



TOWNSHIP OF WILMOT

Special Council Meeting Minutes

Monday, February 22, 2021

Council Meeting

Electronic Online Participation

5:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Chief Administrative Officer G. Whittington, Director of Information and Legislative Services D. Mittelholtz, Director of Corporate Services / Treasurer P. Kelly, Fire Chief R. Leeson

1. LAND ACKNOWLEDGEMENT

1.1 Councillor B. Fisher read the Land Acknowledgement

2. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

2.1 None Disclosed

3. REPORTS

3.1 REPORT NO. CAO 2021-01

Joint Service Delivery Review – Final Report

Resolution No. 2021-27

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Gerber

THAT the Joint Service Delivery Review, as prepared by KPMP LLP be received for information purposes; and further

This information is available in accessible formats upon request

THAT recommendations from the Joint Service Delivery Review be referred to staff for future reporting and implementation through the Township Work Program.

CARRIED.

The CAO outlined the report and introduced Mr. Bruce Peever, KPMG to present the review.

Mr. Bruce Peever presented the findings of the Joint Service Review. He outlined the definition of shared services and outlined the potential benefits that can be achieved. He described the four (4) models used to explore the potential for shared services, those being resource sharing, centralized services, joint venture and outsourcing.

Mr. Peever provided an overview of the proposed models for each of the five (5) service areas, those being Fire Services, Emergency Management, Corporate Communications, IT Services and Library Services.

The Fire Chief confirmed that the collaborate efforts with the Townships does present positive efforts in procurement and training initiatives, of which, he fully supports. He noted that the Emergency Management component would still require a CEMC at the local level and noted that the administration and training would benefit from joint services.

The CAO advised that the same recommendation is being presented to all four (4) Townships and following the approvals, staff will continue to work towards analyzing and presenting to Council proposed implementation. It was also confirmed that current existing staff in specific areas could work with the other Townships that choose to outsource.

It was confirmed for Council that this report is being received by Council and that staff be directed to investigate the recommendations within the Joint Service Review.

Mr. Peever noted that the success of the service delivery is dependent on an agreement with all Townships and that good governance is followed.

Mr. Peever acknowledged the significant investment the Township has in Corporate Communications and noted that the other Townships have not yet reached that level. He noted that the other Townships may look to outsourcing while Wilmot may have an opportunity to partner with the same third-party provider to augment existing Communications staffing.

4. CONFIRMATORY BY-LAW

4.1 By-law No. 2021-11

Resolution No. 2021-28

Moved by: Councillor J. Pfenning Seconded by: Councillor B. Fisher

THAT By-law No. 2021-11 to Confirm the Proceedings of Council at its Meeting held on February 22, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

5. ADJOURNMENT (5:45 PM)

Resolution No. 2021-29

Moved by: Councillor C. Gordijk Seconded by: Councillor A. Hallman

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.