



# **TOWNSHIP OF WILMOT**

## **Council Meeting Agenda**

**Monday, July 15, 2019**

**Televised**

**Regular Council Meeting**

**Council Chambers**

**7:00 P.M.**

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. LAND ACKNOWLEDGEMENT**
- 5. ADDITIONS TO THE AGENDA**
- 6. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL  
CONFLICT OF INTEREST ACT**
- 7. MINUTES OF PREVIOUS MEETINGS**

### **7.1 Council Meeting Minutes June 24, 2019**

#### **Recommendation**

THAT the minutes of the following meeting be adopted as presented:

Council Meeting June 24, 2019.

### **8. PUBLIC MEETINGS**

#### **8.1 REPORT NO. DS 2019-17**

\*\*\*This information is available in accessible formats upon request\*\*\*

**Zone Change Application 09/19**  
**John Friesen and Virginia Lyons Friesen**  
**Part of Lots 5 and 6, Concession South of Erb's Road**  
**1603 Erb's Road**

**Recommendation**

THAT Zone Change Application 09/19 made by John Friesen and Virginia Lyons Friesen affecting Part of Lots 5 and 6, Concession South of Erb's Road, to pass a temporary use by-law to permit an accessory building to be located on a property without the principal building (single detached dwelling) for a period not exceeding 3 years, be approved.

**9. PRESENTATIONS/DELEGATIONS**

- 9.1. Nancy Taves**  
**New Hamburg Art Tour**
- 9.2 John Zehr**  
**New Hamburg Cruise Night**
- 9.3 Nigel Gordijk**  
**Wilmot Terry Fox Run**
- 9.4 Nigel Gordijk**  
**Terry Fox Plaque**
- 9.5 Peter Roe and Artem Voytsekhovskiy, Committee Members**  
**Castle Kilbride Advisory Committee Summer Update**
- 9.6 REPORT NO. CK 2019-04**  
**Updated Heritage Register of Non-Designated Properties in**  
**the Township of Wilmot**

**Recommendation**

THAT the updated Heritage Register of Non-Designated Properties for the Township of Wilmot which reflects the addition of twenty-one (21) properties as per Report CK2019-04 as submitted on behalf of the Heritage Wilmot Advisory Committee, be adopted.

**9.6.1 Marg Rowell, Vice-Chair**

**Heritage Wilmot Advisory Committee Update to the Non-Designated Heritage Register**

**9.7 REPORT NO. CL 2019-42**

**Request for Designation of St. James Lutheran Church  
66 Mill Street, Baden  
Lot 180, Plan 627**

**Recommendation**

THAT the Township of Wilmot indicate its intent to designate the property known as the St. James Lutheran Church, Baden, being Lot 180, Plan 627, Township of Wilmot, as a property of Historical and Architectural Significance under Part IV of the Ontario Heritage Act, R.S. O., 1990 as amended, for the reasons as contained within Report No. CL2019- 42; and further,

THAT the Director of Clerk's Services be authorized to proceed under the Ontario Heritage Act.

**9.7.1 Al Junker, Committee Member**

**Heritage Wilmot Designation of St. James Lutheran Church**

**9.8 Stephanie Szusz, President**

**Wilmot Agricultural Society  
New Hamburg Fall Fair**

**10. CONSENT AGENDA****10.1 REPORT NO. CL 2019-41**

**Clerk's Services – Communications and Enforcement  
Quarterly Report**

**10.2 REPORT NO. FIN 2019-27**

**Statement of Operations as of June 30, 2019 (un-audited)**

**10.3 REPORT NO. FIN 2019-28**

**Capital Program Review as of June 30, 2019 (un-audited)**

**10.4 REPORT NO. FIN 2019-29**

**Updated Purpose Sustainability Working Group Terms of Reference**

**10.5 REPORT NO. PW 2019-13**

**2<sup>nd</sup> Quarter Operations Activity Report April – June 2019**

**10.6 REPORT NO. FRS 2019-05**

**Facilities & Recreation Services Activity Report**

**10.7 REPORT NO. DS 2019-20**

**2<sup>nd</sup> Quarter Building Stats 2019**

**10.8 REPORT NO. FD 2019-05**

**Quarterly Activity Report**

**10.9 REPORT NO. FD 2019-06**

**Award of Tender 2019/07 Commercial Laundry and Dryer Cabinets for Fire Department Use**

**10.10 REPORT NO. CK 2019-03**

**Quarterly Activity Report – April, May & June 2019**

**Recommendation**

THAT Report Nos. CL 2019-41, FIN 2019-27, FIN 2019-28, FIN 2019-29, PW 2019-??, FRS 2019-05, DS 2019-20, FD 2019-05, FD 2019-06, CK 2019-03 be approved.

**11. REPORTS**

**11.1 CAO**

**11.1.1 REPORT NO. CAO 2019-02**

**Consultant Services – Joint Service Delivery Study**

**Recommendation**

THAT Report CAO 2019-02, regarding the Joint Service Delivery Study, be received for information purposes;

AND THAT Council adopt the framework and principles of the Joint Services Delivery Study as set out in this Report in partnership with the Townships of North Dumfries, Wellesley and Woolwich;

AND THAT staff be authorized to work in conjunction with the Townships of North Dumfries, Wellesley and Woolwich in the preparation and issuance of a Request for Proposal (RFP) to seek competitive bids from qualified consulting firms to undertake a Joint Service Delivery Study;

AND THAT staff provide a follow-up Report to Council on the results of the RFP process and the recommended award of a Contract for the completion of the Joint Service Delivery Study.

