



**TOWNSHIP
OF WILMOT**

Council Meeting Agenda

Monday, October 1, 2018

Closed Council Meeting

Wilmot Community Room

6:30 P.M.

Regular Council Meeting

Council Chambers

7:00 P.M.

1. MOTION TO CONVENE INTO CLOSED SESSION

Recommendation

THAT a Closed Meeting of Council be held on Monday, October 1, 2018 at 6:30 p.m. in accordance with Section 239 (2) (c) of the Municipal Act, 2001, for the purposes of considering the following matters:

(c) proposed or pending acquisition disposition of land by the municipality.

2. MOTION TO RECONVENE IN OPEN SESSION

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes September 10, 2018

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting September 10, 2018.

7. PUBLIC MEETINGS

7.1 REPORT DS 2018-23

**Zone Change Application 10/18
Country Lane Builders / Mia Schaefer
Part Mill Property, Plan 628
Part of Lot 6, Concession 3, Block A
76 Alderview Drive, New Dundee**

Recommendation

THAT Zone Change Application 10/18 made by Country Lane Builders / Mia Schaefer, affecting Part Mill Property, Plan 628 and Part of Lot 6, Concession 3, Block A, to permit a residential building – duplex be approved.

8. PRESENTATIONS/DELEGATIONS

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS – no reports

9.3 FINANCE

9.3.1 REPORT NO. FIN 2018-30

Trust Fund By-Law Amendment

Recommendation

THAT Report FIN 2018-30, prepared by the Director of Finance, regarding the amendment Trust Fund By-Law 2016-44 be received for information purposes.

9.3.2 REPORT NO. FIN 2018-31

Statement of Operations as of September 25, 2018 (un-audited)

Recommendation

THAT the Statement of Operations as of September 25, 2018, as prepared by the Manager of Accounting, be received for information purposes.

9.3.3 REPORT NO. FIN 2018-32

Capital Program Review as of September 25, 2018 (un-audited)

Recommendation

THAT the Capital Program Review as of September 25, 2018, as prepared by the Manager of Accounting, be received for information purposes.

9.4 PUBLIC WORKS – no reports

9.5 DEVELOPMENT SERVICES – no additional reports

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Grand River Conservation Authority September 2018 Current

Recommendation

THAT Correspondence 10.1 be received for information purposes.

11. BY-LAWS

- | | |
|--------------------------------|--|
| 11.1 By-Law No. 2018-44 | Zone Change Application 10/18, Country Lane Builders / Mia Schaefer, Part Mill Property, Plan 628, Part of Lot 6, Concession 3, Block A, 76 Alderview Drive, New Dundee |
| 11.2 By-Law No. 2018-45 | Being a By-Law to Amend the Trust Fund By-Law 2016-44 of the Township of Wilmot |
| 11.3 By-Law No. 2018-46 | By-Law to Appoint a Municipal Enforcement Officer |

Recommendation

THAT By-Law Nos. 2018-44, 2018-45 and 2018-46 be read a first, second and third time and finally passed in Open Council.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-47

Recommendation

THAT By-law No. 2018-47 to Confirm the Proceedings of Council at its Meeting held on October 1, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, September 10, 2018

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services D. Mittelholtz, Deputy Clerk T. Murray, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief R. Leeson, Manager of Planning / EDO, A. Martin, Asset Management Coordinator, L. Nanibush

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2018-153

Moved by: M. Murray

Seconded by: B. Fisher

THAT a Closed Meeting of Council be held on Monday, September 10, 2018 at 6:00 p.m. in accordance with Section 239 (2) (c) of the Municipal Act, 2001, for the purposes of considering the following matters:

(c) proposed or pending acquisition disposition of land by the municipality.

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2018-154

Moved by: P. Roe

Seconded by: A. Junker

THAT Council convene into Open Session of Council at 7:00 pm.

CARRIED.

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes August 27, 2018

Resolution No. 2018-155

Moved by: M. Murray

Seconded by: B. Fisher

THAT the minutes of the following meeting be adopted as presented:

Council Meeting August 27, 2018.

CARRIED.

It was noted that Item 8.3 concerning the New Hamburg Soap Box Derby should have read the New Dundee Village Market and not the Farmers Village Market. The Deputy Clerk noted and the amendment will be made.

7. PUBLIC MEETINGS

7.1 REPORT NO. DS 2018-21

Zone Change Application 09/18

Rod Lichti

Part of Lots 27 and 28, Concession 1, Block B

1335 Concession Road**Resolution No. 2018-156****Moved by: M. Murray****Seconded by: A. Junker**

THAT Zone Change Application 09/18 made by Rod Lichti, affecting Part of Lots 27 and 28, Concession 1, Block B, to pass a temporary use by-law to permit two dwellings for a period of 24 months be approved, subject to the following:

1. THAT the implementing by-law specifically limit occupancy to only one dwelling at any time.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Local Planning Appeal Tribunal, the Tribunal has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Manager of Planning/EDO outline the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

7.2 REPORT NO. DS 2018-20**2018 Building Permit Fee Increases****2017 Building Permit Enforcement Cost Summary**

Resolution No. 2018-157

Moved by: M. Murray Seconded by: J. Gerber

THAT Schedule A to Building By-law 2005-53 be amended to increase certain fees to ensure that the enforcement and administration of the Ontario Building code within Wilmot Township remains self-funded by the building industry in accordance with the provisions of Bill 124.

CARRIED.

Mayor Armstrong stated this is a public meeting in accordance with the provisions of the Building Code Act and declared the public meeting open and stated that Council would hear all interested parties who wished to speak.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses, if provided.

The Director of Development Services outline the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There was none.

Mayor L. Armstrong asked twice if anyone else wished to address Council on this matter, and in the absence of any comments, declared the public meeting to be closed.

Mr. Arron Fewkes, 46 Ritz Cres, New Hamburg

Mr. Fewkes asked if this the first year that we would be running not self-funded, the first year a deficit has been run.

The Director of Development Services advised this is an annual report, the deficit, Mr. Kelly deals with through the budget process, but the Bill 124 provisions recognize that there is an ebb and a flow in permit activity over a number of years and as such some years you have a deficit and in other years you have a surplus but no, this is not the first year with a deficit. Historically building activity in the early 2000s generated significant surpluses but at that time Bill 124 wasn't in place so the Township policy at that time was those surpluses were divided between the three operating reserves being Public Works, Fire and Facilities. Bill 124 was introduced at a time when the Township permit activity was dropping and so we unfortunately hit the wrong part of the revenue curve in terms of establishing a Building Operating Reserve if you will but we anticipate with the new official

plan and the proposed subdivisions coming on stream that will cycle back up through and that over the next number of years that deficit will become a surplus and again than probably a 7-8 year cycle we will probably see that deficit start eroding back down again. It's difficult to simply set a fee to ensure each year will be a break-even, we have to plan it over a 7-10 year cycle in order to ensure that we are not having wild swings in permit rates - if you have 50 permits you can't just increase the fee to say \$10,000 for the building permit for your house then the next year it gets busier drop that fee back down to \$500, you have to maintain a steady flow, so that is the basis of that.

Mr. Fewkes advised the report makes note of spending a lot of time talking to residents and explaining the code is written with regards to decks etc., which I could understand. It was suggested that staff want to ensure that resources exist to allow affective customer service. I was just wondering, how does an increase in fees equate to affective customer service. Will it be a hiring of more staff?

The Director of Development Services responded, through you Mayor Armstrong, it's to ensure that building staff levels remain the same as they are right now, if permit fees, if permit activity rather would go up substantively then we would look to increase staff in the future but that would be the decision of Council. For right now the answer is it would be status quo but if we go back to building 250-300 houses a year, verses the 100 houses that we budget for now, then obviously we have mandatory inspections that are required we have to ensure that they get those mandatory inspections done and we would approach Council and indicate that permit levels are driving a need for more inspections and more inspections obviously equals more staff. There is a limit to the number of inspections that can be completed per staff member per day and some municipalities have systems like Kitchener where I think the last I heard is 150 homes per inspector in terms is how they budget staffing levels and I think 175 permits per plans examiner.

8. PRESENTATIONS/DELEGATIONS

8.1 Presentation of Trails Donation

Mr. Mike Schout presented Council with a two stage donation of \$1M for the development of the trail system in the Township. Mr. Schout spoke of the passion he has for encouraging a walkable community and advised of the ever growing support of the trail network already in existence. The donation represents a \$500,000 contribution this year and a \$500,000 contribution at the same time next year. Mayor Les Armstrong thanked Mr. Schout on behalf of Council and residents.

9. REPORTS**9.1 CAO – no reports****9.2 CLERKS****9.2.1 REPORT NO. CL 2018-17****Proposed 2019 Council Meeting Schedule****Resolution No. 2018-158****Moved by: B. Fisher****Seconded by: M. Murray**

THAT the following schedule for Regular Council Meetings be adopted:

January 14, 2019

February 11, 2019

February 25, 2019

March 4, 2019

April 8, 2019

March 18, 2019

April 29, 2019

May 13, 2019

June 3, 2019

May 27, 2019

June 24, 2019

July 15, 2019

August 26, 2019

September 9, 2019

October 7, 2019

September 23, 2019

October 21, 2019

November 4, 2019

December 9, 2019.

November 18, 2019

CARRIED.

The Deputy Clerk outlined the report.

9.2.2 REPORT CL 2018-18**Municipal Election Compliance Audit Committee****Member Appointments**

Resolution No. 2018-159**Moved by: P. Roe Seconded by: A. Junker**

THAT the following member appointments for the 2018-2022 Municipal Election Compliance Audit Committee be approved:

- Larry Aberle;
- Christine Joo;
- Tom Jutzi;
- John Lindsay;
- Robert Steinberg;
- Murray Stoddart;
- Rosita Tse;
- Robert Williams;
- Karen Wilson;
- Carl Zehr.

CARRIED.

The Director of Clerk's Services outlined the report.

9.3 FINANCE – no reports.**9.4 PUBLIC WORKS****9.4.1 REPORT NO. PW 2018-18****Strategic Asset Management Policy****APPENDIX A – Core Regulatory Policy Requirements****APPENDIX B – Strategic Asset Management Policy****Resolution No. 2018-160****Moved by: M. Murray****Seconded by: B. Fisher**

THAT the Strategic Asset Management Policy be approved as per Report PW 20018-18.

CARRIED.

The Director of Public Works outlined the report.

Councillor J. Gerber thanked staff for the report and noted that it is exciting to see this happening in the Township. He asked staff if this will have a potential impact on any of the current policies, in particular, timed life span policies (i.e. vehicles). The Director of Public Works advised that there is no change at this time for current policies and practices; however, ongoing monitoring will be done as part of the role of the Asset Management Coordinator.

9.5 DEVELOPMENT SERVICES – no additional reports

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD 2018-05

**RFP 2018-24 New Hamburg Arena Architectural/Engineering
Re-commissioning Study**

Resolution No. 2018-161

Moved by: J. Gerber Seconded by: B. Fisher

THAT NA Engineering Associates Inc. be hired to complete the New Hamburg Arena Architectural/Engineering Re-commissioning Study as per their proposal received on August 17, 2018 for the bid price of \$43,800.00 (including allowances), plus applicable taxes.

CARRIED.

The Director of Facilities and Recreation Services outlined the report.

Councillor J. Gerber noted this report is a positive step in planning for the future needs within the Township.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE – no correspondence

11. BY-LAWS

- 11.1 By-law No. 2018-41 – Zone Change Application 09/18, Rod Lichti, Part of Lots 27 and 28, Concession 1, Block B, 1335 Concession Road**
- 11.2 By-law No. 2018-42 – Being a By-law Respecting Construction, Demolition, Change of Use, Conditional Permits, Sewage Systems and Inspections**

Resolution No. 2018-162

Moved by: P. Roe Seconded by: A. Junker

THAT By-Law Nos. 2018-41 and 2018-42, be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1** Councillor B. Fisher requested that staff review the Sign By-Law. Staff advised they will add it to the Work Program for 2019.
- 13.2** Councillor J. Gerber advised of the Arts and Culture Master Plan open house happening at the Township office on September 11. He also reminded everyone of the New Hamburg Fall Fair which starts on Thursday September 13 and runs to September 16, with the Terry Fox Run happening on the Sunday.
- 13.3** Councillor A. Junker noted that the Soap Box Derby was a success with 18 entries this year. He also reminded everyone of the New Dundee Board of Trade fish fry happening on September 19 and the Poor Boys Lunch on September 27, 2018.

14. BUSINESS ARISING FROM CLOSED SESSION**14.1 Confidential Report No. PW 2018-17****Holland Mills Road Bridge Replacement – Property Acquisition**

Resolution No.

Moved by: A. Junker

Seconded by: P. Roe

THAT the Mayor and Clerk be directed to execute a Memorandum of Agreement with the property owners of 1527 Holland Mills Road (Roll No. 3018-01-007-06301) for acquisition of property required for the construction of the Holland Mills Road Bridge.

CARRIED.

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2018-43

Resolution No. 2018-163

Moved by: B. Fisher

Seconded by: P. Roe

THAT By-law No. 2018-43 to Confirm the Proceedings of Council at its Meeting held on September 10, 2018 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:47P.M.)

Resolution No. 2018-164

Moved by: M. Murray

Seconded by: J. Gerber

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk



Township of Wilmot **REPORT**

REPORT NO. DS 2018-23

TO: Council

PREPARED BY: Andrew Martin, Manager of Planning/EDO

DATE: October 1, 2018

SUBJECT: Zone Change Application 10/18
Country Lane Builders / Mia Schaefer
Part Mill Property, Plan 628
Part of Lot 6, Concession 3, Block A
76 Alderview Drive, New Dundee

Recommendation:

That Zone Change Application 10/18 made by Country Lane Builders / Mia Schaefer, affecting Part Mill Property, Plan 628 and Part of Lot 6, Concession 3, Block A, to permit a residential building – duplex be approved.

Background:

Notice of the Public Meeting was given to property owners within 120 metres of the subject lands on September 7, 2018. The following is a summary of comments received prior to the Public Meeting.

Public: none

Agencies: GRCA, RMOW, WRDSB, WCDSB: no objections

Discussion:

The subject property is currently developed with a single detached dwelling. The application proposes to permit a duplex on the property to allow the applicant to convert the basement of the existing dwelling to an apartment.

The subject lands are designated Settlement Residential in the Township Official Plan, and are zoned Zone 2 (Residential) within the Township Zoning By-law. Policy 2.2.3.1 of the Township Official Plan states that the purpose of the Settlement Residential designation is to provide for current and future housing demands in Rural Settlement Areas through mixed forms of residential development. Both present and historic planning practices within the Township have involved the

integration of multiple dwellings (apartments, town homes, plexes, and semi-detached dwellings) within existing and newly developed neighbourhoods.

The Township's past practice of integrated housing forms and intensification is further supported by Provincial policies and legislation. The Growth Plan for the Greater Golden Horseshoe sets out that population will be accommodated by directing a significant portion of new growth to the built-up areas of the community through intensification.

The Strong Communities through Affordable Housing Act requires municipalities to establish official plan policies and zoning by-law provisions allowing additional dwelling units in detached, semi-detached and row houses, as well as ancillary structures. The Act outlines that these units should be permitted in both existing residential communities and in newly developed areas. In considering additional dwelling units the Act recognizes that there may be inherent constraints in the introduction of additional dwelling units; the constraints contemplated are related to flood-prone areas and inadequate servicing.

The applicant has obtained a permit for a new septic system that will service the proposed 2 unit dwelling and the Grand River Conservation Authority has indicated they have no objections to the creation of the unit.

The property has sufficient room to provide at least two off-street parking spaces within the existing garage, side yard (if required) as well as the driveway.

No objections or concerns were raised through the public circulation process.

Strategic Plan Conformity:

The approval of infilling residential uses maximizes the use of existing infrastructure and reduces the demand for additional greenfield lands to accommodate all residential development which are both strategies in achieving the Township's goal to protect the natural environment.

Financial Considerations:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

Conclusion:

The Township Official Plan promotes a mix of housing types and densities within Urban and Settlement residential designations. The integration of apartments, plexes and other multiples within existing and established neighbourhoods represents compatible land uses as discussed within the report. The proposed zoning amendment represents an appropriate land use for the subject property. Staff support approval of the application.

Andrew Martin, MCIP RPP
Prepared by Manager of Planning/EDO

Harold O'Krafka, MCIP RPP
Submitted by Director of Development Services

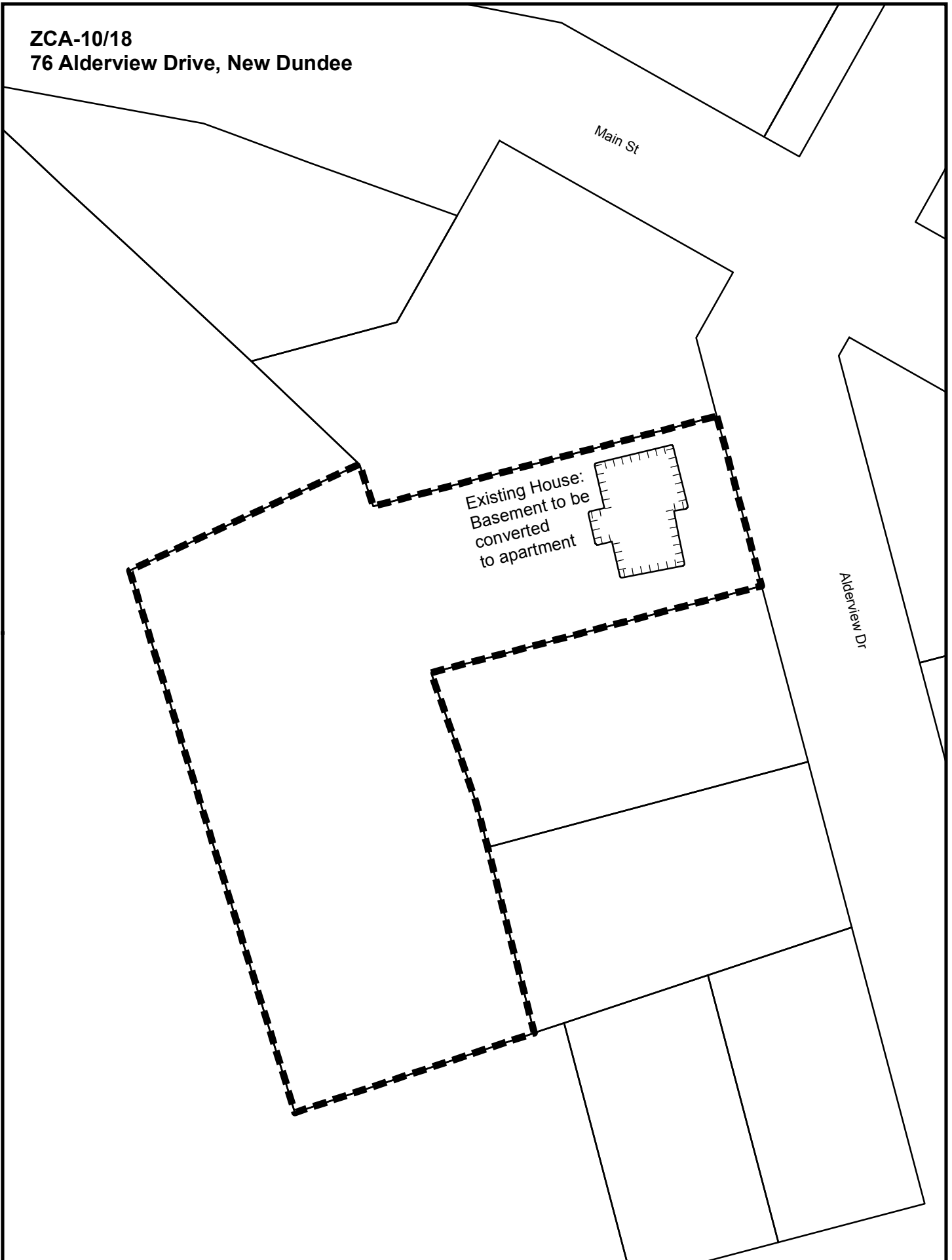
Grant Whittington
Reviewed by Chief Administrative Officer

ZCA-10/18
76 Alderview Drive, New Dundee

Main St

Existing House:
Basement to be
converted
to apartment

Alderview Dr





Township of Wilmot ***REPORT***

REPORT NO. **FIN 2018-30**

TO: **Council**

PREPARED BY: **Patrick Kelly, Director of Finance**

DATE: **October 1, 2018**

SUBJECT: **Trust Fund By-Law Amendment**

Recommendation:

That Report FIN 2018-30, prepared by the Director of Finance, regarding the amendment Trust Fund By-Law 2016-44 be received for information purposes.

Background:

In accordance with the Charities Accounting Act, RSO 1990, c C.10 Section 9(2);

“A municipal Corporation may enter into an agreement with the person devising, bequeathing or granting the property for the holding, management, administration or disposition of the property.”

Discussion:

On September 10, 2018, the Township received a generous donation from Schout Corporation in the amount of \$500,000, along with a pledge for an additional \$500,000 forthcoming in 2019.

As per direction from the donor, these funds and any interest earned on their investment are solely to support the development of new trails, and/or extension of existing trail networks throughout the Township of Wilmot.

The existing Trust Funds By-Law (2016-44) included a temporary trust fund for trails funding, set to expire December 31, 2020. The amending by-law included within this Council agenda would move the Trails Trust Fund to a permanent fund. As noted within the language of the amending by-law, funds will be dedicated to the support of trail development and the implementation of the Council approved Trails Master Plan.

Any disbursement of funds that are considered capital in nature, as determined by the Township's capitalization threshold, shall require the authorization of Township Council prior to the disbursement.

Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of being an engaged community through communication of municipal matters. Staff provide Council and the community information regarding municipal finances in accordance with the Township's Accountability and Transparency Policy.

Financial Considerations:

Funds held in Trust by the Township are deposited into a consolidated account with our financial institution. Interest is allocated monthly to each fund based on their portion of the overall balance. Financial statement of Trust Funds is generated annually as a component of the year-end audit.

Conclusion:

The preceding report is provided for information purposes, and the amending by-law 2018-45 is provided for Council adoption.

Patrick Kelly CPA, CMA
Prepared/Submitted by
Director of Finance

Grant Whittington
Reviewed by
Chief Administrative Officer



Township of Wilmot **REPORT**

REPORT NO. **FIN 2018-31**

TO: **Council**

PREPARED BY: **Ashton Romany, Manager of Accounting**

DATE: **October 1, 2018**

SUBJECT: **Statement of Operations as of September 25, 2018 (un-audited)**

Recommendation:

That the Statement of Operations as of September 25, 2018, as prepared by the Manager of Accounting, be received for information purposes.

Background:

Finance staff report to Council on the status of municipal operations on a quarterly basis.

Discussion:

Attached is the statement of operations as of September 25, 2018. The report is divided into sections outlining revenues and expenses from general government, protective services, transportation services, recreation and cultural services and development services.

Net General Levy Expenditure

One of the key performance indicators for municipal operations is reflected within the net expenditures from general levy. The total section of the report outlines revenues and expenses from all municipal operations, and how they relate to the Council approved operating budget. As of the statement date, YTD revenues and expenses are within the budgetary guidelines, and the net effect on general levy is 74.4% of budget.

Wilmot Recreation Complex

The WRC represents approximately one-quarter of all operating expenses from the general levy. Staff are pleased to continue reporting that as of the statement date,

operations are meeting budget projections, with the combination of administrative and operating/maintenance costs at approximately 71.5% of the annual budget.

The WRC also represents approximately 60.1% of the budgeted operating revenue to the general levy. As of the statement date, WRC revenues are on target to meet budget projections, with current receipts at 62.5% of the annual budget.

Insurance

Insurance pool premiums for 2018 were lower than anticipated, due to some positive experience ratings in the pool. The savings of \$40,650 versus the 2018 budget will be incorporated into the overall year end surplus. Any year end operating surplus from levy funded operations is transferred to the three (3) Infrastructure Reserve Funds.

Street Lighting

Due to the transition to LED lighting, the street lighting energy costs continue to be projected at 50% of budget allocation. Annual savings generated from the retrofit project will be transferred to the dedicated street lighting reserve fund to rebuild the deficit created through funding the initial capital works.

Parks and Community Centre Operations

A significant amount of activity occurred over Q3, however, a number of these activities have yet to be billed. These costs are anticipated to be in-line with budget and will be reflected in year-end reporting.

Winter Maintenance

Winter maintenance activities levels over the past three quarters have surpassed the annual budget allocation for 2018 due to late winter weather experienced during the month of April. Funds over the budget allocation will be funded from the dedicated winter maintenance reserve fund in part of year-end processing.

Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of being an engaged community through communication of municipal matters. Staff provide Council and the community an updated status of municipal finances in accordance with the Township's Accountability and Transparency Policy.

Financial Considerations:

As part of year end processing, net operating expenditures, capital funding from general levy are deducted from income generated through taxation, provincial grants and investments, to calculate the annual transfer to/from infrastructure reserve funds.

Conclusion:

The preceding report is presented to Council for information purposes. The next report outlining operations will occur in January for activity as of December 31, 2018.

Ashton Romany, CPA
Prepared by Manager of Accounting

Patrick Kelly, CPA, CMA
Submitted by Director of Finance

Grant Whittington
Reviewed by Chief Administrative Officer

**TOWNSHIP OF WILMOT
2018 OPERATING**

	2018 Proposed	2018 Actual	Variance %
<u>GENERAL GOVERNMENT</u>			
<u>REVENUE</u>			
Administration Fees / Sale of Surplus Assets	(53,000)	(33,578)	63.4%
Grant Funding - General Government	(2,940)	-	0.0%
Licenses and Fines ¹	(85,260)	(73,365)	86.0%
Penalties & Interest Revenue	(275,000)	(188,938)	68.7%
	(416,200)	(295,881)	71.1%
<u>EXPENSES</u>			
Council ²	132,430	105,708	79.8%
CAO, Clerks ³	593,560	405,058	68.2%
Insurance ⁴	309,600	260,825	84.2%
Municipal Law Enforcement/Animal Control	209,670	157,866	75.3%
Municipal Election ⁵	15,780	6,658	42.2%
Financial Services	499,300	380,618	76.2%
IT Services	227,420	160,564	70.6%
	1,987,760	1,477,297	74.3%
<u>FIRE SERVICES</u>			
<u>REVENUE</u>			
Fire Services Revenues ⁶	(47,260)	(43,324)	91.7%
	(47,260)	(43,324)	91.7%
<u>EXPENSES</u>			
Fire Services Administration	903,350	645,080	71.4%
Fire Services Operating Expenses ⁷	319,000	207,474	65.0%
	1,222,350	852,554	69.7%

**TOWNSHIP OF WILMOT
2018 OPERATING**

	2018 Proposed	2018 Actual	Variance %
<u>PUBLIC WORKS</u>			
<u>REVENUE</u>			
Roads/Engineering Service Charges	(24,100)	(9,580)	39.8%
Aggregate Resource Fees	(97,300)	(79,417)	81.6%
Grant Funding - Public Works	(28,700)	(29,700)	103.5%
	<u>(150,100)</u>	<u>(118,697)</u>	<u>79.1%</u>
<u>EXPENSES</u>			
Engineering Administration ⁸	170,150	114,982	67.6%
Roads Administration ⁹	601,740	435,798	72.4%
Roads Operating Expenses ⁹	520,030	387,508	74.5%
Winter Control Expenses ¹⁰	407,390	440,991	108.2%
Municipal Drainage Operating Expenses	18,000	563	3.1%
Street Lighting Operating Expenses ¹¹	145,000	38,207	26.3%
Crossing Guards Operating Expenses	53,970	38,946	72.2%
	<u>1,916,280</u>	<u>1,456,994</u>	<u>76.0%</u>

**TOWNSHIP OF WILMOT
2018 OPERATING**

	2018 Proposed	2018 Actual	Variance %
<u>RECREATION AND FACILITIES</u>			
<u>REVENUE</u>			
Wilmot Recreation Complex Revenues ¹²	(1,441,330)	(900,741)	62.5%
Park, Facility and Community Centre Rental Revenue	(149,880)	(142,255)	94.9%
Grant Funding - Recreation and Facilities ¹³	(6,020)	(10,410)	172.9%
	<u>(1,597,230)</u>	<u>(1,053,406)</u>	<u>66.0%</u>
<u>EXPENSES</u>			
Recreation Administration	740,060	531,968	71.9%
Wilmot Recreation Complex Administration	1,594,560	1,216,996	76.3%
Wilmot Recreation Complex Operating Expenses ¹⁴	918,420	580,088	63.2%
Parks & Facilities Administration	524,550	413,162	78.8%
Parks and Community Centre Operating Expenses ¹⁵	346,610	190,345	54.9%
Municipal Facilities Operating Expenses ¹⁶	144,380	93,930	65.1%
Abandoned Cemetery Operating Expenses	3,000	2,250	75.0%
	<u>4,271,580</u>	<u>3,028,738</u>	<u>70.9%</u>

**TOWNSHIP OF WILMOT
2018 OPERATING**

	2018 Proposed	2018 Actual	Variance %
<u>CULTURAL SERVICES</u>			
<u>REVENUE</u>			
Castle Kilbride Admissions & Events	(47,330)	(38,461)	81.3%
Grant Funding - Castle Kilbride	(28,600)	(7,395)	25.9%
	<u>(75,930)</u>	<u>(45,856)</u>	<u>60.4%</u>
<u>EXPENSES</u>			
Castle Kilbride Administration	223,980	174,806	78.0%
Castle Kilbride Operating Expenses ¹⁷	56,980	41,487	72.8%
Archives Operating Expenses	1,550	289	18.7%
Heritage Wilmot Operating Expenses	10,700	7,167	67.0%
	<u>293,210</u>	<u>223,749</u>	<u>76.3%</u>
<u>DEVELOPMENT SERVICES</u>			
<u>REVENUE</u>			
Planning Application Fees ¹⁸	(106,900)	(69,603)	65.1%
Business Licensing	(4,000)	(2,375)	59.4%
	<u>(110,900)</u>	<u>(71,978)</u>	<u>64.9%</u>
<u>EXPENSES</u>			
Planning	174,800	136,208	77.9%
Economic Development ¹⁹	55,000	51,658	93.9%
	<u>229,800</u>	<u>187,867</u>	<u>81.8%</u>
<u>TOTAL OPERATING</u>			
<u>REVENUES</u>	<u>(2,397,620)</u>	<u>(1,629,142)</u>	<u>67.9%</u>
<u>EXPENSES</u>	<u>9,920,980</u>	<u>7,227,199</u>	<u>72.8%</u>
<u>NET GENERAL LEVY EXPENDITURE</u>	<u>7,523,360</u>	<u>5,598,056</u>	<u>74.4%</u>

NOTES:

- 1 Includes Dog and Kennel Licences (\$46,086); Parking Fines (\$7,140); Marriage Licences (\$13,425); Property Standards Fees (\$1,383); Lottery Licences (\$3,313); Provincial Offences (\$2,018).
- 2 Includes distribution of Municipal Grants (\$44,250), as per Council report FIN 2017-41 and Discover Your Wilmot Matching Program (\$5,000) as per Council report FIN 2018-26.
- 3 Includes unbudgeted minor capital for Township portion Regional Smart Cities Application cost (\$2,000).
- 4 Annual Insurance Pool Premiums (\$228,350) were remitted in Q2. YTD expenditures are net of premiums transferred to user-pay divisions (\$14,547) and includes self insured deductible expenses (\$47,022). Cost savings are projected by year-end due to unanticipated reduction in insurance pool premium.
- 5 YTD Expenditures reflect annual fees for on-going maintenance of Municipal voters' list. Expenditures associated with municipal election activities will continue to occur over the next quarter. The 2018 budget is net of transfer from Elections Reserve Fund (\$55,000).
- 6 Includes Boundary Fire Service Agreement with Blandford-Blenheim (\$5,155); Fire Permits (\$3,206); and revenue from billable calls (\$34,923).
- 7 Includes unbudgeted minor capital Station 1 door/switch repairs (\$2,741); Station 1 rooftop HVAC repairs (\$2,753); Station 3 water heater replacement (\$1,876).
- 8 Budget includes provision for two (2) additional FTEs net of interdepartmental charges.
- 9 Roads operations and staffing costs are impacted by seasonality. The majority of focus in Q1 is on Winter Maintenance operations. Includes unbudgeted minor capital emergency storage building roof repair (\$1,460).
- 10 Winter maintenance activities peak in Q1 and Q4. Transfer from dedicated reserve fund to offset the budget overage will be completed as part of year end processing.
- 11 Street Light hydro costs reflect Jan-Aug consumption and are lower than historical levels due to the LED retrofit. Savings generated will re-build the dedicated street light reserve fund for future capital replacements of the street lighting network.
- 12 Revenues include: Ice Rentals (\$422,944); Aquatics (\$303,043); Programming (\$61,588); Concessions (\$45,719); Room/Field Rentals (\$34,879); Advertising/Promotional Fees (\$26,700); Other (\$5,868).
- 13 Represents Grant funding provided under the Healthy Kids Community Challenge.
- 14 Includes unbudgeted minor capital leisure pool filter (\$4,895); emergency brine repairs (\$1,510).
- 15 Activity levels at Township parks and community centres are seasonal and invoices related to Q3 activities are pending to be received. Includes unbudgeted minor capital New Hamburg Arena rear shed door replacement (\$1,817).
- 16 Includes unbudgeted minor capital water heater replacement at the Seniors Woodworking Shop (\$3,251).
- 17 Expenditures include membership with Waterloo Region Tourism Marketing Corporation (WRTMC) (\$10,000) and marketing/promotional materials (\$10,423).
- 18 Staff continue to anticipate that applications would flow in conjunction in Official Plan final approval and are optimistic that budget will be met by year end.
- 19 Includes Township membership with the Waterloo Region Economic Development Corporation (\$50,000).

TOWNSHIP OF WILMOT
2018 OPERATING (USER-PAY)

	2018 Proposed	2018 Actual	Variance %
<u>WATER/SANITARY</u>			
<u>REVENUE</u>			
Utility User Fees, including Local Improvements ¹	(5,367,270)	(3,380,196)	63.0%
Utilities Sales, Service Charges	(64,000)	(31,036)	48.5%
	(5,431,270)	(3,411,233)	62.8%
<u>EXPENSES</u>			
Water/Sanitary Administration	603,610	458,456	76.0%
Water/Sanitary Operating Expenses	788,960	557,188	70.6%
Water Regional Charges ²	1,472,000	880,522	59.8%
Sanitary Regional Charges ²	1,718,610	1,205,691	70.2%
	4,583,180	3,101,856	67.7%
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁴</u>	(848,090)	(309,376)	36.5%
<u>CEMETERY</u>			
<u>REVENUE</u>			
Cemetery User Fees	(64,430)	(38,183)	59.3%
Cemetery Investment Income	(4,000)	-	0.0%
	(68,430)	(38,183)	55.8%
<u>EXPENSES</u>			
Cemetery Administration	20,650	16,949	82.1%
Cemetery Operating Expenses	36,350	22,734	62.5%
	57,000	39,683	69.6%
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁴</u>	(11,430)	1,500	-13.1%

**TOWNSHIP OF WILMOT
2018 OPERATING (USER-PAY)**

	2018 Proposed	2018 Actual	Variance %
<u>BUILDING</u>			
<u>REVENUE</u>			
Building Permit Fees ³	(503,000)	(324,302)	64.5%
	(503,000)	(324,302)	64.5%
<u>EXPENSES</u>			
Building Administration	306,250	211,604	69.1%
Building Operating Expenses	220,450	167,781	76.1%
	526,700	379,385	72.0%
<u>TRANSFER (TO)/FROM RESERVE FUNDS</u> ⁴	23,700	55,084	232.4%

NOTES:

- 1 The new water/sanitary rates came into effect on March 1, 2018. YTD fees represent June/July billing for New Hamburg Residents and July/August billing for the remainder of the Township.
- 2 Reflects flows to/from the Region of Waterloo for the Months of January and July.
- 3 YTD permit fees are outlined within the Building Statistics reporting from Development Services.
- 4 Transfers to/from reserve funds are completed as part of year end processing.



Township of Wilmot REPORT

REPORT NO.	FIN 2018-32
TO:	Council
PREPARED BY:	Ashton Romany, Manager of Accounting
DATE:	October 1, 2018
SUBJECT:	Capital Program Review as of September 25, 2018 (un-audited)

Recommendation:

That the Capital Program Review as of September 25, 2018, as prepared by the Manager of Accounting, be received for information purposes.

Background:

This report covers the entire Township of Wilmot capital program, indicating unexpended capital funding and any unfinanced capital expenditures year-to-date.

Discussion:

The key performance indicator, from a financial perspective is found in the amount of approved funding that has been spent as of the statement date. The totals section of this report indicates that as of September 25, 2018, 42.41% of Council approved funding has been spent across the entire capital program.

Due to winter weather conditions in the first quarter, several initiatives, specifically in the Public Works and Facilities and Recreation departments, historically take place over the course of the final three (3) quarters. As noted within the comments of the attached statement, several projects have been tendered and/or awarded as of the statement date. Staff have included comments on the current status of each project.

Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of being an engaged community through communication of municipal matters. Staff provide Council and the community an updated status of municipal finances in accordance with the Township's Accountability and Transparency Policy.

Financial Considerations:

Projects completed with excess funding, or with expenditures that exceed funding, will be offset with one another when calculating the net general levy impact at year end. This surplus or deficit is combined with the results from general operations to determine the annual transfer to/from Infrastructure Reserve Funds.

Conclusion:

The preceding report is presented to Council for information purposes. The next report outlining the capital program will occur in January 2019 for activity as of December 31, 2018.

Ashton Romany, CPA
Prepared by Manager of Accounting

Patrick Kelly, CPA, CMA
Submitted by Director of Finance

Grant Whittington
Reviewed by Chief Administrative Officer

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>MANNHEIM DIGITAL SIGN</u>			
<u>FUNDING</u>			
Contribution from General Levy	(22,000.00)	(22,000.00)	
	(22,000.00)	(22,000.00)	
<u>EXPENSES</u>			
Expenditures	22,000.00	-	Project anticipated to commence in Q4.
	22,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,000.00)	
<u>MUNICIPAL LAW ENFORCEMENT VEHICLE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(34,000.00)	(34,000.00)	
Contribution from Sale of Surplus Assets	(1,000.00)	-	
	(35,000.00)	(34,000.00)	Project Completed. Funds from old vehicle sale pending to be received.
<u>EXPENSES</u>			
Expenditures	35,000.00	27,451.91	
	35,000.00	27,451.91	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		80.74%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(6,548.09)	
<u>2018 EMERGENCY FLOOD DAMAGE REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	-	
Contribution from Grants (MDRA)	-	-	Application submitted to Municipal Disaster Recovery Assistance Program (MDRA) in late Q2 as per Council Report 2018-23.
<u>EXPENSES</u>			
Expenditures	-	77,801.96	
	-	77,801.96	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		Unfunded	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	77,801.96	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ASSET MANAGEMENT ROADMAP (PHASE I-III)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(10,800.00)	(10,800.00)	Strategic Asset Management Policy approved under Council report PW 2018-18. Work continues to eliminate data-gaps and integrate work order management. Next phases to be included in the 10-year capital forecast. Grant application to be made to MAMP at the end of Q4.
Contribution from Grants (MAMP)	(43,200.00)	-	
	<u>(54,000.00)</u>	<u>(10,800.00)</u>	
<u>EXPENSES</u>			
Expenditures	54,000.00	38,949.33	
	<u>54,000.00</u>	<u>38,949.33</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		360.64%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	28,149.33	
<u>FLEXNET WIRELESS METER READING UPGRADES</u>			
<u>FUNDING</u>			
Contribution from Reserve Funds	-	(22,500.00)	Project Completed.
Contribution from Grants (CWWF)	-	(56,465.97)	
	<u>-</u>	<u>(78,965.97)</u>	
<u>EXPENSES</u>			
Expenditures	-	75,287.95	
	<u>-</u>	<u>75,287.95</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		95.34%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,678.02)	
<u>ANNUAL HARDWARE AND SOFTWARE UPGRADES</u>			
<u>FUNDING</u>			
Contribution from General Levy	(27,000.00)	(27,000.00)	PC hardware purchased and being deployed. Remaining funding to cover MS Office and Windows client access licencing.
	<u>(27,000.00)</u>	<u>(27,000.00)</u>	
Expenditures	27,000.00	16,684.51	
	<u>27,000.00</u>	<u>16,684.51</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		61.79%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(10,315.49)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NETWORK INFRASTRUCTURE UPDATES AND REPLACEMENTS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(60,000.00)	(60,000.00)	
	(60,000.00)	(60,000.00)	Contract awarded to Acrodex Inc. DBA PCM Canada for \$43,801.57 (net of HST rebate), as per Council Report FIN 2018-28.
<u>EXPENSES</u>			
Expenditures	60,000.00	-	
	60,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(60,000.00)	
<u>STATION 3 TANKER TRUCK REPLACEMENT (T35)</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(358,000.00)	
Contribution from Sale of Vehicle	-	(9,015.50)	
	-	(367,015.50)	Project Completed. Additional costs associated with final specifications with be funded from Infrastructure Reserve Funds - Equipment.
<u>EXPENSES</u>			
Expenditures	-	411,624.34	
	-	411,624.34	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		112.15%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	44,608.84	
<u>RADIO EQUIPMENT UPGRADES</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(400,000.00)	
	-	(400,000.00)	Regional contract awarded to Motorola, with estimated costs of \$333,000 for Wilmot user-gear, as per Regional report COR-FFM-18-11. Deployment anticipated for early 2020.
<u>EXPENSES</u>			
Expenditures	-	3,194.20	
	-	3,194.20	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.80%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(396,805.80)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>STATION 3 RENOVATION ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(20,000.00)	(20,000.00)	
	(20,000.00)	(20,000.00)	
<u>EXPENSES</u>			
Expenditures	20,000.00	-	
	20,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(20,000.00)	Project in development stage in preparation for the 2019 budget.
<u>PERSONAL PROTECTIVE EQUIPMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(19,445.00)	(19,445.00)	
	(19,445.00)	(19,445.00)	
<u>EXPENSES</u>			
Expenditures	19,445.00	20,880.52	
	19,445.00	20,880.52	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		107.38%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	1,435.52	Project Completed.
<u>BRANDING FIRE STATION WEAR</u>			
<u>FUNDING</u>			
Contribution from General Levy	(21,600.00)	(21,600.00)	
	(21,600.00)	(21,600.00)	
<u>EXPENSES</u>			
Expenditures	21,600.00	1,068.48	
	21,600.00	1,068.48	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.95%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(20,531.52)	Station wear ordered with anticipated delivery and issuance to firefighters in early Q4.

