



Council Meeting Minutes

Monday, August 23, 2021

Council Meeting

Electronic Online Participation

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Acting Chief Administrative Officer / Director of Parks, Facilities and Recreation S. Jackson, Director of Information and Legislative Services D. Mittelholtz, Director of Public Works J. Molenhuis, Director of Development Services H. O'Krafka, Director of Corporate Services / Treasurer P. Kelly, Fire Chief R. Leeson, Manager of Information and Legislative Services / Deputy Clerk T. Murray,

- 1. MOTION TO CONVENE INTO CLOSED MEETING (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN MEETING (IF NECESSARY)**
- 3. MOMENT OF SILENCE**
- 4. LAND ACKNOWLEDGEMENT**

4.1 Councillor J. Pfenning read the Land Acknowledgement

5. ADDITIONS TO THE AGENDA

5.1. Consent Agenda

Resolution No. 2021-159

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT Item 11.12 be added to the agenda under CONSENT as Report No. FD 2021-04 Second Quarter Activity Report.

CARRIED.

5.2. Reports

Resolution No. 2021-160

Moved by: Councillor B. Fisher

Seconded by: Councillor C. Gordijk

THAT Item 12.3 be added to the agenda under Reports Fire Services as Item 12.3.1 Report No. 2021-14 Shower Installation Women's Washroom Station 1 Baden.

CARRIED.

6. ADOPTION OF THE AGENDA

Resolution No. 2021-161

Moved by: Councillor J. Gerber

Seconded by: Councillor J. Pfenning

THAT the Agenda, as presented, for August 23, 2021 be adopted.

CARRIED.

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

8. MINUTES OF PREVIOUS MEETINGS

8.1 Council Meetings Minutes Monday July 12, 2021

Resolution No. 2021-162

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting July 12, 2021.

CARRIED.

9. PUBLIC MEETINGS

10. PRESENTATIONS

11. CONSENT AGENDA

11.1 REPORT NO. ILS 2021-32

**Appointment of Drainage Engineer
Queen Street (Regional Road 12) Culvert Approximately 90m
South of Cottage Lane
Township of Wilmot**

- 11.2 REPORT NO. ILS 2021-33
Combined Quarterly Activity Report**
- 11.3 REPORT NO. DS 2021-025
2ND Quarter Building Stats**
- 11.4 REPORT NO. PW 2021-016
2nd Quarter 2021 Operations Activity Report
April – June 2021**
- 11.5 REPORT NO. PW 2021-17
Municipal Facility and Sidewalk Winter Maintenance – Term
Contract**
- 11.7 REPORT NO. PW 2021-019
Award of Contract – Four Wheel Drive Tractor Backhoe**
- 11.8 REPORT NO. CK 2021-003
Quarterly Activity Report – April, May, June 2021**
- 11.9 REPORT NO. PFRS 2021-013
Parks, Facilities and Recreation Services Second Quarter Activity
Report**
- 11.11 REPORT NO. ILS 2021-34
Noise By-law Exemption
Louise Lalonde**

11.12 REPORT NO. FD 2021-04**Second Quarter Activity Report****Resolution No. 2021-163****Moved by: Councillor C. Gordijk****Seconded by: Councillor J. Gerber**

THAT Report Nos. ILS 2021-32, ILS 2021-33, DS 2021-025, PW 2021-16, PW 2021-17, PW 2021-19, CK 2021-003, PFRS 2021-013, ILS 2021-34 and FD 2021-04 be approved.

CARRIED. AS AMENDED.

Items 11.6 and 11.10 were removed from the Consent Agenda for further discussion.

11.6 REPORT NO. PW 2021-18**Annual Reforestation Program – Award of Contract****Resolution No. 2021-164****Moved by: Councillor J. Pfenning****Seconded by: Councillor B. Fisher**

THAT RFT 2021-24 be awarded to Mar-John's Nursery Ltd. of Waterloo, Ontario for the Annual Reforestation Program, as per their bid submission dated July 22, 2021, in the revised scope amount of \$88,200.00 plus HST for installations and removals in 2021, and an option to extend contract terms for one (1) additional year, based on funding availability.

CARRIED.

The Director of Public Works and Engineering clarified the number of trees in the report is 215 trees that were originally bid, and the revised tree amount is 140 trees. It was noted that the same unit rate still applies to the revised bid amount.

11.10 REPORT NO. ILS 2021-31**Proposed 2022 Regular Council Meeting Schedule****Resolution No. 2021-165**

Moved by: Councillor C. Gordijk**Seconded by: Councillor A. Hallman**

THAT the following schedule for Regular Council Meetings be adopted:

January 17, 2022	February 7, 2022 February 28, 2022	March 14, 2022 March 28, 2022
April 11, 2022 April 25, 2022	May 9, 2022 May 30, 2022	June 13, 2022 June 27, 2022
July 18, 2022	August 22, 2022	September 12, 2022 September 26, 2022
October 3, 2022	November 7, 2022 November 21, 2022	December 5, 2022

CARRIED. AS AMENDED.

Council requested that the meeting date be amended to move the May 9, 2022 to May 16, 2022 and that further Council Meeting schedules be scheduled around Mother's Day and Father's Day weekends.

12. REPORTS

12.1 CORPORATE SERVICES

12.1.1 REPORT NO. COR 2021-027

Statement of Operations as of June 30, 2021 (un-audited)

Resolution No. 2021-166

Moved by: Councillor C. Gordijk**Seconded by: Councillor J. Pfenning**

THAT report COR 2021-027, Statement of Operations (un-audited) as of June 30, 2021, as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

CARRIED.

The Director of Corporate Services / Treasurer outlined the report.

The Director of Public Works and Engineering advised that the automated speed program is a regional program therefore there are no revenues nor expenses.

The Director of Information and Legislative Services advised that a review is underway of the Crossing Guard program and will include the new crossing location in New Hamburg, which will come to Council at a future meeting.

The Director of Parks, Facilities and Recreation advised that there have been no further discussions on potential recreation closures as a result of the current fourth wave of COVID-19.

12.1.2REPORT NO. COR 2021-028

Capital Program Review as of June 30, 2021 (un-audited)

Resolution No. 2021-167

Moved by: Councillor A. Hallman Seconded by: Councillor C. Gordijk

THAT report COR 2021-028, Capital Program Review as of June 30, 2021 (un-audited), as prepared by the Manager of Finance / Deputy Treasurer, be received for information purposes.

CARRIED.

The Director of Corporate Services / Treasurer outlined the report.

12.2 PARKS, FACILITIES AND RECREATION SERVICES

12.2.2REPORT NO. PFRS 2021-015

Administration Complex Fire Panel Replacement

Resolution No. 2021-168

Moved by: Councillor B. Fisher Seconded by: Councillor J. Pfenning

THAT RFT 2021-27 be awarded to Dielco Electric Ltd. of London, Ontario for the removal and replacement of the Fire panel system for the Administration Complex and Castle Kilbride, as per their bid submission dated August 11, 2021, in the amount of \$64,270.00 plus HST.

CARRIED.

The Director of Parks, Facilities and Recreation Services outlined the report.

12.3 FIRE SERVICES**12.3.1 REPORT NO. 2021-14****Women's Washroom Renovations at Station 1 Baden****Resolution No. 2021-169**

Moved by: Councillor A. Hallman Seconded by: Councillor J. Pfenning

That RFQ 2021-26 be awarded to Astus Development Inc., for the completion of washroom renovations at Station 1 in Baden, in the amount of \$41,935, including HST.

CARRIED.

The Fire Chief outlined the report.

13. CORRESPONDENCE**14. BY-LAWS****15. NOTICE OF MOTIONS****Resolution No. 2021-170**

Moved by: Councillor A. Hallman Seconded by: Councillor C. Gordijk

THAT the Procedural By-law be suspended to allow for voting on the Notice of Motion on the evening it has been introduced.

CARRIED.

15.1 National Day for Truth and Reconciliation**Resolution No. 2021-171**

Moved by: Councillor A. Hallman Seconded by: Councillor C. Gordijk

WHEREAS the Truth and Reconciliation Commission (TRC) released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;

AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;

AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;

AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;

AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;

THEREFORE, BE IT RESOLVED THAT the Council of the Township of Wilmot does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by flying the Every Child Matters flag for the month of September at the municipal office and sharing the stories of residential school survivors, their families, and communities.

WITHDRAWN.

Resolution No. 2021-172

Moved by: Councillor A. Hallman

Seconded by: Councillor C. Gordijk

THAT the Council of the Township of Wilmot does hereby commit to recognizing the September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by flying of the Every Child Matters flag for the month of September at the municipal office.

CARRIED.

Councillor A. Hallman introduced a Notice of Motion that included a proposed Resolution from the Association of Municipalities of Ontario (AMO) concerning the National Day for Truth and Reconciliation plus direction for the flying of the Every Child Matters flag. Council was advised that a staff report including the AMO Resolution and recommendations from the Reconciliation Action Plan Working Group (RAPWG) would be coming forward on September 13, 2021 as a coordinated approach from all municipalities in the Region. The original Notice of Motion was subsequently withdrawn and a revised Notice of Motion was introduced.

The Director of Parks, Facilities and Recreation advised that the flag can be flown for the month of September and the Director of Information and Legislative Services confirmed that it would be flown at half mast, as is being done at Parliament Hill.

16. ANNOUNCEMENTS

- 16.1** Mayor L. Armstrong advised that staff are conducting a survey in preparation of the 2022 Municipal Election, Council and staff are requesting the public's input on preferred method of voting. The survey closes August 27. For residents wanting to take part in the survey, they can visit Wilmot.ca/votingsurvey or contact the administration office to get a paper copy.
- 16.2** Councillor C. Gordijk advised the Terry Fox Auction raised a record amount of over \$2,700.00. Councillor C. Gordijk thanked local businesses for their support and noted that on September 1, a tree will be dedicated to Terry Fox, the dedication ceremony will be September 1 at 6:30 pm.
- 16.3** Councillor C. Gordijk encouraged everyone to register for the Terry Fox Run on September 19, 2021.
- 16.4** Councillor B. Fisher congratulated the Corporate Services Department on their award of excellence in financial reporting.
- 16.5** Councillor J. Pfenning also extended congratulations to Corporate Services.
- 16.6** Councillor J. Pfenning noted that August 31 is International Overdose Awareness Day. She encouraged everyone to get involved to help end the stigma so those in need can get help.
- 16.7** Councillor J. Pfenning thanked all staff for the work staff have done all summer and the continued diligence to the community.
- 16.8** Councillor A. Hallman noted that today is the International Day of Remembrance of the Slave Trade and asked that people pause and reflect.
- 16.9** Councillor A. Hallman thanked everyone for supporting the New Hamburg Board of Trade sidewalk sale this summer.

17. BUSINESS ARISING FROM CLOSED SESSION**18. CONFIRMATORY BY-LAW****Resolution No. 2021-173**

Moved by: Councillor B. Fisher

Seconded by: Councillor C. Gordijk

THAT By-law No. 2021-39 to Confirm the Proceedings of Council at its Meeting held on August 23, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

19. ADJOURNMENT (7:58 PM)

Resolution No. 2021-174

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.