## **11.2 CLERKS**

### **11.2.1 REPORT NO. CL 2019-43**

#### **Acceptance of Petition for Drainage Works**

#### **North Part Lot 4, Concession North of Erb's Road**

#### **Recommendation**

THAT the Township of Wilmot accept the Notice of Petition for Drainage Works received from Norbert and Laurie Dietrich, Robert and Theresa Dietrich, Christa Streicher and Gerda Frank for Parts of Lot 4, Concession North of Erb's Road, Township of Wilmot; and,

THAT the Clerk be authorized to proceed accordingly under the Drainage Act.

## **11.3 PUBLIC WORKS AND ENGINEERING**

### **11.3.1 REPORT NO. PW 2019-14**

#### **Award of Tender – Hannah and Lewis Streets**

#### **Recommendation**

THAT Tender 2019-22 be awarded to Network Sewer and Watermain Ltd. for the reconstruction of Hannah and Lewis Street in New Hamburg, as per their proposal submitted July 4, 2019, in the amount of \$848,108.46, plus HST;

AND THAT \$546,587 in Federal Gas Tax funding be allocated to the overall project costs;

AND THAT the Mayor and Clerk be authorized to execute easement agreements required for project construction and future maintenance of the infrastructure related to the project.

#### **11.4 DEVELOPMENT SERVICES**

##### **11.4.1 REPORT NO. DS 2019-18**

##### **Township Zoning By-law Review Update**

#### **Recommendation**

THAT Report DS 2019-18 be received for information.

##### **11.4.2 REPORT NO. DS 2019-19**

##### **Zone Change Application 04/16**

##### **Donel Farms Ltd. and Shantz Mennonite Church**

##### **Part of Lot 12, Concession South of Erb's Road**

##### **2417 and 2473 Erb's Road**

#### **Recommendation**

THAT Zone Change Application 04/16 made by Donel Farms Ltd. and Shantz Mennonite Church affecting Part of Lot 12, Concession South of Erb's Road, be approved as follows:

1. to change the zoning of a portion of the lands presently owned by Donel Farms Ltd. from Zone 1 to Zone 12;
2. to reduce the MDS 1 setback for a Type B land use (a church) from the manure storage and livestock facility on the lands owned by Donel Farms Ltd. from 598m and 553m to 312m and 239m respectively; and
3. to change the zoning of a portion of the lands presently owned by Shantz Mennonite Church from Zone 12 to Zone 1.

#### **12. CORRESPONDENCE**

##### **12.1 2018-2019 Ombudsman Annual Report ([www.ombudsman.on.ca](http://www.ombudsman.on.ca))**

Note: Hard copy of the Annual Report is available in the Clerk's Library

**13. BY-LAWS**

- |             |                           |  |
|-------------|---------------------------|--|
| <b>13.1</b> | <b>By-law No. 2019-36</b> | <b>Zone Change Application 09/19</b>   |
| <b>13.2</b> | <b>By-law No. 2019-37</b> | <b>Zone Change Application 04/16</b>   |
| <b>13.3</b> | <b>By-law No. 2019-38</b> | <b>Appointment of Deputy Treasurer</b> |

**Recommendation**

THAT By-law Nos. 2019-36, 2019-37 and 2019-38 be read a first, second and third time and finally passed in Open Council.

**14. NOTICE OF MOTIONS**

- 14.1** WHEREAS Accountability and Transparency in Council decision making is a fundamental principal of Municipal governance in Ontario;

AND WHEREAS the Council of the Township of Wilmot desires to remain accountable in all of their decision making and fully understand the processes and analysis used by staff when making recommendations to Council;

AND WHEREAS it is the obligation of Members of Council to provide responses to residents of the Township on decisions made and the justifications for them;

BE IT RESOLVED THAT staff be directed to incorporate into Staff Reports their analysis of all projects and programs being considered for grant funding applications (provided at least six weeks has been provided for application turn around) and placement on the Ten Year Capital Plan, including the factors used to arrive at the recommendations being presented to Council;

AND FURTHER THAT the projects and programs that were considered but not recommended for inclusion in grant funding applications or Ten Year Capital Plan also be commented on as to why they were not included in the recommendation.

- 14.2** THAT Wilmot Township shall create a 'Smart Commute Wilmot Program'. Whereas we will take a phased approach at creating designated

carpooling parking spots with appropriate signage located at our municipal properties and locations recommended by staff report, starting with the Wilmot recreation complex and starting in 2020.

**15. ANNOUNCEMENTS**

**16. BUSINESS ARISING FROM CLOSED SESSION**

**17. CONFIRMATORY BY-LAW**

**17.1 By-law No. 2019-39**

**Recommendation**

THAT By-law No. 2019-39 to Confirm the Proceedings of Council at its Meeting held on July 15, 2019 be introduced, read a first, second, and third time and finally passed in Open Council.

**18. ADJOURNMENT**

**Recommendation**

THAT we do now adjourn to meet again at the call of the Mayor.