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SCBA AIR FILLING STATION</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(65,000.00)	(65,000.00)	
	(65,000.00)	(65,000.00)	
<u>EXPENSES</u>			
Expenditures	65,000.00	-	
	65,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(65,000.00)	Contract awarded to Comp-Air Canada for \$59,676.13 (net of HST rebate), as per Council report FS 2018-03. Installation to occur in late Q3.
<u>AUTOMATED EXTERNAL DEFIBRILLATORS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(20,000.00)	(20,000.00)	
	(20,000.00)	(20,000.00)	
<u>EXPENSES</u>			
Expenditures	20,000.00	16,573.36	
	20,000.00	16,573.36	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		82.87%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,426.64)	Project Completed.
<u>AUTO EXTRICATION EQUIPMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(146,000.00)	(146,000.00)	
	(146,000.00)	(146,000.00)	
<u>EXPENSES</u>			
Expenditures	146,000.00	171,857.39	
	146,000.00	171,857.39	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		117.71%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	25,857.39	Project Completed. Additional costs associated with change in final specifications as per Council report FS 2018-05.

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>STATION 1 (BD) ROOF REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(32,000.00)	(32,000.00)	
	(32,000.00)	(32,000.00)	
<u>EXPENSES</u>			Project Completed.
Expenditures	32,000.00	21,443.88	
	32,000.00	21,443.88	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		67.01%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(10,556.12)	
<u>KING ST RECONSTRUCTION</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(234,000.00)	
Contribution from Reserve Fund	-	(118,620.00)	
Contribution from Grants (CWWF)	-	(46,378.50)	Project Completed. Unfunded capital to be
	-	(398,998.50)	sourced from Reserve Funds and General Levy
<u>EXPENSES</u>			proportionately.
Expenditures	-	520,723.98	
	-	520,723.98	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		130.51%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	121,725.48	
<u>MILTON & BYRON ST RECONSTRUCTION</u>			
<u>FUNDING</u>			
Contribution from General Levy	(279,430.00)	(279,430.00)	
Contribution from Reserve Fund	(421,100.00)	(525,100.00)	Contract awarded to Sousa Concrete in the
Contribution from Grants (Fed Gas Tax)	(612,270.00)	(612,270.00)	amount of \$1,130,803.37 (net of HST rebate), as
	(1,312,800.00)	(1,416,800.00)	per Council report PW 2018-03. Forcemain work
<u>EXPENSES</u>			on-site of the pumping station to be completed in
Expenditures	1,312,800.00	874,396.70	Q3/Q4.
	1,312,800.00	874,396.70	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		61.72%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(542,403.30)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ST. AGATHA MUNICIPAL DRAIN</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(32,570.00)	
Contribution from Region of Waterloo	-	-	
Contribution from Landowner	-	(47,134.00)	
	-	(79,704.00)	Project works completed. Actual cost by-law to be received from the Drainage Superintendent for Council approval.
<u>EXPENSES</u>			
Expenditures	-	519,546.23	
	-	519,546.23	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		651.84%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	439,842.23	
<u>HOLLAND MILLS BRIDGE (17/B)</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(126,000.00)	(343,100.00)	
Contribution from Grants (OCIF Top-Up)	(1,134,000.00)	(898,644.75)	
	(1,260,000.00)	(1,241,744.75)	Contract awarded to Premier Concrete in the amount of \$1,374,331.27 (net of HST rebate), as per Council report PW 2018-04. Construction to be completed over Q3/Q4. Total funding for the project including preliminary engineering and full OCIF Top-up funding will be \$1,541,300.
<u>EXPENSES</u>			
Expenditures	1,260,000.00	123,846.03	
	1,260,000.00	123,846.03	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		9.97%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(1,117,898.72)	
<u>WILMOT EMPLOYMENT LANDS</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(3,116,095.00)	
Contribution from Grant (CWWF)	-	-	
Contribution from Region	-	-	
	-	(3,116,095.00)	Staff continue working on draft development applications with two (2) property owners, in conjunction with construction of infrastructure on the Employment Lands.
Expenditures	-	8,911.83	
	-	8,911.83	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.29%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,107,183.17)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>HANNAH AND LEWIS STREET RECONSTRUCTION - ENG. SERV</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(28,000.00)	Contract awarded to AECOM for \$91,148 (net of HST rebate, as per Council Report PW 2017-16. Project on-going (2017-2019). PIC anticipated in Q3/Q4 pending preliminary design review.
Contribution from Reserve Fund	-	(20,000.00)	
Contribution from Grants (OCIF)	-	(45,000.00)	
	-	(93,000.00)	
Expenditures	-	18,691.11	
	-	18,691.11	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		20.10%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(74,308.89)	
<u>ARTICULATED LOADER REPLACEMENT (L3)</u>			
<u>FUNDING</u>			
Contribution from General Levy	(140,000.00)	(140,000.00)	Contract awarded to Nortrax Canada Inc. in the amount of \$220,436.58, (net of HST rebate), as per Council report PW 2018-11. Equipment delivered for in-service during Q3.
Contribution from Reserve Fund	(140,000.00)	(140,000.00)	
Contribution from Sale of Surplus Assets	(20,000.00)	-	
	(300,000.00)	(280,000.00)	
<u>EXPENSES</u>			
Expenditures	300,000.00	-	
	300,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(280,000.00)	
<u>ROADS NEEDS STUDY AND TRAFFIC COUNTS</u>			
<u>FUNDING</u>			
Contribution from Grants (OCIF)	(80,000.00)	(80,000.00)	Contract awarded to GHD Limited for \$45,425.66 (net of HST rebate), as per Council report PW 2018-13. Field and reporting work on-going.
	(80,000.00)	(80,000.00)	
Expenditures	80,000.00	12,458.37	
	80,000.00	12,458.37	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		15.57%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(67,541.63)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WILMOT AND CHURCH STREET ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from General Levy	(85,168.00)	(85,168.00)	Contracted awarded to MTE Consultants in the amount of \$91,556.02 (net of HST rebate), as per Council report PW 2018-09. Project on-going (2018-2020).
Contribution from Reserve Fund	(22,820.00)	(22,820.00)	
	(107,988.00)	(107,988.00)	
<u>EXPENSES</u>			
Expenditures	107,988.00	16,016.11	
	107,988.00	16,016.11	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		14.83%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(91,971.89)	
<u>HOT MIX PAVING PROGRAM`18</u>			
<u>FUNDING</u>			
Contribution from Grants (OCIF)	(337,000.00)	(337,000.00)	Project Completed.
	(337,000.00)	(337,000.00)	
Expenditures	337,000.00	339,830.87	
	337,000.00	339,830.87	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		100.84%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	2,830.87	
<u>SUFACE TREATMENT PROGRAM`18</u>			
<u>FUNDING</u>			
Contribution from General Levy	(253,403.00)	(253,403.00)	Project Completed. Additional costs due to emulsion quantities and asphalt price index.
Contribution from Reserve Fund	(232,170.00)	(232,170.00)	
Contribution from Grants (OCIF)	(33,427.00)	(33,427.00)	
	(519,000.00)	(519,000.00)	
Expenditures	519,000.00	548,885.18	
	519,000.00	548,885.18	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		105.76%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	29,885.18	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>EMPLOYMENT LANDS MULTI-USE TRAIL</u>			
<u>FUNDING</u>			
Contribution from Development Charges	(217,600.00)	(217,600.00)	
Contribution from Grants (OMCC)	(102,400.00)	(102,400.00)	
	(320,000.00)	(320,000.00)	Works to be completed in conjunction with the employment lands project.
<u>EXPENSES</u>			
Expenditures	320,000.00	-	
	320,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(320,000.00)	
<u>RETAINING WALL - BENJAMIN STREET</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	Project Completed.
Expenditures	15,000.00	16,237.75	
	15,000.00	16,237.75	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		108.25%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	1,237.75	
<u>BRIDGE STREET BRIDGE REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(100,000.00)	(100,000.00)	
Contribution from Grants (MDRA)	-	-	
	(100,000.00)	(100,000.00)	Contract awarded to Theo Vandenberg for \$176,441.66 (net of HST rebate), as per Council report 2018-15. Additional costs to be funded under Municipal Disaster Recovery Assistance. Project to be completed in Q4.
Expenditures	100,000.00	17,974.76	
	100,000.00	17,974.76	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		17.97%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(82,025.24)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>BRIDGE IMPROVEMENTS - ENGINEERING</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
Expenditures	15,000.00	-	Project specifications current under review.
	15,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	
<u>SAND/SALT DOME REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	-	
Contribution from Insurance Pool	-	(33,553.37)	
	-	(33,553.37)	Unbudgeted repairs due to storm damage to be funded from Insurance Pool and General Levy.
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(33,553.37)	
<u>LED STREETLIGHT CONVERSION</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(329,000.00)	
Contribution from Grants (saveONenergy)	-	(39,645.00)	
	-	(368,645.00)	Project Completed. YTD energy charges reflect approximate savings over 50%.
<u>EXPENSES</u>			
Expenditures	-	365,136.53	
	-	365,136.53	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		99.05%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,508.47)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SIDEWALK PROGRAM`18</u>			
<u>FUNDING</u>			
Contribution from General Levy	(85,000.00)	(85,000.00)	Contract awarded to Done Rite Plaza Maintenance for \$43,509.52 (net of HST rebate), as per Council report PW 2018-12. Maintenance works to occur over Q4.
	(85,000.00)	(85,000.00)	
Expenditures	85,000.00	6,867.79	
	85,000.00	6,867.79	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		8.08%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(78,132.21)	
<u>GRAVEL CRUSHING PROGRAM`18</u>			
<u>FUNDING</u>			
Contribution from General Levy	(50,000.00)	(50,000.00)	Project Completed. Awaiting final invoicing.
	(50,000.00)	(50,000.00)	
Expenditures	50,000.00	1,424.64	
	50,000.00	1,424.64	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		2.85%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(48,575.36)	
<u>SNYDERS ROAD SANITARY AND STORM SEWERS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	Project construction delayed until 2020-2021.
Contribution from Reserve Fund	(150,000.00)	(150,000.00)	
	(165,000.00)	(165,000.00)	
Expenditures	165,000.00	-	
	165,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(165,000.00)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>LIFT STATION 2 PUMPS REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(23,000.00)	(23,000.00)	
	(23,000.00)	(23,000.00)	
Expenditures	23,000.00	22,950.59	Project Completed.
	23,000.00	22,950.59	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		99.79%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(49.41)	
<u>PORTABLE DIESEL AIR COMPRESSOR</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(22,000.00)	(22,000.00)	
	(22,000.00)	(22,000.00)	
Expenditures	22,000.00	20,383.55	Project Completed.
	22,000.00	20,383.55	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		92.65%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(1,616.45)	
<u>RIVERSIDE CEMETERY COLUMBARIUM - PHASE 2</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(42,000.00)	
	-	(42,000.00)	
Expenditures	-	39,636.55	Project Completed.
	-	39,636.55	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		94.37%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(2,363.45)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
ARTIFICIAL TURF SPORTS FIELD - WODSS			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(117,500.00)	Project was tendered by WRDSB in 2018. All bids were over budget therefore, entire project deferred to 2019 as per Board direction.
Contribution from Development Charges	-	(382,500.00)	
	-	(500,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(500,000.00)	
TRAIL DESIGN - BECKDALE, SMITH CREEK FLATS, SCHNELLER/COUNTRY CREEK CROSSING			
<u>FUNDING</u>			
Contribution from Development Charges	-	(35,900.00)	RFP under development for early Q4 release.
Contribution from Trust Fund	-	(14,100.00)	
	-	(50,000.00)	
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(50,000.00)	
TRAIL SIGNAGE			
<u>FUNDING</u>			
Contribution from Development Charges	-	(10,000.00)	Additional signage locations and updated information board to be reviewed by the staff Trails Implementation Working Group.
	-	(10,000.00)	
Expenditures	-	408.87	
	-	408.87	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.09%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(9,591.13)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>FACILITIES MAINTENANCE VAN REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(44,000.00)	(44,000.00)	
Contribution from Sale of Surplus Assets	(1,000.00)	-	
	(45,000.00)	(44,000.00)	Contract awarded to 709226 Ontario Ltd in the amount of \$30,528 (net of HST rebate), as per Council report PRD 2018-03. Awaiting delivery.
<u>EXPENSES</u>			
Expenditures	45,000.00	-	
	45,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(44,000.00)	
<u>REFORESTATION PROGRAM</u>			
<u>FUNDING</u>			
Contribution from Grants (KW Hydro)	(45,000.00)	(90,000.00)	
	(45,000.00)	(90,000.00)	Project on-going. Funding includes 2017 & 2018 KW Hydro grant.
Expenditures	45,000.00	38,940.01	
	45,000.00	38,940.01	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		43.27%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(51,059.99)	
<u>FACILITIES PICK-UP TRUCK</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(55,000.00)	(55,000.00)	
Contribution from Sale of Surplus Assets	(1,000.00)	-	
	(56,000.00)	(55,000.00)	Project Completed.
<u>EXPENSES</u>			
Expenditures	56,000.00	58,966.78	
	56,000.00	58,966.78	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		107.21%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	3,966.78	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>BOILER REPLACEMENT - 121 HURON</u>			
<u>FUNDING</u>			
Contribution from General Levy	(22,500.00)	(22,500.00)	
	<u>(22,500.00)</u>	<u>(22,500.00)</u>	Project commenced.
	22,500.00	1,802.03	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		8.01%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(20,697.97)	
<u>PARKING LOT DRAINAGE - SENIOR'S WOODWORKING SHOP</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(12,000.00)	
Contribution from Reserve Fund	-	(28,000.00)	
	<u>-</u>	<u>(40,000.00)</u>	Project anticipated to commence in Q4.
Expenditures	-	-	
	<u>-</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(40,000.00)	
<u>LIBRARY SERVICES FACILITY REVIEW</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(8,400.00)	
Contribution from Development Charges	-	(21,600.00)	
	<u>-</u>	<u>(30,000.00)</u>	Project anticipated to commence in Q4.
<u>EXPENSES</u>			
Expenditures	-	-	
	<u>-</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,000.00)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ADMIN CARPET REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(60,000.00)	
	-	(60,000.00)	Quotations have been received. Additional works to be completed by the end of Q4.
Expenditures	-	30,742.60	
	-	30,742.60	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		51.24%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(29,257.40)	
<u>NH ARENA ENGINEERING/RE-COMMISSIONING STUDY</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(8,400.00)	
Contribution from Development Charges	-	(21,600.00)	
	-	(30,000.00)	Contract awarded to NA Engineering Associates Inc. for 44,570.88 (net of HST rebate), as per Council Report FRS 2018-05.
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(30,000.00)	
<u>FLOOR SCRUBBER REPLACEMENT- NEW HAMBURG ARENA</u>			
<u>FUNDING</u>			
Contribution from General Levy	(4,000.00)	(4,000.00)	
Contribution from Reserve Fund	(9,000.00)	(9,000.00)	
	(13,000.00)	(13,000.00)	Project Completed.
<u>EXPENSES</u>			
Expenditures	13,000.00	10,514.41	
	13,000.00	10,514.41	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		80.88%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(2,485.59)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>FIRE ALARM UPGRADES - NEW HAMBURG ARENA</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(29,400.00)	(29,400.00)	Project Completed.
	(29,400.00)	(29,400.00)	
Expenditures	29,400.00	31,773.54	
	29,400.00	31,773.54	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		108.07%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	2,373.54	
<u>WRC/SCHMIDT WOODS TRAIL DESIGN/CONSTRUCTION</u>			
<u>FUNDING</u>			
Contribution from Development Charges	-	(200,000.00)	Project Completed. Final claim pending with Canada 150.
Contribution from Canada 150 -Intake 1	-	(119,187.00)	
Contribution from Sale of Surplus Assets	-	(27,079.21)	
Contribution from Trails Trust Fund	-	(24,000.00)	
	-	(370,266.21)	
<u>EXPENSES</u>			
Expenditures	-	376,003.28	
	-	376,003.28	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		101.55%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	5,737.07	
<u>LED LIGHTING RETROFITS - WRC</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(45,000.00)	Project completed on twin pads, pool lighting installation pending delivery of fixtures in Q4.
Contribution from Reserve Fund	-	(21,674.00)	
Contribution from Canada 150 - Intake 2	-	(65,230.00)	
	-	(131,904.00)	
Expenditures	-	71,423.04	
	-	71,423.04	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		54.15%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(60,480.96)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>LED RE-LAMPING - WRC</u>			
<u>FUNDING</u>			
Contribution from General Levy	(11,900.00)	(11,900.00)	
Contribution from Grants (saveONenergy)	(2,100.00)	-	
	(14,000.00)	(11,900.00)	
Expenditures	14,000.00	21,118.31	
	14,000.00	21,118.31	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		177.46%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	9,218.31	
<u>ROOF REPAIRS - WRC PHASE I</u>			
<u>FUNDING</u>			
Contribution from General Levy	(32,000.00)	(32,000.00)	
	(32,000.00)	(32,000.00)	
<u>EXPENSES</u>			
Expenditures	32,000.00	-	
	32,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(32,000.00)	
<u>WRC MAINTENANCE REPAIRS</u>			
<u>FUNDING</u>			
Contribution from General Levy	(30,000.00)	(30,000.00)	
	(30,000.00)	(30,000.00)	
Expenditures	30,000.00	13,254.95	
	30,000.00	13,254.95	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		44.18%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(16,745.05)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WILMOT POOL DEMOLITION</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(26,282.46)	
Contribution from WRDSB	-	(26,282.46)	
	<u>-</u>	<u>(52,564.92)</u>	Project Completed. Project funded 50/50
<u>EXPENSES</u>			between WRDSB and Township. Wilmot portion
Expenditures	-	52,564.92	of costs to be funded from Infrastructure Reserve
	<u>-</u>	<u>52,564.92</u>	Funds - Facilities.
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		100.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	-	
<u>TENNIS COURT LIGHTING - BECK PARK</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	(51,000.00)	(51,000.00)	
Contribution from Grants (saveONenergy)	(9,000.00)	-	
	<u>(60,000.00)</u>	<u>(51,000.00)</u>	RFT scheduled to close on October 5, 2018.
<u>EXPENSES</u>			
Expenditures	60,000.00	-	
	<u>60,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(51,000.00)	
<u>COUNTRY CREEK-SCHNELER DRIVE PATHWAY LINKAGE</u>			
<u>FUNDING</u>			
Contribution from General Levy	(22,915.00)	(22,915.00)	
Contribution from Development Charges	(74,600.00)	(74,600.00)	
	<u>(97,515.00)</u>	<u>(97,515.00)</u>	Design of this linkage included within scope of
			work for RFP to be released in Q4. Construction
Expenditures	97,515.00	-	deferred to 2019 capital program.
	<u>97,515.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(97,515.00)	

