



Council Meeting Agenda

Monday, November 22, 2021

Closed Council Meeting

5:15 P.M.

Regular Council Meeting

Virtual

7:00 P.M.

This meeting is open to the public and is available through an online platform. Please subscribe to the [Township of Wilmot You Tube Channel](#) to watch the live stream or view after the meeting.

Delegations must register with the [Information and Legislative Services Department](#). The only matters being discussed at this meeting will be those on the Agenda.

1. MOTION TO CONVENE INTO CLOSED MEETING

RECOMMENDATION

THAT a Closed Meeting of Council be held on Monday, November 22, 2021, at 5:15 P.M. in accordance with Section 239(2), for the purposes of:

- (b) personal matters about an identifiable individual, including municipal employees;
- (c) a proposed or pending acquisition or disposition of land by the municipality

2. MOTION TO RECONVENE IN OPEN MEETING

RECOMMENDATION

THAT Council reconvene in Open Session at 7:00 P.M.

3. **MOMENT OF SILENCE**
4. **TERRITORIAL ACKNOWLEDGEMENT – Councillor B. Fisher**
5. **ADDITIONS TO THE AGENDA**
6. **ADOPTION OF THE AGENDA**

RECOMMENDATION

THAT the Agenda, as presented, for November 22, 2021, be adopted.

7. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
8. **MINUTES OF PREVIOUS MEETINGS**

8.1 Council Meetings Minutes Monday November 8, 2021

RECOMMENDATION

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting November 8, 2021.

9. **PUBLIC MEETINGS**
10. **PRESENTATIONS**

10.1 Grand River Transit Service Enhancement Blair Allen

10.1.1 REPORT NO. COR 2021-039

GRT Route 77 Service Expansion

RECOMMENDATION

THAT the Township of Wilmot support a service expansion for Route 77 Wilmot commencing in September 2022, as recommended in Region of Waterloo 2022 Proposed Budget Issue Papers, at an estimated increase of \$80,000 which will form part of the Regional tax levy to the Township.

10.2 Snyder Drain Engineer Report

Joel Miller, K. Smart

10.2.1 REPORT NO. ILS 2021-42

Consideration of Drainage Engineer's Report

**For the Snyder Drain, South Part of Lot 18, Concession North of
Bleams Road, Township of Wilmot**

RECOMMENDATION

THAT the Drainage Engineer's Report dated September 22, 2021 for the Snyder Drain requiring drainage for the South Part of Lot 18, Concession North of Bleams Road, Township of Wilmot, be received, and further;

THAT the Provisional By-law be given a first and second reading; and further,

THAT the date for the Court of Revision be scheduled and that Mayor L. Armstrong and Councillors B. Fisher, A. Hallman be appointed to the Court of Revision.

Registered Delegation

Stewart Synder

10.3 Years of Service Recipients – Staff and Volunteer Fire Fighters

Mayor L. Armstrong

11. CONSENT AGENDA

11.1 REPORT NO. ILS 2021-43

Volunteer Member Appointment

Community Safety and Crime Prevention Engagement Committee

RECOMMENDATION

THAT Report No. ILS 2021-43 be approved.

12. REPORTS**12.1 CORPORATE SERVICES****12.1.1 REPORT NO. COR 2021-038****Drain Maintenance Levy****RECOMMENDATION**

THAT Report COR 2021-038, prepared by the Manager of Finance / Deputy Treasurer, regarding Municipal Drain Levies be received for information purposes.

12.2 INFORMATION AND LEGISLATIVE SERVICES**12.1.1 REPORT NO. ILS 2021-44****Encroachment Agreement****Tye Road Private Culvert Crossing****966565 Oxford Waterloo Road****RECOMMENDATION**

THAT Council authorize the Mayor and Director of Information and Legislative Services to execute an agreement permitting an encroachment under Tye Road for the purposes of a private culvert crossing; and,

THAT any and all costs incurred by the Township in preparing, reviewing and executing the encroachment agreement be borne by the owner of 966565 Oxford Waterloo Road.

13. CORRESPONDENCE**14. BY-LAWS**

14.1 By-law No. 2021-52 Drain Maintenance Levy By-law

14.2 By-law No. 2021-53 Alpine Drain Actual Cost By-law

14.3 By-law No. 2021-54 Glen Shantz Drain Actual Cost By-law

RECOMMENDATION

THAT By-law Nos. 2021-52, 2021-53, and 2021-54 be introduced, read a first, second, and third time and finally passed in Open Council.

**14.4 By-law No. 2021-55 Synder Municipal Drain Provisional By-law
RECOMMENDATION**

THAT By-law No. 2021-55 Synder Municipal Drain Provisional By-law be introduced, and read a first and second time in Open Council.

15. NOTICE OF MOTIONS

16. ANNOUNCEMENTS

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

18.1 By-law No. 2021-56

RECOMMENDATION

THAT By-law No. 2021-56 to Confirm the Proceedings of Council at its Meeting held on November 22, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

19. ADJOURNMENT

RECOMMENDATION

THAT we do now adjourn to meet again at the call of the Mayor.



Council Meeting Minutes

Monday, November 8, 2021

Closed Council Meeting

6:00 P.M.

Regular Council Meeting

Virtual

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Hallman, C. Gordijk, B. Fisher, J. Gerber and J. Pfenning

Staff Present: Chief Administrative Officer S. Chambers, Director of Information and Legislative Services / Municipal Clerk D. Mittelholtz, Director of Public Works and Engineering J. Molenhuis, Director of Parks, Facilities and Recreation S. Jackson, Director of Corporate Services / Treasurer P. Kelly, Curator / Director Castle Kilbride T. Loch, Manager of Information and Legislative Services / Deputy Clerk T. Murray.

1. MOTION TO CONVENE INTO CLOSED MEETING

Resolution No. 2021-232

Moved by: Councillor C. Gordijk

Seconded by: Councillor A. Hallman

THAT a Closed Meeting of Council be held on Monday, November 8, 2021, at 6:00 P.M. in accordance with Section 239(2), for the purposes of:

- b) personal matters about an identifiable individual, including municipal employees; and
- d) employee negotiations.

CARRIED.

2. MOTION TO RECONVENE IN OPEN MEETING

Resolution No. 2021-233

Moved by: Councillor

Seconded by: Councillor

THAT Council reconvene in Open Session at 7:00 P.M.

CARRIED.

3. MOMENT OF SILENCE

4. LAND ACKNOWLEDGEMENT

4.1 Councillor A. Hallman read the Land Acknowledgment.

5. ADDITIONS TO THE AGENDA

6. ADOPTION OF THE AGENDA

Resolution No. 2021-34

Moved by: Councillor J. Pfenning

Seconded by: Councillor J. Gerber

THAT the Agenda, as presented, for November 8, 2021, be adopted.

CARRIED.

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

None disclosed.

8. MINUTES OF PREVIOUS MEETINGS

8.1 Council Meetings Minutes Monday October 18, 2021

Resolution No. 2021-235

Moved by: Councillor A. Hallman

Seconded by: Councillor B. Fisher

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting October 18, 2021.

CARRIED.

9. PUBLIC MEETINGS**10. PRESENTATIONS****10.1 Third Ice Pad Location Study – Preliminary Findings Summary Report****Anand Desai****Monteith Brown Planning Consultants Ltd****10.1.1 REPORT NO. PFRS 2021-018****Third Ice Pad Location Study – Preliminary Findings
Summary Report****Resolution No. 2021-236****Moved by: Councillor J. Pfenning****Seconded by: Councillor J. Gerber**

THAT the Third Ice Pad Location Study – Preliminary Findings Summary Report be received;

AND FURTHER THAT staff be directed to initiate a public consultation process to seek comments on the recommended location of the Wilmot Recreation Complex for the third rink site;

AND FURTHER THAT staff be directed to present the public consultation results to Council with a recommendation regarding the preferred site.

CARRIED.

The Director of Parks, Facilities and Recreation outlined the report and introduced Mr. Desai, who provided an overview presentation, attached as Appendix A.

Mr. Desai responded to Council that maximizing the use of the site is the goal; however, from an arena standpoint building a stacked arena is expensive and as the Township gets to the design phase, looking at sustainable options can be explored then. The Director of Parks, Facilities and Recreation noted that the design and development of a green facility are possible depending on budget requirements and noted that the proposed site at the Wilmot Recreation Complex may allow for mechanical efficiencies through the design.

The Director of Corporate Services noted that the original build on the Wilmot Recreation Complex is built based on Leadership in Energy and Environmental Design (LEED) standards without the certification as a cost saving measure.

The Director of Parks, Facilities and Recreation clarified that the Parks Operations division requires workspace to allow for construction and utilizing the second floor of the Recreation Centre is not feasible, outdoor secure space alongside indoor space is needed.

Mr. Desai noted that should the soccer facilities need to be relocated, there are options to allow for that relocation.

Mr. Desai advised that conversations have taken place with the Public Works and Engineering Department and that there are both benefits and challenges to combining Parks Operations and Public Works, noting that further conversations can take place.

Mr. Desai noted that the buildings would be attached and it would be an addition to the existing footprint. He advised, at this time the designs are preliminary and the next steps in the process would be the detailed drawings which can then explore sustainable building options.

The Director of Parks, Facilities and Recreation noted that adding a question regarding the Township's 30 by 50 commitments to the survey is premature at this time as the survey is specific to the location.

Mr. Desai advised that cost estimates at this time show that a pre-COVID single pad arena would cost \$10-12 million; however, estimating costs at this time is difficult. He also noted that sharing the rinks with curling is challenging due to the different needs of the ice surface. The Director of Parks, Facilities and Recreation noted that Tavistock has a shared refrigeration system for a traditional ice pad and a curling pad and that could be an option if demand presents itself.

The Director of Parks, Facilities and Recreation noted that soccer may not be impacted by a potential fourth rink, but that parking requirements may be factor.

The Director of Parks, Facilities and Recreation advised that the survey questions are based on the recommendation in the report and the feedback from the community is the desired results from the survey to allow for a community voice to be heard.

Mr. Desai noted that with several organizations using one facility the design will require a review of traffic flow and parking requirements.

The Director of Parks, Facilities and Recreation advised that the consultant did discuss this report with all user groups prior to the release.

11. CONSENT AGENDA

11.1 REPORT NO. ILS 2021-39

Consideration of Drainage Engineer's Report

**For the Snyder Drain, South Part of Lot 18, Concession North of
Bleams Road, Township of Wilmot**

11.2 REPORT NO. ILS 2021-40

Combined Quarterly Activity Report

11.3 REPORT NO. PFRS 2021-017

**Parks, Facilities and Recreation Services Third Quarter Activity
Report**

Resolution No. 2021-237

Moved by: Councillor C. Gordijk

Seconded by: Councillor B. Fisher

THAT Report Nos. ILS 2021-39, ILS 2021-40 and PFRS 2021-017 be approved.

CARRIED.

12. REPORTS

12.1 INFORMATION AND LEGISLATIVE SERVICES

12.1.1 REPORT NO. ILS 2021-41

Proposed Procedural By-law Amendment

Resolution No. 2021-238

Moved by: Councillor B. Fisher

Seconded by: Councillor J. Pfenning

THAT the Motion be amended to include:

THAT By-law No. 2021-50 be amended to replace the Applicant time allotment from fifteen (15) minutes to ten (10) minutes;

THAT By-law No. 2021-50 be amended to include the following:

7. THAT any reference to a five (5) minute time limit for Delegations found in the Procedural By-law be amended to read seven (7) minutes;

AND FURTHER, THAT the remaining sections of By-law No. 2021-50 be renumbered accordingly.

CARRIED.

Resolution No. 2021-239

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

THAT Report No. ILS 2021-40 be received for information;

THAT By-law No. 2021-50 be amended to replace the Applicant time allotment from fifteen (15) minutes to ten (10) minutes;

THAT By-law No. 2021-50 be amended to include the following:

7. THAT any reference to a five (5) minute time limit for Delegations found in the Procedural By-law be amended to read seven (7) minutes;

AND FURTHER, THAT the remaining sections of By-law No. 2021-50 be renumbered accordingly.

CARRIED, AS AMENDED.

Mr. Nigel Gordijk appeared as a delegation, his prepared statement is attached as Appendix B.

The Director of Information and Legislative Services outlined the report.

The Director of Information and Legislative Services clarified the process for approval of the By-law to include changes to applicant and delegation times, can be included through an amendment of the recommendation.

The CAO noted that time limits for delegations is a balance between allowing for voices to be heard and related to only matters on the agenda and a 5 minute timeline allows for that; noting that public engagement as a whole going forward includes increased opportunities for public engagement to be implemented and recommendations on those will be brought forward to Council.

The Director of Information and Legislative Services advised that delegations looking to request a different length of time to address Council should be speaking with staff initially as there could be potential financial implications or staff implications that should be tied to a staff report accompanying such community requests that allow for staff to work with delegations. The Director of Information and Legislative Services cautioned having a process in place to request a longer delegation time could impede the timeliness of the business of Council and it creates potential for every delegation to request extended time. The CAO advised that if there was a complex issue raised, staff would request a deferral and return with a staff report to Council.

The Director of Information and Legislative Services advised that if Council would like to adjust the applicant timeframe from 15 minutes to 10 minutes, that is within their authority to do so. She also advised against adjusting the delegation time limits based on the number of registered delegations due to deadline for registration.

13. CORRESPONDENCE

13.1 Integrity Commissioner Report Nos. IC-2021-05

13.2 2020 ROMA Annual Report

Resolution No. 2021-240

Moved by: Councillor C. Gordijk

Seconded by: Councillor B. Fisher

That Correspondence Item No. 13.1 and 13.2 be received for information.

CARRIED.

14. BY-LAWS**14.1 By-law No. 2021-50 Procedural By-law Amendment****Resolution No. 2021-241****Moved by: Councillor A. Hallman****Seconded by: Councillor C. Gordijk**

THAT By-law No. 2021-50, as amended, be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED, AS AMENDED.

15. NOTICE OF MOTIONS**16. ANNOUNCEMENTS**

- 16.1** Councillor A. Hallman acknowledged Indigenous Veteran's Day and encouraged everyone to visit the cenotaph to see the wreath that has been laid.
- 16.2** Councillor A. Hallman thanked the attendees for participating in the Remembrance Day ceremony in New Dundee on Saturday November 6, 2021.
- 16.3** Councillor A. Hallman thanked Mayor L. Armstrong for his contribution in service to the Canadian Navy.
- 16.4** Councillor J. Pfenning thanked community members for participating in the tree planting at the Mike Schout Wetlands on Saturday.
- 16.5** Councillor J. Pfenning thanked staff for acknowledging Treaty Week with both communications support, Planning Policy and Fire Safety support to allow for Indigenous projects to occur on farmland in the Township.
- 16.6** Mayor L. Armstrong congratulated the 2 grade 5 students, Chloe Frank and Athena Koshie, for participating in the Council for a Day program.

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

18.1 By-law No. 2021-51

Resolution No. 2021-242

Moved by: Councillor A. Hallman

Seconded by: Councillor J. Pfenning

THAT By-law No. 2021-51 to Confirm the Proceedings of Council at its Meeting held on November 8, 2021 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

19. ADJOURNMENT

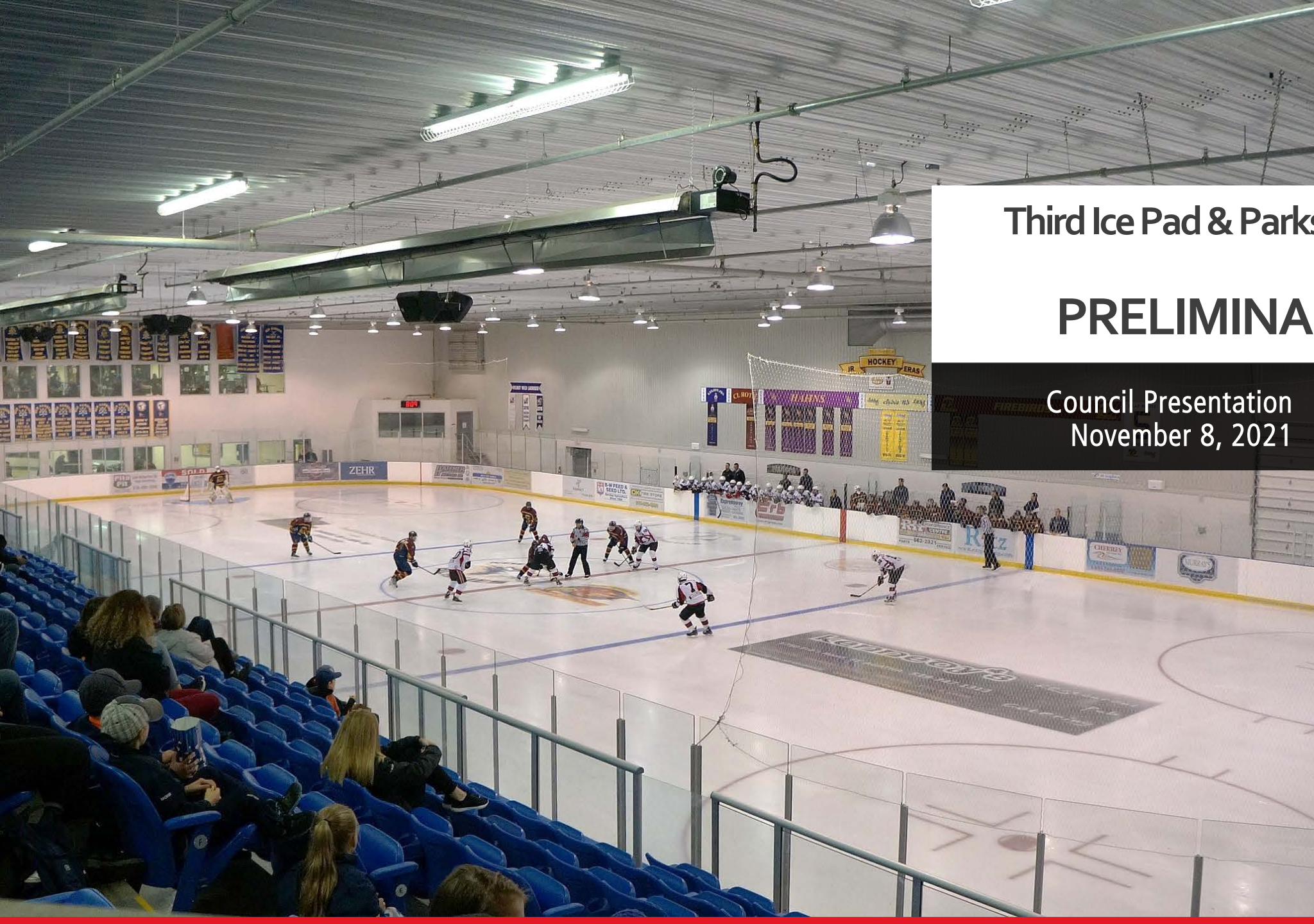
Resolution No. 2021-243

Moved by: Councillor J. Gerber

Seconded by: Councillor A. Hallman

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.




