic planning” process BEFORE addressing the PMP project. [The CAO is telling Council that its priority should be strategic planning and the PMP can wait until ...?]
- 2) The strategic planning process addresses visioning, mission statements, and values leading to a goal which is unspecified in public comments by the CAO. [Strategic plans have traditionally addressed how a group sets its goals, prioritizes its tasks, how it allocates personnel and resources and sets timelines with observable, measurable outcomes. This process should have been completed by mid 2023 and is now a waste of resources. National reconciliation does not result from a strategic planning process nor a PMP restart process.]
- 3) The CAO has already hired **Linton Consulting** to drive that process of community engagement including focus groups consultations. Consultations begin in April/have already begun.
- 4) There is no indication that the working group will play any part in this process as it is not dealing with the PMP project.
- 5) The CAO and the strategic initiatives mgr. (Miss Kell) have already started consulting “experts” and other communities about best practices to approaching the PMP project and have been reviewing “consultants”. [The CAO has not named who she deems “experts” or potential consultants. She has indicated that she is seeking advice as to what consultants want in an RFP. The potential consultants are setting the scope, mandate and probable terms to be written into the RFP. **Opinion:** It’s like asking the foxes to describe how they want you to let them into the henhouse. **The council needs to set the scope, mandate and terms for this particular, highly charged RFP.** Any consultant needs to have the “capacity” (size and skills and technology) to not just plan the logistics of conducting meetings with breakout or focus groups in 6 community centres, but also the skills to design **VALID** surveys, questionnaires and the technical ability to compile and interpret the statistical validity of the data, but also able to solicit, receive, document and compile a permanent record of written submissions which would form an “appendix” to a report.]
- 6) The federal government grant expires in June (with the potential for a minor extension). The CAO is suggesting that a consultant be hired (and she’s been doing the groundwork – see #4 above for concerns – and ‘needs to get the RFP out quickly’. She says she’d be “happy to bring back the provisions of the RFP for Council to look at”. [“look at” is not acceptable. **Council needs to drive the process of writing and distributing as well as evaluating responses of the RFP.** The council approves the contractor and its contract terms. This is too sensitive to be given away to the CAO with the risk of blowback onto Councillors.]
- 7) The only way the CAO can get in under the federal grant timelines is **to use the same consultant, a father & daughter business – Linton, for the strategic planning and the PMP decision-making process** using a working group of representative citizens and communities within Wilmot. [Even then, the working group will have already been told how to jump, where to jump, and how high by the CAO and consultant – unless Council does get more deeply involved. Council cannot pass this off to a working group to be accountable for because Council is responsible for supervising and monitoring all Township affairs and thus accountable to the public for any success or failure. In my

Municipal Act, 2001, S.O. 2001, c. 25

opinion, this will not be as easy as approving a stop sign. Council will need to get even more deeply involved in this process from start to finish.]

- 8) The timeline to comply with the federal grant conditions do not align with the CAOs plan to complete the visioning strategic plan before starting to create and implement a working group. [I suggest that the Wilmot public does not care 2¢ for any visioning and strategic planning. I suggest that the Wilmot public wants Council to address the issue at hand which is, "The previous Council changed its mind at the last minute and made arbitrary decisions using a flawed process of consultation. The issue, the question, that needs to be managed "at the end of the day", is, "Does Wilmot dispose of the statues, why and how, OR, does Wilmot display the statues, why and how?" The Wilmot public will only get more upset when it discovers that this "strategic planning" consultation is not about their issue, but rather is a make-work task which obfuscates, denies their priorities, delays public input and wastes their time. Using the CAOs sequence the public will be more frustrated, and will not participate in the real issue because they do not trust a process which is driven down upon them from the top – the CAOs office. BUT, Councillors will get the blame and all that entails. The strategic planning is a red herring. POSTPONE IT INDEFINITELY UNTIL AFTER ALL PMP CONSULTATIONS ARE COMPLETED AND A DECISION MADE – DISPOSE OR DISPLAY!]
- 9) The CAO made a point of reading the July 5, 2021 motion to Council. She highlighted that this Council must act within the parameters set by the previous Council unless it changes direction, in an unspecified manner. She emphasized this need for compliance with the previous Council including the point "***THAT staff be directed to report back to Council with an implementation plan for the incorporation of the remaining recommendations from the First Peoples Group, including,....***" [The CAO has not indicated what "*remaining recommendations*" she may parachute into an RFP or insert during the design stage with the consultant hired. PERSONAL OPINION: It appears to me that the CAO does not want to manage (with Council) a consultation process that leads to a clear answer to the question which might include DISPLAY THE STATUES AND HERE'S WHY AND HOW that may result. I sense that the CAO is "reading/interpreting/opinionating" that the First Peoples Group has already told Council to dump the statues and thus the statues being displayed is really a dead issue. The rationale for inserting a strategic planning red herring is to distract attention from the real issue right now (fix the decision-making process and do a restart about the whole PMP project) and focus on the 'touchy-feely', emotion-driven 'reconciliation of settlers to Indigenous Peoples concerns' which, in my opinion, is a national task to resolve. Wilmot needs to keep to its knitting and focus on what it can influence and control – not change attitudes and behaviours of all Wilmot citizens resulting from generations of socialization.]

10)

May 6, 2024

Good evening Mayor, Councillors, Staff, Wilmot Citizen Viewers

I'm here to supplement some Correspondence, appearing on the agenda as Item _____. The correspondence addresses items arising out of staff reports submitted to the Council. The items are the need to change the decision-making process used by the Council and staff regarding the rare issues of significant concern, and well as the decision-making process around the Prime Ministers Path project specifically.

The staff report, CAO-2024-03, was publicly presented to the Council on February 26, 2024. On March 25, 2024, Report CAO-2024-04 was presented and discussed and the Council chose Option #1.

Option #1 was, "*Maintain Current Direction* and Create a Working Group Comprised of a Balanced Representation of the Individuals and Communities within Wilmot Township."

The March 25th verbal presentation to the Council included the statement that the CAO office intended to hire a consultant to lead a Strategic Planning process that may or may not include the PMP project. Subsequently, it was acknowledged that, in fact, a firm, Linton Consulting, had already been awarded a contract to conduct a Strategic Planning process, and in fact that firm had already started its consultations with staff and Council members, and was imminently going to progress to wide public consultation meetings throughout the Wilmot community.

The presentation also included a couple of times, the statement, "*If Council chooses to change direction, then....*". The implication appeared to be if option #1 was not chosen, then the July 5, 2021 motion by the previous Council would have to be rescinded and replaced with a new direction. The statement was made that option #1 was the best option of the 3 presented, as it would include a working group of citizens. Because the working group was confirmed as being the driver of the revised process, the Council voted to accept option #1.

CAO Report-2024-03 and CAO Report-2024-06, both include a project timeline. The wording in the Report CAO-2024-06 (April 8, 2024) was this:

*“The proposed timeline will stage the work **in conjunction with** the Township’s strategic planning process, as follows;*

- *March to August 2024 – Undertake strategic planning process to develop a vision and goals for the community, based on robust community engagement.*
- *April 12 – RFP drafted*
- *April 15 to 19 – Draft RFP reviewed by Team*
- *April 22 – RFP posted on BidsandTenders.ca*
- *May 3 – RFP closes*
- *May 10 – RFP awarded*
- *End of May – Consultant to submit Working Group framework and engagement plan including proposed timelines for the creation of the working group and proposed work plan.*

I tried to imagine how this would be operationalized – put into practice. I reviewed the information available in the presentations:

1. An RFP had been written, and distributed, and a contract was awarded for a strategic planning process.
2. The contract was awarded to Linton Consulting Services Inc. A Google search indicated that Linton Consulting is a father-and-daughter organization based in Elora. Its website contains the statement, *“We build long-lasting business relationships. A key measure of success for us is **being asked by our clients to stick around and do more work for them.**”*
3. The Reports CAO-2024-03 and CAO-2024-06 both indicated that an RFP will be written, distributed and awarded for the PMP project.
4. It was noted that Report CAO-2024-04, for consistency, repeated previously presented wording of option #1 as follows: *“Maintain current direction and create a working Group of Individuals and Communities in Wilmot **following completion of the Strategic Plan development.**”* The rationale presented by staff for “staging” the two projects separately was that Wilmot has a small staff, and doing both at the same time would be a task too large.
5. Then, in Report CAO-2024-06, the proposed timeline for the PMP project was to. *“...stage the work **in conjunction with** the Township’s strategic planning process.”* The phrase, **“...in conjunction with” means the two issues will be done in combination with each other. Both will implemented at the same time and are done together.** There was no explanation for why a task which was

described as being too large for staff to manage, and had to be done sequentially, was now manageable and needed to be done simultaneously – “*In conjunction with*” each other.

6. The Council’s members have variously indicated that they want, reflecting public input, to have the decision-making and PMP project restarted, a redo, start over from the beginning. This process is recognized as necessarily being a completely separate process from any strategic planning process.
7. The staff’s proposed timeline means there will be two separate projects being implemented at the same time. The public will be invited to participate in two entirely different processes of consultation at the same time. A reasonable Wilmot citizen might conclude that there appear to be only two ways of executing these two processes.
 - A) **Execute both consultation processes at the same time but separately.** In practice, this could mean that one night of the week citizens of Wilmot go to their nearby community centre to be consulted robustly about developing a strategic plan for Wilmot Township. Then, potentially, they would be invited another night that week to attend their nearby community centre to be consulted robustly about the decision-making process and the fate of the statues and the PMP project. However, remembering that the CAOs original rationale for describing the timelines for the two projects needed to be sequential – one completed, then 2nd started – was an incapacity of a small staff complement, this does not make sense logically. Why was staff previously incapable of performing two tasks simultaneously, but now have the capacity? Thus, it may be logically concluded that this is not the staging that will be implemented. They will not be done at the same time and separately. That leads to strategy two.
 - B) **Execute both consultation processes at the same time, AND together (in conjunction with each other).**
8. The CAO report indicated that staff had been meeting with and getting suggestions and direction from various, unnamed “experts” and consultants about “best practices” for how to proceed in a PMP project consultation process and what to specify as the contents of an RFP for the PMP project community consultation process.
9. The RFP for the PMP project would be then distributed. I then wondered, “Who were these “experts” and “consultants” who had participated in the process leading to the writing of this RFP? Were these same “experts” and consultants potentially going to be on the

“BidsandTenders.ca” list? Were those who had inside, background information about the RFP then going to be potential bidders? It reminded me of a lesson my Scottish grandmother, taught me. “If you’re losing chickens from the henhouse, don’t get security advice from the fox, badger or weasel.”

10. The information available leads me to tentatively conclude that the only way to operationalize these two processes – strategic plan development and PMP decision-making restart simultaneously– was to fold them both TOGETHER. This process, as described, will not implement a restart of the PMP project which could result in a different fate for the PMP project at all. This is a visioning, mission statement, and strategic planning process with PMP painted on it in lipstick.
11. If both tasks – strategic plan development and determining the final resting place for the statues – were to be done together, then why distribute two RFPs? The most cost-effective, and most effective staff-time utilization option appears to be that the same consultant will conduct both consultation processes. Remember Linton’s promotional material, *“A key measure of success for us is being asked by our clients to stick around and do more work with them.”*
12. This hypothesis is supported by the statements made by the CAO, *“If the Council chooses to go in a different direction”* (than that described in the July 5, 2021 motion). The option #1 states, ***“Maintain the current direction...”***. I’m guessing that the Council and, I admit I too, maybe assumed that option #1 consisted of a working group leading the way and then reporting back to the Council with a report describing a process to be used to implement a robust community consultation on the PMP project that would answer a simple question. “Why and how do we dispose of the statues and the educational materials already prepared for the PMP project?” OR “Why and how do we display the statues and implement the educational materials to support them?” **WRONG!**
13. The CAO made it a point to re-read the July 5, 2021 motion to the Council. “THAT staff arrange for the immediate removal and temporary storage of the four remaining statues on the Prime Ministers Path and **discontinue any future expansion or investment in the Prime Ministers Path as it exists today.**” and “THAT staff be directed to report back to Council with an implementation plan for the incorporation of the remaining recommendations from the First Peoples Group...”. That appears to be the meaning of the CAOs words, *“Maintain the current direction...”*

14. Given all the information as presented in various reports from the CAO, it may be reasonably concluded that: 1) There will be no further expansion of the PMP project as it exists today. 2) There will be no further investment in the PMP as it exists today. 3) The working group will be deciding how to start, *“Engaging with the community on the permanent home for the Prime Ministers Path statues...”* [Report CAO-2024-04, page 4 of 4.] 4) **One question only: “How do we dispose of the statues?”** No statues, no PMP educational project.
15. At this point, I came to the personal opinion that this management-created plan was a sham. (my opinion word.) Sham means, “A thing that is not what it is purported to be.” It was not what I thought it was purported to be. I was wrong that there were two options for the statues and that the community would make its recommendations. I was wrong because I didn’t read between the lines. I then realized that the wording in the CAO reports means exactly what it states. It’s not readily recognized or transparent what these reports all add up to BUT the intentions in the CAO reports are exactly correct in the wording that has been very carefully crafted. I suggest that possibly the Council members and I, and probably those citizens watching the YouTube videos of Council meetings, and reading the agendas and minutes have also made inaccurate assumptions and conclusions. Maybe we have seen what we wanted to see. Maybe we believed that there would be robust, widespread community consultation on a **restart**. We thought that maybe all Wilmot citizens who wanted to could participate in a legitimate process of information sharing, suggestion making, consensus building, participating in mutual sensitivity and understanding evolution, and recommending an action decision to the Council. **WRONG!**
16. The way this process is described this is going to be another top-down fiasco which will not provide an opportunity to consider two options – to **dispose of or to display** the statues with an already begun educational component. This process will only consider how to find “the permanent home for the PMP statues”. The July 5, 2021 motion, which is the “direction” that the CAO keeps referring to, states that the “permanent home for the PMP statues” will NOT be a display of some sort. They’re all in secret storage now, and the only decision will be where to dispose of them. No future investment, no expansion. NO potential display of statues as an option.
17. The folding of the strategic plan development into the PMP project “permanent home” process is, as I stated in the correspondence, a

red-herring which will only obfuscate and detract from the original reason for this issue being returned for Council to address. Injecting a strategic plan process just leads us down a rabbit hole. The original issue was: a lack of appropriate public consultation, a consulting group which used a flawed process and was widely alleged to have a biased perspective before it started, a Council which reacted prematurely in an atmosphere of highly charged emotion stimulated by **one group's historic concerns**, and a decision that appeared to ignore and did not reflect the wishes of a majority of Wilmot citizens.

This issue is NOT JUST an Indigenous people issue. It could be equally proposed that numerous other identifiable groups could have, at any random time, stimulated a highly charged emotional crisis such as that which flabbergasted the previous Council. The PMP project was intended to display all of Canada's Prime Ministers throughout all of our history. Each statue was designed to represent an individual era within that journey through history. Sir John A. Macdonald was only one era. There were eras before Sir John A. There were and will continue to be eras after Macdonald. Maybe the previous Council could have hired a consultant group consisting of Chinese, or Indians from India, or Asians, or Jews, or Sikhs, or Muslims, or Hindus, or Irish Fenians, or etc. Does anyone remember the "Head tax and Chinese Immigration Act of 1923", or the "Indian Immigration and Continuous Journey Regulation of 1908" which turned around a ship and sent its immigrants back to India? Any of these groups could have thrown coloured paint onto the statue representing that era in Canada's history. But they didn't. They didn't rise up, and thus they did not throw paint, toss their garbage under the bushes or leave behind wilted banners pounded into the Township's grounds. Picking that consultant was a biased decision in that it gave preference to just one identifiable group with historical issues, and I suggest that we need to learn about and learn from many others through 'Wilmots' Walk Through History'.

18. I invite Councillors to count up, in their memories, the total of how many citizens they were in contact with during the 2022 election campaign who complained about the wording of the Township's visioning statement, or the mission statement, or took particular issue with one of the objectives in the existing Strategic Plan? How many citizens have you heard from since who have major issues with the existing strategic Plan?
19. The Corporation of the Township of Wilmot has an existing roadmap, an existing strategic plan. You can see the 2 statements posted on

the wall in the foyer outside these chambers. That display cost probably several hundred dollars to manufacture and mount on the wall. Now, almost halfway through this Council's journey through its mandate, the staff is recommending that we pull over to the side of the road, sit around and wait while we create a new map of where we're going. We already know. We have a strategic plan. In fact, staff has included on page 4 of Report CAO-2024-04 a full paragraph describing how its recommendations are in "Alignment With The Township of Wilmot Strategic Plan". If it fits this issue, it must be still working OK.

20. Implementing a robust community consultation about a new strategic plan development joined together with a PMP consultation of where we're going to dispose of the statues is a **red herring**, it is a distraction and a waste of staff time that is in short supply. It will be a huge confusion to citizen participants about why and what they are really there to do and will result in mass negative feedback to the Council about another top-down, administratively mandated, outside consulted, outside directed experience resulting in further frustration. It is my opinion that this process, as it presently exists, is doomed to fail.

As usual, I have recommendations for the Council to act on:

- Under the leadership of the Corporation's CEO, Mayor Salonen, convene a meeting in CLOSED SESSION, as soon as practical.
- Only 7 persons will be invited to that CLOSED SESSION meeting; the Corporation's Chief Executive Officer, the mayor, the Corporation's Board of Directors, the 5 elected Councillors, and the Clerk whose role will be solely for official record keeping.
- Deliberate on what the voters told you when they did not elect the 3 previous Councillors aspiring to return to Council. Consider what the voters told you were their priority concerns during the last election campaign period and subsequently when evaluating the relative importance of a strategic plan development consultation compared to the voters' expressed need to completely restart the PMP project decision-making process.
- During the agenda item, 'Business Arising From Closed Session', report back in public session with the following motions:

1. NOTICES OF MOTION

xx.x **Councillor (_____) Regarding Prime Ministers Path Project: Next Steps**

Councillor (_____) has given notice to introduce the following motion for consideration on this date:

RECOMMENDATION

WHEREAS Council recognizes the importance of transparency, accountability, and public consultation in municipal governance;

WHEREAS Council recognizes that broad-based community consultation on issues of recognized high public interest, such as the Next Steps regarding the Prime Ministers Path Project, requires a process which is not directed top-down but provides for full Wilmot citizens' participation;

WHEREAS Council recognizes that any confusion about which direction the PMP project is moving toward must be avoided;

WHEREAS Council recognizes that the implications of its present "Maintain the Current Direction..." statement may not be clearly understood by all in Wilmot;

THEREFORE, BE IT RESOLVED that staff is directed to:

- take no further action on community consultations regarding a strategic plan development process with Linton Consulting Inc. until further advised by the Council;
- take no further action regarding the PMP project, including placing a hold on any RFP until further advised by Council as follows;

BE IT FURTHER RESOLVED THAT staff is directed to:

- report to the Council at its next General Meeting, with an implementation timeline for:

- 1) Date for drafting an RFP to hire a consultant to advise the Council and staff on the creation of a working group comprised of a balanced representation of the individuals and communities within Wilmot Township.

This working group will develop and suggest plans for the implementation of the next steps, centred on community cohesion and healing, which will;

- a) describe a process of community engagement and consultation processes which will transform community engagement and consultation processes in Wilmot Township in a way that encourages greater openness, accountability and citizen participation in decision-making, with a REPORT to the Council AND,
 - b) develop and suggest plans for the implementation of next steps centred in community cohesion and healing which will implement the recommended community engagement and consultation processes described above, and as approved by the Council, to answer the question, “Why and how does Wilmot Township dispose of the PMP statues, OR why and how does Wilmot Township display the PMP statues and implement a complimentary educational component that will facilitate and encourage community learning, cohesion and healing”, with a recommendations REPORT to the Council.
- 2) Date for review and approval of the Draft RFP by representative(s) of the Council.
 - 3) Date for posting of the RFP as approved by the Council.
 - 4) Date for the RFP closing.

- 5) Date for the review of all RFP submissions by staff and representative(s) of the Council. Subsequent approval of the contract will be authorized by the Council.
- 6) Date for the consultant to submit the proposed Working Group framework and engagement plan including proposed timelines for creating the working group.
- 7) Date the working group commences its tasks as described in i) a) and b) above.

BE IT FINALLY RESOLVED THAT the By-Law No. 2021-35 is rescinded immediately.”

- RECONVENE INTO OPEN SESSION
- BUSINESS ARISING FROM CLOSED SESSION:
 - Introduce the above NOTICE OF MOTION
 - Adjourn.
- Ensure that staff does not take any interim actions as this notice is not yet legally binding and there may be a temptation to proceed anyway. The Mayor should probably put it in writing to the CAO as a directive.
- Write a press release.
- The Mayor will serve as the spokesperson with the press.
- A press release should be released, its contents will be as directed and pre-authorized by the Council.
- The local press should be informed that a Notice of Motion addressing a significant Wilmot Township issue has been introduced by the Council, and the Press Release distributed.
- **Councillors should be prepared to provide a comprehensive rationale for the Motion**, including, for examples:

- the 2022 election process gave a message to the present Council. Voter input and expressed strong concerns about a decision that appeared to lack adequate, accurate public input,
- the present wording of option #1 requires that the Council “*Maintain the present direction*”, that is the direction given by the previous Council to 1) terminate the agreement with Createscape Waterloo, 2) remove and store the statues, 3) to discontinue any further expansion in the PMP project, 4) to discontinue any further investment in the PMP project.
- the Council does not conclude that that option represents the wishes of the Wilmot voters to have their say, right from the beginning
- the Council believes that it is through a comprehensive community consultation process, led by a working group of representative Wilmot citizens, and supported by a contracted consulting firm, that all Wilmot citizens who choose to participate in a broad-based consultation process, must and will have an opportunity to provide their reasons for why and how the statues should be **either** disposed of or displayed with an educational component in some manner.
- the Council has heard that Wilmot citizens want a restart of this decision-making process regarding the PMP project
- the existing motion, option #1 does not provide for 2 choices by Wilmot citizens, it only provides direction to consult on how to find a “home” where the statues can be disposed of
- the Council believes that it is the citizens of Wilmot who must provide the information and direction upon which the Council will eventually make its decision, and decision to either dispose or display the statues, and how to do either one
- Be prepared for delegations who will speak only on the contents of the Notice of Motion at the next Council meeting.
- Make it clear that this is a Wilmot Township issue and the decision will be made by Wilmot Council using the input from Wilmot citizen.
- Ensure that speakers who are residents of Wilmot are prioritized in speaking order, and non-residents will only be accommodated if the time allotted provides for it. Speakers are not listed in the order in which they register. Potential delegations must provide

their permanent residence address. Wilmot residents go first. Outsiders may or may not get an opportunity.

Personal Addendum:

THIS IS NOT AN INDIGENOUS ISSUE – ONLY

The reaction of some people by vandalizing one statue of a Prime Minister was stimulated by grievances of ONE identifiable group, Indigenous people. They associated a statue with resurrected information about a Canadian government policy that extended over many 'eras'. They "blamed" one statue as a symbol of their grievances. It was probably easier to focus their message on one statue rather than dump paint on all statues of all P.M.s during whose leadership these grievances perpetuated.

"What factual information do we have about our history?" "What knowledge do we have as a result of that probably incomplete and inaccurate information?" "How does that incomplete knowledge result in making inaccurate conclusions about our present?" "How do we change our bag of information, our knowledge of events in a broader perspective about all that information, and how do we discuss our different perspectives before coming to conclusions and designing plans of action so as not to repeat errors of the past?"

Answer: The PMP Project

The PMP project was organized around eras of history; potentially before the 1st PM, and during the 'era' of each PM. A statue served as the attraction/focal point and an educational component to facilitate learning, discussion, and comparisons of "era values". There was the potential for reconciliation with all of our past "grievances". The educational component was to be essential. It was intended to complement and supplement the viewers' experiences. That educational component was in the process of development by Nipissing University and a significant portion of that educational component existed. (Hopefully, it still does.)

There are numerous examples throughout the world's history, and thus in Canada's history of identifiable groups being targeted" or feeling aggrieved about their treatment by fellow citizens.

It should be noted that all “bad” actions that result in “identifiable” individuals or groups feeling “targeted” or “aggrieved” do NOT reflect the views of any particular Prime Minister. Some events DO reflect the personal views of a Prime Minister. There are some events that reflect the views of a particular Prime Minister because they are COMMONLY HELD VIEWS of the Canadian population AT THAT TIME in our history.

We should avoid “cherry-picking” examples of grievous events (as some listed below are) without first putting them into the context of the views of the time they occurred.

This applies to events BEFORE Canada became a “nation” and there were no Prime ministers, as well as after July 1, 1867. We should distinguish between events that are “one-offs” and “patterns” of behaviour. I suggest that individuals Municipalities and the courts can deal with the “one-offs” in a practical manner. Sociologists and psychologists would probably advise that “attitude and behaviour change” in large groups is extremely challenging. I suggest that long-term “patterns” of behaviour require more complicated strategies with significant support resources over long periods of time. We should recognize the difference between things we can influence and the things we can control. I believe the PMP project has the potential to “influence” attitudes and thus behaviours. It will not eliminate racism in Wilmot, and nothing this Council does or does not do (dispose of the statues) will control that.

