



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, June 25, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Deputy Clerk T. Murray, Director of Public Works J. Molenhuis, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Director of Finance P. Kelly, Manager of Planning / EDO A. Martin, Manager of Accounting A. Romany,

1. **MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
2. **MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
3. **MOMENT OF SILENCE**
4. **ADDITIONS TO THE AGENDA**
5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

6. **MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting Minutes June 4, 2018

Resolution No. 2018-107

Moved by: A. Junker

Seconded by: P. Roe

THAT the minutes of the following meeting be adopted as presented:

Council Meeting June 4, 2018.

CARRIED.

7. PUBLIC MEETINGS

7.1 REPORT NO. DS 2018-12

Zone Change Application 05/18

Chris Schaub

Part of Lot 53, Plan 627

Being Part 3, Plan 58R-2858

122 Brewery Street, Baden

Resolution No. 2018-108

Moved by: B. Fisher

Seconded by: M. Murray

THAT Zone Change Application 05/18 made by Chris Schaub, affecting Part of Lot 53, Plan 627, being Part 3, Plan 58R-2858, to permit a residential building – duplex be approved.

CARRIED

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Local Planning Appeal Tribunal (LPAT), the LPAT has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Manager of Planning / EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked if anyone wished to address Council on this matter.

Sherrilyn and Michael Van De Wynckel of 53 Louisa Street, Baden

The delegation appeared in response to the Zone Change Application. The delegation questioned the need and location of the proposed additional parking spaces. The Manager of Planning / EDO provided clarification on the requirements and legalities of the parking spaces in accordance with the Zoning By-law. The delegation also expressed concerns surrounding drainage and the sloping in the area of the proposed driveway. The Director of Public Works advised that approvals would only be granted once staff is satisfied with all aspects of the application.

Councillor J. Gerber reinforced the drainage concerns and asked that staff ensure all factors are satisfied.

Councillor B. Fisher asked for clarification on the zoning requirements for distance between parking spaces and intersections. The Director of Public Works advised that the requirements are nine meters from an intersecting roadway.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

7.2 REPORT NO. DS 2018-13

Draft Plan of Vacant Land Condominium 30CDM-18601

LAV Developments Limited / MHBC Planning

Part of Lot 13, Concession North of Snyder's Road

Being Part 1, Plan 58R-18994

300 Snyder's Road, Baden

Resolution No. 2018-109

Moved by: M. Murray Seconded by: J. Gerber

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is

appealed to the Local Planning Appeal Tribunal (LPAT), the LPAT has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Manager of Planning / EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked if anyone wished to address Council on this matter.

Caitlin Port, MHBC Planning

Delegation advised that she was available to answer any questions on behalf of the applicant.

Councillor B. Fisher asked for clarification regarding the parkland dedication that were originally part of the application. The Manager of Planning / EDO advised that although there was discussions about the Township receiving donation of land, there were a number of issues that needed to be resolved prior to donation, so the owner opted to retain ownership of the land. As such, cash-in-lieu of parkland is proposed for this application. Donation of the lands to the Township could still occur in the future if the owner wanted to pursue that option.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO

9.2 CLERKS

9.2.1 REPORT NO. CL 2018-14

Municipal Election Compliance Audit Committee

Terms of Reference

Resolution No. 2018-110

Moved by: P. Roe Seconded by: A. Junker

THAT the Terms of Reference for the Municipal Election Compliance Audit Committee as per Report CL 2018-14, be approved.

CARRIED

The Director of Clerk's Services outlined the report.

9.3 FINANCE

9.3.1 REPORT NO FIN 2018-24

Statement of Operations as of June 18, 2018 (un-audited)

Resolution No. 2018-111

Moved by: B. Fisher Seconded by: M. Murray

THAT the Statement of Operations as of June 18, 2018, as prepared by the Manager of Accounting, be received for information purposes.

CARRIED

The Manager of Accounting highlighted the report.

9.3.2 REPORT NO. FIN 2018-25

Capital Program Review as of June 18, 2018 (un-audited)

Resolution No. 2018-112

Moved by: A. Junker**Seconded by: P. Roe**

THAT the Capital Program Review as of June 18, 2018, as prepared by the Manager of Accounting, be received for information purposes.

CARRIED

The Manager of Accounting highlighted the report.

Councillor J. Gerber asked for clarification regarding page thirteen, Artificial Turf project and he advised that the Board has decided to wait and repost the tender at a later time in hopes to receive a bid within budget. Further discussion regarding this matter will take place during the 2019 Budget process.

Councillor B. Fisher asked for an update on the status of the Country Tree Pathway, the Director of Facilities and Recreation Services advised that it is identified as part of the Trails Review process for this year; however, since the RFP has yet to be released, it is possible the work will not be completed this year.

Councillor A. Junker asked for an update on the status of both the Bridge Street and Oxford Waterloo Road bridge repairs. The Director of Public Works advised that the Bridge Street bridge scope has expanded due to the recent flood and that the Oxford Waterloo Road bridge is being repaired this week with expected completion next week.

9.4 PUBLIC WORKS

9.4.1 REPORT NO. PW-2018-12

Sidewalk and Concrete Work – Award of Contract

Resolution No. 2018-113

Moved by: M. Murray**Seconded by: A. Junker**

THAT Council award RFT 2018-20 to Done Rite Plaza Maintenance and Sons Ltd., in the amount of \$42,757.00, plus HST, for the Sidewalk and Concrete Work contract.

CARRIED.

The Director of Public Works highlighted the report.

9.4.2 REPORT NO. PW-2018-13**Consulting Services for Roads Condition Assessments and
Needs Study – Award of Contract****Resolution No. 2018-114****Moved by: A. Junker****Seconded by: B. Fisher**

THAT RFP2018-21 be awarded to GHD Limited to provide consulting services for a roads condition assessment and needs study, including provisional items, as per their proposal dated June 15, 2018 for the fee of \$44,640, plus HST.

CARRIED.

The Director of Public Works highlighted the report.

Councillor A. Junker asked if road volume is going to be part of the study process. The Director of Public Works advised that staff are currently engaging in a separate contract for data collection and volumes. The final document will bring all the information together.

9.5 DEVELOPMENT SERVICES**9.5.1 REPORT NO. DS 2018-14****Zone change Application 09/17****Tri-City Lands Ltd.****Pat of Lot 2, Concession North of Snyder's Road****2264 Snyder's Road East****Resolution No. 2018-115****Moved by: P. Roe****Seconded by: M. Murray**

THAT Zone Change Application 09/17 made by Tri-City Lands Ltd., affecting Part of Lot 2, Concession North of Snyder's Road, to change the zoning of the subject lands from Zone 1 (Agricultural) to Zone 14 (Extractive Industrial) and Zone 11 (Open Space), be approved.

CARRIED

The Manager of Planning / EDO highlighted the report.

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE

9.7.1 REPORT NO. FS 2018-03

Breathing Air compressor, Cascade and Fill Station

Resolution No. 2018-116

THAT the tender submitted by CompAir Canada in the amount of \$58,644 (plus HST and electrical hook up) for supply, delivery and installation at Station 1, Baden Fire Station of a new 10 HP Breathing Air Compressor, 3 Bank Fill Station and 4 bottle Auto Cascade be accepted.

Moved by: M. Murray

Seconded by: B. Fisher

CARRIED.

The Fire Chief highlighted the report.

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Castle Kilbride Advisory Committee Minutes – February 15 and April 19, 2018

10.2 Heritage Wilmot Advisory Committee Minutes – March 7, April 4 and May 2, 2018

Resolution No. 2018-117

Moved by: A. Junker

Seconded by: B. Fisher

THAT Correspondence Item Nos. 10.1 and 10.2 be received for information.

11. BY-LAWS

11.1 By-law No. 2018-30 – Zone Change Application 09/17, Tri-City Lands Ltd., Part of Lot 2, Concession North of Snyder's Road, 2264 Snyder's Road East

11.2 By-law No. 2018-31 – Zone Change Application 05/18, Chris Schaub Part of Lot 53, Plan 627, Being Part 3, Plan 58R-2858, 122 Brewery Street

Resolution No. 2018-118

Moved by: M. Murray

Seconded by: P. Roe

THAT By-Law Nos. 2018-30 and 2018-31, be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor B. Fisher complimented the supporting efforts for Canada Day and asked if there were any additional discussions regarding the previous suggestion of a volunteer fair. The Director of Facilities and Recreation Services advised there has been discussion with the service clubs; however, there was little interest. He advised that it is still on the Work Plan for staff to review.

Mayor L. Armstrong suggested looking at an appreciation night and asked the Director of Clerk's Services to link Lend a Hand's website on the Township website to promote volunteer opportunities.

13.2 Councillor J. Gerber advised that the date has been set for the Stanley Cup celebrations in New Hamburg hosted by Brett Leonhardt for August 2, 2018.

13.3 Councillor B. Fisher asked if the Township is reevaluating the bylaw concerning on street trailer parking as a result of the recent trailer that was parked on a Baden Street for 3 weeks. The Director of Clerk's Services advised that staff are reviewing the bylaw and a recommendation will be forthcoming.

- 13.4 Councillor B. Fisher asked if the Township needs to review / revise any current by-laws to be properly aligned with the upcoming legalization of marijuana. The Director of Clerk's Services advised that both the Federal and Provincial legislation will regulate where medical and recreational cannabis may be consumed. As for municipal property, staff are continuing to monitor and will revise as appropriate.
- 13.5 Mayor L. Armstrong advised the William Scott Festival on June 23, was a success despite the rain.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-32

Resolution No. 2018-119

Moved by: B. Fisher Seconded by: M. Murray

THAT By-law No. 2018-32 to Confirm the Proceedings of Council at its Meeting held on June 25, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:53 P.M.)

Resolution No. 2018-120

Moved by: J. Gerber Seconded by: P. Roe

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk