



TOWNSHIP OF WILMOT

Council Meeting Agenda

Televised

Monday, June 4, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting Minutes May 7, 2018

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting May 7, 2018.

- 7. PUBLIC MEETINGS**
- 8. PRESENTATIONS/DELEGATIONS**

8.1 Karen Redman, Chief Executive Officer Habitat for Humanity

**8.2 Nigel and Cheryl Gordijk, Run Organizers
Wilmot Terry Fox Run**

**8.3 Jim Rodger, Project Coordinator
Prime Ministers Path Committee Update**

**8.4 Tracy Loch, Curator/Director of Castle Kilbride
Castle Kilbride Advisory Committee Update**

**8.5 Nick Bogaert, Chairperson
Heritage Wilmot / Mural Project Update**

**8.6 Tova Davidson, Executive Director
Sustainable Waterloo Region**

**8.6.1 REPORT NO. FIN 2018-21
Sustainability Committee Annual Report**

Recommendation

That the annual report FIN 2018-21, from the Sustainability Committee be received for information purposes.

**8.7 Geoffrey Keyworth, Region of Waterloo
Regional Transportation Master Plan Update**

**8.8 Cheryl Gordijk
William Scott Festival**

9. REPORTS

9.1 CAO

**9.1.1 REPORT NO. 2018-02
Waterloo Region Economic Development Corporation**

Recommendation

That Council authorizes the Mayor and Clerk to execute the renewal of the Memorandum of the Understanding with the Waterloo Region Economic Development Corporation and the partner municipalities for the period of 2019 to 2023 time period.

9.2 CLERKS**9.2.1 REPORT NO. CL 2018-12****Waterloo Area Municipal Ombuds Office Extension of Agreement****Recommendation**

THAT Council authorizes the execution of the Extension Agreement by the Mayor and Clerk for the period of June 1, 2018 to May 31, 2020.

9.2.2 REPORT NO. CL 2018-13**Notice of Request for Drain Improvement****Leonard Haid Part Lot 6, Concession South of Erb's Road
Township of Wilmot, Appointment of Engineer****Recommendation**

THAT K. Smart & Associates Inc. of 85 McIntyre Drive, Kitchener be appointed as the Engineer relative to the Notice of Request for Drain Improvement received from Leonard Haid for Part of Lot 6, Concession South of Erb's Road, Township of Wilmot and be authorized to prepare a report under Section 8 (4) of the Drainage Act, R.S.O. 1990, Chapter D. 17

9.3 FINANCE**9.3.1 REPORT NO. FIN 2018-22****Discover Your Wilmot Program – 2018 Intake****Recommendation**

That Report FIN 2018-22, regarding the launch of the 2018 Discover Your Wilmot program, be received for information purposes.

9.3.2 REPORT NO. FIN 2018-23**Municipal Disaster Recovery Assistance (MDRA) Program****Recommendation**

WHEREAS the Township of Wilmot experienced a flooding incident on February 21, 2018 and has experienced incremental operating and capital costs, the Council of the Corporation of the Township of Wilmot hereby requests the Minister of Municipal Affairs to activate the Municipal Disaster Recovery Assistance program.

And further, that Patrick Kelly, Director of Finance/Treasurer is given delegated authority to verify and attest to the accuracy of the claim.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW 2018-11****Award of contract RFT 2018-17 Articulated Loader****Recommendation**

THAT the tender submitted by Nortrax Canada Inc. for a Four Wheel Drive Articulated Loader in the amount of \$220,436.58, net of the HST rebate, be accepted.

9.5 DEVELOPMENT SERVICES – no reports**9.6 FACILITIES AND RECREATION SERVICES – no reports****9.7 FIRE – no reports****9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE****10.1 Grand River Conservation Authority – GRCA Current, May 2018****Recommendation**

THAT Correspondence Item No. 10.1 be received for information.

11. BY-LAWS**11.1 By-law No. 2018-26 – By-law to Appoint a Deputy Clerk**

11.2 By-law No. 2018-27 – By-law to Appoint a Municipal Enforcement Officer

11.3 By-law No. 2018-28 - By-law to authorize the execution of an Agreement with Agree Inc. for the purpose of providing ombudsman services as the Waterloo Area Municipal Ombuds Office.

Recommendation

THAT By-Law Nos. 2018-26, 2018-27 and 2018-28 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-29

Recommendation

THAT By-law No. 2018-29 to Confirm the Proceedings of Council at its Meeting held on June 4, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, May 7, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Manager of Accounting A. Romany, Manager of Planning/EDO A. Martin

1. **MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
2. **MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
3. **MOMENT OF SILENCE**
4. **ADDITIONS TO THE AGENDA**
5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

Councillor B. Fisher declared a conflict of interest with regards to Item 9.5.1 as a seasonal tenant of the subject campground.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes April 23, 2018

Resolution No. 2018-083**Moved by: A. Junker****Seconded by: B. Fisher**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting April 23, 2018.

CARRIED.

7. PUBLIC MEETINGS**7.1 REPORT NO. DS 2018-11****Zone Change Application 04/18****Frances Johnston / James Johnston****Part of Lot 9, Block A, Concession 4****Being Part 1, Plan 58R-19062****967371 Oxford-Waterloo Road****Resolution No. 2018-084****Moved by: P. Roe****Seconded by: M. Murray**

THAT Zone Change Application 04/18 made by Frances Johnston / James Johnston, affecting Part of Lot 9, Block A, Concession 4, being Part 1, Plan 58R-19062, to permit a residential building – two units be approved.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Manager of Planning/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked twice if anyone wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-11

Award of Tender 2018-19

Municipal Law Enforcement Vehicle

Resolution No. 2018-085

Moved by: M. Murray

Seconded by: A. Junker

THAT Council award Tender 2018-19 to Wendell Motor Sales Ltd. in the amount of \$26,680 (plus HST) for the supply and delivery of a new passenger minivan complete with accessories.

CARRIED.

The Director of Clerk's Services highlighted the report.

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-20

**Drain Maintenance Levy – Koch-Leis and Moser Municipal
Drains**

Resolution No. 2018-086**Moved by: M. Murray****Seconded by: A. Junker**

THAT Report FIN 2018-20, prepared by the Director of Finance, regarding the levy of maintenance costs for the Koch-Leis and Moser Municipal Drains, be received for information purposes.

CARRIED.

The Director of Financial Services highlighted the report.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW-2018-10****Traffic & Parking By-Law Amendments
Stuckey Avenue, Baden****Resolution No. 2018-087****Moved by: B. Fisher****Seconded by: P. Roe**

THAT the following amendments be made to the Traffic and Parking By-Law

1. That the existing Schedule “1”, Part V – Section 3 – No Parking to By-Law No. 2016-52 be amended to remove as follows:
 - Baden, Stuckey Avenue, Both Sides, From Jacob Cressman Drive to Isaac Shantz Drive, 7.5 metres on either side of the pedestrian pathway, 7:30 AM – 3:30 PM, Monday – Friday
2. That the existing Schedule “4”, Part V – Section 8 – No Stopping to By-Law No. 2016-52 be amended to be revised as follows:
 - Baden, Stuckey Avenue, Both Sides, From Jacob Cressman Drive to Isaac Shantz Drive, 35 metres on either side of the pedestrian pathway, Anytime
3. That the existing Schedule “10”, Part VIII – Pedestrian Crossovers to By-Law No. 2016-52 be amended to include the following:
 - Baden, Stuckey Avenue, at the pedestrian pathway

CARRIED.

The Manager of Public Works highlighted the report.

Councillor B. Fisher noted the effort undertaken by staff on this project and the desire from the residents to have it occur. He also noted that he hopes Council approves the By-law Amendments.

The Director of Public Works clarified for Councillor J. Gerber that the presence of a crossing guard is not required to make this a Pedestrian Crossover under the Highway Traffic Act. He also stated that staff have been in communication with the school and parent groups about the Pedestrian Crossover and they have provided their assistance in ensuring that residents and students are aware of the Crossover.

Mayor L. Armstrong noted, after the Pedestrian Crossover is installed, that it will be monitored and may include a crossing guard in the future, if warranted.

9.5 DEVELOPMENT SERVICES

9.5.1 REPORT NO. DS 2018-10

Zone Change Application 07/17

Nith River Campground Ltd.

Part of Lot 22 and 23, Concession North of Snyder's Road

4417 Wilmot-Easthope Road

Resolution No. 2018-088

Moved by: M. Murray

Seconded by: A. Junker

That Zone Change Application 07/17 made by Nith River Campground Ltd., affecting Part of Lot 22 and 23, Concession North of Snyder's Road be approved as follows:

1. to allow the existing dwelling on the property to be used solely for the campground office and a store for campers within the campground;
2. to allow the existing dwelling to be occupied while a new residence is constructed on the property prior to the existing dwelling's conversion to an office and store; and,

3. to allow an existing temporary mobile home on the property to be retained permanently on the property for the purpose of housing individuals assisting in the campground operations.

CARRIED.

The Manager of Planning/EDO highlighted the report.

Councillor B. Fisher, having declared a Pecuniary Conflict of Interest, did not take part in this discussion or subsequent voting thereof.

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Grand River Conservation Authority – Grand Actions, April, 2018

Resolution No. 2018-089

Moved by: P. Roe

Seconded by: B. Fisher

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

11. BY-LAWS

11.1 By-law No. 2018-20 – Traffic and Parking By-law Amendments

11.2 By-law No. 2018-21 – Drain Maintenance Levy – Koch-Leis and Moser Municipal Drains

11.3 By-law No. 2018-22 – Zone Change Application 07/17, Nith River Campground Ltd., Part of Lot 22 and 23, Concession North of Snyder's Road, 4417 Wilmot-Easthope Road, Temporary Use By-law

11.4 By-law No. 2018-23 – Zone Change Application 07/17, Nith River Campground Ltd., Part of Lot 22 and 23, Concession North of Snyder's Road, 4417 Wilmot-Easthope Road

11.5 By-law No. 2018-24 – Zone Change Application 04/18, Frances Johnston / James Johnston, Part of Lot 9, Block A, Concession 4, Being Part 1, Plan 58R-19062, 967371 Oxford-Waterloo Road

Resolution No. 2018-090

Moved by: M. Murray

Seconded by: A. Junker

THAT By-Law Nos. 2018-20, 2018-21 and 2018-24 be read a first, second and third time and finally passed in Open Council.

CARRIED.

Resolution No. 2018-091

Moved by: P. Roe

Seconded by: M. Murray

THAT By-Law Nos. 2018-22 and 2018-23 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor A. Junker stated that the Living Well Festival was well attended and an overall successful event. He noted the positive feedback received on the changes for the Coffee House date and location. He stated that the response to the roller skating and Council BBQ was also positive. He thanked John Weber for organizing and acting as MC and accompanist for the Coffee House performers.

13.2 Councillor A. Junker reminded Council of the annual New Dundee Victoria Day celebration including the parade, garage sales and many other festivities. He suggested that there may be a change in the Fireworks but that the announcement had not been made yet.

- 13.3 Mayor L. Armstrong noted the other successful events that occurred this past weekend with the annual Wilmot Rotary BrewHaHa event and the Wilmot Wild winning their home opening game.
- 13.4 Councillor B. Fisher announced that the Baden Community Clean-up had another successful year with fifty residents coming out and filling fifty bags with garbage despite the cold weather on Saturday, May 5, 2018.
- 13.5 Councillor P. Roe commended Kitchener-Wilmot Hydro for their efficiency in restoring the hydro following the large wind storm on May 4, 2018. He was interested in knowing if any Township facilities were damaged.

The Director of Public Works advised that there was some damage at the Works Yard but that most Public Works staff have been working at clean-up and addressing immediate concerns since Saturday.

Councillor P. Roe also commended Public Works staff for their quick clean-up of downed trees and branches.

Mayor L. Armstrong noted that Kitchener-Wilmot Hydro reported more outages from this wind storm than from the ice storm earlier this year.

Councillor J. Gerber noted that he received many favourable comments from residents on the efficiency of Township and Hydro staff following the wind storm.

- 13.6 Councillor J. Gerber thanked Facilities and Recreation Services staff for preparing the outdoor sports fields and parks by May 1. He noted that it was a difficult task given the conditions this year.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-25

Resolution No. 2018-092

Moved by: A. Junker

Seconded by: B. Fisher

THAT By-law No. 2018-25 to Confirm the Proceedings of Council at its Meeting held on May 7, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:27 P.M.)

Resolution No. 2018-093

Moved by: P. Roe

Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk



every rural community can help families build strength, stability and independence through affordable homeownership

What is Habitat for Humanity Waterloo Region?

- HabitatWR focuses on affordable homeownership. **Why?**
- It's a powerful mechanism for breaking the cycle of poverty
- Provides families with the opportunity to build and buy simple, decent, affordable homes
- Builds these homes with volunteer labour
- Companies, churches, community groups and individuals donate money, time, food, and materials to ensure a successful project

Home Environment

Important links have been found between early childhood development and the home environment. Substandard housing conditions can harm children's emotional health and family functioning, cause distracting and uncomfortable conditions in which they must carry out their school assignments, and prevent them from engaging in social activities.

Urban Poverty Project. Canadian Council of Social Development.

Sadly, these trends are typically repeated generationally within families, and the cycle of poverty continues.

every potential homeowner goes through our selection process

HabitatWR Homeowner Selection

In order to qualify for this program, homebuyers must be able to:

- Demonstrate their need
- Carry a mortgage
- Contribute "sweat equity" into building their own home
- Have lived in Waterloo Region for the past three years

Facts about low income housing in Waterloo Region

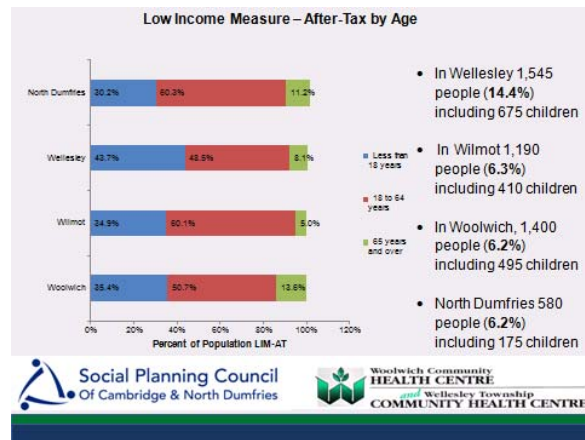
- 38% of homes in Waterloo Region are lone-parent families living in poverty
- 19% of Waterloo Region households have income of less than \$20,000
- 3,000-3,500 – waiting list for community housing
- 9,700 – community housing units in Waterloo Region
- 1 in 6 Canadian children live in poverty
- Over 100,000 Canadians are homeless and rely on shelters
- Over half a million Canadians pay more than half of their household income on shelter



every family matters

Homeownership provides a broad range of benefits to individual homeowners, their families and society as a whole:

- Children succeed in school and are more successful later in life
- Homeownership acts as a powerful economic stimulus, benefitting the individual, family & the economy
- Homeownership benefits neighborhoods, providing economic and social capital.
- Homeowners are more likely to participate in local organizations, and homeownership in distressed communities raises neighborhood property values
- Homeowners state that they are more satisfied with their living situation versus renters



Habitat for Humanity Waterloo Region

goals

14.4% of the population, or 1,545 people, are living at or below the Low Income Measure - After-Tax Line.



675 of these people are children under 18.

*Social Planning Council of Cambridge and North Dumfries

Facilitate home ownership for other rural families



- Partnership with rural communities → Identify active supporters for monetary donations, volunteers, food, materials, etc.

Habitat for Humanity Waterloo Region

impact

HabitatWR Partner Families repay a zero-down, interest-free mortgage geared to their income (not a fixed amortization). Payments are determined annually and are set at 25% of the family's Gross Household Income. Our program takes away barriers to homeownership for families that can afford daily expenses but are unable to save for a down payment or pay off a traditional mortgage.

We build strength, stability and self-reliance through shelter. HabitatWR partner families build their homes alongside volunteers and pay an affordable mortgage-with our help, those families achieve the independence they need to build a better life for themselves and their families.

Through shelter, we empower. Our shared vision is a world where everyone has a decent and affordable place to live.

175 donors gave \$82,000 to our first rural build in Wellesley, we saw 4100 volunteer hours during our build there

what does success look like?

- Families work towards their own stability and self-reliance facilitated by HabitatWR
- Local, rural relationships more solidified, create long term relationships and support within the community
- Acquire new donor relationships and engage existing donors
- Recruit additional fundraisers to do peer-to-peer over the long term



- https://youtu.be/-57ZO2Vg_xQ

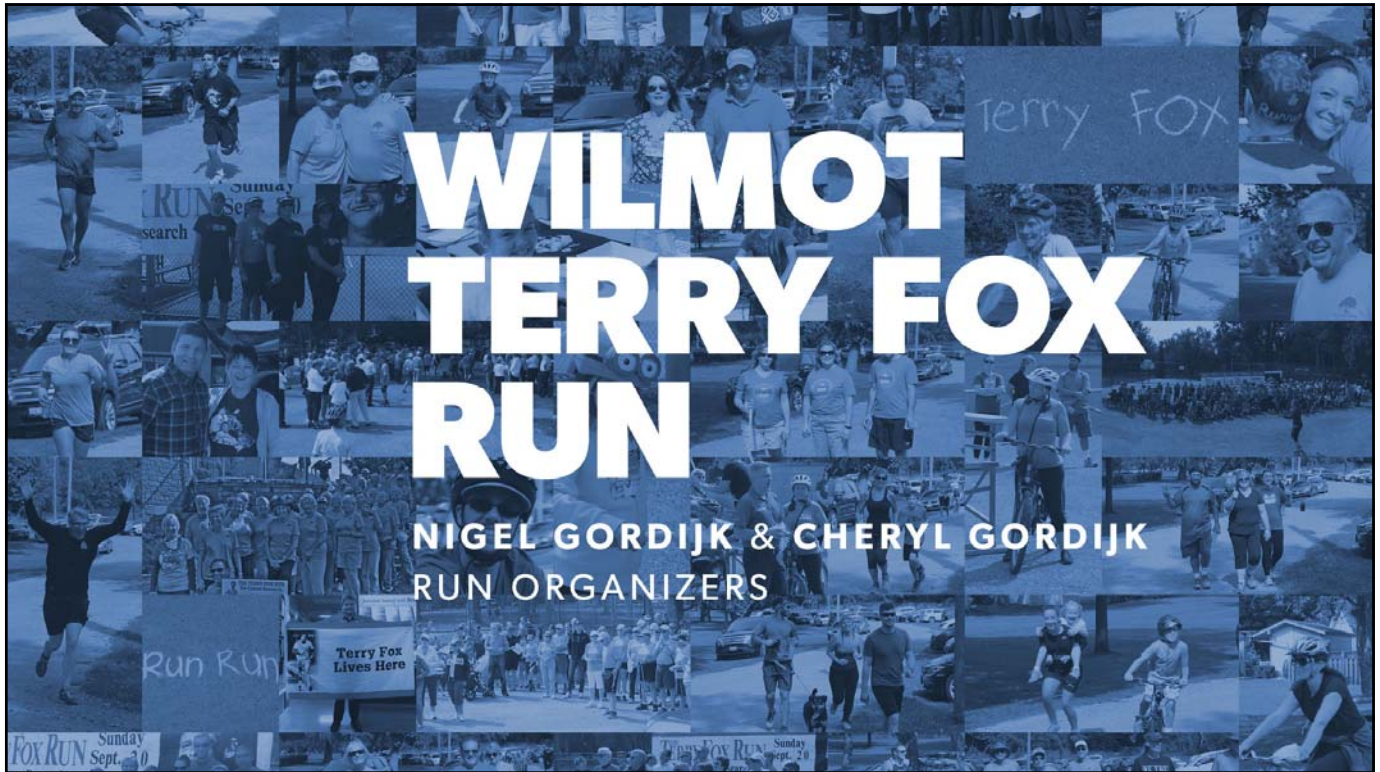
THANK YOU!

Habitat for Humanity brings communities together to help families build strength, stability and independence through affordable homeownership.

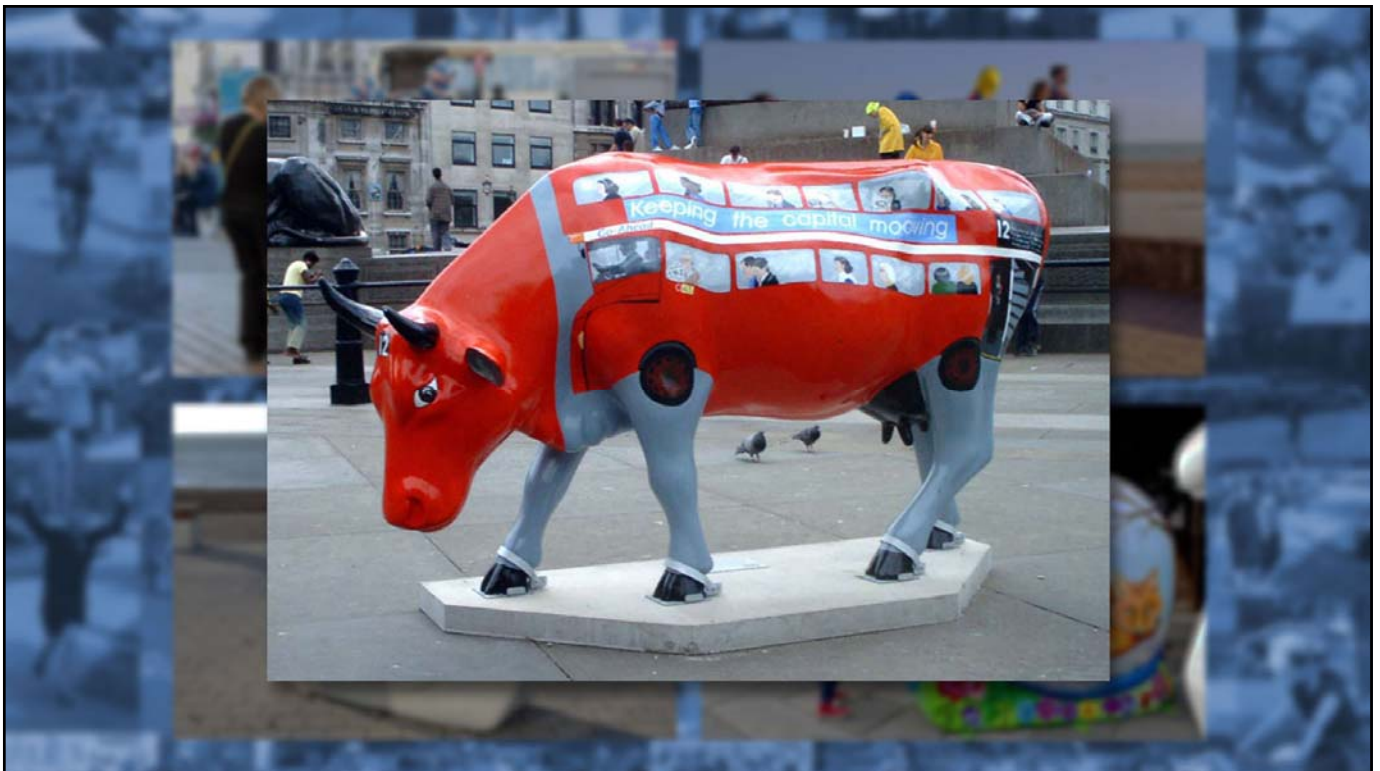


Habitat
for Humanity®
Waterloo Region









THE WILMOT TERRY FOX RUN'S

CHAIRS OF HOPE



www.wilmotterryfox.ca/chairs/



www.wilmotterryfox.ca/chairs/



www.wilmotterryfox.ca/chairs/





The Prime Ministers Path 2018 Update

CREATESCAPE

Presented by: Jim Rodger

June 4, 2018



**Sir John A Macdonald
Sir Robert Borden
William Lyon Mackenzie King
Lester B Pearson**



AVRIL PHAEDRA DOUGLAS CAMPBELL



**Thursday
June 28th
6:00 pm**

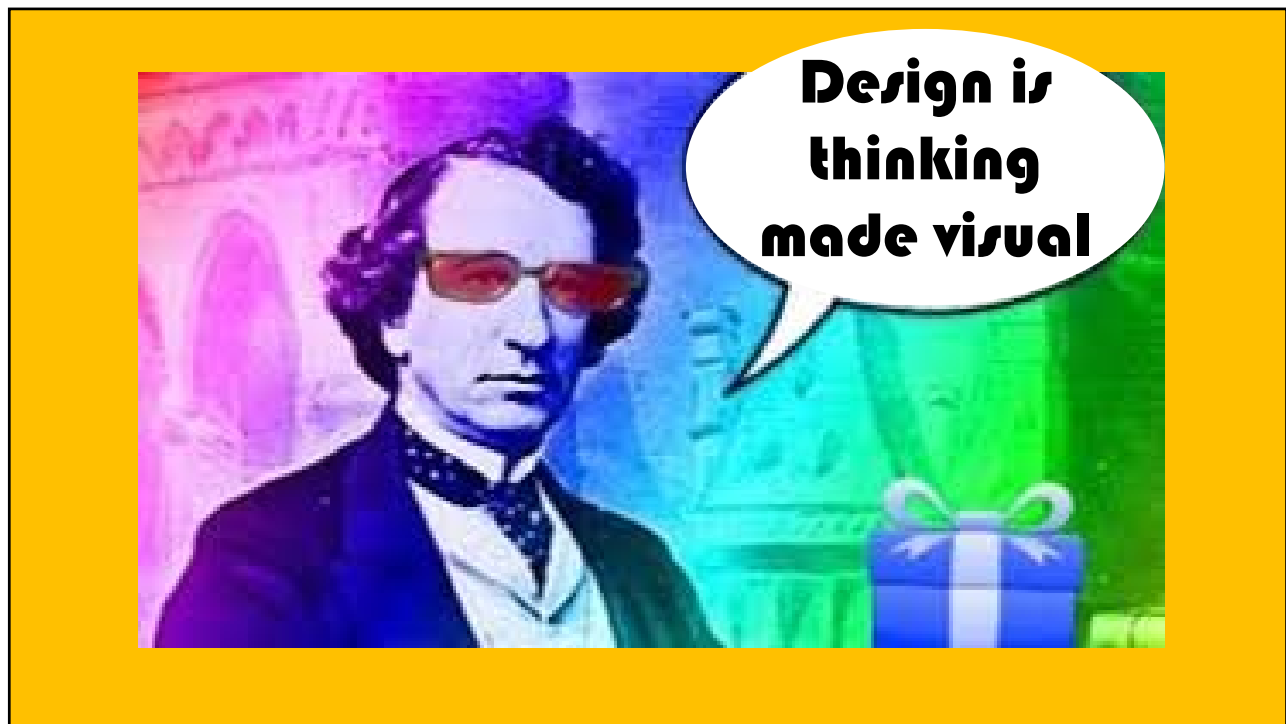


PRIME MINISTER KIM CAMPBELL

Member of the British Columbia Legislature – Member of Parliament – Minister of Justice and Attorney General – Minister of Veterans Affairs – Minister of National Defence – 19th Prime Minister of Canada – Canadian Consul General, Los Angeles –Professor, John F Kennedy School of Government, Harvard University – Secretary- General, Club of Madrid – Chairperson, Supreme Court of Canada Advisory Board – Honourary Fellow, London School of Economics - Companion of the Order of Canada – Chairperson, Council of Women World Leaders – President, International Women’s Forum – Steering Committee Chair, World Movement for Democracy – Board Member, International Crisis Group – Forum of Federations – East West Institute – Founding Chair, Ukrainian Foundation for Effective Governance – Founding and Current Principal, Peter Lougheed School of Government, University of Alberta



**Darren Byers & Fred Harrison
Wards Creek, New Brunswick**



June 28, 2018

6:00 pm:

Kim Campbell

Unveiling

7:00 pm: *Second
Thought & Friends*
Concert

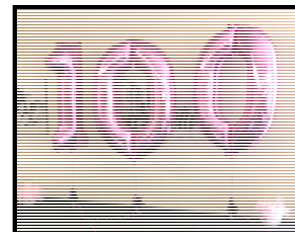




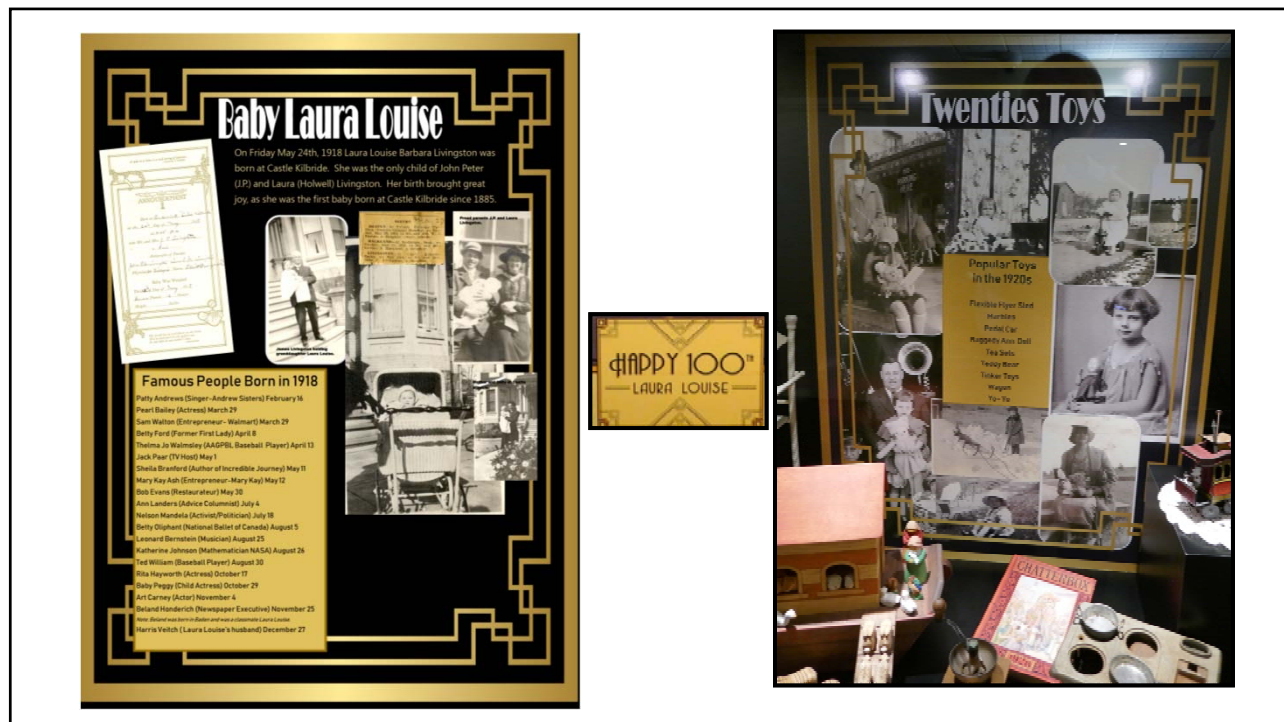
Castle Kilbride
Advisory Committee Update

June 4, 2018

Happy 100th Laura Louise!