Some random selections of events in Canada’s history when identifiable individuals or groups were targeted or aggrieved.

P.M. all of the first 13

1848-1960 – Africville was a derelict neighbourhood on the edge of Halifax. It was where escaped African slaves from the US, & their descendants were located. Nearby were relocated railroad tracks, sewage disposal pits, an open dump, with 70 negro families living in deplorable conditions. The city removed them from their homes, moved their belongings in city garbage trucks into the city, paid them \$500 for their houses and declared the end of racism in the city of Halifax.

P.M. J.A. Macdonald
1880 – 1885

15,000 Chinese were brought to B.C. to build the C.P.R. and paid \$1/day to do the most dangerous work with thousands being killed at work.

P.M. John Abbott

1900 - A Chinese head tax of \$500 was placed on immigrants. Gangs riotously attacked Chinese and Japanese neighbourhoods. Chinese were forbidden from voting.

P.M. Robert Borden

1913 Women were forbidden from voting.

P.M. Robert Borden

1914 – Ontario decided that the only language of instruction in its schools would be English. (In opposition to the Canada Act)

P.M. Robert Borden

1915 - During the First World War, many were interned in prison camps near Kapuskasing as perceived enemy aliens: Germans, Ukrainians

1914 - 1920 – Berlin renamed Kitchener, 80,000 “enemy aliens” were forced to report monthly or were interned, (Ukrainians, Germans, Bulgarians, Turks, Croats, Serbs), a further 8,579 were interned in 24 work camps scattered across Canada (1,200 prisoners including 60 women & children were prisoners, held at gunpoint, at Camp Spirit Lake near Amos, Abitibi Region, with 100s of km of forest surrounding them)

P.M. Robert Borden

1919 – Winnipeg General Strike anger based on inability to find work, and blamed recent immigrants for taking away their jobs

P.M. William L.M. King

1938 – Kristallnacht (Broken Glass) in Berlin > Jewish immigrants were refused entry to Canada, raised the amount of capital required to enter Canada to \$15,000, had to prove they were farmers, P.M. King bought all the land around his house to prevent Jews from becoming a neighbour, 907 Jewish immigrants on board the *St. Louis* ship were turned away

P.M. William L.M. King

1941 – WW2 – 1,200 fishing boats belonging to Japanese Canadians were impounded and sold

Jan. 14, 1942 – all the male Japanese Canadians between 18 & 45 were taken to camps in the B.C. interior, intent was to remove all Japanese from B.C. forever

Feb. 26, 1942 – 21,000 Japanese Canadians were allowed 1 suitcase each and “taken to livestock barns, photographed, finger-printed, given ID numbers” and after months of being herded into confinement in Vancouver were put on trains and relocated with families split apart, some to B.C. interior, others to Manitoba and Alberta to work on farms.

Jan. 19, 1943 – Fed. Gov’t. passed a law authorizing the sale of all seized Japanese properties without their consent.

P.M. Louis St. Laurent

1949 – the gov’t. removed the prohibition against Japanese-Canadians settling in B.C.

P.M. Lester B. Pearson & P. Trudeau

1967 & 1978 – immigration laws were revised to remove most of the racist barriers to immigration > large inflow of East Indians, West Indians, Portuguese, Greeks, and Italians > *racist reactions* to Sikh beards, turbans, saris > RCMP permitted Sikhs to wear turbans

P.M. Justin Trudeau

June 6, 2021 – the Afzaal family of 5 was walking on a sidewalk in London, Ont. when they were intentionally run over by a truck. 4 adults were killed and a young boy was orphaned. The Judge said at sentencing, “The offender did not know the victims. He had never met them. He killed them because they were Muslim.”

Etc.

The 2018-2022 Wilmot Council’s reaction was myopic. It associated this grievance targeted at one past Prime Minister with all Prime Ministers, all their statues, and the entire Prime Ministers Path project.

The Council’s choice was to acquire some “outside” advice and hired a consultant. I believe that their choice of consultant was prejudiced by the fact that the identifiable group that acted out to attract the world’s attention to their grievances was “Indigenous”. The previous Council did not do its “due diligence” in analyzing the fundamental nature of concern. The Council jumped prematurely to the conclusion that the issue was “Indigenous”. I

allege that the issue was NOT INDIGENOUS ONLY. I suggest that the accurate issue is: “A lot of ‘bad’ stuff has happened to a lot of identifiable individuals and groups before and after July 1, 1867, and it is NOT JUST an Indigenous issue.”

Hiring an Indigenous consultant was prejudiced in that the Council assumed it was ONLY an Indigenous issue. When they hired a consultant, I suggest that a myopic Council did not, or maybe cynically did anticipate the result. At least 3 of the previous Councillors suddenly reversed their long-held positions becoming vociferous advocates focused on the Indigenous aspect of a much larger issue, ignored the statistical input from delegates to Council, and had their written comments prepared before any delegations and vote on the issue.

The public identified this flaw in the decision-making process and the election results directed the new Council to **restart** this decision-making process by consulting with them before making a decision about the statues and the entire project with an educational component. They spoke clearly that they wanted a “do-over”, not a “maintain the direction” process. Option #1 as it exists is NOT a “do-over”, it is a “maintain the direction” which is to get rid of the statues because the July 5, 2021 “direction” mandates that everything else is a fait accompli > no expansion, no further investment = the PMP project is dead. Option #1 is a fiasco!

How do we learn, discuss a path forward and reconcile our understandings maybe resulting in some larger degree of cohesion than presently exists in Wilmot? How can we “influence” a potential change in attitudes?

See pages 7 – 11

Thank you for your interest.

Barry Wolfe



Administration Centre: 400 Clyde Road, P.O. Box 729 Cambridge, ON N1R 5W6

Phone: 519-621-2761 Toll free: 1-866-900-4722 Fax: 519-621-4844 www.grandriver.ca

April 29, 2024

Office of the Mayor & Council
Township of Wilmot

By email: clerks@wilmot.ca

Dear Mayor/Chief and Council,

Re: Grand River Conservation Authority's Watershed-based Resource Management Strategy – Consultation Period

The Grand River Conservation Authority (GRCA) manages water and other natural resources on behalf of 38 municipalities and about one million residents of the Grand River watershed. The GRCA is a partnership of watershed municipalities and provides an avenue to work together, addressing environmental issues and opportunities that serve to benefit the entire Grand River watershed.

Under the *Conservation Authorities Act*, each Conservation Authority in Ontario is required to prepare a Watershed-based Resource Management Strategy (Strategy). The goal of the Strategy is to ensure that the GRCA's programs and services respond to watershed issues and reflect the organization's mandate under the *Conservation Authorities Act* and municipal Memorandums of Understanding for programs and services.

The GRCA has prepared a draft Strategy and is inviting municipalities, the Six Nations of the Grand River, the Mississaugas of the Credit First Nation, and the public to review and comment on the Strategy.

The draft Strategy is available on the GRCA's website (www.grandriver.ca/resourcestrategy) and comments may be submitted until June 7, 2024. A public information session on the draft Strategy will be held by webinar in May and will be advertised on the GRCA's website and social media. Presentations to councils or staff are available upon request.

Inquiries regarding the Strategy can be directed to Janet Ivey, Manager of Water Resources at Email: jivey@grandriver.ca or Tel: 519-621-2763 ext. 2128.

Yours very truly,

A solid black rectangular box used to redact the signature of Chris White.

Chris White, Chair



Community Services *Staff Report*

REPORT NO: CS-2024-08

TO: Council

SUBMITTED BY: Chris Catania, Director of Community Services

PREPARED BY: Manuela O'Krafka, Manager of Community Services

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: May 6, 2024

SUBJECT: Baden Firefighters Association Request for Event to be Deemed Municipally Significant

RECOMMENDATION:

THAT Report CS-2024-08 be received for information.

THAT Council designate the Baden Firefighters Association Hose Monkey Ball Tournament and Concert held at Sir Adam Beck Park on June 21 and 22, 2024 a Municipally Significant Event.

SUMMARY:

This report outlines a request to Council for the Baden Firefighters Association Hose Monkey Ball Tournament and Concert be deemed a Municipally Significant Event, in order to obtain a Special Occasion Permit (SOP) from the Alcohol and Gaming Commission of Ontario (AGCO).

An event of municipal significance requires a designation by the municipality in which the event will take place. Special Occasion Permit applications for a municipally significant public event must be accompanied by either a municipal resolution or a letter from a delegated municipal official designating the event as municipally significant.

BACKGROUND:

To host a licensed event that is open to the public, the Alcohol and Gaming Commission of Ontario (AGCO) requires that the event be designated “of significance and/or to raise funds for charitable purposes and objects that benefit the public-at-large”. As such, Special Occasion Permits for public events are only issued to:

- Registered charities
- Non-profit organizations whose object is to promote charitable, educational, religious or community objects
- Events of municipal, provincial, national or international significance
- Tailgate events are public events that are held in connection with, and in proximity to, a live sporting event and where attendees may bring their own liquor (BYOB) for consumption at the event

REPORT:

The Baden Firefighters Association has been hosting the annual Hose Monkey tournament since 2007. A new requirement for this year’s event by the AGCO is that the event be deemed as municipally significant in order to receive a Special Occasion Permit. In compliance with requirements to obtain a Special Occasion Permit, the event organizers have already informed the following of their intentions:

- Public Health
- Waterloo Regional Police
- Wilmot Fire
- EMS
- Chief Building Official

In addition, a Friends and Neighbours letter has been circulated to notify the area residents of the event.

The event organizers have hired security for the entire duration of the event for crowd control and any other issues that may arise. Additionally, they are offering to pay for transportation home for anyone who may require it.

The statistics described in Attachment 2 indicate the reasons why staff recommend that this event be designated by Council as a Municipally Significant Event.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Quality of Life: The Quality of Life goal and strategy of Accessibility and Inclusivity are intended to ensure all members of the community have fair and equal access to community events. This also addresses the strategy of Health and Wellbeing by providing leisure opportunities for all residents.

Community Engagement: The Community Engagement goal includes strategies for Belonging, Community Events and Support for Community Groups.

FINANCIAL CONSIDERATIONS:

There are no financial considerations related to deeming an event Municipally Significant.

ATTACHMENTS:

Attachment 1 – Baden Firefighters Township of Wilmot Letter 2024

Attachment 2 – BFFA Statistics



BADEN FIRE FIGHTER'S ASSOCIATION

99 Foundry Street, Baden, ON N3A 2P9

Attention: Township of Wilmot

February 14, 2024

As per the requirements of The Alcohol and Gaming Commission of Ontario, I am writing to inform your organization of the fundraising event, to be held by the Baden Firefighters Association.

On June 21st and June 22nd of the year 2024, our Association is planning on hosting a fundraising Co-Ed Slo-Pitch Baseball Tournament as well as an open air concert. The concert portions of the event will be held on the Friday night, featuring a Live DJ from CM Entertainment starting at approximately 7:30pm and concluding at 11:30pm. Saturday's concert will be featuring My Cousin Otis and The Almost Hip starting at approximately 5pm Saturday and concluding Sunday at 12 am. The Baseball Tournament portion will commence Friday evening at 6pm and conclude Friday at 11pm. On Saturday, we will start the Baseball Tournament play at 8am and conclude by 8pm

The event is to take place at Sir Adam Beck Park, located on Snyder's Rd. in Baden Ontario. We have also hired event security – Tresgard Security & Protection Inc. for both concert dates and times.

If there are any questions, or comments please feel free to contact either of us at the following phone numbers. Kevin Shantz [REDACTED] or Hunter Tucker [REDACTED].

Sincerely,

Kevin Shantz and Hunter Tucker Committee Chairs

[REDACTED]
badenhosemonkeyball@gmail.com





BADEN FIRE FIGHTER'S ASSOCIATION

99 Foundry Street, Baden, ON N3A 2P9

Baden Hose Monkey Ball Tournament and Concert Statistics

- In the past 4 years that this event has run, we have raised over \$58,550.00 in funding.
- This funding has purchased life saving rescue equipment such as:
 - Mule single wheel rescue device (for narrow alterain rescues)
 - Heavy Duty Potable Cordless Drills, Saws and Grinders
 - Portable Battery Powered Lighting Units
 - Ergonomic Firefighting Tools
 - Helmet Lights for each association member
 - Advanced battery power windshield cutting saw (auto-extracation)
- These funds also support firefighter longevity:
 - Firefighter spousal apprication nights
 - Firefighter Kids Christmas Event and Gifts
 - Special life event and bereavement support offerings
 - Donations to other local organizations
- This event also raised funds for the Model T (1926 Fire Apparatus) showcase room construction in the Baden Station (\$15,000.00)
 - The BFFA also funds the Model T maintenance program
- In the last two years the event has brought in 24 baseball teams and 360 Baseball Players supporting health and wellness, comroderly and healthy compition.
- Since 2022 We have hosted over 3000 people at our events
- In the past 2 years we have supported over 36 local companies to help their growth with our large following
- Since 2023 we have purchased services and products from over 53 local vendors
- This event has been running since 2007 (17 Years)





CORPORATE SERVICES

Staff Report

REPORT NO: COR-2024-21

TO: Council

SUBMITTED BY: Greg Clark, Director of Corporate Services/CFO

PREPARED BY: Greg Clark, Director of Corporate Services/CFO

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: May 6, 2024

SUBJECT: Community Grants Program – Approval of 2024 Grants

RECOMMENDATION:

THAT Report COR-2024-21 be received, and

THAT the proposed 2024 Community Grants Program grants listed in Appendix A be approved for payment.

SUMMARY:

This report makes recommendations to Council for the award of Community Grants under the 2024 Community Grants Program.

BACKGROUND:

Each year, the Township budgets an amount for the Community Grants Program. Staff prepare and advertise the program, receive applications, review and make recommendations to Council for the award of grants to various community groups. For the 2024 program, the determination of recipients was delayed until after final budget approval of the grant funding available, to allow unfettered Council discretion in setting budgets.

At the April 22, 2024 Regular Council Meeting, report COR-2024-21 and the approval of 2024 Community Grants Program was deferred to the May 6, 2024 Regular Council Meeting for additional information.

REPORT:

The Community Grants applications were made available on-line and were due by March 11, 2024. All applicants from the prior two years were notified by email of the availability of the applications and the timing for 2024.

The program criteria were not changed for 2023, just the timing was changed to permit the Operating Budget and Grants allocation amount be approved through the budget review and approval process. The criteria serve as a guide for the review of applications for financial assistance as follows:

1. Program/Service Obligation – supports a service delivered by the Township.
2. Public Need/Benefit – service of program is broad based, and all residents will derive a benefit versus special interest groups and benefit to specific residents.
3. Financial Need – application demonstrates financial need and identifies all other grants and fundraising activities. Copies of most recent financial statements and budget for the year in which the grant would be used should accompany the request.
4. Quality of Life – service of program enhances the quality of life for residents.

The Township received 22 applications for community grants for 2024, requesting total support of \$203,235. The approved budget for the 2024 municipal grant program is \$70,365.

Staff from the Financial Services Division are normally involved in reviewing and preparing recommendations for grants to Council. For 2024, the team also included management representation from Community Services Department to ensure existing Community Services subsidies and programs were considered in evaluating the applications. Staff attempted to balance the requests from the groups, with the existing relationships and subsidies provided, and services received, while working to approve grants to as many organizations as possible within the scope of the program.

Appendix A outlines the applicants, their requested grant amount, a summary of the purpose of their request, and a recommended grant amount for each applicant. Appendix B provides detailed submitted applications.

Community Grants Program for 2025: During 2024, the administration of the Community Grants program will be transferred over to the Community Services Department, as they already work with many of the applicants, and deliver services, events, and programs with the assistance of many of the applicants. The criteria for the program will be fully reviewed and will include accountability reporting requirements for larger grants. A report to Council with the updated program criteria and reporting details will be presented to Council for approval prior to any applications for 2025 being available to applicants. Like 2024, the budget for the

Community Grants program will be included in the 2025 Operating Budget and will be approved prior to any grants being awarded under the 2025 program.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Annual provision of community grants supports the strategic plan core values of Health & Wellbeing, Community, and Accessibility and Inclusivity. Supporting local community organizations and groups in their initiatives demonstrates responsible governance.

FINANCIAL CONSIDERATIONS:

The approved 2024 budget for the Community Grants Program is \$70,365 included in the Council section of the Operating Budget. The list of proposed grants from staff set out in Appendix A total \$70,155 leaving a balance of \$210.

ATTACHMENTS:

Appendix A: Draft list of staff recommended Community Grants for Council approval.
Appendix B: 2024 Community Grant Program Applications

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
2024 MUNICIPAL GRANTS PROGRAM**

GROUP	Purpose of Grant Funding Request	2022 Grant	2023 Grant	2024	
				amount requested	amount proposed
1 Wilmot Horticultural Society	To support the purchase of plant material for the public gardens on Wilmot Township property and speakers for monthly events which engage the community. To support youth involvement in the Junior Gardeners' program.	2,680	2,809	2,787.20	2,800
2 Wilmot Agricultural Society	To offset the costs of presenting the fair, prize money paid to the competitors in agricultural divisions and the majority of the rental fee for the fairgrounds.	2,241	2,349	3,000	2,500
3 Interfaith Community Counselling	To provide subsidies for low income individuals and families for counselling services whom meet the prescribed income guideline.	7,433	7,790	8,000	7,500
4a Wilmot Family Resource Centre	To assist in maintaining the current level and expansion of services targeted toward children and youth during the COVID-19 recovery period.	20,877	21,879	23,055	20,000
4b Wilmot Family Resource Centre	To fund a portion of the operating cost of an Indigenous worker to assist Wilmot Township.	15,435	16,176	15,000	15,000
5 WODSS Bursaries	To fund the Waterloo-Oxford Citizenship Awards.	400	400	400	400
6 Recreation/Culture Financial Assistance Program	n/a	380	642	1,554	1,555
7 Community Care Concepts	To maintain existing programs offered to seniors and adults with disabilities living in Wilmot Township, while meeting increased demand for service.	4,526	4,743	5,000	5,000
8 School Safety Patrollers	Annual contribution towards the costs associated with recognizing the dedication of school safety patrollers.	2,032	2,032	2,032	2,000
9 Wilmot Seniors Woodworking	To offset the capital expenses of purchasing new lathe for wood turning and CNC machine in 2023 as well as plumbing and washroom facility upgrades.	2,675	2,803	3,000	2,800
10 New Hamburg Firebirds	To offset the ice rate increase for the 24/25 season	2,058	2,157	9,011	2,500

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
2024 MUNICIPAL GRANTS PROGRAM**

GROUP	Purpose of Grant Funding Request	2022 Grant	2023 Grant	2024	
				amount requested	amount proposed
11 Wilmot Terry Fox Run	To support marketing costs of promoting the Wilmot Terry Fox Run and updating some of the out-of-date signage	1,888	1,979	1,000	1,000
12 Nith Valley Ecoboosters	To assist in offsetting costs on environmentally focused events in 2024. These events include but are not limited to guest speakers and environmental films.	456	478	565	500
13 New Hamburg Art Tour	To assist in offsetting costs associated with the annual New Hamburg Art Tour. This tour includes local artisans to showcase their works and invite local businesses to participate.	-	629	800	800
14 The New Hamburg Concert Band	To offset costs for repairing and maintaining musical instruments, uniform repairs and alterations, purchase of music and supplies.	1,200	1,200	1,300	1,300
15 Dundee Artisan Festival	To support the 3rd Annual Dundee Artisan Festival. The festival showcases a broad array of local talented artisans in an "art in the park" type setting, complimented by music and food trucks.		1,300	3,000	2,000
16 Love your Neighbour Community	To offset costs of building The Mill Block Community Hub which will provide community garden, kitchen, meeting rooms, childcare space and social enterprise spaces.			20,000	-
17 New Hamburg Hockey Association	To offset costs for replacing old jerseys for the teams.			15,000	-
18 Optimist Club of Mannheim	To offset the expenses of fundraiser equipments such as BBQ, 10x10 event tents (branded and regular)			4,750	-
19 Waterloo Region Community Garden	To offset the expenses of hosting Petersburg Community Garden Kitchen events at Petersburg park.			13,540	-
20 Wilmot Girls Hockey Association	To offset the expenses of development and training of coaches, players and officials			2,500	-

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
2024 MUNICIPAL GRANTS PROGRAM**

GROUP	Purpose of Grant Funding Request	2022 Grant	2023 Grant	2024	
				amount requested	amount proposed
21 Wilmot Softball Association	To offset the expenses of adding mid/bottom rails as well as the galvanized roof to the batting cages.			67,941	-
22 Sabrina Hallman			1,000	-	
23 Forest Glen Public School Council		1,315	-	-	
24 William Scott Festival		-	-	-	
25 Wilmot Heritage Fire Brigades		-	-	-	
TOTALS		\$65,596	\$70,366	\$ 203,235	\$ 67,655

Community Organizations

Regional/District Programs

Budget of \$70,365

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Garden Wilmot (Wilmot Horticultural Society)

Organization Address *

[REDACTED]

City/Town *

New Hamburg

Postal Code *

[REDACTED]

Primary Contact *

Yvonne Zyma

Position (ex. Executive Director) *

Secretary

Email Address *

wilmothortsociety@gmail.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Garden Wilmot / Wilmot Horticultural Society:

"The mission of the Society shall be to provide leadership and assist in the promotion of education and interest in all areas of horticulture and related environmental issues in Wilmot Township, as outlined in Article 36 of the Agricultural and Horticultural Act, R.S.O., 1990, Chapter A.9."

Areas of Operation (List Municipalities where operations are conducted) *

Operates throughout Wilmot Township, especially the communities of New Hamburg, Baden, New Dundee, Petersburg, Mannheim, and St. Agatha. The primary focus is on the municipally owned gardens, parks and natural areas. Public meetings are normally held at the Wilmot Recreation Complex.

Horticultural Societies are wholly run by volunteers, and Garden Wilmot / Wilmot Horticultural Society is no different. The board of directors, project leads and participants are all engaged volunteers. WHS has been a society since 1968 and was preceded by the New Hamburg Horticultural Society in 1918.

The Township of Wilmot and Wilmot Hort have had a letter of understanding for many years, and there is a strong working relationship.

* CIVIC GARDENS volunteers design, plant and maintain gardens and other plantings on Wilmot Township property:

1) Baden:

The "heart gardens" fronting Castle Kilbride in Baden are probably the best known and most visible, with a colour scheme selected annually; there is a bed of Wilmot Summer Sunset daylilies planted on the west side of the Castle; bulbs were planted in the gardens at the entrance to the Twp offices in the fall of 2022; The parkette at Foundry Street has a garden that has been rejuvenated with the assistance of Society volunteers, and soil amendments from the Township.

2) New Hamburg:

The downtown heritage district has numerous gardens including the pollinator garden at Kirkpatrick park, the natural healing garden behind the New Hamburg library, the fountain gardens by the post office, the corner of Huron and Peel Streets, and gardens around the library building and the parking lot area; There is a garden on Waterloo Street next to the railway tracks that offers drivers a bright spot of colour; Two raised beds at the New Hamburg Arboretum have been tended for many years by one dedicated volunteer.

3) New Dundee:

The Millar garden is planted with native plants; there is a newly planted pollinator garden in front of the New Dundee bandstand, plus gardens at the park entrance

4) Petersburg (park entrance) and 5) St. Agatha (community centre) all have WHS gardens.

* JUNIOR GARDENERS continue to attract and engage youth under 16, with 33 involved in 2023. Under the guidance of two long time adult volunteers, seeds are provided and gardens judged near the end of the growing season. Awards night is the September meeting. The Junior Gardeners also participate in the New Hamburg fall fair, showcasing their skills, enthusiasm and hard work. They continue to excel at the Provincial level, with one volunteer receiving the Ruby Lobban Award in 2023, for most points received.

* LET'S TREE WILMOT actively partners with Wilmot Township to increase the tree canopy in Wilmot. LTW continues to be supported by Wilmot Twp through a tree grant from Enova. (Note that this project is not part of the grant application for this reason)

* GARDEN TALKS host speakers on a wide variety of topics 8 times a year, free of charge to the public. This allows WHS to fulfil its educational mandate. Volunteers from the Board of Directors regularly speak at public engagements about a variety of topics including native plants, pollinators, trees and tree health, and the environment.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Garden Wilmot / Wilmot Horticultural Society has a long standing written agreement with the Township of Wilmot. The society provides invaluable volunteer assistance to the Township where there may be no (or not enough) permanent staff available and seasonal staff are not able to perform all the work required to maintain this public service.

Chairperson Name *

Lisa Clifford

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Dianne Ritz

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Judy Hahn-Jutzi

Executive Director Email Address *

[REDACTED]

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☒ Capital

☐ Operating

Funding request (Indicate total funding request) *

\$2,787.20

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

Garden Wilmot / WHS volunteers will continue to design, plant and maintain gardens in Wilmot Township, working with staff and summer students to beautify Wilmot, while at the same time educating the public about the environment and its benefits to all.

Support for the Junior Gardeners projects is also requested as part of this grant application.

No increase in funds is being requested, despite an increase in costs for plant material. Volunteers source local suppliers that provide the highest quality plant material for the best prices. We are also making native perennials the foundation plantings of most of the gardens planted. This is educational, while also saving money that would go to replanting annuals every year.

The only gardens that are planted with annual plants are those in the heart gardens at Castle Kilbride. These eye catching gardens enhance the beauty of this national historic site.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Mission: To evolve and grow as a community of caring people working together to build upon a sure foundation:

* Garden Wilmot / Wilmot Horticultural Society has been a community group since 1968. It continues to engage and welcome members of all ages, including youth as well as families. Protecting and enhancing our natural environment, in partnership with Wilmot Township and community groups and organizations, is a major focus of the organization;

Vision: Wilmot is a cohesive, vibrant and welcoming countryside community:

* Garden Wilmot offers a variety of projects, using creative presentations to engage adults and youth. Civic Beautification has an ongoing partnership with other community groups and beautifies the communities throughout the township. Junior Gardeners encourage youth to garden and support environmental initiatives. Let's Tree Wilmot has seen a tremendous response since it launched in Fall 2022. There continues to be enthusiastic support and involvement in the projects.

Goals: Quality of life, engaged community, prosperous economy, protect our natural environment:

* The members of society are volunteers who are actively involved in their communities and encourage others to do so. The organization's goals include education and encouragement to protect and enhance Wilmot Township's natural beauty. We feel fortunate to have these benefits and staying involved helps to maintain them.

Values: Health and well being, diversity, legacy, accessibility and inclusivity, forward-thinking, and balance:

* The society continues to provide any and all residents of the township with open and inclusive activities that make our communities attractive and environmentally friendly. In person events continue to attract individuals, engaging them while providing information and education.

* Volunteers actively improve their health and well being by being active in the many Wilmot Township gardens, and planting native trees and shrubs throughout the community parks. Junior Gardeners are our gardeners of the future.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

* The website gives recognition to sponsors and supporters (bottom of the home page

<https://wilmothortsociety.ca/>)

* Promotional materials always recognize contributions and partnerships;

* Recognition is given in annual reports to OMAFRA (Ontario Ministry of Agriculture and Rural Affairs) and the OHA (Ontario Horticultural Association);

Please describe any current or planned fundraising activities of your organization *

Funds are raised through the sale of memberships. There are occasional mentions of donating in promotion materials. There is a donations button on the website. The continued sale of Wilmot Summer Sunset daylily plants brings in some funds.

The society has not gone forward with its "Garden Explosion" event since Covid; this was a major annual fundraiser for the organization.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

An annual grant is received from OMAFRA, based on membership numbers.

Note that the above financial information includes Let's Tree Wilmot, which received a sizeable grant from the federal 2BTrees grant program. LTW is NOT part of this grant application, as explained in other parts of this application.

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



2023-11 WHS Balance Sheet.pdf

172.9 KB



Castle Heart Gardens 2023.jpg

5.7 MB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

5 - The need for this service has been identified within a formal, mandated planning process (i.e. Need has been identified)

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

1 - Your agency has a voluntary board of directors

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input checked="" type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input checked="" type="checkbox"/> 13. Climate Action |
| <input checked="" type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input checked="" type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Agricultural Society

Organization Address *

City/Town *

New Hamburg

Postal Code *

Primary Contact *

Leann Taylor

Position (ex. Executive Director) *

Treasurer

Email Address *

Primary Phone Number *

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The Wilmot Agricultural Society organizes and hosts the New Hamburg Fall Fair. We present an awareness of agriculture, as well as a social event for the community. We also give back to the community through educational (Grade 4 Education Day) and scholarship programs to increase knowledge of agriculture.

Areas of Operation (List Municipalities where operations are conducted) *

Wilmot Township, New Hamburg

The board of directors consists of 25 volunteers who plan, organize and run the fair during the entire weekend. The Board meets monthly, with the exception of 3 months, to plan the fair and work throughout the year to develop programming.

Additional volunteers from the community help with the set up and take down of the Fair displays, taking admissions at the gates during the Fair and helping to run the various events and activities that take place throughout the 4-day event.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Events presented are of interest to all of Wilmot Township. Citizens are able to come together through participation in events, attending the Fair and volunteering. Every aspect of the Fair is brought to the community by volunteers

Chairperson Name *

Stephanie Szusz

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Leann Taylor

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Christine Snider

Executive Director Email Address *

[REDACTED]

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$3,000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

Grant money received will be used to offset the costs of presenting the Fair, in particular, prize money paid to competitors in agricultural divisions.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

One aspect of Wilmot Townships mission is to have people working together. This is precisely what the Wilmot Agricultural Society and the New Hamburg Fall Fair embodies. We have a core group of volunteers who bring in other volunteers to engage the community and work towards a common goal. That goal is to enrich the quality of life of Wilmot citizens through recreation and review of our cultural heritage with respect to the agricultural community. We promote agriculture and farming in the hopes of helping to protect our farmland.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

A thank you to the Township of Wilmot is included in our Fair prize book, along with the Township of Wilmot's logo. Partners of the Fair signs are also set up the weekend of the Fair and would include the donation from the Township. We also recognize all of our contributors at our annual meeting in January.

Please describe any current or planned fundraising activities of your organization *

We complete fundraising activities annually where we ask local businesses to support the Fair through donations. We continue to brainstorm other ideas and ways to fundraise in the community.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)


Annual Gross Revenues (Most Recent) *	Annual Gross Expenditures (Most Recent) *	Annual Surplus / Deficit (Most Recent) *	Cash Balance (include Long-Term Investments) *
<div></div>	<div></div>	<div></div>	<div></div>

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

A grant application is also submitted to the Province of Ontario for \$3,000

Has organization applied to the Municipal Grants Program in the past? *	2021 Funding Received	2022 Funding Received	2023 Funding Received
<div><input checked="" type="radio"/> Yes <input type="radio"/> No</div>	<div>\$2,178</div>	<div>\$2,241</div>	<div>\$2,349</div>

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name
<div> Wilmot Ag Society - Financial Statements Nov 1, 2022 - Oct 31, 2023.pdf</div> <div>194.0 KB</div>

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

2 - Research indicates that this service is effective for the client group

Level of Duplication *

4 - There are other agencies providing similar services in the geographic area, but the need of the client group

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Vol

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

11. Sustainable Cities and Communities

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Interfaith Counselling Center

Organization Address *

23 B Church Street

City/Town *

New Hamburg

Postal Code *

N3A 1J1

Primary Contact *

Matthew Isert Bender

Position (ex. Executive Director) *

Executive Director

Email Address *

misertbender@interfaithcounselling.ca

Primary Phone Number *

519-662-3092

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Interfaith Community Counselling Centre (ICCC) is a registered non-profit charity organization since 1983. 2023 is our 40th Anniversary!

Mission Statement:

ICC strengthens the fabric of our community by equipping individuals, couples and families to realize emotional wellness and triumph over life's challenges.

Our Identity:

We are grounded in being client-centred and community-rooted.

Our Values:

We value our history and the experiences that have come through serving our communities for almost four decades and are committed to meeting current and emerging needs of our clients, communities, organizational staff and board.

We live into our mission, identity and values by providing residents of Wilmot Township access to individual counselling, support groups, prevention, and educational services. As part of our service, we seek to act as a community resource, in addition, we provide experience and supervision for professional counsellors-in-training. Interfaith counsellors work in an environment of confidentiality, with respect for the religious, spiritual, philosophical, and cultural understanding of each client, recognizing the important role these values, norms and traditions hold in our lives.

ICC is located in New Hamburg, serving Waterloo Region, primarily Wilmot Township. All of our face-to-face clinical services are delivered from our New Hamburg Office. We are approved to provide counselling support in the local Wilmot schools as needs arise, currently one morning a week at Waterloo Oxford. Approximately 50-65% of our clients each year are Wilmot residents or individuals who work in Wilmot, in addition, we serve the broader Waterloo Region with 20-25% of our clients being non-Wilmot Waterloo region clients. Furthermore, as a rural community, our reach expands into the northwestern edge of Oxford County and into the southeastern edge of Perth County on average 10% of our clients come from these rural communities outside of Wilmot due to our location, the high quality of counselling provided and the efficient response time we are able to offer.

Our core mandate has been and remains to provide for the mental health and relational needs of Wilmot township residents. We strive to be a leader in providing mental health services in our community and delivering these services to all in our Wilmot community regardless of an individual's ability to pay. Individuals pay for our services through a combination of fee-for-service, EAP programs, government-funded programs (mainly through MoH and MCCSS), and subsidies we provide.

We are able to subsidize counselling sessions through fundraising, donations, and grants such as 100 Women of Wilmot, United Way, and this Township grant. In a typical year, 35-40% of clients we serve cannot pay the full fee or the funding we receive does not cover the total costs of their counselling. Furthermore, approximately 12% are not able to pay at all and we subsidize the full fee.

Engaging the community in volunteer opportunities available at Interfaith Community Counselling Centre (ICC) has been a focus of the strategic planning process for the past several years. It is essential for ICC to have a well-established volunteer program to ensure sustainable fundraising practices and allow the clinical staff at the agency to focus solely on the clinical needs of the individuals and community they serve. ICC remains committed to maximizing funds available to provide subsidies for individual and group counselling programs to those in need. Volunteers significantly help us toward achieving this goal. There has been a shift in volunteer capacity throughout the region in the past years and there has been a decrease in in-person fundraising events the combination of these two factors have reduced the amount of current volunteers at ICC.

Throughout the year, ICC provides 15-20 individuals with valuable volunteer opportunities. ICC's fundraising events, such as the Annual virtual Silent Auction, the Calendar lottery, and other fundraising events as they emerge provide a way for local individuals to get involved with the agency and the larger community. Historically, third-party fundraisers, such as McHappy Day and the Baden Road Race, also provided opportunities to support the agency for those individuals looking for a short-term one-event commitment. We look forward to the Baden Road Race returning in 2024.

Volunteers for the Board of Directors and associated sub-committees (finance committee; promotions and marketing committee, HR committee) are longer-term commitments, yet, provide a very rewarding opportunity for those to give back to their community. The volunteer board of directors is invaluable to the operations of ICC providing oversight, visioning and accountability. We continue to have a strong affiliation with volunteer organizations in the community, such as the Wilmot Rotary who have partnered with the Calendar lottery, and many community clubs, businesses and Churches that give countless hours to raise funds which are donated to support our mental health work in the community.

From time to time, all of us encounter life challenges for which we are simply not equipped. Economic hardship can result from life situations, such as divorce, a death in the family, or the loss of a job. This hardship, in turn, introduces stressors and instability and can be especially isolating when residing in a rural setting. This can affect family and parenting capacity and mental illness can also follow in its wake (Thoits, 1999). Psychosocial supports, such as those provided by ICC, including psychotherapy, psycho-education and parenting education, can be beneficial. They offer proven interventions that allow participants to harness their strengths, gain new insights and skills, heal from trauma, increase resilience, and find new solutions to problems that were thought to be insurmountable. As a Community-Based Non-Profit Counselling Service in Wilmot Township, ICC has offered a valuable and much-needed service to the community since 1983.

Over the past 4 years, Fee for Service work now has grown from 10% to 48% of our work, however, so has the need for subsidizing the cost (they cannot pay and do not qualify for any other funded program) with approximately 30% of FFS clients being partially or fully subsidized. In addition, as mentioned above many of the funded programs do not cover the full cost of counselling. Improving and maintaining the mental health of individuals and families in our geographical area, benefits the entire community not just the individual. Research shows that those who seek assistance for such difficulties are much better able to manage many of life's challenges. In many instances, people who seek supportive counselling are more likely to stay in school, reduce substance use, maintain a job, keep the family unit intact, and become contributing members of society. In a rural setting such as Wilmot Township, we must have accessible mental health services to support individuals facing mental health challenges. These supports should not only be for those who can afford it. These funds help us to ensure our ability to deliver on our mission, identity and values.

Chairperson Name *

Ed Janzen

Chairperson Email Address *

board@interfaithcounselling.ca

Treasurer Name *

Ed Janzen

Treasurer Email Address *

board@interfaithcounselling.ca

Executive Director Name *

Matthew Isert Bender

Executive Director Email Address *

misertbender@interfaithcounselling.ca

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$8000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1 year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

ICC's utilizes the Community Operating Grant offered by the Township of Wilmot to provide subsidized counselling for individuals and families who do not have the financial means to afford the cost of counselling services. These are often families and individuals who have low-paying full-time work or working part-time and do not have access to health benefits, Employee Assistance program or a family physician who is connected to Ministry of Health funded Counselling Programs, or these are Seniors on a fixed income without adequate pensions and investments to afford mental services. Recipients of Ontario Works and the Ontario Disability Support Program receive subsidized funding through a partnership we have with the Region of Waterloo, but those with low-income and/or income without benefits (working poor) and seniors on fixed income cannot utilize those subsidies.

Amidst the inflationary pressures, the funding from the Township of Wilmot to support Low-Income households feels more essential than ever. We are committed to doing all that we can to access funding through other government initiatives and granting organizations, such as United Way. On this side of the pandemic it is clear that there is a percentage of low-income clients who fall through the cracks of existing funding programs and will continue to fall through the cracks (we see this with the increasing number of Fee For Service clients and an increasing number of them requiring subsidies. This operating Grant is key in helping us ensure that all Wilmot residents receive professional, high-quality clinical mental health services.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

ICC is supporting the Township of Wilmot to achieve its strategic objectives by:

A. We enjoy our quality of life through...

The mission of ICC is to enhance the quality of life in Wilmot Township and surrounding areas by supporting the community members to achieve emotional wellness. Accessible, responsive, proactive, and effective professional counselling services can promote healthy emotional wellness in the community and contribute to the enhancement of quality of life for the community. As well, Part of our holistic approach to emotional wellness is encouraging clients to be involved in recreational activities and community connectedness, which supports the Township's objectives.

B. We are an engaged community through...

People living in poverty and low-income experience immense disadvantages, not only in regards to financial stability and economic welfare but also in regard to social cohesion and inclusion. Counselling and the provision of psycho-educational group programs include connecting people from low incomes with psychosocial supports. These connections help to reduce isolation and the inability to activate resources, which in turn serve to improve mental health, promote supportive networks, and increase the ability to cope. We also provide relational and emotional regulation groups, parenting support, and awareness and education workshops to engage the community.

C. We have a prosperous economy...

ICC offers evidence-based psychosocial supports, including psychotherapy, psycho-education, and parenting education, that assist individuals, couples and families who have often experienced a complex myriad of setbacks and hurdles, finding a pathway to improved well-being, family functioning, community and workplace engagement. As people move from the stress and distress that accompanies the challenges they have faced, they are better able to engage with the resources and employment opportunities that support a transition out of poverty and economic hardship and contribute to a prosperous economy.

D. We protect our natural environment...

ICC is committed to working hard to reduce our use of paper. The main shift for us since 2020 is that all client files are digital. In addition, have increased our use of websites, Facebook, Twitter and Youtube to market and resource our community reducing our use of paper.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

As in previous years, the Township's generous contribution will be recognized on our agency's website, at our Annual General Meeting, and in the Annual Report.

As we are requested we will honor any reasonable request from the Township of Wilmot to acknowledge their support, we value very much the support and want to do our part to recognize the generosity in our community and challenge others in their generosity. We are a community and there is a shared responsibility to promote and care for the physical, mental, and emotional health of all residents in our community.

Please describe any current or planned fundraising activities of your organization *

Currently, I with the Board continue to work at enhancing our fundraising and marketing capacity. In 2024, through a government of Canada grant, we received funding to hire a part-time Engagement and Awareness Coordinator. In connection to this, we have moved to a Digital Donor Management System, to streamline our communicating and receipting processes. We are deeply grateful for our connection to the many generous individuals, churches, and businesses in our community who support our work and seek to grow our capacity to enhance donor support. However, we are aware of shifts in donor patterns and the need to share our story as we seek to retain donors and establish new donors who are committed to our work like the founders 40 years ago to whom we are deeply indebted.

For ICC to be sustainable 20%-25% of our income comes from donations and grants

Current Internal Fundraising Activities:

- for a fourth year we are offering, a calendar lottery fundraiser. This is done in partnership with Wilmot Rotary. It is a way to celebrate the beauty of Wilmot, provide some mental health quotes and contact support information, and support local businesses as a \$50 gift certificate has been bought from all local businesses and a winner will be drawn weekly.
- Virtual Silent Auction June 2024. Once again we will offer a virtual silent auction in 2024, still to be determined whether an in-person will return in 2025.
- June 19, we will host a 40th Anniversary Gala Celebration. This will be the culmination of our 40th anniversary celebrations.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



2022 signed auditted statements (1).pdf

542.8 KB



annual report.pdf

4.1 MB



ICC Strategic plan 2021-2025.pdf

256.6 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example, client s

Level of Duplication *

3 - There are other service providers serving the same client group, but your agency has established protocols

Use of Volunteers *

3 - Your agency has a policy which supports and promotes use of volunteers, and further utilizes volunteer servi

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

☐ 1. No Poverty

☐ 2. Zero Hunger

☐ 3. Good Health and Well-Being

☐ 4. Quality Education

☐ 5. Gender Equality

☐ 6. Clean Water and Sanitation

☐ 7. Affordable and Clean Energy

☐ 8. Decent Work and Economic Growth

☐ 9. Industry, Innovation and Infrastructure

☒ 10. Reduced Inequalities

☐ 11. Sustainable Cities and Communities

☐ 13. Climate Action

☐ 15. Life On Land

☐ 16. Peace, Justice and Strong Institutions

☐ 17. Partnerships for the Goals

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Family Resource Centre

Organization Address *

175 Waterloo Street Unit

City/Town *

New Hamburg

Postal Code *

N3A1S3

Primary Contact *

Trisha Robinson

Position (ex. Executive Director) *

Executive Director

Email Address *

trisha@wilmotfamilyresourcecentre.ca

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Mission-

To respond to the needs of individuals and families within Wilmot and Wellesley communities through resident-centered planning and the provision of innovative programs, services and supports.

Vision

Strong and healthy communities, where all individuals are accepted and have opportunities to participate and grow.

Areas of Operation (List Municipalities where operations are conducted) *

The programs and supports included in the grant application are conducted in Wilmot Township.

The agency is accountable to a volunteer Board of Directors.
Volunteers also assist with all programs and services provided by the agency including: administration and office support; Holiday Hamper program; food support services including food box delivery; EarlyON programs; free clothing support; child and youth programs; summer camps; free income tax preparation; special events and fundraising events.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Wilmot Family Resource Centre Inc. (WFRC) is a non-profit charitable-based agency responding to the needs of individuals and families by providing essential social services and programs with a wraparound, trauma-informed model to help improve the quality of life for all members of our community. Our mission and vision aligns with The Corporation of the Township of Wilmot's active Strategic Plan. WFRC provides a wide range of programs, services, and resources for all township residents. These supports to individuals and families are crucial in maintaining a strong and healthy community.

Chairperson Name *

Cathy Harnigton

Chairperson Email Address *

cathy@communitycareconcepts.ca

Treasurer Name *

Creena Verberne

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Trisha Robinson

Executive Director Email Address *

trisha@wilmotfamilyresourcecentre.ca

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

23055

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

This grant will assist in maintaining the increased level of our services targeted toward children and youth and their families during the post Covid-19 recovery period which has created a mental health crisis.

The pandemic crisis put youth and their families at risk to their holistic well-being in the following ways: disruption to meeting basic physical, mental health, psycho-social developmental needs including food insecurity. The impact of social isolation has amplified existing challenges and access to critical support services. We are witnessing some indicators of families increased distress including growing levels of stress, anxiety, depression and addictions. As a result, during this post recovery period, we have re-focused our services and programs on prevention, risk and harm reduction, wellness supports, awareness and education.

Our programs and services are shaped by the values of empathy, resilience, compassion, inclusion and diversity. We seek to nurture in the youth and families we serve as part of building a strong, healthy community.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Wilmot Township Strategic Goal: Quality of Life

Strategies: Accessibility & Inclusivity; Active Transportation and Transit; Health and Wellbeing; Recreation and Leisure Opportunities; Arts Culture, Heritage

Wilmot Family Resource Centre and our initiatives are aligned with the Township of Wilmot's strategic goal of 'Quality of Life.' Our services and programs specifically speak to the strategies of Accessibility and Inclusivity, Active Transportation and Transit, Health and Wellbeing, and Recreation and Leisure

Opportunities as outlined below:

*Partnership developed with the Township of Wilmot, Community Care Concepts and Wilmot Family Resource Centre for the purpose of identifying needs for social, recreation and leisure programs in Wilmot Township and leveraging the skills and experience of these partners to offer a continuum of services which respond to the identified needs of the community.

*WFRC offers a wide range of recreation and leisure programs and health and wellbeing services including EarlyON, youth drop-ins, After-School programs, March Break/PD Day and Summer Camps, 2SLGBTQ+ support, recreational subsidies, community family events, mental health & suicide prevention, free clothing, positive parent and family activity groups, weekly Women's Healing Circle (Indigenous focused group), Indigenous teaching workshops, Indigenous culturally-appropriate client support/services.

*In order to maintain equality in accessibility and to remain inclusive, many of WFRC's services are provided for free (or at minimal cost) and subsidies are available for all programs and services. This ensures these recreational, mental health and prevention opportunities are available for all children, youth and families.

*In order to prioritize accessibility and inclusivity, as well as promote the use of safe active transportation and transit, it is the purposeful intention of WFRC to offer year-round programming in a wide geographical area within Wilmot Township including New Hamburg, Baden,

Mannheim, Petersburg and St. Agatha. Locations specifically are: Scott Park (NH), Norm S. Hill Park (NH), Mannheim Community Park, Petersburg Community Park, Sir Adam Beck Community Park (Baden), New Dundee Community Park, St. Agatha Community Centre, Wilmot Recreation Complex.

WFRC strives to support public and safe, active transportation and transit networks and opportunities for those in our community. Some of our work includes:

*WFRC is a member of the Rural Recovery Coordinating Committee which is a vehicle to leverage the work of the rural townships in Waterloo Region. Participants share updates around housing, mental health, and other relevant issues to our rural communities.

*In 2014, WFRC worked with the Region of Waterloo, Kiwanis Transit, Community Care Concepts, and the Township of Wilmot to submit a Community Transportation Pilot Grant Program application to the Ministry of Transportation.

*WFRC was a member of the Region of Waterloo-Wilmot Community Transportation Pilot Project working group.

*Transportation information including bus schedules and referrals to low-cost transportation options are available and provided to those in need through WFRC's office location in New Hamburg.

*WFRC understands the great importance of arts, culture and heritage in maintaining a vibrant community. This includes valuing the rights of Indigenous peoples to their languages, cultural heritage, traditional knowledge and traditional cultural expressions. These are common values we share with the Township of Wilmot.

Wilmot Township Strategic Goal: Community Engagement

Strategies: Belonging; Community Events; Support for Community Groups, Volunteers, Youth

Wilmot Family Resource Centre and our initiatives are aligned with the Township of Wilmot's strategic goal of

Community Engagement. Our services and programs specifically speak to the strategies of Belonging, Community Events, Support for Community Groups, Volunteers, Youth as outlined below:

*WFRC aims to promote a sense of belonging and inclusivity throughout the programs and services offered. An example is the counselling, programs, services and supports we offer to youth including those who identify as 2SLGBTQ+ and Indigenous. Specifically related to the local Indigenous community, we also assist a growing number of Indigenous locally with mental health supports, government forms (ex. status cards), free tax preparation, food support, culturally-appropriate pandemic vaccination information, housing assistance (ex. referral to healing centre), family violence prevention, and more. As our Indigenous Worker connects with more people in the community, more needs are discovered and WFRC is striving to meet those needs within our mandate and budget guidelines.

*WFRC provides programs and activities which create and support safe and healthy development, foster self-esteem and skill development of children and youth. We provide parents with resources and tools to guide children and youth toward positive development for the future.

*We offer support and assistance to families under stress through our Family Violence Prevention Program and Positive Mental Health Support program and we are working to extend the FVPP services in particular to those who identify as male/men. WFRC assists and often facilitates in the safety of women and children in this community through public education, advocacy toward creating a community free from domestic violence.

*WFRC values partnerships with community groups to create a strong, healthy community and is currently a member of the following groups, committees and initiatives:

- Lead Agency Advisory Council for transforming child mental health service delivery in Waterloo Region
- Kitchener Connectivity Table
- Rural Recovery Coordinating Committee
- Domestic Assault Review Team (DART)
- Children & Youth Planning Table

*WFRC provides opportunities for individuals to develop skills and explore employment, resources for work-preparedness, and a partnership with the employment and career department at Conestoga College.

*WFRC is a regular participant in the following community events annually: New Hamburg Christmas Parade, Living Well Festival, Poor Boys Luncheon (WFRC's annual fundraiser), Ritz Printing/New Hamburg Firebirds Food Drive Game Night, Holiday Hampers program, December 25th Dinner for single and isolated residents.

*We maintain an active volunteer program year-round which includes 500+ volunteers which includes recruitment, training, placement and recognition. Volunteers assist in many areas of the agency including administration, food support program, events, free clothing support and much more.

As well, WFRC encourages the engagement of community groups during the year to become involved in various facets of the agency such as through volunteering, community event planning, and more.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Acknowledgement of the Township of Wilmot grant is provided through our various social media outlets, website, and print media; as well as at our Annual General Meeting in June.

Please describe any current or planned fundraising activities of your organization *

Annual Fundraising Luncheon (aka 'Poor Boys Luncheon')
Community HUGS Challenge held in partnership with Waterloo-Oxford Secondary School
Online Donation fundraising via website and social media on-going
Holiday Hamper mail campaign
Coldest Night of the Year fundraising event

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Applications are submitted to Canada Summer Jobs and Summer Work Exchange to assist with staffing costs for our summer programs

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



WFRC 23 FS.pdf

199.3 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

5 - The need for this service has been identified within a formal, mandated planning process (i.e. Need has been identified)

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Volunteers are used in a variety of ways

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

1. No Poverty

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> 1. No Poverty | <input checked="" type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input checked="" type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input checked="" type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Family Resource Centre Inc.

Organization Address *

175 Waterloo Street Unit

City/Town *

New Hamburg

Postal Code *

N3A1S3

Primary Contact *

Trisha Robinson

Position (ex. Executive Director) *

Executive Director

Email Address *

trisha@wilmotfamilyresourcecentre.ca

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Mission

To respond to the needs of individuals and families in the communities of Wilmot and Wellesley through resident-centered planning and the provision of innovative programs, services, and supports.

Vision

Strong and healthy communities, where all individuals are accepted and have opportunities to participate and grow.

Areas of Operation (List Municipalities where operations are conducted) *

The funding will be used for an Indigenous Worker to assist Wilmot Township.

The agency is accountable to a volunteer Board of Directors.

Volunteers also assist with all programs and services provided by the agency including: administration and office support, Holiday Hamper program, food support services, including food box delivery, EarlyON programs, free clothing support, child and youth programs, summer camps, free income tax preparation program, special events and all fundraising events.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Wilmot Family Resource Centre Inc. (WFRC) is a non-profit charitable-based agency responding to the needs of individuals and families by providing essential social services and programs with a wrap around, trauma informed model to help improve the quality of life for all members of our community.

Our mission and vision aligns with The Corporation of the Township of Wilmot's strategic goals. WFRC provides a wide range of programs, services, and resources for all residents in the township.

These supports to individuals and families are crucial in maintaining a healthy community.

Chairperson Name *

Cathy Harrington

Chairperson Email Address *

cathyh@communitycareconcepts.ca

Treasurer Name *

Creena Verberne

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Trisha Robinson

Executive Director Email Address *

trisha@wilmotfamilyresourcecentre.ca

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

15000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐ Never

☐ Less than 1
year

☐ 1 - 2 years

☒ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The Resource Centre serves the entire community of Wilmot and the need for an Indigenous Worker was first identified through our Family Violence Prevention Program.

Statistics Canada reported in 2009 that Victimization of Aboriginal women was close to triple that of non-Aboriginal women.

In the 2016 census data, the Wilmot Township Aboriginal population was listed as 355 people who identified themselves as Indigenous. However, this number should probably be much higher since stigma, shame, and fear often keep people from claiming their heritage.

Women deserve and need to be supported in ways that best foster their physical, emotional, mental, and spiritual healing. Right now, women identifying as Indigenous must travel outside of Wilmot Township to seek culturally appropriate programs and supports. These women often face additional barriers such as low income and lack of transportation which make accessing these services even more difficult.

Additionally, youth have expressed a deep longing for culturally appropriate supports; ones which will foster their beliefs, honour their spirits and help them grow into the people they are meant to be.

The Scope:

The Resource Centre envisions the position will:

1. Support and counsel women affected by family violence, trauma of residential school, poverty, and low-resourced.
2. Help instill a respect for the natural world and mother earth
3. Share knowledge and provide guidance
4. Help shape WFRC's programming for children, youth and adults
5. Foster respectful relationships between indigenous and non-indigenous peoples in our community

The Final report of the TRC stated that: "Canadians must do more than talk about reconciliation; we must learn how to practice reconciliation in our everyday lives." [emphasis added] [1]

[1] The Truth and Reconciliation Commission of Canada, Final Report of the Truth and Reconciliation

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Wilmot Township Strategic Goal: Quality of Life

Strategies: Accessibility & Inclusivity; Active Transportation and Transit; Health and Wellbeing; Recreation and Leisure Opportunities; Arts Culture, Heritage

Wilmot Family Resource Centre and our initiatives are aligned with the Township of Wilmot's strategic goal of 'Quality of Life.' Our services and programs specifically speak to the strategies of Accessibility and Inclusivity, Active Transportation and Transit, Health and Wellbeing, and Recreation and Leisure

Opportunities as outlined below:

*Partnership developed with the Township of Wilmot, Community Care Concepts and Wilmot Family Resource Centre for the purpose of identifying needs for social, recreation and leisure programs in Wilmot

Township and leveraging the skills and experience of these partners to offer a continuum of services which respond to the identified needs of the community.

*WFRC offers a wide range of recreation and leisure programs, health and well-being services including EarlyON, youth drop-ins, After-School programs, March Break/PD Day and Summer Camps, 2SLGBTQ+ support, recreational subsidies, community family events, mental health & suicide prevention, free clothing, food support, positive parent and family activity groups, Weekly Women's Healing Circle (Indigenous focused group), Indigenous teaching workshops, Indigenous culturally-appropriate client support and counselling.

*In order to maintain equality in accessibility and to remain inclusive, many of WFRC's services are provided for free (or at minimal cost) and subsidies are available for all programs and services. This ensures these recreational, mental health and prevention opportunities are available for all children, youth and families.

*In order to prioritize accessibility and inclusivity, as well as promote the use of safe active transportation and transit, it is the purposeful intention of WFRC to offer year-round programming in a wide geographical area within Wilmot Township including New Hamburg, Baden, New Dundee, Mannheim, Petersburg and St. Agatha. Locations specifically are: Scott Park (NH), Norm S. Hill Park (NH), Mannheim Community Park, Petersburg Community Park, Sir Adam Beck Community Park (Baden), New Dundee Community Park, St. Agatha Community Centre, Wilmot Recreation Complex.

WFRC strives to support public and safe, active transportation and transit networks and opportunities for those in our community. Some of our work includes:

*WFRC is a member of the Rural Recovery Coordinating Committee which is a vehicle to leverage the work of the rural townships in Waterloo Region. Participants share updates around housing, mental health, and other relevant issues to our rural communities. *In 2014, WFRC worked with the Region of Waterloo, Kiwanis Transit, Community Care Concepts, and the Township of Wilmot to submit a Community Transportation Pilot Grant Program application to the Ministry of Transportation.

*WFRC is a member of the Region of Waterloo-Wilmot Community Transportation Pilot Project working group.

*Transportation information including bus schedules and referrals to low-cost transportation options are available and provided to those in need through WFRC's office location in New Hamburg.

*WFRC understands the great importance of arts, culture and heritage in maintaining a vibrant community. This includes valuing the rights of Indigenous peoples to their languages, cultural heritage, traditional knowledge and traditional cultural expressions. These are common values we share with the Township of Wilmot.

Wilmot Township Strategic Goal: Community Engagement

Strategies: Belonging; Community Events; Support for Community Groups, Volunteers, Youth

Wilmot Family Resource Centre and our initiatives are aligned with the Township of Wilmot's strategic goal of Community Engagement.' Our services and programs specifically speak to the strategies of Belonging, Community Events, Support for Community Groups, Volunteers, Youth as outlined below:

*WFRC aims to promote a sense of belonging and inclusivity throughout the programs and services offered. An example is the counselling, programs, services and supports we offer to youth including those who identify as 2SLGBTQ+ and Indigenous.

Specifically related to the local Indigenous community, we also assist a growing number of Indigenous locally with mental health supports, government forms (ex. status cards), free tax preparation, food support, housing

assistance (ex. referral to healing centre; assistance with subsidized housing application), family violence prevention, and more. As our Indigenous Worker connects with more people in the community, more needs are discovered and WFRC is striving to meet those needs within our mandate and budget guidelines.

*WFRC provides programs and activities which create and support safe and healthy development, foster self-esteem and skill development of children and youth. We provide parents with resources and tools to guide children and youth toward positive development for the future.

*We offer support and assistance to families under stress through our Family Violence Prevention Program and Positive Mental Health Support program and we are working to extend the FVPP services in particular to those who identify as male/men. WFRC assists and often facilitates in the safety of women and children in this community through public education, advocacy toward creating a community free from domestic violence.

*WFRC values partnerships with community groups to create a strong, healthy community and is currently a member of the following groups, committees and initiatives:

- Wilmot Ecumenical Working Group on Indigenous Issues (committed to promoting reconciliation between Indigenous and non-Indigenous members of our community)
- Lead Agency Advisory Council for transforming child mental health service delivery in Waterloo Region
- Kitchener Connectivity Table
- Rural Recovery Coordinating Committee
- Domestic Assault Review Team (DART)
- Children & Youth Planning Table
- Children and Family Service Working Group
- Indigenous Aunties Circle

*WFRC provides opportunities for individuals to develop skills and explore employment, resources for work-preparedness, and a partnership with the employment and career department at Conestoga College.

*WFRC is a regular participant in the following community events annually: New Hamburg Christmas Parade, Living Well Festival, Poor Boys Luncheon (WFRC's annual fundraiser), Ritz Printing/New Hamburg Firebirds Food Drive Game Night, Holiday Hampers program, December 25th Dinner for single and isolated residents.

*We maintain an active volunteer program year-round which includes 500+ volunteers which includes recruitment, training, placement and recognition. Volunteers assist in many areas of the agency including administration, food support program, events, free clothing support and much more.

As well, WFRC encourages the engagement of community groups during the year to become involved in various facets of the agency such as through volunteering, community event planning, and more.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

116

Acknowledgement of the Township of Wilmot Grant is provided on our social media outlets, website and print media.

Acknowledgement is also given at our Annual General Meeting in June.

Please describe any current or planned fundraising activities of your organization *

Poor Boy's Luncheon held in September
Community HUGS Challenge held in September
Social media and Website online donation is ongoing
Holiday Hamper mail campaign
Coldest Night of the Year event in February

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



WFRC 23 FS.pdf

199.3 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

4 - The need for this service has been identified using a process that includes related service providers, clients

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Vol

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

10. Reduced Inequalities

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|--|---|---|
| <input checked="" type="checkbox"/> 1. No Poverty | <input checked="" type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input checked="" type="checkbox"/> 4. Quality Education |
| <input checked="" type="checkbox"/> 5. Gender Equality | <input checked="" type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input checked="" type="checkbox"/> 15. Life On Land | <input checked="" type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Community Care Concepts of Woolwich,
Wellesley and Wilmot Townships

Organization Address *

23 Church Street

City/Town *

New Hamburg

Postal Code *

N3A1J1

Primary Contact *

Cathy Harrington

Position (ex. Executive Director) *

Executive Director

Email Address *

cathyh@communitycareconcepts.ca

Primary Phone Number *

5196641900

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Mission: Community Care Concepts provides high quality support services throughout the townships of Woolwich, Wellesley and Wilmot. This enables seniors and special needs clients to remain as independent as possible in their own homes. Community Care Concepts is a non-profit volunteer-based organization.

Vision: Community Care Concepts envisions a comprehensive range of quality, appropriate, affordable and accessible services that enable clients to achieve well-being and quality of life to the fullest extent possible.

Areas of Operation (List Municipalities where operations are conducted) *

Community Care Concepts of Woolwich, Wellesley and Wilmot supports individuals living in Woolwich, Wellesley and Wilmot Townships. In addition, our Home At Last program, which supports individuals to transition from hospital to home, includes the broader catchment area of Waterloo Region and Wellington County.

In 2018 we opened an office at 23 Church Street in New Hamburg to ensure easy access to our full continuum of services for Wilmot residents.

The grant will be allocated to service needs of individuals living in Wilmot Township.

Over this past year 120 volunteers contributed over 8,000 hours of service to the organization, which is equivalent to 4.4 full-time staff positions. The organization would not be able to deliver the services to our communities without this level of support. Volunteers are involved in many components of service including delivering Meals on Wheels, preparing and serving lunch at community dining events, driving clients to medical appointments and shopping, assisting with service delivery in our day programs, visiting isolated seniors, household repairs, participating on our board of directors and planning and implementing fundraising events for the organization.

It is important to recognize that throughout the pandemic, the organization witnessed a temporary loss of several volunteers. As an organization that relies heavily on volunteers for our service delivery, this placed additional strain on staff to fulfill responsibilities typically covered by volunteers. We are pleased that we are beginning to witness the return of our volunteers and look forward to continuing to increase our volunteer capacity in the coming year.

Our organization is governed by a volunteer board or directors, of which three seats are designated for residents of Wilmot Township.

Community Care Concepts of Woolwich, Wellesley and Wilmot is a non-profit, charitable organization which relies on grants from all levels of government and other funding sources, donations and fees generated through services for financial support. Funding from Ontario Health (formerly the Waterloo Wellington Local Health Integration Network), our primary funder, has not increased for our core services in relation to increased demand. Additional funds are required to meet the needs of our communities. All funds that are provided are distributed to the delivery of services that meet a critical need in our communities. Public funds are intended to allocate funds generated within communities towards key community needs. Services provided by the organization directly fulfill community needs. The services that are provided support residents of Woolwich, Wellesley and Wilmot Townships to live independently in their home, supporting them to live their lives with dignity and purpose. The organization provides direct support to residents of the communities we serve, allowing them to remain within their community while contributing to their physical, recreational, social and cognitive needs. By remaining in their community, they are able to support their communities through the contribution of taxes, fees for services and economic support of local businesses. These individuals have contributed greatly to their communities over the past several decades, allowing other members of their communities to receive much needed service. They are now facing challenges themselves, which require them to seek services within their community. A review of the Township's demographics indicates that the percentage of seniors living within Wilmot Township exceeds those living in the larger Waterloo Region. Currently 21% of Wilmot Township's population is age 65 years and older while 34% are age 55 years and older, the largest percentage of older adults of any municipality in the Region of Waterloo. Projections indicate a significant increase in the percentage of seniors living within Wilmot Township in coming years. In addition, the complexity of needs of the residents which we serve now and which we will serve in the future is increasing. It is important to support the current and future needs of these residents to allow them to remain in Wilmot Township and continue to contribute to the local economy and community. Public funds are generated for the purpose of fulfilling community needs. Responding to the current and future needs of senior residents of Wilmot Township is a demonstrated community need and therefore an appropriate use of public funds.

Chairperson Name *

Lynda Kohler

Chairperson Email Address *

Treasurer Name *

Katie Hackert

Treasurer Email Address *

Executive Director Name *

Cathy Harrington

Executive Director Email Address *

cathyh@communitycareconcepts.ca

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

5,000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1 year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The purpose of the grant is to maintain existing programs offered to seniors and adults with disabilities living in Wilmot Township, while meeting increased demand for services. Opening an office in New Hamburg and intentional promotional efforts have increased the awareness and demand for our services in Wilmot Township. Services offered to residents of Wilmot include Meals on Wheels, community dining programs, transportation to medical appointments or shopping, adult day programs, homemaking, inside/outside maintenance, friendly visiting, community exercise programs, practical in-home support, community outreach activities, supports to transition from hospital to home and activities within the Active Living Centre at the Wilmot Recreation Complex. In addition, we hold special events for seniors in Wilmot, such as a senior's health fair, which typically attracts 150 individuals.

As an essential service we provide direct in-person support to seniors and adults with disabilities either within their homes or across community settings. Over this past year, the number of individuals served in Wilmot Township, combined with the complexity of their needs and need for enhanced services, has increased steadily. Over the past fiscal year, 1,500 individuals in Wilmot Township accessed our community support services. With seniors representing a significant and increasing percentage of the population in Wilmot Township, this level of demand and the complexity of their needs is expected to increase.

With the return to in-person group activities following the restrictions associated with the pandemic, we are excited to be hosting in-person social and recreational activities at the Active Living Centre within the Wilmot Recreational Complex as well as throughout Wilmot Township. Demand for these activities post-pandemic has exceeded all projections.

Funding will be used to support services for residents of Wilmot Township.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Community Care Concepts directly contributes towards key goals and strategies listed in the Township's Strategic Plan including goals of quality of life and community engagement and strategies focused on accessibility and inclusivity, transportation, health and wellbeing, recreation and leisure opportunities and belonging. In a direct effort to fulfil key goals of enjoying quality of life and community engagement, our collaboration with the Township of Wilmot and Wilmot Family Resource Centre at the Wilmot Recreation Complex, has allowed the organization to remain directly involved in providing structured recreational opportunities for seniors. In addition, the availability of free community exercise programs offered by the organization across Wilmot Township provides expanded recreational opportunities for seniors while minimizing the possibility of falls, the leading cause of health decline in seniors. These services support the goal of enjoying quality of life in Wilmot through the key strategy of providing recreational and leisure opportunities for everyone while also fulfilling the goal of community engagement through fostering a sense of belonging. The organization has also supported the action of pursuing grants and funding opportunities relative to recreational programming and service provision. Working collaboratively with the Township of Wilmot, Wilmot Family Resource Centre and other community partners, we have applied for grants that will support enhanced recreational opportunities and enhanced service provision at the Wilmot Recreation Complex and across Wilmot Township. Additional services offered by the organization also support the Township of Wilmot in fulfilling its strategic goals and actions. The Senior Support Worker initiative, which provides free, practical, short-term support to assist seniors in addressing immediate needs, promotes the ability of seniors to live safely and independently at home a component of quality of life. Friendly visiting programs, care coordination activities, telephone reassurance calls and home delivery of hot meals by volunteers also ensure that we monitor and promote the safety of our senior residents, creating a sense of community engagement and belonging. Through the three vans which the organization operates and volunteer drivers, the organization is able to provide transportation to medical appointments and shopping, enhancing the mobility of our senior residents, and supporting transportation networks and opportunities, an additional goal of the strategic plan. The organization's role in partnering with Grand River Transit, the Township and Wilmot Family Resource Centre to bring public transportation to Wilmot Township demonstrates our support of efforts to expand and integrate transportation networks and opportunities. As well, through participation in several local and regional planning initiatives, the organization is actively involved in monitoring demographics and needs and planning services that respond to the current and future needs of senior residents. As we look into the future, a key component of planning will be responding to the significant increase in seniors that is projected in Wilmot Township. In addition, the strong volunteer base of our organization provides an opportunity for community engagement, a key goal of the strategic plan. The organization's mission and all of its core services, built upon a strong volunteer component, promote quality of life and engagement for our senior residents, allowing them to live happily, healthy and independently in their homes across the township, living a life filled with dignity and purpose. Overall, the organization's mission, services and strong volunteer base complements the Township's vision of Wilmot as a cohesive, vibrant and welcoming countryside community, its vision of evolving and growing as a community of caring people working together to build upon a sure foundation and its core values of health and wellbeing for residents, community and accessibility and inclusivity. Community Care Concepts fulfils a vital role in assisting the Township to fulfil its vision, mission and strategic goals and objectives with respect to seniors residing in Wilmot Township. In 2018, Community Care Concepts opened an office at 23 Church Street in New Hamburg to enhance awareness of and access to our services for residents of Wilmot Township. This is a direct reflection of our commitment to the health and wellbeing of residents of Wilmot Township and our desire to work collaboratively with the Township and other

community partners to fulfil the vision, mission, values and strategies articulated in the Township's strategic plan.

As we look to 2024, we look forward to working with the Township and our community partners to support community recovery post COVID-19. We also look forward to working with the Township to explore expanding the Financial Assistance Program to include seniors and other demographics. Both actions have been identified in the strategic plan and are directly related to the vulnerable population which we serve in Wilmot Township.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

The organization currently acknowledges the funding received from the Corporation of the Township of Wilmot through its list of funding sources as well as in a variety of public presentations. The organization is open to exploring listing the Township's contribution in a more formal manner through a listing of funding sources on our website or in promotional material specific to Wilmot Township.

Please describe any current or planned fundraising activities of your organization *

Each year in December, the organization conducts a mail campaign asking residents across the townships to donate to support members of their community during the holiday season. It is anticipated that this will continue again this year. At this point, there are no large fundraising events planned for 2024. The organization is in the process of developing a broader fund development strategy for Community Care Concepts. In the past, the organization has been the beneficiary of many third-party fundraising events, which are conducted by a variety of community groups. For example, a breakfast is typically held by the Optimists, the New Hamburg Legion and Trinity Lutheran Church each December at the Legion in New Hamburg, with all proceeds going to Community Care Concepts. As well, several church congregations have hosted special events which generate funds for our organization. Donations from many individuals and service clubs have also supported our work.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)**

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Community Care Concepts receives government funding annually from Ontario Health/the Waterloo Wellington Local Health Integration Network (WWLHIN), Woolwich Township, Wellesley Township and Service Canada. Over this past year the organization received \$2,188,274 from Ontario Health/the WWLHIN, \$105,933 from the Ontario Community Support Program/OCSA, \$53,365 from the Ministry of Seniors and Accessibility, \$11,363 from Woolwich Township, \$2,000 from Wellesley Township, \$60,945 from the United Way, and \$42,000 from Service Canada. These funding sources are expected to be received in this current funding year, although funding amounts may be adjusted.

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received




2023 Funding Received



Yes



No

File Name	
 CCCWWW 2022-2023 Audited Financial Statements Final.pdf 467.6 KB	
 Board 2023-24 (2).pdf 37.4 KB	
 CCCWWW programs and services Feb 2024 Rev.docx 125.5 KB	

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

5 - The need for this service has been identified within a formal, mandated planning process (i.e. Need has been identified)

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

5 - Trained volunteers deliver your core services to clients and are supported by staff

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input checked="" type="checkbox"/> 1. No Poverty | <input checked="" type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Waterloo Regional Police Service

Organization Address *

200 Maple Grove Road, Cambridge

City/Town *

Baden

Postal Code *

N3H 5M1

Primary Contact *

Catherine Conoboy

Position (ex. Executive Director) *

Corporate Events Coordinator

Email Address *

catherine.conoboy@wrps.on.ca

Primary Phone Number *

15194971644

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

To deliver effective policing services while embracing collaborative partnerships and community engagement that strengthen public safety and community wellbeing.

Areas of Operation (List Municipalities where operations are conducted) *

Region of Waterloo

Auxiliary Police program

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

To train and appreciate youth through the School Safety Patrol program

Chairperson Name *

Catherine Conoboy

Chairperson Email Address *

catherine.conoboy@wrps.on.ca

Treasurer Name *

Kirsten Hand

Treasurer Email Address *

kirsten.hand@wrps.on.ca

Executive Director Name *

Chief Mark Crowell

Executive Director Email Address *

mark.crowell@wrps.on.ca

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$2,032

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

In partnership with Fire and Paramedic Services, Waterloo Regional Police Service train youth from schools throughout Waterloo Region to be school safety patrollers. These youth assist other students getting to and from school safely, both on the bus and walking.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Keeping Waterloo Region safe and developing student leaders.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Social and regular media.

Please describe any current or planned fundraising activities of your organization *

None

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) * <input type="text" value="N/A"/>	Annual Gross Expenditures (Most Recent) * <input type="text" value="N/A"/>	Annual Surplus / Deficit (Most Recent) * <input type="text" value="N/A"/>	Cash Balance (include Long-Term Investments) * <input type="text" value="N/A"/>
--	--	---	---

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Each City and Township of Waterloo Region provide funding to the School Safety Patroller program

Has organization applied to the Municipal Grants Program in the past? *	2021 Funding Received <input type="text" value="\$2032"/>	2022 Funding Received <input type="text" value="\$2032"/>	2023 Funding Received <input type="text" value="\$2032"/>
--	---	---	---

☒ Yes
 ☐ No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

2 - Research indicates that this service is effective for the client group

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Volu

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

1. No Poverty

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Seniors Woodworking and Craft Centre

Organization Address *

27 Beck Street

City/Town *

Baden

Postal Code *

N3A 2P2

Primary Contact *

Winston Burrill

Position (ex. Executive Director) *

President

Email Address *

[REDACTED]

Primary Phone Number *

519-634-5357

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The mission of the Wilmot Seniors Woodworking and Craft Centre is to provide seniors and others from the Township of Wilmot and surrounding municipalities with the opportunity and support to pursue woodworking, wood turning, metal working, stained glass, hand caring and other hand skills. The club helps seniors remain active and engaged in these activities. Members are encouraged to share their skills with other members. Although the club is primarily structured for seniors, membership is also extended to younger community members looking for a well equipped shop in which to do work. Opening membership to younger community members will ensure continuity of the club.

Areas of Operation (List Municipalities where operations are conducted) *

Township of Wilmot

All members are encouraged to volunteer time and skills to the club. The club has a president, vice-president and a number of board members who, along with other members, contribute time and skills to ensure the smooth functioning of the club. Members fill such positions as daily supervisors, mentors, shop clean up and equipment maintenance among other things. The club is responsive to the requests of the Township and has provided bird houses and signage from time to time for township woodlots, etc.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Public funds should be provided as the club fills a niche in assisting seniors to remain active in the community. The club has provided signage for the Mike Schout wetland area and signs for various township hiking trails and parks. Prior to the termination the Baden Santa Clause parade, Santa was hosted at the club for a children's event and has served as a food bank drop off location. The facilities are opened up annually to a local cub group for completion of its cub car projects. Bird houses are regularly built for a local retirement facility. Upon request, contributions of wooden items constructed by members are made to various organizations to assist with their fundraising initiatives.

Chairperson Name *

Winston Burrill

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Keith Eatwell

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Winston Burrill

Executive Director Email Address *

[REDACTED]

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☒ Capital

☐ Operating

Funding request (Indicate total funding request) *

\$3,000.00

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

While there are no capital investments anticipated in the near future, the club incurred a number of capital expenses in 2023 including a new lathe for wood turning. In order to remain current the club also purchased a CNC machine. To support this purchase, a designated area was constructed and a new computer was purchased in order to run the required design software. Many club members have been busy learning new computer skills and wood working skills in order to create projects using this machine.. The purchase and installation of the CNC machine has attracted new members to the club.

During 2023, the club identified that some upgrades were required to the plumbing and washroom facilities. All toilets were replaced, shut off valves were replaced and primer lines were checked and replaced/repaired as necessary. Repairs were also made to the in-floor heating system.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

The Strategic Plan of the Township of Wilmot identifies 5 main goals - community engagement, economic prosperity, environmental protection, quality of life and responsible governance. Wilmot Seniors welcomes all seniors from the township and surrounding areas. The club provides a supportive environment which helps to keep seniors active in the community. The club provides furniture repair services and custom woodworking for members of the community. The club thereby fulfills the functions of engaging and encouraging seniors to bring their skills and learn new skills. The club provides services to the community to alleviate the need to source out services outside of the township. The club is supportive in providing well being, accessibility and inclusivity at all levels

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

The club will acknowledge the Township of Wilmot for its contribution in the following ways:
 Letter of thanks
 In club announcement
 Email announcement to all members

Please describe any current or planned fundraising activities of your organization *

Current and planned fundraising includes:
 Annual Christmas sale
 Maintenance of a small shop with various items for year round sale
 Financial donations
 Continuing to make, sell and repair items as requested by the public from time to time

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) *	Annual Gross Expenditures (Most Recent) *	Annual Surplus / Deficit (Most Recent) *	Cash Balance (include Long-Term Investments) *
<div></div>	<div></div>	<div></div>	<div></div>

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Has organization applied to the Municipal Grants Program in the past? *	2021 Funding Received	2022 Funding Received	2023 Funding Received
<div><input checked="" type="radio"/> Yes <input type="radio"/> No</div>	<div>\$2,600.00</div>	<div>\$2,675.00</div>	<div>\$2,803.00</div>

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

2 - Research indicates that this service is effective for the client group

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

3 - Your agency has a policy which supports and promotes use of volunteers, and further utilizes volunteer servi

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

☐ 1. No Poverty

☐ 2. Zero Hunger

☐ 3. Good Health and Well-Being

☐ 4. Quality Education

☐ 5. Gender Equality

☐ 6. Clean Water and Sanitation

☐ 7. Affordable and Clean Energy

☐ 8. Decent Work and Economic Growth

☐ 9. Industry, Innovation and Infrastructure

☐ 10. Reduced Inequalities

☐ 11. Sustainable Cities and Communities

☐ 13. Climate Action

☐ 15. Life On Land

☐ 16. Peace, Justice and Strong Institutions

☐ 17. Partnerships for the Goals

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

New Hamburg Firebirds Hockey team

Organization Address *

1291 Nafziger Rd

City/Town *

Baden

Postal Code *

N3A 0C4

Primary Contact *

Gord Mills

Position (ex. Executive Director) *

President

Email Address *

gord.firebirds@rogers.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The mission of the New Hamburg Firebirds Junior Hockey club is to provide an entertaining brand of hockey where the principals of team spirit, team unity and good sportsmanship are emphasized. The team must be competitive with goals and objectives set high. This does not mean that our goals must be reached at all costs. Success will be measured in terms of how well our team plays to its potential while exhibiting the principals of team unity , team spirit and good sportsmanship. We will work closely with New Hamburg Minor Hockey with a goal to promote graduates from their system into the Firebird program. It is recognized that in order to have a competitive team we must also add players from surrounding minor hockey systems. Our local players are given every opportunity to play providing they exhibit the necessary skills and desired attitude for the Firebird program. The final team selection of players is the responsibility of the coaching and management team. We recognize that local players are important to our organization's success on the ice and in the community.

Areas of Operation (List Municipalities where operations are conducted) *

Wilmot Township

Our organization is dependent on our volunteers. Our executive, booster club and support staff are all volunteers that make our Junior hockey program work.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

We are a community owed and supported team. ASs such we aspire to give back to our community. Our players are asked to give back and represent the Firebirds at many community events. This season we participated in WFR Thanksgiving food drive, Wilmot Firefighters Christmas toy drive, WFR community Teddy Bear/toys/ warm clothing drive, New Hamburg Christmas parade, Wilmot Library youth fun night, Holy Family School family night. Our belief is that being involved in these type of events help to build team growth and our players understanding of what make Wilmot a great community.

Chairperson Name *

Gord mills

Chairperson Email Address *

gord.firebirds@rogers.com

Treasurer Name *

Steve McNeil

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Gord Mills

Executive Director Email Address *

gord.firebirds@rogers.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

9011.10

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The continuation of the long- standing junior hockey team and traditions in New Hamburg. We are one of the oldest operating junior hockey organizations in Ontario. Our team is celebrating 71 years of continued representation in Junior hockey. We strive to develop our team development on and off the ice. We believe that that our community minded initiatives help to give our players and alumni a broader perspective in our community. We have seen our alumni players give back in many ways in our community. Our growth has developed into a successful program that is a leader in our league the PJHL.

The funding request is a representation of the ice rate increase for the 24/25 season. The calculation is representative of how much more the Firebirds organization pays in comparison to the other main ice user rates. Here is the calculation.

Our rate:\$245.21- other main user rate-\$159.39= \$85.82 difference per hour

Firebirds ice use: 5 hours/week, 21 home regular season games/ practice hours=105 hours

The ice used with the price difference= \$9011.10 per season

All funds for our organization come from sponsorship, fundraising, and home game revenue. We strive to make use of these funds to represent Wilmot Township and create pride for our community accomplishments.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

To help with the development of young men who in turn use their abilities for the betterment of Wilmot Township.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Thank you Letter and our continued representation of Wilmot Township

Please describe any current or planned fundraising activities of your organization *

We will be continuing our sponsorship program with in Wilmot and our Fundraising initiatives (Moparfest 50/50, Gameday 50/50, Season end draw)

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)



Annual Gross Revenues (Most Recent) * <input type="text"/>	Annual Gross Expenditures (Most Recent) * <input type="text"/>	Annual Surplus / Deficit (Most Recent) * <input type="text"/>	Cash Balance (include Long-Term Investments) * <input type="text"/>
--	--	---	---

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

none

Has organization applied to the Municipal Grants Program in the past? * <input checked="" type="radio"/> Yes <input type="radio"/> No	2021 Funding Received <input type="text" value="2000"/>	2022 Funding Received <input type="text" value="2000"/>	2023 Funding Received <input type="text" value="2000"/>
---	---	---	---

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name	
	New Hamburg Jr mission statement (3).docx 13.4 KB
	scan0004.pdf 362.4 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example, client s

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

3 - Your agency has a policy which supports and promotes use of volunteers, and further utilizes volunteer servi

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

1. No Poverty

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Terry Fox Foundation-Wilmot Terry Fox Run

Organization Address *

[REDACTED]

City/Town *

Baden

Postal Code *

[REDACTED]

Primary Contact *

Lindsay Heilbron

Position (ex. Executive Director) *

Organizer

Email Address *

wilmotterryfoxrun@gmail.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Mission Statement: Driven by Terry's courage and determination, we collaborate with and inspire people around the world to support and fundraise for bold, extraordinary research to end cancer.

Vision Statement: Bringing Canadians together to realize Terry Fox's dream of a world without cancer.

Areas of Operation (List Municipalities where operations are conducted) *

All of Wilmot Township are invited. The run itself will take place either in Baden, or New Hamburg.

We have many areas of need and volunteers are invited to distribute posters and put up signs, leading up to the run, and assist on run day. This involves helping with registration, marking the run route, warming up the participants and taking materials down following the run.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Last year was our first year as run organizers for the Wilmot Terry Fox Run. Our goal was to have a successful run and take inventory of the materials we need for future runs. What we discovered was that, while we have several large print signs, to advertise the run, they are out of date and some of the information is incorrect. We would like to replace these with up-to-date signage that will help generate interest and participation in our run. The new signage will be displayed throughout the Wilmot area and will hopefully lead to an increase in participation in the run.

Chairperson Name *

Isadore Sharpe

Chairperson Email Address *

national@terryfox.org

Treasurer Name *

Kim Smith

Treasurer Email Address *

Kim.Smith@terryfox.org

Executive Director Name *

Kim Smith

Executive Director Email Address *

Kim.Smith@terryfox.org

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☒ Capital

☐ Operating

Funding request (Indicate total funding request) *

\$1000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The Wilmot Terry Fox run raises money each year to continue Terry's dream of a world without cancer. As first-time organizers, we were amazed at the support and generosity of the community. We would like to reach more people by increasing our signage and updating some of the out-of-date signage that we currently have. We will also continue to use social media streams to reach participants and garner interest in the cause. We strongly believe that increasing our visibility will help to boost participation in this year's run and bring us closer to some of the fundraising goals which have been achieved in the past.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

The vision and mission of the Terry Fox Foundation aligns with several of the goals of the Township's Strategic Plan. The run itself raises money to fund cancer research, leading to ground-breaking discoveries and increasing the quality of life and longevity of individuals battling cancer. We have partnered with the Morningside Walkers, a group of fundraisers in New Hamburg's Morningside community, and have heard firsthand accounts of how Terry's dream has touched the lives of many of the residents. The run, which is the main fundraising event, engages the community with an event that promotes health and wellness, while also working towards a group goal. Terry's legacy is visible in the Wilmot Township with several plaques and we hope to add to this by honouring Terry's legacy with a contribution to the community in the form of a bench or tree, for all to enjoy.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Through our social media streams, and during the event, we will include a thank you to the Township for their contribution. We are also happy to provide a breakdown of how the funds are used to increase our signage and, in turn, the participation in this annual event.

Please describe any current or planned fundraising activities of your organization *

This year's Terry Fox Run will happen on Sunday September 15th. Wilmot, along with hundreds of other locations across Canada, and around the world, will come together to raise money for cancer research and keep Terry's dream alive. We also hope to do a few smaller fundraisers, like a Terry's table at the various community garage sales around the township. On top of that, there are also t-shirt sales, which generate funds to help us towards our fundraising goal.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

None. Please note that we received a grant for approximately \$2000 last year. We did not spend it all, as we were still taking stock of the items that were given to us by the previous organizers. We plan to order our signage, using the balance of funds, as well as any other grant money that we are given this year.

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

2 - Research indicates that this service is effective for the client group

Level of Duplication *

2 - There are other agencies providing the similar services to the same client group, but the demand for service

Use of Volunteers *

Select most appropriate description for your organization

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Nith Valley EcoBoosters

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Tom Knezevich

Position (ex. Executive Director) *

Chairperson

Email Address *

[REDACTED]

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The Nith Valley EcoBoosters is a not-for-profit, politically non-partisan volunteer group committed to achieving and supporting a long-term healthy environment in Wilmot and Wellesley Townships through education, action and collaboration.

Areas of Operation (List Municipalities where operations are conducted) *

Wilmot and Wellesley Townships

The Chairperson, Treasurer, Recording Secretary, Communications Team, and Working Group Chair positions are all filled by volunteers who provide leadership to the group ensuring that it functions properly and that effective decisions are made and carried out. Additional volunteers are recruited as necessary to assist the core group in carrying out various projects and/or to serve on working groups or sub-committees such as the Education Working Group and the Youth Advocates Working Group.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

- The Nith Valley Ecoboosters is a not-for-profit volunteer group that does not collect any membership fees or admission fees for any of our events. Our projects and events are funded solely by donations, fundraising efforts, and grants.
- We encourage public participation and involvement in our activities and we partner with other community groups when appropriate for certain projects and events.
- We believe that public funds should be provided to fund our organization because our projects and events engage members of the community and empower them to have discussions at home, in school, and in our community about conserving energy; reducing water consumption; reducing waste and diverting waste from landfill sites; reducing greenhouse gas (GHG) emissions; and other climate crisis issues such as severe weather events and flooding.
- We are working to restart our Youth Advocates group which will be the only youth-led environmental group in the community.
- There is no other organization within Wilmot Township that provides these types of events to the community.

Chairperson Name *

Tom Knezevich

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Betsey Daub

Treasurer Email Address *

[REDACTED]

Executive Director Name *

We do not have an Executive Director position

Executive Director Email Address *

We do not have an Executive Director position

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$565.00

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1 year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

This initiative encompasses a series of in-person or online educational film, online webinar, guest speaker, or other environmentally-focused public events that are free and open to all residents. In some cases, the Nith Valley EcoBoosters may partner with other community groups (e.g. Climate Action Waterloo Region, local schools, Wilmot Horticultural Society, Let's Tree Wilmot) to plan and conduct these events. The educational message of these events will be consistent with the Township's long-term goals of conserving energy; reducing water consumption; reducing waste and diverting waste from landfill sites; and reducing greenhouse gas (GHG) emissions. These events are beneficial to both the residents of the Township and the Township itself. They help people understand and address the impact of global warming, encourage changes in their attitudes and behaviour, and help them adapt to climate change-related trends (e.g. flooding in the New Hamburg area). This culture change and "buy-in" from the community on issues related to the environment helps the Township to meet its strategic goals.

Our past events include:

- Film night featuring the environmental film "Beyond Crisis" (March 21, 2018). The event was a tremendous success with over 90 people in attendance at the Wilmot Recreation Complex.
- Warmer, Wetter and Wilder: What Homeowners and Communities Can Expect under a Changing Climate - and How They Can Prepare" (November 6, 2018). Another very successful event with 100 people in attendance at Zion United Church, New Hamburg. The focus of the presentation was on addressing practical and cost-effective steps that homeowners can take to lower their home flood risk profile. We solicited funds from local businesses to help with the costs of this event.
- Film night featuring a film about food waste entitled "Just Eat It" followed by a panel discussion (March 20, 2019). Another great success with 80 people in attendance at Zion United Church, New Hamburg.
- Online Webinar: Droughts & Downpours (October 14, 2020) – This webinar focused on small changes we

can make that collectively make big impacts when managing our properties and community spaces as we experience more severe weather events. It offered a unique opportunity to learn practical tips that can mitigate local problems due to climate change, particularly related to recurring droughts & downpours. 103 registrations were received for this webinar.

- Online Webinar: Let's Talk Native Plants (January 11, 2021). In partnership with Wilmot Horticultural Society – This webinar provided information about the strengths and benefits of the many plants discussed. Pros and cons were offered including the drought tolerance benefits of some native plants. This was an extremely popular event with 646 people registered.

- Online Webinar: Let's Talk EVs - Are You Ready For An Electric Vehicle? (February 18, 2021) - This webinar discussed a number of factors to take into account when deciding whether to purchase an EV including financial, environmental, and travel and cargo usability considerations. 203 people registered for this webinar.

- Online Webinar: Let's Talk Plastics – A Family Event (April 22, 2021) - This family-focused webinar discussed the problems with plastic pollution as it continues to fill up landfills. The event included participation by a local youth climate advocate; posters and short pre-recorded audio & video messages about the problems with plastic from young students (Grade One and older); and a presentation about what does and does not belong in our recycling blue boxes in the Region of Waterloo. 102 people registered for this webinar.

- Online Webinar: Let's Talk Healthy Trees – From the Roots Up! (September 29, 2021). In partnership with Let's Tree Wilmot – This webinar provided information explaining the importance of trees, how to select the right tree and put it in the right location, planting guidelines, and how to maintain a healthy tree. 92 people registered for this webinar.

- Online Webinar: Let's Talk Plastics Unwrapped – The Real Story and Hope for the Future! (February 3, 2022). Part one of this event was watching the documentary film "The Story of Plastic." Part two was joining a panel discussion and Q&A about the film. The film uncovers the ugly truth behind the current global plastic pollution crisis and the panelists discussed how they are taking hopeful actions to solve the crisis. 220 people registered for this webinar.

- Online Webinar: Let's Talk – Your Home's Energy Use (April 28, 2022). We co-hosted this free webinar with Climate Action Waterloo Region. 100 people registered for the event which featured Greg Labbé, a Building Science Consultant at Toronto Metropolitan University, as the keynote speaker. One of the key takeaways from Greg's presentation was that the first thing we should do is to stop energy from "bleeding" out of our homes.

- Online Webinar: Shaping Engaged, Resilient and Liveable Communities (October 4, 2022). Everyone's voice matters when it comes to influencing the future of their community. Why should people engage in shaping resilient and liveable communities? How do they go about it? This webinar featured four knowledgeable speakers who answered those questions. 79 people registered for this webinar.

- Online webinar: Let's Talk - Sustainable Investing 101 (December 7, 2022). This webinar helped participants to "demystify" the terms "ESG", "Divestment", "Sustainable" and "Socially Responsible" investing. It also discussed how to make intentional decisions about where we are investing our money. Our keynote speaker was Tim Nash, an expert in personal finance, sustainable investing, and the green economy. 53 people registered for this webinar.

- Online webinar: Electric Vehicles – Do You Have A Question? Ask the Owners!! (March 21, 2023). This webinar was a follow-up to our first EV webinar in 2021. It began with an update on the current state of EVs. This was followed by brief presentations from a diverse group of EV owners about their experiences with a variety of EV's – Hybrids, Plug-ins and Battery only. An extended Question & Answer period gave participants lots of time to ask questions of the EV owners on the panel. 111 people registered for the webinar.

- Online webinar in partnership with Reep Green Solutions: Mission Possible: Launch Your Waste Reduction Journey! (September 28, 2023). In this webinar, participants had a chance to learn about specific steps that can be taken to reduce waste in their lives and also what corporations and governments need to do to reduce

waste. Our keynote speaker was Jamie Kaminski who has over 30 years of experience in the waste diversion industry and is the Director and Lead Policy Advisor for Zero Waste Canada and a Board Member of the Zero Waste International Alliance policy group. 73 people registered for this event.

Planning is underway for the following free public educational events in 2024:

- Stove Talk – An Introduction to Induction Cooking (in-person event)
- How to be Hopeful in a World of Climate Doom: The Practice of Evidence-Based Hope (webinar)
- Emergency Preparedness & Home Safety (in-person event)

We believe that our public educational events are aligned with and support the following elements of the Township's strategic plan and environmental priorities:

1. Health & wellbeing is identified as a "core value" in Wilmot Township's 2020 Strategic Plan update. In addition, the Township's declaration (Resolution No. 2015-174, August 31, 2015) that all citizens have the right to live in a healthy environment. "Health and well-being" are key values that the Township takes into consideration to help decision making.
2. Quality of life is identified as a Township goal in the 2020 Strategic Plan update and a strategy identified to meet that goal is "Health and Wellbeing."
3. Environmental protection is identified as a Township goal in the 2020 Strategic Plan update and strategies identified to meet that goal include "Climate Adaptation and Mitigation" and "Sustainability."
4. Community engagement is identified as a Township goal in the 2020 Strategic Plan update and actions identified to meet that goal include "Assist in the promotion and funding towards Community Events."
5. Wilmot Township has adopted a community-wide goal of reducing greenhouse gas emissions to 50% below 2010 levels by 2030. The Township is also participating in ClimateActionWR's 80 x 50 project which involves working together with the community to achieve Waterloo Region's long-term goal of an 80% greenhouse gas emission reduction (based on 2010 levels) by 2050 (80by50).
6. Regional Sustainability Initiative: The Township of Wilmot is committed to conserving energy, reducing greenhouse gas (GHG) emissions, water conservation, and waste diversion. Belonging to this initiative helps the Township to achieve its key Strategic Plan goal of protecting our natural environment and maintaining a green and clean community.
7. The Township is a member of Sustainable Waterloo Region (SWR). SWR is a dedicated team, motivated by a shared passion for progress towards sustainability across Waterloo Region. Their shared vision is an environmentally and economically resilient community that prioritizes the well-being of current and future generations. The SWR mission is to foster collaborations that enable local organizations to convert their sustainability interest into action.
8. On September 23rd, 2019, the Township continued its efforts to promote sustainability by declaring a "climate emergency" and the investigation of a carbon budget process for the township. This initiative includes the identification of projects in the township's 10-year capital forecast that will help reduce carbon emissions and the implementation of a carbon budget by 2022.
9. In the past, the Township had created a Sustainability Working Group (SWG) to protect our environment and maintain a green and clean community. The goals of this working group were consistent with those of the Nith Valley EcoBoosters (NVEB) and its initiatives. The two groups tried to meet at least twice per year to discuss issues of interest to both groups. NVEB tried to identify environmental issues important to the community and bring them to the SWG for discussion and possible impact on Township policies. This was consistent with Action 6.5.1 provided to the Township by Climate Action Waterloo Region in June 2021 stating that the Township should take a lead role to "Bring community organizations and local government together to collectively identify and communicate advocacy priorities to multiple levels of government."
10. As described in Action 2.1.5 provided to the Township by Climate Action Waterloo Region in June 2021, the Township should provide a supporting role to the following action: "Develop and implement an electric vehicle public outreach and communication strategy for personal vehicles." Providing support for NVEB has allowed us to provide several webinars on electric vehicles for the community.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

The Township will be recognized as a sponsor of our public educational events on posters and other promotional materials/articles advertising the events. In addition, the Township's support will be acknowledged at the beginning of each event. Note: NVEB will provide drafts of any posters or promotional materials which will include the Township logo to the Township staff for approval before using those materials.

Please describe any current or planned fundraising activities of your organization *

In the past 12 months, the Nith Valley Ecoboosters successfully raised \$1400.00 in donations from various individuals and businesses in Wilmot and Wellesley Townships. Note: This amount does not include the \$478 Township of Wilmot municipal grant that we received in 2023.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



Nith Valley EcoBoosters History & Terms of Reference (v3.4).docx

49.7 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example, client s

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Volu

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

13. Climate Action

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

New Hamburg Art Tour

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Nancy Taves

Position (ex. Executive Director) *

Chair

Email Address *

[REDACTED]

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The vision of The Tour is to provide an avenue for local artists to showcase their works, encourage/inspire other artists, both new and experienced, and invite numerous local businesses to participate. The Tour attracts visitors/patrons to the downtown core, thereby benefiting the immediate and surrounding communities and providing an enjoyable arts and culture experience for all.

Areas of Operation (List Municipalities where operations are conducted) *

Presently, the operation is conducted in New Hamburg, Township of Wilmot.

In 2023 volunteers assisted with the following:

The distribution of promotional signage throughout the township and surrounding communities (Tavistock, Wellesley, Shakespeare, Plattsville, Kitchener, Waterloo, Stratford, Woodstock)

The set up of a sneak peek display at the host venue (Riverside Flowers)

Prepared the layout of the NH Community Centre for placement of displays (measuring and mapping for the best use of space)

Determined the needs of individual artists and allocated tables and chairs appropriately

Transported artists materials and equipment to the upper level preparing for set up of The Tour

Greeted visitors at the door and assisted those requiring the lift to the upper level and return

Assisted with take down at the end of The Tour and transported artists materials and equipment to the lower level

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

As in the past, the success of The Tour, with the aid of these public funds, will continue to give back to the community as The Tour continues to gain momentum annually.

Chairperson Name *

Nancy Taves

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Nancy Taves/Earla Boyd

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Nancy Taves

Executive Director Email Address *

[REDACTED]

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

800

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The Tour is a fabulous way for visitors, from near and far, to connect with local artists, learn how they create their works, and enjoy the community and all it has to offer. Many local businesses are given the opportunity to participate, thereby benefiting from the generated traffic of The Tour. The project provides an opportunity for all participating artists to build on their talent and inspire others. With the new inclusion of the Waterloo Oxford District Secondary School table, The Tour provides an opportunity for our younger student artists to showcase their artwork while gaining inspiration to build on their talents. In addition, The Tour builds an exclusive arts and culture hub within the township. This event supports the Township's Arts and Culture Master Plan and specifically celebrates its vibrant, cultural community and the diverse arts and rich heritage within it.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

The Tour is in line with the Township's Strategic Plan as follows:

The involvement of many volunteers including business and many individuals

Investing in the downtown core by generating additional foot traffic and promoting businesses

Attracting and building tourism through the free annual event

Providing cultural vibrancy through the showcasing of a wide variety of visual arts

Providing a recreational outing and adding to the social well being of the community and many visitors

The Tour contributes to the Township's vision to be a cohesive, vibrant and welcoming countryside community by warmly welcoming one and all

As The Tour grows annually, it ensures an evolved and engaged community

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Advertising material will graciously recognize the contribution from the Township of Wilmot's Municipal Grants program

Please describe any current or planned fundraising activities of your organization *

Participation fees from each artist, soliciting local businesses for their monetary support, and seeking out other potential funding opportunities

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) * <input type="text"/>	Annual Gross Expenditures (Most Recent) * <input type="text"/>	Annual Surplus / Deficit (Most Recent) * <input type="text"/>	Cash Balance (include Long-Term Investments) * <input type="text"/>
--	--	---	---

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

NHAT intends to apply to the Region of Waterloo Arts Fund when the window to apply is open for submission

Has organization applied to the Municipal Grants Program in the past? * <input checked="" type="radio"/> Yes <input type="radio"/> No	2021 Funding Received <input type="text" value="600.00 deferred to 2022"/>	2022 Funding Received <input type="text" value="600.00 deferred from 2021"/>	2023 Funding Received <input type="text" value="629.00"/>
---	--	--	---

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name	
	NHAT Treasurers Report 2024.xlsx 30.6 KB
	NHAT SPONSOR LIST 2023.docx 13.9 KB
	student volunteer 2023.docx 207.9 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

1 - Service statistics indicate that this service is well-utilized

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteers. Volu

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

☐ 1. No Poverty

☐ 2. Zero Hunger

☐ 3. Good Health and Well-Being

☐ 4. Quality Education

☐ 5. Gender Equality

☐ 6. Clean Water and Sanitation

☐ 7. Affordable and Clean Energy

☐ 8. Decent Work and Economic Growth

☐ 9. Industry, Innovation and Infrastructure

☐ 10. Reduced Inequalities

☒ 11. Sustainable Cities and Communities

☐ 13. Climate Action

☐ 15. Life On Land

☐ 16. Peace, Justice and Strong Institutions

☐ 17. Partnerships for the Goals

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

New Hamburg Concert Band

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Rob Murray

Position (ex. Executive Director) *

Treasurer

Email Address *

[REDACTED]

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The mission of The New Hamburg Concert Band is to provide an opportunity for residents of Wilmot Township and the surrounding area to pursue their interest and ability in playing a musical instrument. The band provides an outlet for both beginners and seasoned players. We range in age from beginning teenagers to senior citizens who have been playing for decades.

Areas of Operation (List Municipalities where operations are conducted) *

The Concert Band primarily operates out of the Community Centre in New Hamburg and occasionally the Haysville Community Centre. Our practices are held in these locations. Our performances occur throughout Wilmot Township and the surrounding area.

Our organization is completely run by volunteers, outside of the Conductor, who is paid a small stipend for their time and mileage. We charge no fee for members to play in the Band.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

The New Hamburg Concert Band has been operating for over 125 years, making it one of the oldest cultural groups in the Township. The Band has received a small Municipal Grant for many years and this has helped to sustain the Band for this length of time. Our ability to generate funds is not easy, particularly since the pandemic, as many of our performances have been cancelled . Many of these have still not resumed. The Grant from the Township helps to cover the cost of insurance, which as we all know , has skyrocketed over the past number of years.

The Concert Band also contributes to many local events, such as Canada Day, Remembrance Day, concerts in the park and so on. These activities all add to the cultural vitality of Wilmot Township and help to make it a great place to live. The small amount of Public Funds help to enable our success and continuation.

Chairperson Name *

Colleen Grant Kau

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Rob Murray

Treasurer Email Address *

[REDACTED]

Executive Director Name *

Collen Grant Kau

Executive Director Email Address *

[REDACTED]

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

1300.00

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The Band does not have a specific project it is currently working on. As previously stated, the Grant from the Township helps to keep the Band operating. We have only minimal opportunities to generate funds such as Santa Claus parades, local Fall Fairs and concerts at venues such as nursing homes. Many of these have been curtailed for a number of years now. In addition, our costs have risen substantially. Insurance, for instance, has risen so much that the Grant from the Township now only covers approximately 75% of the premium. So the Grant is very vital to the Band's finances.

Receiving the Grant also allows the Band to purchase new music when additional funds are available. Refreshing our music is important to both the players, who want new challenges, as well as our audiences, who want to hear new and exciting pieces of music.

The Band missed the deadline for applying for the 2023/24 Grant. We are sincerely hoping that we will again be reinstated as a Grantee to this program. It is a vital source of funding that the Band relies on and will be missing it in the current year of operation.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

We believe supporting the Band helps to support Arts and Culture in Wilmot Township. Community bands, such as ours, are a dwindling thing. Many small communities have lost their band years ago. The support from the Township has helped to keep ours thriving. Having unique groups, such as the Band, all contributes to making Wilmot a very desirable place to call home.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

The Band recognizes our supporters/sponsors at most concerts. In addition, we are currently exploring setting up a new website, which would also highlight our supporters and sponsors.

Please describe any current or planned fundraising activities of your organization *

We are always looking for new sources of funds/income. As it is an anniversary year for the Band, we are looking at putting on a Christmas Concert, which would be a first for the Band. In addition, we will be looking for any new parades we could be included in, as they are a revenue generator as well.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

1 - Service statistics indicate that this service is well-utilized

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

3 - Your agency has a policy which supports and promotes use of volunteers, and further utilizes volunteer servi

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

☐ 1. No Poverty

☐ 2. Zero Hunger

☒ 3. Good Health and Well-Being

☐ 4. Quality Education

☐ 5. Gender Equality

☐ 6. Clean Water and Sanitation

☐ 7. Affordable and Clean Energy

☐ 8. Decent Work and Economic Growth

☐ 9. Industry, Innovation and Infrastructure

☐ 10. Reduced Inequalities

☒ 11. Sustainable Cities and Communities

☐ 13. Climate Action

☐ 15. Life On Land

☐ 16. Peace, Justice and Strong Institutions

☐ 17. Partnerships for the Goals

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Dundee Artisan Festival

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Rosemary Arthurs

Position (ex. Executive Director) *

Organizer

Email Address *

dundee pottery@icloud.com

Primary Phone Number *

5196962409

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

I believe communities of caring people don't happen by declaration, opportunity for engagement, socializing must be designed.

My hope is that the festival will enhance community engagement, promote arts and crafts that support families, allow an opportunity for visitors to explore the area.

Areas of Operation (List Municipalities where operations are conducted) *

New Dundee Community Centre

There are 5 volunteer organizers, 12 volunteers the day of, to help set up, tear down, collect garbage and recycling

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

My hope is to bring together artists, community members and persons from beyond the region. This would provide an economic opportunity for vendors, increase exposure for musicians, provide an opportunity for community members to gather and socialize, acquaint persons from outside the area with the township. Our social media posts also highlight restaurants in the area hopefully providing those and other small businesses with additional revenue.

Chairperson Name *

Tammy Funk

Chairperson Email Address *

dundeeartisanfestival@gmail.com

Treasurer Name *

Shelley Ulmer

Treasurer Email Address *

dundeeartisanfestival@gmail.com

Executive Director Name *

Rosemary Arthurs

Executive Director Email Address *

dundleepottery@icloud.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

3000.00

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐ Never

☐ Less than 1
year

☐ 1 - 2 years

☒ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

This Festival is intended to benefit the participants (musicians, food trucks and vendors) by the selling of their products, the community at large by providing an opportunity for engagement and other local businesses as visitors explore the area.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

In keeping with the Townships goals of increasing Wilmot's tourism profile, engaging in community, contributing to the economy, the Festival's own goals do align well with the Townships Strategic Plan.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Recognition will be given in social media posts and at the event.

Please describe any current or planned fundraising activities of your organization *

Fees from vendors to participate in the festival are used to help cover costs.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)**

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Last year we received 4,000.00 from Region of Waterloo Arts Council, 1300.00 from The Township of Wilmot

**Has organization
applied to the Municipal
Grants Program in the
past? ***

2021 Funding Received

2022 Funding Received

2023 Funding Received



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

Select most appropriate description for your organization

Level of Duplication *

Select most appropriate description for your organization

Use of Volunteers *

1 - Your agency has a voluntary board of directors

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

11. Sustainable Cities and Communities

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|--|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input checked="" type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Love Your Neighbour Communities

Organization Address *

183 Mill Street,

City/Town *

New Hamburg

Postal Code *

N3A 1P8

Primary Contact *

Brent Emanuel

Position (ex. Executive Director) *

Executive Director

Email Address *

bemanuel@lyncommunities.com

Primary Phone Number *

5195730600

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Our mission is to revitalize people and rural communities through equitable housing and social enterprise. As an organization we wish to meet the needs of our neighbours for equitable and affordable housing, food security, social isolation and environmental responsibility

Part of LYNC's mission is to relieve poverty by alleviating food insecurity and capacity building by developing the knowledge, skills and resources of members of socially and economically disadvantaged communities.

LYNC's Mill Block development will include The Mill Block Community Hub and Gardens which will serve as a centre for community collaboration. The Community Hub will include community gardens, a commercial kitchen, meeting rooms, childcare space and collaborative and social enterprise spaces. The Hub will provide space for educational and mentoring opportunities to improve individual and community self sufficiency, well being and stability. The community Hub and Gardens will provide space to help LYNC accomplish its objective to alleviate food insecurity and build capacity. Collaboration with community members will play a significant role in driving the content of the program taking place in the Community Hub and gardens.. Social Enterprise spaces will allow local businesses to provide services and goods for tenants and the general public creating positive interactions and connections. These enterprises operating in the Community Hub will provide employment and mentoring opportunities for those who are marginalized due to a lack of employment and poverty.

Alleviating Food insecurity

Food insecurity is defined as the inadequate or insecure access to food due to financial constraints and is strongly linked to poverty in Canada. 1 in 4 households that rent their accommodations is food insecure. Most food-insecure households are in the workforce. 65% of food insecure households rely on wages and salaries as their main source of income. 1 in 6 Canadian children under the age of 18 is affected by household food insecurity, one third of households led by female lone parents are food insecure.

(<https://proof.utoronto.ca/food-insecurity/>) The community kitchen will allow for weekly community dinners to provide healthy meals and social interaction. The meals will be provided by a collaboration between local volunteers and tenants. Availability of community gardens and micro gardens will give tenants access to fresh produce to supplement their grocery budgets. Meeting rooms will host monthly educational programs taught by volunteers who will teach skills such as canning, cooking, and nutrition. A strong partnership with the local food bank will ensure tenants are aware of additional food supports available. The community gardens will allow lower income households access to fresh produce to supplement their grocery needs. The Community Hub will also be a gathering point for excess produce from other community gardens and farms to increase the availability of food to those in need. Increasing the amount of available produce will not only benefit LYNC's program but the local food bank which is having problems meeting the demand for food. The educational component of the community garden program will teach the community how to supplement their food supply through gardening and preserving produce for future use, reducing the dependency of individuals/families on processed foods and over-priced produce in winter. Increasing available food, knowledge and skills means healthier lifestyle practices and decisions thus creating advancing food security in our community.

Wilmot Township

Use of Volunteers (Briefly describe your organizations use of volunteers) *

Volunteers are used as part of LYNC's community building goals, We create an inclusive environment where a diverse and intergenerational group can come together to meet their own needs. Volunteers are used to plan and deliver programs to the community that will build individual and community capacity.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

LYNC is a charity that is based in Wilmot township lead by Wilmot community members who have been recognized leaders in their community and who are passionate about meeting their community needs. LYNC exists to support diverse communities: people from every religion, creed, race, age, ethnicity, ability, sexual orientation, and gender identity. We actively work to identify and remove barriers that prevent people from accessing and participating in our services and the community around them. We create spaces and design programs for people to gather and support one another. Community is at the center of all we do. We will listen to our residents and local neighbours and together, build a community that is vibrant, relevant and meets needs. We care and cultivate all things that have been entrusted to us, whether they are people's stories, a volunteer's time, the environment, or financial contributions.

Chairperson Name *

Steve Wagler

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Paul Ming

Treasurer Email Address *

Executive Director Name *

Brent Emanuel

Executive Director Email Address *

bemanuel@lyncommunities.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐

Capital

☒

Operating

Funding request (Indicate total funding request) *

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐

Never

☒Less than 1
year☐

1 - 2 years

☐

3-5 years

Part of LYNC's mission is to relieve poverty by alleviating food insecurity and capacity building by developing the knowledge, skills and resources of members of socially and economically disadvantaged communities. LYNC's Mill Block development will include The Mill Block Community Hub and Gardens which will serve as a centre for community collaboration. The Community Hub will include community gardens, a commercial kitchen, meeting rooms, childcare space and collaborative and social enterprise spaces. The Hub will provide space for educational and mentoring opportunities to improve individual and community self sufficiency, well being and stability. The community Hub and Gardens will provide space to help LYNC accomplish its objective to alleviate food insecurity and build capacity. Collaboration with community members will play a significant role in driving the content of the program taking place in the Community Hub and gardens.. Social Enterprise spaces will allow local businesses to provide services and goods for tenants and the general public creating positive interactions and connections. These enterprises operating in the Community Hub will provide employment and mentoring opportunities for those who are marginalized due to a lack of employment and poverty.

Alleviating Food insecurity

Food insecurity is defined as the inadequate or insecure access to food due to financial constraints and is strongly linked to poverty in Canada. 1 in 4 households that rent their accommodations is food insecure. Most food-insecure households are in the workforce. 65% of food insecure households rely on wages and salaries as their main source of income. 1 in 6 Canadian children under the age of 18 is affected by household food insecurity, one third of households led by female lone parents are food insecure.

(<https://proof.utoronto.ca/food-insecurity/>) The community kitchen will allow for weekly community dinners to provide healthy meals and social interaction. The meals will be provided by a collaboration between local volunteers and tenants. Availability of community gardens and micro gardens will give tenants access to fresh produce to supplement their grocery budgets. Meeting rooms will host monthly educational programs taught by volunteers who will teach skills such as canning, cooking, and nutrition. A strong partnership with the local food bank will ensure tenants are aware of additional food supports available. The community gardens will allow lower income households access to fresh produce to supplement their grocery needs. The Community Hub will also be a gathering point for excess produce from other community gardens and farms to increase the availability of food to those in need. Increasing the amount of available produce will not only benefit LYNC's program but the local food bank which is having problems meeting the demand for food. The educational component of the community garden program will teach the community how to supplement their food supply through gardening and preserving produce for future use, reducing the dependency of individuals/families on processed foods and over-priced produce in winter. Increasing available food, knowledge and skills means healthier lifestyle practices and decisions thus creating advancing food security in our community.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

The missions and goals of the organization align with the township strategic plan. LYNC exists to support diverse communities: people from every religion, creed, race, age, ethnicity, ability, sexual orientation, and gender identity. We actively work to identify and remove barriers that prevent people from accessing and participating in our services and the community around them. We create spaces and design programs for people to gather and support one another. Community is at the center of all we do. We will listen to our residents and local neighbours and together, build a community that is vibrant, relevant and meets needs. LYNC's initiative recognizes and encourages a countryside community that works together for the health and well being of everyone in the community

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

The townships partnership will be shared through all LYNC's social media channels as well as through the various local and regional news outlets. LYNC will also create a plaque at the site of the community garden to highlight the townships partnership.

Please describe any current or planned fundraising activities of your organization *

LYNC has applied for several grants (OTF, United Way,) specific to the community Gardens and has already received funding from Kindred Credit Union.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) * <input type="text"/>	Annual Gross Expenditures (Most Recent) * <input type="text"/>	Annual Surplus / Deficit (Most Recent) * <input type="text"/>	Cash Balance (include Long-Term Investments) * <input type="text"/>
--	--	---	---



External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

Kindred Credit Union 5000

Has organization applied to the Municipal Grants Program in the past? *

☐ Yes
 ☒ No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name
<div>  Audited Statements.pdf 160.6 KB </div>
<div>  LYNC Financial Stmts_unaudited_Period ending April 5_ - Copy.pdf 766.4 KB </div>

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

5 - The need for this service has been identified within a formal, mandated planning process (i.e. Need has been identified)

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

3 - Your agency has a policy which supports and promotes use of volunteers, and further utilizes volunteer services

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

2. Zero Hunger

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input checked="" type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

New Hamburg Hockey Association

Organization Address *

1291 Nafziger Road

City/Town *

Baden

Postal Code *

N3A 0C4

Primary Contact *

Nathan Joseph

Position (ex. Executive Director) *

President

Email Address *

president@newhamburghockey.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

To provide competitive and recreational organized hockey as part of Hockey Canada, the OHF, and the OMHA to youths from the ages of 4 to 21 years old who reside in Wilmot to develop their skill and love of the game of hockey having fun playing the sport with their friends and peers.

Areas of Operation (List Municipalities where operations are conducted) *

Wilmot Recreational Facility

NHHA utilizes over 250 volunteers each season as it operates with a voted executive board of 17 members along with volunteer coaches, assistant coaches, trainers, parent rep volunteers, and on-ice-helpers to run practices. Coaches develop weekly practice plans and facilitate team games on the bench while the NHHA Executive help organize and plan games, scheduling, equipment, sponsorship, support and structure for organization to set standards for all members to follow.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

NHHA provides organization for over 650 Wilmot youths to play hockey each year. It allows players to get out and exercise with their friends and peers, and make new friends being part of a team. That team environment teaches them valuable life skills that they later can use as they become adults such as commitment, being on time and managing their schedule, not missing a team event, the importance of practicing, following direction from their coach, and executing what they learn in a practice in a high pace, high pressured environment.

Chairperson Name *

Nathan Joseph

Chairperson Email Address *

president@newhamburghockey.com

Treasurer Name *

Mark Calder

Treasurer Email Address *

treasurer@newhamburghockey.com

Executive Director Name *

Nathan Joseph

Executive Director Email Address *

president@newhamburghockey.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$15,000

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐ Never

☒ Less than
1 year

☐ 1 - 2
years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

Teams of NHHA are provided jerseys to wear each season in their home and away colors. Every three years these jerseys wear out and need replacement. Jerseys cost upwards of \$3,500 per team, which NHHA has over 30+ teams. By replacing about 4 teams each season, NHHA utilizes a 3-6 year jersey life for each team. The Municipal Grant Program funding would provide NHHA with funding to replace old and worn out jerseys for teams to continue to wear and show their Huskies colors. After the jerseys are replaced, old worn jerseys are provided free of charge to NHHA members to keep and continue to wear at practices, playing road hockey, or as a spectator to show their Huskies pride.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

213

Providing funding for jerseys fits with the townships strategic plan by helping keep the cost of hockey down and affordable for everyone in the township of Wilmot to be able to play the game of hockey. Free jerseys allows NHHA to utilize registration and sponsorship revenue in the rising ice rental costs and insurance costs that continue to get higher each season. It shows that Wilmot supports its minor sports groups that have adequate team wear for playing games against other neighboring teams that do the same.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

NHHA recognizes all its sponsors currently by emailing its members about twice a month thanking those that contribute. NHHA also posts the names of sponsors on their website all season along with news articles. NHHA has a TV at the WRC that scrolls through team photos, news announcements, and sponsors which NHHA would utilize for anyone at the WRC to see.

Please describe any current or planned fundraising activities of your organization *

NHHA revenue is generated from parents paying for their child to play hockey. Local businesses also sponsor and donate money to NHHA to help keep the cost of hockey down for paying parents. NHHA also receives a ice rental reduction rate from the township of Wilmot each season. NHHA teams also do raffle draws to help raise money for ice rental and tournament costs for purchasing higher ice rental costs outside of Wilmot due to limited ice availability. Some teams also fundraise doing bottle drives, or selling food (chocolate bars, donuts, etc) to raise money for their teams. NHHA members also do charitable donations in the community from toy drives and food drives at Christmas.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) *	Annual Gross Expenditures (Most Recent) *	Annual Surplus / Deficit (Most Recent) *	Cash Balance (include Long-Term Investments) *
<div></div>	<div></div>	<div></div>	<div></div>


External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

none

Has organization applied to the Municipal Grants Program in the past? *	2021 Funding Received	2022 Funding Received	2023 Funding Received
<div></div>	<div>0</div>	<div>0</div>	<div>0</div>

☒ Yes
 ☐ No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name
<div>  NHHA 20240131 financial statements (1).pdf 50.7 KB </div>

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

1 - Service statistics indicate that this service is well-utilized

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

4 - Your agency actively recruits, selects, trains, supports and acknowledges the contribution of volunteer

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

17. Partnerships for the Goals

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input checked="" type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input checked="" type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input checked="" type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input checked="" type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate. *

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot. *

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Optimist Club of Mannheim

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Michelle Lemire

Position (ex. Executive Director) *

President

Email Address *

[REDACTED]

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Mission: By providing hope and positive vision, Optimists bring out the best in youth, our communities and ourselves. Vision: Optimist International will be recognized worldwide as the premier volunteer organization that values all children and helps them develop to their full potential.

Areas of Operation (List Municipalities where operations are conducted) *

All operations and activities are held in the Township of Wilmot.

The organization is run entirely by volunteers. There are no paid staff. This includes a volunteer Executive (which meets monthly and is the primary driver of events and activities), volunteer members (which help with events and activities). There are also event volunteers - these include members from the community who assist with events and programming. Examples include: volunteers to run a fishing derby, volunteers to BBQ at fundraising events, volunteers to lead soccer and baseball programming, volunteers to lead our Easter, holiday, halloween events etc.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

The Optimist Club of Mannheim has a long track record of providing valuable community programming to the residents of Mannheim and surrounding area. Activities and community improvements go back decades. During this time, the Optimist Club of Mannheim has been entirely self-funded (including from membership fees paid by volunteers). The value the club provides to the community is immeasurable. Being on the periphery of the township (from a location perspective), the Community at times feels isolated and at a distance from other programming options. There are no township run events nor a regional library in our community. The use of public funds to bring a modest amount of programming and some events to the community is a wise investment - it fosters community which increases positive activity and in turn, reduces neighbour disputes, disturbances and crime. We are hopeful that a modest capital grant will be considered.

Recent years have been tough for our club. Fundraising has been more difficult post-covid and in the Fall of 2023, our two BBQs and propane tanks were stolen from the storage facility at Mannheim Park. A police report has been filed. Although they were well-aged and likely due for replacement, these capital assets are integral to our fundraising efforts. They are used at community events and also at our BBQ fundraisers.

Chairperson Name *

Shelby McGlynn

Chairperson Email Address *

[REDACTED]

Treasurer Name *

Joseph Henhoeffer

Treasurer Email Address *

[REDACTED]

Michelle Lemire

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☒ Capital

☐ Operating

Funding request (Indicate total funding request) *

4750

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐ Never

☐ Less than
1 year

☒ 1 - 2
years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

If successful in this capital grant application, we would use the funds to purchase an event BBQ (propane) which will allow the continuation of our long-standing BBQ fundraisers in the community and two event tents (one branded). This equipment is integral to our continued operations as our primary fundraisers are BBQs.

Estimated costs: \$1250 for event BBQ, \$2,500 for 10x10 branded tent, \$1,000 for 10x10 regular tent

We would store these items in a secure, safe location (a member's house) to avoid theft from the Mannheim Park storage facility (at least until the door lock is improved). We would discuss with township staff to determine the best course of action.

The beneficiaries of this grant will be far-reaching. We serve the entire community of Mannheim and surrounding area. This includes long-time residents of Mannheim (some of which were founding members of the club and now have grandchildren participating) as well as newcomer families. Our primary focus is youth - though we have come to learn that when bring youth together, we bring entire communities together - and everyone benefits.

Although we have some modest funds in reserve, our current operations are not sustainable without fundraising - hence the need for these items. We are being proactive to ensure that we will be able to sustain operations in the future through community fundraising BBQs.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

The purchase of these BBQ supplies (tents, BBQ) contributes to all six of Wilmot's Core Values. An active service club in Mannheim contributes to the health and wellbeing of our community, it fosters community engagement and pride, and ensures the legacy of a service club for future generations. The ongoing operations of our service club (enabled by our ability to hold fundraising BBQs) ensures an accessible and inclusive club (new residents of Mannheim often approach our club as they look to establish connections in our community). This is a forward-thinking request - we are seeking the resources to enable the club to be self-sustaining through fundraising efforts. Finally - this is a balanced request for a capital asset that will produce funds to continue the operations of the club.

The vision of Wilmot is a 'cohesive, vibrant and welcoming countryside community'. This embodies this grant request perfectly. The Optimist Club of Mannheim seeks to enable and foster a cohesive community (where residents know each other and take pride in their community). We seek to be vibrant - hosting events and being active in our community - and we seek to welcome new members of our community to our club and to our events. In fact, the two most recent executive members of our club are relatively new to our community - and sought out our club as a way to meet neighbours and build a foundation in Mannheim and in Wilmot.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

Fundraising BBQs are a perfect way to acknowledge the contribution of the Township of Wilmot. We will (a) include a note on our A-Frame advertising signs (menu sign etc.), (b) have the logo added to the branded event tent (for permanent display every time the tent is used). We will also acknowledge the contribution of the Township of Wilmot in our community email list when we send a community newsletter. Our community letter is distributed to many community residents - it is the primary way of engagement within our community.

Our main fundraising activities are: the May Sale BBQ (held the first Saturday in May for decades). A BBQ at Colour Paradise Greenhouses each Spring. In addition, we seek donations at various community events (East event, holiday event, halloween event, fishing derby etc.). We are exploring other fundraising activities as well.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

Annual Gross Revenues (Most Recent) *

Annual Gross Expenditures (Most Recent) *

Annual Surplus / Deficit (Most Recent) *

Cash Balance (include Long-Term Investments) *

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

We receive no other external funding. Our dues to Optimist International alone (required) will deplete our cash reserve in the near-term without the ability to fundraise through community BBQs.

Has organization applied to the Municipal Grants Program in the past?

*

☐ Yes

☒ No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example,

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

2 - Your agency has a small number of volunteers, but has no policy or process regarding volunteer man:

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate. *

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot. *

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Waterloo Region Community Garden

Organization Address *

[REDACTED]

City/Town *

[REDACTED]

Postal Code *

[REDACTED]

Primary Contact *

Doug Jones

Position (ex. Executive Director) *

Chair of the Board of the Waterloo Region
Community Garden Network

Email Address *

Waterloo.Region.Community.Gardens@gmail.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Vision

We envision a strong and supportive infrastructure enabling residents to have equitable access to opportunities to grow and harvest their own food in a sustainable manner.

Mission Statement

WRCGN will promote and assist with the development and sustainability of community gardens throughout Waterloo Region for all those who wish to garden. WRCGN will function in ways that contribute to achieving the climate change goals of the Region and work from an equity, diversity, and inclusion lens.

Areas of Operation (List Municipalities where operations are conducted) *

Waterloo Region

There are about 1000 Community Gardens in WRCGN. they are in each municipality and most Townships. Most recently we have new gardens in Bloomindale, and at Steckle Heritage Farm in south Kitchener. Our biggest Community Garden of 20 acres was started last year with support from Waterloo Region Environmental Fund and the WR Upstream Fund.

We provide support for Community Gardens and work to increase access to local food and to help reduce food insecurity.

The WRCGN Board is a volunteer Board of 8 persons. We meet regularly and we host monthly Community Meetings online for folks who are working and volunteering in the local food sector.

In the Community Gardens we have about 1,500 people are growing food and other plants to participate in the health and community building aspects of the activities. there are still about 1000 people on wait list so their is a strong demand for more Community Garden space.

Volunteer work to contact schools and churches to build relationships with those community resources who are also positioned to support the work of increasing access to local food and reducing food insecurity.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

Public funds are essential for supporting the initial stages of expanding WRCGN's efforts to address food security and promote healthy nutrition practices within the Waterloo region. Food security is linked to housing and to mental health. A place to share food and gather enhances the opportunity contribute to community wellbeing and inclusion. Through our community garden programs, we empower residents to grow their own fresh produce, increasing access to nutritious food options. This is a particular benefit for vulnerable communities in our Region. By investing in WRCGN, decision makers can contribute to the reduction of food insecurity and improve overall health outcomes for residents.

WRCGN actively engages with diverse community stakeholders, including local residents, community organizations, government agencies, and businesses, to ensure that our projects are responsive to community needs and priorities. We collaborate closely with community members to identify suitable garden locations, develop programming, and provide ongoing support and resources.

WRCGN is committed to using public funds responsibly and efficiently. We have established rigorous financial management practices and can be accountable for the funds to ensure transparently. Our organization operates with a lean administrative structure, maximizing the impact of every dollar invested in our programs. Additionally, we empower community members to take ownership of their local gardens, fostering a sense of stewardship and collective responsibility for their success.

Chairperson Name *

Doug Jones

Chairperson Email Address *

Waterloo.Region.Community.Gardens@gmail.com

Treasurer Name *

Lindsey Chambers

Treasurer Email Address *

Executive Director Name *

Doug Jones

Executive Director Email Address *

Waterloo.Region.Community.Gardens@gmail.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$13,540

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☐ Never

☐ Less than 1
year

☐ 1 - 2 years

☒ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The Petersburg Community Garden Kitchen Initiative hopes to provide opportunities for farmers growing food in the Petersburg Community Garden to host gatherings and cooking sessions in Petersburg Park. The opportunity to use the kitchen and facilities could be on weekdays and only on weekends as available. The Park kitchen and facilities will provide a space for farmers to gather, process harvested produce, prepare meals, and engage in collaborative cooking activities. The Petersburg Park facilities will allow farmers to efficiently process their harvests for use later in the year. By providing access to these essential resources, the initiative aims to support local farmers in maximizing the value of their produce, reducing food waste, and increasing their potential to reduce food insecurity as well as build community.

In addition to serving as a practical workspace, the communal kitchen could also function as a hub for educational workshops and community events focused on cooking skills, nutrition, sustainable farming practices, and food preservation techniques. These workshops will be open to both farmer members and residents of the Petersburg and Waterloo Region community. They will foster knowledge exchange, skill-sharing, and community engagement. Furthermore, the communal kitchen is could host various community events such as cooking demonstrations, potluck dinners, so farmers can connect with consumers, and promote local food initiatives. Through these activities, the initiative aims to strengthen community bonds, promote healthy eating habits, and support local food production and the farmers that produce the food.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Mission: We contribute to the Township's mission by fostering a vibrant, inclusive, and sustainable community through support for local farmers we are growing nutritious local food.

Vision: Our initiative to facilitate access to a communal kitchen reflects the Township's vision of creating a connected and resilient community.

Goals: We directly address key goals outlined in the Strategic Plan, including promoting economic development, enhancing community well-being, and fostering environmental sustainability.

Values: Our efforts are guided by values of collaboration, innovation, and community engagement, ensuring our initiatives are responsive to local needs and priorities.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

We will publicly acknowledge the Township of Wilmot's support through press releases, social media posts, and website updates. This will highlight Wilmot Township's commitment to community development and its partnership in making the project possible.

Signage and Branding: We will be able to prominently display signage at the Petersburg Park if desired and at the Petersburg Community Garden and on our social media that recognizes the Township of Wilmot as a supporter of the project.

Please describe any current or planned fundraising activities of your organization *

We are continuously researching and applying for grants from various government agencies, foundations, and corporate sponsors that align with our mission and programs. These grants support our operational expenses, program development, and capital projects.

In addition, we are using a "hand up" model that treats participants as partners who are actively contributing to their wellbeing. The "hand up" model called "The Petersburg Model" helps participants to develop their entrepreneurial skills. By having a stake in the projects the Petersburg Model encourages "ownership" of the work and the outcome. The impact of this model will contribute to economic sustainability and self-sufficiency.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)**

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

WRCGN has not applied for other money for the Community Kitchen proposal. WRCGN applied for grants from the Region last year for capital expenses. The revenue listed is the total of the grants received. Expenditures are an estimate. The expenditure number will not exceed revenue. Some of the capital costs are not yet paid. We anticipate that the cash in the bank will be spent to cover capital costs for the Petersburg Community Garden at 1416 Notre Dame Dr., St Agatha, ON. WRCGN taxes are paid up to date and filed appropriately. Our accountant and Treasurer are completing the accounts for 2023. So we will be able to provide any documentation you may need regarding finances.

**Has organization
applied to the Municipal
Grants Program in the
past? ***



Yes



No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



YNCU account balance March 11 2024.png

908.2 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

2 - Research indicates that this service is effective for the client group

Level of Duplication *

2 - There are other agencies providing the similar services to the same client group, but the demand for service

Use of Volunteers *

1 - Your agency has a voluntary board of directors

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

10. Reduced Inequalities

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|--|--|--|
| <input checked="" type="checkbox"/> 1. No Poverty | <input checked="" type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input checked="" type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input checked="" type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input checked="" type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input checked="" type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input checked="" type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input checked="" type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Girls Hockey Association

Organization Address *

1291 Nafziger Road, Unit #3

City/Town *

Baden

Postal Code *

N3A 0C4

Primary Contact *

HOLLY BAST

Position (ex. Executive Director) *

President/Interim Treasurer

Email Address *

president@wilmotgirlshockey.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

The Wilmot Girls Hockey Association is committed to providing a positive hockey experience that fosters an experience where participants at all age levels can develop and learn the technique and skills of the game.

Encouraging community spirit, commitment, determination, and hard work in the pursuit of excellence, we will focus on promoting safety and fun. We will install the values of discipline, team work, sportsmanship, leadership, and respect.

Respect for our coaches, our officials, our players, our volunteers, and respect for the game.

Areas of Operation (List Municipalities where operations are conducted) *

Township of Wilmot - Wilmot Recreation Complex

Township of Blandford-Blenheim (Plattsville Arena) for practices only

Wilmot Girls Hockey Association fully relies on the dedication and commitment of our volunteers. The WGHA executive consists of 15 volunteers who oversee the seasonal planning as well as the day to day operations of the association. Our 16 teams also rely on volunteers from our community to manage the organization of the season for teams, as well as plan and execute practices, games and tournaments.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

As an association we are committed to providing not only the skill development on the ice to promote a healthy, active lifestyle, but also developing healthy social and emotional relationships away from the ice. An important element of hockey is the social impact it has on a child's development - communicating and working as a team, learning to take responsibility and learning how to cooperate.

These are value skills that build strong community members and provide solid evidence of why public funds should be used to support our program.

Chairperson Name *

Jeremy Cook

Chairperson Email Address *

vicepresident@wilmotgirlshockey.com

Treasurer Name *

Holly Bast

Treasurer Email Address *

treasurer@wilmotgirlshockey.com

Executive Director Name *

Steve Rivers

Executive Director Email Address *

development@wilmotgirlshockey.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☐ Capital

☒ Operating

Funding request (Indicate total funding request) *

\$2500

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

Development Initiatives - as an association we are committed to providing development opportunities for our coaching staff, our players and our officials.

Coaching Development - To safely and effectively run our programs we require our volunteers to take certification programs offered by Hockey Canada. A caring, enthusiastic, well-trained coach or trainer can be a positive influence on the experience of players, parents and their fellow coaches. We also encourage our coaches to expand their training with programs like "Keeping Girls in Sport" to provide in-depth learnings about why girls participate and how to keep girls involved. We feel it is important to provide support for our coaches who are the role models for our players who will become the leaders of our community in the future. In providing this support, WGHA reimburses our volunteers for the cost of these programs.

Player Development - Each season, we provide development opportunities for our players through local development training providers. Bringing in instructors with expertise in skill and strategic development enhances the programs we offer.

Officials Initiative - For a number of years, we have had declining numbers of officials in our local community. WGHA has committed to providing development opportunities for our players. We are going to cover the cost investment of the certification for two young officials each summer to build the number of officials in our community.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Our development initiatives reflect our mission of encouraging community spirit and commitment, and is aligned with the Township's mission to evolve and grow as a community of caring people working together.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

If the Wilmot Girls Hockey Association is successful in earning some of the Municipal Grant funds, we will acknowledge this contribution through the communication sent to our membership, as well as recognizing the contribution on our website and on social media.

Please describe any current or planned fundraising activities of your organization *

The Wilmot Girls Hockey Association runs our Kyla Kowalik Memorial Tournament annually to raise funds to support our programs. We also rely on the generous support of local businesses in our sponsorship program, and have initiated the use on online 50/50 draws this season to help generate additional funds.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)**

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

☐

Yes

☒

No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



YE Apr30-23 WGHA Financial Statements.pdf

171.2 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example, client s

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

5 - Trained volunteers deliver your core services to clients and are supported by staff

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input checked="" type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*

☒ Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*

☒ Yes

☐ No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.

Municipal Grants Online Application Portal

Applicant Information

The following information is requested to determine eligibility for the Township of Wilmot Municipal Grants Program

Name of Organization *

Wilmot Softball Association

Organization Address *

1291 Nafziger Rd

City/Town *

Baden

Postal Code *

N3A 0C4

Primary Contact *

Ryan Roth

Position (ex. Executive Director) *

President

Email Address *

rroth@wilmotthunder.com

Primary Phone Number *

[REDACTED]

Municipal Grants Online Application Portal

Organization Information

Please provide answers to the following questions regarding the applicant organization or voluntary group.

Note: you may be requested to provide proof of this information in the form of board approved financial statements and/or budgets.

Mission and/or Vision (If formal statement does not exist, briefly describe purpose of organization) *

Wilmot Softball Association is a multiple community Township group dedicated to providing children and youth of all genders and ability the opportunity to participate in an organized sport. WSA primary goal is promote a fun and safe environment with providing tiered levels of competition with an emphasis on developing skills in sport, team play and life skills. We intentional focus on coaching development along with player and umpire development. We will maintain the rich history of Softball from all of local communities for the greater good of our Wilmot Community. We are group of Volunteers with a passion for Softball, children and youth and use sport to help grow the future of softball and our communities. We are an inclusive and open group also dedicated to promote leadership for youth and adults within our community.

Areas of Operation (List Municipalities where operations are conducted) *

New Hamburg, Baden

The association is run primarily by volunteers, from the executive team, coaches, support for local tournaments, spring clinics, and umpire clinics.

Priority Justification: Indicate why you feel Public Funds should be provided to your organization *

The batting cages in Baden and New Hamburg have long served as essential resources for our youth, offering a safe and accessible space for baseball and softball practice. However, over time, these facilities have fallen into disrepair due to wear and tear. As a result, they are currently unusable, depriving our young athletes of valuable opportunities for growth and development.

The primary objective of this grant is to fund the repair and renovation of the batting cages in Baden and New Hamburg, ensuring that they are brought back to a safe and functional condition. By investing in the repair of these batting cages, we aim to make a significant and lasting impact on the youth in our community

Chairperson Name *

Kevin Hall

Chairperson Email Address *

khall@wilmotthunder.com

Treasurer Name *

Mike Van De Wynckel

Treasurer Email Address *

mikevdw@wilmotthunder.com

Executive Director Name *

Ryan Roth

Executive Director Email Address *

rroth@wilmotthunder.com

Municipal Grants Online Application Portal

Project / Initiative Information

Please provide answers to the following questions regarding the project or initiative proposed to be supported through the Municipal Grants Program

Type of Grant *

☒ Capital

☐ Operating

Funding request (Indicate total funding request) *

67941.25

Is it anticipated the activities for which funding is being requested will become self-sustaining? *

☒ Never

☐ Less than 1
year

☐ 1 - 2 years

☐ 3-5 years

Description of Project / Initiative (Briefly indicate the scope and objective of the project and who will benefit) *

The project is to add mid rails and bottom rails to the sides of the batting cages and the inclusion of a galvanized roof to support the structures. A quote can be provided.

This will increase the integrity of the batting cages and minimize further damage and improve the maintenance and upkeep in future year.

The local youth will benefit with the use of the batting cages.

Strategic Fit (Indicate how your initiative or organization is aligned with the Township's Strategic Plan - Mission, Vision, Goals and Values) *

Investing in recreational facilities like batting cages enhances the overall well-being of residents. By providing accessible and safe spaces for physical activity, the township contributes to improving public health and quality of life.

Batting cages cater primarily to youth interested in baseball or softball. Supporting these facilities aligns with initiatives aimed at youth development, promoting teamwork, discipline, and healthy competition among young residents.

Batting cages serve as gathering places for residents, fostering community connections and a sense of belonging. Repairing and maintaining these facilities demonstrates the township's commitment to supporting community engagement and cohesion.

Neglected facilities pose safety hazards. Repairing the batting cages ensures they meet safety standards, reducing the risk of accidents.

Recognition (If approved, how does organization plan to acknowledge the contribution from the Township of Wilmot) *

There will be a posting on the Wilmot Softball Association (WSA) socials, as well as recognition on the WSA website.

Please describe any current or planned fundraising activities of your organization *

The Wilmot Softball Association (WSA) funds gathered through local youth softball registration primarily fund the sport itself. The WSA also raises funds through the Thunderball, a dance for 19+ where there will be live music, raffle prizes, food.

Municipal Grants Online Application Portal

Financial Information

Please provide responses to the following questions.

Note: the Township may request to be provided backup documentation to support the answers provided (Financial Statements, Bank Statements, etc.)

**Annual Gross Revenues
(Most Recent) ***

**Annual Gross
Expenditures (Most
Recent) ***

**Annual Surplus / Deficit
(Most Recent) ***

**Cash Balance (include
Long-Term Investments)

External Funding (Indicate any funding applications for this project / program submitted to other government agencies)

**Has organization
applied to the Municipal
Grants Program in the
past? ***

☐

Yes

☒

No

Upload Supporting Documents (Financial Statements, Marketing Materials, etc.)

File Name



23-273 - Wilmot Softball Assoc - Baden Batting Cage.pdf

157.0 KB



23-274 - Wilmot Softball Assoc - New Hamburg Batting Cage.pdf

154.0 KB

Municipal Grants Online Application Portal

Self Evaluation

Complete the following self evaluation of how your organization ranks in community need, level of duplication and use of volunteers.

Community Need *

3 - The need for this service has been identified by a structured process within the agency, for example, client s

Level of Duplication *

5 - The agency is the only provider of the service for the client group within the geographic area

Use of Volunteers *

5 - Trained volunteers deliver your core services to clients and are supported by staff

We are gathering data about the impact that Municipal Grant Applicants are making towards of the achievement of the United Nations Sustainable Development Goals (SDGs). Which of the SDGs will this funding primarily support for your application? *

3. Good Health and Well-Being

For information regarding United Nations Sustainable Development Goals (SDGs), please visit following [link](#)

Which other (if any) of the SDGs will this funding also support for your application

- | | | | |
|---|---|--|---|
| <input type="checkbox"/> 1. No Poverty | <input type="checkbox"/> 2. Zero Hunger | <input checked="" type="checkbox"/> 3. Good Health and Well-Being | <input type="checkbox"/> 4. Quality Education |
| <input type="checkbox"/> 5. Gender Equality | <input type="checkbox"/> 6. Clean Water and Sanitation | <input type="checkbox"/> 7. Affordable and Clean Energy | <input type="checkbox"/> 8. Decent Work and Economic Growth |
| <input type="checkbox"/> 9. Industry, Innovation and Infrastructure | <input type="checkbox"/> 10. Reduced Inequalities | <input checked="" type="checkbox"/> 11. Sustainable Cities and Communities | <input type="checkbox"/> 13. Climate Action |
| <input type="checkbox"/> 15. Life On Land | <input type="checkbox"/> 16. Peace, Justice and Strong Institutions | <input type="checkbox"/> 17. Partnerships for the Goals | |

Municipal Grants Online Application Portal

Declaration

By indicating yes below, you agree that the information provided in this application is true and accurate. Note in some cases, we may request supporting documentation to verify identity and financial records, prior to approving funding.

In addition, please provide your consent to the capture and use of photos or video footage from your project or program in promotional materials for the Township of Wilmot.

To the best of my knowledge, all information supplied as part of this online application is true and accurate.

*



Yes

I consent to the capture and use of photos and video footage from our project or program, for use in promotional materials from the Township of Wilmot.

*



Yes



No

Personal information collected within this application will be kept confidential in accordance with the requirements of the Municipal Freedom of Information and Protection to Privacy Act, R.S.O. 1990. This information will be used for the sole purpose of determining eligibility for program assistance. Any question concerning this application should be directed to the Brian Kim at 519.634.8444 extension 9224.



CORPORATE SERVICES

Staff Report

REPORT NO: COR-2024-24

TO: Council

SUBMITTED BY: Greg Clark, Director of Corporate Services/CFO

PREPARED BY: Dan Elliott, Interim Manager of Finance/Deputy Treasurer

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: May 6, 2024

SUBJECT: Special Fire Services Fees

RECOMMENDATION:

THAT Report COR 2024-24 be received for information; and

THAT the practice of billing the property owners in the Wellesley Fire Services response area of Wilmot a surcharge on their tax bill be discontinued effective for 2024.

SUMMARY:

The Township of Wilmot Fire Service has a fire services agreement with the Township of Wellesley to provide first response to emergency calls in a specified area of Wilmot (map included below). Wellesley provides this service to augment the response times otherwise available from Wilmot Fire resources. The charge for this service is calculated on a per property basis and is billed to the Township of Wilmot by Wellesley. Wilmot has been in the practice of billing this charge back to the subject property owners through a surcharge on their tax bill. There are 92 properties affected. The charge per property from Wellesley to Wilmot for 2024 is \$191.20.

BACKGROUND:

While the corporate records and history are not abundantly clear, the arrangement with Wellesley Fire Service has been in place since the mid 1980's. Their Fire emergency services response times to our specified Wilmot properties is faster than Wilmot resources can respond. For an emergency call, both services are dispatched, with Wellesley arriving faster, with Wilmot arriving shortly after. Depending on the nature of the call and the prevailing circumstances, Wilmot will often take over the scene, and release the Wellesley crew to return to Wellesley. When circumstances require it, both crews will stay on scene to address the emergency. First response agreements are very popular among adjacent municipalities, as they ensure adequate and consistent emergency services to all areas of a municipality wherever possible.

The Wellesley agreement approved by Council does not include reference to the property owners paying for the costs of the agreement, although the covering report suggested that "the fee would continue to be the responsibility of the benefitting landowners, as per the agreed area rated service, and will not impact the general levy." With the additional fee on the tax bill, there is no credit for the fire services costs already included in the regular tax portion of the billing.

REPORT:

The Fire Chief and other staff have consulted with other jurisdictions and conclude that it is most unusual to bill property owners who are covered by such agreements any fees related to the boundary emergency response agreements.

The agreement is in place to ensure the subject properties are provided with response times within the established standards for the balance of the municipality. Without the boundary agreement, these properties would suffer from less than standard response times. It is difficult to justify continuing to additionally bill these properties for a standard level of service that is already included in their tax bill.

Staff are unable to identify any bylaw or resolution of Council putting the charge to the owners in place, although such resolution may have been passed back in the mid 1980's.

Staff recommend the discontinuation of the annual special billing to the residents for recovery of the costs of this service agreement effective for the 2024 tax billing.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Examining service levels and cost recoveries, and ensuring all recoveries are justifiable supports the strategic goal of responsible governance.

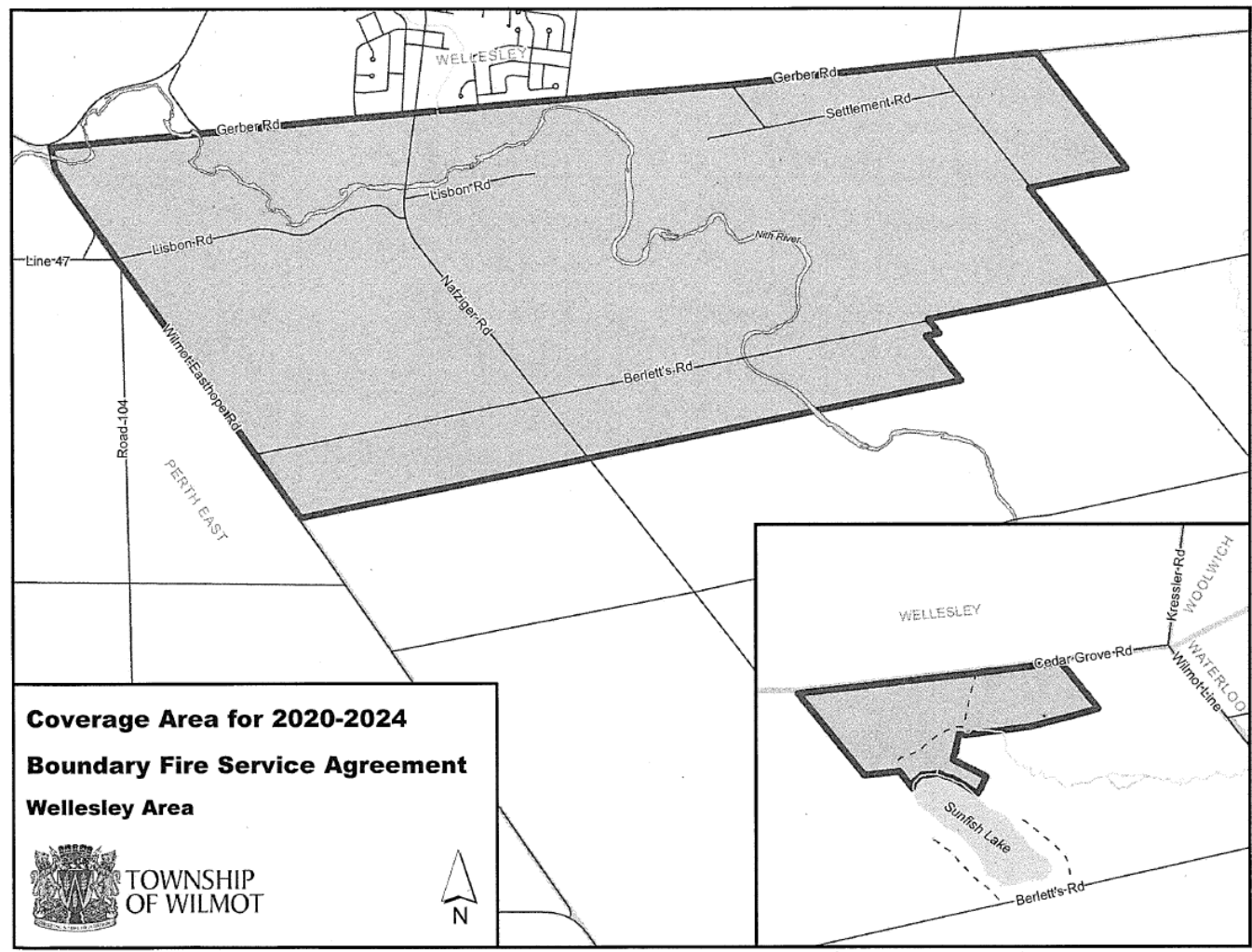
FINANCIAL CONSIDERATIONS:

The fee for the annual service from Wellesley is based on a per property basis, not a per call basis. It amounts to approximately \$17,590 for 2024 and is subject to renewal and annual

inflationary indexing. The 2024 annual budget includes a revenue of the full recovery of this cost from the subject property owners through a special charge on their tax bills, as has been done in all recent budgets.

