



TOWNSHIP OF WILMOT

Council Meeting Agenda

Monday, September 23, 2019

Closed Council Meeting

Swartzentruber Room

6:15 P.M.

Regular Council Meeting

Council Chambers

7:00 P.M.

1. MOTION TO CONVENE INTO CLOSED SESSION

THAT a Closed Meeting of Council be held on Monday, September 23, 2019 at 6:15 p.m. in accordance with Section 239 (2) (b) (d) of the Municipal Act, 2001, for the purposes of:

- b) personal matters about an identifiable individual, including municipal or local board employees;
- d) labour relations or employee negotiations.

2. MOTION TO RECONVENE IN OPEN SESSION

3. **MOMENT OF SILENCE**
4. **LAND ACKNOWLEDGEMENT**
5. **ADDITIONS TO THE AGENDA**
6. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Council Meeting Minutes September 9, 2019

Recommendation

THAT the minutes of the following meeting be adopted as presented:

Council Meeting September 9, 2019.

8. PUBLIC MEETINGS

8.1 REPORT NO. DS 2019-22

Zone Change Application 10/19

Mavis Kerr

Part of Lot 21, Concession 4, Block B

5341 Wilmot-Easthope Rd

Recommendation

THAT Zone Change Application 10/19 made by Mavis Kerr affecting Part of Lot 21, Concession 4, Block B, to allow, as a temporary use, a modular home used for a period of twenty years, be approved subject to the following:

1. That, prior to the issuance of a building permit for the modular home, the applicant shall enter into an agreement with the Township to state the following;
 - a) the occupant(s) of the garden suite;
 - b) that the period of occupancy of the garden suite shall be a maximum of twenty years or until such time as the specified occupant no longer lives in the garden suite; and,
 - c) that if a subsequent extension is required, the applicant shall be responsible for applying for such an extension prior to expiry of the temporary use by-law.

2. That the applicant shall be responsible for all costs related to the preparation and registration of the agreement.

9. PRESENTATIONS/DELEGATIONS

9.1 Mike Schout

Jeff Krete and Phillip Holst, Ducks Unlimited Canada

9.1.2 REPORT NO. DS 2019-23

Wilmot Carbon Sink Update

Recommendation

THAT Council approve the request of Mike Schout to allow him to proceed with the engineering design, approvals and construction of the naturalization and rehabilitation of Township owned lands having frontage on Smith's Creek Drive in New Hamburg; and further

THAT staff be directed to provide assistance as required to advance the design and approvals in accordance with Township Official Plan and Wilmot Trails Master Plan with reporting back to Council on the progress of the project at regular intervals; and further

THAT in recognition of the commitment, of up to \$1.5 million towards the design, approvals and implementation of the project, Council approve the naming of the project as the Mike Schout Wetlands Park.

9.2 REPORT NO. FIN 2019-32

Climate Crisis Declaration

Recommendation

WHEREAS the Canadian government has committed to limiting global warming to 1.5 degrees as per the COP21 Paris Agreement; and

WHEREAS research indicates that Canada's temperature is rising more than double the rate of the rest of the world; and

WHEREAS municipalities are significant contributors to climate change, consuming more than two thirds of the world's energy and accounting for more than 70% of its carbon emissions; and

WHEREAS the Township of Wilmot is committed to climate action and understand our role as a global citizen and the need to be prepared for the effects of climate change; and

WHEREAS one of the Township's four (4) strategic plan goals is to protect our natural environment; and

WHEREAS the Township of Wilmot has an absolute Green House Gas (GHG) emissions

target reduction of twenty-five (25) per cent from 2012 levels by 2027; and

WHEREAS the Township of Wilmot has reduced its GHG emissions by approximately three hundred and thirty (330) (19.6%) tons since 2012; and

WHEREAS the Township of Wilmot has committed to community climate action by joining partners within the Region of Waterloo in a 80% greenhouse gas emission reduction target from 2010 levels by 2050;

THEREFORE, BE IT RESOLVED that the Township of Wilmot is declaring a climate crisis, with the directive to provide continued support towards corporate climate action at the Township, and work towards improved targets where possible; and further

BE IT RESOLVED that staff and the Sustainability Working Group include in their 2020 Work Program investigation of a future carbon budget to provide greater accountability towards the Township's absolute GHG reduction target, and to the 80 by 2050 target; and further

BE IT RESOLVED that based on the results of the Carbon Budget investigation, the Carbon Budget be targeted for implementation as part of the 2022 budget process.

9.2.2 Andres Fuentes

Supporting Wilmot in Implementing a Carbon Budget and Declaring a Climate Emergency

9.3 Mary Jane Paterson and Patrick Gilbride

REEP Green Solutions Annual Report

9.4 Nicholas Cloet and Kate Daley, Region of Waterloo

Community Climate Adaptation Plan

10. CONSENT AGENDA

11. REPORTS**11.1 CLERKS****11.1.1 REPORT NO. CL 2019-52****Council Meeting Schedule Change****Recommendation**

THAT the Regular Council Meeting scheduled for October 7, 2019 be cancelled; and

THAT the Regular Council Meeting scheduled for October 21, 2019 be rescheduled for October 28, 2019.

11.1.2 REPORT NO. CL 2019-53**Non Application of the Line Fences Act****Recommendation**

THAT the Township of Wilmot opt out of the application of the Line Fences Act, save and except for lands specific in Sections 20 of the Line Fences Act and lands zoned Zone 1 (Agricultural); and,

THAT By-Law No. 1976-02, be repealed and replaced with By-Law No. 2019-47, a By-Law to Opt out of the Provisions of the Line Fences Act, save and except Section 20 of the Line Fences Act and lands zoned Zone 1.

11.3 FINANCE**11.3.1 REPORT NO. FIN 2019-33****Community Benefits Charge – Consulting Services****Recommendation**

THAT the Report FIN 2019-33 regarding Consulting Services for a Community Benefits Charges be received for information purposes;

AND THAT staff incorporate the Community Benefits Charge Study within the proposed 2020 Capital Program.

11.4 FACILITIES AND RECREATION SERVICES**11.4.1 REPORT NO. FRS 2019-07****RFP 2019-07****Consulting Services for Trail Linkage Design/Construction
Management – Schneller Drive to County Creek Drive, Baden****Recommendation**

That MTE Consultants be awarded the contract for design and construction management of a trail linkage between Schneller Drive and Country Creek Drive in Baden, as per their proposal received August 26, 2019 for the bid price of \$28,435.00 plus applicable taxes, including provisional items.

12. CORRESPONDENCE**13. BY-LAWS**

13.1 By-law No. 2019-46 Zone Change Application 10/19

13.2 By-law No. 2019-47 Opt out of the Provisions of the Line Fences Act

Recommendation

THAT By-law Nos. 2019-46 and 2019-47 be read a first, second and third time and finally passed in Open Council.

14. NOTICE OF MOTIONS**14.1 Proclamation Zero Waste Month**

WHEREAS, the health of our environment, economy, and society is essential for our current and future generations;

WHEREAS, Wasting depletes the health of our communities by excessive consumption of resources, water and energy, removing those resources from future potential; and

WHEREAS, Wasting creates direct and indirect negative effects to our communities by emissions to air, water and land;

WHEREAS, Zero Waste is a goal that is ethical, economical, efficient and visionary, to guide people in changing their lifestyles and practices to emulate sustainable natural cycles, where all discarded materials are designed to become resources for others to use;

WHEREAS, Zero Waste means designing and managing products and processes to systematically avoid and eliminate the volume and toxicity of waste and materials, conserve and recover all resources, and not burn or bury them;

WHEREAS, Implementing Zero Waste will eliminate all discharges to land, water or air that are a threat to planetary, human, animal or plant health;

WHEREAS actions taken towards Zero Waste will have the added benefits of reducing greenhouse gas emissions, saving money, and advancing community goals for health, safety, economic vitality, energy independence, and quality of life;

WHEREAS the City supports this collaborative effort bringing awareness to the need for local solutions to the pivotal issues facing our planet and community members to work towards positive change.

NOW, THEREFORE, we, the Council of the Township of Wilmot do hereby proclaim October as Zero Waste Month, bringing the community together in action for a healthy, clean, and sustainable City.

14.2 Community Engagement Directive

WHEREAS AS community landscapes are recognized as an important component of the social and cultural fabric of our communities.

AND WHEREAS citizens want increased participation in the process of selecting public landscapes of their community such as community park features;

NOW THEREFORE BE IT RESOLVED THAT Administration be directed to undertake constructing a policy including developing options for public engagement based on community projects, including consideration of options for greater public participation and the ability to comment prior to final selections are

determined, as well as seeking, supporting and encouraging residents to share their ideas. Staff will circulate significant landscape changes to surrounding home owners, institutions, agencies, businesses and organizations.

15. ANNOUNCEMENTS

16. BUSINESS ARISING FROM CLOSED SESSION

17. CONFIRMATORY BY-LAW

17.1 By-law No. 2019-48

Recommendation

THAT By-law No. 2019-48 to Confirm the Proceedings of Council at its Meeting held on September 23, 2019 be introduced, read a first, second, and third time and finally passed in Open Council.

18. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, September 9, 2019

Closed Council Meeting

Wilmot Community Room

6:15 P.M.

Regular Council Meeting

Council Chambers

7:00 P.M.

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2019-189

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT a Closed Meeting of Council be held on Monday, September 9, 2019 at 6:15 p.m. in accordance with Section 239 (2) (d) of the Municipal Act, 2001, for the purposes of:

d) labour relations or employee negotiations.

CARRIED.

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2019-190

Moved by: Councillor A. Hallman

Seconded by: Councillor B. Fisher

THAT Council reconvene in Open Session at 7:00 p.m.

CARRIED.

3. **MOMENT OF SILENCE**
4. **LAND ACKNOWLEDGEMENT**
5. **ADDITIONS TO THE AGENDA**
6. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
7. **MINUTES OF PREVIOUS MEETINGS**

7.1 Council Meeting Minutes August 26, 2019

Resolution No. 2019-191

Moved by: Councillor C. Gordijk Seconded by: Councillor A. Hallman

THAT the minutes of the following meeting be adopted as presented:

Council Meeting August 26, 2019.

CARRIED.

Councillor c. Gordijk advised that her comments on Report No. FIN 2019-30 included a request for staff to find options for the circulation of Development Charges Notices that would include all those affected. She cited the notices about changing fire alarm batteries as an effective means to reach that larger audience.

8. **PUBLIC MEETINGS**
9. **PRESENTATIONS/DELEGATIONS**

9.1 REPORT NO. CL 2019-48

Acceptance of Dog Park Petition

Continuation of Leash-Free Dog Park Beyond Pilot Period

Resolution No. 2019-192

Moved by: Councillor C. Gordijk Seconded by: Councillor B. Fisher

THAT Council received the petition concerning the Continuation of the Leash-Free Dog Park beyond the Pilot Period;

THAT the Leash-Free Dog Park Pilot Project approved in Report No. CL 2019-39 be authorized to continue until a permanent Leash-Free Dog Park is decided on during the 2020 Budget process and, if approved, constructed; and

THAT the approximate cost of \$9,100.00, excluding HST, for the continuation of the Leash-Free Dog Park in 2019 be approved.

CARRIED.

The Director of Clerk's Services outlined the report.

Councillor C. Gordijk asked for clarification regarding the use of salt in the area the dogs will be and the Director of Facilities and Recreation Services advised that the contractor can be asked to avoid salt as much as possible; however, he noted that public safety has to be taken into consideration.

Councillor C. Gordijk asked if the survey includes a question regarding an increase in dog fees to offset any costs associated with the dog park and the Director of Clerk's Services advised that the survey does not ask that question and any potential increase would be discussed during the 2020 Budget process.

Councillor C. Gordijk asked if there would be signage on the fence for those times the park would need to be closed due to weather conditions and the Director of Facilities and Recreation Services advised that would be in place.

Councillor A. Hallman asked for clarification with regards to the bollards, in particular the age of the current ones and the quoted bollards. The Director of Facilities and Recreation Services advised that the current ones are very old and the new bollards would be intended to be placed adjacent to the driveway and conform to current standards.

Councillor J. Pfenning asked if the cost estimate for the purchase of the fence includes a credit for the time already used and the Director of Facilities and Recreation Services advised that the credit, if any, would only be for time not yet used.

Councillor B. Fisher advised he has been to the park a couple of times and people are happy, one of the comments was in the future if there could be a separation for small and large dogs.

9.1.1 Glen and Phyllis Wood

Dog Park Petition

Phyllis Wood thanked Council and Management for the opportunity to present and advised they are thrilled to have the dog park. She noted that Council and Staff have listened and listed the businesses that supported this petition. Mrs. Wood made a special mention to members of the community that have been overly supportive. Mrs. Wood noted that it is also a place for people to gather. She noted that the winter is a difficult time for some members of the community, noting salt, black ice, sand etc. and the dog park is a space that they would not have to worry.

Councillor A. Hallman, thanked Mrs. Wood for all of her dedication on this and the community engagement aspect.

Josh and Sophia Amyotte – owners of Pupsicles. Presented on their business that was started as a result of the Dog Park and the donations he did.

Councillor A. Hallman thanked Mr. & Miss. Amyotte for their presentation and what they are doing for the Community as young entrepreneurs.

Mayor L. Armstrong also thanked them for taking a keen interest in the community.

Jenn Sutherland - noted she took a rescue in that cannot run off leash in an open space and having a dog park is an excellent means to exercising the dog Ms. Sutherland advised that her business would be willing sponsor should the Township decide to go that route. The Director of Clerk's Services thanked her for the sponsorship comment.

Josh Ruggiero – speaking about the dog park said his step dad used to drive into Kitchener and it was hard on his health, this dog park has been very helpful for them.

9.2 Nigel Gordijk

Wilmot Terry Fox Run

Mr. Gordijk presented an overview of the Wilmot Terry Fox Run which is scheduled for September 15, 2019, starting and finishing at the New Hamburg Fall Fair.

Mayor Armstrong thanked both Mr. Gordijk and Councillor C. Gordijk for all they do to showcase the engaged community and this incredible committee.

Councillor J. Pfenning advised that both her and Councillor A. Hallman are participating in the run this year.

**9.3 Tara Bedard, Executive Director of Immigration Partnership,
and Karen Spencer, Executive Director of Family and Children's
Services**

Immigration Matters

Ms. Bedard and Ms. Spencer presented an overview of their organization and the collaboration they do locally. They provided statistics on immigration in Wilmot Township, identifying priorities and potential engagement opportunities.

Councillor J. Pfenning asked about the forum in November and they advised that invitations would be coming soon.

Councillor J. Pfenning also asked if they had any specific area Wilmot Council could participate in and Ms. Spencer advised there are three (3) pillar groups that could benefit from community Council leaders.

Councillor A. Hallman asked where the organization receives funding from and Ms. Bedard advised that the majority of their funding is Federally provided; however, there are Provincial and Regional funding sources as well.

10. CONSENT AGENDA

10.1 REPORT NO. CL 2019-51

Acceptance of Petition for Drainage Works

North Part Lot 20, Concession North of Bleams Road

Resolution No. 2019-193

Moved by: Councillor A. Hallman Seconded by: Councillor J. Gerber

THAT Report No. CL 2019-51 be approved.

CARRIED.

11. REPORTS

11.1 CAO

11.1.1 REPORT NO. CAO 2019-03**2019 Work Program – Mid-Year Review****Resolution No. 2019-194**

Moved by: Councillor J. Pfenning Seconded by: Councillor C. Gordijk

THAT the updated 2019 Municipal Work Program, as per the report dated September 9, 2019, prepared by the Chief Administrative Officer, be endorsed.

CARRIED.

The CAO outlined the report.

Members of Council asked for clarification and / or more information on the following items:

- Item #27 – Community Newsletter – requests they be circulated the newsletter directly
- Item #29 – has been discussed with the Director of Clerk's Services and will come forward in 2020
- Item #46 – Community Engagement – In Particular for the Women's International Day that local women's groups are consulted and female Council Members and staff have opportunities to be involved
- Item #50-51 – Clarification on the Line Fences Act
- Item #149 – Tree mapping – will be added to Work Program for 2020, the Director of Public Works and Engineering advised that a general locations can be provided this year.
- Item #217 – Rogers Telecom Project – The Director of Public Works and Engineering advised that this was a utility project for telecommunications with Rogers
- Item #241 - Green flashing light for volunteer Firefighters – confirmed this will include educational signage
- Item #24 – Mannheim Sign Survey – Survey has been sent to 399 residents of Mannheim, Council will be provided a copy.
- Item #147 – Kitchen Installs – Scheduling for installations is underway.
- Item #275 – Public Art Policy – Policy development is in the early research phases

- Line #208 – LED Stop Sign Project for Crossing Guards – Community feedback has been positive.
- Item #124 – Electric Vehicle Charging Stations – Memo outlining the details is scheduled for later this week.
- Item #138 – The Director of Facilities and Recreation Services advised that that there is a pathway that will make connections; however, at this time, no discussions to continue around the pond have taken place.
- Item #145 – Beck Park Playground – The Director of Facilities and Recreation Services advised that was approved through the 10-Year Capital and the Parks and Facilities Project Coordinator is working with playground suppliers for additional equipment.
- Item #142 – Constitution Park – The Director of Facilities and Recreation Services advised that the project is essentially complete with the exception of seeding and noted that the feedback received from the community may allow for additional elements through the 2020 Budget Process and clarification was made regarding the RFP process.

The following additional comments were raised:

- To include the previously requested information session to be offered from the RCMP and Regional Police as a New Initiative
- To include a summary of the overtime expenses to full and part time staff – The Director of Finance / Treasurer advised that would be as part of the 2020 Budget process.
- To provide a quotation for sidewalks on Mannheim Road and in Haysville – The Director Public Works and Engineering noted that it could be included in the Budget process for 2020.

Councillor B. Fisher thanked staff for the Work Program and acknowledged the workload of all staff and expressed his appreciation for the work staff do.

Councillor A. Hallman also expressed her appreciation for this and noted the new format of the Work Program made it very easy to follow along.

Mayor L. Armstrong also expressed his appreciation and advised he was very impressed with the work staff do.

11.2 CLERKS

11.2.1 REPORT NO. CL 2019-49

Community Safety and Crime Prevention Engagement Committee Terms of Reference

Resolution No. 2019-195

Moved by: Councillor A. Hallman Seconded by: Councillor C. Gordijk

THAT the Terms of Reference for the Community Safety and Crime Prevention Engagement Committee be approved; and

THAT staff be directed to begin the recruitment and appointment process for members.

CARRIED.

The Director of Clerk's Services outlined the report.

Councillor B. Fisher asked if the youth and police representation should be increased and the Director of Clerk's Services advised that the intent is to have a member of Regional Police attend each meeting and that if Council wants to amend the Terms of Reference to reflect membership that can be done; however, she noted that those initial discussions can initially occur at the Committee level.

Councillor C. Gordijk thanked the Director of Clerk's Services for the report and the Terms of Reference.

11.2.2 REPORT NO. CL 2019-50

Heritage Designation of St. James Lutheran Church 66 Mill Street, Baden Lot 180, Plan 627

Resolution No. 2019-196

Moved by: Councillor J. Pfenning Seconded by: Councillor J. Gerber

THAT By-law No. 2019-44, Being a By-law to Designate the Property Known as St. James Lutheran Church, 66 Mill Street, Baden, Lot 180, Plan 627 be adopted, and further;

THAT the Director of Clerk's Services be authorized to proceed under the provisions of the Ontario Heritage Act.

CARRIED.

The Director of Clerk's Services outlined the report.

Councillor C. Gordijk asked for clarification in terms of what protection does this designation provide the property and the Director / Curator of Castle Kilbride advised that there is a notification process in place that would allow for the Heritage Committee to comment on any proposed changes and/or demolition of designated properties. The Director of Development Services noted that there is an appeal process an applicant can exercise should the Heritage Committee deny any such applications.

11.3 FINANCE

11.3.1 REPORT NO. FIN 2019-31

Rural Economic Development Funding Application

Resolution No. 2019-197

Moved by: Councillor B. Fisher

Seconded by: Councillor C. Gordijk

THAT Report FIN 2019-31, regarding the Rural Economic Development Fund, be received for information purposes.

CARRIED.

The Director of Finance outlined the report.

Councillor A. Hallman advised that she had a constituent asked why the walkway is not continuing across the bridge and the Director of Finance / Treasurer advised that the focus was on one side of the River.

Councillor J. Pfenning expressed her appreciation for this moving forward.

12. CORRESPONDENCE

12.1 Report IC2019-01 Integrity Commissioner Report

Resolution No. 2019-198

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

That Report IC2019-01 Integrity Commissioner Report

CARRIED.

13. BY-LAWS

13.1 By-law No. 2019-44

Heritage Designation St. James Lutheran Church

Resolution No. 2019-199

Moved by: Councillor C. Gordijk

Seconded by: Councillor A. Hallman

THAT By-law No. 2019-44 be read a first, second and third time and finally passed in Open Council.

CARRIED.

14. NOTICE OF MOTIONS

14.1 Councillor A. Hallman brought forward the following Notice of Motion:

WHEREAS AS community landscapes are recognized as an important component of the social and cultural fabric of our communities.

AND WHEREAS citizens want increased participation in the process of selecting public landscapes of their community such as community park features;

NOW THEREFORE BE IT RESOLVED THAT Administration be directed to undertake constructing a policy including developing options for public engagement based on community projects, including consideration of options for greater public participation and the ability to comment prior to final selections are determined, as well as seeking, supporting and encouraging residents to share their ideas. Staff will circulate significant landscape changes to surrounding home owners, institutions, agencies, businesses and organizations.

14.2 Councillor J. Pfenning brought forward the following Notice of Motion:

WHEREAS, the health of our environment, economy, and society is essential for our current and future generations;

WHEREAS, Wasting depletes the health of our communities by excessive consumption of resources, water and energy, removing those resources from future potential; and

WHEREAS, Wasting creates direct and indirect negative effects to our communities by emissions to air, water and land;

WHEREAS, Zero Waste is a goal that is ethical, economical, efficient and visionary, to guide people in changing their lifestyles and practices to emulate sustainable natural cycles, where all discarded materials are designed to become resources for others to use;

WHEREAS, Zero Waste means designing and managing products and processes to systematically avoid and eliminate the volume and toxicity of waste and materials, conserve and recover all resources, and not burn or bury them;

WHEREAS, Implementing Zero Waste will eliminate all discharges to land, water or air that are a threat to planetary, human, animal or plant health;

WHEREAS actions taken towards Zero Waste will have the added benefits of reducing greenhouse gas emissions, saving money, and advancing community goals for health, safety, economic vitality, energy independence, and quality of life;

WHEREAS the City supports this collaborative effort bringing awareness to the need for local solutions to the pivotal issues facing our planet and community members to work towards positive change.

NOW, THEREFORE, we, the Council of the Township of Wilmot do hereby proclaim October as Zero Waste Month, bringing the community together in action for a healthy, clean, and sustainable City.

15. ANNOUNCEMENTS

15.1 Councillor Hallman congratulated St. James Church of New Dundee of their Anniversary.

- 15.2** Councillor A. Hallman noted the New Dundee Soap Box Derby was a success.
- 15.3** Councillor A. Hallman advised that the New Hamburg Board of Trade Annual Fish Fry will be selling tickets ahead of the event this year.
- 15.4** Councillor A. Hallman advised of the Suicide Awareness activities with at public skate at 7:00 pm and a guided walk at 8:00 pm
- 15.5** Councillor A. Hallman noted that the New Hamburg Legion is hosting an Oktoberfest event on October 12th with all funds raised going towards replacement of their HVAC system.
- 15.6** Councillor B. Fisher advised that he spoke with Mr. Hinz from the Summer Market and they had a very successful year and he passed along gratitude for the use of the space.
- 15.7** Councillor C. Gordijk thanked the Petersburg Optimist Club for another success year of the Breakfast in the Park.
- 15.8** Councillor C. Gordijk advised of the Terry Fox Run on Sunday, September 15.

16. BUSINESS ARISING FROM CLOSED SESSION

17. CONFIRMATORY BY-LAW

17.1 By-law No. 2019-45

Resolution No. 2019-200

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT By-law No. 2019-45 to Confirm the Proceedings of Council at its Meeting held on September 9, 2019 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

18. ADJOURNMENT

Resolution No. 2019-201

Moved by: Councillor B. Fisher

Seconded by: Councillor A. Hallman

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.



TOWNSHIP OF WILMOT

DEVELOPMENT SERVICES *Staff Report*

REPORT NO: DS 2019-22

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning/EDO

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Zone Change Application 10/19
Mavis Kerr
Part of Lot 21, Concession 4, Block B
5341 Wilmot-Easthope Road

RECOMMENDATION:

THAT Zone Change Application 10/19 made by Mavis Kerr affecting Part of Lot 21, Concession 4, Block B, to allow, as a temporary use, a modular home used for a period of twenty years, be approved subject to the following:

1. That, prior to the issuance of a building permit for the modular home, the applicant shall enter into an agreement with the Township to state the following;
 - a) the occupant(s) of the garden suite;
 - b) that the period of occupancy of the garden suite shall be a maximum of twenty years or until such time as the specified occupant no longer lives in the garden suite; and,
 - c) that if a subsequent extension is required, the applicant shall be responsible for applying for such an extension prior to expiry of the temporary use by-law.
2. That the applicant shall be responsible for all costs related to the preparation and registration of the agreement.

SUMMARY:

This report has been prepared to summarize Zone Change Application 10/19 which would permit a garden suite (mobile home) to be located on a property for twenty years. The mobile home is intended to provide living accommodations for an individual who will assist with property maintenance and aging members of the family. The report serves as an introduction to the statutory Public Meeting for this zone change application and provides a recommendation for approval.

BACKGROUND:

Notice of the Public Meeting was given by regular mail to property owners within 120 metres of the subject lands and posted at the property on August 26, 2019. The following is a summary of comments received prior to the Public Meeting.

Public: none

Agencies: Grand River Conservation Authority and Waterloo Region District School Board: no objections

REPORT:

The subject lands are comprised of approximately 4.1ha, are designated Prime Agricultural within the Township Official Plan and zoned Zone 1 (Agricultural) within the Township Zoning By-law 83-38, as amended.

The subject property is presently developed with a single detached dwelling, barn, and accessory buildings. The applicant requests approval to place a garden suite (mobile home) on the property to provide living accommodations for an individual who will assist with property maintenance and aging members of the family. The application proposes to permit the garden suite to be located on the property for 20 years.

Updates to the Township Official Plan adopted by Council in December 2017 and approved by the Region of Waterloo in March 2019, increase the length of time a temporary garden suite is permitted on a property from the previous 10 years to 20 years. This change implements like changes to the Ontario Planning Act originally introduced in 2011.

The intent of changes to the Planning Act (and ultimately policies in the Township Official Plan) were to provide longer term, but still temporary, affordable housing. The Planning Act provides municipalities with the ability to require that applicants enter into a garden suite agreement to include such criteria as purpose and occupants of the garden suite. In addition to the provisions of the temporary use by-law, the agreement would limit the time frame of use of the mobile home and require its removal when no longer needed for its current intended use and occupants.

In accordance with the current policies of the Township Official Plan this application requests that the Township pass a temporary use by-law to permit a garden suite on the subject lands for a period of twenty years. In addition to the by-law, staff recommend that the applicant be required to enter into an agreement with the Township to specify the occupants and period of occupation in accordance with the Planning Act.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

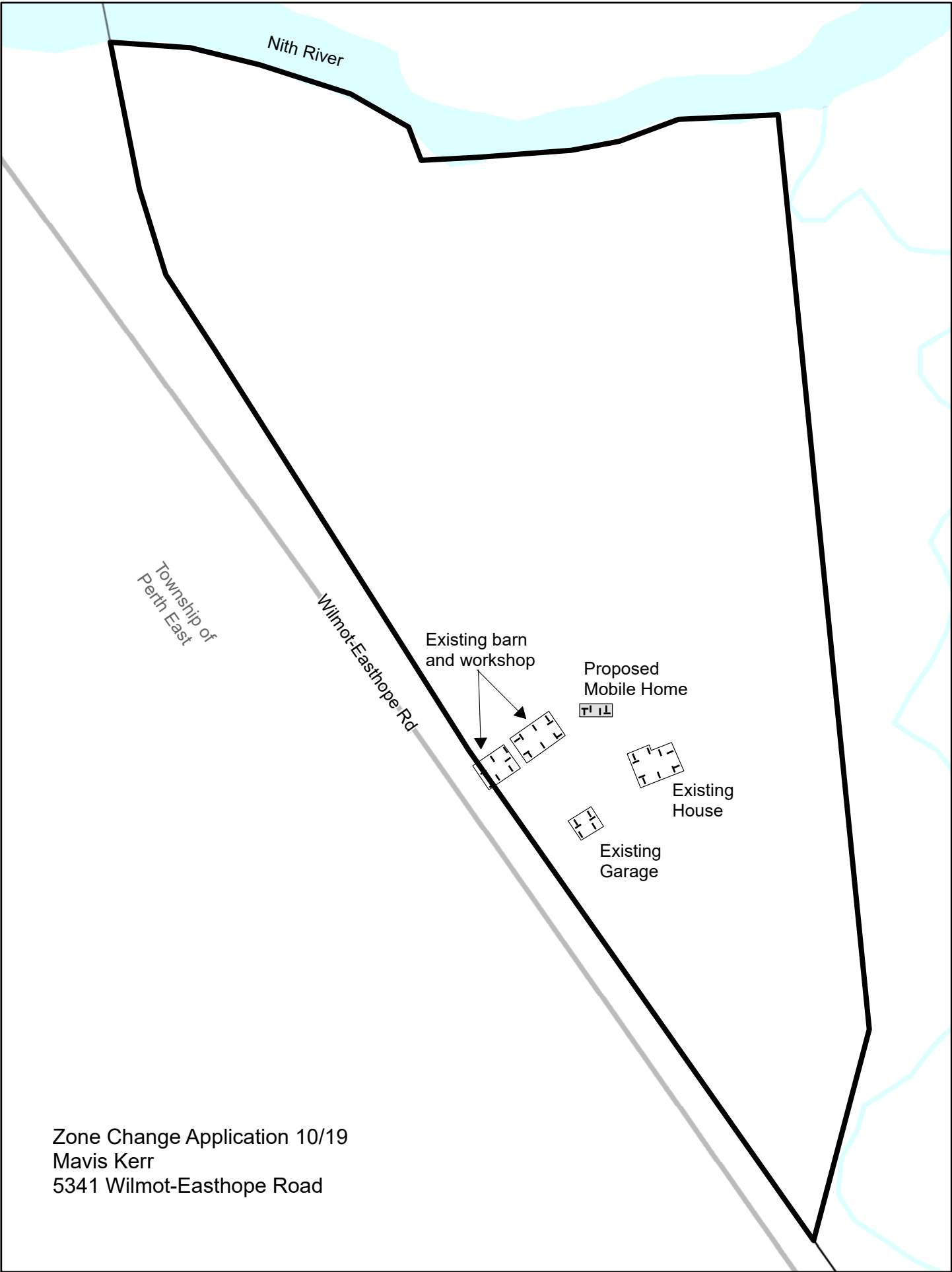
Holding public meetings to gain input on planning matters promotes an engaged community.

FINANCIAL CONSIDERATIONS:

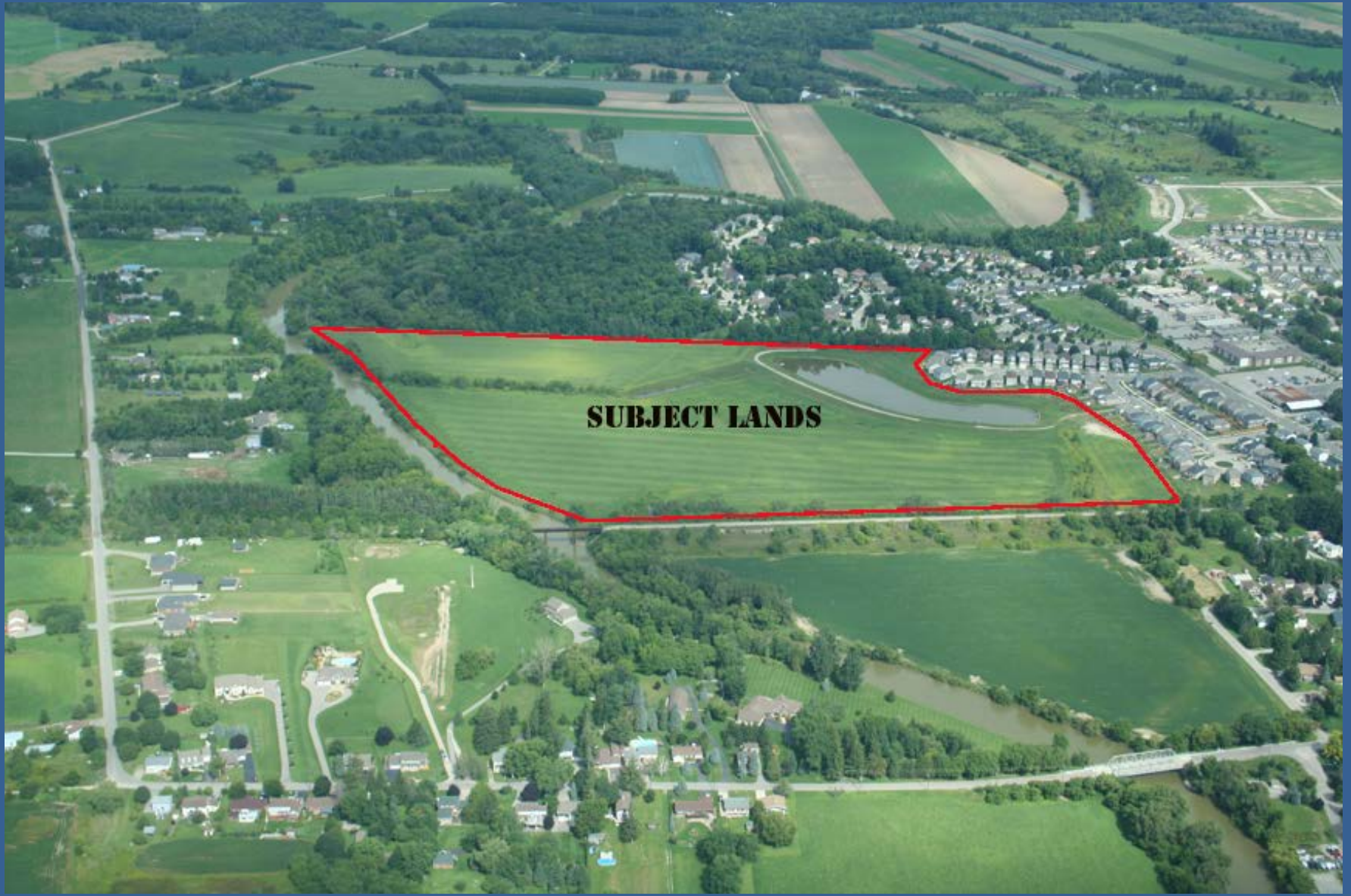
The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

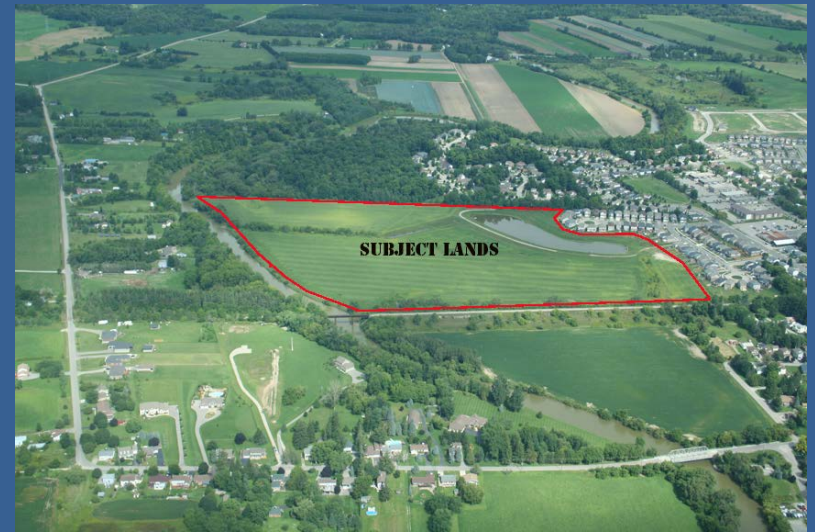
ATTACHMENTS:

Attachment A Property location map

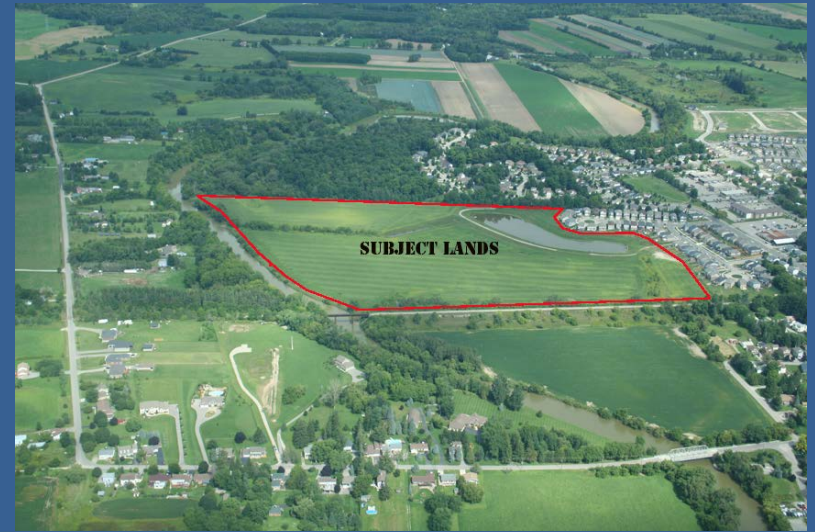


Zone Change Application 10/19
Mavis Kerr
5341 Wilmot-Easthope Road

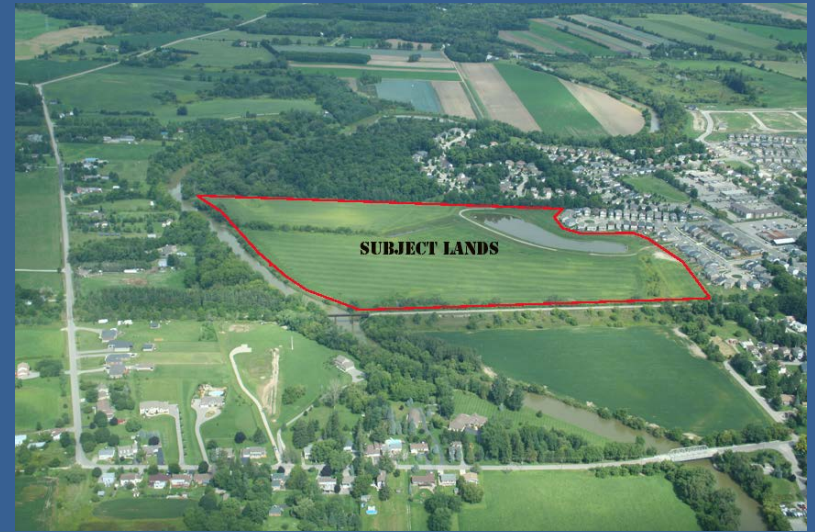




- Flood Relief



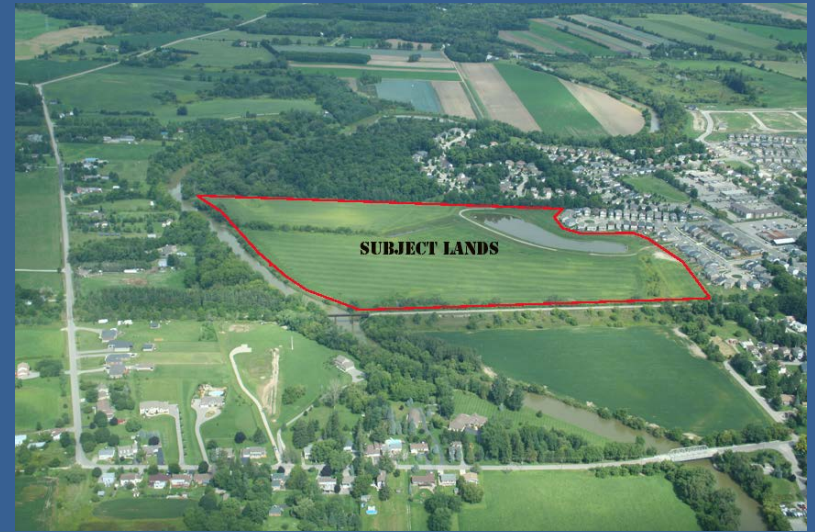
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting



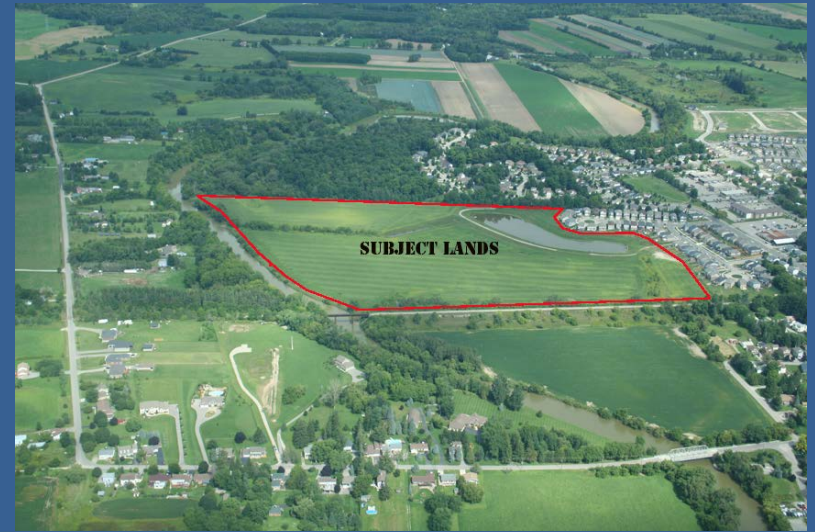
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants



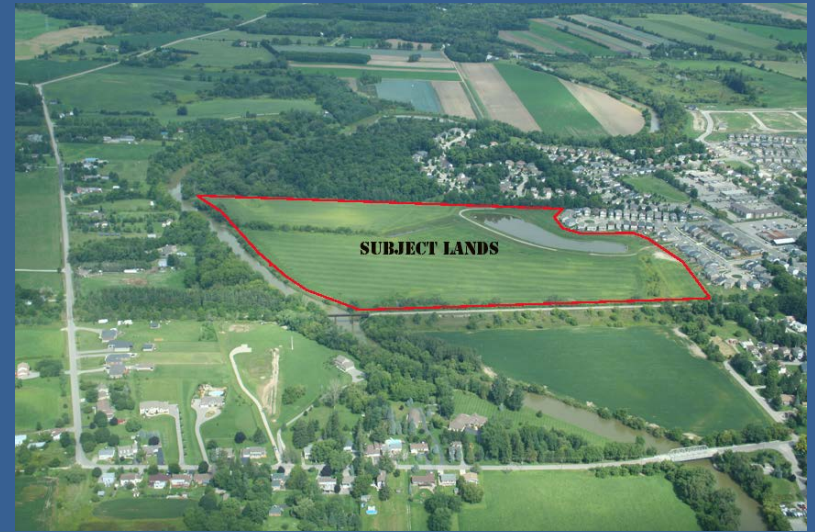
Water Quality



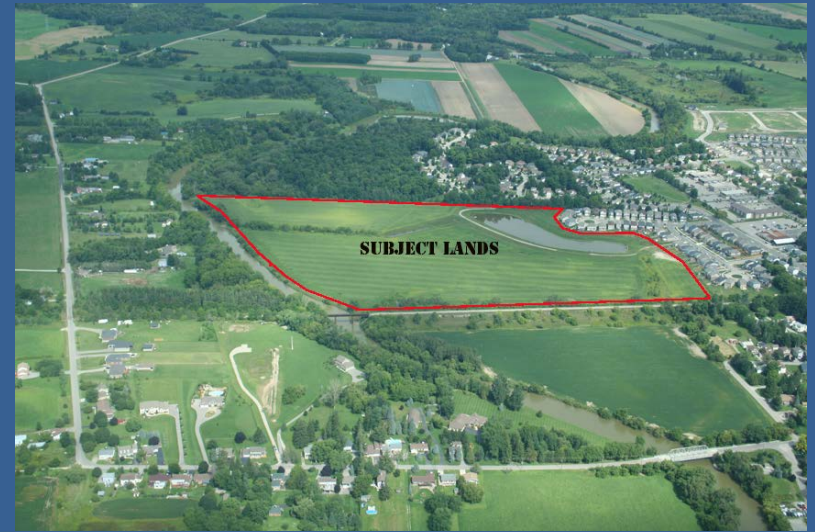
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool



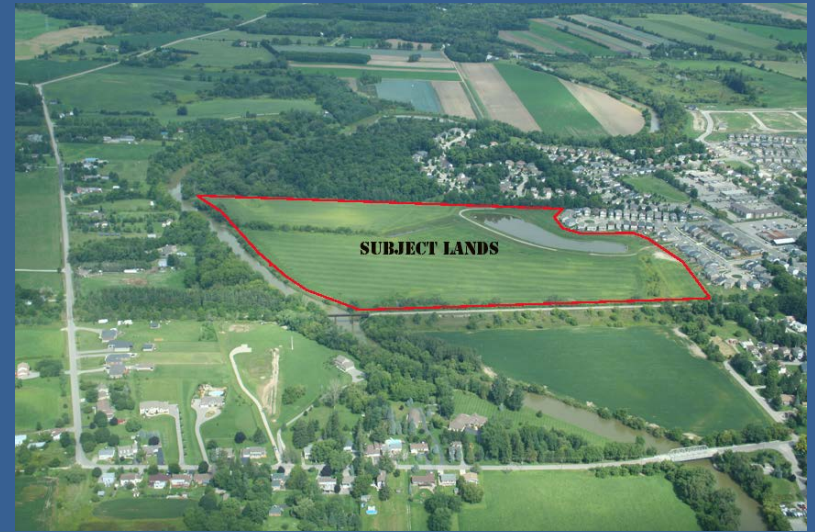
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool
- Carbon Sink



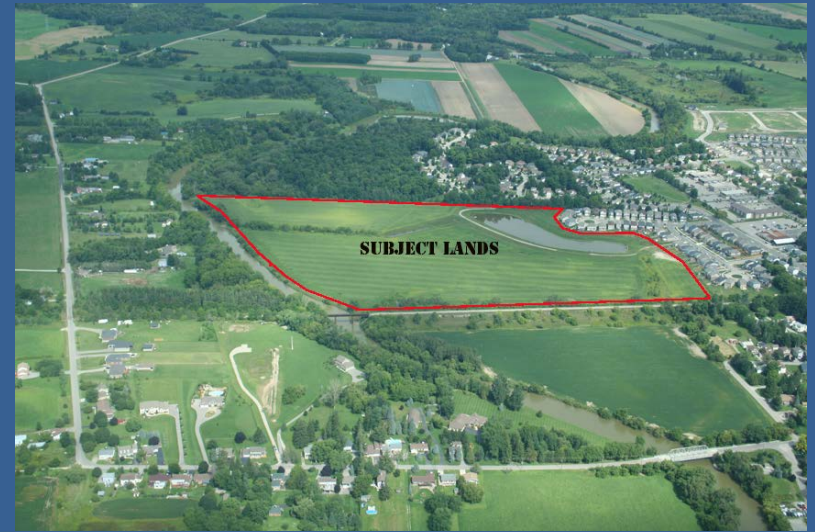
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool
- Carbon Sink
- Public Learning



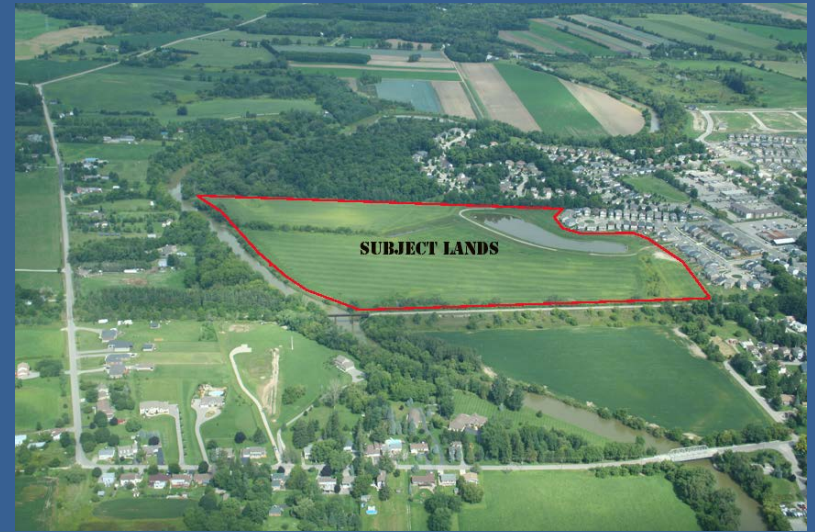
- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool
- Carbon Sink
- Public Learning
- Increase Bio Diversity



- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool
- Carbon Sink
- Public Learning
- Increase Bio Diversity
- Public Participation



- Flood Relief
- Conservation for birds, aquatic life and animals
 - Habitat
 - Food
 - Nesting
- Water Quality
 - Filter salts and road pollutants
 - Shade for cool
- Carbon Sink
- Public Learning
- Increase Bio Diversity
- Public Participation
- Pollinator Gardens



- 55 Acres
- Boardwalk
- Specific plants to enhance conservation
- Water from roads to wetland to river
 - Parts will dry up during drought
- Water storage during flooding
- Free Admission
- Timing



DUCKS UNLIMITED CANADA

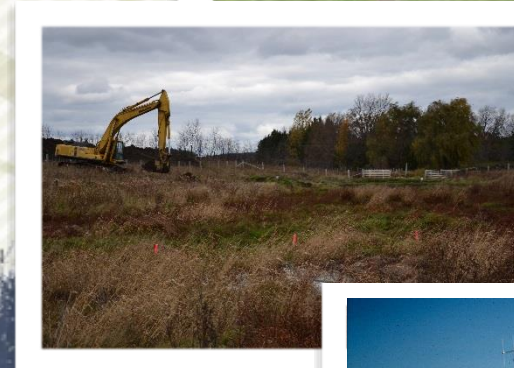
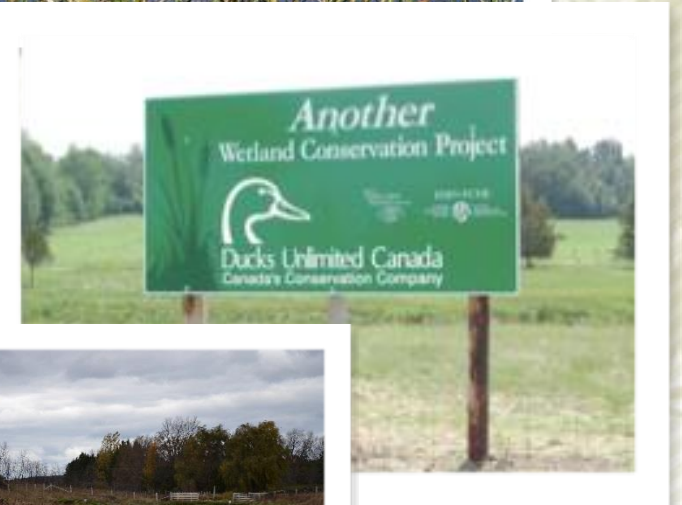
TOWNSHIP OF WILMOT COUNCIL

SEPTEMBER 23, 2019

Jeff Krete – Conservation Programs Specialist
Phillip Holst –DUC Director, Stewardship Oxford Volunteer

Ducks Unlimited Canada

- Established operations in Canada in 1938. (USA and Mexico)
- Science-based, private, not-for-profit organization.
- Mission is the conservation, restoration and management of wetlands and associated habitat for waterfowl, wildlife and people.
- DUC has 80 years experience developing and implementing wetland conservation across Canada. 40 years in Ontario.
- 173,000 members and hundreds of volunteer chapters across Canada (approx. 120 fundraising events in Ontario).
- 1500 wetland conservation projects in Ontario, partnership with over 2000 Ontario landowners – public and private lands (nearly 1M acres secured).



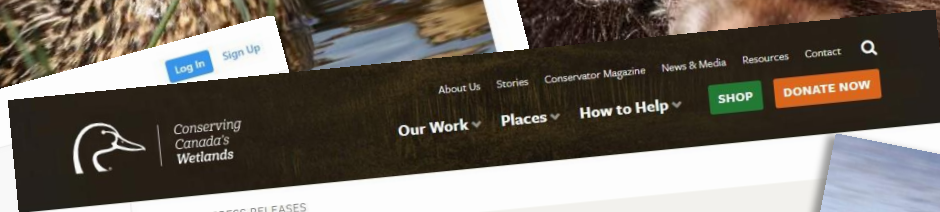
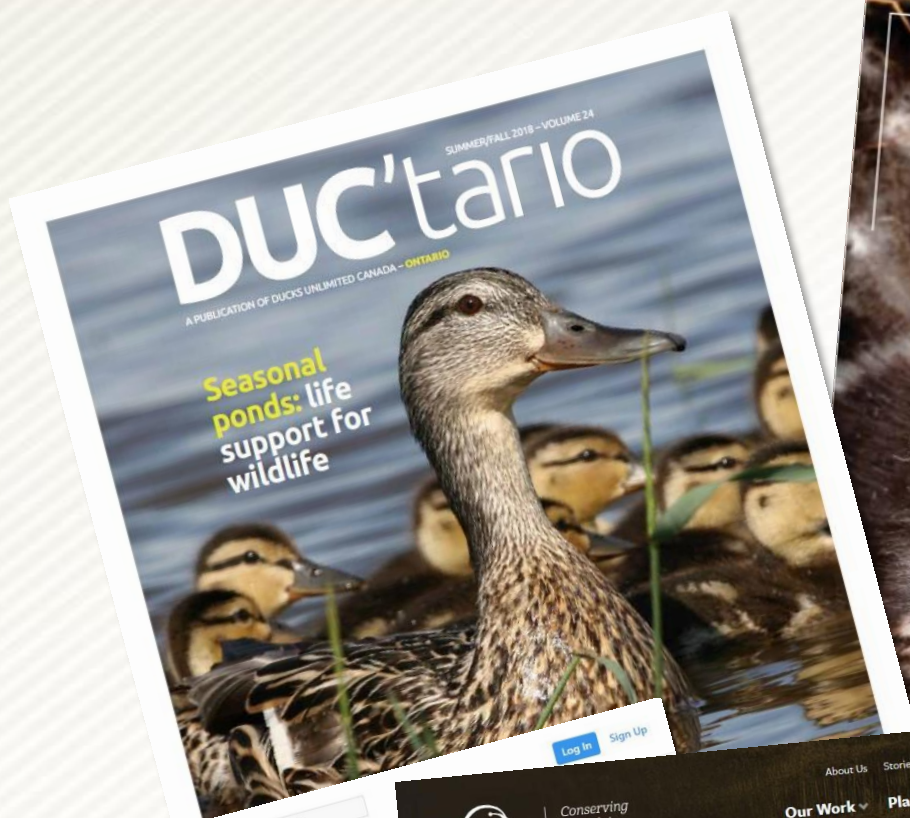
Why work with DUC?

- Brand association with one of Canada's most enduring and respected conservation organizations
- Profile and recognition in various digital and print media platforms circulated to a wide local and national audience
- Revenue generated by DUC is directed back into wetland conservation efforts: this results in a leveraging of environmental impacts through a partnership with DUC
- Ability to efficiently navigate permitting process



- Has the experience and knowledge to develop and implement projects that enhance biodiversity, contribute to flood attenuation, improved water quality and site resilience (mitigating climate change and invasive species)





Instagram



ducontario
135 posts 897 followers 165
Ducks Unlimited - Ontario
Wetland defenders working with all waterfowl, wildlife & people. #ducks
www.ducks.ca/ontario

POSTS TAGGED

DUCKS UNLIMITED CANADA AND PARTNERS PRESERVE IMPORTANT COASTAL WETLAND HABITAT NEAR CORNWALL

JUNE 25, 2019 ONTARIO



DUC partners with individuals, corporations, governments & others to get the job done



Phillip Holst:

- National director of DUC.
- Stewardship Oxford vice chair/volunteer
- 17 years experience implementing over 50 private and public wetland conservation projects
- Woodstock farm property owner/operator







Partnerships

*Thames River Wetlands:
Beachville Site*









*Hodges Pond Wetlands:
Woodstock*

Opportunity!

Approximate Catchment Area
260+ acres

Subject Area





Thank-you!

Questions?



TOWNSHIP OF WILMOT

DEVELOPMENT SERVICES *Staff Report*

REPORT NO: DS 2019-23

TO: COUNCIL

SUBMITTED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

Scott Nancekivell,
Director of Facilities and Recreation Services

PREPARED BY: Harold O’Krafka, MCIP RPP
Director of Development Services

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Wilmot Carbon Sink Update

RECOMMENDATION:

THAT Council approve the request of Mike Schout to allow him to proceed with the engineering design, approvals and construction of the naturalization and rehabilitation of Township owned lands having frontage on Smith’s Creek Drive in New Hamburg; and further

THAT staff be directed to provide assistance as required to advance the design and approvals in accordance with Township Official Plan and Wilmot Trails Master Plan with reporting back to Council on the progress of the project at regular intervals; and further

THAT in recognition of the commitment, of up to \$1.5 million towards the design, approvals and implementation of the project, Council approve the naming of the project as the Mike Schout Wetlands Park.

SUMMARY:

Council approved the design of a Carbon Sink on Township lands fronting Smith's Creek Drive as part of the 2019 Capital Budget. The Carbon Sink concept was originally predicated on the two fold objective of utilizing the site to sequester carbon through the planting of trees and the development of recreational trails.

At that time staff advised that a Community Champion had shown interest in becoming involved in the project and those discussions have resulted in a proposal from Mike Schout that he be given permission by Council to proceed with engineering design and approvals and construction of a plan for the naturalization and rehabilitation of the lands.

Mike's vision is to design a multi-faceted recreational and naturalization project which will provide enhanced stormwater management for a significant portion of the New Hamburg community, improve the river quality, provide habitat for birds and aquatic life, provide flood storage opportunities to potentially offset smaller flood events and possibly help minimize the downstream effects in the core area, and to provide recreational and educational opportunities for the community in addition to the beneficial aspects of carbon sequestration.

Staff strongly and enthusiastically support the granting of permission for this project to proceed and recommend that the Council acknowledge the significance of the proposal and the \$1.5 million financial commitment by naming the project the Mike Schout Wetlands Park.

BACKGROUND:

The Township owns lands having frontage on Smith's Creek Drive in New Hamburg which are currently rented for agricultural purposes. The lands were acquired by the Township at no cost as a condition of approval of the Smith's Creek (Sunvest Holdings) subdivision. Appendix A attached highlights the location.

The lands are wholly within the flood plain of the Nith River and contain an existing stormwater management facility that discharges via a ditch system directly to the Nith River.

The Wilmot Trails Master Plan (WTMP), approved in November of 2013, identified trail development within the property as a priority within the 0 to 5 year time frame. The development of an RFP for trail design services was initiated earlier in 2019 but was put on hold pending the outcome of this negotiation.

Additionally the Township successfully made application to the Community Environmental Fund (RMOW) in October of 2019 for funding for design activities on the subject lands as a planned Carbon Sink / Naturalization Area. Again the progression to an RFP for that project was delayed pending the outcome of this negotiation.

REPORT:

In addition to the potential to sequester a significant amount of CO₂, through reforestation opportunities, the original project envisioned that the naturalization of the lands would have an added benefit of improving water quality in the Nith River by eliminating a source of fertilizers, pesticides and siltation through the removal of agricultural activities adjacent to the river.

Through the incorporation of trails, walkways and lookouts the project was deemed to have the opportunity to provide recreational and educational opportunities as well for the local and regional community.

At the time of the 2019 Capital Budget staff advised of a potential partnership with a Community Champion. Over the last several months Township staff, GRCA staff, Ducks Unlimited staff and Mike Schout of Schout Communities toured not only the subject site but also toured other Ducks Unlimited project sites in the Woodstock area to develop a concept of how a design and implementation partnership between Mike Schout, Ducks Unlimited and the Township of Wilmot (as landowner) could be developed to advance the project.



Site Meeting – July 2019

Staff are pleased to advise that through these discussions Mike Schout has confirmed that he would like to proceed with the engineering design, approvals and construction of the project utilizing the design expertise of Ducks Unlimited and working with Township staff as necessary to facilitate the construction of what promises to be a very special and unique project for our community.

Upon completion of the design and approvals exercise an implementation plan will be developed to leverage and supplement the estimated \$1.5 million investment by Mike Schout through a variety of funding mechanisms including government and private grants and donations.

In recognition of Mike Schout's generous donation and investment in the future health and well-being of both the community and our natural environment staff recommend that the project be named the Mike Schout Wetlands Park.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This project has the unique potential to incorporate all of the four goals of the Wilmot Strategic plan by protecting and enhancing our natural environment, supplementing our enjoyment of our quality of life, engaging our community in the implementation of the project and promoting a prosperous economy which balances the protection of the environment with economic growth.

FINANCIAL CONSIDERATIONS:

Allowing Mike Schout to proceed with engineering design and approvals would have no immediate fiscal impacts on the Township of Wilmot beyond the staff resources required to provide support to the exercise. Indeed it would eliminate the approved capital budget allocation of \$50,000 and allow the CEF funding to be potentially deferred to support implementation of the plan.

Future implementation and operational stages may have fiscal impacts which would be brought forward through normal budgetary processes.

The existing lease of the subject lands expires in 2019 and has had an annual value of \$3000. Limited extension of the lease for the 2020 season subject to the limitations of design requirements (soils testing etc...) would be possible.

ATTACHMENTS:

Attachment A: Aerial photo of the subject lands.

APPENDIX A





TOWNSHIP OF WILMOT

FINANCIAL SERVICES *Staff Report*

REPORT NO: FIN 2019-32

TO: Council

SUBMITTED BY: Ashton Romany, CPA
Manager of Finance / Deputy Treasurer (Sustainability Working Group Chair)

PREPARED BY: Ashton Romany, CPA
Manager of Finance / Deputy Treasurer (Sustainability Working Group Chair)

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Climate Crisis Declaration

RECOMMENDATION:

WHEREAS the Canadian government has committed to limiting global warming to 1.5 degrees as per the COP21 Paris Agreement; and

WHEREAS research indicates that Canada's temperature is rising more than double the rate of the rest of the world; and

WHEREAS municipalities are significant contributors to climate change, consuming more than two thirds of the world's energy and accounting for more than 70% of its carbon emissions; and

WHEREAS the Township of Wilmot is committed to climate action and understand our role as a global citizen and the need to be prepared for the effects of climate change; and

WHEREAS one of the Township's four (4) strategic plan goals is to protect our natural environment; and

WHEREAS the Township of Wilmot has an absolute Green House Gas (GHG) emissions target reduction of twenty-five (25) per cent from 2012 levels by 2027; and

WHEREAS the Township of Wilmot has reduced its GHG emissions by approximately three hundred and thirty (330) (19.6%) tons since 2012; and

WHEREAS the Township of Wilmot has committed to community climate action by joining partners within the Region of Waterloo in a 80% greenhouse gas emission reduction target from 2010 levels by 2050;

THEREFORE, BE IT RESOLVED that the Township of Wilmot is declaring a climate crisis, with the directive to provide continued support towards corporate climate action at the Township, and work towards improved targets where possible; and further

BE IT RESOLVED that staff and the Sustainability Working Group include in their 2020 Work Program investigation of a future carbon budget to provide greater accountability towards the Township's absolute GHG reduction target, and to the 80 by 2050 target; and further

BE IT RESOLVED that based on the results of the Carbon Budget investigation, the Carbon Budget be targeted for implementation as part of the 2022 budget process.

SUMMARY:

This report proposes the declaration of a Climate Crisis and the implementation of a carbon budgeting tool to assist the Township in advancing its efforts in reducing its carbon emissions.

BACKGROUND:

On September 6, 2019, the Sustainability Working Group met with two (2) local environmental academics regarding a Climate Emergency Declaration. Declarations of this nature have been emerging from municipalities across Canada. More recently, at a local level, the City of Kitchener unanimously endorsed a similar declaration in late June 2019.

REPORT:

The recommendation of this report outlines a resolution declaring a climate crisis. Through the assistance of Kai Reimer-Watts and Andres Fuentes from the Climate Emergency Declaration Group Waterloo Region (whom will be in attendance for an accompanying presentation), the Sustainability Working Group endorsed a resolution declaring a climate emergency. Should Council endorse the recommendation, the Township would join a growing list of over four-hundred and forty (440) municipalities across Canada who made similar declarations.

One of the Township's four (4) strategic goals is protecting our natural environment. The declaration of a climate emergency is a recognition that the Township of Wilmot realizes the magnitude of the challenge we face. It helps calls attention to the support needed from other levels of government and the private sector to tackle this problem. It also signals to the residents

of Wilmot that this is a topic that will have a direct impact on them, and continues to show the Township's leadership role within the sustainability community.

In regards to the resolution itself, the draft resolution, endorsed by the Sustainability Working Group, was reviewed by Clerk's Services. The Clerk advised that from a legislative perspective, the use of the word "Emergency" in a municipal context cannot be used without regard for governing legislation.

The Emergency Management and Civil Protection Act allows for the Head of Council to declare an Emergency which would then be forwarded to the Provincial Emergency Operations Centre (PEOC) who provides assistances to municipalities in responding to the emergency. The PEOC does not have the ability to respond to climate change but rather the outcomes of climate change such as a devastating flood or windstorm.

Although Clerk's Services staff is not disregarding the serious nature of the current and emerging environmental crisis, the use of the word Emergency in a declaration or resolution from Council is not consistent with its use in the municipal field.

Given the feedback from Clerk's staff, the word "Emergency" was amended with the resolution to "Crisis".

With actions such as the adoption of a 25% absolute GHG reduction target by the year 2027, expansion of the Sustainability Working Group, and support of 80 by 2050 target, the Township continues to make bold statements and commitments to reducing our carbon footprint.

The investigation of a Carbon Budget, included within the proposed resolution, is considered key to enabling the Township to meet carbon reduction targets at the corporate level, and support community-wide targets. Carbon Budgets can be similar to financial budgets, whereby pre-set GHG emissions are allocated across various Township departments. Those departments would then be accountable to ensure targets are met.

Staff commenced preliminary efforts to building a carbon budget in identifying projects through the Township's 10-year capital that reduce the Township's emissions. Although the proposed timeline for implementation is by the 2022 Budget, works from both the staff and committee level will move ahead as part of the 2020 Work Program. Preliminary works will involve how to best integrate carbon budgeting with Township's Operations, which may include but are not limited to, progress reporting, integration with annual operating budgets and the 10-year capital budget forecast.

Given the complexities of establishing a different budgeting methodology, staff foresee the potential requirement of additional staffing resources, dedicated holistically to the fulfillment of Wilmot's Sustainability goals. Based on the outcome of 2020 analysis, a resource would potentially be highlighted within the 2021 or 2022 service level review.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of protecting our natural environment through using resources responsibly, and considering green procurement policies.

FINANCIAL CONSIDERATIONS:

The proposed declaration does not have any immediate fiscal impact on the Township's operations. Any costs associated with the implementation of the Carbon Budget or other new initiatives in reducing the Township's carbon footprint will be included in future year operating and/or capital budgets.

ATTACHMENTS:

None.

Supporting Wilmot in implementing a carbon budget and declaring a climate emergency

Kai Reimer-Watts

PhD student, Community Psychology, Wilfrid Laurier University

Volunteer Member, RISE Waterloo Region

Andres Fuentes

International climate communications consultant

About our team & continuing work in community



Engaging Economies of Change
mural, Waterloo Town Square 2019

Climate Emergency Petition by RISE Waterloo Region

It's time to declare a Climate Emergency!

As dramatic changes to our earth's climate system continue to accelerate, devastating human society and the natural world, it is beyond clear that human society and all life on this planet – our only home – is already suffering the consequences, which will only become unimaginably worse should we fail to take sufficient action. From extreme wildfires to unprecedented torrential downpours and flooding; to once-rare superstorms now occurring with increasing devastation and frequency; to collapse of ecosystems, crops and livelihoods undermining human societies, forcing massive waves of climate refugees, human and animal migration; to spread of disease threatening new global health pandemics; to food collapse and water shortages threatening massive human suffering and conflict around the world at an unprecedented scale – as the oceans acidify and scientists warn us we are now facing a "sixth mass extinction" ...

Considering all of this and more, it's clear our planet and societies are facing an accelerating climate emergency undermining our future survival, and we need to respond accordingly.

Considering this, we the undersigned call on all municipalities within Waterloo Region to declare a state of climate emergency, recognizing the severe threats that our society is presently facing due to climate change, and the immense risks climate change poses to our collective and individual futures. By doing this, these municipalities would finally be compelled to publicly acknowledge the true severity of the climate crisis and mobilize local resources accordingly, accelerating the clean, low-carbon economy of the future by empowering citizen engagement and innovation in developing ambitious climate solutions. Such a mobilization could dramatically better our communities, providing much-needed resources, employment and preparation to face future impacts from climate change, while empowering thousands of citizens in leading a just transition to a low-carbon future. All municipalities that pass this declaration would also join four others across Canada that have already declared a state of climate emergency: Halifax, Vancouver, Kingston and Hamilton.

By signing below, I affirm my belief that it is time for all municipalities that make up the Waterloo Region to fully acknowledge the dangerous climate reality we're facing today, and declare a state of climate emergency.

SIGNED:

Full Name	Address	Signature	Email (optional – if you'd like updates on this or other RISE campaigns)
Caterina Lindman	280 Parkmount Dr Waterloo ON N2L 5K1	Caterina Lindman	

Over 600 signatures!

The Climate is in a State of Emergency

Support The Guardian
Available for everyone, funded by readers
[Contribute →](#) [Subscribe →](#)

Sign in **The Guardian**

News Opinion Sport Culture Lifestyle

Environment ► Climate change Wildlife Energy Pollution More

Glaciers
Heatwaves amplify near-record levels of ice melt in northern hemisphere
Greenland's ice sheet shrank more in past month than in average year, experts warn

The New York Times

Amazon Burning: Brazil Reports Record Forest Fires

By Reuters

The New York Times

Russia Sends Military Planes to Fight Wildfires in Siberia

The total area in flames equals the size of Belgium, and many industrial cities are blanketed by a layer of smoke.

BBC News Sport Reel Worklife More Search

NEWS

Home Video World **US & Canada** UK Business Tech Science More

US & Canada

World experienced hottest June on record in 2019, says US agency

18 July 2019

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Climate change

The Changing Climate of Waterloo Region

climate change is a
GLOBAL CHALLENGE
with local impacts

Our local climate is projected to get
WARMER, WETTER, AND MORE EXTREME



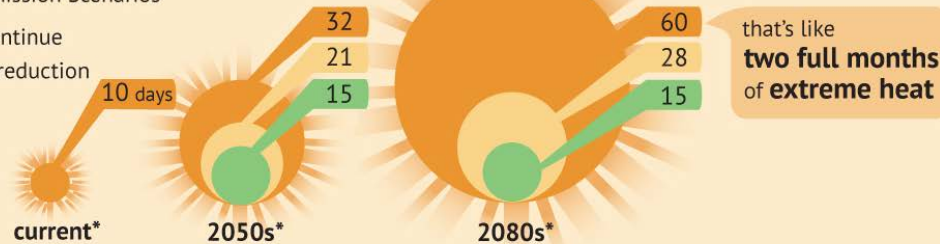
Annual average temperature projection

↑ 2-3°C by the 2050s*

More Extreme Summer Heat

Global Greenhouse Gas Emission Scenarios

- If current emissions continue
- Aggressive emissions reduction
- Net-zero emissions



More Intense Rain and Storms

Large-scale rainfalls and wind storms are projected to happen more frequently

Total annual precipitation is projected to **increase** by approximately 4-6% by the 2020s* and 8-12% in the 2050s

40% more freezing rain events by the 2050s in December, January and February

Warmer Winters

The monthly average temperature in February in the 2050s is expected to be **3-5°C higher** than it is today, meaning it will hover around 0°C



*baseline period ("current"): 1990s (1981-2010), projection periods: 2020s (2011-2040), 2050s (2041-2070), 2080s (2071-2100)

Localized Climate Projections for Waterloo Region were prepared by the Interdisciplinary Centre on Climate Change at the University of Waterloo (Cadel, A., S. Brown, C. Fletcher, D. Scott, and J. Thistlethwaite, 2015)

Infographic design: michellethelustrator.com

Full report available at www.uwaterloo.ca/climate-centre/

Millions of people are speaking up worldwide



The Youth Climate Movement has inspired *millions* of young people to speak up for climate action around the world – this Sept 20 – 27 may mark the largest mobilization yet during the Global Climate Strike.

Climate emergency declarations in 658 jurisdictions and local governments cover 119 million citizens

Posted on 16 June 2019



Full list available at www.climateemergencydeclaration.org

It's a Growing Movement

23 °C ☀️ | MONDAY, AUGUST 26, 2019

The Record.com

FULL MENU NEWS SPORTS WHAT'S ON OPINION LIVING

Home / News / Local / **Kitchener Council Declares Climate...**

Kitchener council declares climate emergency

 **CBC** | MENU ▾

news Top Stories Local The National

Ottawa

Ottawa declares climate emergency

Other cities include Halifax, St. Catherines, Vancouver.

THE KINGSTON WHIG STANDARD NEWS ▾ SPORTS ▾ ENTERTAINMENT ▾

City council declares climate emergency in Kingston

☰ HAMILTON  SPECTATOR ⓘ



Hamilton declares climate emergency along with dedicated city task force

Why declare climate emergency?

1. Because that's what it really is!
2. Showing leadership by telling community this is something everyone should be paying attention to
3. Signalling that this is a priority area and challenge for the Township that is already requiring additional resources & will require more
4. Back to #1...

Moving towards a Carbon Budget

What is a carbon budget?

- Treating emissions as if they are a limited resource
- Mirrors financial budgeting process

Why a carbon budget?

- Allows annual accountability and transparency of carbon reduction efforts
- Encourages managed decline of carbon emissions in line with existing carbon reduction targets (80 x 2050)
- Encourages both bottom-up participation and political decision-making
- Quantifies and adds non-monetary incentives to more efficient projects/buildings

Our Commitment to 80 x 2050

- Our cities and community have made a commitment to reducing our emissions 80% by 2050.
- Declaring a climate emergency will build urgency towards this goal.
- A carbon budget will provide accountability and greater ownership of the work towards this goal at a corporate level.

Accelerating the Local Clean Economy



Who we're doing this for? ALL of us.



Children attending Farm Safety Day in Wellesley



YOUR

LOCAL

1999-2019

ENERGY COACHES
WATER PROTECTORS
CLIMATE ADVOCATES
CAPACITY BUILDERS
SUSTAINABILITY HUB

**ENVIRONMENTAL ORGANIZATION
FOR 20 YEARS**



ENVIRONMENTAL CHARITY
HEALTHY YARD EXPERTS
ZERO WASTE CHAMPIONS
NEIGHBOURHOOD CATALYSTS

SHOW

DO

CONNECT

Reep Green Solutions is an environmental charity that helps people live sustainably.



YOUR CLIMATE ACTION PLAN



LET'S TAKE CLIMATE ACTION!

WATERLOO REGION:
80 BY 50

**CLIMATE
ACTION** WR

YOUR ZERO WASTE CHALLENGE



7 day challenge: October 20 - 26
30 day challenge: October 1 – 31

YOUR WORKSHOPS + EVENTS



YOUR IN HOME SERVICES



WATER CONSERVATION

water conservation
home audits

1,023

ON-THE-SPOT INSTALLATIONS TO CONSERVE WATER IMMEDIATELY

431 showerheads 67 toilet flappers
117 aerators

Performed on behalf of the Region of Waterloo

YOUR GREEN INFRASTRUCTURE



YOUR DEPAVE PARADISE



DESIGN INSPIRATION



BLOOR ST, TORONTO
A shade tree will increase stormwater infiltration and provide shade along commercial corridor



SAN FRANCISCO, CA
Areas along sidewalk currently covered with impermeable pavement will be liberated and restored to a more fertile and absorbent garden



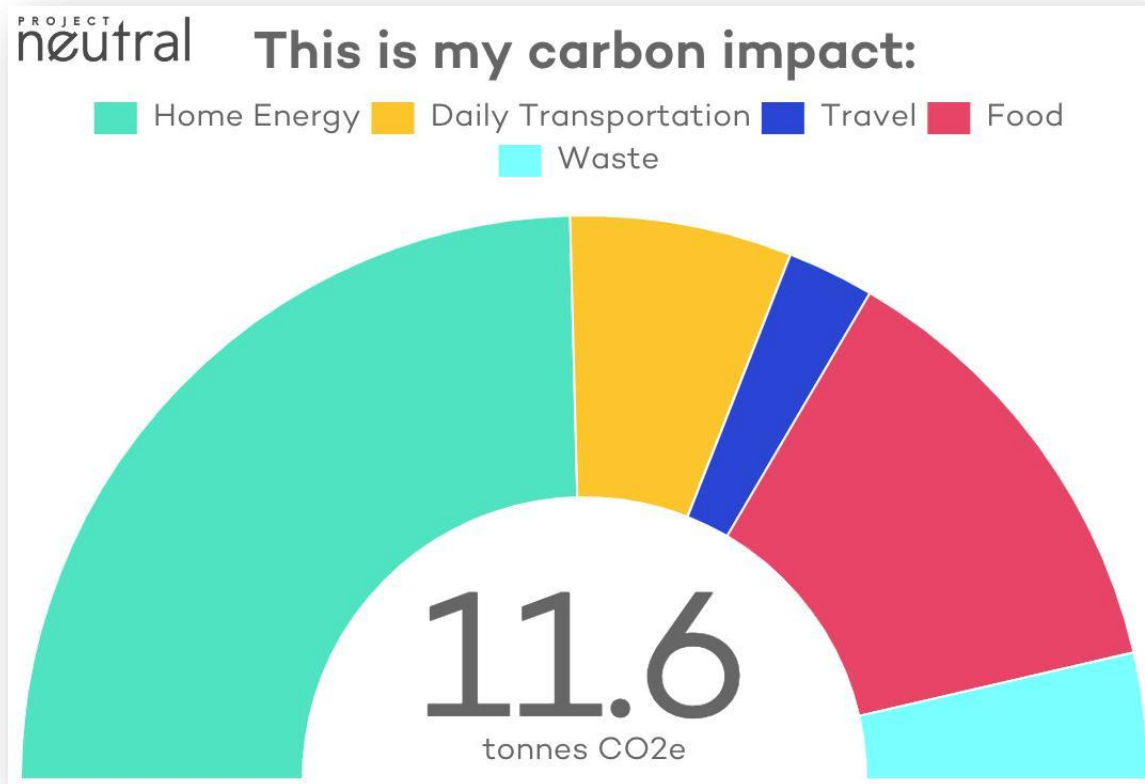
SEATTLE, WA
Enhanced soil planted with drought and salt tolerant native plants will soak up rain water



ST PAUL, MN
Interpretive signage will communicate environmental impacts and encourage future 'depaving'



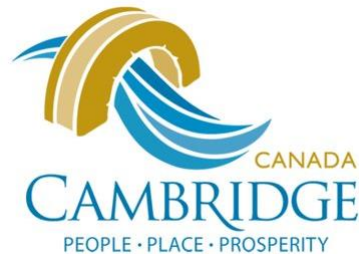
YOUR CARBON FOOTPRINT



What's yours?
Find out at projectneutral.org/reep

THANKYOU

A big thanks to our core funders!



Region of Waterloo



Waterloo North Hydro Inc.

THANKYOU



519-744-9799

reepgreen.ca

Community Climate Adaptation Plan

Township of Wilmot Council

Kate Daley, Nicholas Cloet | September 23, 2019



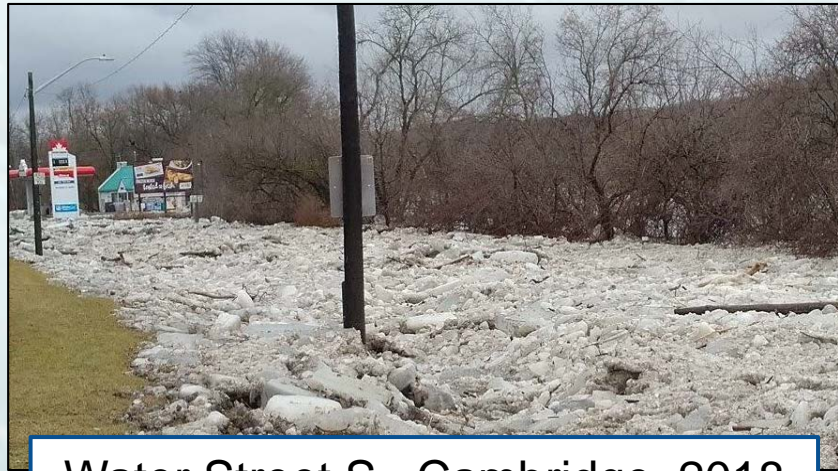
Overview

- Why adapt to climate change?
- Community-wide adaptation
- Project leadership & stakeholders
- Plan development
- Draft Actions
- Next steps



Why adapt to climate change?

- Warmer temperatures year-round and more extreme heat
- Increased rain and freezing rain
- More large-scale rainfalls and wind storms



Water Street S., Cambridge, 2018



St. Jacobs Bridge, Woolwich, 2017

Why adapt to climate change?

- Risks posed by extreme weather events are present and growing
- Public concern over climate change

Mitigation

Reducing emissions that cause climate change

Adaptation

Responding to the expected impacts of climate change

Community-wide adaptation

Community-wide adaptation will involve people and groups from across the community

Examples:

- Provide cooling and warming centres
- Reduce flood risk and protect water quality
- Check on vulnerable people



Project leadership & stakeholders

Process led by the community and facilitated by the Region

- Community Partners – core group
- Other experts and key stakeholders
- Broader public



Community Partners workshop,
December 2018



Public Forum, November 2018

Plan development

Research

- Identify impacts
- Vulnerability and risk assessments

40 climate impacts



19 priority climate impacts



Plan

- Draft CCA Plan

36 draft adaptation actions

Draft Actions



Action 2.2: Increase the uptake of household emergency kits

In a weather-related emergency, people may be without basic services (e.g. electricity, water) for an extended period of time. The best practice recommended by emergency management professionals is to keep certain items ready to ensure households can be self-sufficient for at least 72 hours.

Suggestions from the Community	<ul style="list-style-type: none">• Training to encourage people to assemble their own emergency kits as part of emergency preparedness events, summer camps for students, and other opportunities• Showcase examples of local champions/leaders with their emergency kits through social media• Distribute 72-hour preparedness checklists in magnetic form for households in different languages• Provide free or subsidized emergency kits for vulnerable populations• Distribution of 'starter' emergency kits• Couple with information on household emergency planning, education around backup power, etc.• Share information on vehicle emergency kits
Current Practice	<ul style="list-style-type: none">• Emergency kit information is provided to local stakeholders via the AlertWR.ca website (referencing Federal government information which is also publicly available) and through other partners (e.g. Red Cross)
Potential Partners	<ul style="list-style-type: none">• Waterloo Region Community Emergency Management Coordinators (CEMCs) (*potential lead)• Canadian Red Cross• Community centres/groups and neighbourhood associations• Intact Centre on Climate Adaptation• Multicultural Associations• Partners for Action
Next Steps	<ul style="list-style-type: none">• Waterloo Region CEMCs are encouraged to review options to improve current outreach and education practices
Outcomes	<ul style="list-style-type: none">• Residents of Waterloo Region are aware of the components and importance of a 72-hour emergency kit, and are more likely to have and maintain such a kit in their homes
Measurement Considerations	<ul style="list-style-type: none">• Emergency kit uptake including number of kits, and qualitative information (e.g. are kits maintained, how did people learn about emergency kits, where are they stored, etc.) to help guide continual improvement over time

Next Steps

Date	Step
August 14 to October 7, 2019	<ul style="list-style-type: none">• Public survey on EngageWR• Direct outreach with Community Partners, other engaged stakeholders• Presentations to Area Municipal councils
November 5, 2019	Final Plan to Regional Council for Approval (condition of funding)
target: January 2020	Community Partners reconvene

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Draft Community Climate Adaptation Plan

Plan Overview

Introduction

The purpose of the Community Climate Adaptation Plan (CCA Plan) is to continually improve Waterloo Region's resilience to extreme weather and climate change impacts through increased local adaptive capacity and collaboration among community stakeholders.

This document provides a high-level overview of the draft Plan including the following:

- the draft Plan's Objectives and Actions;
- the key features of the Plan development process;
- an explanation of the way in which climate change impacts were assessed and prioritized, and the way in which solutions were identified; and
- highlights of next steps and implementation considerations.

For more details on these processes and on the resulting proposed Objectives and Actions, please see the full draft Community Climate Adaptation Plan, posted on the Region's [Climate Change and Extreme Weather](#) website.

Summary of Objectives and Actions

The following list of Objectives and Actions outlines an action plan for the community as a whole to adapt to a changing climate here in Waterloo Region. The list is arranged into the following four impact areas: Health and Community, Built Environment, Natural Environment and Water, and Energy and Economy.

Health and Community

Objective 1: Help vulnerable populations avoid or reduce the health-related risks of extreme weather and temperatures.

Action 1.1: Raise awareness of policies and practices to protect workers from extreme temperatures and weather conditions

Action 1.2: Explore opportunities to expand current Cooling and Warming Centre programming

Action 1.3: Explore opportunities to offer improved access to cooling and hydration in public spaces and at public events during hot summer months

Action 1.4: Continue ongoing work to provide supportive and affordable housing as a means of reducing climate related impacts

Action 1.5: Coordinate local efforts to address excessive indoor temperatures in rental housing

Action 1.6: Include mental health considerations as part of emergency preparation and recovery-related information, and in overall climate adaptation messaging

Action 1.7: Explore options to establish one or more vulnerable persons' registries to guide emergency responders and/or other assistance programs to reduce health impacts in extreme weather events

Objective 2: Improve the personal preparedness of community members to respond to emergencies

Action 2.1: Coordinate public outreach and education on the personal risks and best practices for responding to climate change and extreme weather impacts

Action 2.2: Increase the uptake of household emergency kits

Objective 3: Encourage community-based initiatives to improve community members' resilience to extreme weather events

Action 3.1: Continue to update existing municipal and regional emergency preparedness and response plans with increased emphasis on protecting, communicating with and helping vulnerable populations during weather-related emergencies

Action 3.2: Establish buddy systems/help-your-neighbour programs to implement during extreme weather events

Objective 4: Monitor and plan for the potential introduction of new vectors and vector-borne illnesses to the community

Action 4.1: Develop and promote educational tools and resources concerning disease vector recognition and prevention

Built Environment

Objective 5: Incorporate climate change into future land use, development and construction, and improve the resilience of existing buildings to climate-related risks

- Action 5.1: Collaborate with local partners on available mapping tools, and share best practices for creating, interpreting and utilizing localized heat- and flood-risk maps to guide adaptation policies and programs
- Action 5.2: Explore opportunities for increased climate resiliency of new buildings through local adoption of upcoming national or provincial building standards
- Action 5.3: Seek opportunities to incorporate shade features in new development and on existing properties to reduce the urban heat island (UHI) effect
- Action 5.4: Seek opportunities to reduce flood risks by considering Low Impact Development (LID) features, green infrastructure, and building upgrades
- Action 5.5: Encourage homeowners and landlords to improve the climate resilience of residential buildings through upgrades and/or retrofits
- Action 5.6: Encourage local businesses and managers of commercial properties to proactively improve the climate resilience of their buildings

Objective 6: Improve the longevity and resilience of infrastructure to extreme weather and temperatures

- Action 6.1: Periodically review materials, design options, and best practices for new climate-resilient infrastructure, and share best practices between municipalities and other key stakeholders across Waterloo Region
- Action 6.2: Encourage property owners and managers to keep storm drains clear of leaves and other debris to reduce the risk of flooding

Objective 7: Reduce transportation disruptions due to extreme weather events and improve safety of travel on roads, sidewalks and trails

- Action 7.1: Promote safer travel practices, choices and alternatives throughout the region
- Action 7.2: Explore how traffic flows and communications across municipal boundaries can be enhanced to better facilitate emergency response and business continuity in severe weather events
- Action 7.3: Improve winter travel conditions for pedestrians

Natural Environment and Water

Objective 8: Expand the use of natural features and green infrastructure to better manage storm water runoff and decrease flood risk

Action 8.1: Continue seeking opportunities to protect riparian zones, wetlands and other natural areas to help manage storm water and flood risk

Action 8.2: Continue seeking opportunities to acquire or dedicate land and natural areas for conservation, and to enhance the management and restoration of existing natural areas

Objective 9: Conserve and protect surface water and groundwater resources from urban runoff pollution

Action 9.1: Explore opportunities to improve snow- and ice-clearing response methods to reflect changing weather patterns, and aim to effectively clear roads, parking lots and walking surfaces with less salt

Action 9.2: Enable residents and landowners to adopt landscaping practices that improve water infiltration or reduce the need for watering

Objective 10: Monitor, coordinate, plan for and mitigate the spread of invasive species in the natural environment

Action 10.1: Encourage and support broad community participation in the detection and management of invasive species

Objective 11: Monitor, maintain and improve the diversity and resiliency of urban trees and forests

Action 11.1: Work with local partners to explore opportunities for tree planting, tree maintenance, and other strategies to improve tree coverage in urban areas

Objective 12: Maximize effective nutrient management and retention to reduce runoff from agricultural practices

Action 12.1: Continue to support and explore opportunities to enhance or improve the Rural Water Quality Program

Action 12.2: Explore opportunities to better understand and share best practices to address agricultural water quality issues and risks

Energy and Economy

Objective 13: Improve the resilience of energy infrastructure to weather-related disruptions

Action 13.1: Explore opportunities and feasibility of decentralized energy generation, storage, and distribution in Waterloo Region

Action 13.2: Increase the resilience of electricity distribution infrastructure to extreme weather events through strategic planning and retrofits

Objective 14: Enable local organizations, businesses and community members to be more resilient to power interruptions

Action 14.1: Encourage critical and important services in the community to have adequate, working backup power

Objective 15: Encourage local businesses and other organizations to identify and plan for climate-related risks and opportunities that may affect their business activities and/or quality of service

Action 15.1: Encourage community organizations and businesses to develop their own climate adaptation plans and to include climate adaptation in emergency response plans

Action 15.2: Increase the availability and accessibility of climate-related datasets to assist developers, local businesses and other organizations

How Objectives and Actions were identified and prioritized

This section outlines the role the Community Climate Adaptation Plan plays in local climate change efforts, and the details of the plan development process.