2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>LASCHINGER WOODS TRAIL DEVELOPMENT</u>			
<u>FUNDING</u>			
Contribution from Forest Glen Trust Fund	-	(20,000.00)	Ash tree removal complete. Trails Interdepartmental Working Group to discuss trail surfacing materials and review a preferred trail layout.
	-	(20,000.00)	
<u>EXPENSES</u>			
Expenditures	-	-	
	-	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(20,000.00)	
<u>MANNHEIM CC DOOR REPLACEMENTS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(15,750.00)	Project Completed.
	-	(15,750.00)	
<u>EXPENSES</u>			
Expenditures	-	15,592.06	
	-	15,592.06	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		99.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(157.94)	
<u>MANNHEIM CC EXTERIOR CLADDING REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	Quotations being received. Project to commence in Q4.
	(15,000.00)	(15,000.00)	
Expenditures	15,000.00	-	
	15,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NEW DUNDEE PARK TENNIS COURT REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(93,334.00)	
Contribution from Canada 150 - Intake 2	-	(33,447.00)	
	<u>-</u>	<u>(126,781.00)</u>	Project Completed. Awaiting final invoicing.
<u>EXPENSES</u>			
Expenditures	-	103,905.58	
	<u>-</u>	<u>103,905.58</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		81.96%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(22,875.42)	
<u>BANDSHELL & UPPER FACADE REPLACEMENT</u>			
<u>FUNDING</u>			
Contribution from Reserve Fund	-	(12,000.00)	
	<u>-</u>	<u>(12,000.00)</u>	Project Completed.
<u>EXPENSES</u>			
Expenditures	-	19,235.10	
	<u>-</u>	<u>19,235.10</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		160.29%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	7,235.10	
<u>NORM HILL PARK - MATERIAL STORAGE BUNKERS</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(12,000.00)	
	<u>-</u>	<u>(12,000.00)</u>	Project anticipated to commence in Q4.
<u>EXPENSES</u>			
Expenditures	-	-	
	<u>-</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(12,000.00)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>KIRKPATRICK PARK & AREA - PARKING ENHANCEMENT REVIEW</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(58,000.00)	
Contribution from Grants (Main St Revitalization)	-	(45,820.73)	
	<u>-</u>	<u>(103,820.73)</u>	Design works complete. Project management and site supervision components to be completed in 2019.
<u>EXPENSES</u>			
Expenditures	-	25,719.47	
	<u>-</u>	<u>25,719.47</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		24.77%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(78,101.26)	
<u>REPLACE D#3 BACKSTOP FENCE - NORM HILL PARK</u>			
<u>FUNDING</u>			
Contribution from General Levy	(25,000.00)	(25,000.00)	
	<u>(25,000.00)</u>	<u>(25,000.00)</u>	
<u>EXPENSES</u>			
Expenditures	25,000.00	13,120.93	Project completed.
	<u>25,000.00</u>	<u>13,120.93</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		52.48%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(11,879.07)	
<u>REPLACE PLAYGROUND COMPONENTS - CONSTITUTION PARK</u>			
<u>FUNDING</u>			
Contribution from General Levy	(55,000.00)	(55,000.00)	
	<u>(55,000.00)</u>	<u>(55,000.00)</u>	Project anticipated to tendered and commenced in Q4.
Expenditures	55,000.00	-	
	<u>55,000.00</u>	<u>-</u>	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(55,000.00)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>FIELDHOUSE RENOVATIONS - SCOTT PARK</u>			
<u>FUNDING</u>			
Contribution from General Levy	(21,000.00)	(21,000.00)	
	(21,000.00)	(21,000.00)	
<u>EXPENSES</u>			Project Completed.
Expenditures	21,000.00	17,414.75	
	21,000.00	17,414.75	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		82.93%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(3,585.25)	
<u>HERITAGE WILMOT - GRANDSTAND MURAL PROJECT</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(38,000.00)	
	-	(38,000.00)	
<u>EXPENSES</u>			Project Completed.
Expenditures	-	37,999.22	
	-	37,999.22	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		100.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(0.78)	
<u>ARTS AND CULTURE MASTER PLAN</u>			
<u>FUNDING</u>			
Contribution from General Levy	-	(25,000.00)	
	-	(25,000.00)	
<u>EXPENSES</u>			Master Plan to be presented to Council in November 2018.
Expenditures	-	15,336.80	
	-	15,336.80	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		61.35%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(9,663.20)	

**2018 CAPITAL PROGRAM
FOR THE PERIOD ENDING September 25, 2018**

Project	2018 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>CASTLE KILBRIDE EXTERIOR PAINTING</u>			
<u>FUNDING</u>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<u>EXPENSES</u>			Project commenced in Q2.
Expenditures	15,000.00	-	
	15,000.00	-	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		0.00%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(15,000.00)	
<u>ZONING BY-LAW CONSOLIDATION</u>			
<u>FUNDING</u>			
Contribution from General Levy	(29,900.00)	(29,900.00)	
Contribution from Development Charges	(35,100.00)	(35,100.00)	
	(65,000.00)	(65,000.00)	Project works on-going.
Expenditures	65,000.00	2,610.14	
	65,000.00	2,610.14	
<u>PERCENTAGE OF FUNDING SPENT TO DATE</u>		4.02%	
<u>UNFUNDED / (UNEXPENDED) CAPITAL</u>	-	(62,389.86)	
TOTAL FUNDING CAPITAL PROGRAM	(5,874,248.00)	(12,533,756.95)	
TOTAL EXPENDITURES	5,874,248.00	5,315,183.19	
(UNEXPENDED)/UNFUNDED CAPITAL	-	(7,218,573.76)	
% of Funding Spent		42.41%	



GRCA General Membership

Chair Helen Jowett

Vice-Chair Chris White

Townships of Amaranth, East Garafraxa, Melancthon and Southgate and Town of Grand Valley

Guy Gardhouse

Townships of Mapleton and Wellington North

Pat Salter

Township of Centre Wellington

Kirk McElwain

Town of Erin, Townships of Guelph/Eramosa and Puslinch

Chris White

City of Guelph

Bob Bell, Mike Salisbury

Region of Waterloo

Les Armstrong, Elizabeth Clarke,
Sue Foxton, Helen Jowett,
Geoff Lorentz, Jane Mitchell,
Joe Nowak, Wayne Roth,
Sandy Shantz, Warren Stauch

Municipality of North Perth and Township of Perth East

George Wicke

Halton Region

Cindy Lunau

City of Hamilton

George Stojanovic

Oxford County

Bruce Banbury

County of Brant

Brian Coleman, Shirley Simons

City of Brantford

Dave Neumann, Vic Prendergast

Haldimand and Norfolk Counties

Bernie Corbett, Fred Morison



Brantford dike repair this fall

Work on the dike downstream of Veterans Memorial Bridge in Brantford will take place this fall and winter.

The GRCA awarded a \$668,000 contract to Dynex Construction Inc. to complete work on a 220-metre section at the base of concrete slabs along the dike to protect and stabilize it. The slabs are heavily exposed to damage during ice breakup in this part of the river and they have deteriorated over time. Armour stone and rip rap (large loose stones) will be put in place where the riverbed meets the concrete slabs.

Repairs above the water in this area were completed in 2015 and the more complex in-water work will now take place. The project was planned and designed before the February, 2018 ice jam, which had a significant impact on this part of the river. A nearby sediment bar on the river will also be removed to increase and restore the river channel.

Puslinch Tract Master Plan to be updated

The GRCA plans to update the Master Plan for Puslinch Tract Conservation Area, which is just south of Highway 401 in Puslinch Township.

The property has been owned by the GRCA since 1999 and has become a very popular passive area. It is especially popular for mountain biking. It is also popular for hiking, dog walking (dogs must be leashed), skiing and birding.

A Master Plan completed in 2004 identified the environmental characteristics of the property and looked at recreational uses.

Increased use has led to challenges managing the property. These relate to parking, conflicting uses, creation of ad hoc trails and property damage. The master plan process will engage user groups to identify concerns and help find and implement solutions.

The GRCA is seeking approval from the

Ministry of Natural Resources and Forestry to use the GRCA's land sale reserve to cover the costs for the master plan update.

EAB annual spending to increase to \$600,000

The GRCA has included \$2.8 million in spending in the five-year forecast for 2018 to 2022 to manage the emerald ash borer (EAB) infestation.

The actual cost is hard to predict, because it depends on factors such as the rate of the infestation, how the ash trees are removed and if the area needs to be replanted with other species of trees.

In recent years, the GRCA has allotted \$400,000 per year in costs related to hazard tree management due to EAB and the annual budgeted expense is increasing to \$600,000 per year to help cover costs. The GRCA received approval from the Ministry of Natural Resources and Forestry to use \$1.8 million from its land sale proceeds reserve to help cover the cost.

GRCA and OPSEU Local 259 ratify collective agreement

The GRCA board and Ontario Public Sector Employees Union (OPSEU) Local 259, representing approximately 110 employees, have voted to ratify a new collective agreement.

GRCA Chair Helen Jowett is pleased that the agreement was reached without any disruption. She thanked the bargaining team for working towards a fiscally responsible resolution that provides fair, equitable and competitive compensation to employees.

Over the four-year contract, OPSEU Local 259 members will receive wage increases of 1.75 per cent in 2018 and 1.5 per cent per year in 2019, 2020 and 2021. The agreement also provides market adjustments to specific job grades.

The GRCA has accounted for the immediate

financial impact of this collective agreement in the 2018 operating budget.

Heavy rains in August

Abundant rainfall during August helped the watershed recover from the dry summer conditions, but not as much as might be expected.

During the third week of August, 123 mm of rain fell at Luther Marsh, 100 mm in Cambridge, 90 mm at Belwood Lake and 50 mm at Brantford. This increased the inflow to the reservoirs and helped to stabilize reservoir levels. However, the impact of all the rain was not as much as expected, because it has been an exceptionally dry summer.

The watershed went into a Level 1 Low Water condition on July 12. Throughout the summer, water users, including municipalities, were asked to voluntarily reduce their water use by 10 per cent.

Capital spending for parks over 10 years

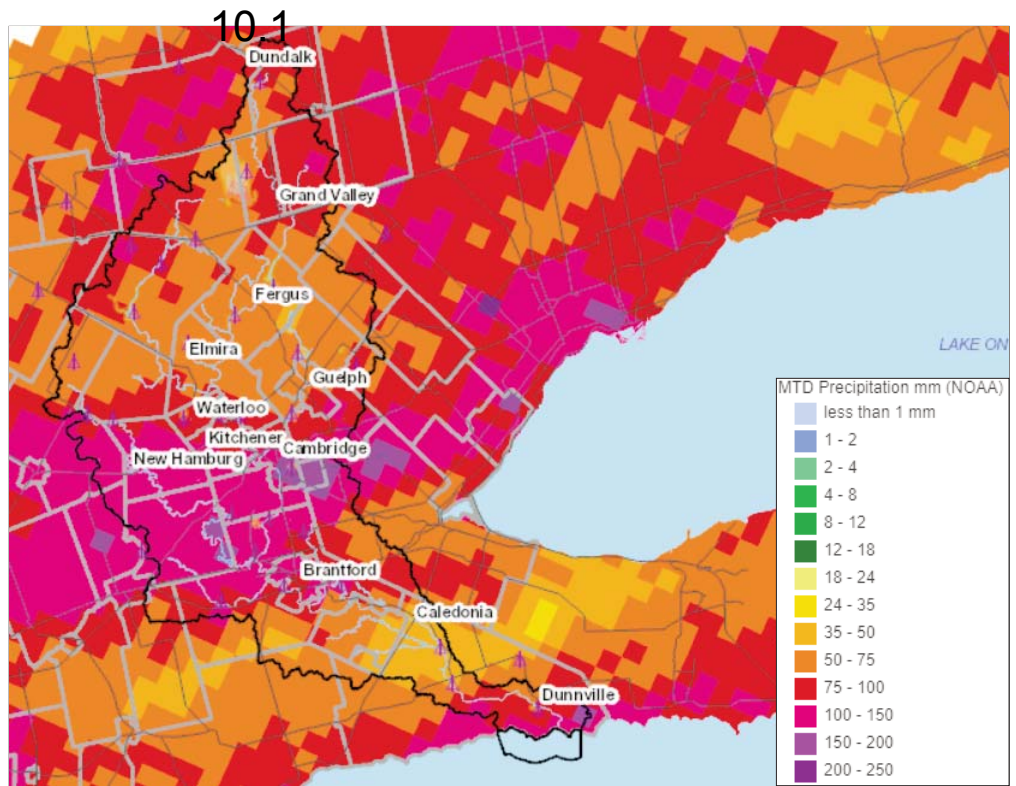
The GRCA expects to spend \$12 million on capital projects in Grand River Parks over the next 10 years until 2027, according to the capital forecast.

Capital spending will focus on six priority areas: aging infrastructure, washroom improvements, providing diverse camping accommodation (this could include more serviced sites, yurts or cabins), installing automatic entry gates at more parks, improved trails and beach access routes, and updating play structures.

