



Council Meeting Agenda

Council Meeting

Monday, June 12, 2023

7:00 p.m.

Council Chambers - Hybrid

60 Snyder's Road West

Baden, Ontario

N3A 1A1

This meeting will be held in-person and electronically in accordance with Section 238 (3.3) of the Municipal Act, 2001. Please subscribe to the Township of Wilmot You Tube Channel to watch the live stream or view after the meeting.

Delegations must register with the Legislative Services Department. The only matters being discussed at this meeting will be those on the Agenda.

Pages

1. **MOTION TO CONVENE INTO CLOSED MEETING**
There will be no Closed Meeting on this date.
2. **MOTION TO CONVENE IN OPEN MEETING**
RECOMMENDATION
THAT Council convenes in Open Session at 7:00 p.m.
3. **MOMENT OF REFLECTION**
4. **TERRITORIAL ACKNOWLEDGEMENT**
Councillor S. Martin
5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL
CONFLICT OF INTEREST ACT**
6. **ADDITIONS TO THE AGENDA**
7. **ADOPTION OF THE AGENDA**
RECOMMENDATION
That the Agenda as presented for June 12, 2023, be adopted.
8. **MINUTES OF PREVIOUS MEETINGS**
RECOMMENDATION
THAT the minutes of the following meetings be adopted as presented:
 - May 29, 2023 Regular Council Meeting
9. **PUBLIC MEETINGS**

- 9.1 **ZCA-03-23, Nicholas Hiltz, 466 Fairview Street, New Hamburg, DS-2023-10** 19

RECOMMENDATION

THAT Council approve Zone Change Application 03/23 by Nicholas Hiltz to permit, as a temporary use, two dwellings for a period of up to 18 months, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

10. PRESENTATIONS - NONE

11. CONSENT AGENDA

- 11.1 **Award of Contract – Tennis Court Resurfacing (Sir Adam Beck), CS-2023-11** 22

RECOMMENDATION

THAT Report CS 2023-11, regarding the Award of Contract to Bourassa Sport Technologie for Tennis Court Resurfacing at Sir Adam Beck Park be received for information purposes.

- 11.2 **Castle Kilbride Summary of Activities 2022, CS-2023-13** 25

RECOMMENDATION

THAT Report CS 2023 – 13 regarding Castle Kilbride Activities for 2022, be received for information purposes.

- 11.3 **Regional Official Plan Amendment, 63 Benjamin Street, New Dundee, DS-2023-11** 29

RECOMMENDATION

THAT Report DS 2023-011 be received for information.

12. REPORTS

- 12.1 **Minister's Decision on ROPA 6 – Baden and New Hamburg Secondary Plan, DS-2023-12** 33

RECOMMENDATION

THAT Report DS-2023-12 be received for information; and,

THAT Council direct staff to prepare a terms of reference for the development of a secondary plan for Baden and New Hamburg that will contemplate and create a long term plan for the development of lands inside the Countryside Line in Wilmot Township; and further,

That Council direct staff to issue an RFP for consulting services to complete the secondary plan.

**12.2 Council Member Appointment to Heritage Wilmot and Castle Kilbride
Advisory Committee, COR-2023-41**

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RECOMMENDATION

THAT Councillor _____ be appointed to the
Heritage Wilmot and Castle Kilbride Advisory Committee for a term of
June 12, 2023, to December 31, 2024.

13. CORRESPONDENCE

**13.1 Correspondence from Emily McIntosh and Diane Noble on behalf of The
Women of Ontario Say No**

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13.2 Correspondence from Minister for Seniors and Accessibility (MSAA)

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14. BY-LAWS

RECOMMENDATION

THAT By-Laws as attached to this Agenda be read a first, second and third time,
and finally passed in Open Council.

**14.1 By-Law 2023-XX Being a By-Law to Further Amend By-Law no. 83-38
Being a Zoning By-law for the said Township of Wilmot (466 Fairview
Street)**

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15. NOTICE OF MOTIONS - NONE

16. ANNOUNCEMENTS

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

71

RECOMMENDATION

THAT the Confirmatory By-Law, as attached to this agenda, be read a first,
second and third time, and finally passed in Open Council.

19. ADJOURNMENT

RECOMMENDATION

THAT we do now adjourn to meet again at the call of the Mayor.

Council Meeting Minutes

Council Meeting

Date: May 29, 2023, 6:00 P.M.

Location: Council Chambers - Hybrid
60 Snyder's Road West
Baden, Ontario
N3A 1A1

Members Present: Mayor N. Salonen
Councillor S. Cressman
Councillor K. Wilkinson
Councillor H. Sidhu
Councillor L. Dunstall
Councillor S. Martin

Staff Present: Chief Administrative Officer, S. Chambers
Director of Corporate Services/Treasurer, P. Kelly
Fire Chief, R. Leeson
Director of Infrastructure Services, J. Molenhuis
Director of Development Services, H. O'Krafka
Supervisor of IT, K. Jeffreys
Manager of Planning and Economic Development, A. Martin
Manager of Finance/Deputy Treasurer, A. Romany
Deputy Clerk, C. Curtis
Manager of Community Services, M. O'Krafka
Manager of Legislative Services/Clerk, J. Bunn
Administrative Clerk, Candice Greenley
Desktop Support Technician, R. Ubhi
Planner, Cameron Miller
Manager of Municipal Law Enforcement, E. Merritt

1. MOTION TO CONVENE INTO CLOSED MEETING

There was no Closed Meeting on May 29, 2023.

2. MOTION TO CONVENE IN OPEN MEETING

Moved by: Councillor S. Cressman

Seconded by: Councillor L. Dunstall

THAT Council convene in Open Session at 6:00 p.m.

Motion Carried

3. MOMENT OF REFLECTION

May 28 to June 3 is AccessAbility Week in Canada. This week is an important opportunity for us to reflect on the progress made and the work that still needs to be done to improve accessibility and inclusivity for all Canadians, regardless of their abilities.

The month of June holds great significance for a number of important issues in Canada.

June is Indigenous History Month in Canada. As we head into June it's important to take a moment to reflect on the rich cultural heritage and history of the Indigenous peoples who have called this land home for thousands of years. We must acknowledge the deep and lasting impact of colonialism, residential schools, and systemic racism on Indigenous communities. The Township of Wilmot continues our commitment to towards learning, reconciliation, and healing.

We must also take this time to recognize and appreciate the ongoing contributions of Indigenous peoples to our society, from art and culture to science and technology. Let us take this opportunity to learn, listen, and engage with Indigenous perspectives, and strive for a future where all people are treated with the respect, dignity, and equality.

June is also recognized as Pride Month in Canada, a time to acknowledge and celebrate the diversity of the 2SLGBTQ+ community. Communities across the country will come together to show their support and promote acceptance, equality, and inclusivity.

The Township of Wilmot has implemented policies to ensure that our services and facilities are accessible to all members of the community, regardless of gender identity or sexual orientation. The Township also works with and promotes organizations like Spectrum, Waterloo Region's Rainbow Community Space, which raises awareness about the challenges and discrimination faced by

the 2SLGBTQ+ community and encourages education and understanding among all members of our community.

As we celebrate Pride Month in Canada, the Township of Wilmot reaffirms our commitment to creating a more inclusive and accepting society for all.

The Township of Wilmot will raise the Progress Pride rainbow flag at the Administrative Complex on Thursday, June 1 as a symbol of solidarity with the 2SLGBTQ+ community.

4. TERRITORIAL ACKNOWLEDGEMENT

Councillor H. Sidhu read the Territorial Acknowledgement.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

5.1 Councillor L. Dunstall - ZCA-06/22, Petersburg Sand Company Inc./IBI Group, 1856 Snyder's Road East, DS-2023-06

Councillor L. Dunstall declared a Pecuniary Interest on Item 12.1 of the agenda. Please visit [Registry of Disclosure of Pecuniary Interest](#) for further details.

6. ADDITIONS TO THE AGENDA

The following items have been added to the Agenda:

- Item 10.1 - Waterloo Oxford Students re: Environmental Issues
- Item 13.1 - Correspondence from Julie Neves, Chair, Stop Petersburg Sand Pit Inc.
 - Correspondence from Julie Neves Chair Stop Petersburg Sand Pit Inc (addendum)

7. ADOPTION OF THE AGENDA

Item 16 was moved to Item 8.

THAT the Agenda as presented for May 29, 2023, be adopted as amended.

8. MINUTES OF PREVIOUS MEETINGS

Moved by: Councillor S. Martin

Seconded by: Councillor H. Sidhu

THAT the minutes of the following meetings be adopted as presented:

- May 8, 2023 Regular Council Meeting

- May 16, 2023 Special Council Meeting

Motion Carried

9. PUBLIC MEETINGS

9.1 Official Plan Amendment Application 01/23 and Zone Change Application 01/23, Schneider Family and rare Charitable Research Reserve, Wilmot Line and Carmel-Koch Road, DS-2023-08

Council asked and received answers from staff on the following:

- Parking facilities and road signage at the site; and
- What is the liability to the municipality for 12 parking spaces.

Stephanie Sobek-Swant, agent, rare Charitable Reserve, provided a booklet "[rare REVIEW Spring-Summer 2023](#)" to members of Council and gave a high-level overview of the application.

Council discussed the importance of having on-site parking at the location to ensure the liability of insurance and the safety of children.

Ms. Sobek-Swant discussed the purpose of the site and the intention to not have school groups attend the site.

Council asked for clarification on parking and the use of lands at other rare Charitable Research Reserve locations, and if they noticed an increase of patrons at the Blair Facility.

Council asked Staff what the next steps are to create a solution that works for both the applicants and staff.

Ms. Sobek-Swant discussed the proposal and the requirements of the municipality for the applicant to donate the land to the Township of Wilmot.

A member of Council discussed their support of on-site parking at the location.

Kevin Thomason spoke in support of the Official Plan Amendment Application. Mr. Thomason does not support a parking lot at the location.

Council discussed the applicability of the proposed area to become a parking lot.

Mr. Thomason discussed the challenges and issues for parking and the surrounding area.

Roger Suffling spoke in support of the Official Plan Amendment Application. Mr Suffling does not support a parking lot at the location.

Kae Elgie provided a PowerPoint presentation. Ms. Elgie spoke in support of the Official Plan Amendment Application.

Greg Michalenko spoke in support of the Official Plan Amendment Application. Mr. Michalenko does not support a parking lot at the location.

Margaret Schneider circulated correspondence to Council. Ms. Schneider spoke in support of the Official Plan Amendment Application and does not support a parking lot at the location.

Dianne Ensing circulated correspondence to Council. Ms. Ensing spoke in support of the Official Plan Amendment Application. Ms. Ensing supports informal roadside parking remain at the location.

Deb Swidrovich spoke in support of the Official Plan Amendment Application. Ms. Swidrovich does not support the proposed parking lot at this location.

Mayor Salonen asked if there were any people in-person or electronically who wished to address Council. There were none.

Mayor Salonen asked a second time if there were any people, in-person or electronically who wished to address Council.

There were none.

A member of Council discussed the parking at existing nature sites in Wilmot and the need to standardize parking at all locations.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor H. Sidhu

THAT Report DS 2023-008 be received for information.

Motion Carried

9.2 ZCA-02/23, St. George's Anglican Church, 11 Byron Street, New Hamburg, DS-2023-07

Council asked and received answers from Staff on the following:

- If there was interest in enlarging the backyard property

Mayor Salonen if there were any persons in the audience who wanted to address Council on this matter. There were none.

Mayor Salonen asked for a second time if there were any persons in the audience who wanted to address Council on this matter. There were none.

Moved by: Councillor L. Dunstall

Seconded by: Councillor S. Martin

THAT Council approve Zone Change Application 02/23 made by St. George's Anglican Church, affecting Part of Lot 2, Smith's Plan, to rezone a portion of the subject property from Zone 3 (Residential) to Zone 12 (Institutional) and to reduce the required rear yard setback from 7.5 metres to 2.7 metres.

Motion Carried

10. PRESENTATIONS

10.1 Waterloo Oxford Students re: Environmental Issues

Mayor Salonen discussed conversations between the Region of Waterloo and Township Staff on finding solutions to waste on Snyder's Road West.

Council asked and received answers from the Waterloo Oxford Students:

- Discussed existing e-waste businesses in Wilmot Township; and
- The difficulty in finding a place to discard of e-waste in Wilmot Township.

Moved by: Councillor K. Wilkinson

Seconded by: Councillor L. Dunstall

THAT Staff be directed to provide a report to deal with e-waste, which includes consultation with local affected agencies; and

THAT Staff bring forward a report to place benches, e-waste receptacles, and garbage cans in key areas in Wilmot Township.

Motion Carried

11. CONSENT AGENDA

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Martin

THAT Items 11.1, 11.2 and 11.3 be approved.

Motion Carried

11.1 Erb Road Shelter Fire Protection Agreement, FS-2023-01

THAT Report FS 2023-01 regarding the Erbs Road Shelter Fire Protection Agreement between the Township of Wilmot and the City of Waterloo be approved; and further,

THAT Waterloo Fire Rescue will provide fire protection and emergency medical response protection to the Erbs Road Shelter at 1003 Erbs Road; and further,

THAT Wilmot Fire Department will be responsible for fire prevention, fire investigation, and public education for residents and staff located at the Erbs Road Shelter at 1003 Erbs Road.

11.2 Appointment of Drainage Engineer related to West Nith Petition for 1089 Huron Street in the North Part Lot 27, Concession South of Bleams Road, COR-2023-40

THAT Report COR-2023-40 be received; and further,

THAT Council appoint K. Smart Associates Limited as the Engineer to make an examination of the area, in accordance with Section 8 of the *Drainage Act, R.S.O 1990*.

11.3 Noise By-law Exemption – 1323 - 103 Queen St (Cottage Lane), New Dundee, COR-2023-39

THAT a Noise By-law Exemption be granted for 1323 – 103 Queen Street (Cottage Lane), New Dundee on June 3rd, 2023.

12. REPORTS

12.1 ZCA-06/22, Petersburg Sand Company Inc./IBI Group, 1856 Snyder's Road East, DS-2023-06

Councillor L. Dunstall declared a Pecuniary Interest on Item 12.1 of the agenda. Please visit the Registry of Disclosure of Pecuniary Interest for

further details.

Council asked and received answers from Staff on the following:

- Average vehicular speed limits captured in the Traffic Report; and
- Portion of property south of the tracks remains Zone 1, and which enforcement tools are in place to ensure compliance.

Mike Hodgkinson, Applicant, and Mike Hodgkinson, Agent, provided a high-level overview of the project and is supportive of the recommendation.

Julie Tavares Das Neves read Louise Lalonde's delegation letter.

Jan Atkinson spoke in opposition of the Zone Change Application.

Council asked for clarification from Staff regarding the School Boards' comments on this application.

Steven Bechthold spoke in opposition of the Zone Change Application.

The meeting recessed at 8:53 p.m. and resumed at 9:00 p.m. at the call of the Mayor with all members present.

Bernice and Warren Bechthold spoke in opposition of the Zone Change Application.

Maria Alves spoke in opposition of the Zone Change Application.

Stephanie Goertz spoke in opposition of the Zone Change Application.

Pam Mahoney, speaking on behalf of herself, James Mahoney, and Faye Mahoney, spoke in opposition of the Zone Change Application.

Julie Tavares Das Neves spoke in opposition of the Zone Change Application.

Cameron Cotton-O'Brien, Donnelly Law, spoke in opposition of the Zone Change Application and discussed Interim Control By-laws.