330 visitors
booked!

NATIONAL HISTORIC SITE
Castle Kilbride Post Card
THE PINK PERFECTION MUSEUM
1920s TEA SALON, CH. & N.E.

Twenties Tea

Where: Castle Kilbride
Offered: Tuesday-Friday in June and in August
Time: 1:30 p.m. - 3:00 p.m.

A new take on our classic tea and tour experience! Dust off your pearls and be our guest for a fully guided tour of the historic home and our new 1920s exhibits by costumed staff. Afterwards, enjoy lemon chiffon tea paired with a tray sweets and cucumber sandwiches. All enjoyed on the front lawn of historic Castle Kilbride.

Perfect for groups!
Cost \$15 per person (taxes included)

Pre-registration and pre-payment is required. Register on-line at
www.castlekilbride.ca or call
519.634.8444 ext. 259 or 256
Castle Kilbride 60 Snyder's Road West, Baden

Castle Concert Series

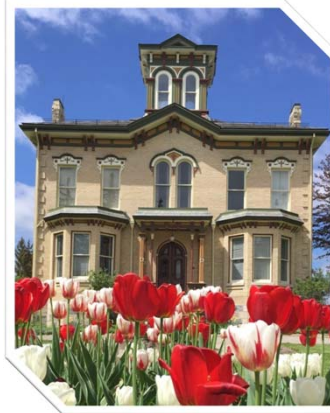


Join us Thursday evenings
from June 21 – August 30

Time: 7pm to 8pm
Weather permitting

2018 Entertainment:

June 21	Twos Now with Diana & Mike Erb (Traditional Country & Folk Standards)
June 28	Second Thought (Music of Canadian Women)*Statue Unveiling
July 5	Stetson Brothers (Classic Country)
July 12	Rescue Junction (Gospel Bluegrass)
July 19	The Rantin' Rovers (Celtic)
July 26	Onion Honey (Old-time folk)
August 2	Kitchener Musical Society (Classical)
August 9	Festival City Big Band (Swing/Jazz)
August 16	"Elvis" with Mike Lorentz (Oldies)
August 23	Corduroy Gordon (Bluegrass/Folk/Pop)
August 30	Al Crawford (1940s-80s and everything in between)

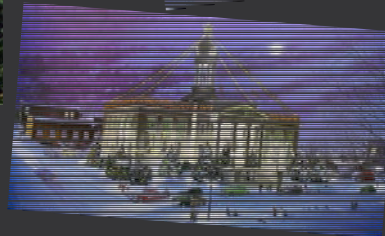


*We hope to see you this
summer at Castle Kilbride!*



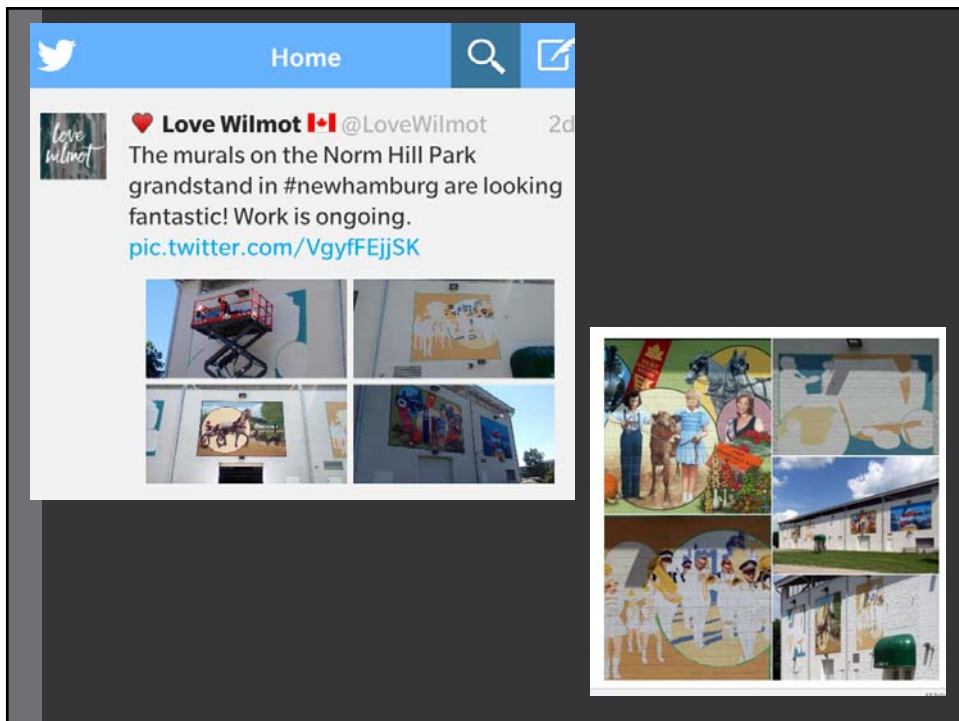
NEW HAMBURG GRANDSTAND MURAL UPDATE

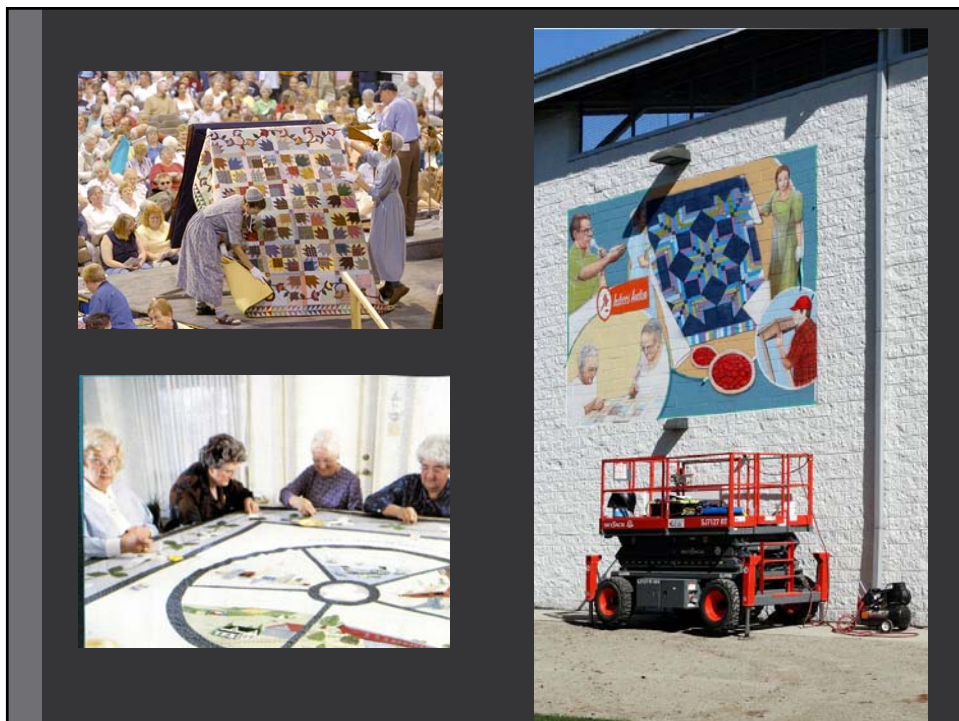
Presented by: Nick Bogaert, Chair of Heritage Wilmot
June 4, 2018



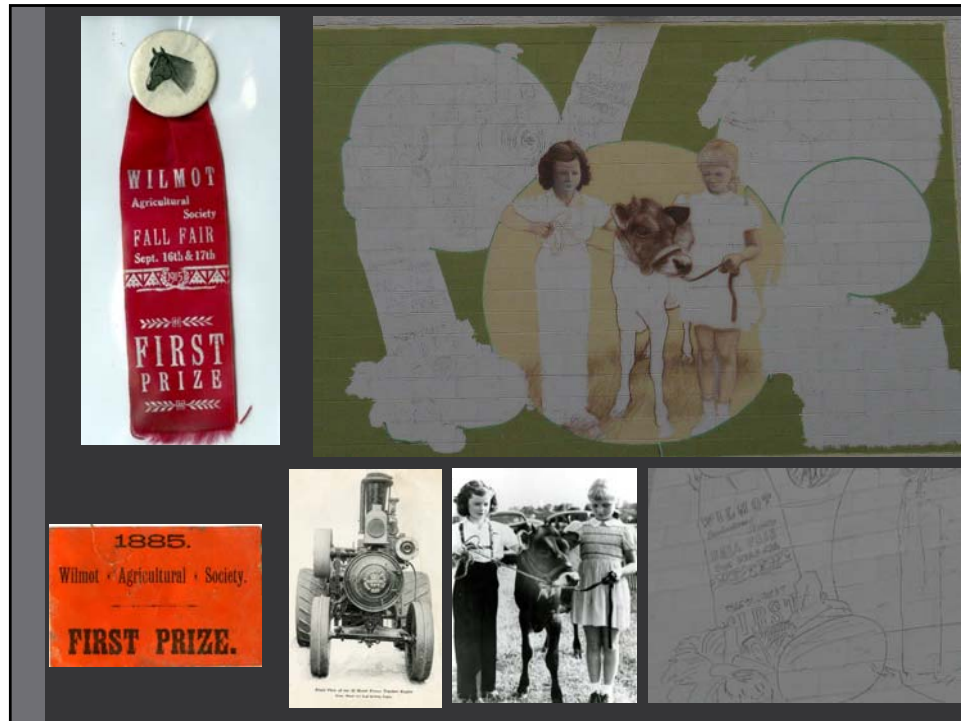
Lance Russwurm

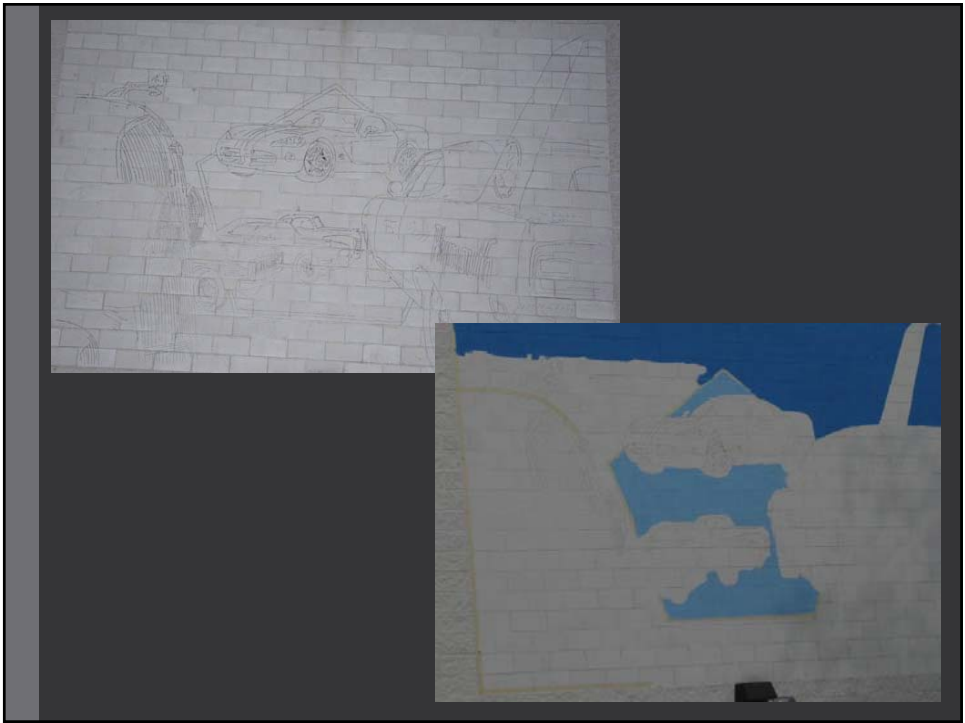
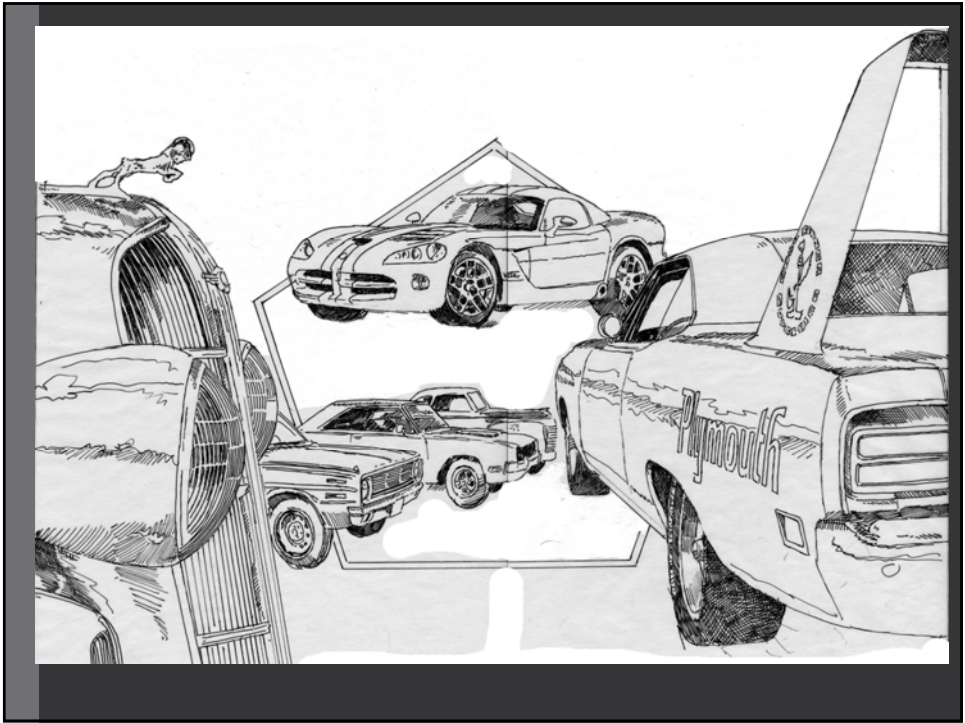


