



Committee Meeting Agenda

2024 Wilmot Canada Day Task Force Meeting

Tuesday, April 23, 2024

7:00 pm

Scott Park

75 Hunter Street

New Hamburg, Ontario

This meeting will be held in-person.

Meetings of the 2024 Wilmot Canada Day Event Task Force will not be video recorded. Meetings of the Task Force are open meetings to the public, who may attend in-person at the Wilmot Recreation Complex.

Delegations must register with the Committee Administrator, Manny O'Krafka, at manny.okrafka@wilmot.ca. The only matters being discussed at this meeting will be those on the Agenda.

Pages

- 1. CALL TO ORDER**
RECOMMENDATION
THAT the 2024 Wilmot Canada Day Event Task Force Meeting on April 23, 2024 be called to order at 7:00 p.m.
- 2. TERRITORIAL LAND ACKNOWLEDGEMENT**
Chair, R. Unrau will read the Territorial Land Acknowledgement.
- 3. ADDITIONS TO THE AGENDA**
- 4. ADOPTION OF THE AGENDA**
RECOMMENDATION
THAT the Agenda as presented for April 23, 2024 be adopted.
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
Members of Council and members of the Township's local boards are required to file a written statement when they have a conflict of interest. If a conflict is declared, please review the Policies and Rules for Council and complete the Disclosure of Pecuniary Interest Form.
- 6. MINUTES OF PREVIOUS MEETING(S)**
- 7. ADMINISTRATIVE BUSINESS**

7.1 SITE VISIT AT SCOTT PARK

At the conclusion of Item 7.1 Site Visit at Scott Park the 2024 Wilmot Canada Day Event Task Force will recess to reconvene at approximately 7:30 p.m. to continue with the remainder of the Agenda at the Wilmot Recreation Complex in the Wayne Roth Meeting Room.

RECOMMENDATION

THAT the Committee does now recess at __:__ p.m. to reconvene in __ minutes at the Wilmot Recreation Complex in the Wayne Roth Community Room.

RECOMMENDATION

THAT the Committee does now reconvene at __:__ p.m.

7.2 FIREWORKS RAIN DATE CORRECTION

At the April 9, 2024 Task Force Meeting, Staff proposed the incorrect date for the rain date for the fireworks.

The following series of motions are proposed to correct this error.

RECOMMENDATION

THAT the Committee reconsiders the following motion "THAT the 2024 Wilmot Canada Day Event Task Force agree to a rain date for the Fireworks of August 6th"

RECOMMENDATION

THAT the Committee amends the motion to strike out the 6th and insert 4th.

RECOMMENDATION

THAT the 2024 Wilmot Canada Day Event Task Force agree to a rain date for the Fireworks of August 4th.

8. PRESENTATIONS

8.1 PROGRAMMING FOR YOUNG CHILDREN

J. Divita

9. DELEGATIONS

Pursuant to Council's Procedural By-law, delegations are permitted to address the Committee for a maximum of seven (7) minutes. Delegations are only permitted to discuss matters listed on the agenda as staff reports; informal and formal public meetings; notice of motions; and by-laws. All Delegations where possible are encouraged to register prior to the start of the meeting. For Delegates who are attending in-person, registration is permitted up to the start of the meeting.

10. CORRESPONDENCE

11. REPORTS

11.1 COMMITTEE ADMINISTRATOR REPORT

Committee Administrator, M. O'Krafka will provide a verbal update.

11.2 SUB-COMMITTEE REPORTS

- 11.2.1 COMMUNITY ENGAGEMENT SUB-COMMITTEE
Members of the Community Engagement Sub-Committee will provide a verbal report.
- 11.2.2 EVENT SPONSORSHIP/DONATIONS SUB-COMMITTEE
Members of the Event Sponsorship/Donations Sub-Committee will provide a verbal report.
- 11.2.3 MARKETING AND PROMOTION SUB-COMMITTEE
Members of the Marketing and Promotion Sub-Committee will provide a verbal report.
- 11.2.4 MUSIC AND ENTERTAINMENT SUB-COMMITTEE
Members of the Music and Entertainment Sub-Committee will provide a verbal report.
- 11.2.5 VENDORS SUB-COMMITTEE
Members of the Vendors Sub-Committee will provide a verbal report.
- 11.2.6 VOLUNTEER RECRUITMENT SUB-COMMITTEE
Members of the Volunteer Recruitment Sub-Committee will provide a verbal report.

11.3 COMMITTEE MEMBER REPORTS

- 11.3.1 P. Mackie
Committee Member, P. Mackie to provide a verbal update on the Soap Box Derby.
- 11.3.2 L. Divita
Committee Member, L. Divita to provide a verbal update on marking efforts, including social media.
- 11.3.3 K. Chiasson
Committee Member, K. Chiasson to provide a verbal update on the potential of Shuttle Buses.

11.4 PROPOSED SCHEDULE OF EVENTS

Chair, R. Unrau will provide a verbal update on the proposed schedule of events.

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12. ANNOUNCEMENTS

13. ADJOURNMENT

RECOMMENDATION

THAT we do now adjourn to meet again at the call of the Chair.

Committee Meeting Minutes

2024 Wilmot Canada Day Task Force Meeting

Tuesday, April 9, 2024, 6:30 P.M.

Wayne Roth Meeting Room – Wilmot Recreation Complex

Members Present:

- M. Weber
- K. Chiasson
- A. Stevenson
- P. Mackie
- K. Gray
- B. Safri
- L. Divita
- R. Unrau
- N. Salonen
- W. Pearson
- S. Martin

Staff Present:

- M. O'Krafka, Manager of Community Services
- K. Bos, Supervisor of Legislative Services / Deputy Clerk
- D. Kell, Manager of Communications and Strategic Initiatives
- G. Dubrick, Manager of Parks & Facilities
- C. Catania, Director of Community Services

1. CALL TO ORDER

Moved by: P. Mackie

Seconded by: B. Safri

THAT the 2024 Wilmot Canada Day Event Task Force Meeting on April 9, 2024 be called to order at 6:30 p.m.

Motion Carried

2. TERRITORIAL LAND ACKNOWLEDGEMENT

Chair R. Unrau read the Territorial Land Acknowledgement.

3. ADDITIONS TO THE AGENDA

4. ADOPTION OF THE AGENDA

Moved by: A. Stevenson

Seconded by: L. Divita

THAT the Agenda as presented for April 9, 2024 be adopted.

Motion Carried

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no disclosures of pecuniary interest.

6. MINUTES OF PREVIOUS MEETING(S)

Moved by: L. Divita

Seconded by: M. Weber

THAT the Minutes of the March 12, 2024 2024 Wilmot Canada Day Task Force meeting be adopted as presented.

Motion Carried

7. DELEGATIONS

Item 9.5.2 Volunteer Recruitment Sub-Committee

- Lillianne Dunstall
- Scott Dunstall

8. CORRESPONDENCE

8.1 Correspondence from Mike Rice Regarding Integrity Commissioner Report IC2023-01

8.2 Correspondence from Norm Macpherson Regarding Top Shot Interactive Hockey Experience

Committee Member A. Stevenson requested that the Committee Administrator bring back more information on Item 8.2 Correspondence from Norm Macpherson Regarding Top Shot Interactive Hockey Experience.

9. REPORTS

9.1 COMMITTEE ADMINISTRATOR REPORT

Committee Administrator, M. O'Krafka provided a verbal report including the following items:

- Grand River Inflatables
- SOCAN license
- Erik Traplin
- Rain Date for Fireworks
- St. John's Ambulance Station

Members asked and received a response from staff on the following:

- Electrical outlet availability.

Moved by: B. Safri

Seconded by: K. Gray

THAT Committee Administrator M. O’Kafka be the designated Task Force Member to approve expenses through the Canada Day Trust Fund; and

THAT Committee Administrator M. O’Kafka report back at each meeting an itemized listing of revenues and expenses

Motion Carried

Moved by: P. Mackie

Seconded by: L. Divita

THAT the 2024 Wilmot Canada Day Event Task Force agree to a rain date for the Fireworks of August 6th

Motion Carried

Moved by: B. Safri

Seconded by: M. Weber

THAT Committee Administrator M. O’Kafka enter into an agreement with St. John Ambulance to offer a First Aid Station at an upset limit of \$500.00.