Third Ice Pad & Parks Operations Centre Location Studies **PRELIMINARY FINDINGS**

Council Presentation
November 8, 2021

mbpc
Monteith♦Brown
planning consultants

CORNERSTONE
ARCHITECTURE

Wickens Greenspace
Consultants 



Study Background

In October 2020, Township Council approved the Indoor Arena Usage & Needs Analysis Update which recommended a third ice pad be provided in Wilmot in the short-term.

Council directed Staff and Monteith Brown Planning Consultants Ltd. to "*undertake further study to determine strategies for delivering a third ice surface.*"

The Township's 10-Year Capital had separately identified the need to plan for a new Parks Operations Centre (currently housed at the WRC) due to recent and forecasted population growth in Wilmot.

Given the integrated nature of WRC arena and parks operations, the two studies were combined for process efficiencies.

Study Purpose

- 1) **ARENAS:** To determine the optimal location for a third ice pad by either:
 - Expanding the Wilmot Recreation Complex;
 - Recommissioning the New Hamburg Community Centre; or
 - Selecting a new site if the existing arenas are deemed to not be suitable
- 2) **PARKS OPERATIONS:** Evaluate the continued suitability of the WRC for the Parks Operations Centre in light of current constraints, future growth needs and an ability to deliver efficient services



The **Preliminary Findings Summary Report** includes:

- Summary of research, consultations and an analysis of the WRC and NHCC
- Outline of the operational needs of the Parks and Facilities Division
- Preferred options for a new arena and parks operations centre

We would like to receive direction from Township Council regarding the Preferred Options prior to initiating Phase 2

Study Methodology

Phase 1

- Engage arena users and Township staff
- Site tours of the WRC and NHCC
- Review background, trends, and best practices
- Develop site selection criteria
- Report Preliminary Findings to Council
- Test support with stakeholders and the public

Phase 2

- Prepare conceptual plans and costing for the Preferred Sites
- Test support with stakeholders and the public
- Present Final Reports back to Council (early 2022)



Preliminary Findings: Arenas



Participating Stakeholders:

1. New Hamburg Hockey Association
2. Wilmot Girl's Hockey Association
3. New Hamburg Skating Club
4. New Hamburg Junior C Firebirds
5. The Community Players
6. Wilmot Junior C Lacrosse
7. Wilmot Soccer Club

Input from Local Arena Stakeholders

- Users were supportive of the Township's decision to explore a third ice pad and indicated that the WRC was their preferred location
- NHCC was the secondary preference though some suggested it could become a practice rink or dryland training facility
- All groups support an NHL-regulation ice pad (200' x 85') with a minimum of 6 dressing rooms, seating typical of a community rink, and adequate storage
- The Community Players were engaged and articulated constraints at the NHCC such as lack of rehearsal space, storage and workshop
- Wilmot Soccer Club was also engaged given that expansion of the WRC building may have an impact on fields

WRC: Existing Conditions

- Twin-pad arena built in 2007
- Co-located with indoor aquatics, youth centre, fitness space, sports fields, splash pad and playground
- Strong access to local and regional markets via Highway 7
- Adjacent land uses presently consist of Schmidt Woods and agricultural lands
- Building Condition Assessment finds the WRC in good condition
- Designed with modern barrier-free accessibility and building code standards in mind





WRC: Opportunities & Constraints

Opportunities

- Space exists to fit at least one additional ice pad (would require reconfiguration of parking lot)
- Strong geographic access and central location
- Retain economies of scale and efficiencies in arena operations
- Areas around the Nafziger Road are envisioned for long-term population and employment growth

Constraints

- Would increase the intensity of use on the site
- Potential re-orientation or relocation of one or more soccer fields may be required for an expanded arena to fit onsite

NHCC: Existing Conditions

- Single-pad arena built in 1948
- Embedded in New Hamburg, adjacent to residential areas and Norm S. Hill Park
- A portion of the site is in the Nith River floodplain
- Building Condition Assessment finds the facility in fair to good condition
- Does not meet current standards for persons with disabilities





NHCC: Opportunities & Constraints

Opportunities

- Sentimental value among certain residents
- Provides a level of service directly in New Hamburg

Constraints

- Limited on-site parking
- Rink size is smaller than NHL-regulation
- Number and size of dressing rooms is inadequate
- Limited expansion potential due to size, grading and floodplain
- Older building systems may require significant reinvestment to meet long-term environmental sustainability /climate action objectives
- Single-pad arenas do not achieve economies of scale in operation compared to multi-pad arenas
- Previous studies estimate up to \$6.5 million for a dressing room expansion, new mechanical systems and selected building improvements (2019 dollars)



Preliminary Findings: Parks Operations Centre

WRC: Existing Conditions



- Parks staff use a workshop and break room originally designed for arena staff
- Small fenced area on the north exterior wall for equipment along with unsecured material storage across from the north entrance to the aquatic centre
- Shared laneway between Parks Staff and the public



WRC: Opportunities & Constraints

Opportunities

- Central location and strong access to local transportation network
- Management, supervisors and front-line staff are all on one site

Constraints

- Amount of space is inadequate for current and future Parks needs
- Workshop limits efficiencies due to small size
- Unsecured storage has led to theft and vandalism of fleet, equipment and materials
- Shared laneway creates conflicts with the public vehicles
- Inadequate space for staff lockers, changerooms, showers, lunchroom
- Potential relocation of some soccer fields may be required for an expanded operations to fit onsite

Site Evaluation

WRC

- Area to the east presently occupied by mini soccer fields would have sufficient space for a building and storage (would require relocation of the fields to another park)
- The two undeveloped areas by the entrance off Nafziger Road may create sufficient space but would likely require relocating the entrance to the complex and/or relocation of some parking (and creates the potential for conflict with public traffic)
- Area to the north of the community centre deemed unfeasible due to configuration and available space
- Unlikely to accommodate joint operations between municipal departments (i.e. space would be relegated to just Parks & Facilities)



Preliminary Directions

That the Township of Wilmot:

1. Construct a third ice pad by way of expanding the Wilmot Recreation Centre, designed and oriented in a manner that also allows for a potential fourth ice pad if required to meet post-2031 arena needs.
2. Assemble potential new lands to construct a new Parks Operations Centre on the basis that the WRC is selected as the preferred location for the arena addition.





Next Steps

1. **Seek Council feedback** regarding the existing conditions analysis and Preliminary Directions
2. **Conduct Stakeholder & Public Consultation** for an expanded arena at the WRC
3. **Proceed with conceptual plans** and costing estimates for the Preferred Options
4. **Report back to Township Council** in early 2022

Good evening, council.

The Township's by-laws, including the Procedural By-law that you are reviewing today, are living documents, and I am so pleased to see that you are open to amending them as circumstances change.

As our knowledge and experience improves, so should protocols during council meetings, such as correcting the terminology you – and we, the public – use to refer to the acknowledgement that's read at the beginning of meetings.

I was disappointed, however, to read the proposed changes to the time allotted for delegations. Applicants, such as those who are seeking the approval of zoning applications for gravel pits or residential subdivisions, are allowed 15 minutes to present their case. Members of the public, on the other hand, are limited to just five minutes each.

Tonight's staff report states, that "five minutes is consistent with many other municipalities and encourages a concise, fact-based presentation."

I have delegated at a Regional council meeting, where I was only allowed five minutes to speak, and I remember being grateful for the 10 minutes that Wilmot council allowed for similar presentations. It can take time to prepare a coherent argument that builds to a conclusion, and *sometimes* five minutes simply isn't enough. Incomplete is not the same as concise, and I don't believe that restricting a presentation to five minutes will guarantee that it is fact-based.

The report also says, “Delegations are provided the opportunity to submit additional written materials to further expand on their concerns.” But that is equally true for applicants, and not just residents. I’ve sat through presentations where applicants have read their PowerPoint slides verbatim. My lighthearted suggestion would be to ban presentation slides that contain any words.

Community engagement between residents and council is not just a matter of handing you a bunch of documents. These council meetings are opportunities for us to speak with you directly, as a group. I know that in these COVID times, that sense of connection may feel fragmented while meetings are conducted virtually, but there is a big difference between emailing you a document, rather than addressing you directly in the horseshoe.

The staff report suggests that when topics are being discussed and neighbours are in agreement, they could consider joint presentations. I’m not convinced that an organized, single delegation should necessarily be given more weight than neighbours who appear as individuals. Even if there is repetition, doesn’t that show that there is some consensus within the community?

Many residents who delegate are inexperienced when it comes to presenting in public, whereas for applicants, public speaking is often part of their job. They have resources available to them – such as personnel support and a budget – whereas it might take someone who lacks those resources and experience more time to get their point across.

When I appear before council as a delegation, I want to feel that I have been heard and respected, as an individual and as a resident of Wilmot. That is an opportunity and a privilege that I do not take lightly.

I'm asking council and staff to reconsider the distinction between how delegations by applicants and by members of the public are treated. Neither side of an issue should be given a time advantage over the other.

Thank you.



CORPORATE SERVICES

Staff Report

REPORT NO: COR 2021-039

TO: Council

SUBMITTED BY: Patrick Kelly, CPA, CMA, Director of Corporate Services / Treasurer

PREPARED BY: Patrick Kelly, CPA, CMA, Director of Corporate Services / Treasurer
Harold O'Krafka, Director of Development Services

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: November 22, 2021

SUBJECT: GRT Route 77 Service Expansion

RECOMMENDATION:

THAT the Township of Wilmot support a service expansion for Route 77 Wilmot commencing in September 2022, as recommended in Region of Waterloo 2022 Proposed Budget Issue Papers, at an estimated increase of \$80,000 which will form part of the Regional tax levy to the Township.