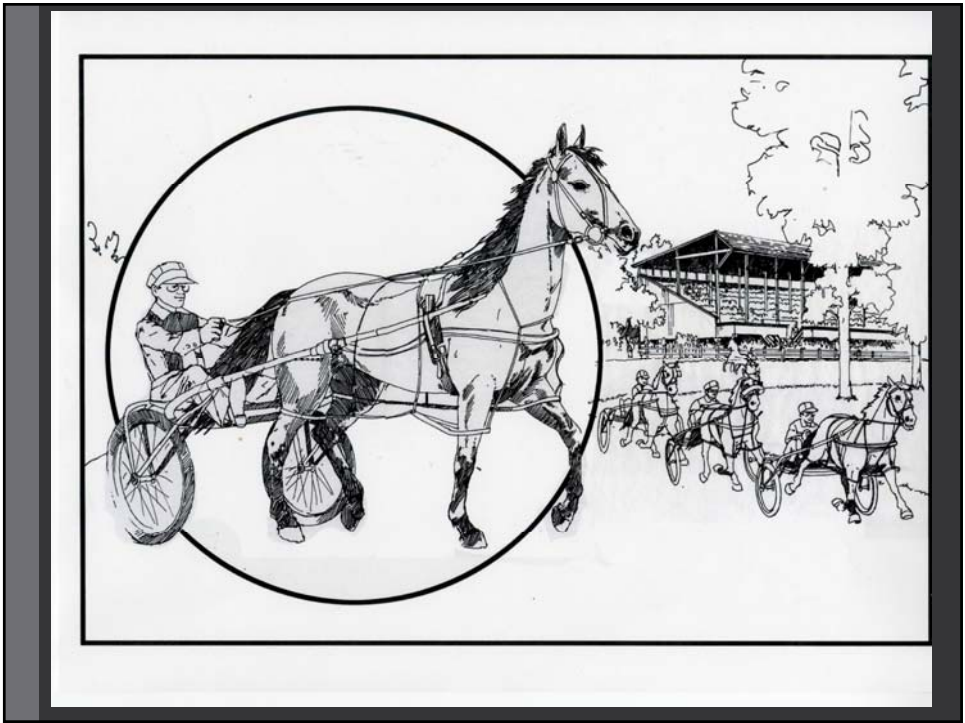
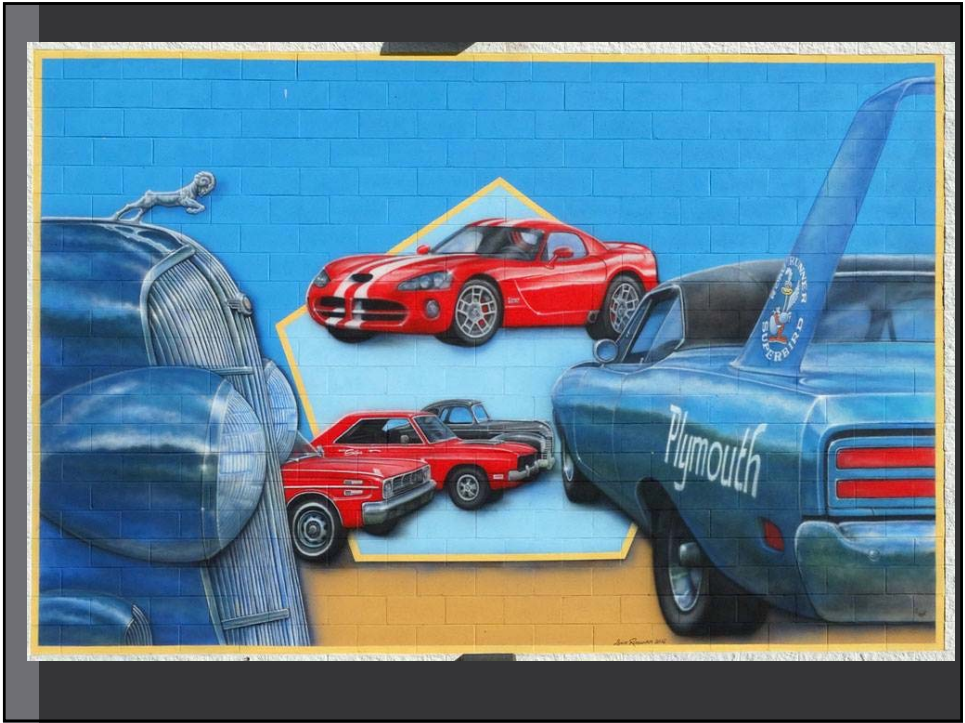


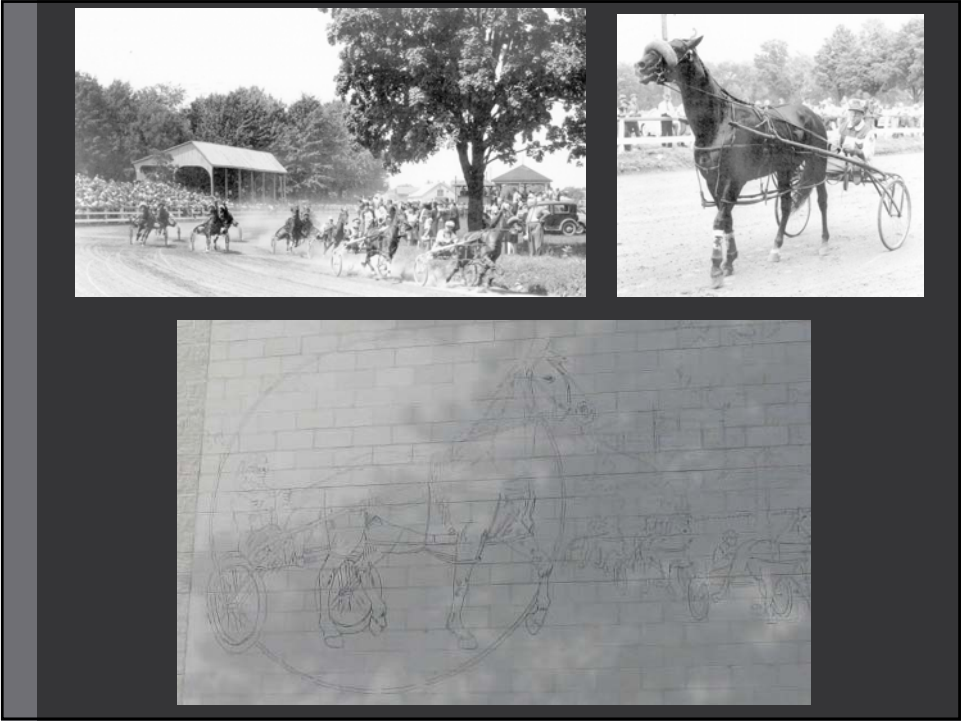


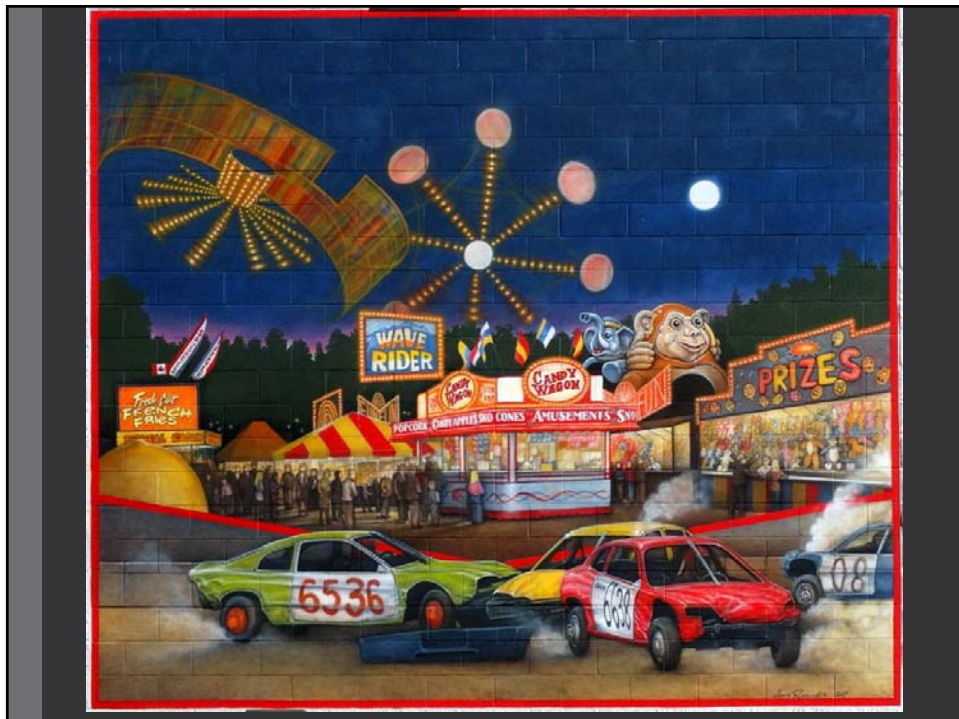












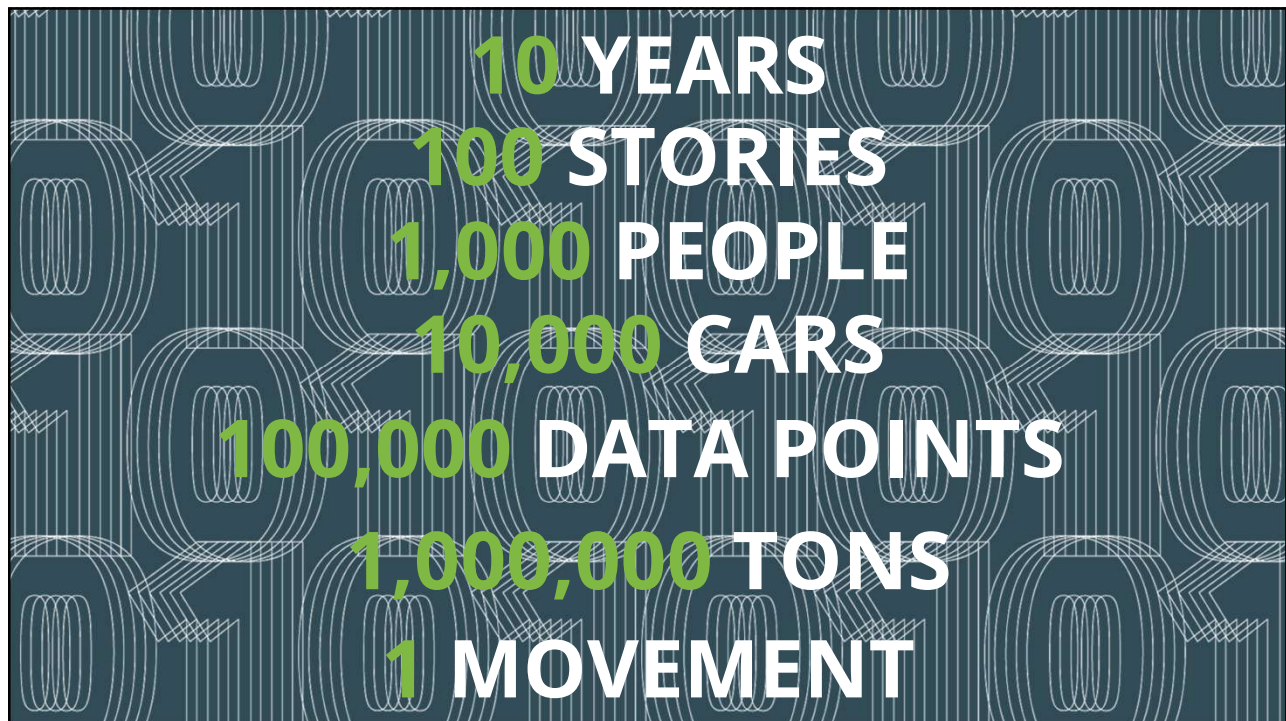




See you at the grandstands!



HERITAGE WILMOT

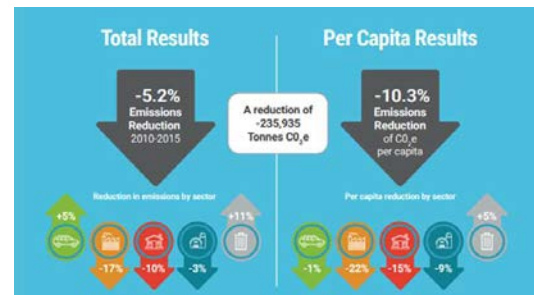




CLIMATE ACTION^{WR}

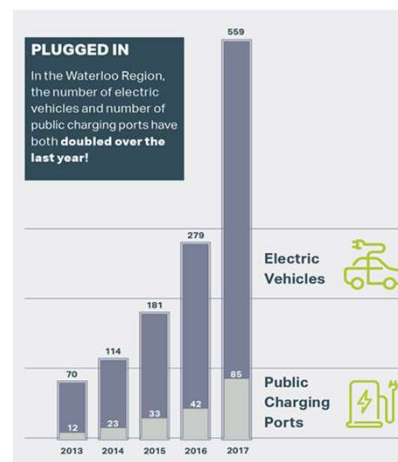
Reducing Emissions. Enriching Lives.

ClimateActionWR is a collaboration between local organizations and community members, led by Reep Green Solutions and Sustainable Waterloo Region, focused on climate change mitigation.



ChargeWR

ChargeWR collaborates with local to plan and implement activities that increase the number of EVs and charging stations in the region.





evolv¹

evolv¹ is a unique project envisioned by Sustainable Waterloo Region, The Cora Group, The David Johnson Research + Technology Park and EY Canada.



Sustainable Waterloo Region is working with a variety of community partners on the creation of a clean economy innovation hub.





