



# TOWNSHIP OF WILMOT

## **Council Meeting Minutes**

**Monday, June 4, 2018**

**Regular Council Meeting**

**Council Chambers**

**7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Deputy Clerk T. Murray, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Curator / Director of Castle Kilbride T. Loch, Manager of Accounting A. Romany and Financial Analyst / Accounts Payable J. Vincent

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

- 6. MINUTES OF PREVIOUS MEETINGS**

### **6.1 Council Meeting Minutes May 7, 2018**

**Resolution No. 2018-094****Moved by: A. Junker****Seconded by: P. Roe**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting May 7, 2018.

Councillor A. Junker noted that the gentleman referenced in Item 13.1 should be John Wiebe.

CARRIED. (as amended)

**7. PUBLIC MEETINGS – no reports****8. PRESENTATIONS/DELEGATIONS****8.1 Karen Redman, Chief Executive Officer****Habitat for Humanity**

Ms. Redman, Chief Executive Officer, Habitat for Humanity, presented to Council an overview of the organization. She noted that Habitat for Humanity was started in 1988 by community members and every year the organization has built or renovated a home for Waterloo Region residents. Ms. Redman advised that Habitat for Humanity makes home ownership possible for lower income families through interest free mortgages and no down payment requirement. To qualify she noted, families must be employed and provide a minimum of 500 hours of sweat equity into the build of their own home or the home of another family. Ms. Redman advised that Habitat for Humanity has two retail outlets that sell reusable building materials, which are donated and / or removed from project homes. The net sales from the two locations profit \$1.7 to \$2 million per year and cover their operating costs.

Ms. Redman advised Council of the interest they have in doing another build in the Township and Councillor P. Roe asked if the organization had thought of what that would look like. She advised that if the Township had surplus lands to donate or if a local builder wanted to work with them they would be open to the opportunity.

Mayor L. Armstrong thanked Ms. Redman for her presentation and noted that the work they do is very commendable and hopefully the opportunity to do a project in Wilmot will present itself.

**8.2 Nigel and Cheryl Gordijk, Run Organziers**

### **Wilmot Terry Fox Run**

Mr. Gordijk, Run Organizer, Wilmot Terry Fox Run, presented to Council an overview of this year's run. He noted that 18 fundraisers have been held to date with a combined raise of \$26,300.00; the 5<sup>th</sup> highest fundraising increase in the province. He highlighted one of the new fundraising campaigns call Message of Hope, which are anonymous messages of encouragement or support on greeting cards for cancer patients in Grand River Hospital. The cards are available at several locations throughout the Township. Ms. Gordijk, Run Organizer, Wilmot Terry Fox Run and highlighted a fundraiser that was inspired by a similar project in the United Kingdom. She advised that an online auction will be held starting July 2<sup>nd</sup> to July 14<sup>th</sup> where successful bidders can win a custom painted Muskoka chair. She advised the final day of the auction the committee will be hosting a concert event from 10:00 AM to 1:00 PM featuring a variety of performances. Mr. Gordijk also advised Council that his design of the official 2018 Terry Fox Run t-shirts, sold by the Terry Fox Foundation was the winning design this year.

It was also noted that on June 19, 2018; the Strawberry Social will be happening at the Zion Evangelical Lutheran Church and they will be in attendance at that event as well.

Councillor J. Gerber thanked the delegations for their commitment and hard work and he congratulated Mr. Gordijk on the winning shirt design.

### **8.3 Jim Rodger, Project Coordinator**

#### **Prime Ministers Path Committee Update**

Mr. Jim Rodger, Project Coordinator, Prime Ministers Path provided Council with a presentation on the update of the newest installation of The Right Honorable Kim Campbell. The presentation provided a brief history of the three artists that have been involved to date and the current status of the next installation. Mr. Rodger also revealed the new logo for the Prime Ministers Path and described that the 22 maple leafs on the logo are a representation for each Prime Minister and the placement of the leaves form a stylized 'W' for Wilmot Township. The colour usage in the logo represents both the 3 colours in the Township's Code of Arms as well as the past Canadian flags and finally representing the colours of the current political parties.

Mr. Rodger advised that they are scheduled for the unveiling of Kim Campbell's statue in conjunction with the summer concert series at Castle Kilbride on June 28, 2018 at 6:00 pm., and invited all members of Council and the public to attend.

Councillor J. Gerber thanked Mr. Rodger for the presentation and asked for an update on the name plates for each statue being installed. Mr. Rodger advised that initially the main concern was the installation of the statues and all funding had been dedicated to that portion of the project; however, they have been able to obtain further funding and the name plates and signage are being worked on.

#### **8.4 Tracy Loch, Curator/Director of Castle Kilbride**

##### **Castle Kilbride Advisory Committee Update**

The Curator / Director of Castle Kilbride provided Council with an update on behalf of the Castle Kilbride Advisory Committee. The Curator / Director of Castle Kilbride highlighted this year's planned events. The theme this year is the Roaring Twenties: Childhood Dreams, which highlights Laura Louise Livingston's love for the era and her love of the arts through such events and exhibits like the Dramatically Deco – partnership exhibition with the Stratford Festival featuring period costumes from plays set in the 1920s; Bouquets of Bliss – partnership exhibition with the Wilmot Horticultural Society honouring their 50<sup>th</sup> Anniversary, Twenties Tea & Tour – a costumed tour of Castle Kilbride followed by tea and sweets on the front lawn of the Castle, The Curator / Director of Castle Kilbride noted that this event is completely sold out this year. She also advised that the ever popular kid's camp and Summer Concert Series will return this year.

Councillor B. Fisher thanked The Curator / Director of Castle Kilbride for her presentation and noted that Baden residents are true fans of the concert series.

Councillor P. Roe asked if there were attendance counts for the concert series and The Curator / Director of Castle Kilbride noted that on average there are between 400 to 700 in attendance with the highest number at just over 800.

#### **8.5 Nick Bogaert, Chairperson**

##### **Heritage Wilmot / Mural Project Update**

Mr. Nick Bogaert, Chairperson, Heritage Wilmot provided Council with an update on the Grandstand Mural Project. Mr. Bogaert introduced artist Mr. Lance Russwurm and provided a brief history of past work Mr. Russwurm has been involved with. Mr. Bogaert provided an overview of each mural including the history of the featured subject and the steps taken to obtain the accuracy of the details.

Mayor L. Armstrong thanked Mr. Russwurm for the hard work that he did on the murals. Councillor A. Junker advised that as a member of the Heritage Wilmot Advisory

Committee, it was a pleasure to have worked alongside the project, noting it was a long project that successfully highlights the events and history of the park, which is what successful public art can accomplish.

Councillor P. Roe echoed Councillor A. Junker's comments on being a part of Heritage Wilmot and the opportunity to have worked on this project.

## **8.6 Tova Davidson, Executive Director**

### **Sustainable Waterloo Region**

Ms. Tova Davidson, Executive Director, Sustainable Waterloo Region was in attendance to provide Council with a 10 year update. She highlighted some of the accomplishments and partnerships Sustainable Waterloo Region has encouraged to date, including a commitment from the Region that they would realize an 80% reduction overall in Greenhouse Gas Emissions by 2050. As of 2017, 559 electric vehicles have been registered in the region and the number is expected to grow now that the delivery of the Tesla 3 is here. She noted that there are currently 85 charging stations in the Region. Ms. Davidson provided an update on evol<sup>1</sup>; the first registered net positive carbon building in Canada. She advised that they are currently working on a Clean Tech Sector building in the R&T Park in Waterloo which will include 26 charging stations, a public park and a solar wall. The first startups are expected to move in during September 2018. Ms. Davidson thanked Members of Council and Township staff for their continued commitment as pledging members. She noted that the Townships targets are aggressive; however, will be met because of their continued effort.