Where the CCA Plan fits in local climate change efforts

The Community Climate Adaptation Plan will play a crucial role in the diverse climate change planning happening across Waterloo Region. The Plan focuses on what the community as a whole needs to do to adapt to a changing climate here in Waterloo Region. Many individual stakeholders are completing corporate and organizational climate adaptation planning work to prepare their organizations for climate change, including municipalities' corporate climate adaptation plans.

While this crucial work must be done to adapt to climate change, additional work continues to mitigate climate change by reducing the greenhouse gas (GHG) emissions that Waterloo Region produces. Community-level work to mitigate climate change is led by Climate Action Waterloo Region through the *Climate Action Plan*. Municipalities and

businesses continue to address their GHG emissions through corporate-scope plans and targets.

Key features of the Plan development process

Three key features are foundational to the development process for this draft Plan: the ICLEI BARC Framework, the community-wide focus, and the Community Partners and community stakeholders.

ICLEI BARC Framework

To complete the climate adaptation planning process, the Region retained ICLEI – Local Governments for Sustainability (ICLEI Canada) in June 2017 for facilitation and technical support under their Building Adaptive and Resilient Communities program or BARC, a framework developed specifically for municipalities to undertake climate adaptation planning.

The Region has completed the first two milestones of the ICLEI BARC framework, and the completion of the Community Climate Adaptation Plan will fulfill Milestone 3.

Table 1: ICLEI BARC Adaptation Framework Milestones

ICLEI BARC Milestone	Overview of Tasks
1) Initiate	Identify stakeholders, build core team, inventory existing actions, gain initial council support
2) Research	Prepare climate projections, identify impacts, conduct vulnerability and risk assessments
3) Plan	Identify options and Actions, , Develop and launch Action Plan
4) Implement	Solidify support from Community Partners and Council, implement Action Plan
5) Monitor and Review	Assess new information, review and revise Action Plan

Community-wide focus

Local municipalities, including the Region of Waterloo, are working toward adapting their own operations to address the impacts of climate change. The Community Climate Adaptation Plan aligns with and builds on these efforts, to focus on impacts and risks

that affect people and organizations across Waterloo Region and that must be addressed with participation from across the community. The Region has played a foundational role in facilitating the development of the draft Plan, working to ensure that the perspectives and adaptation Actions contained in it are community-wide in scope. Participation and leadership from diverse actors across the community informed both the process used to develop the Plan and the Actions that it identifies.

Community Partners and community stakeholders

Due to the community-wide focus of the plan, the Community Partners group served as a guiding force through the key steps involved in assessing the potential problems climate change will create for our community and identifying solutions. Their contributions and expertise were central to the inputs and outputs of all stages of the process. The Community Partners group includes individuals from key public sector, academic, and community organizations.

In addition to the focused and continuing work of the formal Community Partners, consultation of and engagement with a broader range of community stakeholders and members of the public has contributed a breadth of perspectives to the process and fostered awareness of diverse priorities.

Assessing the problem – Potential climate impacts

The climate adaptation planning process began with an assessment of the possible impacts of climate change on Waterloo Region, followed by assessments of how vulnerable we are, how likely it is to happen, what consequences it would have.

The Community Partners provided their expertise and guidance, and a broader group of community stakeholders and municipal staff were engaged to provide their perspectives, contributing to a multifaceted understanding of vulnerability and risk across Waterloo Region's diverse communities.

Impact statements

A selection of 40 impact statements were identified based on local climate projections developed at the University of Waterloo. These impact statements were identified by the Region and representatives from the GRCA and Cities of Cambridge, Kitchener and Waterloo, with guidance from ICLEI Canada and validation/revisions by the Community Partners in future planning stages. Impact statements described how the climate projections for Waterloo Region might affect the community, such as "Increased extreme precipitation events can lead to road washouts, bridge closures, and disruptions to transportation services".

Vulnerability assessment

In the vulnerability assessment, each impact statement was assessed to indicate how much the community would be affected by each impact (our “sensitivity”), as well as the local capacity the community would have to address such an impact (our “adaptive capacity”). Taken together, these two factors indicate how vulnerable the community would be to the impact. Each impact was scored on sensitivity and adaptive capacity, producing a vulnerability score ranging from V1 to V5.

Of the 40 impacts, 36 were selected to continue into the risk assessment, based on higher vulnerability scores and the assessment of local experts.

Risk assessment

For the risk assessment, the 36 impact statements were assessed based on the perceived likelihood and consequences of their occurrence. Likelihood was assessed on a scale of 1 (Rare: unlikely in the next 25 years) to 5 (Almost Certain: could occur several times per year). Consequences were assessed across twelve (12) factors, with ratings from 1 (Negligible consequences) to 5 (Catastrophic consequences). These 12 criteria fall under 3 categories as presented in Table 1.

Table 2: Consequence Categories

Social Factors	Economic Factors	Environmental Factors
Public Health & Safety	Property Damage	Air
Displacement	Local Economy & Growth	Soil & Vegetation
Loss of livelihood	Community Livability	Water
Cultural Aspects	Public Administration	Ecosystem Function

The risk score for each impact was calculated by adding the consequences scores together, and then multiplying by the likelihood score.

Each impact was assigned three category-specific risk scores and one overall risk score. The category-specific scores helped to ensure that impacts with high risks in one category but low risks in others would still be captured, even if the overall risk score was lower. Each impact received three risk scores – one for each consequence category – on a scale out of 100, and a cumulative risk score was assigned for each impact out of 300.

Prioritizing impacts

Impacts were prioritized as a result of the risk scores. Impacts were identified as priority impacts if they received an overall risk score of Medium or higher (123 or more out of 300). This identified 14 priority impacts.

Additional impacts were included if they received a single category score of Medium or higher (41 or more out of 100), and if they were also identified by subject-matter experts or community members as being of considerable concern. This process prioritized 6 additional impacts, for a total of 20 impacts prioritized for consideration in the action planning stage.

Identifying solutions – Adaptation actions

To identify potential ways to avoid or reduce the 20 identified priority impacts, a list of Objectives and corresponding adaptation Actions were created. These would need to meet the Plan's purpose to continually improve Waterloo Region's resilience to extreme weather and climate change impacts through increased local adaptive capacity and collaboration among community stakeholders.

To ensure this, the Actions would need to meet the Guiding Principles set early in the process, and the Goals and Objectives identified in response to the Risk Assessment.

Guiding Principles

Four Guiding Principles were identified by the Community Partners and the Region of Waterloo. These Principles were selected to inform brainstorming, planning and implementing any of the Actions in the CCA Plan:

1. Identify adaptation Actions that are equitable and responsive to the most vulnerable in our community
2. Maximize long-term sustainability and co-benefits of adaptation Actions for local economic, social and environmental priorities
3. Build awareness, understanding and ownership of adaptation Actions throughout the community
4. Enable a collaborative and innovative environment for the community to learn by doing and adopt a continuous improvement approach

Goals

Based on the identified priority impacts, the Community Partners identified one Goal for each of the four impact areas to serve as a high-level intention for the community to strive for, and to provide a framework for the eventual structure of the Plan:

Table 3: Goals for the CCA Plan

Impact Area	Goal
1) Health and Community	Improve community members' resilience to the risks of extreme weather impacts and changing climate conditions
2) Built Environment	Improve the climate resiliency of the built environment in terms of its long-term durability and functionality

Impact Area	Goal
3) Natural Environment and Water	Preserve, restore and enhance local biodiversity and the resilience of the natural environment and water resources throughout the region
4) Energy and Economy	Increase the resilience of local energy systems and businesses in a changing climate to enable a thriving regional economy

Identifying and refining Objectives and Actions

Following the selection of the Goals, the Community Partners identified three to five Objectives per goal. The Objectives identify the general ways in which our community intends to overcome the priority impacts. There were 15 Objectives identified by the Community Partners.

Following the selection of Objectives, several meetings were held with diverse stakeholder groups and community members to brainstorm and refine possible actions. In addition to several workshops with the Community Partners, events included a community forum and a business breakfast. To reach people using other formats, consultations were conducted online using EngageWR, and questions on climate change adaptation were included in a telephone and online survey of members of the public. Meetings were also conducted with municipal staff at the Region of Waterloo and Area Municipalities whose work is connected to the Objectives and Actions.

To address the first Guiding Principle regarding equity, the Sustainable Societies Consulting Group was retained to explore the needs of marginalized community members with respect to climate change adaptation. They conducted outreach to social service providers, community/neighbourhood groups, people with lived experiences of marginalization, and Indigenous people living in the community.

The collaborative process to refine and target the Objectives and Actions has been ongoing, and has been informed by the desire to ensure that they are locally feasible and effective.

Next Steps and Implementation

As outlined in the ICLEI BARC framework, finalization of this plan will be followed by work toward Milestone 4 (Implement) and Milestone 5 (Monitor and Review).

The next steps involved in implementing each Action take one or more of the following four main forms:

1. Researching and collecting data
2. Communicating and educating
3. Collaborating and building partnerships
4. Changing policies and practices

The community has played a central role in the development of this Plan, and will continue to play a central a role in its implementation. This focus on community involvement is due both to the vision of the Plan and to the complex challenges and threats of a changing climate.

As a result, the Community Partners group that provided crucial guidance during plan development will continue to provide guidance through the life of the Plan during ongoing implementation and monitoring cycles.

The Region of Waterloo will also play a central role in these phases, serving as the institutional home for the community-wide Plan. The primary roles filled by the Region will include general staff support, convening the Community Partners, Action monitoring, and mid-term and five-year reporting.

Timelines and Schedules

As detailed in the Actions section of the Plan, the ultimate success of the CCA Plan will rely on the continuing work of potential partners identified for each Action. Due to the community focus of this plan and the need for the adaptation Actions to be completed by diverse actors across the region, this plan does not prioritize certain actions over others for order of implementation. Timelines and schedules for implementation will be unique to each individual Action, and will be determined collaboratively with potential partners considering their current and future plans and capacity.

Work to implement the Actions identified in the plan will be assessed on a 5-year monitoring cycle. Every 5 years, the plan will be revised to reflect the work completed to date and the climate change adaptation challenges that remain for our community. Through this ongoing implementation and periodic monitoring, the Plan will fulfill its mandate to continually improve Waterloo Region's resilience to extreme weather and climate change impacts through increased local adaptive capacity and collaboration among community stakeholders.



TOWNSHIP OF WILMOT

CLERK'S SERVICES *Staff Report*

REPORT NO: CL 2019-52

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Clerk's Services

PREPARED BY: Dawn Mittelholtz, Director of Clerk's Services

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Council Meeting Schedule Change

RECOMMENDATION:

THAT the Regular Council Meeting scheduled for October 7, 2019 be cancelled; and,

THAT the Regular Council Meeting scheduled for October 21, 2019 be rescheduled for October 28, 2019.

SUMMARY:

The Council Meeting Schedule is set by a resolution of Council. An amending resolution is required to change the Schedule. Council is being asked to consider making changes to the Schedule to accommodate a community event and the Federal Election.

REPORT:

In 2018, Council passed a resolution to approve the Regular Council Meeting Schedule for 2019. As the year progressed, two scheduling conflicts have arisen that Council may wish to consider for making changes to this Schedule.

Some Members of Council have expressed their desire to attend the K-W Oktoberfest Rogers Women of the Year awards ceremony. This is an annual event that recognizes and pays tribute to outstanding women in the Region of Waterloo. This event takes place in the evening of October 7, 2019 thereby creating a conflict. The number of Members of Council wishing to attend the event are sufficient that quorum would not be present.

The Federal Government has called an election for October 21, 2019. In 2011 a similar conflict occurred with the Federal Election and a scheduled Council Meeting. Council at that time chose to cancel that Meeting. Although there are ample opportunities for voting prior to the start of the Council Meeting, rescheduling the Meeting allows for Members of Council and staff to engage more fully in the Federal Election process.

Although the rescheduling or cancelling of a Council Meeting is something the Township does not wish to do on a regular basis, there are allowances for this in parliamentary law and in the Procedural By-law.

Members of the Senior Management Team have reviewed their Work Program to ensure the proposed Schedule changes do not interfere with the conduct of Township business. As of the writing of this report, no business conflicts exist.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This request for amending the Regular Council Meeting schedule aligns with the communication of municipal matters.

FINANCIAL CONSIDERATIONS:

None.



TOWNSHIP OF WILMOT

CLERK'S SERVICES *Staff Report*

REPORT NO: CL 2019-53

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Clerk's Services

PREPARED BY: Tracey Murray, Deputy Clerk

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Non Application of the Line Fences Act

RECOMMENDATION:

THAT the Township of Wilmot opt out of the application of the Line Fences Act, save and except for lands specific in Sections 20 of the Line Fences Act and lands zoned Zone 1 (Agricultural); and,

THAT By-Law No. 1976-02, be repealed and replaced with By-Law No. 2019-47, a By-Law to Opt out of the Provisions of the Line Fences Act, save and except Section 20 of the Line Fences Act and lands zoned Zone 1.

SUMMARY:

To recommend that the Township of Wilmot exempt itself from the application of the Line Fences Act (the Act), in accordance with Section 98 of the Municipal Act, 2001, with the exception of Section 20 of the Act which speaks to former railway right-of-ways and lands zoned Zone 1 (Agricultural).

BACKGROUND:

The Line Fences Act is legislation that historically was implemented to assist in resolving disputes between rural agricultural land owners. Fence-viewers were first referenced in an Act of the Province of Upper Canada, 1793, the first Ontario fencing legislation was passed in 1834, and the current Line Fences Act can be traced to that 1834 statute.

Section 98 of the Municipal Act, 2001, permits municipalities to opt out of the application of the Line Fences Act, save and except Section 20, which applies to the boundaries between former railway line and agricultural properties.

REPORT:

The original intent of the Line Fences Act was to assist in settling disputes that arose during early settlements in rural regions of the province and at that time municipalities served as mediators. Typically, these residents would have significant amounts of land and many kilometres of fencing that protected livestock. The Act was not intended for urban settlement areas where most fences are short and do not manage livestock.

In the Township of Wilmot, the Line Fences Act has rarely been utilized, since 2003 there have been two (2) applications under the Act. Staff did move forward with the implementation of Line Fences Act in regards to those applications. Through that process, staff have determined that keeping the application of the Line Fences Act to agriculturally zoned land only is in line with the intent of the Act. Staff feel that neighbours within Settlement Areas can address fence concerns between themselves and, if required, through the civil court system. Typically, larger urban municipalities have exercised their right to opt out; however, due to the mix of urban and rural, staff feel there is validity in maintaining the Line Fences Act for Agriculturally zoned lands.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

We are an engaged community through communicating municipal matters.

FINANCIAL CONSIDERATIONS:

Staff time spent on the administration of the Act for the most recent applications totalled approximately 20 hours plus payment to the Members of the Fence Viewer Committee. Considerable time and resources (registered mail costs, paper costs, etc.) savings to the Township would be recognized through this option.



TOWNSHIP OF WILMOT

FINANCIAL SERVICES Staff Report

REPORT NO: FIN 2019-33

TO: Council

SUBMITTED BY: Patrick Kelly CPA, CMA, Director of Finance / Treasurer

PREPARED BY: Patrick Kelly CPA, CMA, Director of Finance / Treasurer

REVIEWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: Community Benefits Charge – Consulting Services

RECOMMENDATION:

THAT the Report FIN 2019-33 regarding Consulting Services for a Community Benefits Charges be received for information purposes;

AND THAT staff incorporate the Community Benefits Charge Study within the proposed 2020 Capital Program.

SUMMARY:

On May 2, 2019 the Provincial government gave first reading to Bill 108 – The More Homes, More Choice Act, 2019. Bill 108 was posted to the Environmental Registry of Ontario for comments until June 1, 2019.

During the short public consultation window, staff compiled and presented comments to Council under Report DS 2019-14. These comments were subsequently submitted via the Environmental Registry portal.

On June 6, 2019, Bill 108 passed third reading and received Royal Assent. It is now law in Ontario. The Act makes significant changes to the planning appeals process and to development charges. It also introduces a new Community Benefit Charges (CBC) under the Planning Act.

The regulations associated with the CBC are under review; however, the Township will be required to undertake consultation for the establishment of a new Community Benefits Charge for Wilmot Township by January 1, 2021.

In accordance with the Township's Procurement By-Law, the CAO and Treasurer have authorized the extension of the existing contract with Watson and Associates Ltd. for consulting services to complete Wilmot's Community Benefits Charge Study.

BACKGROUND:

Over the past several months, Watson has worked, in collaboration with staff from various Township departments, to complete the 2019 Development Charges Background Study. Under this project, Watson completed a review of the Official Plan, various master plans, generated growth forecasts for the 10 and 12-year horizon, anticipated capital needs to service this growth projection, and calculated the D.C. rates required to meet funding obligations.

On June 24th, pursuant to section 12 of the Development Charges Act, 1997, as amended, a public meeting was held to present and obtain public input on the proposed development charges (D.C.) by-law and underlying background study.

At the Council meeting held August 26th, Council passed the 2019 Development Charges Background Study and adopted the new Development Charges rates schedule, effective August 31, 2019.

REPORT:

The pending Planning Act and Development Charges Act amendments and regulations flowing from Bill 108, previously outlined in Report DS 2019-14, will require changes to the recently established bylaw as a result of the proposed Community Benefits Charge and other regulations.

Wilmot is participating on a Regional Working Group to review next steps in relation to Bill 108, and one of the first steps from this group was a collective effort to secure consulting services for the upcoming study period. As the implementation of the Community Benefits Charge will impact hundreds of municipalities across Ontario in 2020, it was deemed beneficial to extend the services of our existing consultant to complete the consultation and amendments for Wilmot.

As noted previously, the transition under Bill 108 would have a significant impact on growth related capital funding of parks and recreation projects. The elimination of the cash-in-lieu provisions and DC collections on soft service will remove established and successful funding mechanisms from our long-term financial plans. The establishment of the Community Benefits Charge, though complicated and challenging to complete in a single year, is critical to ensuring growth is paying for growth in this "soft service" area.

Under the Township Procurement By-Law (2016-30), staff are authorized to “negotiate with one or more Bidders, and in such cases the requirement for inviting tenders or quotations is waived, when the extension or reinstatement of an existing contract or continuation with an existing vendor, with CAO and Treasurer approval, would be more cost effective or beneficial to the Township.”

Recent discussions with Area Treasurers has indicated that all lower-tier municipalities and the Region of Waterloo intend to follow similar processes to extend the contract with their existing consultant for this study.

Watson & Associates has a history of completing and defending Development Charges studies and by-laws. In Wilmot’s experience, staff have been pleased with their professionalism and expertise, and are confident they will continue on through this additional scope of work.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The establishment of the new Community Benefits Charge as a funding mechanism for growth related capital is consistent with our Strategic Plan goal of a prosperous economy through developing maintaining our infrastructure, as well as quality of life through providing recreational opportunities for everyone.

The extensive outreach and communications with the development community throughout this project, is consistent with the Strategic Plan goal of being an engaged community through communicating municipal matters.

FINANCIAL CONSIDERATIONS:

The calculation of the Community Benefits Charge will ensure that growth related capital funding continues to exist moving forward from January 1, 2021. It is important to note that a number of timing provisions within Bill 108, and the deferral of collections that have historically occurred at the point of building permit issuance will present cash flow challenges from a capital funding perspective. Staff will incorporate analysis of these cash flow impacts within the Community Benefits Charge calculation, and the amendment of Wilmot’s existing DC By-Law.

The quotation provided by Watson & Associates for these works includes an upset limit of \$30,000. Funding will be derived from existing Development Charges and the general levy, and incorporated within the proposed 2020 Capital Budget for Council approval.

ATTACHMENTS: None



TOWNSHIP OF WILMOT

FACILITIES & RECREATION SERVICES *Staff Report*

REPORT NO: FRS-2019-07

TO: COUNCIL

SUBMITTED BY: Scott Nancekivell, Director of Facilities & Recreation Services

PREPARED BY: Scott Nancekivell, Director of Facilities & Recreation Services

REVIWED BY: Grant Whittington, CAO

DATE: September 23, 2019

SUBJECT: RFP 2019-07
Consulting Services for Trail Linkage Design/Construction
Management – Schneller Drive to County Creek Drive, Baden

RECOMMENDATION:

That MTE Consultants be awarded the contract for design and construction management of a trail linkage between Schneller Drive and Country Creek Drive in Baden, as per their proposal received August 26, 2019 for the bid price of \$28,435.00 plus applicable taxes, including provisional items.

SUMMARY:

Requests for Proposals for design and construction management services for a trail linkage between Schneller Drive and Country Creek Drive in Baden were received and evaluated. Based on the evaluation of standard proposal criteria, the evaluation team recommends that the project be award to MTE Consultants.

BACKGROUND:

Acquiring consulting services for the design and construction management of a trail linkage between Schneller drive and Country Creek Drive in Baden was included as part of the 2019 Facilities and Recreation Services Work Plan.

On August 9, 2019, a Request for Proposal for the necessary consulting services was drafted and released for on-line bidding purposes.

REPORT:

On August 26, 2019 the Township received proposals from the following four (4) consulting firms:

-
- MTE Consultants (Stratford office)
 - GSP Group (Kitchener Office)
 - IBI Group (Waterloo Office)
 - Mooney Metaxas Engineering (Kitchener)
-

An internal selection committee comprised of staff from Facilities & Recreation Services, Development Services and Finance, reviewed and evaluated the four (4) proposals based on the following criteria:

Project Understanding and Approach
Experience & References
Project Team
Cost proposal

A detailed review of the submissions based on the first three criteria was initially completed, followed by an evaluation of the cost proposal to arrive at a final score for all submissions.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Maintaining our infrastructure
Providing recreational opportunities for everyone

FINANCIAL CONSIDERATIONS:

The proposal issued by MTE Consultants, inclusive of provisional items, is \$28,435.000 plus applicable taxes. Costs net of the HST rebate will be \$28,935.46.

The approved capital budget for “trail segment design” carried forward from the previous year, contains \$50,000 for consulting and design works.

ATTACHMENTS:

N/A

TOWNSHIP OF WILMOT

BY-LAW NO. 2019-46

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law, may be used for the following use in addition to the uses permitted in Section 7.5 of By-law No 83-38, as amended:
 - a) a second dwelling unit by use of a mobile or modular home
2. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
3. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto and shall remain in force and effect only for a period of twenty years from the date of issuance of a building permit for the mobile or modular home.

READ a first and second time on the 23rd day of **September, 2019**.

READ a third time and finally passed in Open Council on the 23rd day of **September, 2019**.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Lot 21, Concession 4, Block B, in the said Township of Wilmot.

This is Schedule "A" to By-law No. **2019-46**.

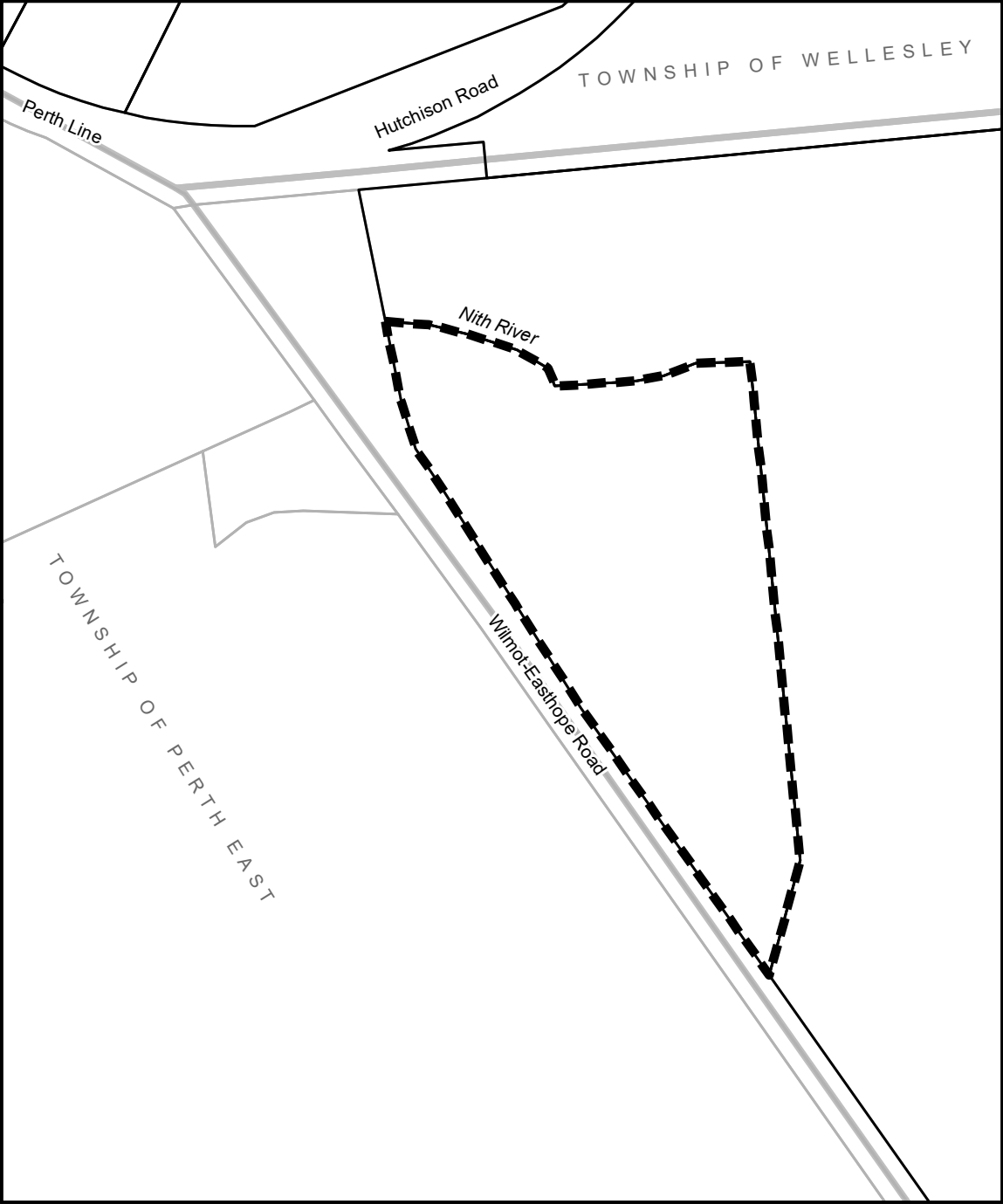
PASSED this 23rd day of **September, 2019**.

MAYOR

CLERK

SCHEDULE "B"
PART OF LOT 21, CONCESSION 4, BLOCK B
TOWNSHIP OF WILMOT

SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2019-46
PASSED THIS 23RD DAY OF SEPTEMBER, 2019.

MAYOR

CLERK



THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NUMBER 2019-47

**BEING A BY-LAW TO OPT OUT OF THE PROVISIONS OF THE LINE FENCES ACT,
SAVE FOR SECTION 20**

WHEREAS The Municipal Act, 2001 provides that a municipality may provide that the Line Fences Act, 2006, does not apply to all or any part of the Municipality;

AND WHEREAS Council acknowledges that despite the passage of this By-law, Section 20 of the Line Fences Act continues to apply throughout the municipality.

NOW THEREFORE, The Municipal Council of the Corporation of the Township of Wilmot enacts as follows:

1. The Corporation of the Township of Wilmot hereby opts out of the provisions of the Line Fences Act, in accordance with Section 98(1) of the Municipal Act, 2001, save and except lands specified in Section 20 of the Line Fences Act and lands zoned Zone 1 (Agricultural).
2. That this by-law shall take effect and come into force on the date of passage.

READ a first, second and third time this 23rd day of September, 2019

READ a third time and finally passed in Open Council this 23rd day of September, 2019

Mayor

Clerk