Ceasing to bill these property owners for this charge will result in a tax pressure on the next budget. If it is discontinued for 2024, a budget deficit will occur as the planned revenue will not be billed.

The following outlines the geographic area covered by the fire boundary service agreement.





CORPORATE SERVICES

Staff Report

REPORT NO: COR-2024-23

TO: Council

SUBMITTED BY: Greg Clark, Director of Corporate Services/CFO

PREPARED BY: Dan Elliott, Interim Manager of Finance/Deputy Treasurer

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: May 6, 2024

SUBJECT: 2024 Tax Rates and Due Dates

RECOMMENDATION:

THAT Report COR-2024-23 be received, and

That draft bylaw 2024-24 included in tonight's agenda be adopted to set the tax rates and due dates for the final billing of property taxes for 2024; and

That staff be authorized to commence a communications effort to notify residents of planned changes to tax due dates for 2025, and to encourage increased participation in the Township's preauthorized payment program for taxes.

SUMMARY:

Following adoption of the annual budget, Council must set annual tax rates by bylaw to facilitate and authorize the issuance of final tax billings for the year, including the setting of tax due dates.

BACKGROUND:

The Township's 2024 Operating Budget was approved on March 4, 2024, and authorized the levy of property taxes in the amount of \$11,914,709, plus Payment in Lieu amounts, and

supplementary taxes, for a total tax revenue of \$12,243,209. Annually Council must approve detailed tax rates to be applied against every property assessment in the Township.

The draft tax rate setting bylaw is included in the bylaws section of tonight's agenda and only includes the Township tax rates, as the Regional and education tax rates are set by those organizations. Attachment A shows the detailed tax rates and total combined tax rates for each property assessment class and will be published on the Township website.

REPORT:

Bylaw details

The tax levy bylaw provides the authority to issue tax billings to every assessed property in the Township. It grants the Treasurer to prepare and issue the tax bills, and to charge late fee penalties and arrears interest should the taxes not be paid by the due dates. The Bylaw also authorizes the Treasurer to amend tax due dates for all properties, in the event of processing delays which necessitate minor delays in the due dates to maintain compliance with the regulatory 21-day notice period required between the mailing of the tax bills and the first payment due date.

Due Dates

In 2023, the final billing taxes were as follows:

Residential:

Friday June 30, 2023
 Friday September 29, 2023

Non-Residential:

Monday July 31, 2023
 Friday September 29, 2023

The due dates recommended for 2024 are as follows:

Residential:

Friday June 28, 2024
 Friday September 27, 2024

Non-Residential:

Friday July 26, 2024
 Friday September 27, 2024

The Treasurers of the area municipalities have reviewed each municipalities due date structures and have considered more closely harmonizing the due dates with each other. The decision was made to do so in 2025, but no formal agreement or decision has been made.

The table below reflects the tax due dates reported by each municipality for 2023.

2023 Tax Due Dates Survey	Interim		Final			
			Residential		Non-Residential	
	1st	2nd	1st	2nd	1st	2nd
City of Cambridge	1-Mar	1-May	1-Jul	1-Sep	1-Sep	
City of Kitchener	1-Mar	1-May	1-Jul	1-Sep	1-Sep	1-Oct
City of Waterloo	1-Mar	1-May	1-Jul	1-Sep	1-Sep	1-Oct
Township of North Dumfries	1-Mar	1-May	1-Sep	1-Nov	1-Sep	1-Nov
Township of Wellesley	1-Mar	1-May	1-Sep	1-Nov	1-Sep	1-Nov
Township of Wilmot	28-Feb	28-Apr	30-Jun	29-Sep	31-Jul	29-Sep
Township of Woolwich	March 1	01-May	01-Aug	01-Oct	01-Aug	01-Oct

With the implementation of non-residential tax adjustments for CVA phase-in, many municipalities delayed the issuance of tax billings to the non-residential properties to allow additional time to process the adjustments and prepare the tax billing. The residential billings were simpler to process, so to preserve cash flows, they were issued earlier.

There is no longer phase-in adjustments, and the need for the delay on non-residential billings is non-existent today. In future, once recurring reassessments of all properties resumes, further phase-in adjustments may be required, but not today. Staff recommend returning the non-residential due dates to the same timing as for residential properties. Additionally, staff recommend harmonizing the final due date to be one month earlier, so both the interim and final installments for all accounts are two months apart, rather than the current two months for interim and three months for final billing.

For 2025, staff are recommending that the tax due dates for all tax accounts be as follows:

Friday February 28, 2025
Friday April 25, 2025

Friday June 27, 2025
Friday August 29, 2025

To effect the change, staff recommend including advance notice of the planned changes for 2025 in a notice included with the final 2024 tax billing for all properties, and again with the interim 2025 tax billing. Additionally, some efforts through our Communications group will be undertaken in social media and traditional media releases. As we communicate changes to the tax due dates, we will also remind and encourage all property owners to enroll in our preauthorized payment plan which provides 12 monthly automatic payments on the first day of each month, or automatic payments on the four scheduled installment dates.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Adopting tax rates and due dates reflects responsible municipal management, and compliance with legislative requirements.

FINANCIAL CONSIDERATIONS:

The tax rates proposed have been calculated in accordance with the necessary legislation, the tax ratios adopted by the Region of Waterloo, and will raise the approved budgeted tax levy for 2024. There are no financial considerations of setting tax rates.

Adjusting the tax due dates in 2025 as proposed in this report will advance tax cash flows for the municipality, while improving the harmonization of tax due dates within the Region of Waterloo area municipalities. Communications efforts will be conducted within the scope of approved budgets.

ATTACHMENTS:

Attachment A: Combined Tax Rate Schedule

By-Law 2024-24 is included in the Bylaws section of the May 6, 2024 Council Agenda.

Township of Wilmot 2024 Tax Rates

Attachment A
Report COR-2024-23

Tax Rate Summary

		Wilmot Tax Rate	General	Region of Waterloo Tax Rate			Total	Education Tax Rate	Combined Total 2024 Tax Rate
				Library	Transit	Transit - Special			
Residential Taxable: Full	RT	0.00318926	0.00579474	0.00020981	0.00015287	0.00010046	0.00625788	0.00153000	0.01097714
Residential Taxable: Farmland CI 1	R1	0.00239195	0.00434605	0.00015736	0.00011465	0.00007534	0.00469340	0.00114750	0.00823285
Multi-Residential Taxable: Full	MT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00153000	0.01995190
New Multi-Residential Taxable: Full	NT	0.00318926	0.00579474	0.00020981	0.00015287	0.00010046	0.00625788	0.00153000	0.01097714
Farm Taxable: Full	FT	0.00079732	0.00144868	0.00005245	0.00003822	0.00002511	0.00156446	0.00038250	0.00274428
Managed Forest Taxable: Full	TT	0.00079732	0.00144868	0.00005245	0.00003822	0.00002511	0.00156446	0.00038250	0.00274428
Commercial Taxable: Full	CT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Commercial Taxable: Excess Land	CU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Commercial Taxable: Vacant Land	CX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Commercial Taxable: Small-Scale On-Farm 2	C0	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00220000	0.02062190
Commercial Taxable: Small-Scale On-Farm	C7	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00220000	0.02062190
Commercial New Construction : Full	XT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Commercial New Construction : Excess Land	XU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Commercial New Construction : Vacant Land	XX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Office Building New Construction Taxable: Full	YT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre Taxable: Full	ST	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre Taxable: Excess Land	SU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre Taxable: Vacant Land	SX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre New Construction: Full	ZT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre New Construction: Excess Land	ZU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Shopping Centre New Construction: Vacant Land	ZX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial Taxable: Full	IT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial Taxable: Full, Shared PIL	IH	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.01250000	0.03092190
Industrial Taxable: Excess Land, Shared PIL	IK	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.01250000	0.03092190
Industrial Taxable: Excess Land	IU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial Taxable: Vacant Land	IX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial Taxable: Small-Scale On-Farm 2	I0	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00220000	0.02062190
Industrial Taxable: Farmland CI 1	I1	0.00239195	0.00434605	0.00015736	0.00011465	0.00007534	0.00469340	0.00114750	0.00823285
Industrial Taxable: Small-Scale On-Farm	I7	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00220000	0.02062190
Industrial New Construction : Full	JT	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial New Construction : Excess Land	JU	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial New Construction : Vacant Land	JX	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00880000	0.02722190
Industrial New Construction: Small-Scale On-Farm	J7	0.00621906	0.01129973	0.00040913	0.00029809	0.00019589	0.01220284	0.00220000	0.02062190
Pipeline Taxable: Full	PT	0.00370369	0.00672943	0.00024365	0.00017753	0.00011666	0.00726727	0.00880000	0.01977096

Setting and approving above tax rates are distinct and independent responsibilities of the Township of Wilmot, the Region of Waterloo, and, for education, the Province of Ontario respectively.



Community Services *Staff Report*

REPORT NO: CS-2024-09

TO: Council

SUBMITTED BY: Chris Catania, Director of Community Services

PREPARED BY: Chris Catania, Director of Community Services

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: May 6, 2024

SUBJECT: Award of RFT 2024-04 Parks and Facilities Stake Truck

RECOMMENDATION:

THAT Report CS-2024-09, Award of RFT 2024-04 Parks and Facilities Stake Truck be received for information, and further

THAT Council approve award to Oxford Dodge Chrysler (1992) LTD in the amount of \$100,791.00 excluding taxes for the supply and delivery of a Parks and Facilities Stake Truck based on the results of RFT 2024-04, and further

THAT Council approve an additional \$791.00 excluding taxes through the Ontario Community Infrastructure Fund.

SUMMARY:

To provide Council information related to the RFT 2024-04, the supply and delivery of a Parks and Facilities Stake Truck and to seek Council approval for the award of RFT 2024-04 and budget as presented in this report.

BACKGROUND:

On February 15, 2024, Council approved report CS 2024-04 for inclusion in the 2024 capital budget, funding in the total amount of \$100,000 to proceed with the replacement of a 2013 Parks and Facilities service vehicle with a stake truck.

Greater Efficiencies

The acquisition of a stake truck would provide increased flexibility to the department allowing the Parks team to tow trailers laden with equipment, offer extra space for chipper storage during trail and forest maintenance operations, and transport materials such as trees and large debris, as required, enabling the team to effectively uphold the township's commitment to delivering proper parks service standards.

Recognizing the growing array of equipment, machinery, and service resources, the Parks and Facilities team have identified a pressing need to source a new fleet vehicle with increased payload, torque, and cargo capacity. The replacement and end of life service vehicle (2013 Dodge Ram 1500) is an opportunity to replace with a stake truck that can better serve the community and provide greater efficiencies for the department.

REPORT:

Competitive Procurement Process

Request for Tender RFT 2024-04 for the supply and delivery of a Parks and Facilities Stake Truck was released on Friday March 22, 2024. RFT 2024-04 was open for a period of 34 days, exceeding the public procurement industry standards and requirements. The RFT closed on Thursday, April 25, 2024, with six (6) firms submitting bids.

The procurement and evaluation processes were monitored and adhered to by the Supervisor of Procurement & Payroll. Furthermore, RFT documents were reviewed by Community Services to ensure tender specifications were met.

Additional funding and Award

Of the firms providing a bid, Oxford Dodge Chrysler (1992) LTD was the lowest, compliant bid in the amount of \$100,791.00 excluding taxes. Even though funding was approved in the capital budget, staff is required to report out to Council on tender awards exceeding \$100,000 and therefore, recommending an additional \$791.00 excluding taxes be included to award the Parks and Facilities Stake Truck. Additional funding will be sourced from the Ontario Community Infrastructure Fund that is currently funding this 2024 capital project. Staff is recommending award to Oxford Dodge Chrysler (1992) LTD as the lowest, compliant bid in the amount of \$100,791.00 excluding taxes.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Responsible Governance through Fiscal Responsibility and Infrastructure Investments

FINANCIAL CONSIDERATIONS:

Council approved 2024 funding in the amount of \$100,000 to proceed with the replacement of a Service Vehicle with a Parks and Facilities Stake Truck. This project is being funded through the Ontario Community Infrastructure Fund. Revised budget is indicated below: (All amounts listed are excluding taxes)

Table A

2024 Parks and Facilities Stake Truck (Council Approved)	\$100,000
Actual (Tender Cost)	\$100,791
Additional Funding Required	\$791
Revised Budget	\$100,791

ATTACHMENTS:

N/A

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2024-24**

**BEING A BY-LAW TO ESTABLISH THE 2024 FINAL
TAX LEVY RATES OF TAXATION AND TO
PROVIDE FOR THE PAYMENT OF TAXES BY
INSTALMENTS.**

WHEREAS for the purposes of raising the general local municipality levy, subsection 312(2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended (the “Act”), provides that a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality ratable for local municipality purposes;

AND WHEREAS the Council of The Corporation of the Township of Wilmot (the “Township”) considers it necessary and desirable to levy certain tax rates on the whole of the ratable property according to the last revised assessment roll for the Township for the purpose of raising the Township’s estimated tax levy requirement of \$11,914,709 adopted for the taxation year 2024, and the said tax rates are included in the tax rates set out in Schedule “A” to this By-law;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act, R.S.O. 1990, c. A.31, as amended, and Regulations thereto;

AND WHEREAS The Regional Municipality of Waterloo has approved the tax rates and tax ratios to raise its estimated expenditures adopted for the year 2024;

AND WHEREAS the Minister of Finance has established the Education Tax Rates for all property classes for the year 2024;

AND WHEREAS on January 29, 2024, the Council of the Township enacted By-law Number 04-2024 which levied an Interim Property Tax on the Residential, Multi-Residential, Commercial, Industrial, Pipelines, Farmland and Managed Forests classes of property, before the adoption of the estimates for the taxation year 2024;

NOW THEREFORE the Council of the Corporation of the Township of Wilmot hereby enacts as follows:

1. For the property taxation year 2024, the Township shall levy upon the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipelines Assessment, Farmland Assessment and Managed Forests Assessment the rates of taxation per current value assessment, as adjusted by the provisions of the Continued Protection for Property Taxpayers Act, S.O. 2000, c. 25, and which are set out in Schedule “A” to this By-law.
2. The taxes levied against assessments using the rates provided in Schedule “A” to this By-law shall be reduced by the amount of the Interim Property Tax levy set out in By-law Number 04-2024 for the taxation year 2024 on the Residential, Multi-Residential, Commercial, Industrial, Pipelines, Farmland and Managed Forests classes of property.
3. For the payments-in-lieu of taxes due and payable to the Town, the actual amount due to the Township shall be based on the assessment roll as returned and the rates as prescribed in Schedule “A” to this By-law for the taxation year 2024, the revenue from which is considered as non-tax revenue for the Township in its budgets.
4. For the railway right-of-way taxes due and payable to the Township in accordance with Ontario Regulation 387/98, as amended and as established by the Minister of Finance, the actual amount due to the Township shall be based on the assessment

roll as returned and the rates as prescribed in Schedule “A” to this By-law for the taxation year 2024, the revenue from which is considered as tax revenue for the Township in its budgets.

5. For the utility transmission line taxes due and payable to the Township in accordance with Ontario Regulation 387/98, as amended and as established by the Minister of Finance, the actual amount due to the Township shall be based on the assessment roll as returned and the rates as prescribed in Schedule “A” to this By-law for the taxation year 2024, the revenue from which is considered as tax revenue for the Township in its budgets.
6. All rates and taxes levied under the authority of this By-law shall, pursuant to section 342 of the Act, be due and payable in two instalments on Friday June 28, 2024, and Friday September 27, 2024, for residential properties, and Friday July 26, 2024, and Friday September 27, 2024, for non-residential properties. These due dates are subject to amendment by the Treasurer, or his/her designate, if required, to meet the statutory notice period set out in section 343 of the Act and may be changed for all properties in any or all property tax classes, but not for individual tax accounts.
7. All taxes payable to the Township under the Pre-authorized Tax Payment Plans shall be due and payable in the manner established for each of the said Plans.
8. The Treasurer or his/her designate shall add to the Collector’s Roll all or any municipal charges in arrears for water and sewer billings, cutting weeds, property standards infractions, special fire services fees, or any other charges which should be levied pursuant to any statute or by-law against the respective properties chargeable therewith and that the same shall be collected in the same manner and at the same time as all other rates or levies.
9. A late payment penalty charge at the rate of one and one quarter percent (1.25%) shall be levied on the non-payment of any instalment of the taxes or any portion thereof as at the first day of each calendar month following the instalment date.
10. If any taxes levied pursuant to this By-law remain unpaid on the first day of the month following the date a late payment penalty charge was added pursuant to section 9 of this By-law, interest at the rate of one and one quarter percent (1.25%) of the unpaid taxes as at the date of calculation shall be levied, and likewise again on the first day of each month thereafter for as long as there are taxes remaining unpaid.
11. Partial payments are to be applied to accounts in accordance with section 347 of the Act. Despite the provisions of subsection 347(3) of the Act, the Treasurer or his/her designate shall apply all payments received, including partial payments, to accounts in a consistent manner.
12. The Treasurer or his/her designate is hereby authorized to mail or cause to be mailed the notices specifying the amount of taxes payable by a person liable for property taxes, addressed to them at their place of residence or place of business. Notices for properties for which authorization to issue tax billings by email has been received shall be sent by email according to the last updated email address on file with the Township.
13. Notice of 2023 Final Levy shall be mailed, or emailed as the case may be, at least 21 days prior to the due date of the 1st Instalment. The Treasurer or his/her designate is hereby authorized to alter the due dates above to accommodate any unforeseen delays in bill preparation to ensure compliance with the regulatory requirements for the mailing of tax notices.
14. Taxes shall be payable to the Township.
15. Schedule “A” attached hereto shall be and form a part of this By-law.

- 16. Where there is a conflict between a provision(s) of this By-law and any other bylaw of the Township, the provision(s) of this By-law shall prevail to the extent of the conflict.
- 17. In the event any part or provision of this By-law, including any part or provisions of a Schedule(s), is declared by a court of competent jurisdiction to be void, illegal or invalid, the offending part or provision shall be considered as separate, severable and struck out from the remaining parts or provisions of this By-law, which parts or provisions shall remain valid, binding and of full force and effect.

READ a first and second time in Open Council this 6th day of May 2024.

READ a third time and finally passed in Open Council this 6th day of May 2024.

Mayor

Clerk

Township of Wilmot 2024 Tax Rates

Schedule A
Bylaw-2024-24

<u>Tax Code</u>	<u>Tax Code Description</u>	<u>Tax Rate</u>
Taxable Property:		
RT	Residential Taxable: Full	0.00318926
R1	Residential Taxable: Farmland CI 1	0.00239195
MT	Multi-Residential Taxable: Full	0.00621906
NT	New Multi-Residential Taxable: Full	0.00318926
FT	Farm Taxable: Full	0.00079732
TT	Managed Forest Taxable: Full	0.00079732
CT	Commercial Taxable: Full	0.00621906
CU	Commercial Taxable: Excess Land	0.00621906
CX	Commercial Taxable: Vacant Land	0.00621906
C0	Commercial Taxable: Small-Scale On-Farm 2	0.00621906
C7	Commercial Taxable: Small-Scale On-Farm 1	0.00621906
XT	Commercial New Construction: Full	0.00621906
XU	Commercial New Construction: Excess Land	0.00621906
XX	Commercial New Construction: Vacant Land	0.00621906
YT	Office Building New Construction Taxable: Full	0.00621906
ST	Shopping Centre Taxable: Full	0.00621906
SU	Shopping Centre Taxable: Excess Land	0.00621906
SX	Shopping Centre Taxable: Vacant Land	0.00621906
ZT	Shopping Centre New Construction: Full	0.00621906
ZU	Shopping Centre New Construction: Excess Land	0.00621906
ZX	Shopping Centre New Construction: Vacant Land	0.00621906
IT	Industrial Taxable: Full	0.00621906
IH	Industrial Taxable: Full, Shared PIL	0.00621906
IK	Industrial Taxable: Excess Land, Shared PIL	0.00621906
IU	Industrial Taxable: Excess Land	0.00621906
IX	Industrial Taxable: Vacant Land	0.00621906
I0	Industrial Taxable: Small-Scale On-Farm 2	0.00621906
I1	Industrial Taxable: Farmland CI 1	0.00239195
I7	Industrial Taxable: Small-Scale On-Farm 1	0.00621906
JT	Industrial New Construction: Full	0.00621906
JU	Industrial New Construction: Excess Land	0.00621906
JX	Industrial New Construction: Vacant Land	0.00621906
J7	Industrial Taxable: Small-Scale On-Farm	0.00621906
PT	Pipeline Taxable: Full	0.00370369
HT	Landfill Taxable: Full	0.00491146
E	Exempt	0.00000000
Payments-In-Lieu of taxes and other:		
RG	Residential PIL: general	0.00318926
CF	Commercial PIL: full	0.00621906
CG	Commercial PIL: general	0.00621906
FP	Farmland PIL: full	0.00079732
WT	Railway Corridor - (\$ per Acre) (per Ont. Reg.)	\$ 81.86
UT	Utility Corridor - (\$ per Acre)	\$ 116.70

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2024-25

**BY-LAW TO APPOINT A MUNICIPAL LAW
ENFORCEMENT OFFICER FOR THE TOWNSHIP OF WILMOT**

WHEREAS Section 227, (C) of the Municipal Act, S.O. 2001, c. 25, allows for the appointment of Municipal Officers and Employees as may be necessary to carry out duties required under the Municipal Act or any Act and duties assigned by the municipality;

AND WHEREAS Section 12.2 of the Dog Owners Liability Act, R.S.O. 1990, Chapter D. 16, allows for the appointment of Peace Officers;

AND WHEREAS Section 4 of the Livestock, Poultry and Honey Bee Protection Act Section 4, allows for the appointment of Livestock Valuers;

AND WHEREAS it is considered necessary and expedient to provide for the appointment of Municipal By-Law Enforcement Officers, Animal Control Officers, Peace Officers and Livestock Valuers in the Township of Wilmot.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:**

1. That James Strand, be appointed as a Municipal Law Enforcement Officer, Animal Control Officer, Livestock Valuer and Peace Officer for the Township of Wilmot, commencing May 13, 2024.
2. This By-Law shall come into force and effect upon passage.

READ a first and second time this 6th day of May, 2024.

READ a third time and finally passed in open Council this 6th day of May, 2024.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2024-26
TO CONFIRM THE PROCEEDINGS OF COUNCIL
AT ITS MEETING HELD ON MAY 6, 2024

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT
ENACTS AS FOLLOWS:

1. The actions of the Council at its meeting held on May 6, 2024, with respect to each recommendation contained in the reports forwarded to Council, and in respect to each resolution and other action passed and taken by Council at this meeting, except where the prior approval of the Ontario Land Tribunal is required, are hereby adopted, ratified and confirmed.

2. The Mayor or in their absence the presiding officer of Council and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor or in their absence the presiding officer, and the Clerk, or in their absence, the Deputy Clerk, are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

READ a first and second time this 6th day of May, 2024.

READ a third time and finally passed in open Council this 6th day of May, 2024.

Mayor

Clerk