Councillor B. Fisher thanked Ms. Davidson for her presentation and echoed her comment on staff commitment and their effort. Councillor B. Fisher asked for clarification on available funding and / or grants from Federal and Provincial levels for the purchase of electric vehicles and solar panels. Ms. Davidson advised that currently there are programs in place for a rebate of up to \$14,000 on the cost of a new vehicle that will also provide an additional \$1,000 for the installation of a charging station in the owner's home. She noted there are supports in place for fleet vehicle purchases and highlighted the benefits of public charging stations from a tourism standpoint. Ms. Davidson also noted there are several programs in place for solar panel grants or incentives as well.

Councillor A. Junker advised that the work Sustainable Waterloo Region has done has drawn attention from the City of London and they are now looking to start up a similar organization.

**8.6.1 REPORT NO. FIN 2018-21****Sustainability Committee Annual Report****Resolution No. 2018-095****Moved by: M. Murray****Seconded by: B. Fisher**

That the annual report FIN 2018-21, from the Sustainability Committee be received for information purposes.

CARRIED.

The Manager of Accounting highlighted the report.

**8.7 Geoffrey Keyworth, Region of Waterloo****Regional Transportation Master Plan Update**

Mr. Geoffrey Keyworth, Region of Waterloo, was in attendance to provide Council with an update on the Regional Transportation Master Plan (RTMP). Mr. Keyworth advised that the plan outlines the needs up to 2041. The process identified 3 potential scenarios of which one was eliminated and the final plan was based on Scenario 1 – the continuation and extension of the 2010 RTMP including investments in transit and active transportation.

Councillor B. Fisher asked if the studies looked at one person / smaller vehicles for commuters and Mr. Keyworth noted that while there are those vehicles on the market most families purchase a vehicle based on overall needs not just a single focus need.

Mayor L. Armstrong noted that the timing for the plan and transit expansion is fitting for the rising habits of our young adult population.

Councillor P. Roe asked if regional staff have investigated the possibility of air transportation out of the Waterloo Region International Airport and Mr. Keyworth advised that there have been different options offered in the past; however, those options are the decision of the providers and the Region does not have control of those options.

**9. REPORTS**

**9.1 CAO**

**9.1.1 REPORT NO. 2018-02**

**Waterloo Region Economic Development Corporation**

**Resolution No. 2018-096**

**Moved by: M. Murray**

**Seconded by: A. Junker**

That Council authorizes the Mayor and Clerk to execute the renewal of the Memorandum of the Understanding with the Waterloo Region Economic Development Corporation and the partner municipalities for the period of 2019 to 2023 time period.

CARRIED.

The Chief Administrative Officer highlighted the report.

**9.2 CLERKS**

**9.2.1 REPORT NO. CL 2018-12**

**Waterloo Area Municipal Ombuds Office Extension of Agreement**

**Resolution No. 2018-097**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

THAT Council authorizes the execution of the Extension Agreement by the Mayor and Clerk for the period of June 1, 2018 to May 31, 2020.

CARRIED.

The Director of Clerk's Services highlighted the report.

**9.2.2 REPORT NO. CL 2018-13**

**Notice of Request for Drain Improvement**

**Leonard Haid Part 6, Concession South of Erb's Road**

**Township of Wilmot, Appointment of Engineer**

**Resolution No. 2018-098****Moved by: M. Murray****Seconded by: B. Fischer**

THAT K. Smart & Associates Inc. of 85 McIntyre Drive, Kitchener be appointed as the Engineer relative to the Notice of Request for Drain Improvement received from Leonard Haid for Part of Lot 6, Concession South of Erb's Road, Township of Wilmot and be authorized to prepare a report under Section 8 (4) of the Drainage Act, R.S.O. 1990, Chapter D. 17

CARRIED.

The Director of Clerk's Services highlighted the report.

**9.3 FINANCE****9.3.1 REPORT NO. FIN 2018-22****Discover Your Wilmot Program – 2018 Intake****Resolution No. 2018-099****Moved by: P. Roe****Seconded by: A. Junker**

That Report FIN 2018-22, regarding the launch of the 2018 Discover Your Wilmot program, be received for information purposes.

CARRIED.

The Financial Analyst/Account Payable highlighted the report.