SUMMARY:

This report outlines a proposed service expansion for Grand River Transit Route 77 throughout Wilmot Township.

BACKGROUND:

Route 77 service to Wilmot Township was introduced on a pilot basis in 2016, and became a permanent route effective April 1, 2017. The Township supported a further increase in frequency as part of the 2020 Municipal Budget. This would have roughly doubled the amount of service by adding a second vehicle, increasing the frequency of the service and improving its reliability. Prior to its implementation the COVID pandemic forced a change of plans and the Route 77 expansion, along with other transit service expansions, was put on hold.

REPORT:

With the end of the pandemic in sight and ridership starting to increase again, Regional staff are proposing to start making improvements to service across several routes in 2022. One of the proposals is to re-introduce the Route 77 service expansion.

While this route is a Regional service and funded under the Regional portion of the tax base, transit is area rated in the Townships. As a result, any costs for the service in the Township are fully funded by Township ratepayers.

Continued expansion and development of Route 77 is supported Township Official Plan policies requiring infilling and intensification to form an increasing component of residential growth in the Township.

Indeed at this time Route 77 is a key driver in the ability of the Township to not only attract, but also sustain intensification projects within the Route 77 corridor through Baden and New Hamburg.

In turn those projects drive ridership which will further support the future extension of services.

Service changes are normally introduced in September and the anticipated impact on the overall 2022 Regional Transit budget is estimated at \$80,000 for this additional service. This estimate is based on the 2020 budget numbers adjusted up to account for the hourly cost figure for 2022.

Mr. Blair Allen, Supervisor of Transit Development for the Grand River Transit, will be present at the Council meeting to provide an overview of the proposed expansion to Route 77.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the strategic plan goal of Quality of Life, through Active Transportation and Transit. A specific action for supporting the expansion and further integration of public and active transportation networks and opportunities is reference in the current Strategic Plan.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS

This report and recommendation are aligned with the following UN: Sustainable Development Goals:

- Goal 9: Build resilient infrastructure;
- Goal 11: Make cities and human settlements inclusive, safe, resilient and sustainable; and
- Goal 13: Take urgent action to combat climate change and its impacts

FINANCIAL CONSIDERATIONS:

Rural transit service via Grand River Transit (GRT) is funded through an area-rated structure. The overall Transit Levy in 2021 across the Region of Waterloo totaled \$123.6M, with \$621,000 allocated to Wilmot Township for specialized transit services (Kiwanis) and \$171,000 specific to Route 77.

The proposed service expansion would require an additional levy of approximately \$80,000 for the September to December 2022 timeframe. When annualized for a full calendar year in 2023 this service expansion is estimated at \$230,000, excluding revenues from transit fares.

The total transit levy for Wilmot Township in 2022 will be determined following area rating calculations at the Region.

ATTACHMENTS:

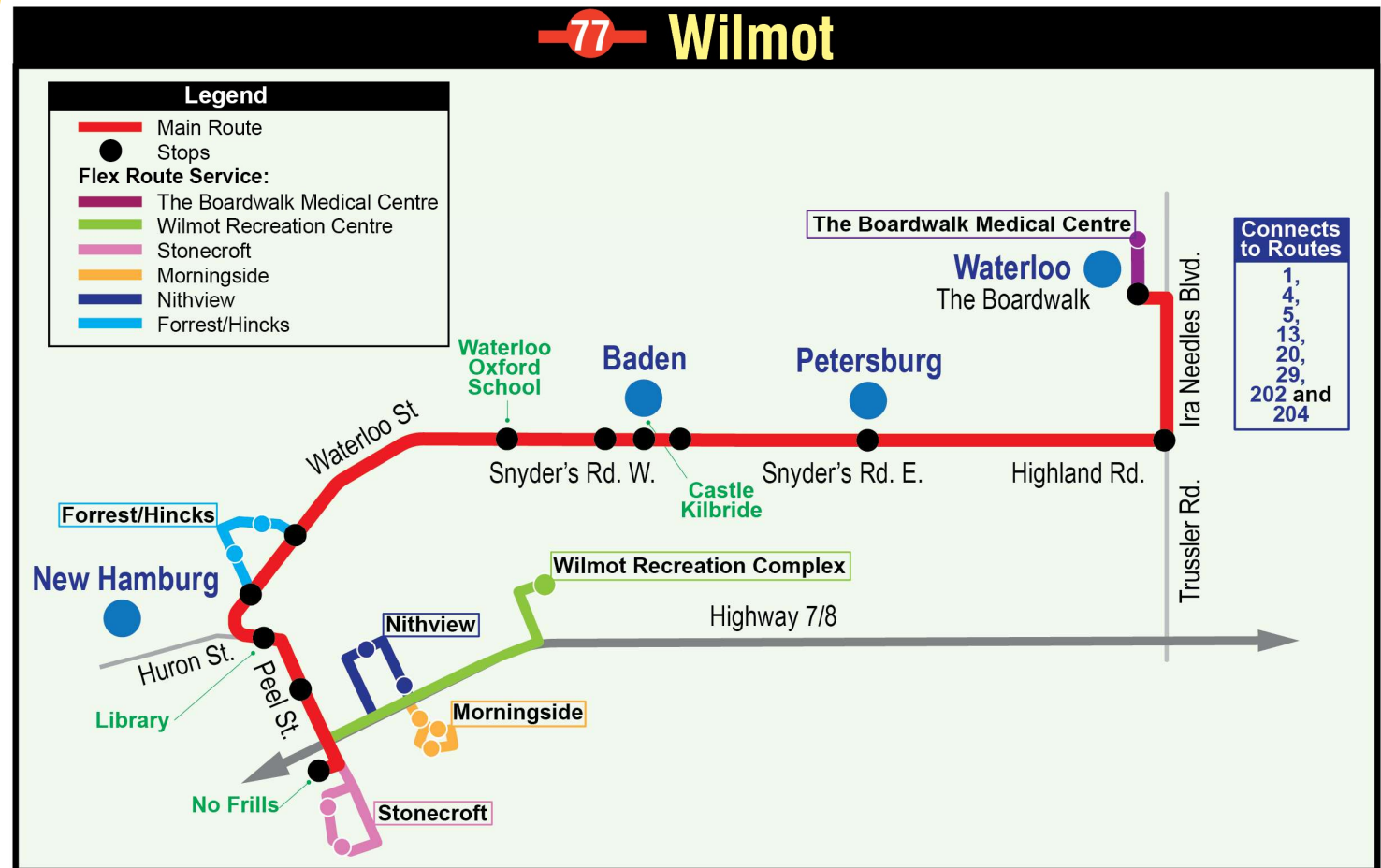
- GRT Presentation – Blair Allen



Route 77 Wilmot

November 22, 2021

Route Overview



Route History

April 2016
MTO awards
funding. Route
77 pilot begins.



March 2017
Route becomes
permanent,
funded through
Region's
budget.



June 2017
Additional
funds from
MTO allow
extension of
service hours.



**September
2020**
Potential
frequency
improvements
deferred.

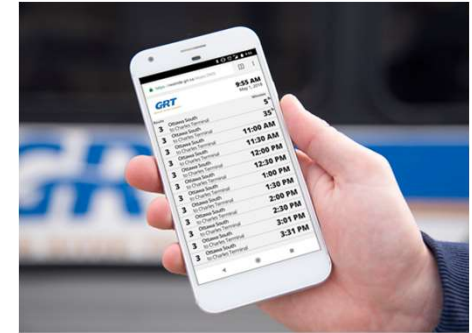


**September
2021**
Pending
approval,
implement
deferred
frequency
improvements.

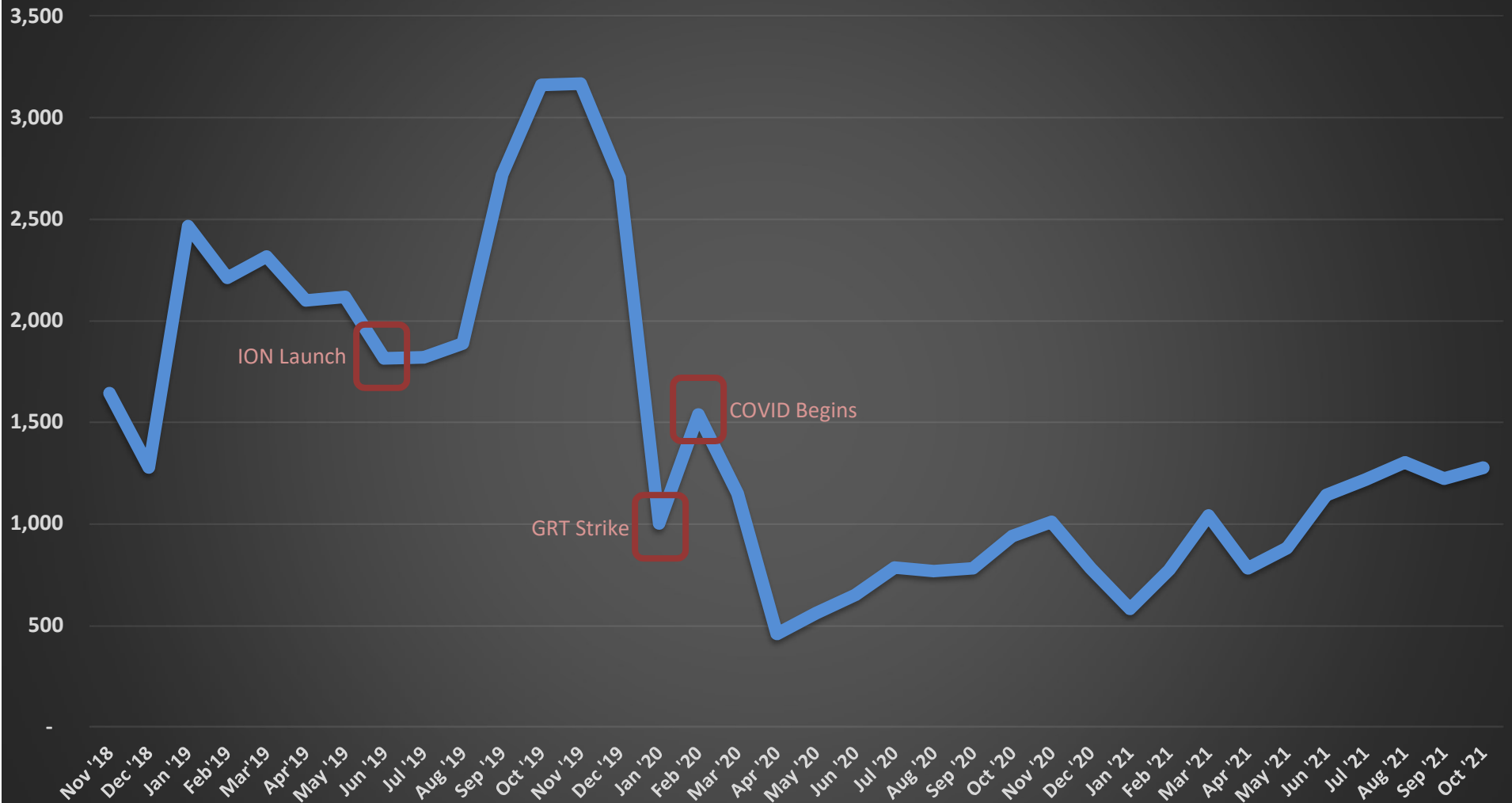


Updates

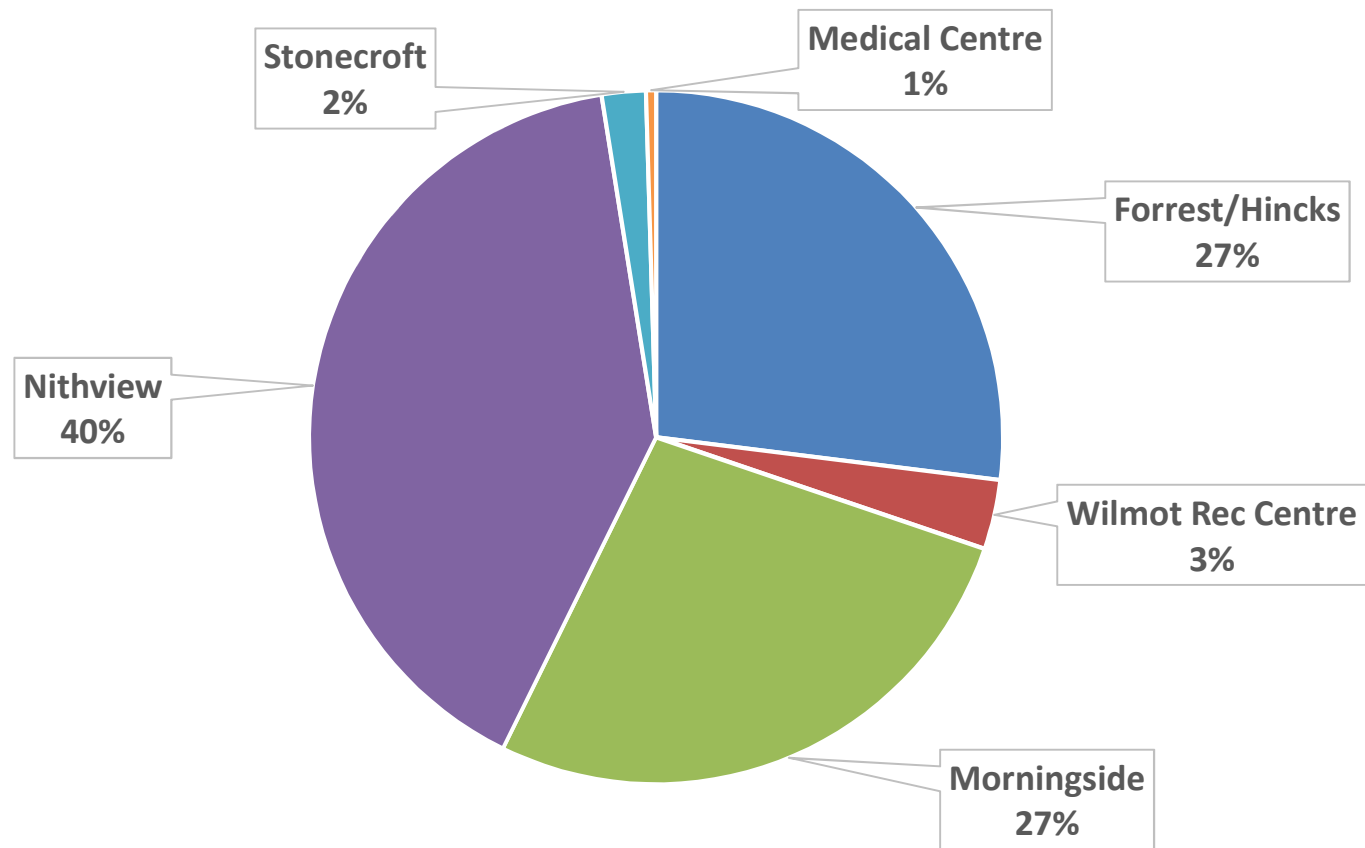
- Real time update:
 - Equipment required is on site
 - Installation plan delayed due to COVID
- Electronic fare systems update:
 - High priority
 - Next step: first units to be installed in December/January



Route 77 Boardings



Pre-Pandemic Flex Route Usage



Flex route usage has changed during COVID.

- Top requests continue to be:
 - Frequency improvements
 - Extended service hours
 - Weekend service
- Waterloo Oxford DSS bell times
- Additional running time for schedule adherence

Proposed 2022 Improvements

Weekday Only							
To New Hamburg				To The Boardwalk			
The Boardwalk (Depart)	Snyder's / Notre Dame	Waterloo Oxford D.S.S.	No Frills Grocery (Arrive)	No Frills Grocery (Depart)	Waterloo Oxford D.S.S.	Snyder's / Notre Dame	The Boardwalk (Arrive)
A	B	C	D	D	C	B	A
7:00	7:07	7:15	7:24	6:30	6:40	6:48	6:56
8:00	8:07	8:15	8:24	7:30	7:40	7:48	7:56
9:15	9:22	9:30	9:39	8:45	8:55	9:03	9:11
10:30	10:37	10:45	10:54	10:00	10:10	10:18	10:26
11:45	11:52	12:00	12:09	11:15	11:25	11:33	11:41
3:15	3:22	3:30	3:39	2:34	2:44	2:52	3:00
4:30	4:37	4:45	4:54	4:00	4:10	4:18	4:26
5:45	5:52	6:00	6:09	5:15	5:25	5:33	5:41
7:00	7:07	7:15	7:24	6:30	6:40	6:48	6:56

1. Add a second vehicle to Route 77
2. Increase frequency to 40-45 min (currently 75 min)

Additional Route 77 Service*

The Boardwalk	Snyder's/ Notre Dame	Waterloo Oxford	No Frills Grocery	No Frills Grocery	Waterloo Oxford	Snyder's/ Notre Dame	The Boardwalk	
625a	632a	640a	649a	630a	641a	649a	700a	
705a	712a	720a	729a	710a	721a	729a	740a	←
745a	752a	800a	809a	750a	801a	809a	820a	
825a	832a	840a	849a	830a	841a	849a	900a	←
905a	912a	920a	929a	910a	921a	929a	940a	
945a	952a	1000a	1009a	950a	1001a	1009a	1020a	←
1025a	1032a	1040a	1049a	1030a	1041a	1049a	1100a	
1105a	1112a	1120a	1129a	1110a	1121a	1129a	1140a	←
1145a	1152a	1200p	1209p	1150a	1201p	1209p	1220p	
225p	232p	240p	249p	230p	241p	249p	300p	
305p	312p	320p	329p	310p	321p	329p	340p	←
345p	352p	400p	409p	350p	401p	409p	420p	
425p	432p	440p	449p	430p	441p	449p	500p	←
505p	512p	520p	529p	510p	521p	529p	540p	
545p	552p	600p	609p	550p	601p	609p	620p	←
625p	632p	640p	649p	630p	641p	649p	700p	
705p	712p	720p	729p	715p	726p	734p	745p	←

*Draft Schedule. Subject to consultation and further changes

Frequency Improvement Benefits

- Tend to have a higher rate of return & ridership
- Address schedule adherence issues
- Additional time for flex stops
- Address W-O High School requests
- Evaluate additional stop requests along existing route for new developments
- Match better with urban busPLUS routes
- Evaluate flex routes as permanent



Recommendation

THAT the Township of Wilmot support a service expansion for Route 77 Wilmot commencing in September 2022, as recommended in Region of Waterloo 2022 Proposed Budget Issue Papers, at an estimated increase of \$80,000 which will form part of the Regional tax levy to the Township.



Region of Waterloo

Thank You

Chantelle Thompson

Principal Planner

cthompson@regionofwaterloo.ca

Blair Allen

Supervisor Transit Development

ballen@regionofwaterloo.ca



INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2021-42

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services /
Municipal Clerk

PREPARED BY: Tracey Murray, Manager of Information and Legislative Services /
Deputy Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: November 22, 2021

SUBJECT: Consideration of Drainage Engineer's Report
For the Snyder Drain, South Part of Lot 18, Concession North of
Bleams Road, Township of Wilmot

RECOMMENDATION:

THAT the Drainage Engineer's Report dated September 22, 2021 for the Snyder Drain requiring drainage for the South Part of Lot 18, Concession North of Bleams Road, Township of Wilmot, be received, and further;

THAT the Provisional By-law be given a first and second reading; and further,

THAT the date for the Court of Revision be scheduled and that Mayor L. Armstrong and Councillors B. Fisher, A. Hallman be appointed to the Court of Revision.

SUMMARY:

Council is being asked to adopt the Snyder Drain 2021 Engineer Report. This follows the requirements of the Drainage Act. Council and members of the public affected by the drain will be able to ask the Drainage Engineer questions about the Report at the meeting.

BACKGROUND:

As Council is aware, the Drainage Engineer's Report for the above-mentioned municipal drain was filed with the Clerk on September 22, 2021. As per Council resolution on November 8, 2021, the date to consider the Report was scheduled for a Council meeting on November 22, 2021 at 7:00 pm.

REPORT:

Pursuant to the requirements of the Drainage Act, copies of the Report have been mailed to all persons and affected agencies entitled to receive them, along with a Notice that the Engineer's Report will be considered by Council.

At this meeting to consider the Report, the Drainage Engineer will review the Report for Council, comment on the revision made and answer any questions that may arise. The landowners and all other affected parties will be given the opportunity to voice their concerns relating to any aspect of the Report. At the conclusion of the meeting, the owners affected will be given an opportunity to add or withdraw their names from the petition.

If Council wishes to proceed to adopt the Report, a By-law known as the Provisional By-law for drainage works is given first and second reading only. Council sets the date for the Court of Revision wherein any appeals to the assessments are reviewed, and members appointed to the Court. All affected parties will be mailed a notice of the date and time of the Court of Revision.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

By proceeding with the requirements of the Drainage Act, Council is supporting the infrastructure within the Municipality.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

Goal 2, End hunger, achieve food security and improved nutrition and promote sustainable agriculture

Target 2.4 - ensure sustainable food production systems and implement resilient agricultural practices that increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality

Goal 6, Ensure availability and sustainable management of water and sanitation for all:

Target 6.5 – Implement integrated water resources management at all levels, including through transboundary cooperation as appropriate

Target 6.6 – Protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes

FINANCIAL CONSIDERATIONS:

If the municipal drainage works proceed pursuant to the Drainage Act, then the property owners that are affected would be assessed in accordance with the assessment schedule and levied by by-law upon completion of the project.

ATTACHMENTS:

None.



INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2021-43

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services /
Municipal Clerk

PREPARED BY: Tracey Murray, Manager of Information and Legislative Services /
Deputy Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: November 22, 2021

SUBJECT: Volunteer Member Appointment
Community Safety and Crime Prevention Engagement Committee

RECOMMENDATION:

THAT the resignation of Eddie Lewis from the Community Safety and Crime Prevention Engagement Committee be accepted; and

THAT Christopher Coombs be appointed to the Community Safety and Crime Prevention Engagement Committee effective November 22, 2021 to December 31, 2022.

SUMMARY:

Staff were advised of the resignation of Eddie Lewis and subsequently provided with an alternative committee member. The Committee composition is currently not full.

REPORT:

Due to complications surrounding COVID-19, the Community Safety and Crime Prevention Engagement Committee, initially approved by Council in the fall of 2019 was placed on hold. Council directed staff to initiate the initial meeting of the Committee earlier in the fall of 2021. Upon outreach to members, staff were advised of the resignation due to work related conflicts. Staff were then provided with a potential alternative committee member representative and are recommending approval of the appointment.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This Committee helps the Township in achieving goals identified within the Strategic Plan including environmental protection, responsible governance, community engagement and quality of life.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

The Community Safety and Crime Prevention Engagement Committee is a commitment to the following actions for achieving sustainable development goals:

- 16.1 Significantly reduce all forms of violence and related death rates everywhere
- 16.7 Ensure responsive, inclusive, participatory and representative decision-making at all levels; and,
- 16.10 Ensure public access to information and protect fundamental freedoms, in accordance with nation legislation and internal agreements.
- 16.B Promote and enforce non-discriminatory laws and policies for sustainable development Indicators

FINANCIAL CONSIDERATIONS:

None.



CORPORATE SERVICES

Staff Report

REPORT NO: COR 2021-038

TO: Council

SUBMITTED BY: Patrick Kelly, CPA, CMA, Director of Corporate Services / Treasurer

PREPARED BY: Ashton Romany, CPA, Manager of Finance / Deputy Treasurer

REVIEWED BY: Sharon Chambers, Chief Administrative Officer

DATE: November 22, 2021

SUBJECT: Municipal Drain Levies

RECOMMENDATION:

THAT Report COR 2021-038, prepared by the Manager of Finance / Deputy Treasurer, regarding Municipal Drain Levies be received for information purposes.

SUMMARY:

This report outline activities that were recently completed on the Bayuk Drain Branch "A", Glen Shantz Drain 2020 and Nachurs Alpine Drain 2020. A drain levy by-law is required to assess benefiting property owners and submit an application to OMAFRA for grant funding.

BACKGROUND:

Under Section 74 of the Drainage Act RSO 1990 Chapter D.17, The Township of Wilmot is responsible for the maintenance of drains constructed under Township By-laws passed under the Drainage Act. The cost of drain maintenance is to be levied to lands and roads upstream of the point of maintenance in accordance with the current By-law applicable to the drain.

Additionally, by-law 2020-46 and 2020-32 authorized the completion of drainage works for the Glen Shantz Drain 2020 and Nachurs Alpine Drain 2020 respectively.

REPORT:

During 2020, drain repair and maintenance activities occurred on the Bayuk Drain Branch A while construction occurred on both the Glen Shantz Drain 2020 and Nachurs Alpine Drain 2020.

A levy by-law has been prepared to levy the associated costs to the assessed lands and roads of each drain, in accordance with the provisions of the applicable Engineer's Reports and By-Law, which adopted the Report. The levying by-law has been prepared, and is included within the by-law section of this Council agenda for approval.

As per the Drainage Act, Council is required to pass an actual cost by-law, and submit to the Ministry of Agriculture, Food and Rural Affairs (OMAFRA), in order to levy costs on landowners and receive any eligible grant funding.

Upon Council's approval of the by-law, staff will commence billing of the final assessments to the property owners, as outlined in Schedule B.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the strategy plan goal of environmental protection.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS

This report is aligned with the goal of building resilient infrastructure.

FINANCIAL CONSIDERATIONS:

The total drain activity cost is provided in the chart below. The chart outlines the total assessment, OMAFRA grant funding, and net assessment to benefitting landowners and the Township for each drain.

Drain	Total Assessment	OMAFRA Grant	Benefitting Landowners	Township Assessment
Bayuk Drain Branch A	\$2,863.76	\$195.79	\$1,921.36	\$942.40
Glen Shantz Drain	\$88,792.52	\$29,597.50	\$51,545.02	\$0
Nachurs Alpine Drain	\$53,852.70	\$0.00	\$50,352.70	\$205.62
Total	\$145,508.98	\$29,793.29	\$103,819.08	\$1,148.02

The assessment of these costs has been captured in Schedule B of the by-laws, and an application for 1/3 grant funding from OMAFRA for eligible properties, totaling \$29,793.29, will be submitted upon passage of the by-laws.

As per the levying by-laws, the Township of Wilmot has been allocated \$1,148.02 for the drains. These costs will be funded from general municipal drains operations.

ATTACHMENTS:

Drain Maintenance Levy By-Law 2021-052
Nachrus Alpine Drain 2020 Actual Cost By-Law 2021-53
Glen Shantz Drain 2020 Actual Cost By-Law 2021-54



INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS 2021-44

TO: Council

SUBMITTED BY: Dawn Mittelholtz, Director of Information and Legislative Services /
Municipal Clerk

PREPARED BY: Dawn Mittelholtz, Director of Information and Legislative Services /
Municipal Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: November 22, 2021

SUBJECT: Encroachment Agreement
Tye Road Private Culvert Crossing
966565 Oxford Waterloo Road

RECOMMENDATION:

THAT Council authorize the Mayor and Director of Information and Legislative Services to execute an agreement permitting an encroachment under Tye Road for the purposes of a private culvert crossing; and,

THAT any and all costs incurred by the Township in preparing, reviewing and executing the encroachment agreement be borne by the owner of 966565 Oxford Waterloo Road.

SUMMARY:

The proposed encroachment agreement will allow for a culvert to cross under Tye Road for the purposes of a private drain.

REPORT:

The property owner for 966565 Oxford Waterloo Road has been in consultation with the Township Drainage Engineer for the purposes of the construction of a private drain. As part of the drainage works design, a culvert crossing Tye Road has been recommended. In order to gain access for the construction of a culvert under Tye Road and its continued maintenance, the Public Works and Engineering Department has been working with the owners of the subject property, the Township solicitor, and the Drainage Superintendent to negotiate an encroachment agreement.

Prior to the signing of the agreement, prepared by the Township solicitor, the access agreement will be reviewed by the Directors of Information and Legislative Services, and Public Works and Engineering and an engineering plan and survey for the subject portion of the road must be filed with the Clerk.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

By working with the property owner to find solutions to ensure proper drainage, the Township strengthens customer service.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

The following goals and targets have been identified through the actions proposed and facilitated in this report.

Goal 2, End hunger, achieve food security and improved nutrition and promote sustainable agriculture

Target 2.4 - ensure sustainable food production systems and implement resilient agricultural practices that increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality.

Goal 6, Ensure availability and sustainable management of water and sanitation for all:

Target 6.5 – Implement integrated water resources management at all levels, including through transboundary cooperation as appropriate

Target 6.6 – Protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes.

FINANCIAL CONSIDERATIONS:

All costs incurred in preparing, reviewing and executing the access agreement will be borne by the proponent.

ATTACHMENTS:

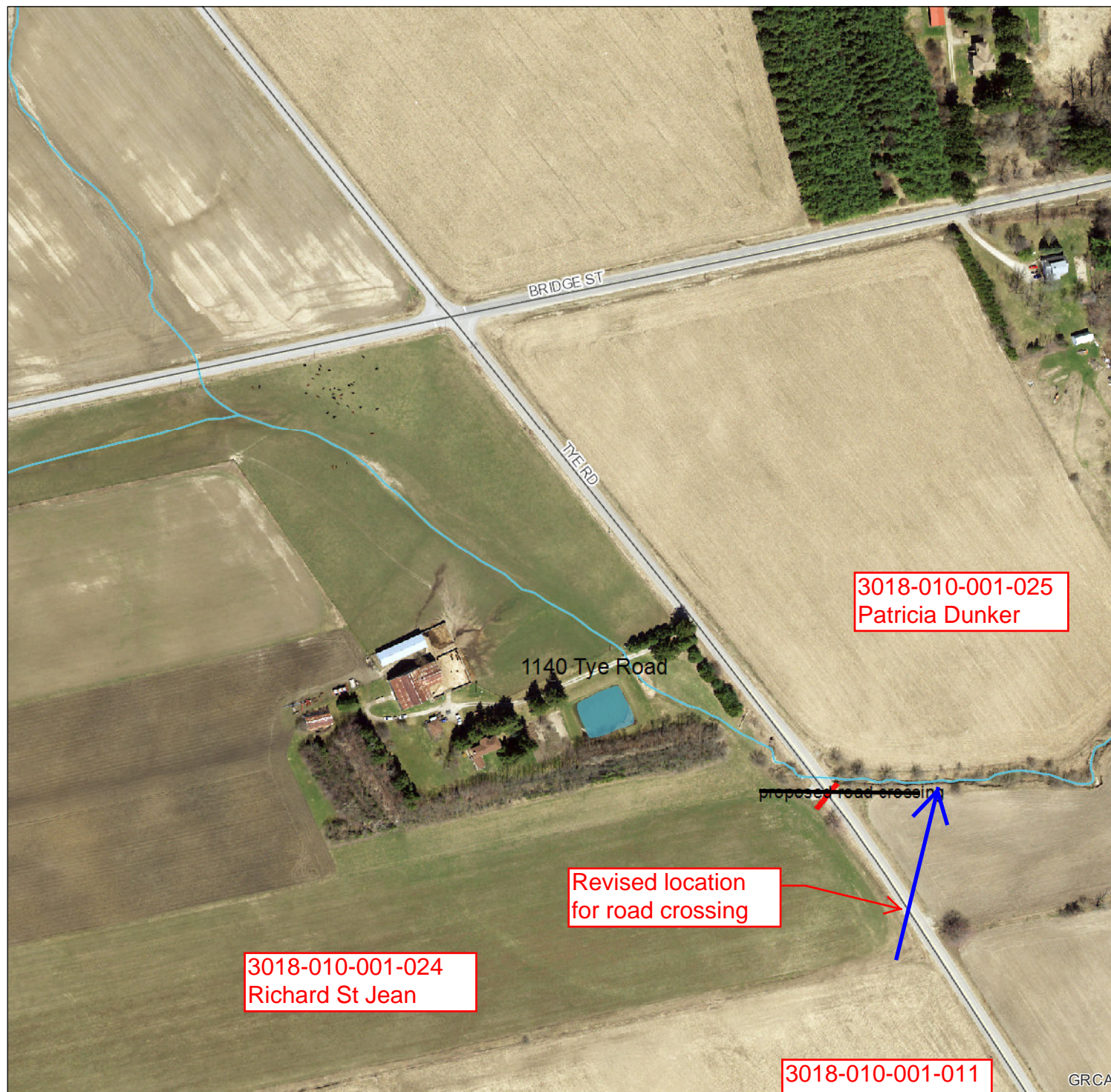
Attachment A Location of proposed encroachment agreement



1140 Tye Road

Legend

- Municipal Boundary (GRCA)
- Watercourse - Local (GRCA)
- CA Boundary - Local (GRCA)
- Waterbody - Local (GRCA)



**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO 2021-52**

**A BY-LAW TO PROVIDE FOR THE LEVY OF DRAIN
MAINTENANCE COSTS ON THE BAYUK MUNICIPAL
DRAIN BRANCH A IN THE TOWNSHIP OF WILMOT IN
THE REGIONAL MUNICIPALITY OF WATERLOO**

WHEREAS under Section 74 of the Drainage Act RSO 1990 Chapter D.17, The Township of Wilmot is responsible for the maintenance of drains constructed under Township By-laws passed under the Drainage Act;

AND WHEREAS the cost of drain maintenance is to be levied to lands and roads upstream of the point of maintenance in accordance with the current By-law applicable to the drain;

AND WHEREAS in 2020 the Township Drainage Superintendent undertook drain maintenance on the drains as listed in Schedule A attached;

NOW THEREFORE the Council of The Corporation of the Township of Wilmot enacts as follows:

1. That the maintenance costs of the drains listed in Schedule A shall be levied to the assessed lands and roads in accordance with the provisions of the applicable Engineer's report and the By-law which adopted the report as listed in Schedule A;
2. That for eligible lands the final cost levied shall be reduced by the amount of grants received from OMAFRA under Section 85 of the Act;
3. That the maintenance costs to be levied for the various drains listed in Schedule A shall be as outlined in Schedule B attached and the amounts shown in Schedule B shall be due within 30 days of the date of the invoice for the amount owing, after which time the amount due will be added to the Township Tax Roll;
4. That assessments in Schedule B less than \$15 shall be paid from general funds of the Township of Wilmot.

This by-law comes into force on the passing thereof and may be cited as the "2020 Drain Maintenance Cost Levy for Bayuk Municipal Drain Branch A" Bylaw.

READ a first and second time this 22nd day of November, 2021.

READ a third time and finally passed in open Council this 22nd day of November, 2021.

Clerk

Mayor

SCHEDULE A to Bylaw No. 2021-52

Wilmot Township Drain repairs for 2020			
Drain	By-Law	Cost	Work done
Bayuk Drain Branch A	98-70	\$ 2,863.76	Catchbasin repair

SCHEDULE B to Bylaw No 2021-52
Bayuk Drain Branch A – 2020 Catchbasin repair

					Catchbasin repair				Road crossing		TOTAL
					Report	2020		Net	Township	Landowner	
	Con	Lot	Roll No. (010-001)	Current Owner	Maintenance Assessment	Maintenance Assessment	1/3 Grant	after grant			
F	4, Blk A	Pt 16	-005	Cress-Ridge Farms LTD	1,543.00	587.38	195.79	391.59		1,529.77	1,921.36
	Bridge Street			Township of Wilmot	1,393.00	530.27		530.27	412.13		942.40
TOTAL ASSESSMENT 2020 Maintenance:					\$ 2,936.00	\$ 1,117.65	\$195.79	\$ 921.86	\$ 412.13	\$ 1,529.77	\$2,863.76

Notes

- 1 Lands noted with an "F" are eligible for 1/3 grant - confirmed September 9, 2020
- 2 Report Maintenance Assessment is from September 14, 1998 report adopted by Bylaw 98-70

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2021-53**

**NACHURS ALPINE MUNICIPAL DRAIN 2020
BEING AN ACTUAL COST BY-LAW
TO AMEND BY-LAW NO. 2020-32**

WHEREAS By-law No. 2020-32 of the Corporation of the Township of Wilmot provided for executing and completing the drainage works known as the Nachurs Alpine Municipal Drain 2020 at an estimated cost of \$55,000 and for levying the requisite sum of \$55,000 or such reduced sum after taking into account allowance and applicable grants;

AND WHEREAS the actual cost of the executing and completing the said drainage works is \$53,852.70;

AND WHEREAS it is expedient that By-Law No. 2020-32 be amended to provide for the reducing the assessment to the final amount of \$53,852.70;

NOW THEREFORE the Council of the Corporation of the Township of Wilmot amends By-Law 2020-32 as follows:

1. The final amount of \$53,852.70 shall be applied prorata to the assessments in "Schedule of Assessments" within the Narchurs Alpine Municipal Drain 2020 report dated July 27, 2020 which formed part of by-law No. 2020-32. The prorata assessments are outlined in "Schedule A" attached and forming part of this by-law.
2. The amount assessed to lands used for agricultural shall be reduced by the one-third grant available in accordance with Section 85 (a) (1) and 87 (1) (a) of the Drainage Act, R.S.O. 1990, Chapter D.17.
3. The amount assessed to lands which were granted an allowance under Sections 29 to 33 of the Drainage Act shall be reduced by the amount of the allowance as applicable in accordance with Section 62(3) of the Drainage Act.
4. This by-law shall come into force upon final passage thereof and may be cited as the Narchurs Alpine Municipal Drain 2020 Amending By-Law No. 2020-32.

READ a first and second time in this 22nd day of November, 2021.

READ a third time and finally passed in Open Council this 22nd day of November, 2021.

Mayor

Clerk

**SCHEDULE A to BYLAW 2021-53
NACHURS ALPINE MUNICIPAL DRAIN 2020
TOWNSHIP OF WILMOT**

Con	Lot	Roll No. 3018-050-	Owner	Estimated Assessment	Final Assessment	Allowances	Net Assessment
NBR	Pt 19	007-103-00	M. Kampf	50	48.96		48.96
NBR, SSR	Pt 19	007-104-15	Wilmot Township	10,070	9,859.94	1,240	8,619.94
NBR	Pt 20	007-105-10	Badenvue Developments	0	0.00	1,000	-1,000.00
SSR	Pt 19	007-143-01	Nachurs Alpine Solutions Inc	4,380	4,288.63	880	3,408.63
SSR	Pt 19	007-144-01	Stitch Holdings Inc	490	479.78		479.78
SSR	Pt 19	007-144-10	Alpine Plant Foods	39,390	38,568.32	200	38,368.32
SSR	Pt 19	007-144-20	Wilmot Township	210	205.62		205.62
Railroad ROW			Canadian National Railway	410	401.45		401.45
TOTAL ASSESSMENT NACHURS ALPINE MUNICIPAL DRAIN 2020:				55,000	53,852.70	3,320	50,532.70

Notes:

1. NBR = North of Bleams Road SSR = South of Snyder's Road
2. Net assessment to be levied to the current owner of identified parcel
Negative net assessment is an amount to be paid to the current owner of the parcel

**THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2021-54**

**GLEN SHANTZ MUNICIPAL DRAIN 2020
BEING AN ACTUAL COST BY-LAW
TO AMEND BY-LAW NO. 2020-46**

WHEREAS By-law No. 2020-46 of the Corporation of the Township of Wilmot provided for executing and completing the drainage works known as the Glen Shantz Municipal Drain 2020 at an estimated cost of \$86,500 and for levying the requisite sum of \$50,017 or such reduced sum after taking into account allowance and applicable grants;

AND WHEREAS the actual cost of the executing and completing the said drainage works is \$88,792.52;

AND WHEREAS it is expedient that By-Law No. 2020-46 be amended to provide for the raising by assessment the final amount of \$88,792.52;

NOW THEREFORE the Council of the Corporation of the Township of Wilmot amends By-Law 2020-46 as follows:

1. The final amount of \$88,792.52 shall be applied prorata to the assessments in "Schedule of Assessments" within the Glen Shantz Municipal Drain report dated October 21, 2020 which formed part of by-law No. 2020-46. The prorata assessments are outlined in "Schedule A" attached and forming part of this by-law.
2. The amount assessed to lands used for agricultural shall be reduced by the one-third grant available in accordance with Section 85 (a) (1) and 87 (1) (a) of the Drainage Act, R.S.O. 1990, Chapter D.17.
3. The amount assessed to lands which were granted an allowance under Sections 29 to 33 of the Drainage Act shall be reduced by the amount of the allowance as applicable in accordance with Section 62(3) of the Drainage Act.
4. This by-law shall come into force upon final passage thereof and may be cited as the Glen Shantz Municipal Drain 2020 Amending By-Law No. 2020-46.

READ a first and second time in this 22nd day of November, 2021.

READ a third time and finally passed in Open Council this 22nd day of November, 2021.

Mayor

Clerk

**SCHEDULE A - SCHEDULE FOR ACTUAL COST BYLAW
GLEN SHANTZ DRAIN 2020
TOWNSHIP OF WILMOT**

					ESTIMATED COSTS				ACTUAL COSTS				
Con	Lot	Roll No.	Owner	Ha. Affected	Gross Assessment	1/3 Grant	Allowance s	Net Assessment	Gross Assessment	1/3 Grant	Allowances	Net Assessment	
Township of Wilmot (Roll No. 30-18-010-)													
F	2 BLK A	Pt. Lot 28 & Pt. I	001-09400	G. & J. Roth	8.0	41,830	13,943	7,450	20,437	42,938.62	14,312.87	7,450	21,175.75
F	2 BLK A	Pt. Lot 28 & Pt. I	001-10100	Lassdale Farms Inc.	12.2	3,918	1,306	100	2,512	4,021.84	1,340.61	100	2,581.23
F	2 BLK A	Pt. Lot 28	001-10200	2031534 Ontario Inc.	20.0	10,932	3,644	100	7,188	11,221.73	3,740.58	100	7,381.15
F	2 BLK A	Pt. Lot 27	001-10400	G. Richardson	26.2	13,475	4,492		8,983	13,832.13	4,610.71		9,221.42
F	2 BLK A	Pt. Lot 27	001-10700	Myersview Farm Inc.	16.4	11,604	3,868		7,736	11,911.54	3,970.51		7,941.03
F	2 BLK A	Pt. Lot 26	001-10800	Myersview Farm Inc.	8.2	3,184	1,061		2,123	3,268.39	1,089.46		2,178.93
F	2 BLK A	Pt. Lot 27	001-10900	D. & J. Wagler	4.3	1,557	519		1,038	1,598.27	532.76		1,065.51
TOTAL ASSESSMENT GLEN SHANTZ DRAIN 2020:					95.3	86,500	28,833	7,650	50,017	88,792.52	29,597.50	7,650	51,545.02

Notes:

- Lands noted with an "F" are classified as agricultural and according to current OMAFRA policy qualify for the 1/3 grant
Eligibility for the 1/3 grant will be confirmed at the time the final cost is levied.
- Section 21 of the Drainage Act, RSO 1990 requires that assessments be shown opposite each parcel of land and road affected.
The affected parcels of land have been identified using the roll number from the last revised assessment roll for the County/Township.
For convenience the owner's names as shown by the last revised assessment roll have also been included.
- Actual assessment is levied to the owner of the parcel at the time the final cost is levied.

**By-law for Municipalities Not Within a Regional
Municipality, the County of Oxford or The
District Municipality of Muskoka – Form 5***Drainage Act, R.S.O. 1990, c. D.17, subs. 45(1)*Drainage By-law Number 2021-55A by-law to provide for a drainage works in the Township of Wilmot
in the Regional Municipality of Waterloo.Whereas the council of the Township of Wilmot has procured a
report under section 4 of the *Drainage Act* for the construction
of the Snyder Drain drain;And whereas the report dated 2021/09/22 has been authored by K. Smart Associates Limited
and the attached report forms part of this by-law;And whereas the estimated total cost of the drainage work is \$622,000.00 ;And whereas \$27,295.00 is the amount to be contributed by the Township
of Wilmot for the drainage works;And whereas *(Complete this clause only if other municipalities are being assessed a share of the cost of the project.)*;\$86,388.00 is being assessed in the Municipality of the Region of Waterloo
_____ is being assessed in the _____ of _____
_____ is being assessed in the _____ of _____
_____ is being assessed in the _____ of _____

And whereas the council is of the opinion that drainage of the area is desirable;

Therefore the council of the Township of Wilmot
pursuant to the *Drainage Act* enacts as follows:**1. AUTHORIZATION**

The attached report is adopted and the drainage works is authorized and shall be completed as specified in the report.

2. BORROWINGThe Corporation of the Township of Wilmot
may borrow on the credit of the Corporation the amount of \$622,000.00 being the amount necessary for
the construction of the drainage works.This project will NOT be debentured.

3. DEBENTURE(S)

The Corporation may issue debenture(s) for the amount borrowed less the total amount of:

- (a) grants received under section 85 of the *Drainage Act*;
- (b) monies paid as allowances;
- (c) commuted payments made in respect of lands and roads assessed with the municipality;
- (d) money paid under subsection 61(3) of the *Drainage Act*; and
- (e) money assessed in and payable by another municipality.

4. PAYMENT

Such debenture(s) shall be made payable within _____ years from the date of the debenture(s) and shall bear interest at a rate not higher than 2% more than the municipal lending rates as posted by Infrastructure Ontario on the date of sale of such debenture(s).

- (1) A special equal annual rate sufficient to redeem the principal and interest on the debenture(s) shall be levied upon the lands and roads as shown in the schedule and shall be collected in the same manner and at the same as other taxes are collected in each year for _____ years after the passing of this by-law.
- (2) For paying the amount _____ being the amount assessed upon the lands and roads belonging to or controlled by the municipality a special rate sufficient to pay the amount assessed plus interest thereon shall be levied upon the whole rateable property in the Township of Wilmot in each year for _____ years after the passing of this by-law to be collected in the same manner and at the same time as other taxes collected.
- (3) All assessments of _____ or less are payable in the first year in which the assessments are imposed.

5. SCHEDULE OF ASSESSMENTS OF LANDS AND ROADS

in the Township of Wilmot

Property Description				Equal Annual Rate to be Imposed
Lot or Part Lot No.	Concession	Geographic Township	Parcel Roll No.	
Total				

6. CITATION

This by-law comes into force on the passing thereof and may be cited as the " Snyder Drain _____ by-law".

First reading 2021/11/22

Second reading 2021/11/22

Provisionally adopted this 22 day of November , 2021

Name of Head of Council (Last, First Name) <u>Armstrong, Les</u>	Signature
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Name of Clerk (Last, First Name) <u>Mittelholtz, Dawn</u>	Signature
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Third reading _____

Enacted this _____ day of _____ , 2021

Name of Head of Council (Last, First Name)	Signature
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Name of Clerk (Last, First Name)	Signature
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I, _____
clerk of the Corporation of the Township of Wilmot ,
certify that the above by-law was duly passed by the council of the Corporation and is a true copy thereof.

Name of Clerk (Last, First Name)	Signature
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