Motion Carried

9.2 COMMITTEE MEMBER REPORTS

9.2.1 R. Unrau

Chair, R. Unrau provided a verbal report on the following:

- Update from the Building Department on the tent and stage.
- The DRAFT sponsorship package presented in Item 9.5.1

- Update schedule, and site plan as presented in Item 9.9

9.2.2 B. Safri

Committee Member, B. Safri provided a verbal report on the following:

- Sunrise Ceremony
- Land Acknowledgement at the Opening Ceremonies
- Participation of Crow Shield Lodge as a vendor

9.2.3 M. Doucet

In their absence Committee Member, M. Doucet, Committee Member, K. Chiasson presented the verbal report on the following:

- Sensory Corn Bin
- Agricultural components of the event
- Face Painters

9.2.4 P. Mackie

Committee Member, P. Mackie provided a verbal report on the following:

- Fireworks

9.3 COMMUNITY ENGAGEMENT

Mayor N. Salonen provided a verbal report on the following:

- Community engagement and approaching other community groups
- Ethiopian Orthodox Church in Petersburg interest in participation in the event
- Golden Triangle Sikh Association in Petersburg interest in participation in the event

9.4 2024 WILMOT CANADA DAY LOGO

Committee Member, L. Divita presented the logo options.

Committee Member B. Safri provided comments on the inclusion of the red feather, and the intention behind including Indigenous symbols in the logo.

Moved by: B. Safri

Seconded by: K. Chiasson

THAT the Committee agrees to proceed with Logo Option #6 for the 2024 Wilmot Canada Day Event.

Motion Carried

9.5 SUB-COMMITTEES

Committee Administrator, M. O'Kafka introduced each sub-committee and the delegated roles and responsibilities.

9.5.1 Event Sponsorship/Donations Sub-Committee

Mayor N. Salonen provided comments on potential donations from local MP and MPP offices.

Moved by: N. Salonen

Seconded by: B. Safri

THAT the DRAFT Sponsorship package be received for information; and,

THAT the Committee defers sponsorships/donations to a sub-committee comprised of S. Martin, R. Unrau and A. Stevenson to report back to the Committee at the April 23, 2024 Task Force meeting.

Motion Carried

9.5.2 Volunteer Recruitment Sub-Committee

The following individuals made a delegation to the Committee for Item 9.5.2 Volunteer Recruitment Sub-Committee:

- L. Dunstall
- S. Dunstall

Moved by: S. Martin

Seconded by: A. Stevenson

THAT the Committee defers volunteer recruitment to a sub-committee comprised of M. Weber, K. Gray, and K. Chiasson to report back to the Committee at the April 23, 2024 Task Force meeting.

Motion Carried

9.5.3 Community Engagement Sub-Committee

Moved by: K. Chiasson

Seconded by: L. Divita

THAT the Committee defers community engagement to a sub-committee comprised of P. Mackie, N. Salonen and B. Safri to report back to the Committee at the April 23, 2024 Task Force meeting.

Motion Carried

9.5.4 Marketing and Promotion Sub-Committee

Moved by: A. Stevenson

Seconded by: M. Weber

THAT the Committee defers marketing and promotion to a sub-committee compromised of members L. Divita and M. Doucet to report back to the Committee at the April 23, 2024 Task Force meeting.

Motion Carried

9.5.5 Vendors Sub-Committee

Moved by: N. Salonen

Seconded by: P. Mackie

THAT the Committee defers vendors to a sub-committee comprised of B. Safri, and K. Chiasson to report back to the Committee at the April 23, 2024 Task Force meeting.

Motion Carried

9.6 MUSIC AND ENTERTAINMENT SUB-COMMITTEE REPORT

Members of the Music and Entertainment Sub-Committee provided a verbal report on the following:

- Sound system and sound checks
- Stage
- Music acts
- Emcee services
- Set times

- Liability insurance for musical performers

Committee Administrator, M. O'Kafka volunteered to reach out to Rob Esposito on the cost of providing emcee services.

The Music and Entertainment Sub-Committee will report back with a recommendation for the committee to consider on April 23, 2024.

Moved by: B. Safri

Seconded by: K. Chiasson

THAT the Committee approves the Music and Entertainment Sub-Committee to proceed with an upset limit of \$5500.00 for music and entertainment services; and

THAT the Music and Entertainment Sub-Committee report back with more information to the April 23, 2024 meeting.

Motion Carried

9.7 FOOD VENDOR

Committee Member R. Unrau introduced the notice of motion.

Committee Members asked and received a response on the following:

- Definition of primary food vendor
- If there would be other food vendors at the event
- Other vendor opportunities

Moved by: K. Gray

Seconded by: S. Martin

THAT the Committee agrees to have the Optimist Club of New Hamburg be the primary food vendor for the 2024 Wilmot Canada Day Event.