**9.3.2 REPORT NO. FIN 2018-23****Municipal Disaster Recovery Assistance (MDRA) Program****Resolution No. 2018-100****Moved by: J. Gerber****Seconded by: A. Junker**

WHEREAS the Township of Wilmot experienced a flooding incident on February 21, 2018 and has experienced incremental operating and capital costs, the Council of the Corporation of the Township of Wilmot hereby requests the Minister of Municipal Affairs to activate the Municipal Disaster Recovery Assistance program.



And further, that Patrick Kelly, Director of Finance/Treasurer is given delegated authority to verify and attest to the accuracy of the claim.

CARRIED.

The Director of Finance/Treasurer highlighted the report.

#### **9.4 PUBLIC WORKS**

##### **9.4.1 REPORT NO. PW-2018-11**

##### **Award of Contract RFT 2018-17 Articulated Loader**

#### **Resolution No. 2018-101**

**Moved by: M. Murray**

**Seconded by: A. Junker**

THAT the tender submitted by Nortrax Canada Inc. for a Four Wheel Drive Articulated Loader in the amount of \$220,436.58, net of the HST rebate, be accepted.

CARRIED.

The Director of Public Works highlighted the report.

#### **9.5 DEVELOPMENT SERVICES - no reports**

#### **9.6 FACILITIES AND RECREATION SERVICES – no reports**

#### **9.7 FIRE – no reports**

#### **9.8 CASTLE KILBRIDE – no reports**

### **10. CORRESPONDENCE**

#### **10.1 Grand River Conservation Authority – GRCA Current, May 2018**

#### **Resolution No. 2018-102**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

THAT Correspondence Item No. 10.1 be received for information.

CARRIED.

**11. BY-LAWS**

**11.1 By-law No. 2018-26 – Appoint a Deputy Clerk**

**11.2 By-law No. 2018-27 – Appoint a Municipal Enforcement Officer**

**11.3 By-law No. 2018-28 – Authorize the execution of an Agreement with Agree Inc., for the purpose of providing ombudsman services as the Waterloo Area Municipal Ombuds Office**

**Resolution No. 2018-103**

**Moved by: J. Gerber**

**Seconded by: M. Murray**

THAT By-Law Nos. 2018-26, 2018-27 and 2018-28 be read a first, second and third time and finally passed in Open Council.

CARRIED.

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Mayor Armstrong advised that an All Council meeting that has been called for Friday June 8, 2018.

**Resolution No. 2018-104**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

THAT Council approve the holding of a Joint Council meeting with all Area Municipalities within the Regional Municipality of Waterloo, on Friday June 8, 2018 at 2:00 p.m. at the Region of Waterloo Council Chambers, 150 Frederick Street, Kitchener in accordance with Section 236(2) of the Municipal Act, 2001 for the consideration of matters of common interest.

CARRIED.

13.2 Councillor B. Fisher advised that the Baden Community Association held the annual fishing derby on Saturday June 2, 2018. Two hundred and forty people were in attendance, CTV News was there to cover the successful day.

13.3 Councillor A. Junker welcomed the new Deputy Clerk.

He advised that the Arts and Culture Master Plan second phase is underway and a consultant has been hired. There will be two public meetings, dates of which have not yet been set.

Councillor A. Junker raised concerns over the changes to polling locations that Elections Ontario has done and advised that citizens should look closely at their voter cards since most locations have changed and some residents are now having to vote outside of the Township. He advised that once the election is over this could be a subject that may require further discussion.

Mayor L. Armstrong encouraged all eligible voters to get out and vote in the Provincial Election on Thursday June 7, 2018.

Councillor P. Roe also stressed the importance of voting in the upcoming Provincial Election.

#### **14. BUSINESS ARISING FROM CLOSED SESSION**

#### **15. CONFIRMATORY BY-LAW**

##### **15.1 By-law No. 2018-105**

##### **Resolution No.**

**Moved by: A. Junker**

**Seconded by: B. Fisher**

THAT By-law No. 2018-104 to Confirm the Proceedings of Council at its Meeting held on June 4, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

#### **16. ADJOURNMENT (8:58 P.M.)**

##### **Resolution No. 2018-106**

**Moved by: M. Murray**

**Seconded by: J. Gerber**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

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Mayor

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Clerk