



Council Meeting Agenda Regular Council Meeting

Monday, September 12, 2022

7:00 p.m.

Virtual Location

This meeting is open to the public and is available through an online platform. Please subscribe to the Township of Wilmot You Tube Channel to watch the live stream or view after the meeting. Delegations must register with the Information and Legislative Services Department. The only matters being discussed at this meeting will be those on the Agenda.

Pages

1. MOTION TO CONVENE INTO CLOSED MEETING - NONE

There is no Closed Meeting scheduled for September 12, 2022

**2. MOTION TO CONVENE IN OPEN MEETING
RECOMMENDATION**

THAT Council convenes in Open Session at 7:00 p.m.

3. MOMENT OF REFLECTION

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor B. Fisher

5. ADDITIONS TO THE AGENDA - NONE

6. ADOPTION OF THE AGENDA

RECOMMENDATION

That the Agenda as presented for Monday September 12, 2022 be adopted.

**7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**

8. MINUTES OF PREVIOUS MEETINGS

RECOMMENDATION

THAT the minutes of the following meetings be adopted as presented:

- August 22, 2022 Regular Meeting of Council; and,
- August 22, 2022 Closed Meeting of Council.

9. PUBLIC MEETINGS

- 9.1. **DS-2022-19 - Zone Change Application 08/22, MHBC Planning, 2372 Snyder's Road East** 21

RECOMMENDATION

THAT Council approve Zone Change Application 08/22 by MHBC Planning to reduce the minimum lot area and frontage requirements for a lot within Zone 1 (Agricultural) from 40 hectares and 230 metres to 0.26 hectares and 26 metres, respectively.

- 9.2. **DS-2022-20 - Zone Change Application 09/22, Lincoln Simmons, 24 Laschinger Boulevard, New Hamburg** 26

RECOMMENDATION

THAT Council approve Zone Change Application 09/22 by Lincoln Simmons to reduce the minimum rear yard setback from 15 metres to approximately 7 metres to allow for the installation of an in-ground pool.

10. PRESENTATIONS

- 10.1. **COR-2022-30 - Sustainability Working Group – Annual Report** 31

RECOMMENDATION

THAT Report COR 2022-030, from the Sustainability Working Group be received for information purposes.

- 10.2. **Sustainable Waterloo Region Annual Report - T. Davidson** 36

11. CONSENT AGENDA

RECOMMENDATION

THAT the recommendations for Consent Items 11.1 to 11.4 be approved.

11.1. ILS-2022-22 - Proposed 2023 Regular Council Meeting Schedule

52

RECOMMENDATION

THAT the following schedule for Regular Council Meetings be adopted:

- January 16, 2023
- January 30, 2023
- February 13, 2023
- February 27, 2023
- March 6, 2023
- March 20, 2023
- April 3, 2023
- April 17, 2023
- May 8, 2023
- May 29, 2023
- June 12, 2023
- June 26, 2023
- July 24, 2023
- August 28, 2023
- September 11, 2023
- September 25, 2023
- October 16, 2023
- October 30, 2023
- November 13, 2023
- November 27, 2023
- December 11, 2023

11.2. ILS-2022-23 - Municipal Election Compliance Audit Committee - Appointments

54

RECOMMENDATION

THAT Staff Report ILS-2022-23 be received for information.

11.3. DS-2022-21 - Removal of Holding Symbol, Tri-County Mennonite Homes, Neville Street, New Hamburg

56

RECOMMENDATION

THAT Council approve the request to remove a holding symbol made by Tri-County Mennonite Homes affecting part of Block 16, Plan 1706.

- 11.4. **DS-2022-22 - Removal of Holding Symbol, LAV Developments Inc.,
Brubacher Street, Baden** 59
- RECOMMENDATION**
 THAT Council approve the request to remove a holding symbol made by
 LAV Developments Inc. affecting Part 1, Plan 58R-19065.

12. **REPORTS - NONE**

13. **CORRESPONDENCE**

- 13.1. **2021 Financial Information Return (FIR) Award** 62

14. **BY-LAWS**

RECOMMENDATION

THAT By-law Nos 2022-39, 2022-40, 2022-41, 2022-42 be read a first, second
 and third time and finally passed in Open Council this date.

- 14.1. **By-law 2022-039 Being a By-law to Amend By-law 83-38 re Zone
Change Laschinger Blvd** 63
- 14.2. **By-law 2022-040 Being a By-law to Amend By-law 83-38 re Zone
Change Snyder's Road East** 67
- 14.3. **By-law 2022-041 Being a By-law to Remove Holding Provision H
(Neville Street)** 71
- 14.4. **By-law 2022-042 Being a By-law to Remove Holding Provision H
(Brubacher Street)** 74

15. **NOTICES OF MOTION - NONE**

16. **ANNOUNCEMENTS**

17. **BUSINESS ARISING FROM CLOSED SESSION - NONE**

18. **CONFIRMATORY BY-LAW** 77

RECOMMENDATION

THAT By-law No. 2022-43 be read a first, second and third time and finally
 passed in Open Council this date.

19. **ADJOURNMENT**

RECOMMENDATION

THAT we do now adjourn to meet again at the call of the Mayor.

Council Meeting Minutes

Regular Council Meeting

August 22, 2022, 7:00 P.M.

Virtual Location

Members Present: Mayor L. Armstrong
Councillor A. Hallman
Councillor C. Gordijk
Councillor B. Fisher
Councillor J. Gerber
Councillor J. Pfenning

Staff Present: Director of Parks, Facilities, and Recreation Services, S. Jackson
Director of Corporate Services/Treasurer, P. Kelly
Director of Development Services, H. O'Krafka
Supervisor of IT, K. Jeffreys
Manager of Planning/EDO, A. Martin
Chief Administrative Officer, S. Chambers
ILS Program Manager, C. Tarling
Municipal Clerk, A. Flach
Planner, C. Miller
Asset Management Coordinator, L. Nanibush

1. MOTION TO CONVENE INTO CLOSED MEETING

Resolution No. 2022- 184

Moved by: Councillor A. Hallman

Seconded by: Councillor J. Pfenning

THAT a Closed Meeting of Council be held on Monday, August 22, 2022 at 4:30 p.m. in accordance with Section 239 (2) (c) and (f) of the Municipal Act, 2011, to consider the following:

1. Fire Services - Needs Assessment - Section 239 (2) (c) - Land Acquisition/Disposition.

2. Grand River Conservation Authority Agreement - Section 239 (2) (f) - Solicitor-client Privilege.
3. Disposition of Land - Section 239 (2) (f) - Solicitor-client Privilege.

Motion Carried

2. MOTION TO RECONVENE IN OPEN MEETING

Resolution No. 2022- 185

Moved by: Councillor C. Gordijk

Seconded by: Councillor A. Hallman

THAT Council reconvenes in Open Session at 7:00 p.m.

Motion Carried

3. MOMENT OF REFLECTION

Before the start of the meeting, Mayor L. Armstrong recognized that the 2022 Municipal Election season has officially begun.

Throughout the evolution of the municipal electoral system, legislators have worked to bring about increased accessibility, fairness and transparency to elections.

The Mayor expressed gratitude for the opportunity as Canadians to participate in these municipal elections in a free and fair manner, while staff ensure that electoral integrity is achieved.

Wilmot Council has endorsed internet and phone voting system so electors can vote from the safety and convenience of their home or anywhere they happen to be during the voting period.

There will be 11 days during the voting period when residents will have access to voting for twenty-four hours a day. In-person voting days during this election will also be expanded from 1 to 4 days in voters' own wards.

Township staff, under the leadership of the Acting Clerk are working on putting together all the pieces so that electors of Wilmot will have **more days and more ways** to vote in this election.

The official election day is Monday, October 24th, so please watch the Township's website at wilmot.ca/elections and be engaged in 2022 Municipal elections.

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor C. Gordijk read the Territorial Acknowledgement.

5. ADDITIONS TO THE AGENDA

One (1) Report item was added since the original agenda publication date of August 17, 2022 as follows:

- CAO-2022-05 - Draft Land Donation Policy - This is listed as Item 12.4 on the Agenda. PFRS-2022-28 - Pfenning Land Donation is now listed as Item 12.5.

6. ADOPTION OF THE AGENDA

Resolution No. 2022- 186

Moved by: Councillor C. Gordijk

Seconded by: Councillor B. Fisher

That the Agenda, as amended, for Monday August 22, 2022 be adopted.

Motion Carried

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

7.1 Councillor J. Pfenning - PFRS-2022-28 - Pfenning Land Donation

The land being donated is owned by Councillor Pfenning and her family.

8. MINUTES OF PREVIOUS MEETINGS

Resolution No. 2022- 187

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT the minutes of the following meetings be adopted as presented:

- July 18, 2022 Regular Council Meeting; and,
- July 18, 2022 Closed Meeting of Council.

Motion Carried

9. PUBLIC MEETINGS

9.1 DS-2022-17 - Zone Change Application 07/22 - Tyler and Kristy Zimmer – 3151 Sandhills Road

C. Miller, Planner, explained staff is seeking approval of a temporary use to allow for two (2) homes on the subject property while the new home is being built.

Resolution No. 2022- 188

Moved by: Councillor B. Fisher

Seconded by: Councillor J. Pfenning

THAT Council approve Zone Change Application 07/22 by Tyler & Kristy Zimmer to permit, as a temporary use, two dwellings for a period of up to 18 months, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

Motion Carried

9.2 PWE-2022-34 - Queen Street Municipal Drain 2022 – Engineer's Report

P. Kelly, Director of Corporate Services/Treasurer, introduced the report indicating the petition for this municipal drain was received previously and Headway Engineering was appointed on August 23, 2021 under Section 4 of the Drainage Act to prepare an engineering report.

S. Brickman, Headway Engineering, presented the engineer's report including a map of the drainage system and the lots affected. He discussed the engagement that took place which comprised an onsite meeting, two (2) petitioner meetings, and a public information meeting between October 2021 and May 2022. He reported the existing drainage system is a private one and for the most part, is an open channel with an uncontrolled configuration approaching the outlet. The watershed is approximately 19.28Ha and drains toward the east. The existing drainage system is not a municipal drainage system, and lands and roads within the watershed do not currently have a secured outlet within the context of the Drainage Act. As well, the existing drainage system on the Apple property conflicts with development plans. Mr. Brickman's recommendation is to construct a new drainage system (under the Drainage Act) to drainage standards typical for arterial roads (i.e., 1 in 25-year rainfall event or 213m

of 750mm to 900mm diameter pipe). He provided the total estimated cost for the new drain is \$319,700 along with the breakdown of that cost.

C. and D. Huber expressed concerns that the box culvert will not accommodate all of the flow from the municipal drain and indicated they feel the municipal drain should be extended to Alder Lake as what is currently proposed only addresses the needs of the developer.

In response, S. Brickman stated he did look all the way down to Alder Lake but feels the location of the proposed drain has the ability to accommodate the flow and is a sufficient outlet as per the requirements of the Drainage Act. He added the proposed drain will have virtually no impact on the wetland.

In terms of ponding, Mr. Brickman commented there is ponding near Queen Street but the petition did not identify any areas upstream so he had to focus on what was in the petition as that is where the authority lies.

J. Graham from the Region of Waterloo confirmed Regional staff are already analyzing the ditching that is in place on Queen Street to see what is required in order to make improvements towards the drain.

Resolution No. 2022- 189

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT the Engineer's Report dated June 28, 2022 for the Queen Street Municipal Drain 2022 for improved drainage for Queen Street (Regional Road 12) and parts of Lots 6 & 7, Concession 3, Block A, Township of Wilmot be received; and further,

THAT the Engineer's Report be considered in accordance with Section 42 of the Drainage Act; and further,

THAT the Provisional Bylaw to adopt the Report be given first and second reading if the petition remains valid after consideration of the Report; and further,

THAT the date for the Court of Revision be scheduled for September 12, 2022 with Mayor Les Armstrong, Councillor Angie Hallman and Councillor Barry Fisher appointed as members for the Court of Revision.

Motion Carried

9.3 DS-2022-18 - ZCA-06/22, Petersburg Sand Company Inc./IBI Group, 1856 Snyder's Road East

A. Martin, Manager of Planning and Economic Development Services, explained the purpose of the report and stated the report summarizes all the comments received to-date. He indicated the technical documents are still under review and consideration will be given to any further public comments including agency comments.

M. Hodgkinson (Applicant), Petersburg Sand Company, Inc., provided rationale for the request for the zone change amendment and outlined all the work that has been done with various engineers to protect the water supply and to mitigate dust. He stated they have done their due diligence to ensure the gravel pit will not pose any danger to the area and has worked with Township staff to ensure safety with the trucks entering and leaving the gravel pit.

D. Barrett (Agent for the Applicant), IBI Group, provided an overview of the studies that have been done in support of this project which were: an agriculture impact assessment including a soil study; an archaeology and cultural heritage study; dust and air quality study; hydrogeological study; environmental impact study; noise study; and a transportation impact study. Mr. Barrett also spoke to the various mitigation measures that will be used based on design techniques and recommendations from the various studies. His presentation included how the requirements for notice were met; information about the zone change application process and the ARA application process which includes a consultation phase for both; a map of the proposed site; an existing conditions plan illustrating the property as it is today; and an operational plan where extraction will occur (phases 1 to 4). He highlighted that processing will be limited in phase 4 due to the proximity to neighbours. He also advised the rehabilitation plan anticipates implementing progressive rehabilitation.

J. Neves appeared on behalf of her family including M. and A. Alves. J. Neves stated objections to the zone change because of the negative impacts to the quality of life for neighbours. She cited concerns with the air quality due to dust and silica; issues with noise and the vibrations of the trucks that operate very early in the morning; and safety and environmental concerns, especially the negative impact of the water runoff.

E. Halley indicated he opposes the gravel pit as he is worried about the negative impacts on the neighbours, particularly since Snyder's Road is

already overloaded with trucks. Since Mr. Halley was experiencing technology issues which made it difficult to hear his delegation, Mayor L. Armstrong requested that he send a written submission outlining all of his concerns to the Clerks Office.

J. Bearinger stated he and his family are concerned about the loss of farmland; noise from the trucks passing over the railroad tracks and the cumulative effect along Snyder's Road; and the inability to protect the significant wetlands located in the middle of the site. He provided his opinion that rehabilitated pits are not suitable for farming and will only create an unproductive crater on the property. He suggested the pit is unnecessary as there are sufficient amounts of sand available elsewhere. He asked Council to do everything in their power to protect farmland.

B. and W. Bechthold expressed concern the new pit will further increase traffic on Snyder's Road, particularly since there are already three (3) pits within a two (2) kilometre stretch of that road. They cited issues with safety because of debris from the trucks and the speed at which they are traveling; dust; the negative impact on home values; noise that starts at 5:30am on the weekdays and as early as 6am on the weekends; safety; and odors and residue seeping into the water system from open pits. They requested that Council wait for one of the existing pits to close before opening another one.

D. Mota indicated her family moved to this area for the countryside and expressed concerns regarding the safety of children along Snyder's Road and the noise from the truck traffic. She suggested that three (3) pits along Snyder's Road is enough.

C. and D. Koprivica stated their number one (1) concern is the safety of the children as they have witnessed trucks passing school buses on Snyder's Road which has not been addressed despite having reported the issue to the school board. Their second concern is the health and wellbeing of their family from dust particles and requested a health study be done by a healthcare professional. Finally, they cited the noise which starts at 6am on weekends. The cumulative effect is the enjoyment of their property is compromised.

S. Bechthold indicated he is concerned about the environmental damage that will be done since there is a wetland in the middle of the field. He also questioned why the berm has been clearcut and how this will cause noise concerns for him and his family from the trucks travelling across the

railroad tracks and from the pit itself. He also cited safety concerns for the school buses that use this route.

S. Kurevija expressed concerns about the negative impact of the pit to the flora and fauna, and requested Council to consider the residents.

Resolution No. 2022- 190

Moved by: Councillor B. Fisher

Seconded by: Councillor C. Gordijk

THAT Report DS 2022-018 be received for information.

Motion Carried

10. PRESENTATIONS - NONE

11. CONSENT AGENDA

Resolution No. 2022- 191

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT the recommendation for Consent Item 11.1 be approved.

Motion Carried

11.1 ILS-2022-20 - Noise Exemption for 2167 Snyder's Road East

THAT Report ILS-2022-20 be received for information; and,

THAT a Noise By-law Exemption for 2167 Snyder's Road East, Petersburg on September 10, 2022, be granted

Motion Carried

12. REPORTS

12.1 COR-2022-28 - Asset Management Plan Update 2022

L. Nanibush, Asset Management Coordinator, introduced the report and Israr Ahmad from PSD Citywide, the consultant on the project.

I. Ahmad spoke to the 2022 requirements for Ontario municipalities to have an asset management policy and plan in place between 2022 and 2025 as per Ontario Regulation 588/17 (O. Reg. 588/17). As such,

Township staff and PSD Citywide have been working on developing the foundational elements of an effective asset management plan (AMP). As a result of this work, an asset management policy was approved in 2018 and a comprehensive AMP has been developed that meets and exceeds the requirements of O. Reg. 588/17.

He reported the following elements have been identified: core assets for infrastructure; current levels of service for core assets; and lifecycle costs for current levels of service and growth impacts. He provided some key data by services regarding the Township's assets including asset valuation, asset condition, and long-term needs. The asset condition was based on both assessed condition and age-based analysis. He advised the AMP tries to dedicate funding at the program level to do regular condition assessments and emphasized the importance of reinvesting in assets but conceded the typical reinvestment levels are substantial and much higher than most municipalities can achieve. He explained the importance of closing the funding gaps between target and actual reinvestment rates using permanent and predictable funding sources including property taxation revenue, water and wastewater rate revenues, the Canada Community Benefits Fund, and the Ontario Community Infrastructure Fund. He suggested two (2) funding level scenarios to help close the gap and the explained the impact of each scenario. Finally, I. Ahmad presented his recommendations and the rationale for them.

In response to the question as to how other municipalities are handling the requirement to have an asset management policy and AMP in place, P. Kelly, Director of Corporate Services/Treasurer, stated every municipality is undertaking to address this requirement and Wilmot staff is keeping an eye on what others are doing to find additional funding to reach the target levels. He added the data staff is collecting will drive what percentage increase is appropriate to reach target funding levels. He also pointed out there is an important distinction between stormwater and wastewater as stormwater has no dedicated funding so there is a need to do a stormwater fee structure.

With respect to the impact on the tax levy, I. Ahmad stated that to reach 100% over 5 years would require a 2.6% increase annually and that percentage would decrease from there over 20 years to 0.7%.

Resolution No. 2022- 192

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT Report COR 2022-028 Asset Management Plan Update 2022 be received; and further,

THAT Council approve the Township of Wilmot Asset Management Plan, as presented; and further,

THAT the approved Asset Management Plan be forwarded to the Ministry of Infrastructure in accordance with O. Reg. 588/17 and be posted to the Township's official website.

Motion Carried

12.2 COR-2022-29 - Truth and Reconciliation Day – September 30, 2022

P. Kelly, Director of Corporate Services/Treasurer, stated the purpose of the report is to secure funding for the proposed community-based events and staff training to recognize Truth and Reconciliation Day on September 30, 2022. He reported that staff has worked with local Indigenous communities to plan appropriate activities for the day which will include flying the Every Child Matters Flag at the Township's Administrative Complex during the month of September.

Resolution No. 2022- 193

Moved by: Councillor A. Hallman

Seconded by: Councillor J. Pfenning

THAT Report COR 2022-029, regarding the proposed community and staff activities for Truth and Reconciliation Day be received for information purposes; and further,

THAT Council authorize a funding allocation of \$2,000 from the 2022 Council Special Events Operating Budget to support the event costs and honorariums.

Motion Carried

12.3 DS-2022-16 - Zone Change Application 03/22, Dundee Recycling, 1092 Bridge Street

A. Martin, Manager of Planning and Economic Development Services, provided an overview of the report and noted only one property owner has expressed some concerns. He assured Council that staff have met onsite with the owner of the property (the Applicant) to work through the issues

and staff will work to ensure recommendations are addressed via the site plan process. He confirmed the Region of Waterloo agrees with the recommendations regarding the environmental and noise studies.

With respect to the water issue mentioned by the concerned property owner, A. Martin responded that a spills containment plan for the current site is in place and the expanded operation will require the same containment strategy to be built and approved both locally and by the Region. He added that maintenance will also be required by the Region.

In terms of the plantings on the berm, A. Martin stated the outcome of the study did not require what the Applicant is ultimately planning to put in place but it will be a requirement for these plantings to be in place for the life of the operation. He conceded that enforcement is more difficult but there is clear direction in the site plan to have the berm and the plantings in place.

Resolution No. 2022- 194

Moved by: Councillor J. Pfenning

Seconded by: Councillor J. Gerber

THAT Council approve Zone Change Application 03/22 made by Dundee Recycling / Dryden, Smith & Head Planning Consultants, affecting Part of Lot 3, Concession 3, Block A, to amend the zoning of the property to expand the area permitted to operate a Recycling Depot, establish requirements for landscape buffering and berms, and to permit the operation of a Refreshment Vehicle or Refreshment Cart as an accessory use.

Motion Carried

12.4 CAO-2022-05 - Draft Land Donation Policy

S. Chambers, Chief Administrative Officer, spoke to the report concerning the Township's proposed land donation policy. She assured Council the public will have an opportunity to provide comment before a report is brought back to Council with a final draft of the policy for adoption. She stated the proposed policy will increase transparency and due diligence for proposed land donations, and such donations will adhere to various other criteria before being accepted by the Township.

Resolution No. 2022- 195

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

THAT Report # CAO-2022-05 regarding a proposed land donation policy be received for information; and further,

THAT staff be directed to post the draft land donation policy for a minimum of 60 days for public comment and report back to council with a final draft for adoption.

Motion Carried

12.5 PFRS-2022-28 - Pfenning Land Donation

Councillor J. Pfenning declared a conflict on this item. (The land being donated is owned by Councillor Pfenning and her family.)

S. Jackson, Director of Parks, Facilities and Recreation Services, presented the report regarding a land donation from the Pfenning family, which will benefit the community through an informal trails system along the Nith River. She advised staff has finalized work with the GRCA in order to move forward with the donation. She indicated the name was previously approved by Council.

Resolution No. 2022- 196

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Gerber

THAT Council approve the Pfenning land donation of 13.4 acres as described and depicted in Appendix "A" attached to this report; and further,

THAT Council approve the Cabcam land donation of 0.18 acres as described and depicted in Appendix "B" attached to this this report; and further,

THAT the Lands be named "The Andreas Pfenning Nature Preserve".

Motion Carried

13. CORRESPONDENCE

- 13.1 Region of Waterloo Correspondence regarding the Land Needs Assessment

14. BY-LAWS

Resolution No. 2022- 197

Moved by: Councillor J. Pfenning

Seconded by: Councillor A. Hallman

THAT By-law Nos 2022-35 and 2022-36 be read a first, second and third time and finally passed in Open Council; and further,

THAT By-law No. 2022-38 be read a first and second time and provisionally passed in Open Council.

Motion Carried

- 14.1 By-law 2022-35 - Being a By-law to Further Amend By-law 83-35 to Permit the Use of a Recycling Depot
- 14.2 By-law 2022-36 - Being a By-law to Further Amend By-law 83-35 to Permit a Second Residential Building - Single Detached on Sandhills Road
- 14.3 By-law 2022-38 - Being a Provisional By-law for the Queen Street Municipal Drain

15. NOTICES OF MOTION - NONE

16. ANNOUNCEMENTS

Mayor L. Armstrong announced that after some personal reflection, and conversations with those closest to him, he has made the difficult decision to not seek a fourth term as Mayor of Wilmot Township.

Living in Wilmot Township since 1978, Mayor Armstrong reflected that he began serving the residents and businesses as a Councillor in 1985. After a brief time away from office, he returned to the Council table in 1998, where he served three consecutive terms, prior to being elected Mayor in 2010.

Mayor Armstrong indicated it has been his honour to have served as the Township's elected official for 28 years, and it has been a privilege to be Wilmot's Mayor for the last three consecutive terms. He stated he has been proud to have had the opportunity to work alongside so many talented and passionate

individuals and volunteer groups that make Wilmot Township the wonderful community it is today.

During his time on Council the Mayor reflected the list of achievements is fairly long but he provided a few key items that stand out in particular.

Fiscal Responsibility:

The Township has continued to grow in a fiscally responsible manner throughout Mayor Armstrong's time in office. As a community Wilmot has been debt free for the past several years, while continuing to make significant infrastructure investments to further grow and enhance Wilmot.

Wilmot Recreation Complex:

During his time on Council, the Township planned and built the [Wilmot Recreation Complex](#) (WRC), a state of the art, 163,000 square foot multi-use recreational facility; the recreational hub of Wilmot Township. This leading-edge facility was built and continues to operate in the absence of debt financing, and serves community members and visitors year-round.

Wilmot Employment Lands:

In early 2021, Wilmot Council formally recommended the approval of two industrial plans of subdivisions, collectively referred to as the Wilmot Employment Lands. These lands will bring employment and growth to our Township, providing so much to the future of Wilmot.

As Head of Council over the past 12 years, the Mayor has also been the Township's voice at the Region of Waterloo and to our peers at the Provincial and Federal level. He indicated he has enjoyed the opportunity to represent Wilmot, and work with some terrific individuals at the Region, Province and Federal Government. He has especially appreciated the teamwork amongst the four rural Townships in Wilmot, Woolwich, Wellesley, and North Dumfries. Together we have ensured that our rural communities and lifestyles are protected as a unique and critical piece of this Region and Province.

Mayor Armstrong also extended his sincere thanks and appreciation to the talented staff team that have supported him throughout his time on Council. Our team in Wilmot is dedicated to serving this community with professionalism and integrity. Wilmot staff work, day in and day out, to achieve our vision for a *cohesive, vibrant and welcoming countryside community*. He also extended a very special thank you to Elaine Bender, who has been by his side these past 12 years. Elaine is an exceptional individual, who brings brightness to each day and whom he will truly miss working with.

While he is stepping away, he stated he looks forward to watching from the sidelines as the Township continues to grow, and reminded future Mayors and Councillors that Council's job is to work with our talented staff and to engage the community to plan and prepare Wilmot for a better and brighter future.

Even though he is unsure what lies ahead for him personally, but will always look back on his time in office as one of the most rewarding aspects of his life. He closed by saying he holds this community close to his heart and wishes everyone the greatest success as we move forward.

The Mayor also announced that during the Council meeting, the Township received word that 2 people from a local long-term care facility have passed away. According to the Chief Executive Officer of the facility, these deaths were connected to a recent COVID-19 outbreak.

While we mourn this tragic loss, it is a reminder for everyone to remain vigilant as the COVID-19 pandemic is still present.

Though a number of key health indicators suggest less transmissions than at the height of the pandemic, it does remain present, even at reduced levels.

As such, citizens are strongly encouraged to continue:

- Wearing a mask based on their own personal risk assessment
- Engage in personal hand hygiene and cleaning practices
- Practice physical distancing where and when operationally feasible

We can all do our part to keep our community safe.

Members of Council expressed their appreciation for all of Mayor Armstrong's contributions to the Township, his deep belief in Wilmot as the best place to live and for his advocacy for the community during his time on Council. They thanked him for his 28 years of dedicated service.

17. BUSINESS ARISING FROM CLOSED SESSION

Resolution No. 2022- 198

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

THAT staff be directed to reject all bids received for the former Coal Lane located on Beck Street in Baden; and further,

THAT the disposition of said property be deferred until the new term of Council.

Motion Carried

18. CONFIRMATORY BY-LAW

Resolution No. 2022- 199

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT By-law No 2022-37 be read a first, second and third time and finally passed in Open Council.

Motion Carried

19. ADJOURNMENT

Resolution No. 2022- 200

Moved by: Councillor J. Pfenning

Seconded by: Councillor B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS 2022-019

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

Cameron Miller, MCIP RPP
Planner

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Zone Change Application 08/22, MHBC Planning, 2372 Snyder's Road East

RECOMMENDATION:

THAT Council approve Zone Change Application 08/22 by MHBC Planning to reduce the minimum lot area and frontage requirements for a lot within Zone 1 (Agricultural) from 40 hectares and 230 metres to 0.26 hectares and 26 metres, respectively.

SUMMARY:

This application proposes to reduce the minimum lot area and frontage requirements for a lot within Zone 1 (Agricultural). Approval of this application would facilitate a future severance application to create a new lot for a single-detached dwelling and establish minimum lot area and frontage regulations for the severed and retained lot. This report outlines the comments received and materials submitted in support of the application, and ultimately recommends approval.

BACKGROUND:

Notice of a Public Meeting was given to property owners within 120 metres of the subject lands on July 25, 2022. The following is a summary of comments received prior to the Public Meeting.

Public: (complete comments included as Attachment B)

Bob Hoch, Snyder's Road East – concerned with impacts on re-sale value of their home, concerns with grading, and the impacts of a new well.

Agencies:

Region of Waterloo – no objections

GRCA – no comments

WRDSB – no concerns

WCDSB – no concerns

REPORT:

The property is zoned Zone 1 (Agricultural), designated as Rural Areas in the Township Official Plan and is currently developed with a single detached dwelling and two detached garages. The property has a total area of 0.81 hectares and 53.3 metres of frontage on Snyder's Road East.