The Regional Sustainability Initiative is an organization-focused, target-setting program where organizations set carbon, waste, and/or water reduction targets.

EMISSIONS COMMITTED & REDUCED

MEMBER PROGRAMS

COMMITTED TO DATE

57,942

TONS OF GHG



CARBON REDUCTION

26
Member Targets Set

WASTE DIVERSION
7
Member Targets Set



WATER REDUCTION

4
Member Targets Set

EQUIVALENT TO
9,282
Cars off the Road

REDUCED TO DATE

41,348

TONS OF GHG





New 2017 and 2018 Members



StudioLocale

Trinity  Village



TRAVELwise

TRAVELwise



TravelWise provides sustainable commuting solutions to employees in Waterloo region with the ultimate goal of reducing the number of single-occupancy vehicles.



**GOTRAVELWISE.CA
BY THE NUMBERS**

since July 2014

69

TONS OF CO₂ SAVED

3,200

USERS

54k

TRIPS LOGGED

503.4k

ALTERNATIVE DISTANCE LOGGED

TRAVELwise

New 2017 and 2018 Members



10 YEARS

Tova Davidson, Executive Director
tova.davidson@sustainablewr.ca

1 MOVEMENT
BUILDING MOMENTUM



Township of Wilmot REPORT

REPORT NO.	FIN 2018-21
TO:	Council
PREPARED BY:	Ashton Romany, Manager of Accounting
DATE:	June 4, 2018
SUBJECT:	Sustainability Committee Annual Report

Recommendation:

That the annual report FIN 2018-21, from the Sustainability Committee be received for information purposes.

Background:

The Township is a member with Sustainable Waterloo Region (SWR). SWR is a dedicated team, motivated by a shared passion for progress towards sustainability across Waterloo Region. Their shared vision is an environmentally and economically resilient community that prioritizes the well-being of current and future generations. The SWR mission is to foster collaborations that enable local organizations to convert their sustainability interest into action.

In 2015, Township staff formed a Sustainability Committee (SC). As per the approved Terms of Reference, the mission of this staff committee is to “move existing sustainability initiatives forward for the Corporation, while identifying new opportunities to cost effectively protect our natural environment.”

The SC acts in a supportive/consultative manner; as such, the SC focus is on supporting recommendations and initiatives that fit municipal goals in relation to sustainability.

On an annual basis the SC reports to Members of Council on sustainability activities and successes. Best efforts are made for this report to coincide with any Council meeting involving members of SWR and/or Climate Action WR.

Discussion:**Sustainability Committee (SC) Composition**

Over the course of 2017, the committee expanded to include representation from Public Works and Development Services. As such, the committee now consists of Scott Nancekivell, Director of Facilities and Recreation Services; Ashton Romany, Manager of Accounting (Chair); Bruce Baechler, HVAC Technician; Patrick Kelly, Director of Finance; Harold O'Krafka, Director of Development Services; and Jeff Molenhuis, Director of Public Works.

Regional Sustainability Initiative (RSI)

Under the transition from the Regional Carbon Initiative (RCI) to the RSI, the focus was expanded to include water conservation and waste diversion.

Throughout 2018, SC committee members will be compiling historical data on water consumption across the corporation. This will assist in generating a baseline for the Township to work from in establishing water conservation targets.

To track waste diversion efforts, the SC committee members are actively seeking viable options with support from the RSI. Staff will work collaborative with RSI staff to estimate the levels of waste diversion occurring through e-waste, blue bin and green bin initiatives at the Administration Complex.

The attached appendix provides information from SWR on the Township's sustainability progress throughout 2017. SC members were pleased to see continued progress within Milestone 4 of the program, as well as the Township being ranked fifth on the RSI member leaderboard.

Grant Opportunities

Under the existing Federal and Provincial governments, a strong focus of infrastructure funding continues to come in areas associated with the 'Green Economy'. The SC monitors and dialogues with departments on potential grant opportunities to support municipal sustainability goals.

Two (2) more recent opportunities the Township has applied to include the Tree Canada CN EcoConnexions Grant, for funding tree planting along the WRC/Schmidt Woods Trail; and the Low Carbon Economy Challenge with in partnership with Green Economy Canada, for various energy efficiency retrofits in the existing 10-year Capital Forecast.

Community Events

The Township continued to be very active participants in 2017/2018 within the broader sustainability movement across the Region.

SC committee members attended several public events with speakers/workshops focused on sustainability. Events from the past year included the following: RSI Member Workshop (October 2017); Funding Your Sustainability Initiatives (November 2017); Getting Ready to Report (December 2017); 9th Annual Evening of Recognition (April 2018); and It's All About the Numbers (May 2018).

Throughout the months of March & April 2018, the Township participated for the fourth consecutive year in Carbon Cleanse WR challenge. This annual event includes four (4) weeks of challenges to reduce carbon emissions, including heating, electricity, waste, water and commuting.

The Evening of Recognition, held in April was attended by the Manager of Accounting, Director of Finance and members of Council. This was a wonderful opportunity to network with public sector colleagues in the sustainability space, and celebrate the successes of SWR over the past year.

Projects and Initiatives

The SC provides input and feedback on “green” projects proposed for inclusion in municipal budgets for Council consideration. The Council approved 2017/2018 budgets and work program included several projects with a focus on sustainability.

These projects will generate cost savings, and align well with the Township's Strategic plan goal of protecting our natural environment. Some examples include the following:

- Establishment of Green House Gas reduction target of 25%
- Motion sensor lighting installation at the Township's Administration Complex
- ecobee Thermostat installations at two (2) libraries
- Utilization of 100% recycled paper for general printing use
- Continued HVAC upgrades throughout Township Facilities
- Transition to digital/e-commerce over traditional paper within Finance
- Township PC refresh program with energy efficient hardware
- Completion of LED retrofit at WRC Ice Pads and Street Lighting

Initiatives currently under review by the SC include: continuation of LED lighting retrofits, plumbing and HVAC change-outs with higher efficiency products; installation of proximity light sensors throughout Township facilities; and pilot of ecobee “smart” thermostats at the Administration Complex.

Carbon Accounting Tool (CAT)

Finance staff continue to utilize the Carbon Accounting Tool (CAT), provided via membership with SWR. Natural Gas and Hydro usage statistics are populated within the tool, to allow for modelling and tracking of reductions year-over-year. The analysis of 2017 data indicated that electricity consumption throughout Township owned facilities continues to decline, while the ongoing replacement of older HVAC units at Township facilities generate further reductions in natural gas consumption.

Green House Gas (GHG) Reduction Target Update

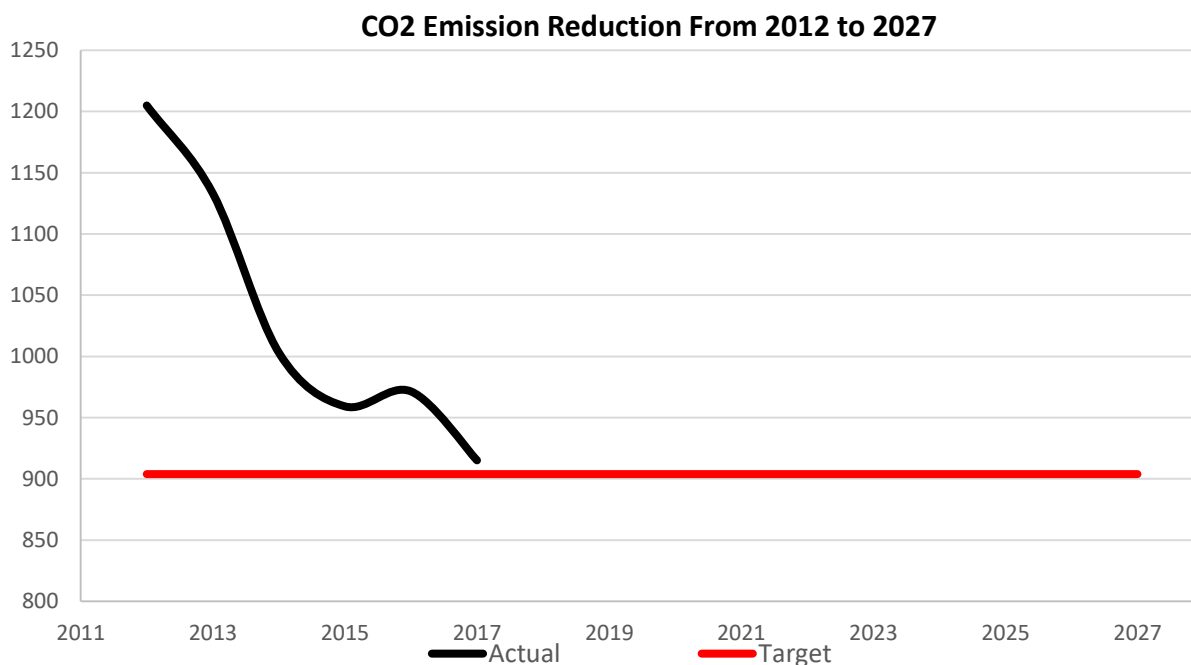
In late 2017, Council approved a 25% absolute reduction target by the year 2027 with a 2012 base year. This was a significant step for the municipality, showing leadership in the sustainability movement amongst peers and the business community.

At the time of approval, the Township had already achieved a 19% reduction from 2012 to 2016 (1,205 tonnes vs 971 tonnes). As of the end of 2017, the Township has achieved a 24% reduction from 2012 (1,205 tonnes vs. 915 tonnes). Upon observation, this year-over-year reduction was attributed to WRC natural gas consumption which declined significantly from 2016 levels.

With the ongoing sustainable efforts and residual impacts of previous initiatives, staff anticipate that GHG emissions to continue to decline during 2018, and possibly reach the target established at 25%.

In the new term of Council, the Sustainability Committee will review progress towards the target and will make appropriate recommendations accordingly. At this time, staff also intends to incorporate additional metrics such as water, waste and fuel.

Below you will find a graphic of the Corporation's progress to attain the reduction target:



Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of protecting our natural environment through using resources responsibly, and considering green procurement policies.

Financial Considerations:

The annual membership fees with Sustainable Waterloo Region are included within the Council operating budget. Any sustainable projects listed above are funded through departmental capital and operating budgets.

The existing staff committee acts in a supportive/consultative role through the efforts of committee members on an ad hoc basis. Any cost-savings generated through energy reductions or process improvements will be reflected in the actual operating/capital spending moving forward.

Conclusion:

SC staff will continue to meet on a quarterly basis as needed, and work with departments to continue the Township's progress towards furthering sustainability efforts.

Ashton Romany CPA
Prepared/Submitted by
Manager of Accounting

Scott Nancekivell
Submitted by
Director of Facilities and Recreation

Patrick Kelly CPA, CMA
Submitted by Director of Finance

Bruce Baechler
Submitted by HVAC Technician

Harold O'Krafka MCIP RPP
Submitted by
Director of Development Services

Jeff Molenhuis P.Eng
Submitted by
Director of Public Works

Grant Whittington
Reviewed by Chief Administrative Officer

Your 2018 Leaderboard Rank (in bold) and Score

5

Township of Wilmot

38

Milestone in 2018

4

Year-End Questionnaire

Status of 2017 year-end questionnaire

Completed



Countdown to Public Reporting

Months remaining to enter
Milestone 3 or 4:

N/A

Featured in Year End Report 2017

Your organization is in
mentioned on:

Pgs:11,17,fold



Sustainability Policies

Transportation: Business ☐

Travel

Transportation: Commuting ☐

Building Materials & Design ☐

Equipment & Procurement ☒

Waste ☐

Water ☐

Badges Earned in 2018

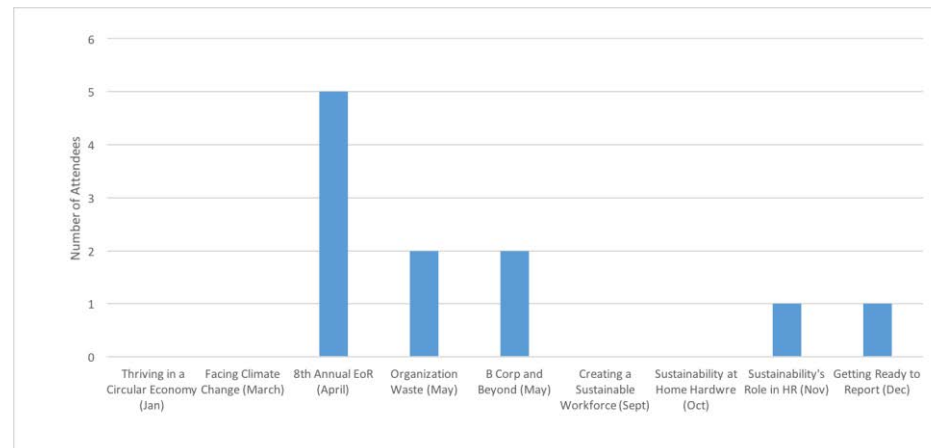


*For additional policy ideas, check out the
IdeaBook!*

2017-2018 Sustainability Accomplishments

☒ Officially setting a GHG reduction target

Regional Sustainability Initiative Event Attendance 2017-2018

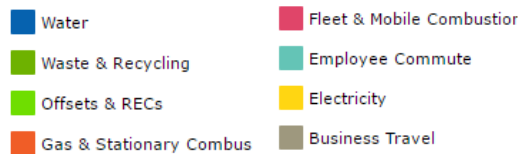


CARBON METRICS

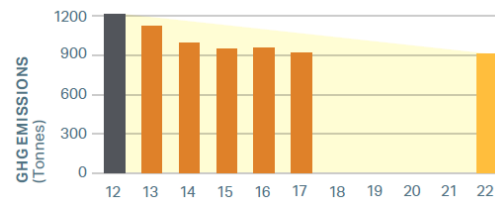
Monthly absolute GHG emissions [tonnes] Jan 2012 – Dec. 2017



Your GHG emissions by source 2017



Progress towards your GHG target



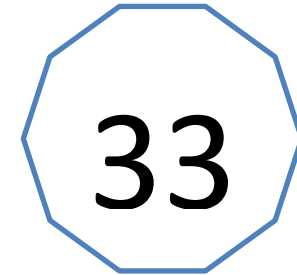
Recommendations

Suggested next steps:

- ☐ Set a waste and water baseline
- ☐ Add fleet records to GHG inventory

Environmental Reporting Assessment

Your organization has completed 86% of the Environmental Impact Assessment. Your E-Score is:

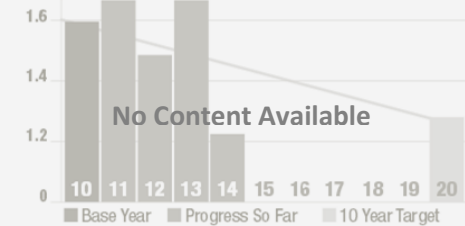


The network average E-Score is: 13.5

E-Score Public: ☐

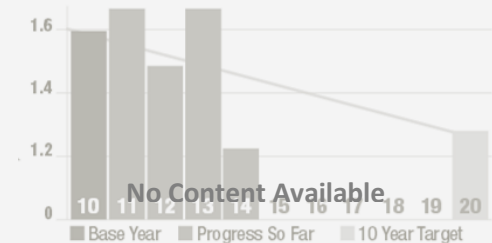
WATER METRICS

Progress towards your water target



WASTE METRICS

Progress towards your waste target






- 1 -

Regional Transportation Master Plan Update

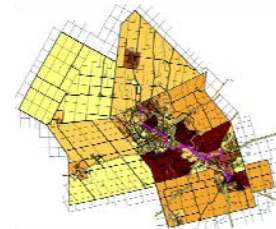

Presentation to Wilmot Township Council
June 4, 2018

- 2 -

Update of Transportation Master Plan

- Considers high-level transportation needs to 2041
- Region is growing, but not as fast as Places to Grow
- Global changes could affect transportation
- Common messages from public consultation:
 - Well-integrated network
 - Provide sustainable, healthy choices
 - Support the economy



Vision and Goals

- 3 -

"Waterloo Region will be a prosperous, sustainable and healthy community, with viable transportation choices for people of all ages and abilities, and for the goods supporting our economy."

1. Optimize the transportation system
2. Promote transportation choice
3. Foster a strong economy
4. Support sustainable development







Scenarios

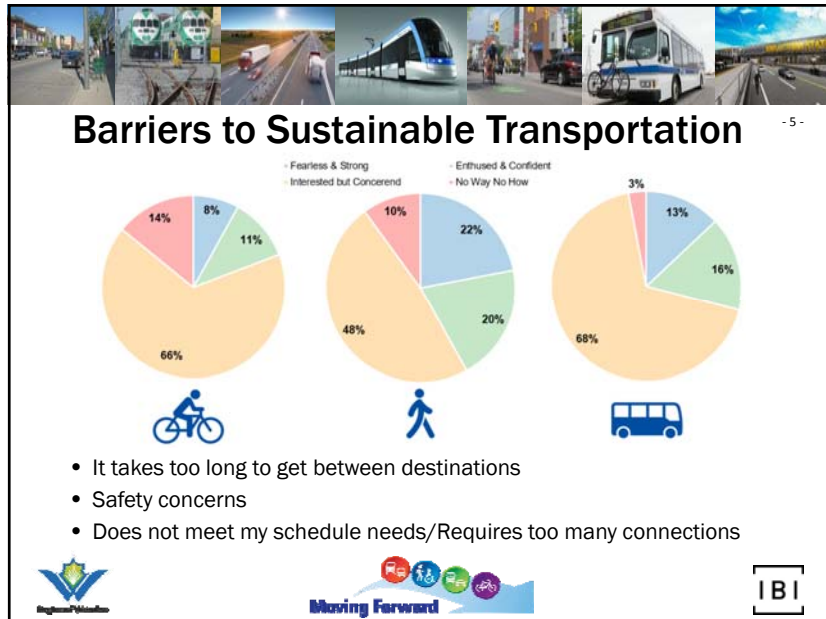
- 4 -

1. Continue and Extend the 2010 RTMP
2. Invest More Heavily in Transit and Active Transportation
3. Invest in a "New Mobility" Future with Advanced Transportation Technologies









- 6 -

Recommendations

Active Transportation

- Update and incorporate the ATMP
- Enhance separation from motor vehicles
- Enable children to travel by themselves to school

Public Transit

"Developing a frequent transit network"

- Build on approved GRT Business Plan
- Identify future rapid transit corridors

Regional Vision IBI



Recommendations

- 7 -

Inter-regional Transportation and Goods Movement

- Enhance inter-regional connections and support economic growth
- Support passenger rail, GO Rail/Bus, managed lanes on Provincial highways

Regional Roads

"Building a transportation network that supports all modes of travel"

- Relieve traffic congestion
- Enable development








Recommendations

- 8 -


New Mobility


Likely to be a significant factor of daily life by 2041, if not sooner

"Preparing the Region for New Mobility"

- Integrate mobility services with public transit
- Consider subsidized ride-hailing
- Plan for a driverless ride-hailing pilot program

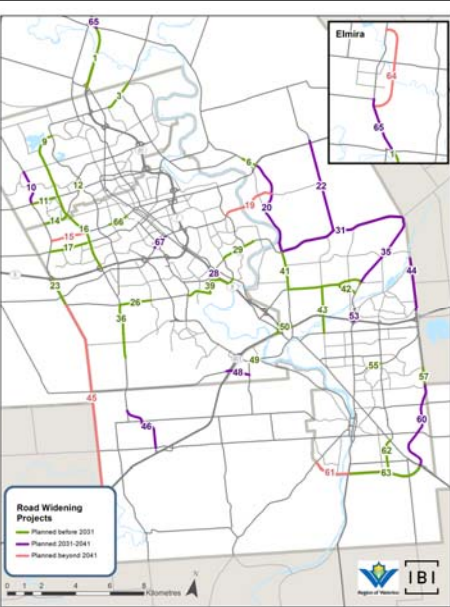




In Wilmot

- Monitoring of traffic
- Intersection improvements
- Special vehicles
- Evaluate subsidized ride-hailing (e.g. Uber) for transit




Road Widening Projects

- Planned before 2021
- Planned 2021-2041
- Planned beyond 2041

0 2 4 6 8 Kilometres


IBI



- 10 -

Thank you.

Please tell me your questions and comments for consideration by Regional Council

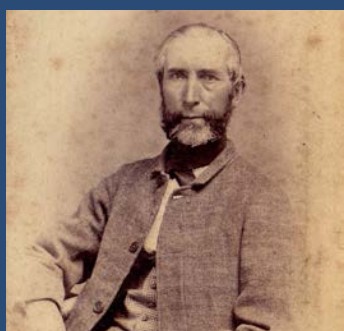


IBI



WILLIAM SCOTT FESTIVAL & SOAP BOX DERBY

NEW HAMBURG'S FIRST EVER SCOTTISH FESTIVAL IN
HONOUR OF NEW HAMBURG'S FOUNDER - WILLIAM SCOTT



WHEN & WHERE

FUN FOR ALL



- SATURDAY JUNE 23RD - 10AM TO 6PM
- HUNTER ST. NEW HAMBURG, ONTARIO
- SCOTTISH BEER GARDEN & SPECIALTY FOOD BOOTHS 11AM
- CONCERT BAND 11:30AM
- 1 MILE RUN IN SCOTT PARK; 11:30AM (KILT NOT MANDATORY) \$20 ENTRY FEE - INCLUDES 1 BEER. PRE REGISTRATION REQUIRED
- OPENING CEREMONIES 12:30PM FEATURING THE GUELPH PIPE BAND ALONG WITH OUR OWN PIPER IN THE BURG!
- SOAP BOX DERBY 1PM; DESIGN, BUILD AND TEST YOUR SOAP BOX CAR AGAINST OTHERS FOR AGES 8 PLUS
- BEST BURGER IN NEW HAMBURG 4PM. COMPETE FOR THE ONE YEAR TITLE AND TROPHY OF NEW HAMBURG'S BEST BURGER! JUDGED BY OLYMPIAN MANDY BUJOLD.



For more info visit: williamscottfestival.wixsite.com/williamscottfestival



Township of Wilmot

REPORT

REPORT NO. **2018 - 02**

TO: **Council**

PREPARED BY: **Grant Whittington, Chief Administrative Officer**

DATE: **June 4, 2018**

SUBJECT: **Waterloo Region Economic Development Corporation**

Recommendation:

That Council authorizes the Mayor and Clerk to execute the renewal of the Memorandum of the Understanding with the Waterloo Region Economic Development Corporation and the partner municipalities for the period of 2019 to 2023 time period.

Background:

In early 2015, the Region and all seven Area Municipalities endorsed the first-ever Waterloo Region Economic Development Strategy, and endorsed the creation of a new Waterloo Region Economic Development Corporation (Waterloo EDC).

The primary responsibilities of the new Waterloo EDC in 2015 were identified as:

- Investment attraction to Waterloo Region – including building a strong case (value proposition) for investing in the region's key growth industries.
- Liaise with Provincial and Federal government efforts to attract industry and grow key sectors of the economy.
- Collaboration with other economic jurisdictions for the broader promotion of Waterloo Region.
- Marketing and promotion of the region.
- Identify and support key growth sectors.
- Talent development and people attraction (working with partners).

The Waterloo EDC was created to complement and support, and not duplicate the collaborative efforts of Regional and Area Municipal economic development staff. The Waterloo EDC is one prong of a coordinated multi-dimensional regional economic development strategy that involves multiple stakeholders. These teams continue to work closely with each other and with Waterloo EDC staff, with a focus on the following activities:

- Business Attraction in collaboration with the Waterloo EDC as well as activities deemed necessary to achieve objectives specific to the local municipality.
- Marketing and promotion of the local municipality including development and maintenance of data for use in products such as community profiles, promotional materials and newsletters etc.
- Business Retention and Expansion programs which include corporate visitation, issue identification, infrastructure needs assessment, etc.
- Work with other municipal departments to drive economic development from all sectors of Municipal services and ensure a supply of redevelopment, intensification and greenfield commercial and industrial opportunities.
- Local development incentive programs.
- Maintain a network of Federal and Provincial contacts to ensure business support programs and attraction services are available to existing and prospective businesses.
- Local brand development in relation to the Waterloo EDC brand.

The benefits that were anticipated from the creation of Waterloo EDC included the following:

- Access to new regional marketing and communication material to help attract and retain investment, businesses, and people.
- Access to shared data and analysis.
- New capacity to promote public and private investment in infrastructure, services, and business.
- Third-party resources to support the economic development efforts of the Region and Area Municipalities.
- New resources and expertise to help identify and support strategic growth sectors as key regional assets.

Subsequent to the Region and Area Municipal support for Waterloo EDC, some of the key milestones in its formation included the following:

- The inaugural Board of Directors, Chaired by Gerry Remers, was announced in April, 2015.
- Waterloo EDC was formally incorporated as a not-for-profit corporation on July 30, 2015
- A Memorandum of Understanding between Waterloo EDC and all 8 municipal funding partners was signed in September, 2015. The Memorandum of Understanding will expire on December 31, 2018.
- The first Chief Executive Officer of Waterloo EDC (Tony La Mantia) was hired in November, 2015, and started in his new role on January 4, 2016.

Over the course of 2016, the Waterloo EDC Board and CEO developed the organizational structure and hired key staff. 2017 was the first year of full operation with essentially a full staff complement.

Waterloo EDC Successes and Accomplishments

Waterloo EDC has worked with Wilmot Township to encourage the current owners of the future employment lands to develop the subject lands, based on the marketing opportunities and professional services which would be provided. Waterloo EDC will play a key role in the assistance and marketing of the serviced lands and potential industries.

In respect to current employers, Waterloo EDC has work closely with a number of Wilmot businesses, particularly with ODG on a number of initiatives.

In its initial year (2016), Waterloo EDC closed four investment deals worth \$9.5 million with NCC Group, Highview Residences, Hahn Plastics and ETAS, a Bosch subsidiary that has made Waterloo Region its global center of research and development in the area of embedded security and intrusion detection for the auto sector. Waterloo EDC also established a pipeline of investment opportunities of approximately \$450 million by the end of 2016. Partnering with area municipalities, Waterloo EDC successfully led lead generation trips to California, Germany, Chicago, Japan, and Korea. To support the Toronto-Waterloo Region Innovation Corridor, Waterloo EDC led a Mayoral mission to California and a second Mayoral mission with a Waterloo Region focus to Germany. It also supported over 50 inbound lead generation missions and tours. 2016 was also the year Waterloo EDC launched the international investment brand “Why Waterloo Region” and brought specific attention to Waterloo Region’s auto sector by co-hosting the inaugural AutoTech Symposium.

Waterloo EDC continued to build on the successes of its inaugural year by closing 11 investment deals worth \$315.5 million and creating a pipeline of 28 investment opportunities worth \$156.5 million in 2017. Approximately 35% of the investment deals in 2017 were in the Townships.

In 2017, WREDC also led 55 inbound and 13 outbound investment attraction and retention missions. This was in addition to leading, sponsoring, or participating in over 165 events including hosting Waterloo Region’s 2nd AutoTech Symposium. Other activities focussed on the retention and expansion of existing businesses included the Economic Development speaker series, the Manufacturing Summit, and a NAFTA update event.

Well into its third year, Waterloo EDC has closed deals worth \$18.7 million in 2018. To date, Waterloo EDC has directly assisted in bring \$343.7 million to Waterloo Region. While Waterloo EDC’s main focus is on attracting investment, the organization has led or supported a number of other initiatives to strengthen Waterloo Region’s economy. Waterloo EDC has advocated for Waterloo Region businesses with regards to impacts of the Ontario government’s Bill 148 and Canada’s negotiations with the United States on the North American Free Trade Agreement. Waterloo EDC has also been an essential component of developing the west end of the Toronto-Waterloo Region Innovation Corridor and a supporting partner in the development of the new Advanced Manufacturing Supercluster. Currently, Waterloo EDC is working with Toronto Global on advocating for Waterloo Region in Toronto’s 2nd phase bid for Amazon’s second headquarters.

Memorandum of Understanding

The relationship between the 8 municipal funding partners and Waterloo EDC was formalized through a Memorandum of Understanding (MoU). The initial MoU covered the period from 2015 through to the end of 2018. Essential elements of the MoU included:

- the key roles and responsibilities of Waterloo EDC and the partner municipalities;
- the process of appointing the inaugural Board of Directors and subsequent Board Members;
- Waterloo EDC evaluation, monitoring and reporting commitments; and,
- a 4 year “non-termination” and funding commitment by the partner municipalities.

The initial funding commitment by each partner is noted below.

Waterloo EDC Funding Model

	2015 Funding	2016 Funding	2017 Funding	2018Funding
Cities				
Cambridge	\$200,00	\$320,000	\$320,000	\$320,000
Kitchener	\$200,00	\$320,000	\$320,000	\$320,000
Waterloo	\$200,00	\$320,000	\$320,000	\$320,000
Townships				
Woolwich	\$25,000	\$35,000	\$50,000	\$50,000
Wilmot	\$25,000	\$35,000	\$50,000	\$50,000
Wellesley	\$5,000	\$10,000	\$20,000	\$20,000
North Dumfries	\$5,000	\$10,000	\$20,000	\$20,000
Region	\$684,000	\$900,000	\$900,000	\$900,000
Total	\$1,344,000	\$1,950,000	\$2,000,000	\$2,000,000

In exchange for the municipal funding support the accountability mechanisms in the MoU (and By-Laws) included the following:

- All appointments to the Waterloo EDC Board of Directors must be approved by a “Waterloo EDC Board Authorization and Nomination Committee”. This committee includes the Regional Chair, City Mayors and one Township Mayor.
- Waterloo EDC is required to: maintain a website which includes key information about its operations; prepare an annual report demonstrating its performance and effectiveness; and report annually (or more frequently if requested) to the partner municipalities regarding its key activities, outcomes and results.

- Waterloo EDC CEO and/or Board Chair meet periodically (2 to 4 times per year) with the Partnership Executives Committee, consisting of the CAO's/City Managers of the partner municipalities.
- Waterloo EDC CEO and senior staff meet regularly with the Municipal Advisory Committee, which includes senior economic development staff from all of the partner municipalities.
- Waterloo EDC is required to hold an annual Public Information Meeting to update the public about its activities.

Discussion:

Renewal/Extension of MoU

The current municipal funding commitment and MoU run to the end of 2018. Staff from all of the funding partners are pleased with Waterloo EDC's results and accomplishments to-date and recommend renewing and extending the MoU.

The CAO's group has worked with the Waterloo EDC Board and CEO to develop an updated MoU which they are now recommending for approval by all the municipal funding partners.

The key elements of the proposed MoU include the following:

- Most of the elements of the original MoU will remain in place.
- The term of the MoU will be 5 years (January 1, 2019 to December 31, 2023).
- The municipalities would agree to maintain their current funding levels over the term of the 5 year agreement. Over that period WREDC could submit proposals for funding increases if necessary. Such funding increases would require approval of the funding partners. As it relates specifically to Wilmot, the current funding rate is \$50,000 per year and as per the draft MoU, the rate will remain the same for the next five (5) year period.
- The municipalities agree not to terminate their agreement for a 3 year "nontermination period". This is reduced from a 4 year non-termination period in the original agreement.
- Waterloo EDC agrees to continue to implement all of the monitoring, reporting and accountability provisions contained in the original MoU.
- Some administrative provisions have been revised to remove provisions related to the start up of the Waterloo EDC.

To ensure stability and the ongoing success of Waterloo EDC, the CAO's of all of the funding partners are recommending renewal of the MoU to their respective Councils. Renewing/extending the MoU at this time will provide stability and certainty for the Waterloo EDC Board, staff and economic development partners beyond the expiry of the current MoU and funding commitments.

Waterloo EDC is also in active discussions with the Provincial and Federal governments regarding Provincial and Federal funding for Waterloo EDC. This funding would allow Waterloo EDC to expand investment promotion and attraction initiatives for Waterloo

Region's five priority sectors into new global markets. The Provincial and Federal governments have provided funding for similar economic development organizations in other parts of Ontario including Toronto Global and Invest Ottawa; Waterloo EDC hopes to expand this to Waterloo Region.

A renewed municipal funding commitment at this time would demonstrate to the other levels of government the degree of ongoing collaborative approach to economic development in Waterloo Region.

During the past few weeks, the Region, three Cities and the other three Townships have all endorsed the MoU.

Strategic Plan Conformity:

Developing our industrial and employment lands. Support property owners to pursue development in employment lands. Provide promotional funding for economic development.

Financial Considerations:

The 2018 Budget has an allocation for the Waterloo EDC in the amount of \$50,000 in approved funding. It is proposed under the updated MoU that this level of funding be maintained for the next five (5) year period.

Conclusion:

Staff recommend the renewal of the Memorandum of Understand with the Waterloo Region Economic Development Corporation (WREDC) and the partner municipalities be endorsed.

Grant Whittington

Prepared/Submitted by Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO. **CL2018-12**

TO: **Council**

PREPARED BY: **Dawn Mittelholtz, Director of Clerk's Services**

DATE: **June 4, 2018**

SUBJECT: **Waterloo Area Municipal Ombuds Office**
 Extension of Agreement

Recommendation:

THAT Council authorizes the execution of the Extension Agreement by the Mayor and Clerk for the period of June 1, 2018 to May 31, 2020.

Background:

Pursuant to Section 223 of the Municipal Act, 2001, municipalities may appoint an Ombudsman who reports to Council and whose function is to investigate in an independent manner, any decision or recommendation made or act done or omitted in the course of the administration of the municipality.

The Ombudsman Act was amended effective January 1, 2016 to expand the jurisdiction of the Ontario Ombudsman to include municipalities, municipal boards and their agencies. Further to the expanded area of jurisdiction bestowed on the Ontario Ombudsman, municipalities are also able to appoint a local ombudsman.

In the spring of 2016, Council approved the appointment of Agree Inc., who acts as the Ombudsman on behalf of The Township of Wilmot. The 'Waterloo Area Municipal Ombuds Office' is the name that has been established for the joint service and is one of the first of its kind across the Province in forming a joint partnership of municipalities in the Region.

Discussion:

Since the Spring of 2016, the Waterloo Area Municipal Ombuds Office has prepared and submitted one Annual Report for the Township of Wilmot detailing the activities of the Office during its first nine months. Report No. CL2017-22, received by Council on September 25, 2017, included the Annual Report which summarized the number of inquiries and complaints received and investigated with regards to Township of Wilmot

administrative matters. During those nine months, one inquiry and one complaint were investigated. The Report also noted the calls received which were outside of Ombuds Office area of jurisdiction.

The Senior Management Team has been pleased with the services offered by the Waterloo Area Municipal Ombuds Office. They provide an effective avenue for the public to raise concerns or ask questions from an unbiased third party. Their communications with staff have been to seek factual information about processes, procedures and documented accounts of interactions with the public. Their advice and suggestions have been both logical and consistent with municipal industry standards for administrative matters

Strategic Plan Conformity:

The report is in conformity with the Township's Strategic Plan by communicating municipal matters in an open and transparent matter. Retaining the services of the Waterloo Area Municipal Ombuds Office strengthens our customer service.

Financial Considerations:

An annual retainer is provided to the Ombuds Office for their services, this retainer is shared with the participating partners and is based on population count. Wilmot's portion is approximately \$300 annually. Fees for services have been adjusted based on the consumer price index, as stated in the original Agreement.

Conclusion:

Staff recommend that the Agreement with the Waterloo Area Ombuds Office be extended.

Dawn Mittelholtz
Prepared/Submitted by
Director of Clerk's Services

Grant Whittington
Reviewed by Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO. CL2018-13

TO: Council

PREPARED BY: Dawn Mittelholtz, Director of Clerk's Services

DATE: June 4, 2018

SUBJECT: Notice of Request for Drain Improvement
Leonard Haid
Part Lot 6, Concession South of Erb's Road
Township of Wilmot
Appointment of Engineer

Recommendation:

THAT K. Smart & Associates Inc. of 85 McIntyre Drive, Kitchener be appointed as the Engineer relative to the Notice of Request for Drain Improvement received from Leonard Haid for Part of Lot 6, Concession South of Erb's Road, Township of Wilmot and be authorized to prepare a report under Section 8 (4) of the Drainage Act, R.S.O. 1990, Chapter D. 17

Background:

Leonard Haid submitted and filed a petition with the Clerk on March 27, 2018 to initiate improvements to an existing municipal drain for the following lands: Part of Lot 6, Concession South of Erb's Road, Township of Wilmot. The proposed work involves making a new outlet for all or part of the drainage works. The Drainage Superintendent has met with Mr. Haid and has confirmed this request. Council received and accepted the Notice on April 9, 2018 and directed the Clerk to proceed under the Drainage Act.

Pursuant to the Drainage Act, staff circulated written notice within 30 days to: the requester, the Grand River Conservation Authority, and the Ministry of Natural Resources.

Discussion:

No comments were received from the Grand River Conservation Authority or from the Ministry of Natural Resources. Pursuant to the Act, if Council decides to proceed with the drainage works, Council must appoint a Drainage Engineer. The Drain Improvement is

connected to the St. Agatha Drain 2015. K. Smart & Associates Inc. is the Drainage Engineer for the St. Agatha Drain 2015 and staff recommends that they be appointed.

Strategic Plan Conformity:

Proceeding with the Drain Improvements supports the infrastructure within the municipality.

Financial Considerations:

If the municipal drainage works proceed pursuant to the Drainage Act, then the property owners that are affected would be assessed in accordance with the assessment schedule that will be prepared by the Engineer as part of his report. At this time, there are no financial considerations.

Conclusion:

It is recommended that Council appoint K. Smart & Associates Inc. as Drainage Engineer for the Drain Improvements at Part of Lot 6, Concession South of Erb's Road, Township of Wilmot.

Dawn Mittelholtz
Prepared/Submitted by
the Director of Clerk's Services

Grant Whittington
Reviewed by the Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO.	FIN 2018-22
TO:	Council
PREPARED BY:	Jamie Vincent, Financial Analyst/Accounts Payable Patrick Kelly, Director of Finance
DATE:	June 4, 2018
SUBJECT:	Discover Your Wilmot Program – 2018 Intake

Recommendation:

That Report FIN 2018-22, regarding the launch of the 2018 Discover Your Wilmot program, be received for information purposes.

Background:

The Discover Your Wilmot Grant Program was discontinued in the fall of 2017 due to a restructuring and Strategic Planning process ongoing at Kitchener and Waterloo Community Foundation (KWCF). Staff were advised of the anticipated release of new funding streams in early 2018.

While there was no guarantee that any funding would be available to the municipality through the new funding streams, staff maintained open dialogue with KWCF regarding the success of the Discover Your Wilmot program in bringing the community together.

Upon successful completion of the new Strategic Plan for KWCF, several new funding streams were created. Once these streams were outlined in detail, it became apparent that the Discover Your Wilmot Grant Program, albeit in a modified format, could still align with the requirements of the new funding.

Discussion:

Township staff have been in regular contact with KWCF about potential grant programs available that would allow us to continue providing financial assistance to deserving community groups and volunteer organizations planning inclusive community events.

Through these efforts, KWCF has agreed to provide \$5,000 funding in both 2018 and 2019, to support initiatives that “bring people together in a way that is widely accessible.”

This would include events that help support a sense of community, or the upkeep of locations that are accessible to everyone in the community.

Given the smaller dollar capacity of this year's program, staff have structured the program slightly different from previous intakes. Under the 2018 intake, eligible applicants must be able to match the amount received either with cash donations, volunteer hours or in-kind support.

This intake of the program will be accepting applications until Wednesday, July 11th, through our convenient on-line portal at www.wilmot.ca/dyw

Strategic Plan Conformity:

This report is aligned with the strategic plan goal of promoting quality of life through supporting community events and celebrations. In addition, it helps to continue establishing the strong brand and recognition of the Discover Your Wilmot Program.

Financial Considerations:

The funding for this program is being provided from a grant through the Kitchener and Waterloo Community Foundation (KWCF).

Conclusion:

The 2018 intake of the Discover Your Wilmot Program will be launched in June 2018, closing in mid-July. The 2019 intake will take place as part of the ad hoc Budget Advisory Committee process for the 2019 Municipal Budget.

Online applications will be available for community groups and volunteer organizations to apply for this funding. These applications will then be reviewed by staff and presented to the ad hoc Budget Advisory Committee for approval.

Jamie Vincent
Prepared by
Financial Analyst / Accounts Payable

Patrick Kelly CPA, CMA
Submitted by
Director of Finance

Grant Whittington
Reviewed by
Chief Administrative Officer

This would include events that help support a sense of community, or the upkeep of locations that are accessible to everyone in the community.

Given the smaller dollar capacity of this year's program, staff have structured the program slightly different from previous intakes. Under the 2018 intake, eligible applicants must be able to match the amount received either with cash donations, volunteer hours or in-kind support.

This intake of the program will be accepting applications until Wednesday, July 11th, through our convenient on-line portal at www.wilmot.ca/dyw

Strategic Plan Conformity:

This report is aligned with the strategic plan goal of promoting quality of life through supporting community events and celebrations. In addition, it helps to continue establishing the strong brand and recognition of the Discover Your Wilmot Program.

Financial Considerations:

The funding for this program is being provided from a grant through the Kitchener and Waterloo Community Foundation (KWCF).

Conclusion:

The 2018 intake of the Discover Your Wilmot Program will be launched in June 2018, closing in mid-July. The 2019 intake will take place as part of the ad hoc Budget Advisory Committee process for the 2019 Municipal Budget.

Online applications will be available for community groups and volunteer organizations to apply for this funding. These applications will then be reviewed by staff and presented to the ad hoc Budget Advisory Committee for approval.

Jamie Vincent
Prepared by
Financial Analyst / Accounts Payable

Patrick Kelly CPA, CMA
Submitted by
Director of Finance

Grant Whittington
Reviewed by
Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO. **FIN 2018-23**

TO: **Council**

PREPARED BY: **Patrick Kelly, Director of Finance**

DATE: **June 4, 2018**

SUBJECT: **Municipal Disaster Recovery Assistance (MDRA) Program**

Recommendation:

WHEREAS the Township of Wilmot experienced a flooding incident on February 21, 2018 and has experienced incremental operating and capital costs, the Council of the Corporation of the Township of Wilmot hereby requests the Minister of Municipal Affairs to activate the Municipal Disaster Recovery Assistance program.

And further, that Patrick Kelly, Director of Finance/Treasurer is given delegated authority to verify and attest to the accuracy of the claim.

Background:

The Municipal Disaster Recovery Assistance (MDRA) program helps municipalities that have incurred extraordinary costs because of a natural disaster.

Eligible expenses may include capital costs to repair public infrastructure or property to pre-disaster condition, and operating costs over and above regular budgets that are necessary to protect public health, safety or access to essential services.

Costs are not eligible if they are covered by insurance or if they would have been incurred anyway had the natural disaster not occurred.

The Minister of Municipal Affairs makes the decision to activate the program, upon application by the affected municipality. This decision is based on evidence demonstrating that the event meets the eligibility criteria for MDRA, taking into account both the cause and extent of damage, along with the initial claim and supporting documentation provided by the municipality.

Discussion:

On February 20 and 21, 2018, the Grand River watershed was hit by severe flooding. According to the GRCA, water levels in the New Hamburg portion of the Nith River peaked at 2 a.m. on February 21, at a rate of 400 cubic meters per second.

Given the extent of flooding, a number of infrastructure assets, owned by the municipality, sustained significant damage, which required immediate repairs and/or temporary closures. Over the past few months, repairs have occurred at Norm Hill Park and Scott Park, along various ditches adjacent to Township roads, and at a municipally owned pumping station. These repairs incurred cost just under \$50,000.

In addition, two (2) structures were closed, pending engineering review and recommendations. The temporary closures included Oxford-Waterloo Road Bridge #37B-OXF and Bridge Street Bridge #34B-T9 shown in Appendix A. Over the spring of 2018, engineering inspections and reports were completed by K. Smart and Associates, with projected incremental costs to the Township of \$26,000 and \$130,000 respectively.

The Township also will be undertaking further emergency repairs to the Pedestrian Bridge across the Nith River, projected at \$8,000, and various work in community parks, including ball diamond fencing and lighting along the Nith River for approximately \$41,500.

Funding Eligibility

As per program guidelines, a municipality is only eligible if flood related, incremental costs meet or exceed 3.0% of their municipal levy. Funding is distributed based on 25% of actual costs incurred, up to the 3.0% threshold and 95% for any costs over the threshold.

Based on the Township's 2018 levy of \$7,709,930, the eligibility threshold would require costs to be equal to or greater than \$231,300.

Given the costs incurred to date, and the projected additional flood related costs, staff anticipate total flood related damages to exceed the target by approximately \$20,000.

Application Requirements

According to program guidelines, a resolution of Council, initial claim and required supporting documentation must be submitted within 120 calendar days from the date of the onset of the disaster. This would translate to a cut-off date of June 21, 2018.

Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of ensuring a prosperous economy through maintaining our infrastructure, and providing quality of life through ensuring people's safety.

Financial Considerations:

If the program is activated, the province and municipality must enter into a grant agreement. All payments under the grant agreement are based on eligible costs actually incurred by the municipality as a result of the natural disaster. Funding is provided up to 25% of costs up to the threshold, and 95% of costs over and above the threshold. In the Township's situation, the eligible funding would total \$57,825 for the first \$231,300 in costs and 95% of any costs over and above.

The Township will cover our portion of costs through the 2018 capital program, with funding allocations determined upon closure of the program at year end. Any costs that cannot be sourced from capital levy savings on other projects, will be drawn from the Township's Infrastructure Reserve Funds.

Risk Assessment

In the event that actual costs incurred are under the eligibility requirement of \$231,300, the Township would not receive the MDRA support of \$57,825 (based on 25%). In this event, the Township would be required to draw additional funds from Infrastructure Reserve Funds to bridge the funding gap. At this time, staff are confident that the threshold will be met; however, this risk is noted in the event that actual costs are tendered lower than estimated.

Conclusion:

Staff continue to compile the necessary photos and documentation to include with the application for funding. Upon passing of the supporting Council resolution, staff will combine all items into a single package for submission to the Ministry prior to the June 21st deadline.

Patrick Kelly CPA, CMA

Prepared/Submitted by
Director of Finance

Scott Nancekivell

Submitted by
Director of Facilities and Recreation

Jeff Molenhuis P. Eng.

Submitted by
Director of Public Works

Grant Whittington

Reviewed by
Chief Administrative Officer



Township of Wilmot REPORT

REPORT NO. PW-2018-11

TO: Council

PREPARED BY: Jeff Molenhuis, Director of Public Works

DATE: June 4, 2018

SUBJECT: Award of Contract RFT 2018-17 Articulated Loader

Recommendation:

THAT the tender submitted by Nortrax Canada Inc. for a Four Wheel Drive Articulated Loader in the amount of \$220,436.58, net of the HST rebate, be accepted.

Background:

The 2018 Capital Budget included replacement of the 2003 loader unit (L3) as part of the on-going vehicle maintenance and replacement program.

Discussion:

On May 9th, the tender document was made available online through the Township's e-bidding site. There was a total of seven (7) bid takers, with three (3) bids received at time of close on May 31, 2018. The lowest bid received was Nortrax Canada Inc. of London, Ontario at a cost of \$216,624.00, plus HST. The unit specified in the bid is a John Deere 624K-II.

Results of the bids received are summarized below:

Bidder	Location	Bid Amount
Nortrax Canada Inc.	London, ON	\$ 216,624.00
Strongco	Mississauga, ON	\$ 233,000.00
Toromont CAT	Cambridge, ON	\$ 239,900.00
<i>AVERAGE BID</i>		<i>\$ 229,841.33</i>

The above figures do not include HST.

Strategic Plan Conformity

We have a prosperous community through maintaining our infrastructure, including the equipment we use to support operations. We are an engaged community through communicating municipal matters.

Financial Considerations:

The approved 2018 Capital Budget includes \$300,000 for the purchase of a new articulated loader with the following funding sources:

Funding Source	Amount
General Levy	\$140,000
Infrastructure Reserve Fund – Equipment	\$140,000
Sale of Surplus	\$20,000
Total Budget	\$300,000

Conclusion:

Based on the foregoing, it is recommended the tender submitted by Nortrax Canada Inc. for a Four Wheel Drive Articulated Loader in the amount of \$220,436.58, net of the HST rebate, be accepted.

David Kleine
Prepared/ Submitted by Manager of Roads

Jeff Molenhuis
Submitted by Director of Public Works

Grant Whittington
Reviewed by Chief Administrative Officer

GRCA General Membership

Chair Helen Jowett

Vice-Chair Chris White

Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Pat Salter

Township of Centre Wellington

Kirk McElwain

Town of Erin, Townships of Guelph/Eramosa and Puslinch

Chris White

City of Guelph

Bob Bell, Mike Salisbury

Region of Waterloo

Les Armstrong, Elizabeth Clarke,
Sue Foxton, Helen Jowett,
Geoff Lorentz, Jane Mitchell,
Joe Nowak, Wayne Roth,
Sandy Shantz, Warren Stauch

Municipality of North Perth and Township of Perth East

George Wicke

Halton Region

Cindy Lunau

City of Hamilton

George Stojanovic

Oxford County

Bruce Banbury

County of Brant

Brian Coleman, Shirley Simons

City of Brantford

Dave Neumann, Vic Prendergast

Haldimand and Norfolk Counties

Bernie Corbett, Fred Morison



Weather delays opening of parks and facilities

Wintry weather led the GRCA to delay the May 1 opening of some parks due to saturated ground, tree damage and an April ice storm.

Then a severe wind storm on May 4 also resulted in temporary closure of some parks, trails and facilities.

The opening of Guelph Lake and Elora Gorge parks was delayed until May 4. When the severe wind storm struck later that day, Elora Gorge closed again and reopened on May 11. The opening of Laurel Creek and Conestogo Lake was also delayed until May 11 due to the April storm.

The GRCA operates 11 parks in the Grand River watershed, eight of which offer camping with about 2,500 campsites available. Elora Quarry will open in mid-June when the weather is warmer for swimming.

2017 WMP annual report

The annual 2017 progress report for the Grand River Water Management Plan has been circulated to municipalities in the watershed and is posted on the website at www.grandriver.ca/WMP.

The progress report is prepared each year to outline the status of the 163 actions included in the plan. These actions were set out by partner agencies when they were developing the plan.

The GRCA hosted four meetings for water managers in 2017, including a joint meeting with watershed policy planners. The GRCA will continue to provide the opportunity for water managers to meet and discuss issues that go beyond municipal boundaries.

The GRCA has a long history of collaborative water management that dates back to 1932, when the Grand River Drainage Report came out. Since then, many plans have been put in place, implemented and adjusted.

In 2019, a State of the Watershed Water Resources Report will be issued, in addition to an annual progress report.

Hazard mapping project

The GRCA has hired W.F. Baird and Associates Coastal Engineers Limited to complete the Haldimand County Lake Erie Shoreline Hazard Mapping and Risk Assessment project for \$196,000.

Updated and consistent mapping is needed across the three conservation authority jurisdictions within Haldimand (Grand River, Long Point Region and the Niagara Peninsula conservation authorities).

This study will update hazard mapping associated with flooding, erosion and dynamic beach conditions. This will help flood and erosion-related emergency response and planning. It will also help with planning and permitting decisions in at-risk communities, including Dunnville and Port Maitland.

Parkhill hydro update

The GRCA board has authorized staff to take an important step towards building the proposed Parkhill hydro generating station on the Grand River in Cambridge.

The Environmental Assessment (EA) for this project began in June 2017, and is now at the stage where specific design information is needed. This can only be provided by the equipment supplier. For this reason, staff will issue a two-part tender for all the equipment necessary to convert water into electricity. This equipment includes the turbine, generator, transformer and control equipment. This type of supply contract is called a water to wire contract, and is common in the hydro sector.

The contract will only be signed by the GRCA if the EA is approved and the Independent Electricity System Operator (IESO) issues a notice to proceed.

Public input and feedback is an important part of the project planning. Two public consultation meetings were held in 2017 as part of the EA process, and were well attended. In the fall 2018, a third and final Public Information Centre will be held, prior to the release of the draft

Environmental Report (ER), where members of the public will again be able to share their feedback. The ER will also be available for a 30-day public review and comment period. Information on where to view the document will be advertised in local newspapers and on the GRCA website.

If the environmental assessment for this project is approved and a notice to proceed is obtained from the IESO, the GRCA would proceed with completing final design and obtaining other required approvals. It is expected that obtaining the final design and all necessary approvals, acquiring the equipment, and building the facility could take 18 to 24 months. The plant could be commissioned between 2021 and 2022, and would generate about 500 kW of power, or enough electricity to power about 560 homes.

Cold wet April weather

April was a cold wet month, during which the GRCA was able to fill the reservoirs to the appropriate level for this time of year.

A winter storm April 14 to 16 delivered a month's worth of precipitation to the watershed. This was a mix of ice pellets, snow, rain and freezing rain, a combination that is difficult to measure with the tipping bucket rain gauges that are used at most GRCA sites. These gauges are designed to measure only rain. The tipping bucket gauge at Conestogo Dam recorded 35 mm of precipitation, while the weighing gauge more accurately recorded double that amount.

This is because the weighing bucket gauge measures the total weight of water within different types of precipitation. There are currently three weighing gauges installed at authority climate stations and installing more of these is one of the GRCA's climate change adaptation actions.

April's wet weather contrasts with the very dry conditions during March, when most of the watershed climate stations recorded less than half of the normal precipitation.

Environment Canada is predicting normal temperatures and above normal precipitation through June.

Prescribed burn held at FWR Dickson

A prescribed burn took place at FWR



The Haldimand Children's Water Festival is supported by the Ontario Trillium Foundation. It is one of three children's water festivals in the Grand River watershed that that students attend with their class.

Dickson Wilderness Area in early May.

About 3.2 hectares were burned by Lands and Forests Consulting, a company that follows the Ontario Ministry of Natural Resources and Forestry guidelines for prescribed burning.

Prescribed burns are an important land management practice. Some ecosystems, such as FWR Dickson's tallgrass prairie, depend on periodic fires. The first burn on this property took place in 1995 and burns have been held every few years since then.

At one time, about 25 per cent of the Grand River watershed was tallgrass prairie. Today, only one per cent remains.

Three children's water festivals in May

Three children's water festivals are scheduled in the Grand River watershed this month.

Each festival features activity centres that focus on five water-related themes — water science, water protection, water technology, water conservation and attitudes towards water. The festivals are for children attending with their classes.

Brantford-Brant Children's Water Festival, May 15 to 17 for Grade 4 classes from Brantford, Brant County and Six Nations of the Grand River.

Haldimand Children's Water Festival, May 23 to 24 for Grade 4 students from

Haldimand County, Six Nations of the Grand River and Mississaugas of the New Credit.

Waterloo-Wellington Children's Groundwater Festival is held May 25 and May 28 to 31 for primary school students in the Region of Waterloo, Wellington County and the City of Guelph.

The GRCA is a partner in the Waterloo-Wellington Festival which started in 1996, and leads the Brantford Festival (started in 2006) and the Haldimand festival (started in 2014).

This issue of *GRCA Current* was published in May, 2018.

It is a summary of the April, 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
May 25 at 9:30 a.m.,
GRCA Administration Centre

Subscribe to GRCA Current and other news:
www.grandriver.ca/subscribe

View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2018- 26

**BY-LAW TO APPOINT A DEPUTY CLERK
FOR THE CORPORATION OF THE TOWNSHIP OF WILMOT**

WHEREAS, Section 228 (2) of the Municipal Act, S.O. 2001, c. 25 as amended, provides that a Council may appoint a Deputy Clerk who shall have all the powers and duties of the clerk.

THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That Tracey Murray is hereby appointed as Deputy Clerk of the Township of Wilmot.
2. That the powers and duties of said Deputy Clerk shall be as set out respectively under the provisions of the Municipal Act and the regulations authorized hereby and every other Act and the regulations thereby and in addition, the by-laws of the Corporation of the Township of Wilmot.
3. That in addition to the duties required to be performed under any statute the Deputy Clerk shall perform such other duties as may, from time to time, be assigned to the Deputy Clerk by by-law of Council.
4. That this by-law shall take effect and come into force on the date of passage.

READ a first and second time this 4th day of June, 2018.

READ a third time and finally passed in open Council this 4th day of June, 2018.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2016-27

**BY-LAW TO APPOINT
A MUNICIPAL LAW ENFORCEMENT OFFICER
FOR THE TOWNSHIP OF WILMOT**

WHEREAS Section 227, (c) of the Municipal Act, S.O. 2001, c. 25, allows for the appointment of Municipal Officers and Employees as may be necessary to carry out duties required under the Municipal Act or any Act and duties assigned by the municipality;

AND WHEREAS Section 12. 2. of the Dog Owners Liability Act, R.S.O. 1990, Chapter D.16, allows for the appointment of Peace Officers;

AND WHEREAS Section 4 of Livestock, Poultry and Honey Bee Protection Act Section 4, allows for the appointment of Livestock Valuers;

AND WHEREAS it is considered necessary and expedient to provide for the appointment of Municipal By-Law Enforcement Officers, Animal Control Officers, Peace Officers and Livestock Valuers in the Township of Wilmot;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That Briar Smith be appointed as a Municipal Law Enforcement Officer, Animal Control Officer, Livestock Valuer and Peace Officer for the Township of Wilmot, for the term commencing June 4 until July 27, 2018
2. This By-law shall come into force and effect upon passage.

READ a first and second time this 4th day of June, 2018.

READ a third time and finally passed this 4th day of June, 2018.

Mayor

Clerk

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2018-28**

**BY-LAW TO AUTHORIZE THE EXECUTION OF AN
AGREEMENT WITH AGREE INC
FOR THE PURPOSE OF PROVIDING OMBUDSMAN SERVICES AS THE WATERLOO
AREA MUNICIPAL OMBUDS OFFICE**

WHEREAS the Municipal Council of the Corporation of the Township of Wilmot is desirous of entering into an Agreement, which forms Schedule "A" to this By-law.

**THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF
THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:**

1. That the Application which forms Schedule "A" to this By-law be and the same is hereby accepted as approved.
2. That the Mayor and Clerk are hereby authorized to execute under seal the said Application and all other documents and papers relating to this transaction.

READ a first and second time this 4th day of June, 2018.

READ a third time and finally passed in Open Council this 4th day of June, 2018.

Mayor

Clerk