Council asked and received answers from Mr. Cotton-O'Brien on the following:

- Clarification on Bill 97 and if an ICBL can be appealed;
- Shared costs of OLT hearings;

- What percentage of aggregate cases that go before the Ontario Land Tribunal are successful; and
- Council requested clarification on the breakdown of fees for legal and expert fees.

Council asked and received answers from Staff if the Township's By-law's are out-of-sync with the provincial standards.

Council asked and received answers from Staff on Interim Control By-Laws, and what amount of control the Township has on the front portion of the property.

Edward "Ned" Halley spoke in opposition of the Zone Change Application.

Staff discussed access to cross the CN rail tracks.

Chris Scullion discussed concerns with the methods of the air and noise studies.

Council requested clarification on Mr. Scullion's professional credentials.

Council asked and received answers from Mr. Scullion regarding testing air quality in Petersburg.

Council asked and received answers from Staff regarding the outcomes of a three-to-six-month air study in Petersburg, and the impact it would have on Council jurisdiction.

Council asked and received answers from Staff on the following:

- Supply and demand in the Provincial Policy Statement;
- Vertical zoning in Wilmot;
- How storage of recycled asphalt and concrete is impacted by vertical zoning; and
- If there are any conditions for transferring a licence for a gravel pit.

Councillor Wilkinson requested a recorded vote.

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Cressman

THAT Council approve Zone Change Application 06/22 made by Petersburg Sand Company Inc./IBI Group, affecting Part of Lot 5, Concession North of Snyder's Road, to rezone the subject lands as follows:

1. in part from Zone 1 (Agricultural) to Zone 14 (Extractive Industrial) with site specific provisions permitting the importation of concrete and asphalt for recycling,
2. in part from Zone 1 (Agricultural) to Zone 11 (Open Space) with site specific provisions limiting uses to an Arboretum, Wildlife Sanctuary, and accessory uses,
3. on the lands south of the CN railway, to permit an access route to an extractive industrial operation north of the CN railway, and
4. on the lands north of the CN railway, to permit buildings or structures, not including a dwelling unit, to be erected provided access is maintained through joint property ownership fronting on, or by way of a right-of-way to, a municipally maintained public road.

and,

THAT the Township request that the Ministry of Natural Resources and Forestry, in addition to comments provided by the Region of Waterloo dated November 25, 2022:

1. not issue the ARA license until such time as the CN railway has approved final construction of the private railway crossing and the necessary agreement with CN and the property owner has been completed to the satisfaction of CN,
2. modify Note 5, under the heading Noise of the Operation Plan Notes (Sheet 3 of 5) to require the 3.0m berm to be constructed at the same time as the construction of the pit entrance, and
3. advise the Township of Wilmot if any changes are made to the ARA plans from those dated as follows:
 - a. Existing Conditions (revised November 24, 2022)
 - b. Operational Plan (revised November 24, 2022)
 - c. Operational Plan Notes (revised November 24, 2022)
 - d. Rehabilitation Plan (revised November 24, 2022)
 - e. Cross-sections (revised November 24, 2022)

In favour (4): with Mayor Salonen,
Councillor S. Cressman, Councillor
H. Sidhu and Councillor S. Martin

Against (1): Councillor Wilkinson

Conflict (1): Councillor Dunstall did not vote due to a declared conflict of interest.

Motion Carried

Moved by: Councillor K. Wilkinson

Seconded by: Councillor S. Martin

THAT Staff be directed to prepare an information report, in the next two-to-four weeks, that highlights potential uses of an Interim Control By-law and Site Plan Control and how existing Wilmot policies and by-laws can regulate the establishment of aggregate pit operations.

Motion Carried

12.2 Bamberg Creek, Jananna, and Koch-Leis Municipal Drains, COR 2023-38

Kevin Thomason discussed environmental concerns regarding the Drainage Act.

Cory Kittel requests that Staff and Drainage Engineers listen to residents affected by this municipal drain, and discussed public engagement being omitted from the Drainage Report.

Council asked and received answers from Staff:

- The process for the next steps of the Drainage Report; and
- If the Meeting to Consider the Report could take place at the end of June.

Moved by: Councillor H. Sidhu

Seconded by: Councillor S. Cressman

THAT Council suspend the rules of the Procedure By-law to continue the meeting past 11 p.m.

Motion Carried

Moved by: Councillor S. Cressman

Seconded by: Councillor L. Dunstall

THAT Council receive report COR-2023-20 as information; and

THAT the Engineer's Report dated April 28, 2023, for the Bamberg Creek, Jananna, and Koch-Leis Municipal Drain for the construction of a new municipal drain from two locations on the North Part of Lot 10, Concession 3, Block B and extending downstream to its outlet into the Koch-Leis Drain and the Bamberg Creek, and for improvements to portions of the Koch-Leis Drain, and the Bamberg Creek be accepted; and further,

THAT the Clerk be directed to schedule a Meeting to Consider the Report.

Motion Carried

12.3 Land Acquisition - Public Works Operations Centre 1065 Gingerich Road, Baden, IS-2023-13

Council asked and received answers from Staff regarding:

- If there will be reporting on the condition of the land; and
- If there any concerns with salt storage and runoff.

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT the Mayor and Chief Administrative Officer be authorized to execute all necessary agreements and documents required to complete the transaction for the purchase of 1065 Gingerich Road, Baden.

Motion Carried

12.4 Proposed New Provincial Planning Statement (PPS) 2023, DS-2023-09

Kevin Thomason spoke in opposition to the proposed Provincial Planning Statement and supportive of the Township's report to be forwarded to the Ministry of Municipal Affairs and Housing.

Council asked Staff when they can receive the statement from the Township of Wilmot.

Council asked and received answers from Staff when the deadline for submitting comments is.

Council asked and received answers on the MDS.

Mayor Salonen discussed comments the Region of Waterloo has provided to the Ministry of Municipal Affairs and Housing.

Moved by: Councillor S. Martin

Seconded by: Councillor H. Sidhu

THAT Report DS-2023-09 be forwarded to the Ministry of Municipal Affairs and Housing and posted to the Environmental Registry of Ontario (ERO posting 019-6813) as the Township of Wilmot's response to the Province's proposed new Provincial Planning Statement (PPS) 2023.

Motion Carried

12.5 Award of Contract – Lisbon Road Culvert Replacement, IS-2023-14

Moved by: Councillor L. Dunstall

Seconded by: Councillor K. Wilkinson

THAT Council award RFT 2023-03 to Ron Van Manen Trucking Inc. of Norwich, Ontario as per their tender submitted Thursday April 27th 2023 in the amount of \$181,736.64; and further,

THAT Ontario Community Infrastructure Fund (OCIF) funding, in the amount of \$185,000.00 be re-allocated from the Casselholme Crescent Reconstruction project savings towards the replacement of a 900mm culvert on Lisbon Road.

Motion Carried

13. CORRESPONDENCE

13.1 Correspondence from Julie Neves, Chair, Stop Petersburg Sand Pit Inc.

13.2 Correspondence from Northern Applied Sciences Inc. (addendum)

14. BY-LAWS

Moved by: Councillor S. Cressman

Seconded by: Councillor S. Martin

THAT By-Laws as attached to this Agenda be read a first, second and third time, and finally passed in Open Council.

Motion Carried

14.1 By-Law 2023-28 Being a By-law to authorize the execution of a Fire Protection Agreement between the Corporation of the Township of Wilmot and the Corporation of the City of Waterloo

14.2 By-Law 2023-26 Being a By-Law to Further Amend By-law no. 83-38 Being a Zoning By-law for the said Township of Wilmot (11 Byron St)

14.3 By-Law 2023-27 Being a By-Law to Further Amend By-law no. 83-38 Being a Zoning By-law for the said Township of Wilmot (1856 Snyder's)

15. NOTICE OF MOTIONS

There were no Notices of Motion for this meeting.

16. ANNOUNCEMENTS

Residents are invited to provide their feedback regarding the current Noise By-law through an online survey available until Friday, June 9, at 4:30 p.m. For more information and to access the online survey, please visit wilmot.ca/ByLawReviews.

With construction and inspections nearing completion, the Township of Wilmot is thrilled to announce the grand opening celebration of the Mike Schout Wetlands Preserve, rain or shine, on Saturday, June 10, 2023, at 10:00 a.m. at the Wetlands located at 28 Smith's Creek Drive in New Hamburg. Get all the details at wilmot.ca/Wetlands.

More for the month of June

Seniors Month, celebrated annually, provides an opportunity to acknowledge the valuable roles that seniors play in shaping our community and communities

across the country. Through various events and activities, throughout Waterloo Region, Seniors Month aims to promote social inclusion, health and wellness, and intergenerational connections. For more information about events and activities for seniors in Wilmot, please visit wilmot.ca/ActiveLivingCentre

The Township is excited to celebrate Recreation and Parks Month in June. It is a time to celebrate and enjoy all the amazing outdoor spaces and activities that our community has to offer. Whether it's hiking the over 58 kilometers of trails in Wilmot, swimming and participating in recreational activities at the Wilmot Recreation Complex or picnicking in one of Wilmot's 24 parks with family and friends, there are endless opportunities to get active and enjoy our beautiful Township!

Councillor Martin reminded everyone Nith Valley Eco Boosters are currently recruiting for youth members.

Mayor Salonen discussed the Region of Waterloo Strategic Plan and provide information to residents how they can participate in the process.

17. BUSINESS ARISING FROM CLOSED SESSION

18. CONFIRMATORY BY-LAW

Moved by: Councillor S. Martin

Seconded by: Councillor L. Dunstall

THAT the Confirmatory By-Law, as attached to this agenda, be read a first, second and third time, and finally passed in Open Council.

Motion Carried

19. ADJOURNMENT

Moved by: Councillor S. Cressman

Seconded by: Councillor K. Wilkinson

THAT we do now adjourn to meet again at the call of the Mayor.

Motion Carried



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS-2023-010

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP PLE
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

Cameron Miller, MCIP RPP
Planner

REVIEWED BY: Sharon Chambers, CAO

DATE: June 12, 2023

SUBJECT: ZCA-03-23, Nicholas Hilts, 466 Fairview Street, New Hamburg

RECOMMENDATION:

THAT Council approve Zone Change Application 03/23 by Nicholas Hilts to permit, as a temporary use, two dwellings for a period of up to 18 months, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

SUMMARY:

This application proposes to allow an existing dwelling to remain on the subject property during construction of a new dwelling. This report outlines the public notification process and ultimately recommends approval of a temporary use by-law allowing two houses on one property for a period of up to 18 months.

BACKGROUND:

Notice of a Public Meeting was given to property owners within 120 metres of the subject lands on May 16, 2023. The following is a summary of comments received prior to the Public Meeting.

Public

No comments received.

Agencies

GRCA – indicating no concerns.

Region of Waterloo – indicating no objections.

WCDSB – indicating no concerns.

REPORT:

The subject property is currently developed with a residential dwelling and detached garage. The applicant is proposing to construct a new home and to subsequently demolish the existing dwelling and relocate the garage.

In order to live on the property during construction, this application is filed to permit two houses to remain on one property for a period of up to 18 months. This time frame would accommodate construction of the new dwelling and site works. Should construction be completed sooner than the allotted period, the recommendation limits occupancy to only one dwelling at any time.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Holding public meetings to gain input on planning matters promotes an engaged community.

FINANCIAL CONSIDERATIONS:

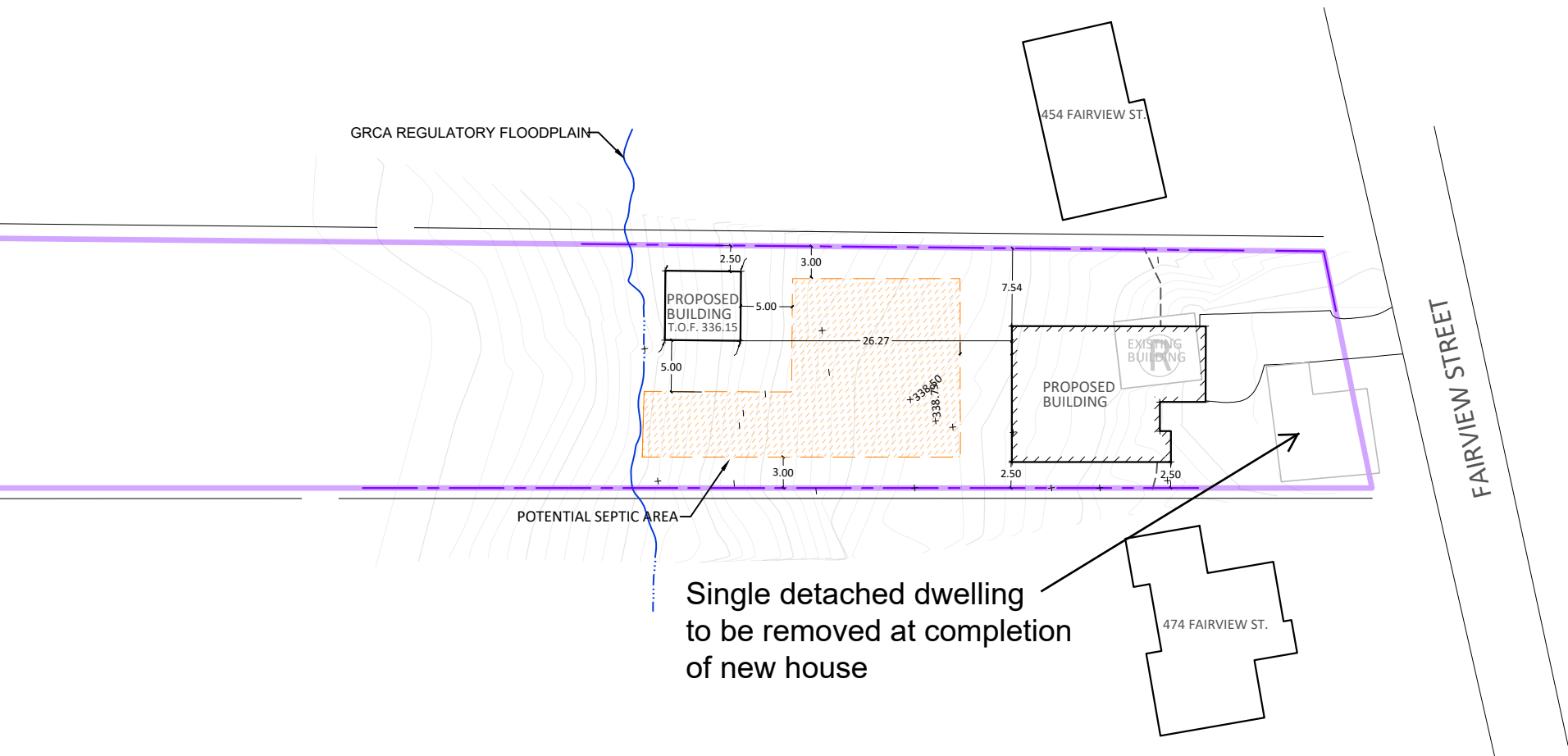
The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

ATTACHMENTS:

Attachment A – Site Plan

ZCA-03/23

466 Fairview Street, New Hamburg





Community Services *Staff Report*

REPORT NO: CS 2023-11

TO: Council

SUBMITTED BY: Amber Schenck, Community Services Project Coordinator

PREPARED BY: Amber Schenck, Community Services Project Coordinator

REVIEWED BY: Sharon Chambers, CAO
Patrick Kelly CPA, CMA Director of Corporate Services / Treasurer

DATE: June 12, 2023

SUBJECT: Award of Contract – Tennis Court Resurfacing (Sir Adam Beck)

RECOMMENDATION:

THAT Report CS 2023-11, regarding the Award of Contract to Bourassa Sport Technologie for Tennis Court Resurfacing at Sir Adam Beck Park be received for information purposes.

SUMMARY:

This report outlines the bidding process and award of contract for the supply and installation of acrylic tennis court surfacing to the double tennis courts in Sir Adam Beck Community Park.

The submission from Bourassa Sport Technologie was evaluated by staff and approved by the Treasurer. In accordance with the Township Procurement By-Law, this report is provided for information purposes.

BACKGROUND:

Sir Adam Beck Park is the largest recreational amenity in Baden. It includes two (2) softball diamonds, one (1) large playground, two (2) tennis courts/pickleball courts, an asphalt multi-purpose pad with basketball nets, and fieldhouse with public washrooms, and a pavilion. The tennis court surface was reconstructed in 2022 due to failure in the integrity of the granular base

materials. The tennis courts underwent multiple repairs between 2017 and 2021 but saw little to no long-term improvement.

For safety and usability reasons, the tennis courts were reconstructed in 2022 and are ready for the acrylic surfacing materials to be reapplied. A capital project was approved by Council in 2023 an additional \$50,000 on top of the un-utilized funding of approximately \$17,500. This budget also includes \$7,400 for the addition of perimeter windscreens which will be installed after the surfacing project works are completed.

REPORT:

The scope of RFP 2023-08 includes the supply and installation of an acrylic topcoat with court line painting for both tennis and pickleball, respectively, atop the newly constructed asphalt to provide a quality play surface in accordance with Tennis Canada specifications. These tennis courts will continue to provide important outdoor physical activity opportunities for members of the community.

Bid documents were issued through the Township's online bids portal seeking qualified, experienced surfacing contractors to supply and install acrylic tennis court surfacing to the double tennis courts in Sir Adam Beck Community Park, located at 215 Snyder's Road E, Baden, for the Township of Wilmot.

At the time of closing, one (1) submission was received from Bourassa Sport Technologie with an upset limit fee that was within the capital budget allocations. The submission was evaluated per the proposal criteria and the evaluation team recommended to the Treasurer that the project be awarded to Bourassa Sport Technologie.

In accordance with the Township Procurement By-Law, approval was granted by the Treasurer. This report is being provided to Council for information purposes.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Awarding this repair contract aligns with the corporate goals of Quality of Life by providing safe, playgrounds for public access. This contract also meets the Responsible Governance goal for fiscal responsibility.

FINANCIAL CONSIDERATIONS:

The reconstruction works at Sir Adam Beck Community Park Tennis Courts were approved funding within the 2022 and 2023 Capital Budgets as follows:

Funding Source	2022	2023	Total
Infrastructure Reserve Fund – Facilities	\$150,000	\$50,000	\$200,000
Total	\$150,000	\$50,000	\$200,000

The tennis court surface reconstruction works completed in 2022 resulted in total costs of \$132,548.46. As such, total remaining funds, inclusive of the additional \$50,000 allocation in 2023 are \$67,451.54.

Awarding RFP 2023-08 to Bourassa Sport Technologie for the tennis court surfacing at a cost of \$55,968.00 (net of HST rebate), leaves approximately \$11,500.00 for staff to source and install the perimeter windscreens, which were previously estimated at \$7,400.

ATTACHMENTS:

N/A



Community Services *Staff Report*

REPORT NO: CS 2023 - 13

TO: Council

SUBMITTED BY: Manuela O’Krafka, Manager of Community Services
Sherri Gropp, Curator, Castle Kilbride

PREPARED BY: Manuela O’Krafka, Manager of Community Services

REVIEWED BY: Sharon Chambers, CAO

DATE: June 12, 2023

SUBJECT: Castle Kilbride Summary of Activities 2022

RECOMMENDATION:

THAT Report CS 2023 – 13 regarding Castle Kilbride Activities for 2022, be received for information purposes.

SUMMARY:

The attached summary outlines events and activities that took place at Castle Kilbride in 2022.

BACKGROUND:

Community Services staff report to Council on Castle Kilbride activities on an annual basis.

REPORT:

Castle Kilbride re-opened to the public on March 16, 2022. Although it has taken some time for a return to pre-pandemic levels, there were still many activities and events offered for the public to enjoy as outlined within the attached summary.

Some of the highlights include special tours called “Time with Toys Family Tours” which increased family visitation as well as the always popular Summer Concert Series which gave many attendees a higher level of post pandemic comfort due to the outdoor nature of the events.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

The activities and events align with the Quality of Life Strategic Plan goal.

FINANCIAL CONSIDERATIONS:

Annual reporting on activities at this National Historic Site is a pre-requisite for the Township receiving funding under the Canadian Museum Operating Grant (CMOG). For the past several years Castle operations have been supported with a grant of over \$16,000.

ATTACHMENTS:

Appendix A – CK Summary of Activities 2022



Castle Kilbride 2022 summary of events and activities

Visitation- The museum re-opened to the public on March 16, 2022. The museum was then open regular hours until January 8, 2023 when we traditionally close for the winter season. We were able to accommodate walk-in visitation for the first time since 2019. Regular operating hours for the museum were Wednesday to Sunday 11:00 a.m. – 4:00 p.m. The months of July & August had extended hours from Tuesday to Sunday from 10:00 a.m. – 4:00 p.m.

Collection Management- In January of 2022 a capital project for a mobile storage system was realized. Museum staff chose a Montel system to meet the needs of the growing collection. Altitude Solutions installed the entire unit in under 3 days. The unit has greatly improved the organization of the collections and better space for future growth. In 2022 we had 9 donors to our collection. Some significant pieces include: a collection of New Hamburg Hockey memorabilia, toys, and butter knives that were original to Castle Kilbride.

Exhibitions- After COVID, museum staff wanted to host a fun and positive exhibit and featured an exhibit called “Toys Through Time.” Dolls, cars, and castles, oh my! See how toys have evolved from the 1880s to the 2000s. Come and walk down memory lane with us. The exhibit saw the return of family visitation which had not been realized since before the pandemic. Staff also partnered with the local Legion to update their display cases at Castle Kilbride. The museum partnered with the Firebirds Hockey Association to create a special exhibit for their 70th anniversary at the Wilmot Recreation Complex. All four cases were dedicated to the club and were on display from December 2022 into Spring of 2023.

Programming and Education- We were able to return to hosting school groups in 2022. However, these groups were not as plentiful as prior to the pandemic but it was still nice to welcome them back to the museum. The museum returned to hosting “Homeschool Days” which were well received. The themed toy exhibit saw the return of families. Special tours called “Time with Toys Family Tours” increased family visitation. With the new Full Time Museum Assistant role being implemented, focus could be placed on improving and enhancing educational programs and offering outreach programs for the first time.

Event Listing- Museum events although slightly modified returned to Castle Kilbride.

- March Break and Summer Months- Time with Toys Family Tours
- Summer Concert Series- 7 concerts
- Twenties Tea & Tours- June, July & August
- Christmas at the Castle- November to January
- Castle Aglow Evening Tours- guided tours on Thursday nights in November and December

Governance/Policy/Planning- As of October of 2022, the museum and two full time staff fall under Community Services Department. The Curator now reports to Manager of Community Services under the Director of Community Services.

The Castle Kilbride Advisory Committee had 9 meetings planned in 2022 and struggled with participation. Projects they accomplished were updates to the Collections Management Policy and returned to assisting with special events. (*Please note that after consultation and input from the Manager of Information and Legislative Services for the Township the Heritage Wilmot and Castle Kilbride Advisory Committees will become one advisory committee in 2023).

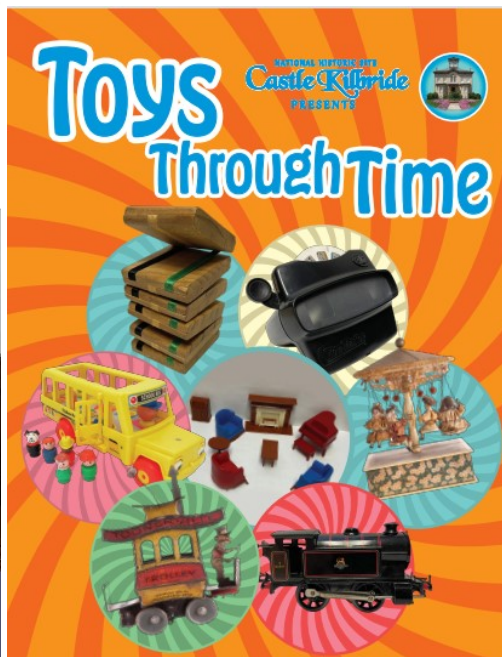
Curatorial Activities (Research and Collections Management)



Collection Room before mobile storage



Collections Room after mobile storage



The 2022 Activities Report for Castle Kilbride is respectfully submitted by Sherri Gropp, Curator, Castle Kilbride.



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS 2023-011

TO: Council

SUBMITTED BY: Harold O'Krafka, MCIP RPP PLE
Director of Development Services

PREPARED BY: Andrew Martin, MCIP RPP
Manager of Planning and Economic Development

REVIEWED BY: Sharon Chambers, CAO

DATE: June 12, 2023

SUBJECT: Regional Official Plan Amendment, 63 Benjamin Street, New Dundee

RECOMMENDATION:

THAT Report DS 2023-011 be received for information.

SUMMARY:

This report summarizes details of a current Regional Official Plan Amendment (ROPA) application for lands within the Township of Wilmot located at 63 Benjamin Street in New Dundee.

The application filed with the Region of Waterloo, proposes a site specific policy change to allow lots to be sized for servicing by a tertiary sewage treatment system. ROP Policy 5.B.8, currently sets out that development applications proposing alternative individual wastewater treatment systems will only be permitted where the proposed lot size would accommodate a conventional individual wastewater treatment system. The owners of the property plan to pursue residential redevelopment of the property should the ROPA be approved.

The ROPA does not contemplate land use, simply servicing policies. Should the application be approved, it is anticipated that an application for a zone change will be filed with the Township to allow residential redevelopment of the property.

BACKGROUND:

63 Benjamin Street was formerly the site of the New Dundee Creamery which operated on the property from the early 1900's until 1998. Buildings on the property were subsequently demolished in 2004.

The current owners of the property engaged with the Township of Wilmot and Region of Waterloo in 2017 with respect to potential redevelopment of the property. To facilitate potential residential redevelopment, the owners completed site remediation of the property and ultimately obtained acknowledgment of a Record of Site Condition in 2018.

The subject property is currently zoned Zone 10 (Industrial) and made up of seven lots on an existing plan of subdivision. The Township Official Plan Designation of the property is Settlement Core which encourages a range and mix of housing types, commercial and compatible uses. The owners' ultimate goal is to permit the existing five Benjamin Street fronting lots to be developed with single detached dwellings.

In 2021 a hydrogeological investigation for the property was completed to determine the opportunity to service each of the existing lots with individual septic systems servicing single detached dwellings. This study determined that there was not adequate space to accommodate conventional systems, but that development of tertiary treatment systems could occur without negatively impacting ground water.

REPORT:

The owners of 63 Benjamin Street have submitted an application to the Region of Waterloo for a site specific amendment to ROP Policy 5.B.8. Policy 5.B.8 requires that development applications proposing alternative individual wastewater treatment systems will only be permitted where the proposed lot size would accommodate a conventional individual wastewater treatment system.

The owners ultimately propose the development of five residential homes fronting Benjamin Street. A development application (zone change) is required to facilitate this redevelopment and as such the ROPA application seeks a site specific policy amendment to allow reduced lot sizes serviced by tertiary systems.

The ROPA does not contemplate land use, simply servicing policies which are under the governance of the Region of Waterloo at this time. Should the application be approved, contemplated residential uses of the property would require a zone change application, which will allow for community engagement on residential land use and provide the opportunity to ensure all Township interests are addressed prior to redevelopment.

In this regard, Township staff have no objections to the proposed ROPA and will communicate this in response to the Region's request for comments on the application.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

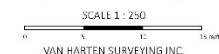
Review of planning policies to promote logical and orderly development while maintaining appropriate environmental protections facilitates goals of environmental protection and economic prosperity.

FINANCIAL CONSIDERATIONS:

The application fees, established by the Township of Wilmot Fees and Charges By-law, will be collected at the time of filing of the future development applications.

ATTACHMENTS:


Attachment A Property survey



I CERTIFY THAT:

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THIS SURVEY WAS COMPLETED ON THE 18th DAY OF MAY, 2018.

DATE MAY 24, 2011


JAMES LAWS
ONTARIO LAND SURVEYOR

1. BEARINGS ARE GRID BEARINGS AND ARE DERIVED FROM GPS OBSERVATIONS AND ARE REFERRED TO THE UTM PROJECTION, ZONE 17, NAD 83 (ICRS-2010) ADJUSTMENT.
2. DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND DISTANCES AND CAN BE CONVERTED TO GRID DISTANCES BY MULTIPLYING BY AN AVERAGED COMBINED SCALE FACTOR OF 0.999997.
3. COORDINATES ON THIS PLAN ARE UTM, ZONE 17, NAD83 (ICRS-2010) ADJUSTMENT AND ARE BASED ON GPS OBSERVATIONS FROM A NETWORK OF PERMANENT GPS REFERENCE STATIONS.

UTM COORDINATES (METRES)		
POINT ID	NORTHING	EASTING
A	4799257.783	537554.232
B	4799817.480	537642.758
C	4799971.451	537627.708

*THESE COORDINATE VALUES COMPLY WITH SECTION 24(2) OF REG 2.6/10. *THESE COORDINATES CANNOT, IN THEMSELVES, BE USED TO OR FOR (F535) AS THEY CONTAIN ONLY

FOR THE PURPOSES OF BEARING COMPARISONS, PREVIOUS SURVEYS HAVE BEEN
ROTATED TO UTM BEARINGS BY THE ANGLES SHOWN BELOW.

PLAN P1	ROTATION FOR NORTHEAST BEARING -0°20'07"
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[illegible]

DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.



DEVELOPMENT SERVICES

Staff Report

REPORT NO: DS-2023-12

TO: Council

SUBMITTED BY: Harold O’Krafka, MCIP RPP PLE

PREPARED BY: Harold O’Krafka, MCIP RPP PLE

REVIEWED BY: Sharon Chambers, CAO

DATE: June 12, 2023

SUBJECT: Minister’s Decision on ROPA 6 – Baden and New Hamburg
Secondary Plan

RECOMMENDATION:

THAT Report DS-2023-12 be received for information; and,

THAT Council direct staff to prepare a terms of reference for the development of a secondary plan for Baden and New Hamburg that will contemplate and create a long term plan for the development of lands inside the Countryside Line in Wilmot Township; and further,

That Council direct staff to issue an RFP for consulting services to complete the secondary plan.

SUMMARY:

The Region’s Official Plan Amendment No. 6 (ROPA 6) has been approved by the Minister of Municipal Affairs and Housing.

The Minister’s approval increased the volume of lands within the Township Urban Area and designated for community and employment area from approximately 50ha under ROPA 6 as approved by the Region to just over 300ha.

The significance of the volume of lands added by the Minister necessitates the immediate development of a secondary plan for Baden and New Hamburg.

The Township of Wilmot Official Plan provides the overall mission and policies for managing growth, protecting resources and promoting economic development in the Township of Wilmot and within the Township Urban Settlement Areas of Baden and New Hamburg.

Secondary Plans are more detailed plans for specific areas within the community that identifies land use planning, community design, transportation and municipal infrastructure needs to accommodate long term growth – in this case for all lands inside the Countryside Line.

The secondary planning exercise will also identify an appropriate staging plan for growth to ensure that its implementation balances the needs of the community with the need increase the rate of housing construction in Ontario.

BACKGROUND:

The Region of Waterloo describes the Regional Official Plan (ROP) as:

“Regional Council’s long-term strategy for guiding and integrating growth management, development, land use, infrastructure planning, together with financial and capital investment.” (Report PDL-CPL-23-017 June 6, 2023)

The Region began a review of its Official Plan in 2018 which culminated in the adoption of ROPA 6 in August 2022. ROPA 6 was subsequently approved by the Minister of Municipal Affairs on April 11, 2023 with 12 modifications. The approved document is attached as Attachment 1.

The most significant modification was the addition of Policy 2.J.14:

2.J.14 For the lands added to the Urban Area or the Township Urban Area on Map 1, the Designated Greenfield Area on Map 2, and the Urban Area / Township Urban Area on Map 3, Area Municipalities shall identify appropriate land use designations, including the identification of employment lands, with consideration of applicable provincial policies and guidelines.

The intent of this policy is to implement Option 1 for community area and 15% intensification for employment area land needs as identified in the final Land Needs Assessment from staff report PDL-CDL-22-20, considered by Regional Council on June 29, 2022.

Nothing in this policy precludes proponents from initiating planning applications or undertaking secondary planning in advance of the area municipalities’ next official plan update.

In Wilmot the effect of this new policy was the designation of all lands inside the Countryside Line for development as community area (residential, institutional, commercial) and employment area (industrial). Attachment 2 compares the impact of ROPA 6 as adopted versus ROPA 6 as approved by the Minister.

ROPA 6, as adopted by Regional Council added only 35ha of Community Area and 15ha of Employment Area to Wilmot Township to accommodate growth to the year 2051. The Ministers approval increased the amount of Community Area to approximately 287ha while maintaining the additional 35ha of Employment Area. The Ministers approval eliminated the specific density and intensification projections for Wilmot contained within ROPA 6 allowing the community greater flexibility to determine the appropriate density and mix of housing required in Wilmot.

REPORT:

The modification by the Minister to ROPA 6 is significant for Wilmot Township and, in the opinion of staff, beneficial as it allows for the proper and orderly planning of the municipality over the long term.

Specifically, ROPA 6 as approved by the Region of Waterloo added only limited amounts of lands to Baden and New Hamburg at such a small scale that the necessity of a large scale secondary planning exercise was largely questionable.

Essentially the effect of ROPA 6, as adopted, would have been continued fringe development of the two communities, as they grow together, by essentially adding one additional subdivision to each community to 2051.

The Minister's decision appropriately treats the entire volume of lands within the Countryside Line as a whole and provides the opportunity for the community to engage in a visioning exercise of what the ultimate land use and servicing strategy for the community should be.

It dramatically speeds up the development of new housing by eliminating the necessity for future Regional Official Plan Amendments and aligns with the stated expectation of Bill 23 that will see local municipalities assume responsibility for land use planning.

By developing a plan for the whole of the lands infrastructure investments can be efficiently and effectively staged to maximize the return on investment and to ensure that a more complete community is developed in alignment with the longstanding vision of Wilmot's concentrated growth model.

With Option 1, referenced by the Ministers decision, identifying an additional 13,700 people being added to the community to 2051 it represents essentially the doubling of the existing combined population of Baden and New Hamburg.

Wilmot has a very unique opportunity to create a highly desirable, walkable and accessible community that enhances the existing communities of Baden and New Hamburg. Effectively a

secondary planning exercise will provide the community with the opportunity to envision what a third, central community will look like. It will contemplate the density and range of housing types and affordabilities' that should be provided and are needed, the active transportation network that should connect the new community to existing Baden and New Hamburg communities, the integration of road networks and supportive commercial development and the integration of the new community with the expanding employment lands.

In addition, it will assess the servicing and infrastructure requirements to ensure that the growth is sustainable and maximizes the efficiency of infrastructure investments.

To that end, and recognizing that the Minister's approval provides that development interests can proceed with applications in advance of local Official Plan updates, staff recommend that Council provide direction to staff to proceed with drafting a terms of reference for a comprehensive secondary plan and to issue the requisite request for proposals (RFP) to complete same.

Staff anticipate that the RFP would be issued in late July and that the successful bid would be brought to Council for approval early in September. The timeline for completion of the secondary plan would be expected to be fall of 2024 which reasonably should not unduly delay any pending applications triggered by the Ministers decision.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

Preparing a Secondary Plan to plan the long term integrated growth and development of the community aligns with all five goals of the Wilmot Strategic Plan being Responsible Governance, Community Engagement, Quality of Life, Economic Prosperity and Environmental Protection.

FINANCIAL CONSIDERATIONS:

The 10 year capital budget for Development Services includes a total of \$435,000 for Secondary Planning activities including \$210,000 in 2024 and \$125,000 in 2025 for Greenfield Land Use and Servicing Secondary Planning in Baden and New Hamburg as well as \$100,000 in 2024 for Baden and New Hamburg Urban Growth Centre Studies. The latter will assess reasonable intensification opportunities and servicing / infrastructure limitations and would be incorporated into the Secondary Plan.

Beginning the Secondary Planning exercise in 2023 should not reasonably impact the 2023 budget significantly as billing would largely be expected to begin in late 2023.

ATTACHMENTS:

Attachment 1: Ministers Approval of ROPA 6

Attachment 2: Visualization of Wilmot Impact of ROPA 6 vs Ministers Approved ROPA 6

DECISION

With respect to Official Plan Amendment 6
for the Region of Waterloo
Subsection 17(34) and Section 26 of the *Planning Act*

I hereby approve, as modified, Official Plan Amendment 6 for the Region of Waterloo as adopted by By-law No. 22-038, subject to the following modifications, with additions in **bold underline** and deletions in **~~bold strikethrough~~**:

1. Part B to By-law 22-038, is modified by:

(a) deleting the entirety of Section 2.E.2.4 as follows:

~~2.E.2.4 As part of the next municipal comprehensive review of this Plan, the Region, in collaboration with the Township of North Dumfries, will give priority consideration to expanding the boundary of the Ayr Township Urban Area to include the lands shown on Figure 17, subject to the following:~~

~~(a) the need for the urban boundary expansion in the Township of North Dumfries has been justified in accordance with Policy 2.C.3.1;~~

~~(b) the lands added to the Ayr Township Urban Area satisfy the applicable requirements of Policy 2.C.3.2; and~~

~~(c) the Ayr Township Urban Area has sufficient reserve capacity in the municipal water and wastewater system to service the lands; and~~

(b) deleting the entirety of "Attachment 'H', Figure 17 – Policy 2.E.2.4 Ayr Priority Consideration Area Lands Township of North Dumfries" to reflect the deletion of Section 2.E.2.4.

2. [New] Part B to By-law 22-038, is modified by:

(a) creating a new Section 2.J.10 as follows:

2.J.10 Notwithstanding Policy 2.G.1, for the lands shown

on Figure 17 in the Township of Woolwich, located at 335 Farmers Market Road, the Township of Woolwich may permit certain additional industrial/commercial uses, including self storage uses. Any development applications on the lands will not be approved until the applicant confirms that municipal water and wastewater system servicing of the lands as required will be provided through a cross-border servicing agreement, entered into between the City of Waterloo and the Township of Woolwich.; and

- (b) creating a new “Attachment ‘H’, Figure 17 – Policy 2.J.10 335 Farmers Market Road Township of Woolwich” as shown on Appendix A attached hereto, to identify the subject lands at 335 Farmers Market Road, Township of Woolwich.
3. [New] Part B to By-law 22-038, is modified by:
- (a) creating a new Section 2.J.11 as follows:

2.J.11 Notwithstanding the other policies of this Plan, for the lands shown on Figure 18 (241 Queen Street West) the City of Cambridge shall permit high density residential and institutional uses with the following provisions:

 - a) **Maximum height of buildings and structures of 85 metres, inclusive of rooftop mechanical structures;**
 - b) **No maximum number of dwelling units per hectare;**
 - c) **Maximum lot coverage of 30 percent;**
 - d) **Minimum floor space index of 1.2;**
 - e) **Maximum floor space index of 2.9; and,**
 - f) **No minimum lot frontage;** and
 - (b) creating a new “Attachment ‘H’, Figure 18 – Policy 2.J.11 241 Queen Street West City of Cambridge” as shown on Appendix B attached hereto, to identify the subject lands at 241 Queen Street West, City of Cambridge.

4. [New] Part B to By-law 22-038, is modified by creating a new Section 2.J.12 as follows:

2.J.12 At the time of the next Township of Woolwich official plan update, for the Elmira Township Urban Area, the Township shall review and update its phasing and staging of development policies to expedite development applications for housing projects.

5. [New] Part B to By-law 22-038, is modified by creating a new Section 2.J.13 as follows:

2.J.13 Where lands are designated “Urban Designated Greenfield Area” through Regional Official Plan Amendment 2 (ROPA 2), they shall be designated “designated greenfield areas” in this Plan; where lands are removed from the “Prime Industrial / Strategic Reserve” designation through ROPA 2, they shall be removed from the “employment areas” designation in this Plan; and, where lands are designated “Prime Industrial / Strategic Reserve” through ROPA 2, they shall be designated “employment areas” in this Plan.

6. [New] Part B to By-law 22-038, is modified by creating a new Section 2.J.14 as follows:

2.J.14 For the lands added to the Urban Area or the Township Urban Area on Map 1, the Designated Greenfield Area on Map 2, and the Urban Area / Township Urban Area on Map 3, area municipalities shall identify appropriate land use designations, including the identification of employment lands, with consideration of applicable provincial policies and guidelines.

The intent of this policy is to implement Option 1 for community area and 15% intensification for employment area land needs as identified in the final Land Needs Assessment from staff report PDL-CPL-22-20, considered by Regional Council on June 29, 2022.

Nothing in this policy precludes proponents from initiating planning applications or undertaking secondary planning in advance of the area municipalities’ next official plan update.

7. Part B to By-law 22-038, is modified by modifying Section 3.A.4 as

follows:

3.A.4 Area municipalities will develop official plan policies and implementing zoning by-laws to permit and facilitate the use of land for additional residential units in **Settlement Areas with full municipal water and sewage services** by authorizing,

- (a) the use of ~~two~~ **up to three** residential units in a detached house, semi-detached house or row house; ~~and or~~
- (b) the use of ~~a~~ **up to two** residential units in a detached house, semi-detached house or row house and a residential unit in a building or structure ancillary to a detached house, semi-detached house or row house.

For additional clarity, the intent of this policy is to permit the use of up to three residential units on an urban residential lot. Parking requirements for additional residential units shall be in accordance with the Planning Act regulation.

- 8. The definition of Major Goods Movement Facilities and Corridors in Part B, "Attachment 'D', Glossary of Terms" to By-law 22-038 is modified as follows:

The transportation facilities and corridors associated with the inter- and intra-provincial movement of goods. Examples include: inter-modal facilities, ports, airports, **rail facilities**, truck terminals, freight corridors, freight facilities, and haul routes and primary transportation corridors used for the movement of goods. Approaches that are freight-supportive may be recommended in guidelines developed by the Province or based on municipal approaches that achieve the same objectives. (PPS 2020)

- 9. [New] A definition of Rail facilities is added to Part B, "Attachment 'D', Glossary of Terms" to By-law 22-038 as shown below:

Rail facilities

Means rail corridors, rail sidings, train stations, inter-modal facilities, rail yards and associated uses, including designated lands for future rail facilities. (PPS 2020)

- 10. Part B, "Attachment 'E', Map 1 – Regional Structure" to By-law 22-

038 is deleted and replaced with Modified "Attachment 'E', Map 1 – Regional Structure" as shown in Appendix C, attached hereto.

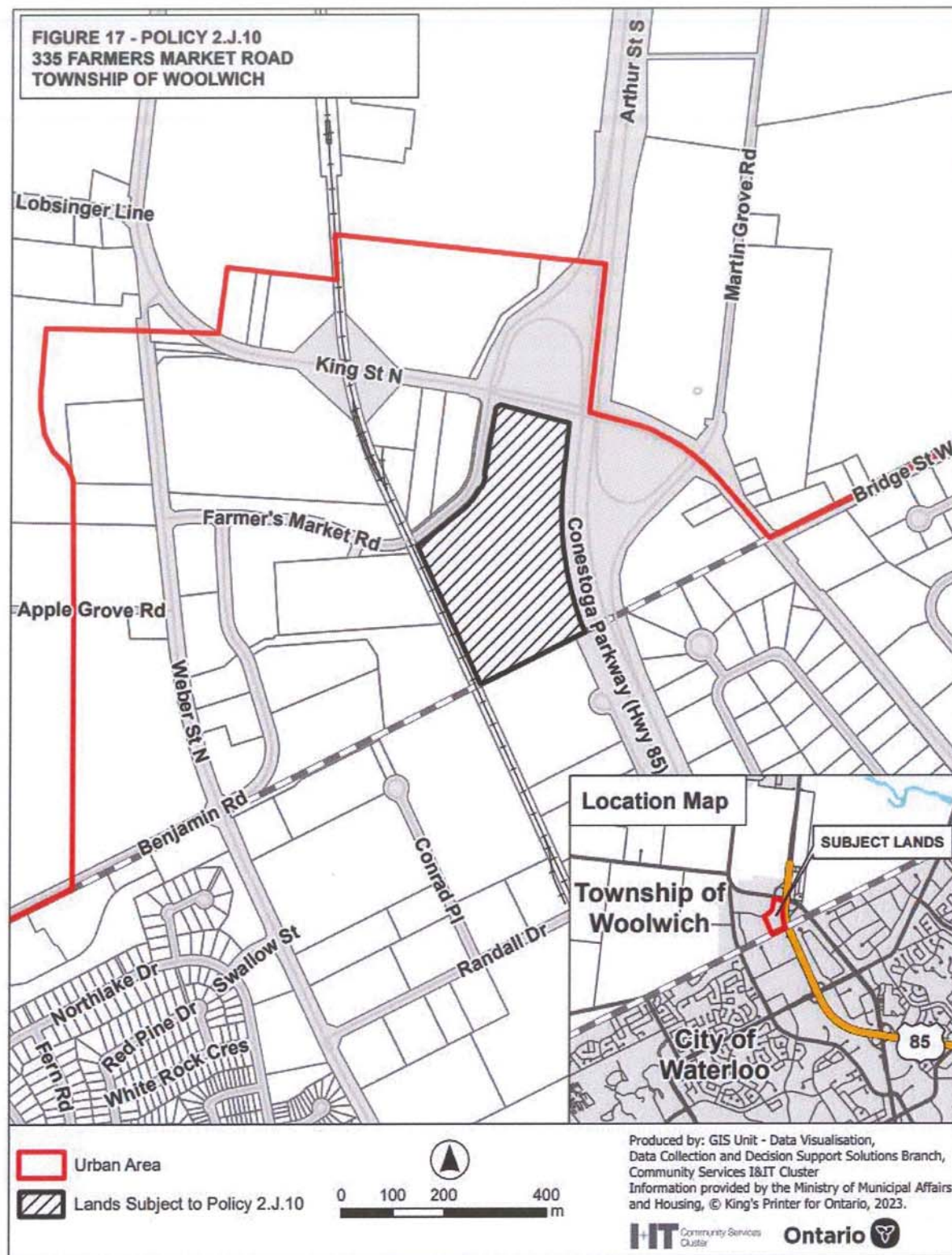
11. Part B, "Attachment 'F', Map 2 – Urban System" to By-law 22-038 is deleted and replaced with Modified "Attachment 'F', Map 2 – Urban System" as shown in Appendix D, attached hereto.
12. Part B, "Attachment 'G', Map 3 – Employment Area" to By-law 22-038 is deleted and replaced with Modified "Attachment 'G', Map 3 – Employment Areas" as shown in Appendix E, attached hereto.

Dated at Toronto this 11th day of April, 2023.



Hannah Evans
Assistant Deputy Minister
Municipal Services Division
Ministry of Municipal Affairs and Housing

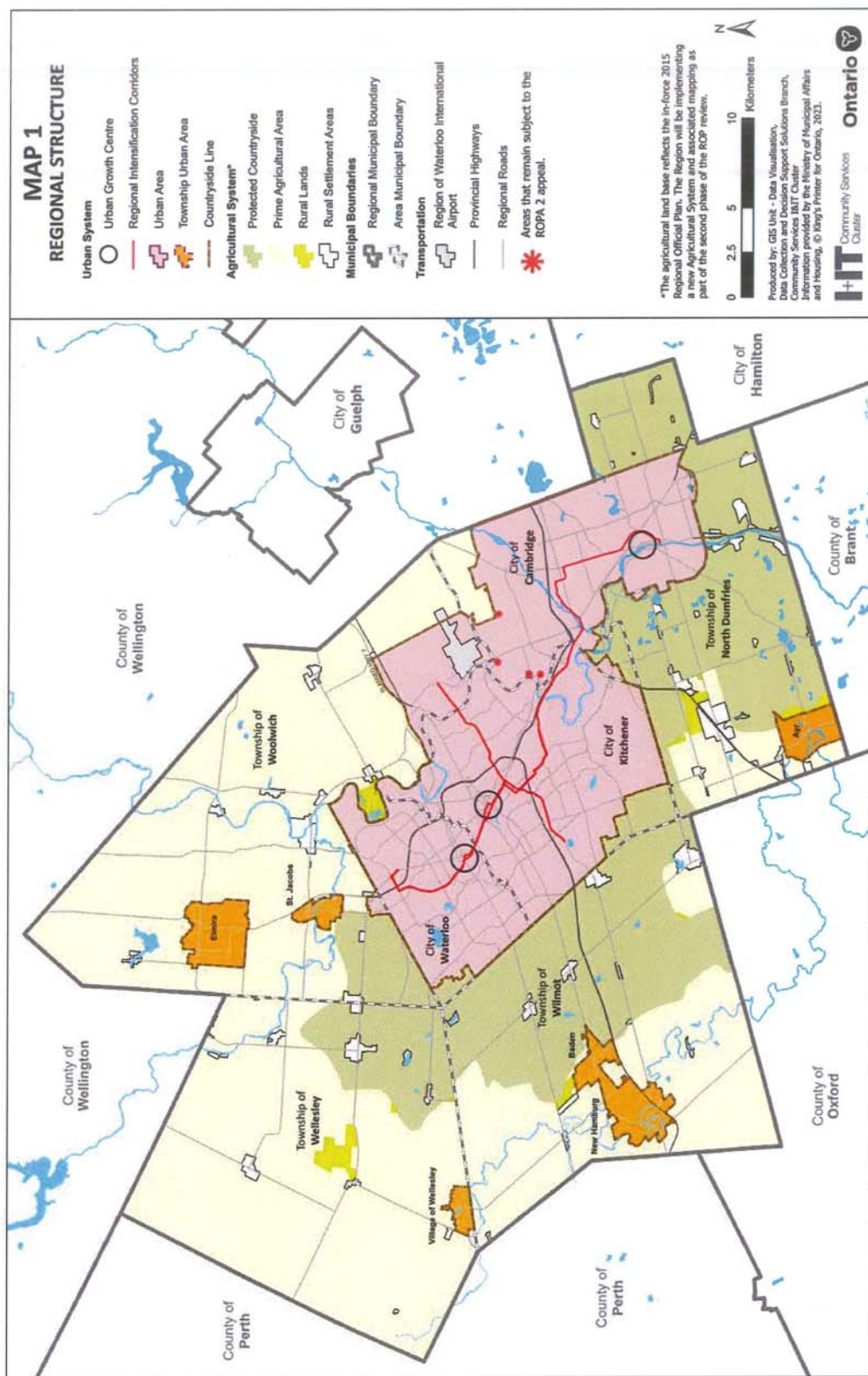
Appendix A



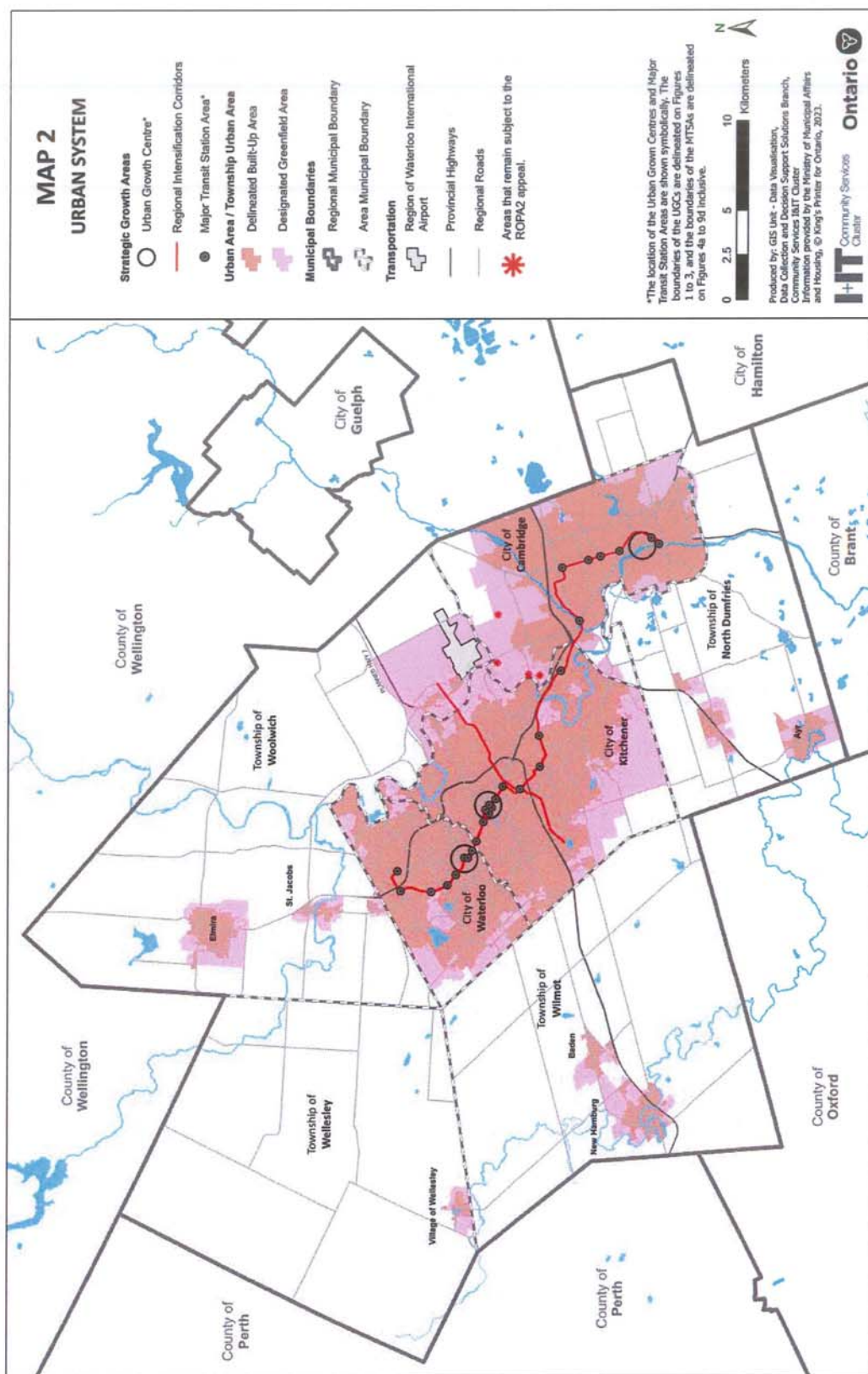
Appendix B

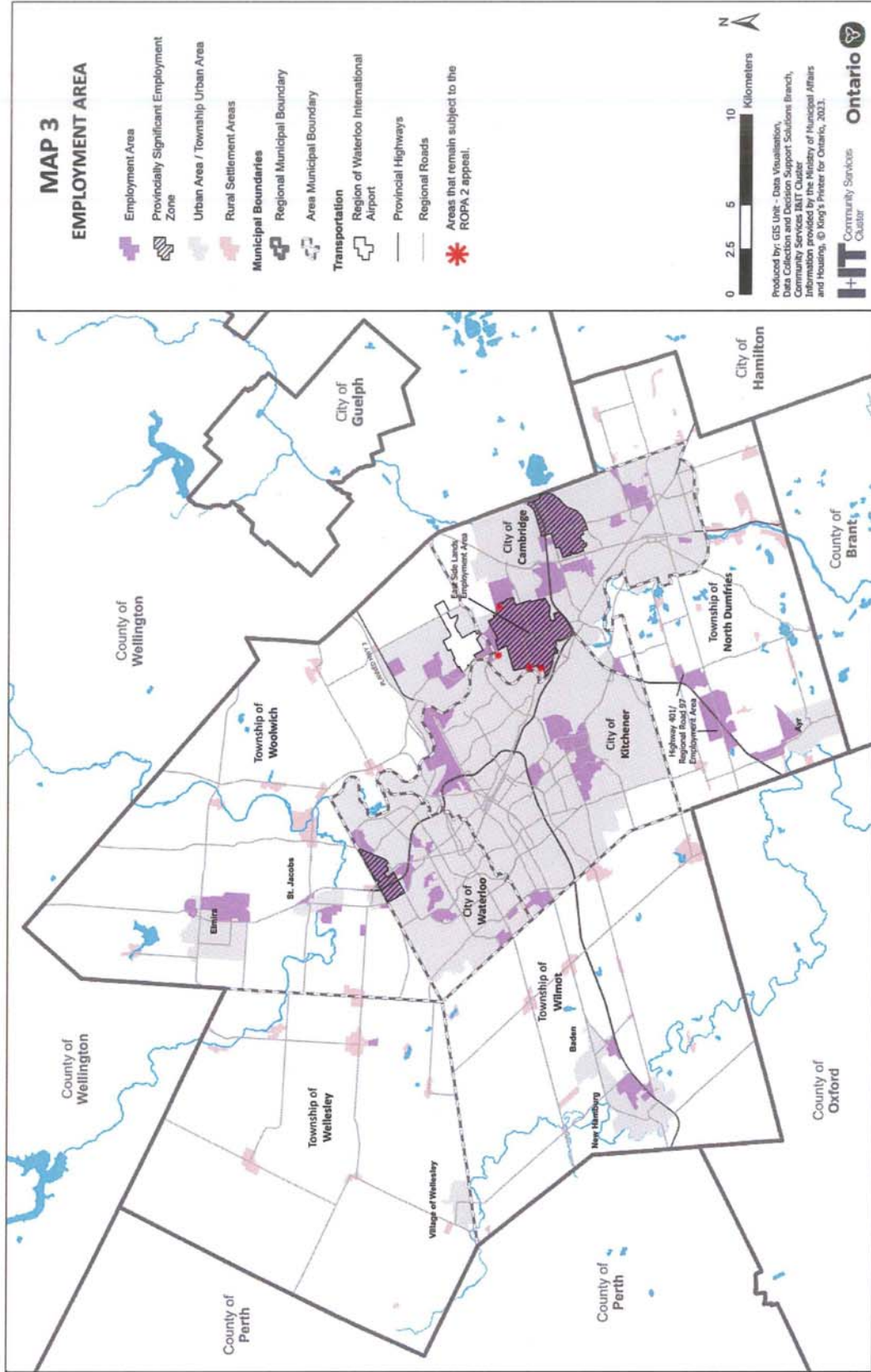


Appendix C





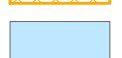



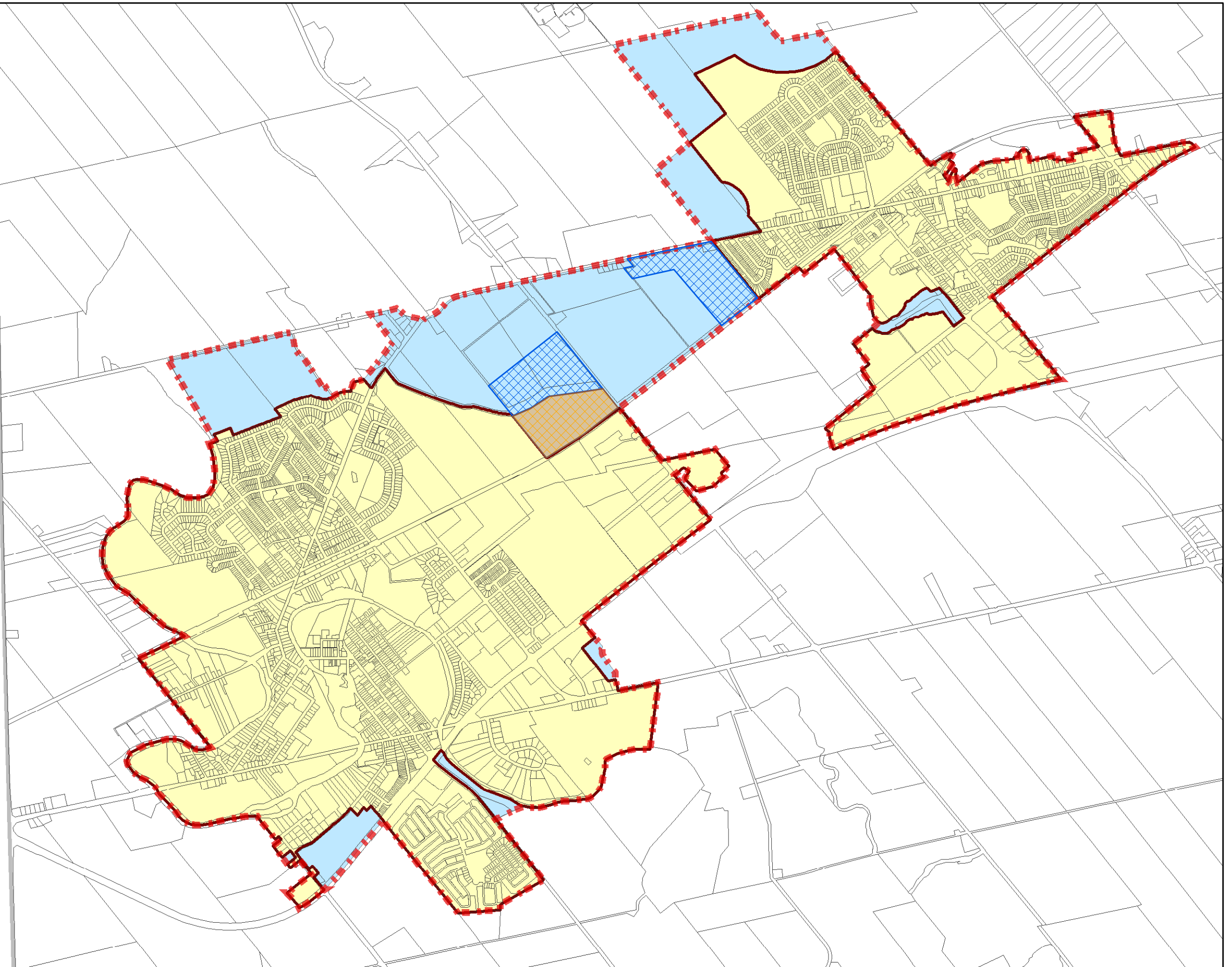
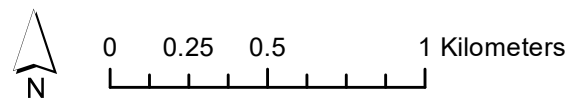
Appendix D





Attachment 2 Report DS-2023-12

-  Countryside Line
-  Original Urban Area Boundary
-  Proposed ROPA 6 Community Area
-  Proposed ROPA 6 Employment Area
-  Approved ROPA 6 Community Area
-  Approved ROPA 6 Employment Area





CORPORATE SERVICES

Staff Report

REPORT NO: COR-2023-41

TO: Council

SUBMITTED BY: Patrick Kelly, Director of Corporate Services / Treasurer

PREPARED BY: Jeff Bunn, Manager of Legislative Services / Municipal Clerk

REVIEWED BY: Sharon Chambers, CAO

DATE: June 12, 2023

SUBJECT: Council Member Appointment to Heritage Wilmot and Castle Kilbride Advisory Committee

RECOMMENDATION:

THAT Councillor _____ be appointed to the Heritage Wilmot and Castle Kilbride Advisory Committee for a term of June 12, 2023, to December 31, 2024.

SUMMARY:

The purpose of this report is to seek the nomination and appointment of a member of Council to participate on the Heritage Wilmot and Castle Kilbride Advisory Committee.

BACKGROUND:

On February 27, 2023, Council approved the merger of the Heritage Wilmot Advisory Committee and the Castle Kilbride Advisory Committee, to form the Heritage Wilmot and Castle Kilbride Advisory Committee (hereafter “the committee”).

The Heritage Wilmot and Castle Kilbride Advisory Committee is a committee of Council, responsible for advising on heritage and museum matters.

The Committee is appointed by Council to advise and make recommendations to Council, and the Director of Development Services and Chief Building Official, regarding the Township's built heritage and other heritage features.

The Committee has a statutory role which is set out in the Ontario Heritage Act. These roles include:

- Making recommendations relating to the:
 - designation of properties under Part IV of the Ontario Heritage Act;
 - repeal or amendments to designations; and
 - alteration or demolition of heritage structures;
- Providing advice and recommendations on other heritage matters referred to the Committee by Council and the Director of Development Services and Chief Building Official.

The Committee also advises Council on matters related to Castle Kilbride, specifically related to the Museum's strategic priorities and policies. Committee members also support activities, services and programs provided by the museum.

Additionally, the committee will consider the use of funds in the Castle Kilbride Trust Fund and make recommendations to Council on the use of those funds in accordance with the Township's Trust Fund By-Law.

REPORT:

In accordance with the Committee Governance Policy and the Terms of Reference for the committee, one (1) member of Council may be appointed to serve on the committee for a term coinciding with the term of the committee (June 12, 2023, to December 31, 2024).

The committee will tentatively meet on the second Tuesday of each month at 7:00 p.m. in the Council Chambers.

ALIGNMENT WITH THE TOWNSHIP OF WILMOT STRATEGIC PLAN:

This report aligns with the Strategic Goal of *responsible governance*.

FINANCIAL CONSIDERATIONS:

There are no direct financial implications associated with this report.

ATTACHMENTS:

Attachment A – Heritage Wilmot and Castle Kilbride Advisory Committee Terms of Reference.

Heritage Wilmot and Castle Kilbride Advisory Committee

Committee Type: Advisory

Reports to: Council

Administered by: Development Services / Community Services

Committee Administrator: Director of Development Services / Curator

Effective: February 27, 2023

1. Enabling Legislation/Authorizing By-law.

The Ontario Heritage Act R.S.O. 1990 c.0.18, provides a legislative framework for municipalities to establish a Municipal Heritage Committee.

The Township's Procedural By-law provides Council with the authority to establish a committee for matters within its jurisdiction.

The Township's Committee Governance Policy provides for the establishment of advisory Committee's by Council.

The Standards for Community Museums in Ontario as set by the Ministry of Tourism, Culture and Sport.

2. Purpose/Mandate

The Heritage Wilmot and Castle Kilbride Advisory Committee is a committee of Council, response for advising on heritage and museum matters. It is a consolidated committee of the former Heritage Wilmot Advisory Committee and Castle Kilbride Advisory Committee.

The Committee is appointed by Council to advise and make recommendations to Council, and the Director of Development Services and Chief Building Official, regarding the Township's built heritage and other heritage features. The Committee has a statutory role which is set out in the Ontario Heritage Act. These roles include:

- Making recommendations relating to the:
 - designation of properties under Part IV of the Ontario Heritage Act;
 - repeal or amendments to designations;
 - alteration or demolition of heritage structures;
- Providing advice and recommendations on other heritage matters referred to the Committee by Council and the Director of Development Services and Chief Building Official.

The Committee advises Council on matters related to Castle Kilbride, specifically related to the Museum's Strategic Plan and policies, and supports activities, services and programs provided by the museum.

Additionally, the committee will consider the use of funds in the Museum Trust Fund and make recommendations to Council on the use of those funds in accordance with Township policies.

3. Responsibilities/Specific Functions

The goals and responsibilities of the Committee include:

3.1 Heritage:

- 3.1.1 To identify and record the community's significant heritage features including: built heritage resources, cultural heritage landscapes, heritage conservation districts, archaeological resources and/or areas of archaeological potential that have cultural heritage value or interest.
- 3.1.2 To recommend steps to preserve the local heritage features identified in 3.1.1.
- 3.1.3. Recommend properties for heritage designation to Council. This includes preparing and reviewing research of properties proposed for designation, statements of designation and text for heritage designation plaques.
- 3.1.4. To interpret this heritage to include appreciation and understanding of these community assets. Support interpretive activities such as exhibits, newspaper articles and architectural activities such as exhibits,
- 3.1.5. To maintain and expand reference materials – photographs, reference books, periodicals, catalogues, documents such as deeds, abstracts – that provide resource material for research into Wilmot's heritage.
- 3.1.6. To refer the heritage permit application to the Council where the Committee deems appropriate.
- 3.1.7. To review, provide comments, recommendation and any terms or condition to the Director of Development Services, the Chief Building Official, or their designates, within sixty (60) days of heritage permit applications for the renovation, restoration, alteration and demolition of Ontario Heritage Act Part IV or Part V designated properties as they concern external features of designated buildings and internal features identified through designation.
- 3.1.8. To review, provide comments, recommendation and any terms or conditions to the Director of Development Services, the Chief Building Official, or their designates, on development and site alterations on adjacent lands to protected heritage property to ensure that the heritage attributes of the protected heritage property are conserved.
- 3.1.9. Review the Municipal Register of Cultural Heritage properties that includes all designated properties and a list of significant, non-designated heritage properties.
- 4.0 To annually plan and co-ordinate event(s) for Heritage Week to promote and enhance the public appreciation for the rich heritage of Wilmot Township.

3.2. Castle Kilbride:

- 3.2.1. Provide input into the development of the Museum's strategic plan and ongoing review of the goals and objectives outlined.

Terms of Reference

3.2.2. Provide feedback on Museum activities, services and programs provided by the museum.

3.2.3. Advise on any artifact considered for deaccession.

3.2.4 Consider the use of funds in the Museum Trust Fund and make recommendations to Council on the use of those funds in accordance with Township policies.

Additionally, the Committee may undertake special projects assigned to the Committee by Council from time to time. They may also be asked to assist with municipal special events that focus on heritage.

The Committee will not be responsible for the following:

- Undertaking or directing the daily operations of the Township.
- Administrative matters including directions to staff.
- Reviewing staff structure, staff compensation, or other staffing relating matters.
- Preparing, approving, or delivering the annual budget and capital projects.
- Performing project or program implementation, unless assigned by Council.
- Reviewing any matter that may be subject the Closed Meeting provisions of the Municipal Act.
- Acting as a forum to debate decided matters of Council, or a forum to organize political advocacy for Council to reconsider decided matters.

4. Committee Composition

The Committee will be composed of a maximum of ten (10) citizen members.

In accordance with the Committee Governance Policy, one (1) member of Council

Consideration shall be given to inclusion of the following qualifications during the process:

- Persons with an interest in heritage, museums or other heritage functions and professional designations in the fields of archaeology, planning, architecture, and engineering.

5. Chair Appointment

The members of the Committee shall elect a Chair and Vice-Chair from among themselves. When the Chair and Vice-Chair are absent through illness or otherwise, the Committee may appoint another member as acting Chair

6. Quorum

Quorum for the Heritage Wilmot and Castle Kilbride Advisory Committee shall be a majority of the members.

7. Frequency and time of meetings

The Committee shall meet monthly. The traditional meeting time of this Committee is the second Thursday of the month at 7:00 p.m.



Terms of Reference

8. Agendas and Procedures

Agendas will be created and distributed in accordance with the Township's Procedural By-law.

Meetings of the Heritage Wilmot and Castle Kilbride Advisory Committee will be conducted in accordance with the rules and procedures outlined in the Township's Procedural By-law.

9. Closed Meetings

The Rules of Procedure for Committees shall be the same as Council as set out in the Procedural By-law, except that committees shall not be permitted to hold closed meetings, unless permitted by legislation.

10. Minutes and Reporting Requirements

Minutes will be created and distributed in accordance with the Township's Procedural By-law.

Heritage Wilmot and Castle Kilbride Advisory Committee will submit an annual report to Council in accordance with the Committee Governance Policy.

11. Compensation

This advisory Committee is volunteer based and therefore is not compensated.

From: diane noble <[REDACTED]>

Sent: May 4, 2023 11:16 PM

To: Clerks <clerks@wilmot.ca>; dnewhook@mindenhills.ca; d.switzer@faraday.ca; dsauriol@lvtownship.ca; dachapman@loyalist.ca; dlaroux@town.uxbridge.on.ca; mattawan@xplornet.ca; natashia@huronshores.ca; dkincaid@dryden.ca; clerkadm@lanarkhighlands.ca <clerkadm@lanarkhighlands.ca>; dthibeault@charltonanddack.com; dan.thibeault@chamberlaintownship.com; dscissons@petawawa.ca; cao@madawaskavalley.ca; clerktreasurer@visitmachin.com; clerk@township.mckellar.on.ca; Tanya.calleja@huntsville.ca; clerkplanning@northfrontenac.ca; clerk@welland.ca; clerk@stirling-rawdon.com; tmichiels@thamescentre.on.ca; [REDACTED]; tlapierre@pembroke.ca <tlapierre@pembroke.ca>; acarter@pertheast.ca <acarter@pertheast.ca>; cao@whiteriver.ca; Todd.Coles@vaughan.ca; t.bennett@marmoraandlake.ca; clerk@toronto.ca; admin@hiltontownship.ca <admin@hiltontownship.ca>; vcritchley@citywindsor.ca; clerksoffice@centrehastings.com; vhummel@woolwich.ca; [REDACTED] <[REDACTED]>; Veronique Dion <Veronique.Dion@townsrf.ca>; vicki.tytanek@oakville.ca; vgoertzencooke@plummertownship.ca; clerk@evanturel.com; wkabel@snnf.ca; Wayne.Hanchard@oliverpaipoonge.on.ca; wjaques@ezt.ca; wkolasa@wainfleet.ca <wkolasa@wainfleet.ca>; yrobert@ektwp.ca <yrobert@ektwp.ca>; ymurphy@tyendinagatownship.com <ymurphy@tyendinagatownship.com>; Amanda Gubbels <agubbels@warwicktownship.ca>; msmibert@tillsonburg.ca; cityclerk@cityssm.on.ca

Subject: From Concerned Citizens - Bill 5 The Stopping Harassment and Abuse by Local Leaders Act
Importance: High

CAUTION: This email originated from outside of the organization. Do not click links or open any attachments unless you recognize the sender and know the content is safe.

FAO Municipal Clerks: If your municipality has not already formally endorsed Bill 5 with a motion, please add this request to your next council meeting agenda and let us know the outcome. *Otherwise, please disregard

Bill 5 is now scheduled for a second reading in the Ontario Legislature on May 30, 2023*
Please follow us on Instagram and Facebook: womenofontariosayno

Dear Ontario Mayors and Councillors,

As you are aware, there is growing **non-partisan advocacy** across this province calling for support of Bill 5- The Stopping Harassment and Abuse by Local Leaders Act - 'The Women of Ontario Say No'. This advocacy was borne out of a situation in Barrie, ON where a councillor was in litigation for sexual harassment while also running for Mayor, and Bill 5 itself is a result of the most appalling behaviour from a sitting councillor in Ottawa where council had no resource but to suspend pay for 90 days, four times.

There is an increasing number of municipalities in support (80 and growing DAILY), recognizing that this gap disproportionately affects women- and affects women in the most unconscionable ways. **Bill 5 was endorsed unanimously by the Ontario Big City Mayors a few weeks ago.** A list

of current supporting municipalities can be found at the bottom of our home page [The Women of Ontario Support Bill 5 \(squarespace.com\)](#).

Workplace safety is the foundation to supporting diversity of voice at the decision-making tables. **A working environment free of harassment for all is not a big 'ask' - it is a right.** You may recall the names of two Ontario women, Lori Dupont and Theresa Vince, detailed in this article [Ont. workplace harassment laws change | CBC News](#). Both were murdered in the workplace by co-workers. As a result, Bill 168 was passed to strengthen Occupational Health and Safety legislation. Bill 5 is a natural progression to ensure health & safety in municipal workplaces for both employees **and** elected officials.

The Canadian Medical Association says this about workplace harassment “Bullying can cause [stress](#), fatigue, presenteeism, anxiety, [burnout](#), [depression](#), substance abuse, broken [relationships](#), early retirement and even [suicide](#). It can affect performance, self-esteem/self-confidence, absenteeism and teamwork.” <https://www.cma.ca/bullying-workplace>

Employers have a legal obligation to ensure psychologically safe workplaces. “A perfect legal storm is brewing in the area of mental health protection at work. This storm brings with it a rising tide of liability for employers in connection with failure to provide or maintain a psychologically safe workplace.” Dr. Martin Shain [see PDF attachment Workforce Psychological Safety in the Workplace prepared for the Mental Health Commission of Canada](#).

From an article published in the National Post, Sept 2022 [Workplace bullying should be treated as a public health issue | National Post](#) “Multiple high profile incidents of workplace bullying have been in the media over the past few years, from the alleged toxic workplace culture created by former Governor General Julie Payette and the suicide of a Canadian Armed Forces reservist linked to constant harassment by co-workers...” “Like other health issues, the impact of workplace bullying has measurable diagnostic implications and the clustering of adverse physical and psychological symptoms of bullying victims is definable. Multiple studies have shown that it can negatively impact a person’s mental health and can even lead to long-term psychological trauma..”

Multiple Ontario municipalities have learned the hard way about the lack of tools in the Municipal Act for holding councillors accountable for workplace harassment. Currently the most severe penalty that can be imposed on a municipal councillor is suspension of pay for 90 days. There is no process for removing councillors from office. This advocacy is not about upending our most sacred element of healthy societies- our democracy. **It about protecting the most basic of human rights for women, and all Ontarians. It is understood that that removal would only be pursued in the most egregious of circumstances, and even then, the courts would have to review the evidence and agree before removal would be enforced.** In fact, it is precisely the Bill's due process that has facilitated such rapid support.

There is discourse circulating that this legislation needs other elements. To that end, the legislation is in its infancy. Much of the worthy discussion on this will be captured in Committee and incorporated into regulation, if it passes second reading.

We NEED legislation now to address this shortcoming by amending the Municipal Act & City of Toronto Act to ensure (at a minimum): 1) municipally elected officials are accountable to violence and harassment in the workplace policies 2) there is a process for removal and restriction on re-election in cases where egregious acts of harassment are substantiated.

YOU have been elected to lead in our provincial municipalities and to represent the public's best interest. We are asking you to do just that. Human rights and the fundamental rights of women to work in an environment free of harassment can't wait. We are counting on you.

Sincerely,

Emily McIntosh



Diane Noble



On Behalf of
The Women of Ontario
Say No



CITY COUNCIL RESOLUTION

Regular Council Meeting

Agenda Number: 9.2.
Title: Support for Bill 5 – Stopping Harassment and Abuse by Local Leaders Act
Date: Tuesday, February 21, 2023

Moved by: Councillor A. Caputo
Seconded by: Councillor L. Vezeau-Allen

Whereas municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace; and

Whereas a fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is safe; and

Whereas Bill 5, the *Stopping Harassment and Abuse by Local Leaders Act* would require Councillors to comply with the workplace violence and harassment policies of the municipality they represent, permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies as well as restrict officials whose seat has been vacated from seeking immediate subsequent re-election; and


Whereas over 20 municipalities have formally endorsed and communicated public support for Bill 5; and

Whereas Bill 5 would both hold accountable and protect all municipal officials;

Now Therefore Be It Resolved that Sault Ste. Marie City Council express its support for Bill 5, *Stopping Harassment and Abuse by Local Leaders Act*;

Further that this resolution be circulated to the Hon. Doug Ford, Premier of Ontario, Ross Romano, MPP for Sault Ste. Marie, the Association of Municipalities of Ontario, and MPP Stephen Blais (Orleans).

Carried


 Matthew Shoemaker

#THEWOMENOFONTARIOSAYNO

An Overview for Bill 5*: The Stopping Harassment and Abuse by Local Leaders Act

The Issue at Hand

Municipally elected leaders do not have an appropriate accountability structure when it comes to perpetrating violence and harassment in the workplace. In fact, if a claim of egregious (the most severe) harassment is substantiated; the maximum penalty that can be imposed is three months without pay. But the councillor can retain their position, return to the workplace and seek re-election.

This differs from any other workplace in the province, where not only are workplaces mandated to have violence and harassment in the workplace policies (Bill 168), these policies outline consequences for egregious violation which includes termination.

Why this Bill is so important

The Bill was introduced as a private members bill, as a response to a sitting councillor in Ottawa who was able to seek re-election, even with outstanding claims of egregious sexual harassment (investigation by the Integrity Commissioner was underway). Other instances of councillors perpetrating harassment include Brampton, Barrie and Mississauga. Since this advocacy effort has started, there are further instances cited in many other municipalities across the province of Ontario.

What will the Bill do?

The Bill has three primary components:

1. Require councillors to comply with the workplace violence and harassment policies of the municipality they represent.
2. Permit municipalities to direct the Integrity Commissioner to apply to the court to vacate a member's seat for failing to comply with the municipality's workplace violence and harassment policies.
3. Restrict councillors—whose seat has been vacated—from seeking immediate subsequent re-election.

The Consequences of Doing Nothing

When councillors are able to perpetrate harassment without being held to account, a toxic message is sent to the community. It means that as an elected official:

1. You are immune to the communal standards of treatment we have come to expect from the population at large, and;
2. You can abuse your power, unchecked, and continue to have the privilege of serving the population that elected you.

A fundamental, underlying principle of broadening diversity, equity and inclusion in politics rests on the assumption that the workplace is SAFE. This is currently not the case. As such, despite the most recent municipal elections in October, 2022, councillors currently can perpetrate the most egregious acts of harassment and keep their jobs.

This has an immeasurably negative impact on communities.

1. Community members and/or municipal staff may not feel safe meeting with their local ward councillor.
2. If a person is harassed, they may not see the point of filing a complaint with the Integrity Commissioner—if suitable action cannot be taken.
3. There is no deterrent for councillors when it comes to perpetrating harassment when they know they can still keep their job.
4. It stifles diversity of voice at the local decision making table—when personal safety is at risk, quality people may be deterred from seeking election.
5. When councillors who have perpetrated harassment to staff or fellow councillors can retain their position, no matter how serious, it creates and protects toxic workplaces, which in turn has an adverse effect on mental health in the workplace and throughout the community.

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.

6. Lack of accountability supports current systems of privilege and immunity of a certain segment of the population, which is not optimal for healthy communities.
7. It sends the message that if you have power, you are different, and superior to the average citizen.

History of the Bill

Private Members' Bills do not often get passed. They usually deal with an issue of public interest. In this instance, the Bill has received all party support. It was introduced as Bill 260, then the legislature was prorogued when the Federal Election was called. It was then reintroduced as Bill 10, but died when the provincial election was called. It has since been introduced as Bill 5 and it is slated for its second reading in May, 2023. This Bill needs support from every avenue to become law.

The Bill will amend:

1. *Municipal Act, 2001*
2. *The City of Toronto Act, 2006*

How you can help:

1. **Share, Like and Follow** on Social Media: @womenofontariosayno.
2. **Deliver a presentation** to a municipal council in Ontario requesting support (materials provided). This is a unique approach to advocacy, but is appropriate to approach local councils, as it is their workplace.
3. **Provide social media content**— send us a video as to why you or your organization/business supports Bill 5. Better yet—capture the reaction of those who are unaware of this gap in legislation and see if they are comfortable providing their reaction on a video or a quote. It is hard to believe we need to advocate for this.
4. **Showcase your organization or community groups' logo** on our website to add credibility and legitimacy to the advocacy effort.
5. **Meet, write, or call your local MPP** and express that this legislation matters to you, your organization, and their constituents in the community.

6. **Share information** with your networks.
7. **Email the Ontario Human Rights Commission** and request a public inquiry into the issue:

legal@ohrc.on.ca

8. Make a financial contribution to ensure **this never happens to another person in any community in Ontario ever again**. Check out the gofundme page to help support a full-time advocate to speak with all MPPs in the province.

www.gofundme.com/f/basic-human-rights-in-ontario

9. Feel empowered to have the hard conversations. So much of grassroots change occurs at our dinner table, speaking with a neighbour, or your local councillor. Start talking about the issue. Express the change you want to see and never feel ashamed to advocate for basic human rights. We often feel we have to be experts in legislation to advocate for it. We are all experts in how we want to be treated. Let this be your guide.

Be part of the change

Make sure your municipality is in support! Below is a growing list of municipalities since September 2022 that have formally endorsed and communicated public support for Bill 5:

- | | |
|----------------------------|-------------------------------------|
| • Town of Collingwood | • City of Ottawa |
| • Town of Adjala-Tosoronto | • Town of Wasaga Beach |
| • Township of Ramara | • Township of Tiny |
| • Town of Midland | • Town of Bradford West Gwillimbury |
| • Township of Oro-Medonte | • Town of Penetanguishene |
| • City of Woodstock | • Township of the Archipelago |
| • Town of New Tecumseth | • City of Orillia |
| • Essa Township | • Town of Midland |
| • Township of Clearview | • City of London |
| • City of Barrie | • Municipality of Kincardine |
| • Township of Springwater | • City of Kenora |

To learn more check out:
thewomenofontariosayno.com



* In reference to Bill 5, once passed, it will be applicable to ALL municipalities in Ontario at the same time.

The Shain Reports on Psychological Safety in the Workplace – A Summary

Prepared for the Mental Health Commission of Canada | April 2010



A rapid and profound legal transition is underway, and it is affecting every Canadian workplace. In a 2009 report, ***Stress at Work, Mental Injury and the Law in Canada***, Dr. Martin Shain illuminates a dramatic evolution of the employee-employer relationship, stressing that employers who fail to understand the shifting legal terrain are at serious risk of liability.

For decades, Canadian employers have been required by law to protect employees' physical safety and health in the workplace. **But for the first time in Canadian history, employers are under pressure of an emerging legal duty to create and maintain not only a physically safe workplace, but also a psychologically safe work environment.** Dr. Shain defines a psychologically safe workplace as "one that does not permit harm to employee mental health in careless, negligent, reckless or intentional ways." Simply, it is "one in which every practical effort is made to avoid reasonably foreseeable injury to the mental health of employees."

In the *Stress at Work* report, prepared for the Mental Health Commission of Canada, Shain explains that a growing number of case law precedents, legislation changes and tribunal deliberations support a trend toward envisioning the duty to provide a psychologically safe workplace as an implicit term of the employment contract. The law is imposing increasingly restrictive limitations on management rights by requiring that the organization and management of work must lead to no lasting harm to employee mental health that impacts their ability to function at work or outside of work. The overall implications are highly similar in unionized and non-unionized contexts.

While Shain's 2009 report highlights this emerging legal duty, only one year later he is able to illuminate considerable further development, highlighting ways in which the duties are coming into focus as legal and tribunal findings continue to accumulate. Shain's April 2010 update report is titled ***Tracking the Perfect Legal Storm:***

Converging systems create mounting pressure to create the psychologically safe workplace. According to Shain:

A perfect legal storm is brewing in the area of mental health protection at work. This storm brings with it a rising tide of liability for employers in connection with failure to provide or maintain a psychologically safe workplace.

Remedies available to employees are multiplying and for the first time it appears that real redress for harm to psychological health is within the reach of many, if not most, workers. Shain summarizes the rapid and dramatic nature of the change:

From a time no more than ten years ago, when only egregious acts of harassment and bullying resulting in catastrophic psychological harm could give rise to legal actions for mental injury, we have arrived at a point where even the negligent and chronic infliction of excessive work demands can be the subject of such claims under certain conditions.

In a rapidly transforming uncertain legal environment, understanding the trajectory of change will be managers' key to responding effectively. This document outlines the most critical aspects of Shain's two reports, explains why managers must pay attention, and illustrates how they can begin to make changes that will not only protect their employees, but also enhance the competitiveness of their entire organization.

As a professor at the University of Toronto's Dalla Lana School of Public Health in the Faculty of Medicine, Shain is positioned well to understand the dramatic implications of mental injury at work. Employees (and their families), employers and society at large all face the consequences.



At the individual level, personal suffering can be severe, and there can be no doubt that mental health concerns are widespread. Seven million Canadians – approximately one in five – will experience a mental health problem this year, and many of these problems will relate in some way to the workplace. If addictions are included, the total is about one in three, and adding stress and burnout raises the figure considerably higher again.

Businesses face problems with loyalty and retention and rising costs from higher turnover, lower productivity and increased disability leave. In a recent major Canadian study, 82% of responding organizations ranked mental health conditions in their top three causes of short-term disability (72% for long-term). In fact, the average responding organization reported spending more than \$10.5 million annually on absence claims. **Overall, it is estimated that between \$2.97 billion and \$11 billion could be saved every year in Canada if mental injuries to employees attributable in whole or in part to negligent, reckless and intentional acts and omissions of employers, their agents and fellow employees were to be prevented.**

Employers are at the front line of the endeavour to protect mental health at work, but this should not be seen as a burden. In fact, a psychologically safe workplace provides a serious boost to competitiveness. Paying attention to psychological safety at work is simply good business. Employers who set a strategic direction of improving mental health are rewarded with dramatic cost and effectiveness benefits, enjoying significant and sustainable enhancements in:

1. **productivity** – happy and psychologically healthy employees work harder and more efficiently
2. **recruitment and retention** – today's top-quality employees expect a workplace that supports their personal and professional growth
3. **costs due to disability and absenteeism** – there is a strong link between mental health, physical well-being and injury prevention
4. **conflict reduction** – better mental health among employees means fewer grievances and complaints and a stronger corporate reputation

5. **operational success** – mentally healthy workplaces are characterized by higher levels of employee motivation, commitment, innovation and creativity, as well as fewer errors, better decision making and improved planning.

A focus on psychological safety is a critical part of an overall corporate social responsibility and risk management strategy. And from a less formal perspective, employers simply cannot ignore the benefits of having mentally healthy and loyal employees who want to come to work each day, and the satisfaction of being able to play a role in maximizing their potential.

The challenge for employers is developing long- and short-term strategies for making workplace mental health a priority. The following section further explores the ongoing transformation outlined in Shain's reports, highlighting specific areas of legal risk that managers must understand when shaping their strategies. This is followed by a list of steps employers can take now to begin making changes that will protect workers *and* enhance the financial bottom line.

In *Tracking the Perfect Legal Storm*, Shain elaborates upon the increasing momentum toward a broadening duty of workplace psychological safety. He says, "there is a trend in the law to condemn more and more mentally injurious conduct as unacceptable and to define it as having the potential to give rise to legal action." Remedies by the courts include financial awards and/or remedial orders against employers, requiring them to alter conditions of work that contribute to mental injury or harm. Overall, financial rewards for damages have increased in size over the past five years by as much as 700%.

The duty to provide and maintain a psychologically safe workplace is developing in different ways across Canadian jurisdictions and within various legislative and regulatory bodies, but a common thread is the increasing insistence of judges, arbitrators and commissioners upon more civil and respectful behaviour in the workplace and avoidance of conduct that a reasonable person should foresee as leading to mental injury. In addition to restricting management rights, adjudicators are also becoming more proactive in detailing how organizations must operate in order to meet this goal. Shain explains that "the failure to provide or maintain a psychologically safe workplace is already the



object of legal actions from at least seven sources that together may be characterized as a perfect legal storm.” An examination of the seven institutional/jurisdictional components of the “perfect storm” illuminates a momentum of profound change to the employment relationship, and highlights areas of risk.¹

1 Human Rights Tribunals and Commissions

A provincial human rights tribunal found that employers who discover that an employee is suffering from clinical depression have a duty to accommodate that employee to a reasonable degree, *even in the absence of medical evidence*. Employers must pay particular attention to signs of mental disorder that would trigger concern in a reasonable person. Failure to do so may be characterized as discriminatory and an assault upon personal dignity. Damages may be awarded. A provincial appeal court held that the general duty to accommodate applies even when the complainant does not declare his or her existing mental disability before being hired.

2 Workers Compensation Law

The traditional refusal to accept claims for compensation of mental injury resulting in whole or in part from “gradual onset stress” (chronic stress) appears to be changing. A provincial court of appeal found that allowing compensation for mental injury *only if it was an acute reaction related to sudden traumatic workplace events* treats those suffering from mental disability differently from those suffering from physical disability. The standard of proof to meet the threshold of compensability for *physical* accidents is simply that they arose out of and in the course of employment, while in the case of *mental* injury there was an added criterion that limits compensation to those who have suffered from an acute reaction to a sudden and unexpected traumatic event. This higher standard of proof in legislative provisions has been characterized as discrimination based on mental disability, and has been the target of a successful *Charter of Rights and Freedoms* challenge. A provincial court of appeal also recently held that the mental injury resulting from chronic stress can be compensable if caused by events or situations that are unusual and excessive according to the norms of the industry or occupation in question. Mental injury as a result of both acute and chronic

stress is also being compensated through awards made to victims of heart attacks and their families when fatal or debilitating heart attacks are precipitated by abusive and mentally injurious acts or omissions.

3 The Law of Torts (Common Law)

The tort law governing non-union environments is framing more stringent requirements for how work should be organized and managed to avoid reasonably foreseeable harm to employee mental health. Courts are on the brink of extending the reach of the torts of negligent and intentional suffering to govern the employment relationship as a whole, not just at the point where it is being dissolved, making the quality of the employment relationship *in its entire course* a target for legal intervention.

4 Employment Contract

Employment contracts are no longer envisioned as strictly commercial agreements for the exchange of labour and wages. The employment contract is evolving as judges allow that it contains an implied duty to protect employee mental health, deemed to be included in the requirement that employers act in good faith *at all stages of the employment relationship*. This has been interpreted as meaning that harassment resulting in injury to an employee’s mental health was a breach of the employment contract itself. Additionally, the emergence of class action suits in employment law appears to represent genuine potential to attach claims for mental injury to suits for unpaid overtime. Many employers will be interested to learn that a judge has found that certain overtime policies create *systemic* problems that contribute to a *culture of overwork* that affects every employee. Creating *by policy* a work environment in which overwork is encouraged represents a breach of the duty of good faith.

5 Labour Law

Arbitrators now routinely import implied terms for the protection of mental health into collective agreements. This labour law shield offers an impressive array of remedies to employees with claims of harassment and other forms of abuse. Labour law is also evolving as it struggles with balancing the rights of employees with mental disorders and the needs of employers to manage and direct work. Such cases raise the question of the extent to which an employee

¹ Case details appear in the full reports.



living with a mental illness retains sufficient capacity to appreciate the impact he or she is having on coworkers. To what degree do such employees bear some responsibility for actively participating in the creation and maintenance of an equitable and psychologically safe work environment? “Hybrid” solutions giving direction to both the employee and employer are one method used to address these complex situations.

In a further development, an arbitrator has held that the same precautionary principles apply to the protection of both mental and physical health. If a threat to physical safety is identified, workers are not only allowed but required to remove themselves or be removed from the location of the danger. Similarly with psychosocial risks, any perceived hazard must be investigated, during which the worker must be removed from the source of threat.

6 Occupational Health and Safety Law

Occupational health and safety law across the country is becoming more consistent in its application to psychological safety through various amendments to governing legislation. In Ontario, harassment and violence have been added to the legislation as areas to which the general duty of due diligence applies. Every reasonable effort must be made to prevent harm to the mental health of employees.

7 Employment Standards

Quebec has led the country in placing protection from harassment at work and regulation of harm to mental health in general in the context of employment standards. Quebec case law also leads in detailing the boundary between frivolous and serious claims of mental injury.

A relatively recent development in the realm of employment standards is legislation dealing with accessibility and treatment of those with mental disorders. The intent of the legislators is to apply the same principles of respect for dignity, autonomy and integration to the employment relationship as apply to customer and client relations.

Beginning the Change to a More Psychologically Healthy Workplace

Large and small organizations can take readily achievable steps immediately to begin protecting workplace mental health. A good overall strategy includes:

1. designating an individual or group to lead the process of change and ensure accountability
2. a focus on prevention and early intervention to stop problems before they become more serious
3. assessing psychosocial risk within the organization
4. communicating a strategic vision throughout the organization, especially to managers/supervisors, human resources, union representatives and health and wellness teams
5. developing and implementing appropriate policies and programs for workplace psychological health
6. assessing the results of policies and programs and adjusting accordingly
7. focusing the recruitment, selection, training and promotion processes to a greater degree on individuals’ abilities to relate to others in psychologically healthy ways.

There is also a wealth of things managers, supervisors and others can do tomorrow to begin making positive change. *Stress at Work* makes it clear that common workplace mental health conditions such as depression, anxiety and burnout (the focus of much of the legal attention) can be precipitated or aggravated by management actions such as the chronic and consistent:

- Imposition of unreasonable demands
- Withholding of adequate levels of important information by choice or neglect
- Refusal to allow the exercise of reasonable discretion over the day-to-day means, manner and methods of work
- Failure to acknowledge or credit contributions and achievements
- Failure to recognize and acknowledge the legitimate claims, interests, and rights of others

Easily achievable workplace modifications to reverse sources of stress like those above can have powerful effects. A list of organizations providing helpful tools



appears below. Managers may want to consider starting with the innovative tool *Guarding Minds at Work (GM@W)*, Canada's first formal framework for helping employers address risks to mental health embedded in the ways in which work is organized and managed. Funded by Great-West Life's Centre for Mental Health in the Workplace and originally inspired by Shain, GM@W is a free, web-based risk assessment and strategy implementation process developed by a team of researchers at Simon Fraser University led by psychologist Dr. Joti Samra. Implementing the GM@W process is a powerful step toward meeting the legal requirements to create and maintain a psychologically safe workplace.

Conclusion – A Precautionary Tale

Managers must create a strategic vision in support of psychological safety and communicate this vision explicitly through policy and operation and implicitly by example. The employment relationship should be conducted according to the precepts of psychological safety if the stress, disruption, costs and inefficiencies of employee claims of mental injury are to be avoided. This means taking every reasonable precaution to avoid foreseeable harm to employee mental health. The legal evolution outlined by Dr. Shain has been rapid, and employers cannot risk becoming a test case for a new legal concept. Every indication points to an intensification of the “perfect storm,” making it more important than ever for employers to take proactive measures to avoid future problems as the law reaches more deeply into the activities of private and public organizations.

Find the Shain Reports Online at the Mental Health Commission of Canada Website

The Shain reports are available at:

www.mentalhealthcommission.ca

Stress, Mental Injury and the Law in Canada: A discussion paper for the Mental Health Commission of Canada (2009) [“The Shain Report”]

Tracking the Perfect Legal Storm: Converging systems create mounting pressure to create the psychologically safe workplace (2010)

Resources for Mental Health in the Workplace

A Leadership Framework for Advancing Workplace Mental Health www.mhccleadership.ca

Tools for senior leaders. Includes videos of corporate, small business, government and union leaders talking about workplace mental health. The framework touches on business benefits, corporate social responsibility, risk management, recruitment and retention.

Guarding Minds at Work www.guardingmindsatwork.ca

Guarding Minds at Work is Canada's first formal framework for helping employers assess and address risks to mental health that are embedded in the ways in which work is organized and managed. It provides a no-cost comprehensive set of tools for assessing and addressing psychosocial risk in the workplace. The online resources include surveys, automated scorecards, audit forms, evidence-based recommendations and evaluation methods.

Great-West Life Centre for Mental Health in the Workplace www.gwlcentreformentalhealth.com

A public resource that includes a diversity of ideas and strategies from a variety of sources including top researchers as well as from promising practices from the business community. Includes videos, action plans, worksheets, forms, publications and strategies.

Working Through It www.gwlcentreformentalhealth.com/wti

A collection of videos and supporting handouts by and for individuals who struggle with mental health concerns in the workplace.

The Health Communication Unit - Workplace Health Promotion www.thcu.ca/Workplace/Workplace.html

A health promotion site focused on the workplace. Includes a planning framework, policy development guidelines and slide decks.

Workplace Mental Health Promotion www.wmhp.cmhaontario.ca

A resource of the Canadian Mental Health Association -- Ontario. A research-based website with practical tools to improve the health of individuals and organizations. Focus is on creating mentally healthy workplaces that promote positive mental health and mental well-being for employees.

Mental Health Works www.mentalhealthworks.ca

A resource of the Canadian Mental Health Association's initiative on workplace mental health. Information and statistics for both employers and employees. Includes information on free workshops and webinars.

Health Canada www.hc-sc.gc.ca/ewh-semt/occup-travail/work-travail/index-eng.php

Strategies and resources related to best practices and statistics about workplace health. Includes worksheets, calculators and publications.

*The views represented herein solely represent the views of the Mental Health Commission of Canada.
Production of this report is made possible through a financial contribution from Health Canada.*



From: Minister Seniors and Accessibility (MSAA) <MinisterSeniorsAccessibility@ontario.ca>
Sent: Monday, June 5, 2023 10:01 AM
To: Minister Seniors and Accessibility (MSAA) <MinisterSeniorsAccessibility@ontario.ca>
Subject: Seniors Active Living Centres Program Expansion for 2023-2024 | Expansion des programmes des centres de vie active pour personnes âgées en 2023-2024

CAUTION: This email originated from outside of the organization. Do not click links or open any attachments unless you recognize the sender and know the content is safe.

Dear Friends:

Ontario's Seniors Active Living Centre (SALC) programs offer a wide variety of activities for older adults in communities across this province. These include fitness, healthy lifestyle and wellness classes, recreation and social activities, and learning opportunities such as financial management, elder abuse prevention and volunteering.

I am very pleased to inform you that through a call for applications, our government is adding approximately 15 new SALC programs that respond to the diverse range of needs, cultural backgrounds, interests, and abilities of older adults.

Starting June 5, 2023, through [Transfer Payment Ontario](#) the province will be accepting applications from municipalities or organizations partnering with a municipality that do not have an existing SALC program to start a new program.

The deadline for submissions is Thursday, July 20, 2023, at 5PM EST.

To find out if your municipality has an existing SALC program, please visit [Find a Seniors Active Living Centre program near you | Ontario.ca](#).

There is currently a network of almost 300 SALC programs in place across the province. I encourage all interested applicants in the targeted areas to send in an application – so that, together, we can help more older adults in remote and underserved parts of Ontario, get the programs and services they need.

Lastly, I would like to let you know that [June is Seniors Month in Ontario](#), which is a time to celebrate older adults across the province, and I can think of no better way to celebrate Ontario's seniors than by helping them lead active, healthy and independent lives.

Thank you for your support.

Honourable Raymond Cho
 Minister for Seniors and Accessibility

Confidentiality Warning: This e-mail contains information intended only for the use of the individual emailed above. If you have received this e-mail in error, we would appreciate it if

L'honorable Raymond Cho
Ministre des Services aux aînés et de l'Accessibilité

Avis de confidentialité : Ce courriel contient des renseignements destinés exclusivement à son destinataire. Si vous avez reçu ce courriel par erreur, nous vous serions reconnaissants de bien vouloir nous en informer sur le site Web du ministère à l'adresse [Ministère des Services aux aînés et de l'Accessibilité](#) et de détruire tout exemplaire de ce message. Merci.

THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2023-XX

BEING A BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE the Council of the Corporation of the Township of Wilmot hereby enacts as follows:

- 1. That the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law, may be used for the following use in addition to the uses permitted in Section 8 of By-law No 83-38, as amended:
 - a) a second "Residential Building – Single Detached"
- 2. Notwithstanding Section 1 of this By-law, the following regulations shall apply to the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this By-law:
 - a) only one "Residential Building – Single Detached" may be occupied at any time
- 3. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
- 4. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto and shall remain in force and effect only for a period of eighteen months from the date of issuance of a building permit for a second "Residential Building – Single Detached".

READ a first and second time on the 12th day of June, 2023.

READ a third time and finally passed in Open Council on the 12th day of June, 2023.

Mayor

Clerk

SCHEDULE "A"

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Lot 23, Concession South of Bleams Road, in the said Township of Wilmot.

This is Schedule “A” to By-law No. **2023-XX**

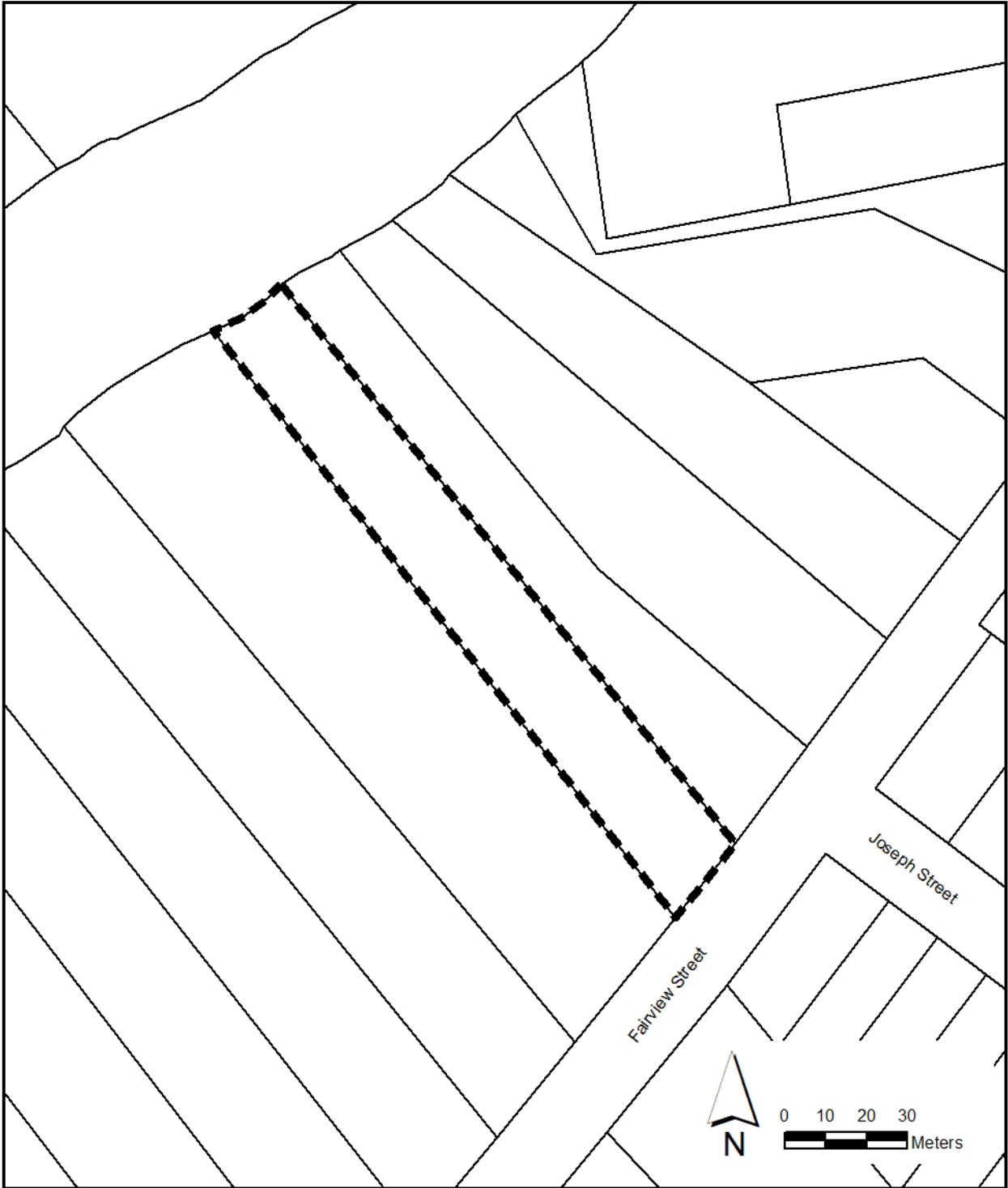
PASSED this 12th day of June, 2023.

Mayor

Clerk

SCHEDULE "B"
PART OF LOT 23
CONCESSION SOUTH OF BLEAMS RD
TOWNSHIP OF WILMOT

SUBJECT LANDS OUTLINED THUS: - - - - -



This is Schedule “B” to By-law No. **2023-XX**

PASSED this 12th day of June, 2023.

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF WILMOT
BY-LAW NO. 2023-XX
TO CONFIRM THE PROCEEDINGS OF COUNCIL
AT ITS MEETING HELD ON JUNE 12, 2023

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT
ENACTS AS FOLLOWS:

1. The actions of the Council at its meeting held on June 12, 2023, with respect to each recommendation contained in the reports forwarded to Council, and in respect to each resolution and other action passed and taken by Council at this meeting, except where the prior approval of the Ontario Land Tribunal is required, are hereby adopted, ratified and confirmed.
2. The Mayor or in their absence the presiding officer of Council and the proper officials of the municipality are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and except where otherwise provided, the Mayor or in their absence the presiding officer, and the Clerk, or in their absence, the Deputy Clerk, are hereby directed to execute all documents required by statute to be executed by them, as may be necessary in that behalf and to affix the corporate seal of the municipality to all such documents.

READ a first and second time this 12th day of June, 2023.

READ a third time and finally passed in open Council this 12th day of June, 2023.

Mayor

Clerk