



Council Meeting Minutes

Monday, October 4, 2021

Regular Council Meeting

Virtual

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Acting Chief Administrative Officer / Director of Parks, Facilities and Recreation S. Jackson, Director of Information and Legislative Services / Municipal Clerk D. Mittelholtz, Director of Public Works and Engineering J. Molenhuis, Director of Development Services H. O'Krafka, Director of Corporate Services / Treasurer P. Kelly, Fire Chief R. Leeson, Curator / Director of Castle Kilbride T. Loch, Manager of Information and Legislative Services / Deputy Clerk T. Murray, Manager of Planning / EDO A. Martin, Manager of Finance A. Romany

1. MOTION TO CONVENE INTO CLOSED MEETING (IF NECESSARY)

2. MOTION TO RECONVENE IN OPEN MEETING (IF NECESSARY)

3. MOMENT OF SILENCE

4. LAND ACKNOWLEDGEMENT

4.1 Councillor B. Fisher read the Land Acknowledgement.

5. ADDITIONS TO THE AGENDA

5.1 REPORTS – Item 12.1.2, REPORT NO. COR 2021-035 Project Grand River; and

ANNOUNCEMENTS – Item 16.1, Mayor L. Armstrong's Update on Inclusion, Diversity, and Anti-Racism Education

Resolution No. 2021-207

Moved by: Councillor C. Gordjik

Seconded by: Councillor J. Gerber

THAT Item 12.1.2 be added to the agenda under REPORTS as Report COR 2021-035 Project Grand River; and

THAT Item 16.1 be added to the Agenda under ANNOUNCEMENTS as Mayor L. Armstrong's Update on Inclusion, Diversity, and Anti-Racism Education.

CARRIED.

6. ADOPTION OF THE AGENDA

Resolution No. 2021-208

Moved by: Councillor J. Pfenning

Seconded by: Councillor A. Hallman

THAT the Agenda, as presented, for October 4, 2021, be adopted.

CARRIED.

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

8. MINUTES OF PREVIOUS MEETINGS

8.1 Council Meetings Minutes Monday September 27, 2021

Resolution No. 2021-09

Moved by: Councillor C. Gordjik

Seconded by: Councillor J. Pfenning

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting September 27, 2021.

CARRIED. AS AMENDED.

The Director of Information and Legislative Services confirmed that the minutes will be amended to include that the clarification of collecting artifacts of interest to the Township from the subject home, where possible.

9. PUBLIC MEETINGS

10. PRESENTATIONS

10.1 REEP Green Solutions

Mary Jane Patterson

Executive Director, Reep Green Solutions

10.1.1 REPORT NO. COR 2021-31

Reep Green Solutions Impact Report 2020-2021

Resolution No. 2021-210

Moved by: Councillor C. Gordijk

Seconded by: B. Fisher

THAT Report COR 2021-031 Reep Green Solutions Impact Report 2020-2021 be received for information purposes.

CARRIED.

The Manager of Finance / Deputy Treasurer outlined the report and introduced Mary Jane Patterson, Executive Director, Reep Green Solutions.

Mary Jane Patterson provided a presentation, as attached as Appendix A.

Mary Jane Patterson clarified that the rain garden program has traditionally been done on private property, in partnerships with municipalities and the current projects are primarily in Kitchener and Guelph. It was noted that the de-pave program done in New Hamburg is a good example of a similar project. It was also noted that residentially, home owners could do rain gardens within their own properties.

11. CONSENT AGENDA

11.1 REPORT NO. ILS 2021-36

Resolution No. 2021-211

Moved by: Councillor J. Pfenning

Seconded by: Councillor B. Fisher

THAT Report No. ILS 2021-36 be approved.

CARRIED.

The Director of Information and Legislative Services advised that the request for changing from Land Acknowledgement to Territory Acknowledgement will be reviewed. It was also noted that wording under section 7.9.2e, changing the second shall to the word may will be discussed with the Director of Development Services and a recommendation will come forward for Council consideration at the next Council meeting.

12. REPORTS

12.1 CORPORATE SERVICES

12.1.1 REPORT NO. COR 2021-34

IT Master Plan & Cyber Security/Disaster Recovery Plan - Award of Contract

Resolution No. 2021-212

Moved by: Councillor C. Gordijk Seconded by: Councillor J. Pfenning

THAT RFP 2021-28 be awarded to Valencia IIP Advisors Limited as per their proposal submission August 20, 2021, in the amount of \$68,550.00, excluding HST.

CARRIED.

The Manager of Finance / Deputy Treasurer outlined the report, noting that this project was a plan-based approach and at this point potential joint ventures with the other Townships has not been explored at this point.

12.1.2 REPORT NO. COR 2021-035

Project Grand River

Resolution No. 2021-213

Moved by: Councillor J. Pfenning Seconded by: Councillor J. Gerber

THAT Report COR 2021-035, regarding the potential merger between Kitchener Power Corp. (KPC) and Waterloo North Hydro (WNH) Holding Corporation (“Project Grand River – PGR”), be received for information purposes; and further

THAT the Memorandum of Understanding (MOU) regarding a proposed merger between Kitchener Power Corp and Waterloo North Hydro Holding Corporation, attached as Appendix B, be approved.

CARRIED.

The Director of Corporate Services outlined the report and introduced Jerry Van Ooteghem and Jim Philips who provided a presentation, attached as Appendix B.

The Director of Corporate Services advised that for more information people can visit connectinglocalpower.ca.

12.2 FIRE SERVICES

12.2.1 REPORT NO. FD 2021-12

Shared Township Fire Services Training Program Service Level Agreement between the Township of North Dumfries, Township of Wellesley, Township of Wilmot, and the Township of Woolwich

Resolution No. 2021-214

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT Council approves the Township Fire Services Shared Training Program Service Agreement between the Township of North Dumfries, Township of Wellesley, Township of Wilmot, and the Township of Woolwich as attached to this report, and;

THAT the CAO be authorized to sign and execute the Township Fire Services Shared Training Program Service Agreement pending approval of the agreement by all partner municipalities.

CARRIED.

The Fire Chief outlined the report.

The Fire Chief confirmed that the public education component would include joint messaging during various events and the use of Township social media accounts will continue to be utilized. It was clarified that there are local newspapers that have offered complimentary space for public education.

The Director of Information and Legislative Services advised that each department is responsible for their own content on their departmental website pages.

The Fire Chief advised that the firefighter profiles are significant work and they have not yet been posted on the website due to staff workloads.

The Interim CAO advised that a discussion will occur with the incoming CAO regarding these points.

12.3 INFORMATION AND LEGISLATIVE SERVICES

12.3.1 REPORT NO. ILS 2021-35

Alternative Voting

Resolution No. 2021-215

Moved by: Councillor J. Pfenning Seconded by: Councillor C. Gordijk

THAT Council approve, in-principle, the alternative voting method of Internet and Paper Voting for the 2022 Municipal and School Board Elections; and further,

THAT Council delay the final decision and adoption of an authorizing By-law until staff report back to Council on vendor solutions and pricing.

CARRIED.

The Manager of Information and Legislative Services / Deputy Clerk outlined the report.

The Director of Information and Legislative Services noted that review of wards would not be done at this point do to the amount of time to conduct such a review, but if the election was being conducted solely by way of tabulator, then the polls would be reviewed. It was advised that ward reviews would be triggered by growth within the wards, making it off balance or unmanageable for the ward Councillor(s).

The Director of Information and Legislative Services advised that voter turnout has not increased due to internet voting in some municipalities but has increased in some. Voter turnout increases tend to be inline with current issues and the number of candidates for Council positions, especially Mayor.

13. CORRESPONDENCE

14. BY-LAWS

14.1 By-law No. 2021-45

By-law to Execute an Agreement for Shared Township Fire Services Training Program Service Level Agreement between the Township of North Dumfries, Township of Wellesley, Township of Wilmot, and the Township of Woolwich

Resolution No. 2021-216

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Gerber

THAT By-law No. 2021-45 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

15. NOTICE OF MOTIONS

15.1 Councillor A. Hallman raised the following Notice of Motion for discussion at the October 18, 2021 Council meeting:

WHEREAS telecommunications towers and antennas are an important means of providing satellite service for cell phones and other electronic devices;

AND WHEREAS the Township Zoning Bylaw #83-38, as amended by 2020-026, permits the installation of telecommunications towers and antennas in all zones;

AND WHEREAS requests for telecommunication towers and antennas are increasing in the Township;

NOW THEREFORE, BE IT RESOLVED THAT, the Council of the Township of Wilmot direct staff to provide a report examining possible policies, procedures and bylaws regarding telecommunications infrastructure within Wilmot Township including but not limited to the following: a public consultation process regarding any proposed telecommunication and antenna installations and protocols, a consistent and timely process for the review of telecommunication installations within the Township of Wilmot, examination of potential protocols to address locations and siting of telecommunication facilities in a manner which minimizes the effects on residents, visual impact, and respects natural and human heritage features and sensitive lands, while recognizing the jurisdiction of Industry Canada with respect to the implementation of health, safety, and environmental standards in exercising its authority to approve the location of telecommunication towers and antennas.

16. ANNOUNCEMENTS

- 16.1** Mayor L. Armstrong's Update on Inclusion, Diversity, and Anti-Racism Education, advising that he continues to learn and increase his understanding of the path that needs to be taken towards reconciliation.
- 16.2** Councillor J. Gerber advised of the official opening of the Artificial Turf Field on Thursday October 7 beginning at 5:30, with various activities.
- 16.3** Councillor A. Hallman thanked the New Dundee community for their tree planting over the weekend.
- 16.4** Councillor A. Hallman acknowledged today as the Day of Mourning for Missing Indigenous Women and Girls.
- 16.5** Councillor A. Hallman acknowledged that Orange Shirt Day has passed but the work of reconciliation continues to be needed.
- 16.6** Mayor L. Armstrong advised of the Council for a Day Contest is now open to all Grade 5 students in the Township, essay deadline is October 15, 2021.
- 16.7** Councillor J. Pfenning advised that October is Zero Waste Month and challenged Council to bring their jars to the next Council meeting.

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

18.1 By-law No. 2021-46

Resolution No. 2021-217

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT By-law No. 2021-46 to Confirm the Proceedings of Council at its Meeting held on October 4, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

19. ADJOURNMENT (8:30 PM)

Resolution No. 2021-218

Moved by: Councillor B. Fisher Seconded by: Councillor A. Hallman

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.