

## **Council Meeting Minutes**

### **Council Meeting**

Date: April 8, 2024, 6:00 P.M.

Location: Council Chambers - Hybrid  
60 Snyder's Road West  
Baden, Ontario  
N3A 1A1

Members Present: Mayor N. Salonen  
Councillor S. Cressman  
Councillor K. Wilkinson  
Councillor H. Sidhu  
Councillor L. Dunstall  
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers  
Director of Development Services, H. O'Krafka  
Director of Community Services, C. Catania  
Manager of Legislative Services / Municipal Clerk, J. Bunn  
Desktop Support Technician, R. Ubhi  
Manager of Communications and Strategic Initiatives, D. Kell  
Supervisor of Legislative Services / Deputy Clerk, K. Bos

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#### **1. CALL TO ORDER**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT the Regular Council Meeting held on April 8, 2024 be called to order at 6:00 p.m.

**Motion Carried Unanimously**

#### **2. CLOSED SESSION**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT a Closed Meeting of Council be held on April 8, 2024, at 6:00 p.m. at the Wilmot Administrative Complex, in accordance with Section 239 (2) (h) of the Municipal Act, 2001, to consider the following:

1. Confidential Information Supplied in Confidence from the Province of Ontario - Section 239 (2)(h) - Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any item.

**Motion Carried Unanimously**

### **3. RECONVENE INTO OPEN SESSION**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT Council reconvenes in Open Session at 7:04 p.m.

**Motion Carried Unanimously**

Mayor N. Salonen reflected on the following:

- Solar Eclipse
- National Volunteer Week 2024

### **4. TERRITORIAL LAND ACKNOWLEDGEMENT**

Mayor N. Salonen read the Territorial Land Acknowledgment.

### **5. ADDITIONS TO THE AGENDA**

Item 2 - CLOSED SESSION

Item 3 - RECONVENE INTO OPEN SESSION

Item 17 - BUSINESS ARISING FROM CLOSED SESSION

### **6. ADOPTION OF THE AGENDA**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor L. Dunstall

THAT the Agenda as presented for April 8, 2024 be adopted, as amended.

**Motion Carried Unanimously**

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

Councillor L. Dunstall declared a conflict of interest with Agenda Item 13.1 COR-2024-19 - Councillor Committee Appointment.

**8. MINUTES OF PREVIOUS MEETING(S)**

**Moved by:** Councillor S. Martin

**Seconded by:** Councillor K. Wilkinson

THAT the Minutes of the March 25, 2024 be adopted as presented.

**Motion Carried Unanimously**

**9. PRESENTATIONS**

9.1 Wilmot Heritage Fire Brigades

Peter Gingerich presented on behalf of the Wilmot Heritage Fire Brigades.

**10. DELEGATIONS**

There were no delegations.

**11. CORRESPONDENCE**

There were no correspondence.

**12. CONSENT AGENDA**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor K. Wilkinson

THAT Consent Agenda Item 12.1 be approved.

**Motion Carried Unanimously**

12.1 CS-2024-06 - Renewal of Lease Agreement with Wilmot Heritage Fire Brigades

THAT Report CS-2024-06, Renewal of Lease Agreement with Wilmot Heritage Fire Brigades be received for information; and

THAT the Mayor and Clerk be authorized to execute an agreement with the Wilmot Heritage Fire Brigades based on the Terms of Reference for the provision of renewed lease at 10 Bell Drive, Baden.

## 13. REPORTS

### 13.1 COR-2024-19 - Councillor Committee Appointment

Councillor L. Dunstall declared a conflict of interest on this item, and recused from voting.

Manager of Legislative Services, J. Bunn presented the report.

Councillor S. Cressman nominated Councillor S. Martin for the vacant seat on the 2024 Canada Day Event Task Force. Councillor S. Martin allowed the nomination to stand.

Due to scheduling conflicts Councillor S. Martin voluntarily resigned from his seat on the Heritage Wilmot and Castle Kilbride Advisory Committee.

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor K. Wilkinson

THAT Report COR-2024-19 be received as information; and further,

THAT Councillor S. Martin be appointed to the 2024 Wilmot Canada Day Event Task Force.

#### **Motion Carried**

A motion to dispense with notice was brought forward by Councillor S. Martin, and seconded by Councillor L. Dunstall THAT Council waives notice to consider the member appointment to the Heritage Wilmot and Castle Kilbride Advisory Committee. The motion carried with the required 2/3 majority of Council.

A motion was brought forward by Councillor K. Wilkinson seconded by Councillor S. Martin THAT Councillor S. Cressman be appointed to the Heritage Wilmot and Castle Kilbride Advisory Committee. The motion carried.

### 13.2 CAO-2024-06 - Township of Wilmot Engagement Framework: For Prime Ministers Path and Ongoing Engagement

Chief Administrative Officer, S. Chambers presented the report.

Council asked and received answers from staff regarding the following:

- The criteria included in the Staff Report.
- The qualification requirements included in the RFP.
- The limitation of a nominal fee for document takers for the RFP.

Councillor L. Dunstall nominated Councillor K. Wilkinson and Councillor S. Martin. Councillor K. Wilkinson and Councillor S. Martin allowed the nominations to stand.

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT Report CAO-2024-06 be received by Council for information.

**Motion Carried Unanimously**

A motion was brought forward by Councillor L. Dunstall, seconded by Councillor S. Martin THAT Council appoint Councillor K. Wilkinson to participate on the RFP review team to hire a consultant to facilitate the creation of the Prime Ministers Path Working Group and the development of an engagement strategy. The motion carried.

A motion was brought forward by Councillor K. Wilkinson, seconded by Councillor S. Cressman THAT Council appoint Councillor S. Martin to participate on the RFP review team to hire a consultant to facilitate the creation of the Prime Ministers Path Working Group and the development of an engagement strategy. The motion carried.

**14. BY-LAWS**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Cressman

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

14.1 By-Law 2024-19 Being a By-Law to Appoint a Treasurer and to Rescind all By-Laws for any Previously Appointed Treasurers

14.2 By-Law 2024-20 Being a By-Law to Appoint a Deputy Treasurer and to Rescind all By-Laws for any Previously Appointed Deputy Treasurers

**15. NOTICES OF MOTION**

There were no notices of motion.

**16. ANNOUNCEMENTS**

Mayor N. Salonen provided announcements on:

- Wilmot Roots Free Tree Giveaway
- Community Services Master Plan Update

Councillor S. Cressman provided an announcement on:

- The passing of Elroy Good, long-standing volunteer with the New Dundee Fire Department.

Councillor K. Wilkinson provided an announcement on:

- The passing of Linda Kennedy, active service club member, business owner and resident of St. Agatha.

Councillor S. Martin provided an announcement on:

- Congratulations to the New Hamburg Firebirds for winning the Doherty Division Championship.

A motion was brought forward by Councillor S. Cressman, and seconded by Councillor L. Dunstall, THAT Council does now recess to resume Closed Session. The motion carried unanimously.

A motion was brought forward by Councillor S. Cressman and seconded by Councillor S. Martin, THAT the Council does now reconvene in Open Session at 9:06 p.m. The motion carried unanimously.

## **17. BUSINESS ARISING FROM CLOSED SESSION**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT Staff and the Mayor be directed to proceed as directed with respect to matters relating to Confidential Information Supplied in Confidence from the Province of Ontario.

**Motion Carried Unanimously**

## **18. CONFIRMATORY BY-LAW**

**Moved by:** Councillor S. Cressman

**Seconded by:** Councillor S. Martin

THAT the Confirmatory By-Law as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

**Motion Carried Unanimously**

**19. ADJOURNMENT**

**Moved by:** Councillor L. Dunstall

**Seconded by:** Councillor S. Martin

THAT we do now adjourn to meet again at the call of the Mayor.

**Motion Carried Unanimously**