There are a number of large projects proposed for Elora Gorge Park in 2018 and 2019. Sanitary servicing upgrades for the Pines campground will be completed in 2018. Projects for 2019 include expansion of the Pines campground, repairs to the low level bridge and automatic entry gates at the front entrance.

Two new playgrounds at Guelph Lake and one at Byng Island have been in use for about a month. In 2019, three playgrounds will be replaced at Brant Park. Construction of the new Guelph Lake workshop will begin in the fall of 2018 and will be completed in 2019.

The capital forecast identifies projects at



This weather radar map shows rainfall during the month of August. This information is from the National Oceanic and Atmospheric Administration (NOAA) and is available, along with other weather information, on the GRCA website at www.grandriver.ca/riverdata. Weather radar is one way to measure rainfall, but the most accurate way is taking manual measurements. This is also done by GRCA staff at some locations.

each park and proposes timing. Since the parks are primarily funded through self-generated revenue, it is always a challenge for the GRCA to identify funding sources and meet the increasing demand for park services.

planning and permitting decisions in at-risk communities and flood and erosion-related response and mitigation planning. The project will also update municipal risk assessment information for shoreline flooding.

Hazard mapping meeting September 15

A Public Education Centre (PEC) on September 15, 9:30 a.m. to 11:30 a.m., will help keep community members informed of a study to update the Lake Erie shoreline flood, erosion and dynamic beach hazard mapping.

This open house event is at Selkirk Centennial Community Centre in Haldimand County and will not include formal presentations. Attendees can learn about the project, ways to protect their property from flooding and erosion, and provide their comments. County and conservation authority staff will be available to answer questions.

Consistent hazard mapping across conservation authority jurisdictions along Lake Erie is needed to support land use

This issue of *GRCA Current* was published in September, 2018.

It is a summary of the August, 2018 business conducted by the Grand River Conservation Authority board and committees, as well as other noteworthy happenings and topics of interest.

The Grand River Conservation Authority welcomes distribution, photocopying and forwarding of *GRCA Current*.

Next board meeting:
September 28 at 9:30 a.m.,
GRCA Administration Centre

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www.grandriver.ca/subscribe

View meeting agendas:
<https://calendar.grandriver.ca/directors>

View coming events:
www.grandriver.ca/events

TOWNSHIP OF WILMOT

BY-LAW NO. 2018-44

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law, may be used for the following use in addition to the uses permitted in Section 8.1 of By-law No 83-38, as amended:
 - a) a "Residential Building – Duplex"
2. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
3. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 1st day of **October, 2018**.

READ a third time and finally passed in Open Council on the 1st day of **October, 2018**.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part Mill Property, Plan 628 and Part of Lot 6, Concession 3, Block A, in the said Township of Wilmot.

This is Schedule "A" to By-law No. 2018-44.

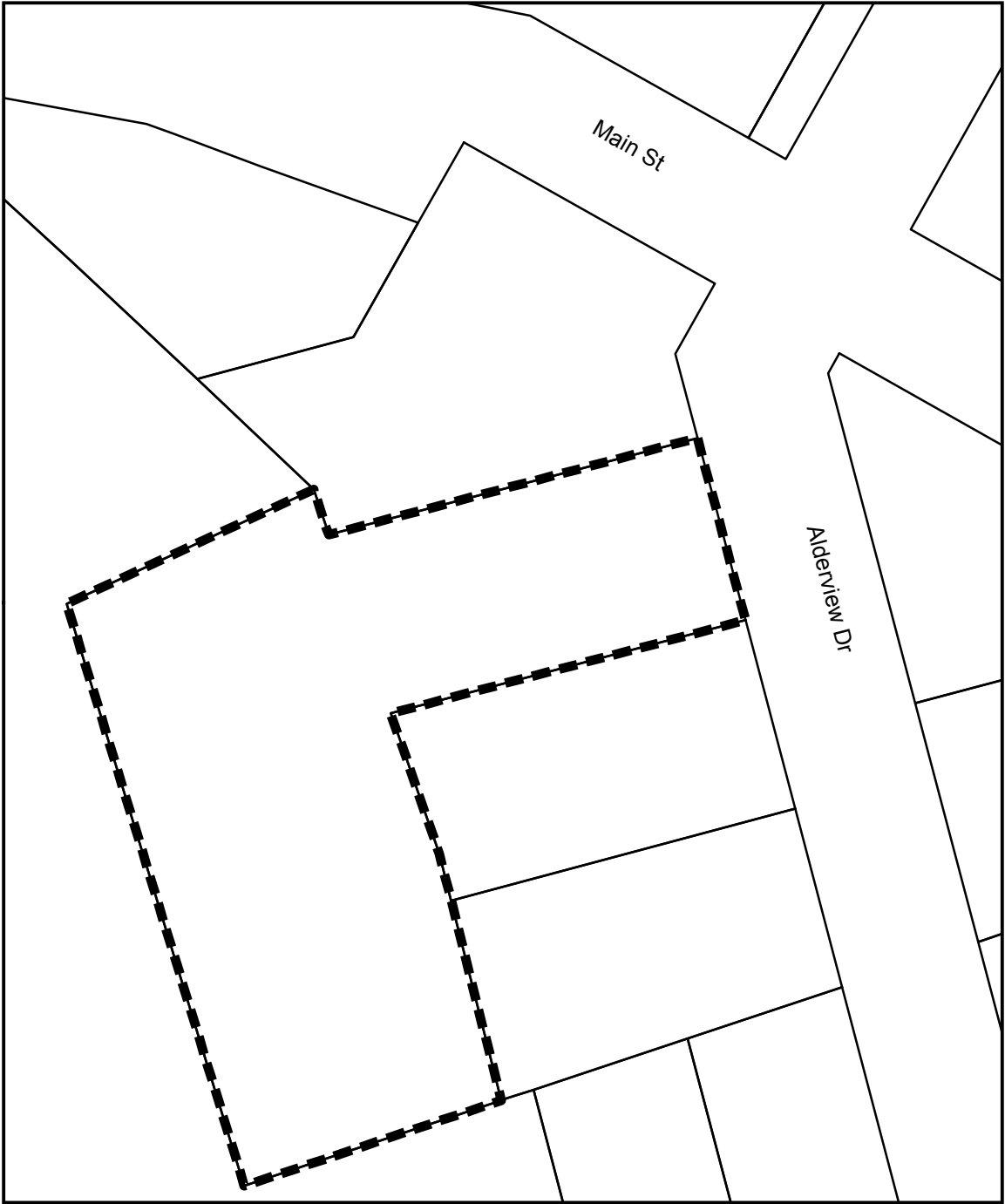
PASSED this 1st day of October, 2018.

MAYOR

CLERK

SCHEDULE "B"
PART OF LOT 6, CONCESSION 3, BLOCK A
PART MILL PROPERTY, PLAN 628
TOWNSHIP OF WILMOT

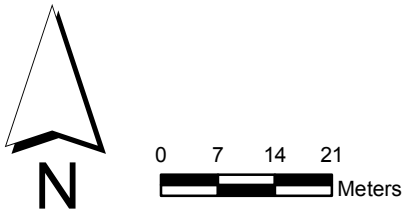
SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2018-44
PASSED THIS 1ST DAY OF OCTOBER, 2018.

MAYOR

CLERK



**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2018-45**

**BEING A BY-LAW TO AMEND THE TRUST FUND BY-LAW
2016-44 OF THE TOWNSHIP OF WILMOT**

WHEREAS Section 9(1) of the Charities Accounting Act, RSO 1990, chapter C.10, as amended, allows a municipality to hold real or personal property devised, bequeathed or granted to it for a charitable purpose upon terms expressed in the devise, bequest or grant;

AND WHEREAS Section 9(2) of the Charities Accounting Act, RSO 1990, chapter C.10, as amended, allows a municipality to enter into an agreement with the person devising, bequeathing or granting the property for the holding, management, administration or disposition of the property;

AND WHEREAS the authority for such trust funds and the purpose for which they were established is to be clear in all cases.

NOW THEREFORE the Council of the Corporation of the Township of Wilmot hereby enacts as follows:

Trust Fund By-Law Amendment - Addition

- The Township of Wilmot's Trust Fund By-Law (2016-44) is hereby updated with the following addition of the Wilmot Trails Trust Fund as a Permanent Trust Fund.

Wilmot Trails Trust Fund

Background

Over several years, corporate donations have been made to towards the on-going development of trails within the Township of Wilmot, and the implementation of the Trails Master Plan. Significant donations were made by Schout Corporation and PAB Holdings Limited.

General Criteria

Any disbursement of funds that are considered capital in nature, as determined by the Township's capitalization threshold, shall require the authorization of Township Council prior to the disbursement.

PAB Holdings Limited will have input or involvement in the planning of the "Forest Glen Trail". Commemorative markers for the Ritz family and Klassen family will be placed along any trails funded fully or partially by the PAB Holdings Limited donations.

Distribution of Funds

Funds will be distributed upon recommendation from the Director of Facilities and Recreation Services with official receipts attached.

Trust Fund By-Law Amendment- Deletion

- The Township of Wilmot's Trust Fund By-Law (2016-44) is hereby updated to delete the Temporary Wilmot Trails Trust Fund.

Severability

If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Township Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

Repeal & Amendment

- This by-law hereby amends By-law 2016-44.

Coming to Force

This by-law shall come into force on the date of its passage by Township Council.

READ a first and second time in Open Council this 1st day of October 2018.

READ a third time and finally passed in Open Council this 1st day of October 2018.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2018-46

BY-LAW TO APPOINT
A MUNICIPAL LAW ENFORCEMENT OFFICER
FOR THE TOWNSHIP OF WILMOT

WHEREAS Section 227, (c) of the Municipal Act, S.O. 2001, c. 25, allows for the appointment of Municipal Officers and Employees as may be necessary to carry out duties required under the Municipal Act or any Act and duties assigned by the municipality;

AND WHEREAS Section 12. 2. of the Dog Owners Liability Act, R.S.O. 1990, Chapter D.16, allows for the appointment of Peace Officers;

AND WHEREAS Section 4 of Livestock, Poultry and Honey Bee Protection Act Section 4, allows for the appointment of Livestock Valuers;

AND WHEREAS it is considered necessary and expedient to provide for the appointment of Municipal By-Law Enforcement Officers, Animal Control Officers, Peace Officers and Livestock Valuers in the Township of Wilmot;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That Justin Carrafiello be appointed as a Municipal Law Enforcement Officer, Animal Control Officer, Livestock Valuer and Peace Officer for the Township of Wilmot, for the term commencing October 1, 2018, ending September 30, 2019.
2. This By-law shall come into force and effect upon passage.

READ a first and second time this 1st day of October, 2018.

READ a third time and finally passed this 1st day of October, 2018.

Mayor

Clerk