Motion Carried

9.8 ADDITIONAL MEETING DATES

Moved by: B. Safri

Seconded by: K. Gray

THAT the Committee agrees to add the following dates to the 2024 Wilmot Canada Day Event Task Force meeting schedule;

- Wednesday, May 22, 2024

- Tuesday, June 25, 2024

Motion Carried

9.9 PROPOSED SCHEDULE OF EVENTS

Chair R. Unrau provided a verbal update on the proposed schedule of events.

10. ANNOUNCEMENTS

11. ADJOURNMENT

Moved by: A. Stevenson

Seconded by: K. Chiasson

THAT we do now adjourn to meet again at the call of the Chair.

Motion Carried

Hi Marta!

Thanks for taking the time to speak with me and as discussed I have attached our standard pricing. Please note that we cannot install our rinks on grass, we require a hard flat surface, tennis courts work perfectly by the way!

If you know which games you would like, let me know and I can put together a quote that includes install, teardown, staff and delivery.

Thanks again Marta and looking forward to helping you out for Canada Day in Wilmot!

Norm Macpherson

Director of Sales



nmacpherson@topshotinteractive.com

www.topshotinteractive.com

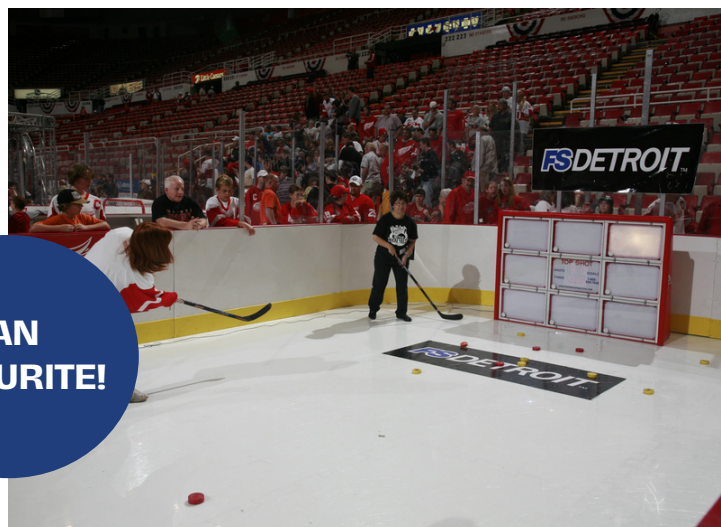


INTERACTIVE GAMES:

ELECTRONIC HOCKEY NET

Our Electronic Hockey Net offers separate player challenges. Participants shoot pucks at the electronic net with the goal to shoot quickly, accurately and decisively at lit targets. It is the best hockey game for fan engagement and player training.

**FAN
FAVOURITE!**



ALL STAR TARGETS

The same targets were used in the NHL All Star Skills challenge in Tampa and San Jose. Participants can test their skill compared to their favorite NHL players.



MINI RINK ZONE

This hockey rink inflatable structure is great fun for all mini stick enthusiasts. Played by two players who shoot a very light foam ball with the goal to score on the opponent's mini net.

**IDEAL FOR
BRANDING**



STICK HANDLING ZONE

Individual participant's stick-handle a magnetic puck across a series of randomly lit sensors. The monitor will count down from 45 seconds, scoring one goal for each sensor that is turned off.

RADAR HARDEST SHOT

Participants measure their slap shot speed by shooting into a rink-like structure. The speed will be recorded on a digital display. Available for on-ice skills challenges.

**FAN
FAVOURITE!**

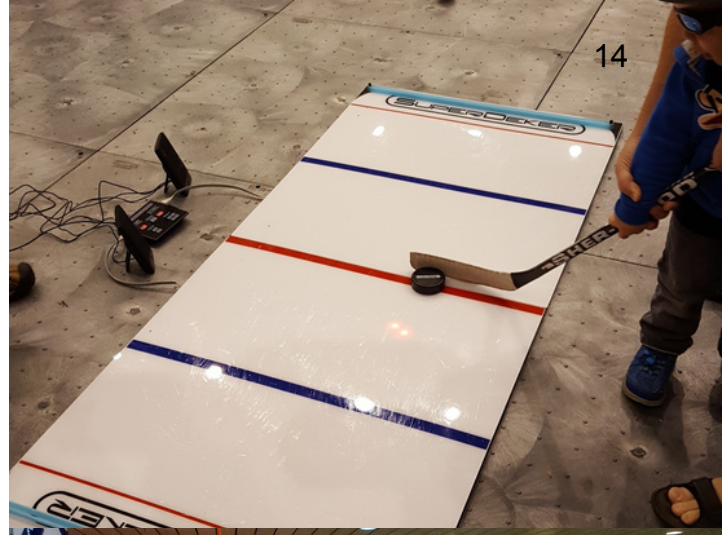
GOALIE CHALLENGE

This game will test the goalie in you by seeing how many foam pucks you can stop. Participants will put on a goalie mask, stick and gloves and attempt to stop foam pucks shot at them by an operator using a BONI puck shooter.

GOCKEY

This two-player challenge game is great fun and entertainment. Played with wooden Gockey sticks or customized mini sticks you attempt to shoot a small ball into your opponent's goal.

**NO
POWER!**



BOX HOCKEY

Two players challenge each other to a stick-handling battle in a mini rink zone. Fight it out and see if you can overpower your opponent and score on their net!

**NO
POWER!**



BUBBLE HOCKEY

The classic Super Chexx bubble hockey game. The sounds, the feel and the look of a real hockey experience. You can't go wrong with this.



SKEE PUCK

Targets of varying sizes are placed in the scoring zones of a goalie. Different targets present varying levels of difficulty, resulting in different point totals. Skee-Puck is fun for all ages.

**NO
POWER!**



STREET HOCKEY ZONE

We can provide the complete street hockey experience with inflatable borders and hockey nets. This complete experience is great for one day and weekend events.

**QUICK
SET UP &
TAKE DOWN**



SYNTHETIC ICE RINK

Renting our versatile ice rinks is an excellent choice for individuals looking to enhance their community engagement and drive traffic. Our rinks offer a unique and fun attraction that can be incorporated into sponsored events, such as winter festivals or holiday celebrations, to create memorable experiences for residents and visitors alike.

CURLING

Curling on synthetic ice offers a unique way to enjoy the pleasures of curling. Our stones glide perfectly over synthetic ice, providing exceptional performance. Our mobile curling tracks are designed for quick and easy setup and takedown

**NO
POWER!**



GET IN TOUCH!

EMAIL

sales@topshotinteractive.com

OFFICE

519-822-8848

MAILING ADDRESS

195 Hanlon Creek Blvd Unit 103
Guelph ON N1C 0A1

**FOLLOW US ON
OUR SOCIALS!**



Price List

Rental Equipment

Top Shot Hockey System

- Electronic hockey net and gallery \$750/day

Goalie Challenge

- Foam pucks are shot at goalies in a contained gallery. \$750/day

All-Star Targets

- four electronic targets on a net similar to the NHL accuracy challenge. \$750/day

Radar Hardest Shot /Fastest Pitch

- Radar antenna, display, and gallery \$750/day

Inflatable Street Hockey Rink

- 30' x 60' inflatable zone and two nets \$750/day
- 55' x 75' inflatable zone and two nets 1,500/day

Soccer Shooter Tutor

- 16' x 20' gallery with authentic astroturf (add a radar for \$500) \$1,000/day

Skee Puck

- sticks and pucks included \$500/day

Mini Stick Hockey Rink

- 10' x 20' inflatable arena and nets \$500/day

Quarterback Toss

- Includes footballs \$500/day

Bubble Hockey

- Super Chex table hockey \$500/day

Shooter Tutor – four targets

- hockey net with four spinning targets inside a shooting gallery. \$500/day

Gockey

- self-contained table game with mini-sticks and ball \$300/day

Box Hockey

- Stickhandling challenge for all ages \$300/day

Cornhole Toss

- the world-famous cornhole toss – two units \$300/day

Stickhandling Challenge

- Challenges participants to stick-handle puck over sensors. \$300/day

Game Packages & Services

Top Shot Package

Three-game package: Electronic Hockey Net; Skee Puck & Mini Rink \$1,500 per day

All Sports Package

Electronic Hockey Net, Soccer Shooter, Fastest Pitch & Quarterback Toss. \$2,500 per day

Skills Package

- Includes the fastest skater, hardest shot, and accuracy. \$2,500 per day

Curling Rink

- Enjoy the pleasures of curling with a synthetic ice surface. \$1,500 per day

Synthetic Ice Rink – rentals

25 panels or less \$55 per panel

75 panels or less \$45 per panel

Over 75 panels \$35 per panel

Skate Rental Booth

- includes 40 pairs of skates, benches, mats, and helmets. \$500/day

Hockey Hall of Fame Fanfest Packages

Bronze – 4 showcases, 2 NHL trophies, and 2 interactive games \$3,000 per day

Silver – 12 showcases, 3 NHL trophies, and 5 interactive games \$4,000 per day

Gold – 20 showcases, 4 NHL trophies, and 10 interactive games \$5,500 per day
- also includes the Theatre

Platinum – 32 showcases, 7 NHL trophies, and fifteen interactive games \$8,000 per day
- also includes the Theatre and the Hockey Art Collection

Branding Opportunities – call for pricing

Electronic Hockey Net – inserts

Dasher board advertising

Skee Puck Decal

Backdrop – radar

Inflatable banners

Stand up signs

***Delivery and staffing are not included in the price.
Multi-day and multi-equipment discounts are available.***

General Ledger

Ledger Detail for Fiscal Year Ending DEC 31,2024 - Posting Date: 01/01/2024 To 12/31/2024

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 04-6622-5800			Contributions Received - Canada Day				
					Beginning Balance		0.00
04	04/16/2024	057530	GLJL 2024 Canada Day in Wilmot Contribution		0.00	-25,000.00	-25,000.00
Period 04 Total					0.00	-25,000.00	
					Period Net		-25,000.00
					YTD Account Total		-25,000.00
					Annual Budget		0.00
					Report Summary		
					Balance Forward:		0.00
Total Debits/Credits:					0.00	-25,000.00	
					Report Net:		-25,000.00

2024.01.30 8.0 9759

Township of Wilmot
General Ledger

04/17/2024 9:34AM

Ledger Detail for Fiscal Year Ending DEC 31,2024 - Posting Date: 01/01/2024 To 04/30/2024

Pd.	Date	Trace #	Source Description	Ref	Debits	Credits	Balance
Account: 04-6622-3900			Expenditures - Canada Day				
					Beginning Balance	0.00	
04	04/16/2024	057530	GLJL Relocate Grand River Rentals-Canada Day		1,829.95	0.00	1,829.95
04	04/16/2024	057530	GLJL Relocate Capital Pyrotechnics-Canada Day Fireworks		2,544.00	0.00	4,373.95
			Period 04 Total		4,373.95	0.00	
					Period Net		4,373.95
					YTD Account Total		4,373.95
					Annual Budget		0.00
					Report Summary		
					Balance Forward:		0.00
			Total Debits/Credits:		4,373.95	0.00	
					Report Net:		4,373.95



Event Stage



Grand River Inflatables



Fireworks



Area closed for fireworks after 4pm

2024 Wilmot Canada Day Event

Time:	Event:	Location:	Event:	Location:
6:00am	Indigenous Sunrise Ceremony			
6:30am	Indigenous Sunrise Ceremony			
7:00am				
7:30am				
8:00am				
8:30am				
9:00am				
9:30am				
10:00am				
10:30am				
11:00am	Erick Traplin	Stage	Grand River Inflatables	?
11:30am			Grand River Inflatables	?
12:00pm	Board Of Trade Opening Ceremony	Water Wheel	Grand River Inflatables	?
12:30pm	Board Of Trade Opening Ceremony	Water Wheel	Grand River Inflatables	?
1:00pm			Grand River Inflatables	?
1:30pm			Grand River Inflatables	?
2:00pm	Erick Traplin	Stage	Grand River Inflatables	?
2:30pm			Grand River Inflatables	?
3:00pm			Grand River Inflatables	?
3:30pm			Grand River Inflatables	?
4:00pm				
4:30pm				
5:00pm				
5:30pm				
6:00pm				
6:30pm				
7:00pm				
7:30pm				
8:00pm				
8:30pm				
9:00pm				
9:30pm	Fireworks	Along the River		

Acts/Activites Placed

Fireworks
 Erick Traplin Show #1 (30 Minutes)
 Erick Traplin Show #2 (30 Minutes)
 Grand River Inflatables (4hours)
 Indigenous Sunrise Ceremony
 Board of Trade Opening Ceremony for Water Wheel

Acts/Activites confirmed and needing to be placed

New Hamburg Concert Band

Acts/Activites Spoken about needing confirmation/placment

Soap Box Derby (2 hours)
 Potato Sack Race (2 hours)
 Smile N'Wave