

Council Meeting Minutes**Regular Council Meeting**

September 26, 2022, 7:00 P.M.

Virtual Location

Members Present: Mayor L. Armstrong
Councillor A. Hallman
Councillor C. Gordijk
Councillor J. Gerber
Councillor J. Pfenning

Staff Present: Director of Public Works and Engineering J. Molenhuis
Director of Corporate Services/Treasurer P. Kelly
Director of Development Services H. O'Krafka
Supervisor of IT, K. Jeffreys
Manager of Planning/EDO A. Martin
Chief Administrative Officer, S. Chambers
Municipal Clerk, A. Flach
Deputy Clerk, C. Curtis

1. MOTION TO CONVENE INTO CLOSED MEETING**Resolution No. 2022- 212**

Moved by: Councillor J. Gerber

Seconded by: Councillor J. Pfenning

THAT a Closed Meeting of Council be held on September 26, 2022 at 6:00 p.m. in accordance with Section 239 (2) (b) of the Municipal Act, 2001, to consider the following:

1. Committees of Council - Section 239 (2) (b) - Personal Information About an Identifiable Individual.
2. Staffing Update - Public Works and Engineering Services - Section 239 (2) (b) - Personal Information About an Identifiable Individual.

3. Chief Administrative Officer Performance Evaluation - Section 239 (2) (b) - Personal Information About an Identifiable Individual.

Motion Carried

2. MOTION TO RECONVENE IN OPEN MEETING

Resolution No. 2022- 213

Moved by: Councillor A. Hallman

Seconded by: Councillor C. Gordijk

THAT Council reconvenes in Open Session at 7:00 p.m.

Motion Carried

3. MOMENT OF REFLECTION

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor J. Gerber read the Territorial Acknowledgement

5. ADDITIONS TO THE AGENDA - NONE

There were no Additions to the Agenda at this meeting.

6. ADOPTION OF THE AGENDA

Resolution No. 2022- 214

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

That the Agenda as presented for Monday, September 26, 2022 be adopted.

Motion Carried

7. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

There were no Disclosure of Pecuniary Interest declared at this meeting.

8. MINUTES OF PREVIOUS MEETINGS

Resolution No. 2022- 215

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT the minutes of the following meeting be adopted as presented:

- September 12, 2022, Regular Council Meeting.

Motion Carried

9. PUBLIC MEETINGS

9.1 DS-2022-23 - Zone Change Application 10/22, Norman Harrison, 136 Main Street, New Dundee

Mayor Armstrong introduced Manager of Planning and Economic Development, A. Martin, to speak to the report. The application is proposing to amend the zoning of the property at 136 Main Street, New Dundee to exist on the property without a commercial use.

Mr. Martin discussed the Public Meeting held for this item and how there were no comments or concerns were raised.

Council asked for clarification regarding the zoning uses for this building and if commercial zoning would be an option in the future.

Resolution No. 2022- 216

Moved by: Councillor A. Hallman

Seconded by: Councillor C. Gordijk

THAT Council approve Zone Change Application 09/22 by Norman Harrison affecting Part of Lot 1, Plan 628, to amend the zoning of the property to permit residential units to exist on the property without a commercial use.

Motion Carried

10. PRESENTATIONS - NONE

11. CONSENT AGENDA

Resolution No. 2022- 217

Moved by: Councillor A. Hallman

Seconded by: Councillor J. Pfenning

THAT the recommendations for Consent Items 11.1 and 11.2 be approved.

Motion Carried

11.1 Engineering Consultant Services for Various Projects – Award of Contract, PWE-2022-28

THAT Council award RFP 2022-14, Engineering Consultant Services for Various Projects to WalterFedy, as per their proposal submission dated May 5, 2022, in the base amount of \$476,965.00, plus HST; and further

THAT staff be directed to execute the provisional design and construction services submitted by WalterFedy as per their proposal subject to satisfactory performance under the authority of the Director of Public Works and Engineering and for the 2023 capital budget approval in the provisional amount of \$790,595.00; and further Plus HST; and further

THAT staff be directed to execute the Consulting Engineering Agreement documents required for WalterFedy to proceed with the scope of services and tasks contained in the proposal document.

