



Council Meeting Minutes

Monday, November 8, 2021

Closed Council Meeting

6:00 P.M.

Regular Council Meeting

Virtual

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Chief Administrative Officer S. Chambers, Director of Information and Legislative Services / Municipal Clerk D. Mittelholtz, Director of Public Works and Engineering J. Molenhuis, Director of Parks, Facilities and Recreation S. Jackson, Director of Corporate Services / Treasurer P. Kelly, Curator / Director Castle Kilbride T. Loch, Manager of Information and Legislative Services / Deputy Clerk T. Murray.

1. MOTION TO CONVENE INTO CLOSED MEETING

Resolution No. 2021-232

Moved by: Councillor C. Gordijk

Seconded by: Councillor A. Hallman

THAT a Closed Meeting of Council be held on Monday, November 8, 2021, at 6:00 P.M. in accordance with Section 239(2), for the purposes of:

- b) personal matters about an identifiable individual, including municipal employees; and
- d) employee negotiations.

CARRIED.

2. MOTION TO RECONVENE IN OPEN MEETING

Resolution No. 2021-233

Moved by: Councillor

Seconded by: Councillor

THAT Council reconvene in Open Session at 7:00 P.M.

CARRIED.

3. MOMENT OF SILENCE

4. LAND ACKNOWLEDGEMENT

4.1 Councillor A. Hallman read the Land Acknowledgment.

5. ADDITIONS TO THE AGENDA

6. ADOPTION OF THE AGENDA

Resolution No. 2021-34

Moved by: Councillor J. Pfenning

Seconded by: Councillor J. Gerber

THAT the Agenda, as presented, for November 8, 2021, be adopted.

CARRIED.

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

None disclosed.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Council Meetings Minutes Monday October 18, 2021

Resolution No. 2021-235

Moved by: Councillor A. Hallman

Seconded by: Councillor B. Fisher

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting October 18, 2021.

CARRIED.

9. PUBLIC MEETINGS**10. PRESENTATIONS****10.1 Third Ice Pad Location Study – Preliminary Findings Summary Report****Anand Desai****Monteith Brown Planning Consultants Ltd****10.1.1 REPORT NO. PFRS 2021-018****Third Ice Pad Location Study – Preliminary Findings
Summary Report****Resolution No. 2021-236****Moved by: Councillor J. Pfenning****Seconded by: Councillor J. Gerber**

THAT the Third Ice Pad Location Study – Preliminary Findings Summary Report be received;

AND FURTHER THAT staff be directed to initiate a public consultation process to seek comments on the recommended location of the Wilmot Recreation Complex for the third rink site;

AND FURTHER THAT staff be directed to present the public consultation results to Council with a recommendation regarding the preferred site.

CARRIED.

The Director of Parks, Facilities and Recreation outlined the report and introduced Mr. Desai, who provided an overview presentation, attached as Appendix A.

Mr. Desai responded to Council that maximizing the use of the site is the goal; however, from an arena standpoint building a stacked arena is expensive and as the Township gets to the design phase, looking at sustainable options can be explored then. The Director of Parks, Facilities and Recreation noted that the design and development of a green facility are possible depending on budget requirements and noted that the proposed site at the Wilmot Recreation Complex may allow for mechanical efficiencies through the design.

The Director of Corporate Services noted that the original build on the Wilmot Recreation Complex is built based on Leadership in Energy and Environmental Design (LEED) standards without the certification as a cost saving measure.

The Director of Parks, Facilities and Recreation clarified that the Parks Operations division requires workspace to allow for construction and utilizing the second floor of the Recreation Centre is not feasible, outdoor secure space alongside indoor space is needed.

Mr. Desai noted that should the soccer facilities need to be relocated, there are options to allow for that relocation.

Mr. Desai advised that conversations have taken place with the Public Works and Engineering Department and that there are both benefits and challenges to combining Parks Operations and Public Works, noting that further conversations can take place.

Mr. Desai noted that the buildings would be attached and it would be an addition to the existing footprint. He advised, at this time the designs are preliminary and the next steps in the process would be the detailed drawings which can then explore sustainable building options.

The Director of Parks, Facilities and Recreation noted that adding a question regarding the Township's 30 by 50 commitments to the survey is premature at this time as the survey is specific to the location.

Mr. Desai advised that cost estimates at this time show that a pre-COVID single pad arena would cost \$10-12 million; however, estimating costs at this time is difficult. He also noted that sharing the rinks with curling is challenging due to the different needs of the ice surface. The Director of Parks, Facilities and Recreation noted that Tavistock has a shared refrigeration system for a traditional ice pad and a curling pad and that could be an option if demand presents itself.

The Director of Parks, Facilities and Recreation noted that soccer may not be impacted by a potential fourth rink, but that parking requirements may be factor.

The Director of Parks, Facilities and Recreation advised that the survey questions are based on the recommendation in the report and the feedback from the community is the desired results from the survey to allow for a community voice to be heard.

Mr. Desai noted that with several organizations using one facility the design will require a review of traffic flow and parking requirements.

The Director of Parks, Facilities and Recreation advised that the consultant did discuss this report with all user groups prior to the release.

11. CONSENT AGENDA

11.1 REPORT NO. ILS 2021-39

Consideration of Drainage Engineer's Report

**For the Snyder Drain, South Part of Lot 18, Concession North of
Bleams Road, Township of Wilmot**

11.2 REPORT NO. ILS 2021-40

Combined Quarterly Activity Report

11.3 REPORT NO. PFRS 2021-017

**Parks, Facilities and Recreation Services Third Quarter Activity
Report**

Resolution No. 2021-237

Moved by: Councillor C. Gordijk

Seconded by: Councillor B. Fisher

THAT Report Nos. ILS 2021-39, ILS 2021-40 and PFRS 2021-017 be approved.

CARRIED.

12. REPORTS

12.1 INFORMATION AND LEGISLATIVE SERVICES

12.1.1 REPORT NO. ILS 2021-41

Proposed Procedural By-law Amendment

Resolution No. 2021-238

Moved by: Councillor B. Fisher

Seconded by: Councillor J. Pfenning

THAT the Motion be amended to include:

THAT By-law No. 2021-50 be amended to replace the Applicant time allotment from fifteen (15) minutes to ten (10) minutes;

THAT By-law No. 2021-50 be amended to include the following:

7. THAT any reference to a five (5) minute time limit for Delegations found in the Procedural By-law be amended to read seven (7) minutes;

AND FURTHER, THAT the remaining sections of By-law No. 2021-50 be renumbered accordingly.

CARRIED.

Resolution No. 2021-239

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

THAT Report No. ILS 2021-40 be received for information;

THAT By-law No. 2021-50 be amended to replace the Applicant time allotment from fifteen (15) minutes to ten (10) minutes;

THAT By-law No. 2021-50 be amended to include the following:

7. THAT any reference to a five (5) minute time limit for Delegations found in the Procedural By-law be amended to read seven (7) minutes;

AND FURTHER, THAT the remaining sections of By-law No. 2021-50 be renumbered accordingly.

CARRIED, AS AMENDED.

Mr. Nigel Gordijk appeared as a delegation, his prepared statement is attached as Appendix B.

The Director of Information and Legislative Services outlined the report.

The Director of Information and Legislative Services clarified the process for approval of the By-law to include changes to applicant and delegation times, can be included through an amendment of the recommendation.

The CAO noted that time limits for delegations is a balance between allowing for voices to be heard and related to only matters on the agenda and a 5 minute timeline allows for that; noting that public engagement as a whole going forward includes increased opportunities for public engagement to be implemented and recommendations on those will be brought forward to Council.

The Director of Information and Legislative Services advised that delegations looking to request a different length of time to address Council should be speaking with staff initially as there could be potential financial implications or staff implications that should be tied to a staff report accompanying such community requests that allow for staff to work with delegations. The Director of Information and Legislative Services cautioned having a process in place to request a longer delegation time could impede the timeliness of the business of Council and it creates potential for every delegation to request extended time. The CAO advised that if there was a complex issue raised, staff would request a deferral and return with a staff report to Council.

The Director of Information and Legislative Services advised that if Council would like to adjust the applicant timeframe from 15 minutes to 10 minutes, that is within their authority to do so. She also advised against adjusting the delegation time limits based on the number of registered delegations due to deadline for registration.

13. CORRESPONDENCE

13.1 Integrity Commissioner Report Nos. IC-2021-05

13.2 2020 ROMA Annual Report

Resolution No. 2021-240

Moved by: Councillor C. Gordijk

Seconded by: Councillor B. Fisher

That Correspondence Item No. 13.1 and 13.2 be received for information.

CARRIED.

14. BY-LAWS**14.1 By-law No. 2021-50 Procedural By-law Amendment****Resolution No. 2021-241****Moved by: Councillor A. Hallman****Seconded by: Councillor C. Gordijk**

THAT By-law No. 2021-50, as amended, be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED, AS AMENDED.

15. NOTICE OF MOTIONS**16. ANNOUNCEMENTS**

- 16.1** Councillor A. Hallman acknowledged Indigenous Veteran's Day and encouraged everyone to visit the cenotaph to see the wreath that has been laid.
- 16.2** Councillor A. Hallman thanked the attendees for participating in the Remembrance Day ceremony in New Dundee on Saturday November 6, 2021.
- 16.3** Councillor A. Hallman thanked Mayor L. Armstrong for his contribution in service to the Canadian Navy.
- 16.4** Councillor J. Pfenning thanked community members for participating in the tree planting at the Mike Schout Wetlands on Saturday.
- 16.5** Councillor J. Pfenning thanked staff for acknowledging Treaty Week with both communications support, Planning Policy and Fire Safety support to allow for Indigenous projects to occur on farmland in the Township.
- 16.6** Mayor L. Armstrong congratulated the 2 grade 5 students, Chloe Frank and Athena Koshie, for participating in the Council for a Day program.

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

18.1 By-law No. 2021-51

Resolution No. 2021-242

Moved by: Councillor A. Hallman

Seconded by: Councillor J. Pfenning

THAT By-law No. 2021-51 to Confirm the Proceedings of Council at its Meeting held on November 8, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

19. ADJOURNMENT

Resolution No. 2021-243

Moved by: Councillor J. Gerber

Seconded by: Councillor A. Hallman

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.