The applicant wishes to divide the property's frontage in half, retain a parcel of approximately 0.27ha containing the existing home, and sever a new lot with an area of approximately 0.54ha. The proposed severed lot would utilize an existing secondary access off Snyder's Road East. No new access is proposed to be created at this time. This application therefore proposes to reduce the minimum lot area and frontage requirements to facilitate the severance.

Zone 1 (Agricultural) sets out that any new lot created possess a minimum lot area of 40 hectares and a lot frontage of at least 230 metres. Notwithstanding these requirements, both the Township and Regional Official Plan policies allow for the creation of a new non-farm lot for the purposes of infilling within existing rural residential lots on Rural lands. Specifically, Section 3.2.10 of the Township Official Plan states that the Township may permit the creation of one or more new rural residential lots for the purposes of infilling within an existing grouping of rural residential lots. Therefore, a zoning amendment application is required to implement these policies in the Official Plan and facilitate a future severance application.

In support of the application, the Region of Waterloo requested a hydrogeological study and an Environmental Noise Study.

The hydrogeological study was required to assess any potential impacts of a new septic system on ground water. The study was accepted by the Region of Waterloo having adequately demonstrated that there would be no impacts. The proposed lot configurations and areas being supported by the results of the study.

The noise study analyzed the noise impacts of the nearby industrial uses as well as the traffic on the Regional Road. As a condition of future consent approval, the owner/applicant would be required to enter into an agreement with the Region of Waterloo for all units on the severed/retained lands to implement any required noise mitigation and warning clauses in all agreements of offers of purchase and sale, lease/rental agreements.

In circulating the application, staff received comments from a neighbouring resident with concerns relating to the re-sale value of their home, grading, their ability to continue to raise non-commercial livestock, and the impacts of a new well. Their comments are attached to the report. Staff are of the opinion that the studies prepared in support of the application and the requirement of a future lot grading and drainage plan will ensure that there are no negative impacts on neighbouring properties. The ability for neighbouring properties to keep livestock for non-commercial purposes is already limited by the proximity of homes in the area along with the urban boundary of Kitchener. The proposed new lot would create no further limitations.

Should Council approve the application, a future consent application would be required to create the new lot at which time standard conditions of consent would be implemented including lot grading and drainage approval, and in this case, Regional conditions including noise study implementation and a road widening dedication along the Snyder's Road East.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The approval of infilling residential uses maximizes the use of existing infrastructure and reduces the demand for additional greenfield lands to accommodate all residential development which are both strategies in achieving the Township's goal to protect the natural environment.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

GOAL 17: Partnerships to achieve the Goal – holding public meetings to gather community input on planning matters acts as a partnership between residents and government to achieve goals.

FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A	Property location sketch
Attachment B	Public comments

ZCA 08/22
2372 Snyder's Road East



Andrew Martin

From: BOB HOCH
Sent: Friday, August 5, 2022 9:21 AM
To: Planning
Subject: Zone Change Application - 2372 Snyder's Road East

Hello,

My name is Bob Hoch. My family (we have 7 children) reside at [REDACTED] Snyder's Road East and received your letter regarding the proposed zoning change next door.

I'd like to find out more about this change and what the residents of that property propose to build.

We wouldn't be in favour of this zone change as we feel it would negatively affect the re-sale value of our property. Having an additional dwelling on that property would take away from the natural countryside of our property and neighbouring properties, reducing its value.

We have farm animals and plan to expand in the future. Naturally, farm animals make noise, I don't want someone building a house in close proximity to our animals, and then complain about the noise.

I am also wondering what their land elevation plans are. Our lot is higher and their other neighbours property is higher. Is their intention to raise the elevation of their land? When we did so, we made sure to not raise the level at the property line. It was my understanding that this elevation could not be changed and even if we did change it, it would kill all of the trees that provide our animals with shade in the summer. I'm worried that if they raised the elevation of their land it would kill our trees. Where would the proposed road into their property run given the lot is so narrow and they have to be set back from the property lines?

I am also wondering if they are permitted to build a well and septic in that area? A half a year ago a township employee came over mentioning they were looking to add additional services, but given the existing services and different elevations it would be highly improbable that new services could be added. I'm worried that additional wells would reduce the water availability to our property.

We will make sure I tune into the live streamed meeting September 12th.

Please do keep us informed with regards to this zone change, we appreciate your feedback with regards to our questions above.

Sincerely,

Bob Hoch



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS 2022-020

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Zone Change Application 09/22, Lincoln Simmons, 24 Laschinger
Boulevard, New Hamburg

RECOMMENDATION:

THAT Council approve Zone Change Application 09/22 by Lincoln Simmons to reduce the minimum rear yard setback from 15 metres to approximately 7 metres to allow for the installation of an in-ground pool.

SUMMARY:

This application proposes to amend the zoning of the subject property by reducing the existing 15m rear yard setback to allow for the installation of an in-ground pool.

This report outlines the comments received and ultimately recommends approval.

BACKGROUND:

Notice of a Public Meeting was given to property owners within 120 metres of the subject lands on August 10, 2022. The following is a summary of comments received prior to the Public Meeting.

Public: (complete comments included as Attachment B)

Debbie Shilling, Victoria Street – concerned about the protection of the marsh and impacts to neighbouring properties.

Agencies:

Region of Waterloo – no objections

GRCA – no objections

WCDSB – no concerns

REPORT:

The subject lands are designated Urban Residential in the Township Official Plan, and are zoned Zone 2b (Residential) within the Township Zoning By-law 83-38, as amended.

The subject property is currently developed with a single detached dwelling and backs onto a Township owned woodlot. Properties on Laschinger Boulevard backing onto the woodlot are subject to a 15m rear yard setback established as a buffer based on the former limit of the woodlot on these properties at the time of subdivision approval in the early 2000's. The setback was to discourage removal of trees and provide a buffer to the abutting woodland.

This application proposes to reduce the current 15m rear yard setback to 7m to allow for the installation of an in-ground pool as illustrated on the site plan included as Attachment A.

In the last several years, there has been a significant impact on trees within the rear yards on Laschinger Boulevard and the abutting woodland largely as a result of the emerald ash borer. There are few lots with mature trees remaining within the rear 15m. Tree coverage in the rear yard of the subject property has gradually thinned, and to this date, no trees remain. For these reasons, maintaining a 15m setback no longer serves a purpose. The Region of Waterloo, who oversees the Woodland Conservation By-law, has stated that they have no objections to a reduction to 7m, which is consistent with previous requests in the area.

Comments were received from one individual expressing concerns with the impact of this reduction on the protection of the marsh and also potential flood damage to neighbouring properties. While there is a wetland on the Township owned lands behind the subject property, that wetland and the Grand River Conservation Authority regulation limit surround the wetland is not behind and does not abut the subject property. The proposed reduction is not anticipated to have any impacts on adjacent properties.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Holding public meetings to gain input on planning matters promotes an engaged community.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

GOAL 17: Partnerships to achieve the Goal – holding public meetings to gather community input on planning matters acts as a partnership between residents and government to achieve goals.

FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A	Property location sketch
Attachment B	Public comments

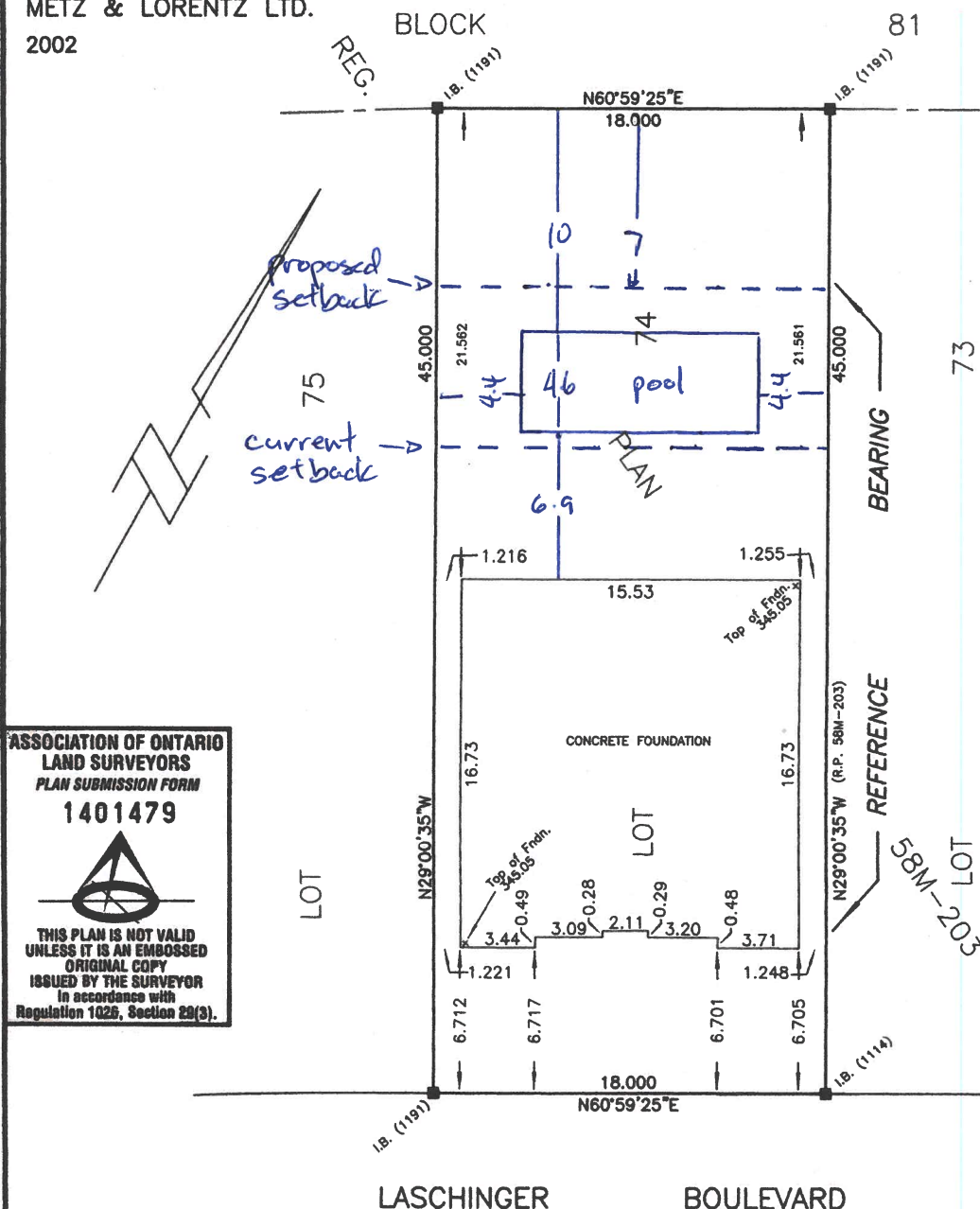
SURVEYOR'S REAL PROPERTY REPORT (PART 1)
PLAN OF LOT 74, REGISTERED PLAN 58M-203
TOWNSHIP OF WILMOT,
IN THE REGIONAL MUNICIPALITY OF WATERLOO

ZCA 09/22
24 Laschinger Blvd,
New Hamburg

SCALE = 1 : 250



METZ & LORENTZ LTD.
2002



ASSOCIATION OF ONTARIO
LAND SURVEYORS
PLAN SUBMISSION FORM
1401479

THIS PLAN IS NOT VALID
UNLESS IT IS AN EMBOSSED
ORIGINAL COPY
ISSUED BY THE SURVEYOR
in accordance with
Regulation 1026, Section 29(3).

CONVERSION NOTE:

DISTANCES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.

© METZ & LORENTZ LTD.
 2002

LEGEND

- DENOTES FOUND MONUMENT
- DENOTES PLANTED MONUMENT
- I.B. IRON BAR
- R.I.B. ROUND IRON BAR
- S.I.B. STANDARD IRON BAR
- I.T. IRON TUBE
- C.C. CUT CROSS
- 1114 METZ & LORENTZ LTD.

THIS PLAN WAS PREPARED FOR
PAUL STENCEK CONTRACTING INC.
 AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY
 FOR USE BY OTHER PARTIES.

SURVEYOR'S CERTIFICATE

- I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE SURVEYORS ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON THE 23rd DAY OF MAY, 2002.
- DATED: MAY 24, 2002

ALL BEARINGS HEREON ARE ASTRONOMIC AND ARE RELATED TO THE NORTHEASTERLY LIMIT OF LOT 74, REGISTERED PLAN 58M-203 HAVING A BEARING OF N 45° 08' 36" W (AS SHOWN ON R.P. 58M-203).

METZ & LORENTZ LTD.

ONTARIO LAND SURVEYING
 71 WEBER ST. E., KITCHENER, N2H 1C6
 (519) 742-8371 Fax: (519) 742-5462

Drawn By: E.E.S. c.s.t. Chk'd By: R.D.L. o.l.s.

FILE NUMBER : W5 - 72 - 40

PART 2
 THIS PLAN MUST BE READ IN
 CONJUNCTION WITH SURVEY REPORT
 DATED MAY 24, 2002

R. D. Lorentz
 R. D. LORENTZ
 ONTARIO LAND SURVEYOR

AUGUST 31/22

ZONE CHANGE REQUEST

THIS NOTE IS IN REGARDS TO THE ISTALLATION OF AN INGROUND POOL ON THE PROPERTY OF 24 LASCHINGE BLVD.

WHEN WE PURCHASED OUR HOME, WE UNDERSTOOD THAT THE MARSH WAS PROTECTED. I BELIEVE THIS DEVELOPMENT WAS PLANNED AROUND THE CURRENT MARSH, AS NO FURTHER DEVELOPMENT OR ALTERING THE MARSH WAS ALLOWED. THE NEWER HOMES IN THE AREA SEEM TO BE AT A HIGHTER LEVEL. THE PROPERTIES FACING VICTORIA STEET ARE SLOPED DOWN TO THE GROUND LEVEL OF THE MARSH.

THE REQUEST TO ALTER THEIR PROPERTY WILL CAUSE WIDESPREAD DEVASTATION TO SURROUNDING NEIGHBORS. I UNDERSTAND THE RISK ON POSSIBLE FLOODING THEIR BASEMENT THEY NEED TO HAVE A SAFE DISTANCE BETWEEN THEIR HOUSE AND LOCATION OF THEIR POOL.

WHAT ABOUT THE RISK OF OUR HOME. WHO WILL BE RESPONSIBLE FOR FLOOD DAMAGES IN OUR BASEMENTS? WILL THEIR INSURANCE OR THE TOWNSHIP COVER OUR DAMAGES? WHEN THE PATHWAY WAS UPDATED IT HAD AN IMPACT OUR LAWNS, BUT IT BENEFIT ALL WHO USE THE PATH. THE IMPROVEMENT HAD NO CHANGE ON THE MARSHLAND.

I FEEL THAT THIS REQUEST SHOULD BE DENIED.

Debbie Shilling



CORPORATE SERVICES

Staff Report

REPORT NO: COR 2022-030

TO: Council

SUBMITTED BY: Ashton Romany, CPA Manager of Finance / Deputy Treasurer
Sustainability Working Group

PREPARED BY: Ashton Romany, CPA Manager of Finance / Deputy Treasurer

REVIEWED BY: Sharon Chambers, CAO
Patrick Kelly CPA, CMA Director of Corporate Services / Treasurer

DATE: September 12, 2022

SUBJECT: Sustainability Working Group – Annual Report

RECOMMENDATION:

THAT Report COR 2022-030, from the Sustainability Working Group be received for information purposes.

SUMMARY:

This report outlines activities conducted by the Sustainability Working Group since the last report to Council (June 14, 2021).

BACKGROUND:

The Township is a member with Sustainable Waterloo Region (SWR). SWR is a dedicated team, motivated by a shared passion for progress towards sustainability across Waterloo Region. Their shared vision is an environmentally and economically resilient community that prioritizes the well-being of current and future generations. The SWR mission is to foster collaborations that enable local organizations to convert their sustainability interest into action.

In 2019, the Sustainability Working Group (SWG) was formed broadening the representation to include two (2) community members with expertise in this field, a member of Council and the executive director from Sustainable Waterloo Region (SWR).

The SWG acts in a supportive/consultative manner; supporting and bringing recommendations regarding initiatives that fit municipal goals in relation to sustainability.

The SWG reports on an annual basis to Council on sustainability activities and successes. Best efforts are made for this report to coincide with a Council meeting involving members of SWR and/or ClimateActionWR.

REPORT:

Sustainability Working Group (SWG) Composition

The committee currently includes the following members:

- Ashton Romany, Manager of Finance / Deputy Treasurer (Chair);
- Leslie Nanibush, Asset Management Coordinator;
- Bruce Baechler, HVAC Technician;
- Harold O’Krafka, Director of Development Services;
- Bryan Bishop, Manager of Engineering;
- Jennifer Pfenning, Ward 4 Councillor;
- John Jordan, Expert Community Member;
- Dean Peachey, Expert Community Member; and
- Tova Davidson, Executive Director, Sustainable Waterloo Region;

Projects and Initiatives

The SWG provides input and feedback on sustainability-focused projects proposed for inclusion in municipal budgets for Council consideration. These projects may generate cost savings and align well with the Township’s Strategic Plan goal of Environmental Protection.

Subsequent to the last annual report, the SWG and Township continued to support/work on several initiatives including, but not limited to the following:

- Monitoring the Township’s Green House Gas (GHG) emissions
- Approval and participation with TransformWR (ClimateActionWR’s 80x50 Project)
- Installation of EV Charging Stations
- Tree Canopy Policy Update
- Inclusion of dedicated staffing resources towards sustainability in the 2022 Operating Budget
- Other energy efficiency measures (e.g. replacement of aged HVAC, Alternate Energy Sources)

- Community engagement such as the 2022 Earth Day community clean-up in conjunction with the Wilmot Trails Advisory Committee

Carbon Accounting Tool (CAT)

The SWG alongside Corporate Services staff continue to utilize the Carbon Accounting Tool (CAT), provided via membership with SWR. This tool tracks utility statistics that are populated by staff to allow for modelling and tracking of reductions year-over-year. As such, this information allows staff to monitor progress towards the Township's target outlined below.

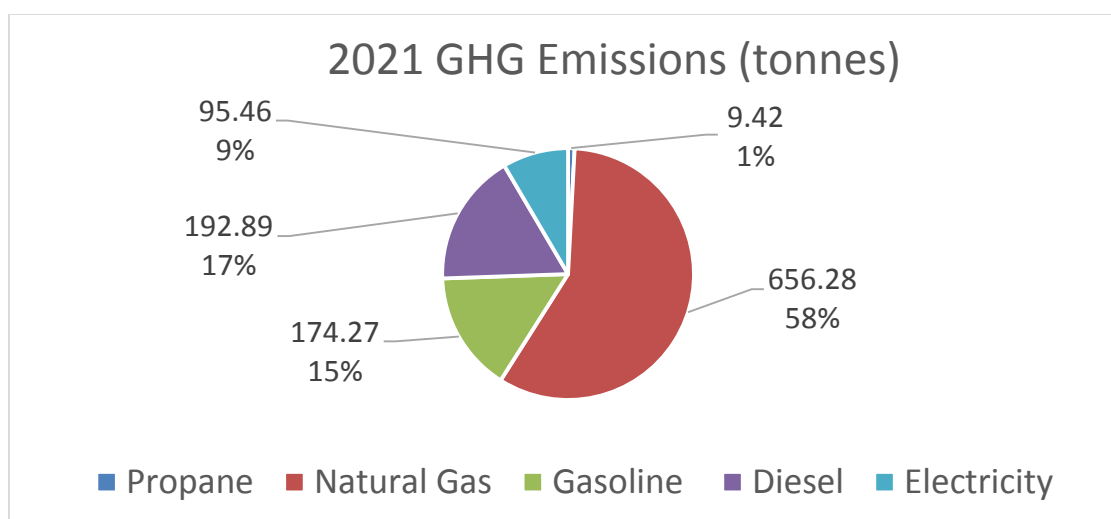
Green House Gas (GHG) Reduction Target

In late 2017, Council approved a 25% absolute reduction target by the year 2027 with a 2012 base year. This was a significant step for the municipality, showing leadership in the sustainability movement amongst peers and the business community.

At the time of approval, the Township had already achieved a 19.4% reduction from 2012 to 2016 (target of 903 tonnes). However, at the time, due to data gaps, fuel and water usage were not initially included within the model. With the inclusion of fuel and water in 2019, the target was updated to 1261 tonnes.

The Township's target is absolute, meaning that the reduction target is not re-adjusted with any square footage growth the corporation may observe.

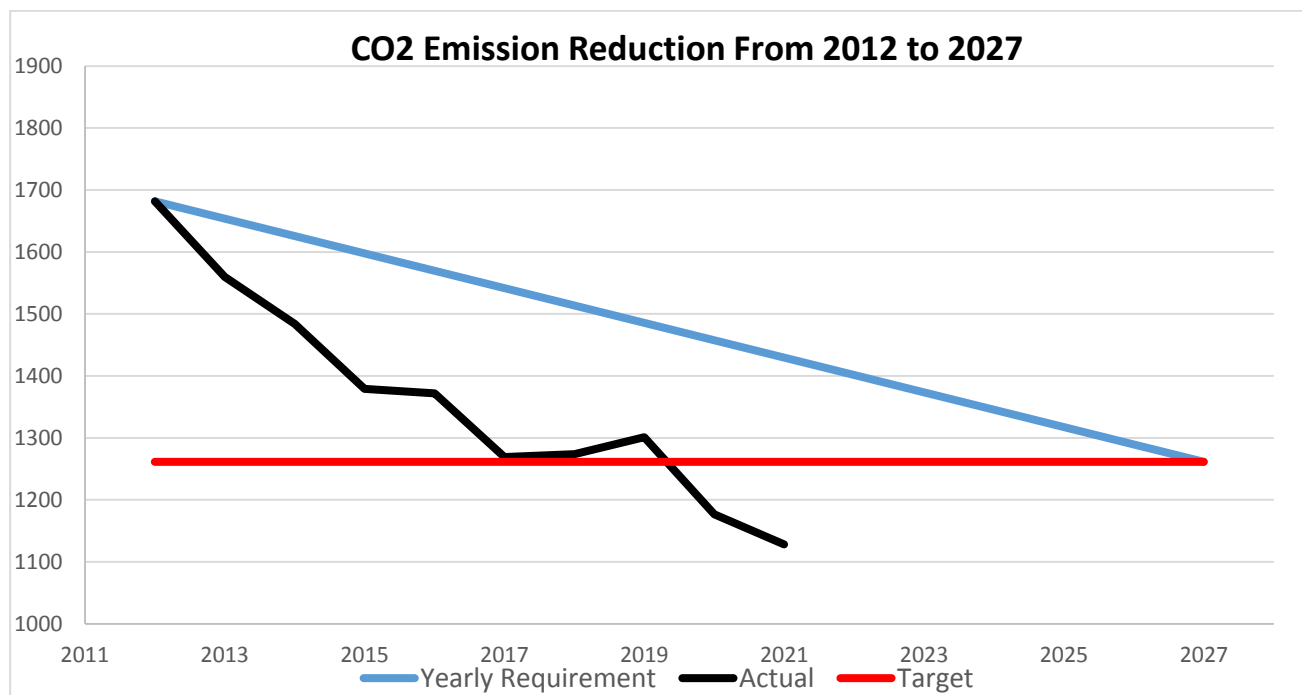
Annually, the committee reviews the data. This year, fuel consumption and natural gas remain the primary drivers. Fuel and natural gas consumption accounted for approximately 90% of the Township's GHG emissions in 2021. Focus in these areas continues to be a priority for the SWG. Below is a breakdown of our tracked emissions:



Including the 2021 emissions into our progress towards the corporate target, the Township achieved a 32.91% reduction in emissions by the end of 2021 (total emissions of 1,128 tonnes).

As such, the Township achieved our 25.0% target, and have now surpassed it by 7.9%. While this is a significant achievement, COVID-19 has certainly influenced the amount of fuel and natural gas consumption throughout 2020 and 2021. Operating factors such as facility closures and reduced fleet usage at certain points in the year attributed to reduced overall emissions.

Below includes a chart outlining the Township's progress:



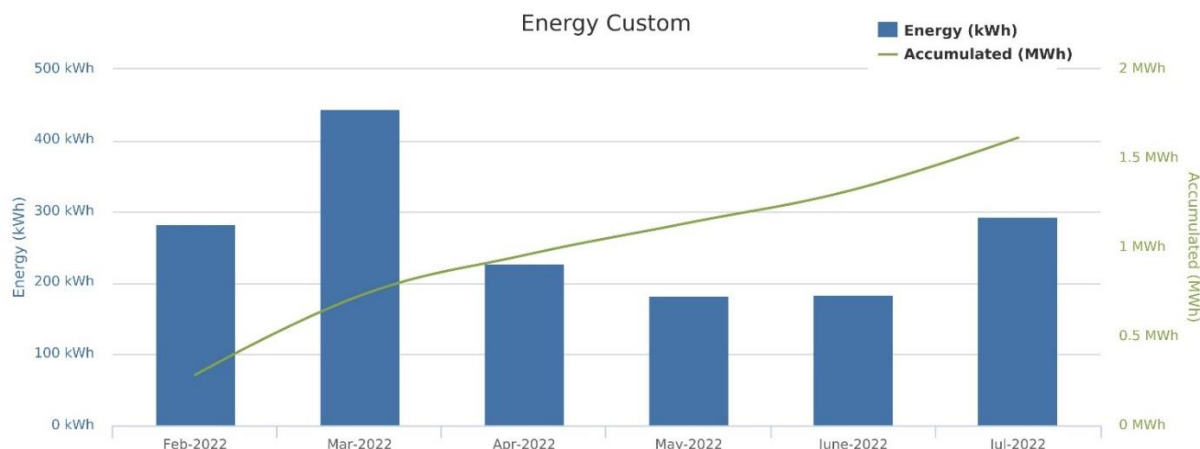
EV Charging Stations

In early 2022, EV Charging Stations were made publicly available at the following locations:

- Wilmot Recreation Complex
- Wilmot Street (on-street)
- Administration Complex

Since activation in February, the Township's charging stations have witnessed steady usage. Between the months of February and July 2022 there have been a total of 116 unique drivers/vehicles that have utilized the charging stations. Between this time period, approximately 1,600 kWh of energy was used to charge vehicles which translates to approximately 1.7 tonnes of GHG emissions saved (according to the Township's EV Station provider).

Usage has remained relatively stable for the past few months with an average of 270 kWh and can be seen in the chart below:



Overall, the Township, with support from the Sustainability Working Group, has continued to make incremental reductions in GHG's, while providing opportunities for community members to help reduce emissions across the broader municipality.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report is aligned with the Strategic Plan goal of Environmental Protection.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

- Goal 3 – Good Health and Well-Being
- Goal 7 – Affordable and Clean Energy
- Goal 9 – Industry, Innovation, and Infrastructure
- Goal 11 – Sustainable Cities and Communities
- Goal 12 – Responsible Consumption and Production
- Goal 13 – Climate Action

FINANCIAL CONSIDERATIONS:

The annual membership fees to Sustainable Waterloo Region, approximately \$4,000 is included within the Council operating budget. Any sustainable projects listed above are funded through departmental capital and operating budgets.

ATTACHMENTS: None

Annual Update to Community Partners

Welcome!

sustainable
WATERLOO ▸ REGION

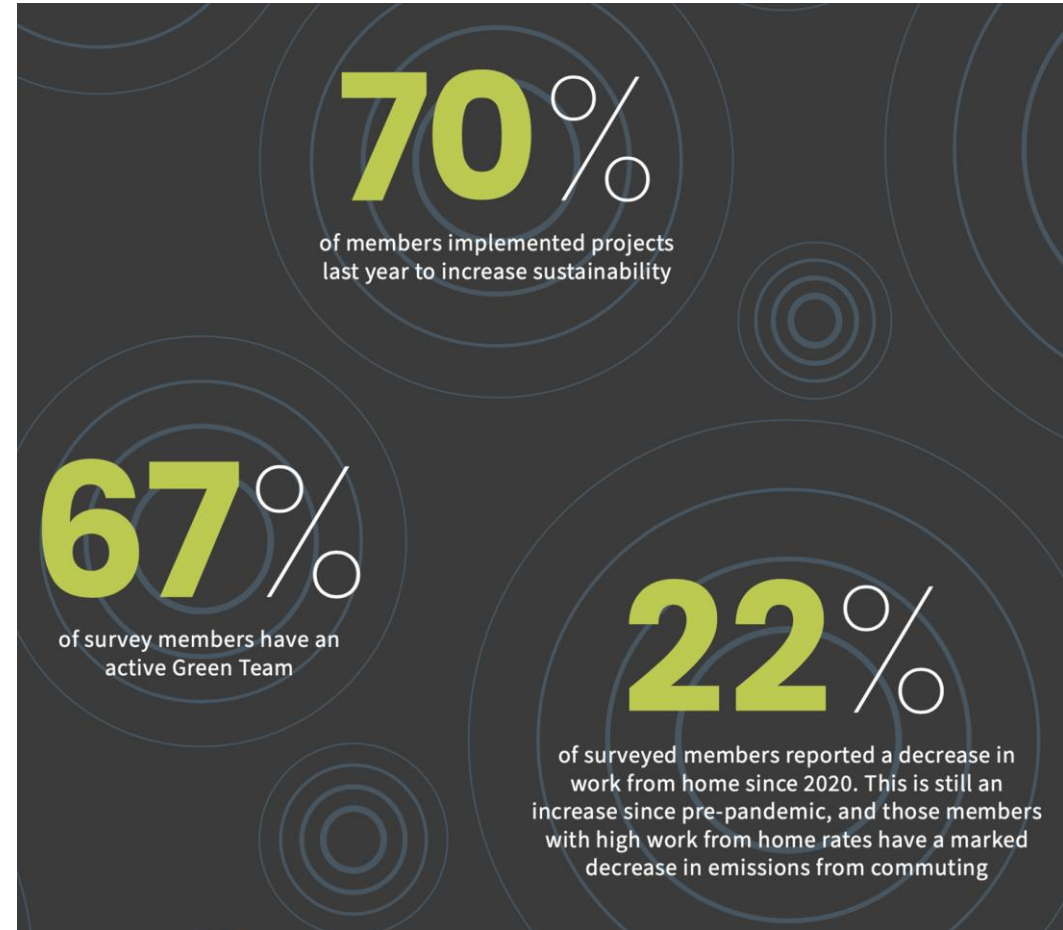
2021 in Review

A year of innovation, growth and evolution.

Rebrand Announcement!

sustainable
WATERLOO ▶ REGION

Membership stats



New members 2021

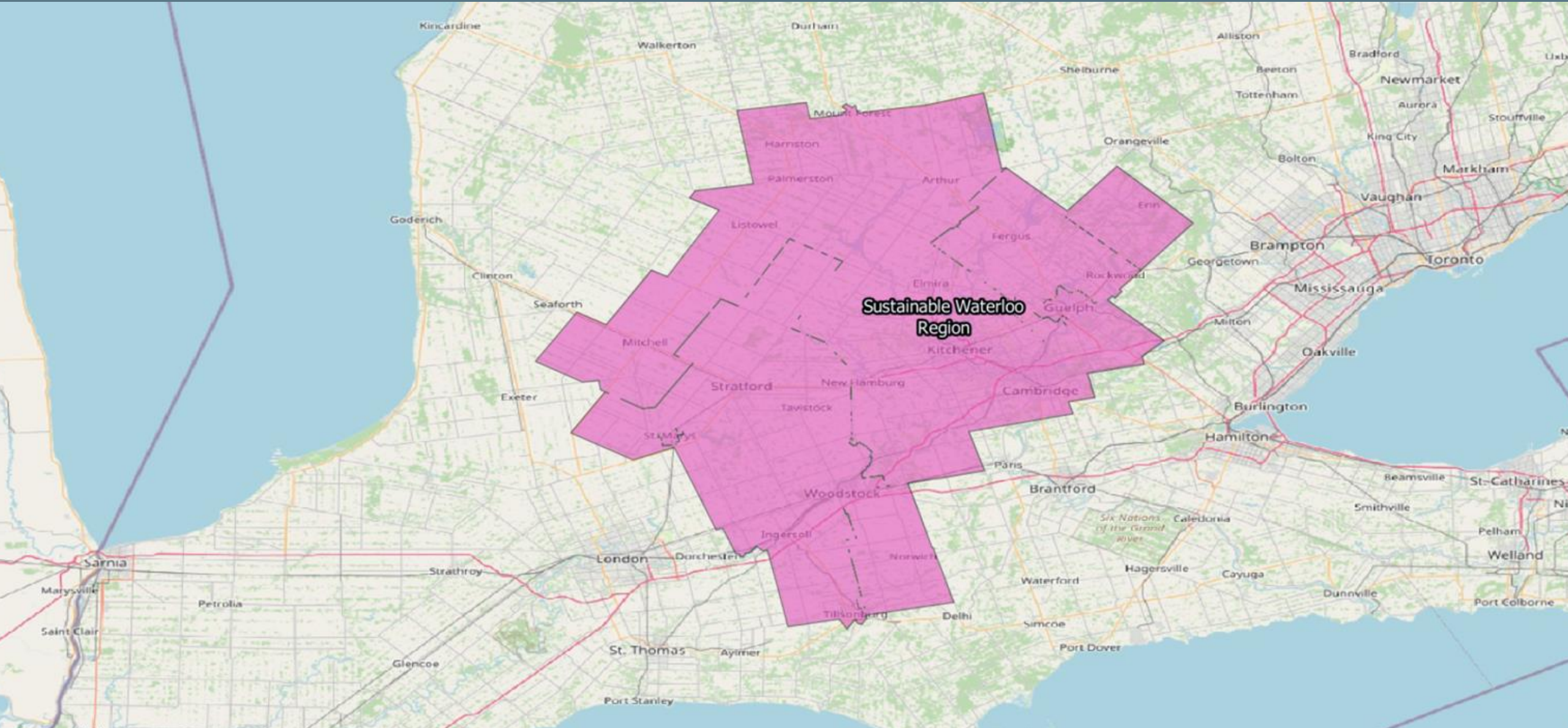
Travelwise 2021:



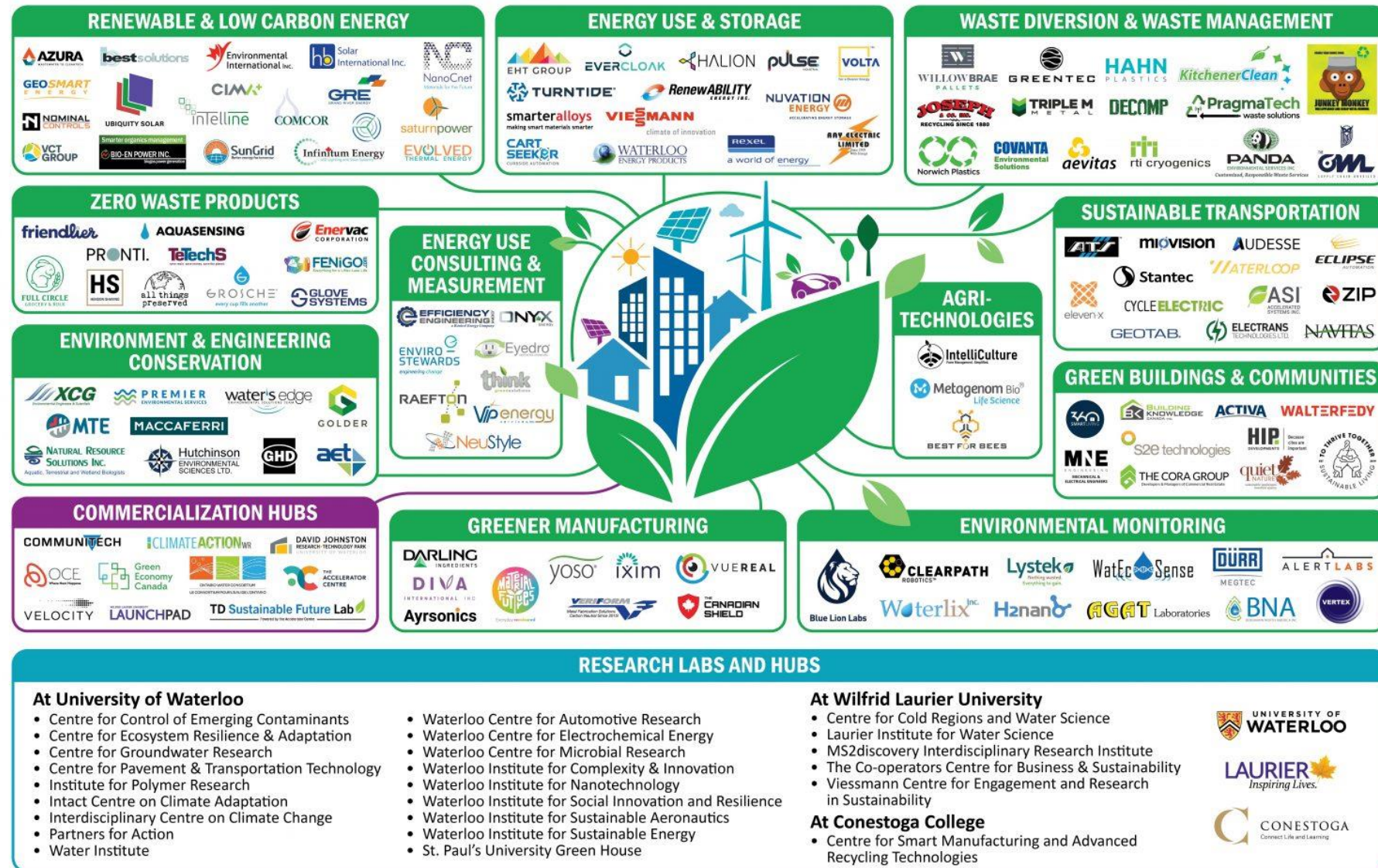
Impact Network 2021:



Expanding our Borders



WATERLOO'S CLEAN ECONOMY ECOSYSTEM



NOTE: While companies may have a presence in multiple categories of this cluster map, they will only appear in the category that most directly reflects their business.

Microforest Pilot Project

What is Microforest?

A microforest is a small area of land that is returned to a natural state through the planting of native trees and shrubs

Microforests are planted on non-developable land and can be as small as a city residential building lot (500 square feet)

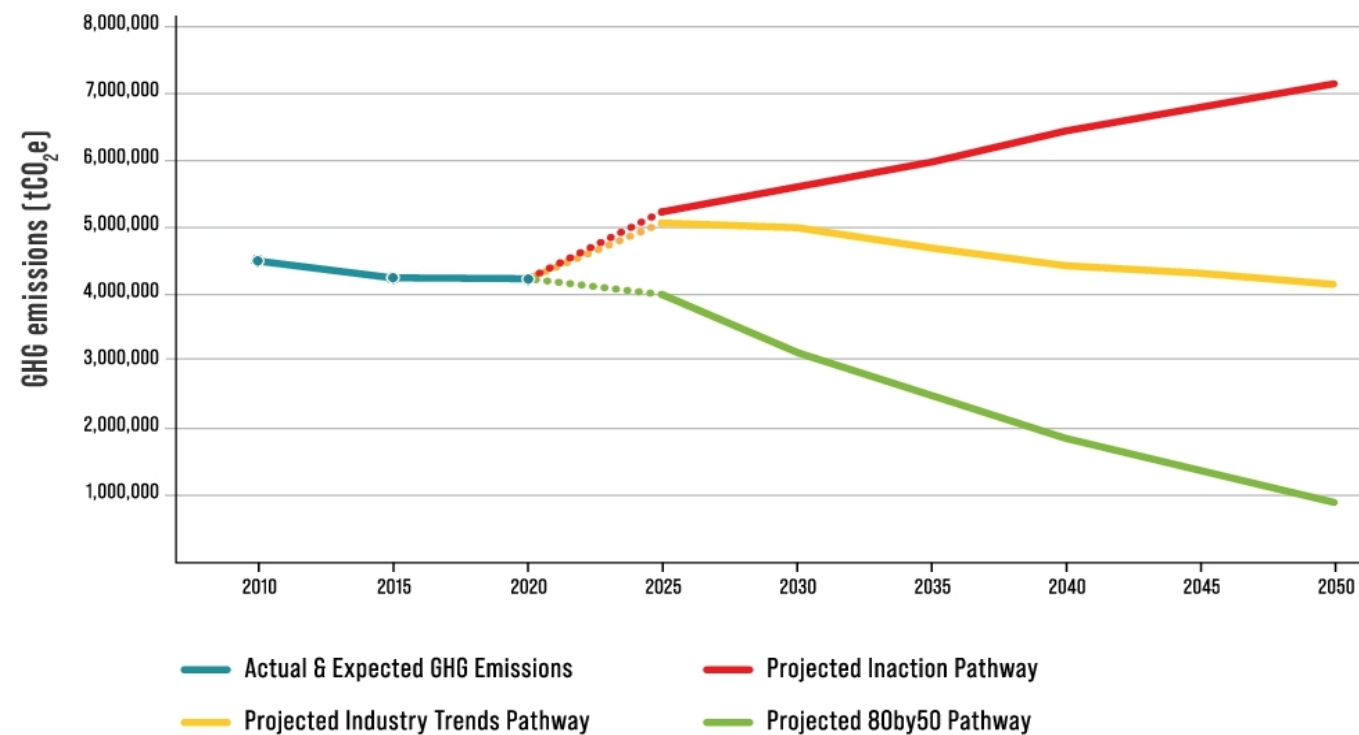
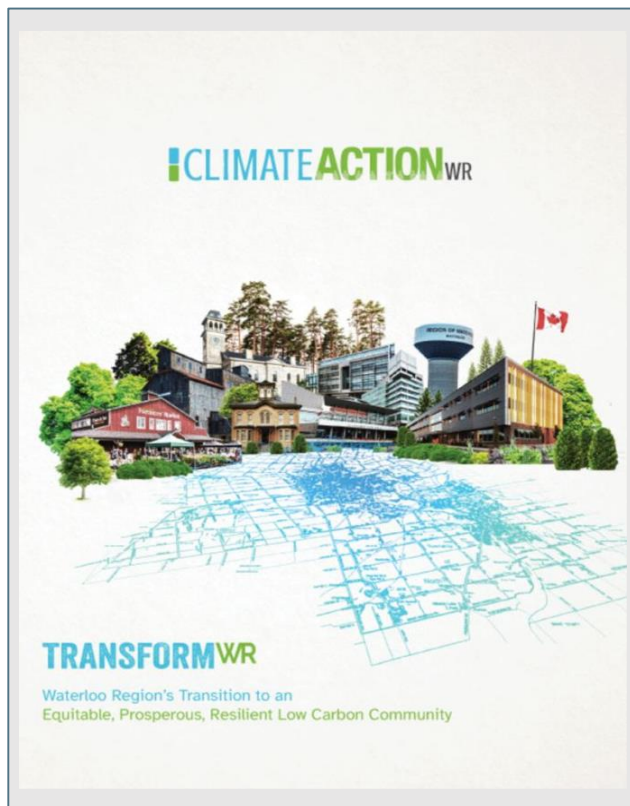


Planting day, Avenue Road P.S.

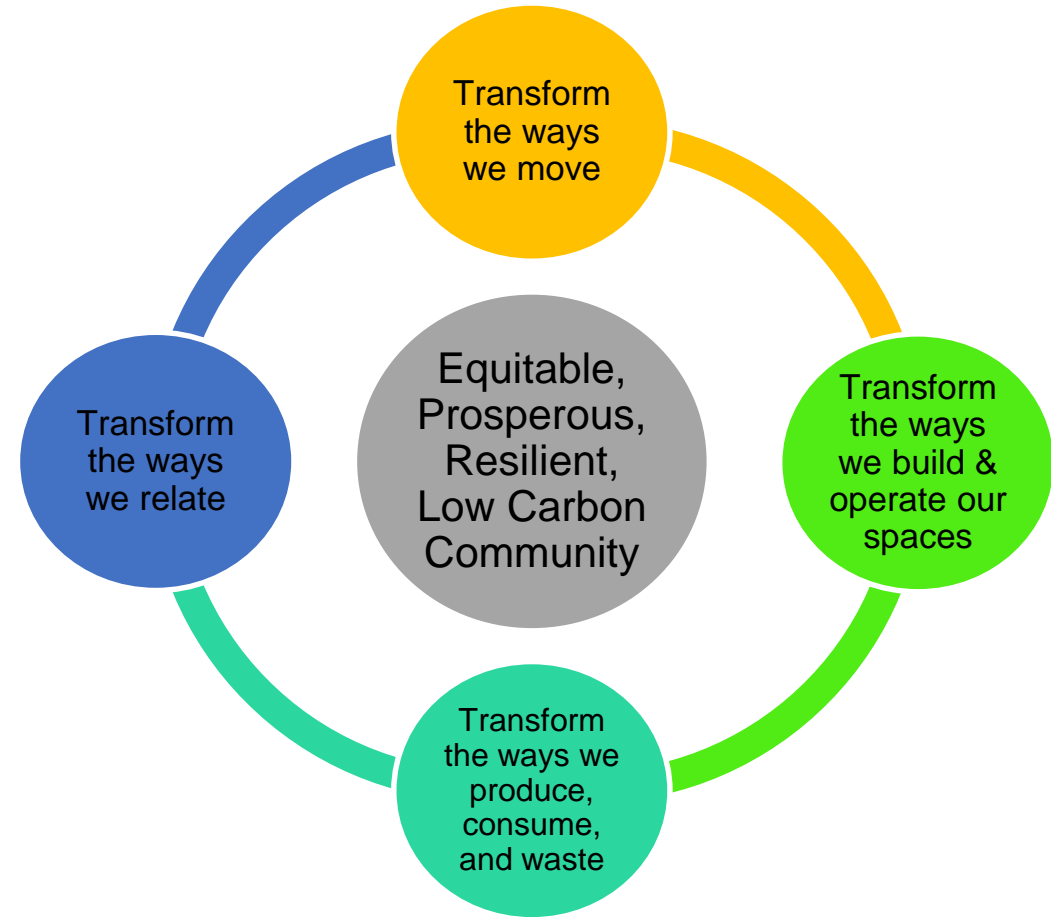
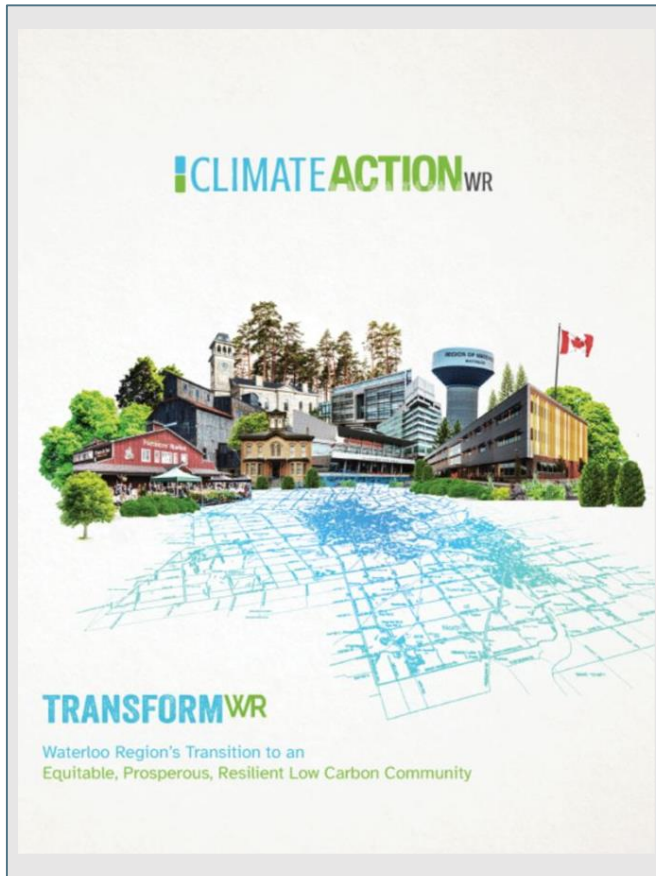
Grade 1 Art – Manchester P.S.



TransformWR



TransformWR



Looking Forward...

New members 2022

Travelwise 2022:



Impact Network 2022:



the simple knot



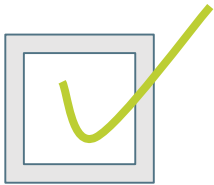
WATERLOO
BREWING



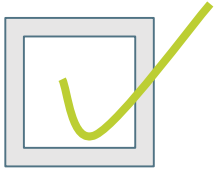
YNCU
75 YEARS IN YOUR
NEIGHBOURHOOD

sustainable
WATERLOO ▸ REGION

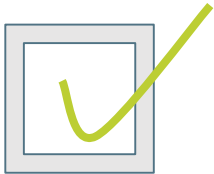
Working on programs for



Green Building Network



Ambassador Program



Community/Sustainability Lab

2021 Award Recipients

- Champion of the Year: Bruce Taylor – Enviro-Stewards
 - Partner of the Year: Studio Locale
 - Rookie of the Year: Conrad Grebel University College
 - Sustainable Commuting: City of Kitchener
 - Best Partnership: Sector Map Partners
 - Sustainability Breakthrough: Microforest Partners
-

Join us to help build a prosperous, just and sustainable future

www.sustainablewr.ca
tova@sustainablewr.ca
519-603-2223

Thank You

sustainable
WATERLOO ▸ REGION



INFORMATION AND LEGISLATIVE SERVICES

Staff Report

REPORT NO: ILS 2022-22

TO: Council

SUBMITTED BY: Arthur Flach, Municipal Clerk

PREPARED BY: Chad Curtis, Deputy Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Proposed 2023 Regular Council Meeting Schedule

RECOMMENDATION:

THAT the following schedule for Regular Council Meetings be adopted:

January 16, 2023	February 13, 2023	March 6, 2023
January 30, 2023	February 27, 2023	March 20, 2023
April 3, 2023	May 8, 2023	June 12, 2023
April 17, 2023	May 29, 2023	June 26, 2023
July 24, 2023	August 28, 2023	September 11, 2023
		September 25, 2023
October 16, 2023	November 13, 2023	December 11, 2023
October 30, 2023	November 27, 2023	

SUMMARY:

In advance of the new year, Council adopts a schedule of meetings to provide notice to the public of when those meetings will be held. Staff recommends that the above schedule for Regular Council meetings be adopted.

REPORT:

Annually, Council adopts a resolution to establish a Regular Council meeting schedule in accordance with the Procedural By-law.

As in previous years, the members of the Corporate Leadership Team (CLT) review the proposed schedule before the recommendation to Council. The schedule is reviewed for potential conflicts with various events that would affect the availability of Council and / or staff. Such events would include the 2023 Budget process, statutory holidays, municipal conferences and school breaks.

Upon approval, the Council schedule will be posted to the Township's website, with future meetings communicated via website updates and social media posts.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Upon approval, the schedule is subsequently posted on the Township website, aligning with the strategic plan goals of responsible governance and community engagement. This avenue of communicating municipal matters will further facilitate future communications for residents and other interested parties.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

This report and resolution are aligned with UN Sustainable Development Goal 16, regarding *peace, justice and strong institutions*

FINANCIAL CONSIDERATIONS:

The establishment of the annual Council meeting schedule has no direct financial implications.

ATTACHMENTS: NIL



INFORMATION AND LEGISLATIVE SERVICES *Staff Report*

REPORT NO: ILS-2022-23

TO: Council

SUBMITTED BY: Arthur Flach, Acting Clerk / Election Administrator

PREPARED BY: Chad Curtis, Deputy Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Municipal Election Compliance Audit Committee - Appointments

RECOMMENDATION:

THAT Staff Report ILS-2022-23 be received for information.

SUMMARY:

The *Municipal Elections Act* (the Act) requires all municipalities in Ontario to establish a Compliance Audit Committee. Since 2010, the Township of Wilmot has participated in a joint Municipal Election Compliance Audit Committee to fulfill the requirements of the Act.

In 2010 Council approved a terms of reference and appointment process for the Committee and established a joint Committee amongst most municipalities within the Region. In 2014, the Terms of Reference was amended to include the City of Cambridge and in 2018 it was further amended to include the City of Guelph.

Appointments to this Committee are delegated to the Municipal Clerks in the Region and the City of Guelph. Recruitment for this Committee was coordinated by the Region of Waterloo and the Clerks met on Friday, August 26, 2022 to review applications.

BACKGROUND:

The Act requires the establishment of a Compliance Audit Committee to consider applications from an eligible elector who believes on reasonable grounds that a candidate or third-party registrant has contravened a provision of this Act relating to election campaign finances. The Compliance Audit Committee must be established by October 1st of an election year.

In 2010, Council approved the creation of a Joint Municipal Election Compliance Audit Committee (MECAC) along with the Region of Waterloo, City of Kitchener, City of Waterloo, Township of North Dumfries, Township of Wellesley and Township of Woolwich. In 2014, the Terms of Reference was amended to include the City of Cambridge and in 2018 the City of Guelph. The Committee meets only as required if a compliance audit is requested pursuant to Section 88.33(1) and 88.35(1) of the Act.

The Region coordinated recruitment for the 2022-2026 term in June and included advertising in The Waterloo Chronicle, The Record, other local community newspapers and posting on the websites of participating municipalities. Recruitment specifically looks for individuals with financial, accounting or legal expertise and knowledge of the municipal election processes and campaign financing.

The following individuals have been appointed to the Municipal Election Compliance Audit Committee by the municipal Clerks in the Region of Waterloo and City of Guelph:

Theresa Bisch
 Kristine Fletcher
 Dave Jaworsky
 Murray Stoddart
 Tingting Su
 Rosita Tse
 Robert Williams
 Carl Zehr

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Though the establishment of the Municipal Election Compliance Audit Committee is a legislated requirement, communications about MECAC, the opportunity to serve on MECAC and the work completed by MECAC aids in the communication of municipal matters and strengthen customer service which help create an engaged community.

FINANCIAL CONSIDERATIONS:

The financial implications are incurred if a compliance audit is requested. Expenses related to a compliance audit request will be assumed by the applicable municipality and funded via the election reserve fund.

ATTACHMENTS: NIL



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS 2022-021

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Removal of Holding Symbol, Tri-County Mennonite Homes, Neville Street, New Hamburg

RECOMMENDATION:

THAT Council approve the request to remove a holding symbol made by Tri-County Mennonite Homes affecting part of Block 16, Plan 1706.

SUMMARY:

Township of Wilmot Council approved Zone Change Application 03/20 in August 2020 for the development of an apartment building of up to five storeys at the rear of the building (four storeys at the front). A holding symbol was placed on the property pending completion of a Record of Site Condition (RSC). The RSC has been completed and removal of the holding symbol will allow the approved development to proceed.

BACKGROUND:

Notice of intention to pass a by-law to remove the holding symbol was given to property owners within 120 metres of the subject lands on August 17, 2022.

REPORT:

The subject property is presently vacant and located on the south side of Neville Street in New Hamburg. Council approved Zone Change Application 03/20 in August 2020 allowing development of an apartment building, contemplated at approximately 97 units.

At the time of initial approval, a holding symbol was placed on the property to remain in place until such time as an RSC had been completed to the satisfaction of the Region of Waterloo. The RSC was acknowledged and filed with the Environmental Site Registry and subsequently a clearance letter has been received from the Region of Waterloo.

Removal of the holding symbol will allow the approved development to proceed through the site plan approval process to construction.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Zoning by-laws and holding zones are used to ensure logical and orderly development of the community, to protect our natural environment and enjoyment of quality of life.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

Goal 9: Industry, Innovation and Infrastructure – intensification within existing urban boundaries maximum use of existing municipal infrastructure.

Goal 11: Sustainable Cities and Communities – providing a range of housing options enhances the sustainability of the community.

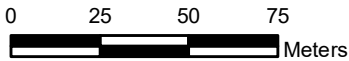
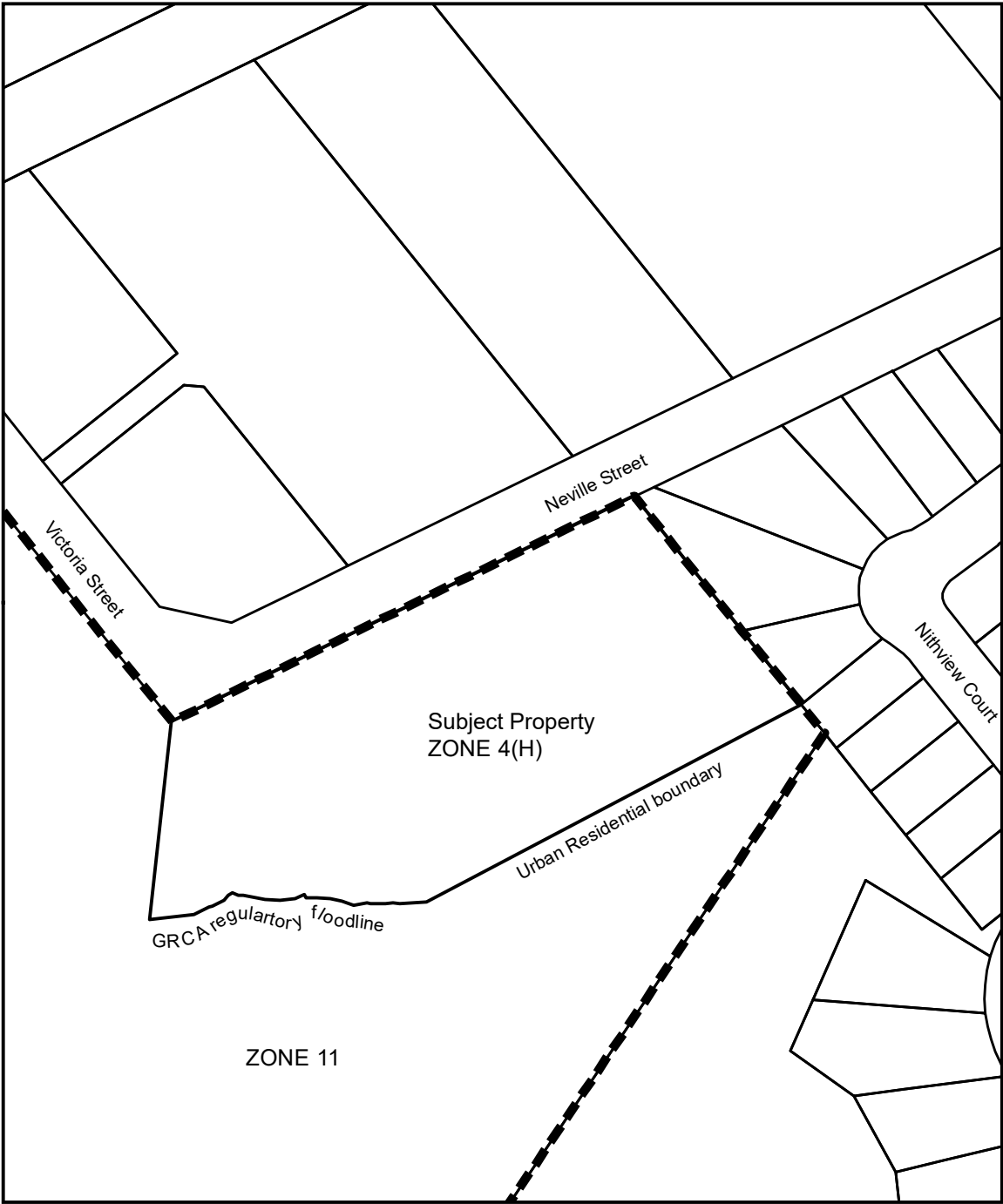
FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A Property location sketch

Attachment A: Property location





DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS 2022-022

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

REVIEWED BY: Sharon Chambers, CAO

DATE: September 12, 2022

SUBJECT: Removal of Holding Symbol, LAV Developments Inc., Brubacher Street, Baden

RECOMMENDATION:

THAT Council approve the request to remove a holding symbol made by LAV Developments Inc. affecting Part 1, Plan 58R-19065.

SUMMARY:

Township of Wilmot Council approved Zone Change Application 01/21 in February 2022 allowing development of a 22-unit townhome development. A holding symbol was placed on the property to ensure adequate sanitary sewer infrastructure capacity prior to construction. Capacity has now been confirmed and removal of the holding symbol will allow the approved development to proceed.

BACKGROUND:

Notice of intention to pass a by-law to remove the holding symbol was given to property owners within 120 metres of the subject lands on August 17, 2022.

REPORT:

The subject property is presently vacant and located at the north end of Brubacher Street in Baden. Council approved Zone Change Application 01/21 in February 2022 allowing development of a 22-unit townhome development.

At the time of initial approval, a holding symbol was placed on the property to remain in place until such time as the adequacy of the existing sanitary sewer infrastructure capacity was confirmed.

GM BluePlan Engineering was retained to assess the impacts of the proposed new development on the Township's existing wastewater system. The assessment confirmed the adequate capacity exists within the existing infrastructure.

Removal of the holding symbol will allow the approved development to proceed through the site plan approval process to construction.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Zoning by-laws and holding zones are used to ensure logical and orderly development of the community, to protect our natural environment and enjoyment of quality of life.

ACTIONS TOWARDS UNITED NATIONS SUSTAINABLE DEVELOPMENT GOALS:

Goal 9: Industry, Innovation and Infrastructure – intensification within existing urban boundaries maximum use of existing municipal infrastructure.

Goal 11: Sustainable Cities and Communities – providing a range of housing options enhances the sustainability of the community.

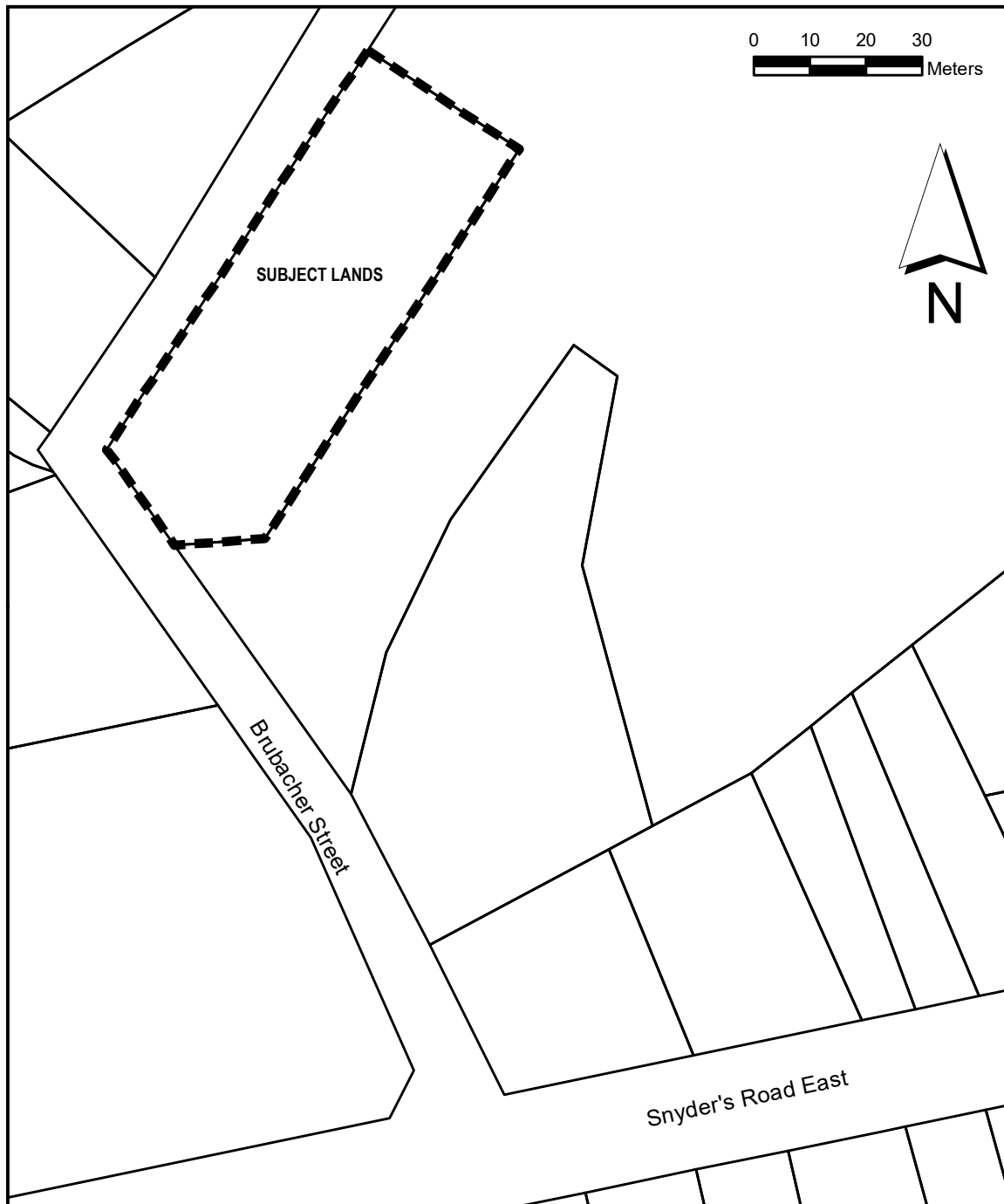
FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A Property location sketch

Attachment A: Property location



Ministry of
Municipal Affairs
and Housing

Office of the Minister
777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

Ministère des
Affaires municipales
et du Logement

Bureau du ministre
777, rue Bay, 17^e étage
Toronto ON M7A 2J3
Tél. : 416 585-7000



Mr. Patrick Kelly
Director of Corporate Services/Treasurer
Township of Wilmot
60 Snyder's Road West
Baden, ON, N3A 1A1

Dear Mr. Kelly: *Patrick*

I am pleased to inform you that you are one of the 15 winners of the 2021 Financial Information Return (FIR) Award. Thank you for your efforts and contribution in ensuring that timely, reliable and accurate financial information was submitted for the Township of Wilmot's 2021 Financial Information Return. Your municipality will be identified on the FIR website (<https://efis.fma.csc.gov.on.ca/fir/index.php/en/financial-information-return-en/>) as one of the winners of this award.

As you know, the FIR reports capture important financial and statistical information for each municipality in the province. This assists the Ministry of Municipal Affairs and Housing in providing the most current information to the growing number of users of our municipal database and provides important information to inform government decision making.

Thank you for the leadership and diligence your municipality has demonstrated in this important area.

Sincerely,

A blue ink signature of Steve Clark.

Steve Clark
Minister

Congratulations!

cc: Mayor Les Armstrong
Mike Harris, MPP – Kitchener – Conestoga

TOWNSHIP OF WILMOT

BY-LAW NO. 2022-039

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. Notwithstanding the provisions of By-law 83-38, as amended, on the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this By-law, the following regulations shall apply:
 - a) the minimum rear yard setback for buildings and structures shall be 7m, save and except structures having a floor area of less than 10m².
2. Notwithstanding the provisions of By-law 83-38, the following shall be added as Section 22.302:

Notwithstanding any other provisions of this By-law, the lands described as Lot 74, Plan 58M-203, and identified on the map forming Part 1 of Schedule 'A', shall be subject to the following regulations:

 - a) the minimum rear yard setback for buildings and structures shall be 7m, save and except structures having a floor area of less than 10m².
3. Notwithstanding the provisions of By-law 83-38, as amended, the map forming Part 1 of Schedule 'A' to By-law 83-38 be amended as necessary to identify Section 22.302 on the lands described on Schedule 'A' and illustrated on Schedule 'B' attached to and forming part of this By-law.
4. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
5. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 12th day of September, 2022.

READ a third time and finally passed in Open Council on the 12th day of September, 2022.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Lot 74, Plan 58M-203 in the said Township of Wilmot.

This is Schedule "A" to By-law No. **2022-039**.

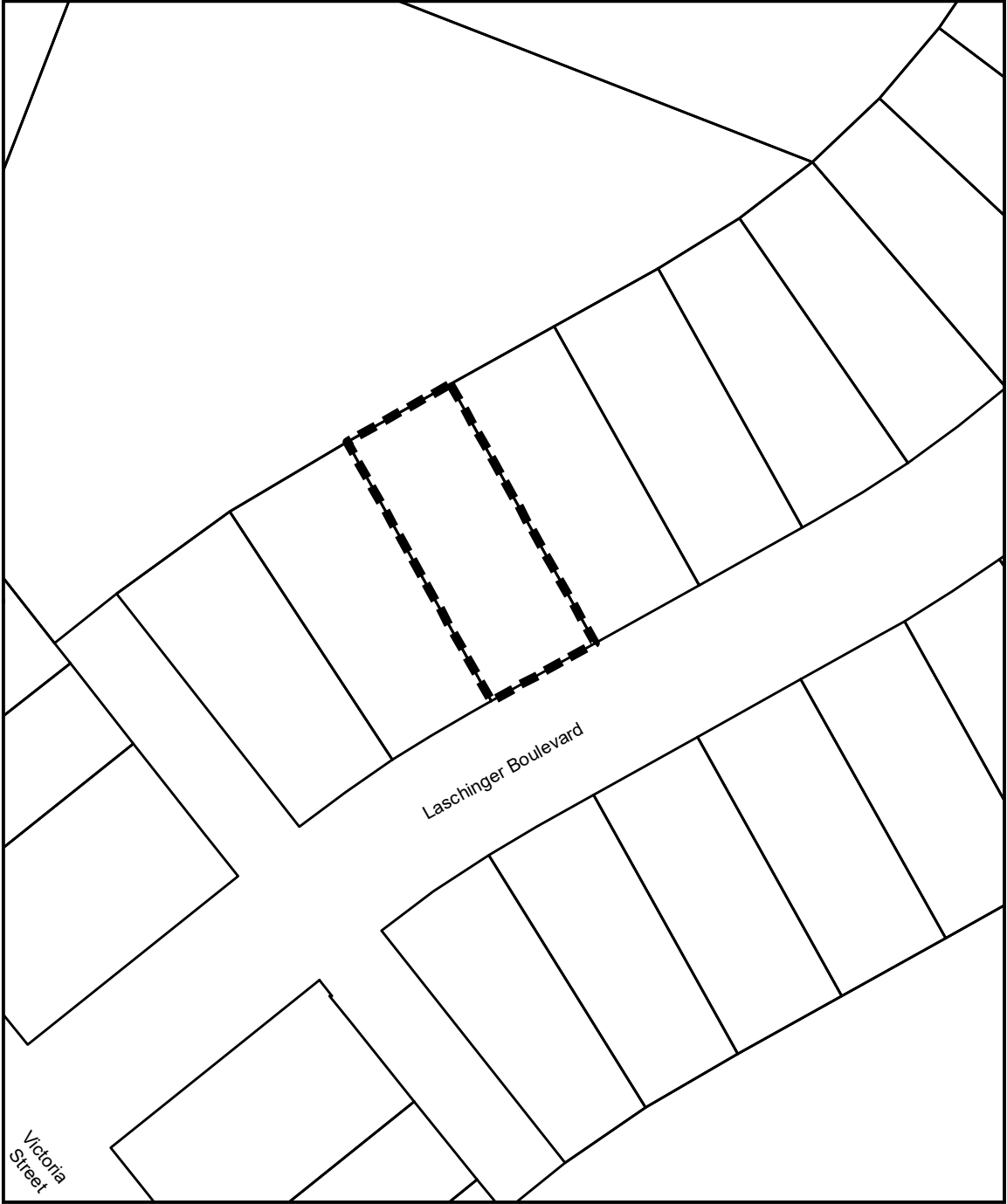
PASSED this 12th day of **September, 2022**.

MAYOR

CLERK

SCHEDULE "B"
LOT 74, PLAN 58M-203
TOWNSHIP OF WILMOT

SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2022-039
PASSED THIS 12TH DAY OF SEPTEMBER, 2022.

MAYOR

CLERK



TOWNSHIP OF WILMOT

BY-LAW NO. 2022-040

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. Notwithstanding the provisions of By-law 83-38, as amended, the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this By-law, shall be subject to the following regulations:
 - a) minimum lot frontage: 26m
 - b) minimum lot area: 0.26ha
2. Notwithstanding the provisions of By-law 83-38, the following shall be added as Section 22.303:

Notwithstanding any other provisions of this By-law, the lands described Part of Lot 1, Concession North of Snyder's Road, and identified on the map forming paragraph 22.203, shall be subject to the following regulations:

 - a) minimum lot frontage: 26m
 - b) minimum lot area: 0.26ha
3. Notwithstanding the provisions of By-law 83-38, as amended, the Key Plan to By-law 83-38 shall be amended as necessary to identify Section 22.303 on the lands described on Schedule 'A' and illustrated on Schedule "B" attached to and forming part of this By-law.
4. Notwithstanding the provisions of By-law 83-38, as amended, a new map forming paragraph 22.303 shall be added to By-law 83-38 to identify the lands described on Schedule 'A' and illustrated on Schedule "B" attached to and forming part of this By-law.
5. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations

as set down in By-law No. 83-38, as amended.

6. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 12th day of **September, 2022**.

READ a third time and finally passed in Open Council on the 12th day of **September, 2022**.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Lot 1, Concession North of Snyder’s Road in the said Township of Wilmot.

This is Schedule "A" to By-law No. 2022-040.

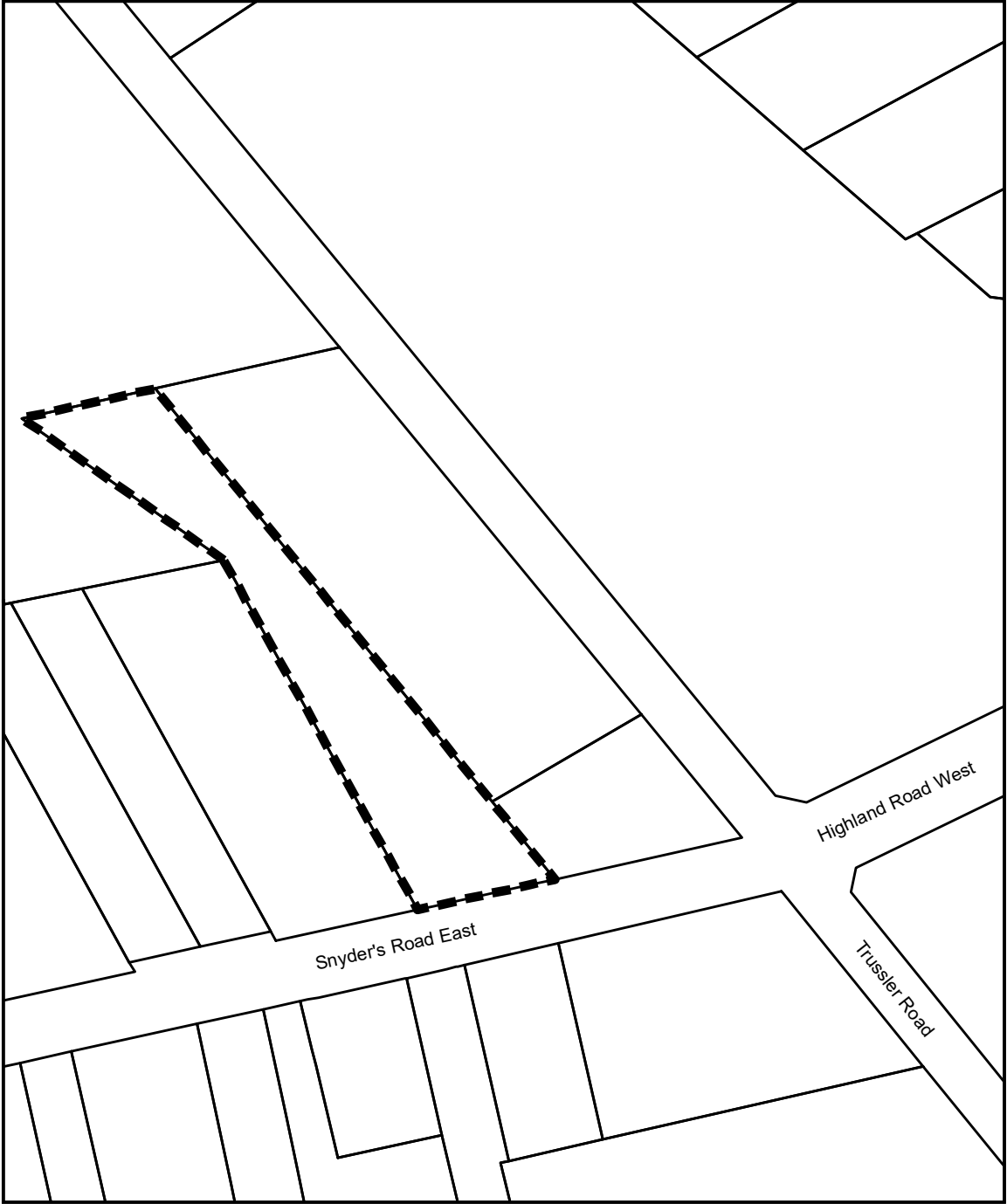
PASSED this 12th day of September, 2022.

MAYOR

CLERK

SCHEDULE "B"
PART OF LOT 1, CONCESSION NORTH OF SNYDER'S ROAD
TOWNSHIP OF WILMOT

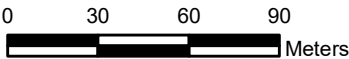
SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2022-040
PASSED THIS 12TH DAY OF SEPTEMBER, 2022.

MAYOR

CLERK



TOWNSHIP OF WILMOT

BY-LAW NO. 2022-041

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

- 1. That the Holding Zone symbol (H) is hereby removed from the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law in accordance with the provisions of Section 36 of the Planning Act, R.S.O. 1990.
- 2. The permitted uses, on the lands described on Schedule "A" attached to and forming part of this by-law and illustrated on Schedule "B" attached to and forming part of this by-law, shall be in accordance with the provisions of By-law No. 83-38, as amended.
- 3. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 12th day of September, 2022.

READ a third time and finally passed in Open Council on the 12th day of September, 2022.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Block 16, Plan 1706 in the said Township of Wilmot.

This is Schedule "A" to By-law No. **2022-041**.

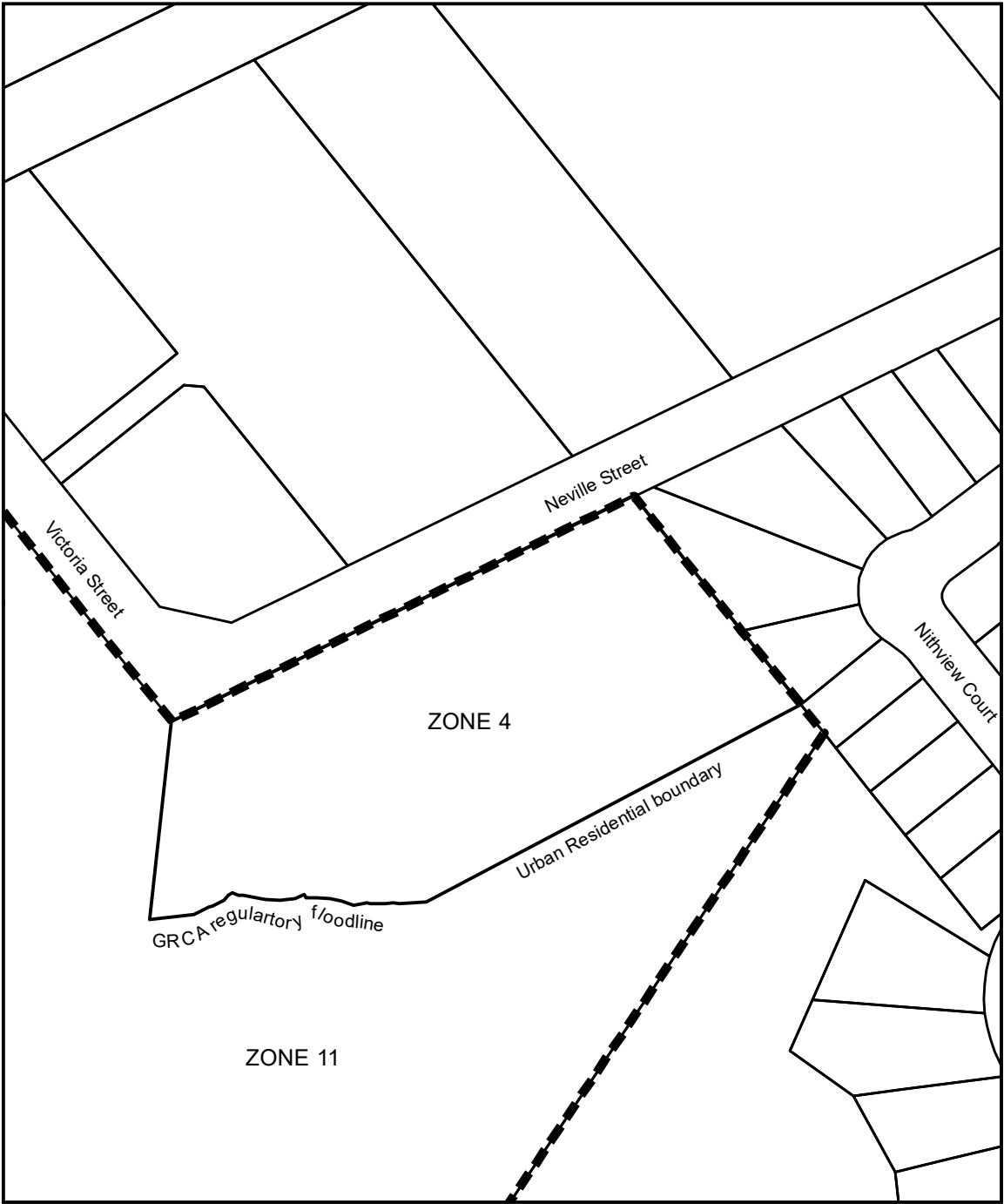
PASSED this **12th** day of **September, 2022**.

MAYOR

CLERK

SCHEDULE "B"
BLOCK 16, PLAN 1706
TOWNSHIP OF WILMOT

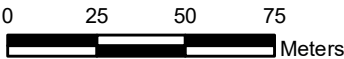
SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2022-041
PASSED THIS 12TH DAY OF SEPTEMBER 2022.

MAYOR

CLERK



TOWNSHIP OF WILMOT

BY-LAW NO. 2022-042

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

- 1. That the Holding Zone symbol (H) is hereby removed from the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law in accordance with the provisions of Section 36 of the Planning Act, R.S.O. 1990.
- 2. The permitted uses, on the lands described on Schedule "A" attached to and forming part of this by-law and illustrated on Schedule "B" attached to and forming part of this by-law, shall be in accordance with the provisions of By-law No. 83-38, as amended.
- 3. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the 12th day of September, 2022.

READ a third time and finally passed in Open Council on the 12th day of September, 2022.

MAYOR

CLERK

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Lot 14, Concession North of Snyder's Road, being Part 1, Plan 58R-19065 in the said Township of Wilmot.

This is Schedule "A" to By-law No. 2022-042.

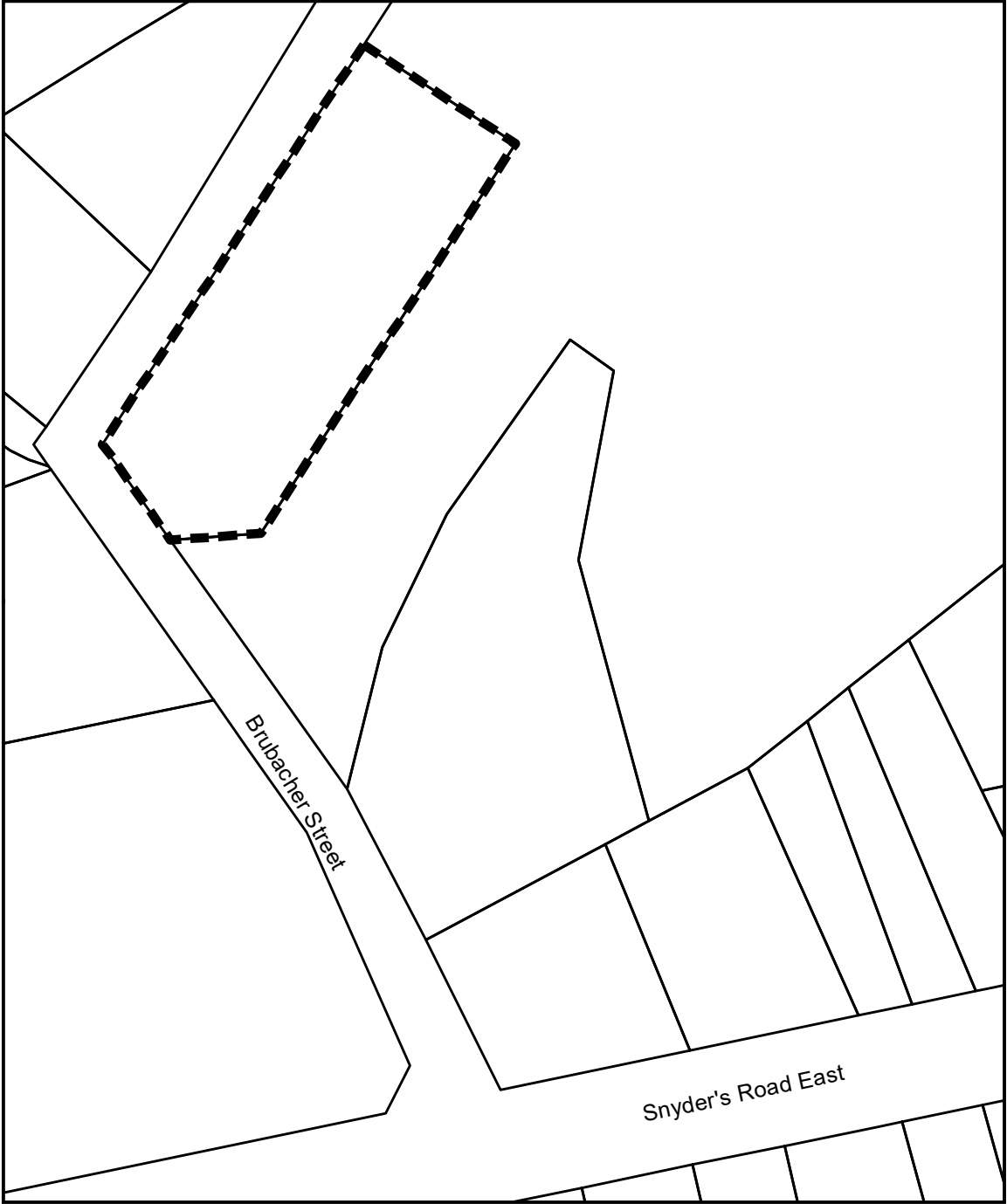
PASSED this 12th day of September, 2022.

MAYOR

CLERK

SCHEDULE "B"
PART OF LOT 14, CONCESSION NORTH OF SNYDER'S ROAD
PART 1, PLAN 58R-19065
TOWNSHIP OF WILMOT

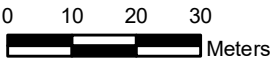
SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2022-042
PASSED THIS 12TH DAY OF SEPTEMBER, 2022.

MAYOR

CLERK



THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2022-43
TO CONFIRM THE PROCEEDINGS OF COUNCIL
AT ITS MEETING HELD ON SEPTEMBER 12, 2022

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT
ENACTS AS FOLLOWS:

1. The actions of the Council at its special meeting held on September 12, 2022, with respect to each recommendation contained in the reports forwarded to Council, and in respect to each resolution and other action passed and taken by Council at this meeting, except where the prior approval of the Ontario Land Tribunal is required, are hereby adopted, ratified and confirmed.
2. The Mayor or in his absence the presiding officer of Council and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor or in his absence the presiding officer, and the Clerk, or in her absence, the Deputy Clerk, are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

READ a first and second time this 12th day of September, 2022.

READ a third time and finally passed in open Council this 12th day of September, 2022.

Mayor

Clerk