Motion Carried

11.2 PWE-2022-38 - Emergency SCADA Replacement and Implementation

THAT Report No. PWE 2022-38, Emergency SCADA Replacement and Implementation be received for information.

Motion Carried

12. REPORTS

12.1 PWE-2022-35 - Traffic and Parking Bylaw update - Significant Snow Event Bylaw

Director of Public Works and Engineering, J. Molenhuis, provided a high-level overview of the amendments to the Traffic and Parking By-law to support the annual overnight parking and to allow the Township of Wilmot to declare snow events.

Director J. Molenhuis discussed the communication plan and provided an update on how snow events are declared.

Council asked and received answers on the following:

- What organizations are on the communications list;
- Will communications include information put on the Township of Wilmot's webpage;

- Will the Fees and Charges By-law be updated to include this by-law;

Resolution No. 2022- 218

Moved by: Councillor J. Pfenning

Seconded by: Councillor A. Hallman

THAT Council amend the Traffic and Parking By-law to support the annual overnight parking ban and to allow the Township to declare Snow Events:

1. Amend Traffic and Parking By-law 2016-52 to create a new prohibition for parking on any Township of Wilmot roadway when a significant Snow Event is declared as shown in Section 1 – 11 of Schedule A of Report 2022-35
2. Amend Traffic and Parking By-Law 2016-52 to create a new prohibition for parking

on any maintained municipal roadway at any time in a way that interferes with the

movement of traffic or the clearing of snow as shown in Section 1 – 12 of Schedule A of Report 2022-35

Motion Carried

12.2 PWE-2022-36 - Right of Way Work Permit By-law

Director of Public Works & Engineering, J. Molenhuis discussed the permit framework for Right-of Way Work Permits. The permit framework is already in place and mimics that of other area municipalities. This by-law provides an environment for enforceability within the permit. Director Molenhuis said most of the feedback from the public for this by-law was positive.

Resolution No. 2022- 219

Moved by: Councillor J. Pfenning

Seconded by: Councillor C. Gordijk

THAT Report PWE 2022-36, regarding the Right-of-Way Work Permit By-Law be received for information purposes; and

THAT the Right-of-Way Permit By-law, as attached to the September 26, 2022 agenda, be approved.

Motion Carried

13. CORRESPONDENCE - NONE

There was no correspondence at this meeting

14. BY-LAWS

Resolution No. 2022- 220

Moved by: Councillor C. Gordijk

Seconded by: Councillor J. Pfenning

THAT By-law Nos 2022-44, 2022-45 and 2022-46 be read a first, second and third time and finally passed in Open Council this date.

Motion Carried

14.1 By-law 2022-44 - Being a By-law to Further Amend By-law No. 83-38 to permit residential units to exist on the property at 136 Main Street, New Dundee

14.2 By-Law No. 2022-45 - Being a By-law to Amend the Traffic and Parking By-law No. 2016-52 to Modify Parking Regulations on Highways in the Jurisdiction of the Township of Wilmot (Snow Events By-Law)

14.3 By-law No. 2022-046 Being a By-law to Regulate Work on Highways Within the Township of Wilmot

15. NOTICES OF MOTION - NONE

There were no Notices of Motion at this meeting

16. ANNOUNCEMENTS

Councillor Pfenning discussed October being Zero Waste Month and welcomed Council to join her in the Mason Jar Challenge and discuss ways to reduce what goes into the garbage.

Councillor Hallman thanked everyone who attended and participated in the New Dundee Fish Fry.

17. BUSINESS ARISING FROM CLOSED SESSION

There were no recommendations arising from Closed Session

18. CONFIRMATORY BY-LAW

Resolution No. 2022- 221

Moved by: Councillor C. Gordijk

Seconded by: Councillor A. Hallman

THAT By-law No. 2022-47 be read a first, second and third time and finally passed in Open Council this date.

Motion Carried

19. ADJOURNMENT

Resolution No. 2022- 222

Moved by: Councillor J. Gerber

Seconded by: Councillor C. Gordijk

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried